

## NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**BOARD OF ESTIMATES' AGENDA - SEPTEMBER 18, 2019**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Allied Contractors, Inc.	\$38,110,000.00
Amber Enterprises, Inc.	\$ 1,500,000.00
First Potomac Environmental Corporation, Inc.	\$ 740,000.00
Vanguard Utility Service, Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

James Posey Associates, Inc.	Engineer
McCormick Taylor, Inc.	Engineer
Morabito Consultants, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by the City arising out of a personal injury accident that occurred at Pennsylvania Avenue and Baker Streets, Baltimore, Maryland on or about March 8, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - 2044-000000-1450-703800-603070

**BACKGROUND/EXPLANATION:**

Plaintiff, Ms. Barbara Anderson, alleges that on or about March 8, 2016, she was driving southbound on Pennsylvania Avenue when a City-owned vehicle failed to yield the right of way and the two vehicles collided. The Plaintiff was 59 years old at the time and contends that she has permanent injuries.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Brenda McDowell, the Plaintiff, against the Baltimore City Police Officer, Charles Grimes for alleged violations of her state and federal rights to be free from the use of excessive force.

**AMOUNT OF MONEY AND SOURCE:**

\$75,000.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

This settlement recommendation is made after a thorough and careful consideration of the procedural posture and substantive issues in this case, which was scheduled for a mediation before a federal magistrate judge in July. The parties reached agreement in advance of the mediation.

McDowell's claims arise out of her arrest in Baltimore in August 2014. When Officer Grimes responded to a call of a fight in the street, he searched the area and eventually detained and then arrested Ms. McDowell. All charges against Ms. McDowell were eventually dismissed. She sued, claiming that her arrest was without probable cause, that no basis existed for the charges placed against her, and that excessive force was used in effecting her arrest. Officer Grimes denied these allegations. Given the uncertainty of litigation, including the unpredictability of how a jury might evaluate the conflicting evidence in this case, the Settlement Committee of the Law Department is persuaded that settlement of the claim in this instance for the proposed total amount of \$75,000.00, is in the best interests of the Mayor and City Council of Baltimore.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

**CITY COUNCIL BILL**

19-0408 - An Ordinance concerning Amending Ordinance 15-428-Franchise - Crown Castle [NG Atlantic] FIBER LLC for the purpose of amending Ordinance 15-428, to reflect the name change of the franchisee, since the Ordinance was enacted; to add Park Properties to those areas where the Distributed Antenna services are provided; and providing for a special effective date.

**THE DEPARTMENT OF PLANNING RECOMMENDS AMENDMENT AND APPROVAL WITH THE FOLLOWING AMENDMENT:**

- Section 11.1 New Poles: "...such poles that will comply with all applicable building permits, applicable City, state and federal specification and laws, including the Small Wireless Facilities: Aesthetic Requirements ("New Poles")."
  - o This document governs design considerations for the public good and was adopted by the Planning Commission on March 28, 2019.

The Department of Planning supports the ability for this important telecommunications infrastructure to be deployed throughout the City. City agencies will continue to have the ability to regulate the location and manner of small wireless facilities within public right-of-ways, and this ability will be continued for proposed installations on park properties.

**THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HAS NO OBJECTION AND DEFERS TO THE DEPARTMENT OF PLANNING, WHICH IS IN SUPPORT OF THE BILL.**

**THE DEPARTMENT OF PUBLIC WORKS HAS NO OBJECTION, PROVIDED THE DEPARTMENT OF LAW AND THE DEPARTMENT OF RECREATION AND PARKS CONCUR.**

**THE BALTIMORE CITY FIRE DEPARTMENT HAS NO OBJECTION.**

**THE ENVIRONMENTAL CONTROL BOARD HAS NO POSITION ON THE PASSAGE OF THIS BILL.**

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of Labor Commissioner - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** the Memorandum of Understanding between the City of Baltimore and the Managerial and Professional Society of Baltimore, Inc. for Fiscal Years 2020 - 2021.

**AMOUNT OF MONEY AND SOURCE:**

The budget provides for a 2.5% across the board wage increase for each fiscal year.

**BACKGROUND/EXPLANATION:**

In accordance with the Municipal Employees Relations Ordinance, the meet and confer process has been concluded with MAPS for Fiscal Years 2020 - 2021.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/18/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Progress City Realty, Inc.	412 S. Payson St.	L/H	\$ 26,785.00

Funds are available in account 9910-904177-9588-900000-704040, General Acquisitions Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

Department of Law - Payment of Jury Trial Verdict

2. Kevin Davenport	1600-1602 W. Fayette Street	F/S	\$165,548.75
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Funds are available in account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On September 12, 2018, the City filed a condemnation action to acquire the fee simple interest in the real property located at 1600-1602 W. Fayette Street. The Board previously approved \$36,000.00 to acquire the fee simple interest in the subject property based upon the higher of two independent appraisal reports. The City had the property reappraised increasing the value to \$45,000.00. The Defendant provided a report appraising the property at \$170,000.00. The property consists of two, three-story rowhomes converted into a grocery store plus two rental units.

AGENDA

BOARD OF ESTIMATES

09/18/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Department of Law - Payment of Jury Trial Verdict - cont'd

The parties were unable to come to an agreement after participating in a Mediation and a Pre-Trial Conference. Therefore, the case proceeded to a jury trial. At trial, the Defendant argued that the value of the property was \$200,000.00 and asked for an additional \$22,250.00 in lost rent (\$222,250.00). The jury awarded a total of \$196,250.00 (fair market value plus lost rent) and by Law, the City is required to pay interest on the verdict in the amount of \$5,298.75. Thus, the Board is requested to approve an additional \$164,371.25 (\$196,250.00 + \$5,298.75 [\$201,548.75], less (-) the previous approval amount of \$36,000.00).

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the  
Extra Work Order  
as listed on the following pages:

9 - 10

The EWO has been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

09/18/2019

EXTRA WORK ORDER

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office of Eng. & Constr.

- |    |   |             |                                |      |
|----|---|-------------|--------------------------------|------|
| 1. | EWO #003, \$58,975.34 - WC 1305, Ashburton Filtration Plant Standby Generator |             |                                |      |
|    | \$2,482,560.00  | \$31,095.86 | JLN Construction Services, LLC | - 70 |

The Office of Engineering & Construction requests approval of the Proposed Change Order No. 3 to upsize the specified temporary generator from 300kW to 600kW to compensate for the 300kW difference in power that was planned to be provided by the plant's emergency generator. Currently, the plant's emergency generator is non-operable, which was discovered later during construction.

This temporary generator is required to accommodate the plant's critical loads so that the plant maintains the high standards for the water filtration, water quality, and water distribution processes during the scheduled eight-day complete plant shutdown for switchgear modification at the Ashburton Water Filtration Plant.

The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

**EXTRA WORK ORDER**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext. Compl.</u>

Department of Public Works/Office of Eng. & Constr. - cont'd

The scope of the construction project includes the furnishing and installation of a standby generator at the Ashburton Filtration Plant, in addition to the related site work, including a concrete generator pad, electrical ductwork, and site restoration.

**MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27.0% MBE and 9.0% WBE goals assigned to the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 1, 2018.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Mayor's Office of Employment Development - Grant Awards and an Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award and approve and authorize execution of the agreement. The period of the Grant Award is July 1, 2019 through June 30, 2020.

**GRANT AWARDS**

1. **THE GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION** \$ **28,727.00**

Accounts: 4000-431620-6397-456000-404001 (Grant)  
1001-000000-6331-472215-603051 (Cash Match)

The Grant Award is for Pre-adjudication Coordination and Training Evening Reporting Center. The purpose of this Grant Award is to provide services to males between the ages of 14 through 17 years old who are on electronic monitoring/community detention, or have been released to their parents while awaiting their court hearing. These services include programming with the focus on the needs of young men in the areas of mental health, education, social and career development. The award includes a \$3,157.00 cash match requirement of City general funds which been accepted by MOED.

**MBE/WBE PARTICIPATION:**

N/A

2. **MARYLAND STATE DEPARTMENT OF LABOR, LICENSING AND REGULATION (DLLR)** \$ **1,130,000.00**

Account: 5000-506320-6397-483200-405001

The purpose of this Grant Award is for MOED to fund 706 Baltimore City residents ages 14-21 in Youth Works for the MOED summer jobs. Youth will work a minimum of 25 hours per week and are paid

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

MOED - cont'd

a minimum wage of \$10.10 per hour. Worksites include local businesses, foundations, city and state agencies, individuals and community partners.

**MBE/WBE PARTICIPATION:**

N/A

- 3. **MARYLAND STATE DEPARTMENT OF LABOR, LICENSING AND REGULATION** **\$449,190.00**

Account: 5000-507820-6397-483200-405001

The FY 19 Summer Youth Connections Grant Award is to fund approximately 280 youth ages 14 and 15 with summer work experiences throughout Baltimore City. Youth are engaged in community service through positions with nonprofits, community groups and government agencies where they are responsible for important services such as, keeping Baltimore parks and open spaces clean, beautifying City neighborhoods and supporting the operation of community libraries and summer camps. This grant is funded with State General funds in the amount of \$224,595.00 and Workforce Innovation and Opportunity Act federal funds in the amount of \$224,595.00.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

AGREEMENT:

- 4. **BALTIMORE CITY COMMUNITY COLLEGE (BCCC)** **\$115,000.00**

Accounts: 4000-807519-6312-467253-603051  
4000-806719-6312-467253-603051  
2026-000000-6311-734100-603051

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

MOED - cont'd

This agreement authorizes the BCCC to provide training in areas of specified by the Maryland Higher Education Commission list of approved Training Providers (accessed through the Maryland Department of Labor, Licensing, and Regulation).

The training will consist of the programs described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certification program. The maximum length of time a participant can remain in training is one-year.

The funds will be drawn from three different accounts (FY19 WIOA Adult, and Casino Support Funds, and FY19 WIOA Dislocated Worker. The amounts drawn from those accounts cannot be determined until the participants are registered.

The accounts and the amounts drawn from those accounts cannot be determined until the participants are registered.

The agreement is late because of additional time necessary to reach a comprehensive understanding between parties.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Awards and Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Space Utilization Committee/Baltimore - Lease Agreement  
City Police Department

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement by and between the State of Maryland on behalf of the University System of Maryland for its constituent institution University of Baltimore, Landlord, and the Mayor and City Council of Baltimore, a Maryland municipal corporation and the Police Department of Baltimore City, Tenant, for the rental of 70,641 square feet of space at 1415 Maryland Avenue and 23,528 square feet of space at 1420 N. Charles Street. The period of the Lease Agreement is effective upon substantial completion of Tenant improvements for five years and will expire at 11:59 p.m. on the last day of the 60<sup>th</sup> complete calendar month after the commencement date with an option to renew for one 5-year term.

**AMOUNT OF MONEY AND SOURCE:**

The annual rent will be as follows:

	<u>Monthly</u>	<u>Annually</u>
Year One	- \$109,869.83	\$1,318,366.00
Year Two	- \$112,061.08	\$1,344,733.00
Year Three	- \$114,302.33	\$1,371,628.00
Year Four	- \$116,588.41	\$1,399,061.00
Year Five	- \$118,920.50	\$1,427,046.00

**\$400,000.00 (Additional rent, one-time payment toward Landlord's capital and renewal expenditures and reserves).**

Account: 1001-000000-2003-195700-603013

**BACKGROUND/EXPLANATION:**

The leased premises will be used for the rental of approximately 94,169 sq. ft. of space for the relocation of the Police Department of Baltimore City Training Academy located 3500 W. Northern Parkway to 1415 Maryland Avenue and 1420 N. Charles Street. The annual rent will increase by 2% each year during the term, including any renewal term.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Space Utilization Committee/Baltimore - cont'd  
City Police Department

The Landlord will maintain the premises with adequate heat, electricity, air conditioning, telephone access, and plumbing available for use by the Tenant. It is hereby understood and agreed that the heating and air conditioning system will be kept under a uniform and systematic program of service and repair, the expense of which will be included in the rent. The Landlord will provide and maintain throughout the term, at its sole cost and expense, two strands of fiber through UB's fiber conduit to the demarcation point in the Learning Commons.

The Landlord will provide and maintain throughout the term, at its sole cost and expense, WiFi access and internet access throughout the Premises to the same standards the Landlord provides other buildings throughout the Campus. The Tenant agrees that it will not install any additional wireless access points in the Premises.

All utilities, other than telephone services, will be provided by the Landlord and the cost of the same will be included in the rent. The Landlord will provide housekeeping, janitorial and trash removal services for the premises, using the same standards for these services as the Landlord provides to other buildings throughout the Campus.

The Landlord will not be liable to Tenant for any failure to supply utilities or services for any cause beyond Landlord's reasonable control ("Utility Interruption"), nor will any such interruption or termination relieve Tenant of the performance of any of its obligations under the Lease Agreement. In the event that the Utility Interruption exists for a period of 30 consecutive days, Tenant will have the right to terminate this Lease by providing written notice to Landlord, and upon such termination, neither party will have further rights or obligations under the Lease Agreement. Notwithstanding the foregoing, if the utilities or services are discontinued, stopped, or interrupted for in excess of 24 hours and Tenant is thereby unable to operate its business at the Premises, then (a) the charge or charges for any such service or utilities that are stopped will be abated until such services or utilities are restored, and (b) to the extent there is a material interference with the operation of Tenant's business due to the Utility Interruption, there will be a full abatement of all Base Rent under the Lease Agreement until such material interference has ceased.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Space Utilization Committee/Baltimore - cont'd  
City Police Department

The Tenant will pay for the build out of the space. The cost of the build out is \$2,500,000.00. The Tenant agrees to provide funds to the Landlord to make any repairs to the premises and the entry way to the premises that are required as a result of the carelessness or negligence of Tenant, its agents, employees or invitees, except for the capital items and repairs Landlord is responsible for under the Lease Agreement. The Tenant will keep the premises in a reasonably good condition during the term. Provided that Tenant has actual notice thereof, the Tenant will give the Landlord prompt written notice of any accident or damage to, or defects in, any of the systems or structural elements of the Premises or the entry way, provided that the Tenant shall not be liable for failure to give notice.

The Space Utilization Committee approved this Lease Agreement on September 10, 2019.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Space Utilization Committee/Baltimore - Parking Agreement  
City Police Department

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Parking Agreement by and between the State of Maryland on behalf of the University System of Maryland for its constituent Institution University of Baltimore (UB), the Mayor and City Council of Baltimore a municipal corporation and Baltimore City Police Department (BPD) for parking at the Maryland Avenue Garage located at 1111 Maryland Avenue (Parking Facility). The period of the Parking Agreement is effective on commencement date for five years, and will terminate at 11:59 p.m. on the last day of the 60<sup>th</sup> complete calendar month with an option to renew for one 5-year term.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annually</u>	<u>Monthly</u>
Years 1 through 5 - \$ 69,120.00	\$ 5,760.00 - Reserved Parking
Years 1 through 5 - \$166,320.00	\$13,860.00 - Transient Parking

Account: 1001-000000-2003-195700-603013

**BACKGROUND/EXPLANATION:**

The UB will provide to the BPD 80 reserved parking passes and 180 transient parking spaces for use by the BPDs Training Academy at its new locations at 1415 Maryland Avenue and 1420 N. Charles Street.

Upon 30 days written notice to UB, the BPD shall have the right, at any time and from time to time to decrease the number of parking passes accepted. On one or more occasions during the two-year period following the commencement date, upon 60 days prior written notice, the BPD may increase the number of monthly passes up to an aggregate total of 125 spaces. After this two-year period, the UB will use reasonable efforts to accommodate written requests from the BPD to increase the number of passes accepted, but any such increases shall be subject to availability.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Space Utilization Committee/Baltimore - cont'd  
City Police Department

The UB agrees to provide to the BPD discounted daily transient parking at the Parking Facility by way of a validation system agreed upon by the UB and the BPD.

The UB agrees that all parking passes and spaces for transient parkers provided to the BPD shall be valid for unreserved spaces in Parking Facility.

The City's and the BPD's obligations under this Parking Agreement are coterminous with the Lease Agreement. The termination of the Lease Agreement shall result in a termination of this Parking Agreement. The UB will receive compensation for periods prior to such termination pursuant to the terms of this Parking Agreement.

The Space Utilization Committee approved the Parking Agreement on September 10, 2019.

(The Parking Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Space Utilization Committee - Communications License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Communications License Agreement with Sprint Spectrum L.P., Licensee, for a rental of a portion of the tower located at 2801 St. Lo Drive. The agreement is effective upon Board approval for five years, with the option to renew for three 5-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>Annual</u>
2019	\$43,000.00
2020	\$44,720.00
2021	\$46,508.80
2022	\$48,369.15
2023	\$50,303.92

**BACKGROUND/EXPLANATION:**

The premises will be used for cellular telephone communication.

The City will be responsible for the maintenance of the towers. The Licensee will be responsible for liability insurance, utilities, maintenance of the area and repairs to their equipment and complying with all FCC and FAA rules and regulation.

The Space Utilization Committee approved the Communications License Agreement on September 10, 2019.

(The Communications Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Real Estate - Renewal of Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize renewal of the Lease Agreement with Cunningham Communications, Inc., Lessor, for the rental of a portion of a 400 ft. multi-unit broadcast tower, together with a portion of a building, fence, and other improvements located at 3900 Hooper Avenue. The period of the renewal is October 1, 2019 and end on September 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

<u>Monthly</u>	<u>Annual</u>	<u>Year</u>
\$14,188.93	\$170,267.14	Oct. 1, 2019 - Sept. 30, 2020
\$14,756.49	\$177,077.82	Oct. 1, 2020 - Sept. 30, 2021
\$15,346.74	\$184,160.93	Oct. 1, 2021 - Sept. 30, 2022

Account: 2042-000000-1474-165700-603013

**BACKGROUND/EXPLANATION:**

The premises will continue to be used for the operation and maintenance of antennas and equipment storage in conjunction with the 800-Megahertz system for the Baltimore City Office of Information and Technology and the Baltimore Police Department and Fire Department.

On October 15, 1997 the Board approved the original Lease Agreement for ten years with an option to renew for two 3-year terms.

On May 28, 2014 the Board approved a new lease agreement with an option to extend the three automatic 3-year periods.

The Lessor will be responsible for maintenance and repairs, roof and all common areas of the building.

The City will be responsible for utilities, liability insurance, maintenance and repairs to equipment. The City will remove its property within 30 days of the termination of the lease or the property will be deemed to be the property of the Lessor and the Lessor may remove it at the City's expense.

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**BOARD OF ESTIMATES**

**09/18/2019**

Department of Real Estate - Renewal of License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize renewal of a License Agreement with The Towers of Harbor Court Condominium, Licensor, for the rental of a portion of the premises located at 10 E. Lee Street, being the roof of the East Tower building consisting of approximately 841 sq. ft.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual</u>	<u>Monthly</u>
\$86,833.64	\$7,236.14

Account: 2042-000000-1474-165700-603013

**BACKGROUND/EXPLANATION:**

On September 30, 1997 the Board approve the original agreement with an option to renew for an additional nine one-year periods.

On October 25, 2017 the Board approved a new agreement for an initial term of one year beginning on October 1, 2017 with an option to renew for an additional nine one-year periods. This will be the third renewal.

The premises will be used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City.

The Licensor will be responsible for maintenance and repairs, roof and all common areas of the building and utilities. The City will be responsible for liability insurance, maintenance and repairs to equipment.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with W.I.T.H. Enterprises, LLC, Developer, for the sale of the City-owned property located at 4009 8<sup>th</sup> Street.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00

**BACKGROUND/EXPLANATION:**

The project will involve the complete rehabilitation of the vacant building at 4009 8<sup>th</sup> Street for use as a single-family rental in the Brooklyn neighborhood.

The City is authorized to dispose of the property by virtue of the provisions of Article II, Section 15 of the Charter of Baltimore City (as amended); Article 13 of the Baltimore City Code (as amended), which established the Department; and Article 28, Subtitle 8 of the Baltimore City Code (as amended).

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

Pursuant to the Appraisal Policy of Baltimore City the Waiver Valuation Process was used and the Department determined the property located at 4009 8<sup>th</sup> Street to be valued at \$4,000.00. The property is being sold for \$3,000.00.

The property will be sold below the Waiver valuation price for the following reasons:

- the sale will be a specific benefit to the immediate community,
- the sale will help eliminate blight from the neighborhood, and
- the sale will return the property to the City's tax rolls.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with PB Holding, LLC, Developer, for the sale of the City-owned property located at 2623 and 2715 Boone Street.

**AMOUNT OF MONEY AND SOURCE:**

\$4,400.00 - 2623 Boone Street  
4,400.00 - 2715 Boone Street  
**\$8,800.00**

**BACKGROUND/EXPLANATION:**

The project will involve the complete rehabilitation of the vacant buildings into single-family homes, which will be sold to homebuyers at market rate.

The authority to sell the properties is given under Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

Pursuant to the Appraisal Policy of Baltimore City, the Waiver Valuation Process was used by the Department to determine the properties located at 2623 and 2715 Boone Street were valued at \$8,790.00 each and the properties will be sold for \$4,400.00 each.

The properties will be sold below the Waiver valuation price for the following reasons:

- the sale will be a specific benefit to the immediate community,
- the sale will help eliminate of blight from the neighborhood,

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

- facilitate owner-occupied home ownership,
- create jobs during the reconstruction, and
- the sale will return the properties to the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and - Community Development Block Grant  
Community Development Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements.

- 1. **BON SECOURS OF MARYLAND FOUNDATION, INC. \$184,400.00**

Accounts: 2089-208919-5930-530403-603051	\$118,630.00
2089-208919-5930-530434-603051	\$ 65,770.00

Under this agreement, the funds will be utilized to support a Clean and Green Program to implement a community greening strategy by converting blighted vacant lots in low- and moderate-income areas of Southwest Baltimore into green open spaces and side yards. This program will also provide employment training to area residents to develop the necessary job skills in order to become gainfully employed in the "green" industries. The organization will engage the Community Law Center to gain access to privately-owned lots using the Self-Help Nuisance Abatement process. The period of the agreement is January 1, 2019 through December 31, 2019.

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.**

**MWBOO GRANTED A WAIVER ON FEBRUARY 11, 2019.**

- 2. **LATINO ECONOMIC DEVELOPMENT CORPORATION OF WASHINGTON, D.C. \$ 75,000.00**

Account: 2089-208919-5930-727673-603051

The Latino Economic Development Corporation of Washington, D.C. will utilize the funds to subsidize the operating costs of the Micro Learning program. The program will provide technical assistance and micro-loans to low- to moderate-income owners and developers of micro-enterprises located in Baltimore City. The period of the agreement is February 1, 2019 through January 31, 2020.

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.**

AGENDA

BOARD OF ESTIMATES

09/18/2019

DHCD - cont'd

MWBOO GRANTED A WAIVER ON MARCH 25, 2019.

- 3. RESERVOIR HILL IMPROVEMENT COUNCIL, INC. \$ 60,000.00

Accounts: 2089-208919-5930-428091-603051	\$ 29,000.00
2089-208919-5930-428083-603051	\$ 16,000.00
2089-208919-5930-428081-603051	\$ 15,000.00

The Reservoir Hill Improvement Council, Inc. will provide information to residents regarding local community development activities, organize neighborhood cleanups, and conduct crime awareness activities. The funds will be utilized to subsidize the agency's staff and operating costs for one year. The period of the agreement is November 1, 2018 through October 31, 2019.

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.**

MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2019.

- 4. CREATIVE ALLIANCE, INC. \$ 80,000.00

Accounts: 2089-208919-5930-531126-603051	\$ 20,000.00
2089-208919-5930-531130-603051	\$ 60,000.00

Creative Alliance, Inc. will utilize the funds to provide after-school activities and a summer arts program for youth. The organization will also provide a New Resident program for immigrant and refugee groups residing in Southeast Baltimore. The period of the agreement is September 1, 2018 through August 31, 2019.

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$365,116.00.**

**MBE:** \$98,581.32

**WBE:** \$36,511.60

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the Following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2018 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1220 Mosher Street, (Block 0065, Lot 011), by gift from APP Consulting Group, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

APP Consulting Group, LLC has offered to donate to the City, title to the property located at 1220 Mosher Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through July 29, 2019, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

09/18/2019

DHCD - cont'd

1220 Mosher Street

Tax Sale Cert. #338426	10/24/2018	\$6,186.62
Real Property Tax	2019/2020	117.44
Real Property Tax	2018/2019	Incl. in 2018 Tax Sale
Real Property Tax	2017/2018	Incl. in 2018 Tax Sale
Real Property Tax	2016/2017	Incl. in 2018 Tax Sale
Miscellaneous	7320096	Incl. in 2018 Tax Sale
Miscellaneous	7950280	Incl. in 2018 Tax Sale
Miscellaneous	8111288	Incl. in 2018 Tax Sale
Miscellaneous	8203747	Incl. in 2018 Tax Sale
Miscellaneous	8427023	Incl. in 2018 Tax Sale
Miscellaneous	8742728	158.25
Miscellaneous	8808487	185.40
Environmental Fine	54607205	1,500.00
Registration	825145	<u>1,396.20</u>
<b>Total Taxes Owed</b>		<b>\$9,543.91</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1224 Mosher Street, (Block 0065, Lot 013), by gift from APP Consulting Group, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

APP Consulting Group, LLC has offered to donate to the City, title to the property located at 1224 Mosher Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through July 29, 2019, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

1224 Mosher Street

Tax Sale Cert. #338427	10/24/2018	\$4,735.51
Real Property Tax	2019/2020	117.44
Real Property Tax	2018/2019	Incl. in 2018 Tax Sale
Real Property Tax	2017/2018	Incl. in 2018 Tax Sale
Real Property Tax	2016/2017	Incl. in 2018 Tax Sale
Real Property Tax	2014/2015	Incl. in 2018 Tax Sale
Miscellaneous	6661516	Incl. in 2018 Tax Sale
Miscellaneous	6946305	Incl. in 2018 Tax Sale
Miscellaneous	8111221	Incl. in 2018 Tax Sale
Miscellaneous	8808263	164.80
Environmental Fine	54606926	1,500.00
Registration	825145	<u>1,396.20</u>
<b>Total Taxes Owed</b>		<b>\$7,913.95</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1228 Mosher Street, (Block 0065, Lot 017), by gift from APP Consulting Group, LLC. Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

APP Consulting Group, LLC has offered to donate to the City, title to the property located at 1228 Mosher Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through July 29, 2019, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

1228 Mosher Street

Tax Sale Cert. #338429	10/24/2018	\$2,735.44
Real Property Tax	2019/2020	117.44
Real Property Tax	2018/2019	Incl. in 2018 Tax Sale
Real Property Tax	2017/2018	Incl. in 2018 Tax Sale
Real Property Tax	2016/2017	Incl. in 2018 Tax Sale
Miscellaneous	8808289	164.80
Environmental Fine	54607189	1,500.00
Registration	825145	<u>845.00</u>
<b>Total Taxes Owed</b>		<b>\$5,362.68</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1230 Mosher Street, (Block 0065, Lot 016), by gift from APP Consulting Group, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

APP Consulting Group, LLC has offered to donate to the City, title to the property located at 1230 Mosher Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through July 29, 2019, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

09/18/2019

DHCD - cont'd

1230 Mosher Street

Tax Sale Cert. #338430	10/24/2018	\$4,302.00
Real Property Tax	2019/2020	117.44
Real Property Tax	2018/2019	Incl. in 2018 Tax Sale
Real Property Tax	2017/2018	Incl. in 2018 Tax Sale
Real Property Tax	2016/2017	Incl. in 2018 Tax Sale
Real Property Tax	2015/2016	Incl. in 2018 Tax Sale
Miscellaneous	7325673	Incl. in 2018 Tax Sale
Miscellaneous	7335557	Incl. in 2018 Tax Sale
Miscellaneous	7391782	Incl. in 2018 Tax Sale
Miscellaneous	7439078	Incl. in 2018 Tax Sale
Environmental Fine	52696168	1,103.68
Environmental Fine	54607197	1,500.00
Registration	825145	1,396.20
<b>Total Taxes Owed</b>		<b>\$8,419.32</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 215 Furrow Street, (Block 0239, Lot 021), by gift from Federal National Mortgage Association c/o Raj Singh, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Federal National Mortgage Association c/o Raj Singh has offered to donate to the City, title to the property located at 215 Furrow Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 20, 2019, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

215 Furrow Street

Real Property Tax	2019-2020	\$117.44
Miscellaneous	8744005	159.00
Environmental	54618939	<u>Incl. in Tax Sale</u>
<b>Total Taxes Owed</b>		<b>\$276.44</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2227 W. Pratt Street, (Block 0239, Lot 051), by gift from Dae I Kim and Dae Un Kim, Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Dae I Kim and Dae Un Kim have offered to donate to the City, title to the property located at 2227 W. Pratt Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through September 12, 2019, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

2227 W. Pratt Street

Real Property Tax	2019-2020	\$117.44
Real Property Tax	2018-2019	\$112.80
Real Property Tax	2017-2018	\$112.50
Real Property Tax	2016-2017	\$117.72
Real Property Tax	2015-2016	\$134.28
Real Property Tax	2014-2015	\$202.18
Real Property Tax	2013-2014	\$167.40
Real Property Tax	2012-2013	\$185.38
Real Property Tax	2011-2012	\$213.32
Real Property Tax	2010-2011	\$218.74
Real Property Tax	2009-2010	\$287.02
Tax Sale Fees	2015-2018	\$51.34
Miscellaneous Bills	3029170	\$273.53
Miscellaneous Bills	3183480	\$100.00
Miscellaneous Bills	4869061	\$285.72
Miscellaneous Bills	5012018	\$484.68
Miscellaneous Bills	5091137	\$330.38
Miscellaneous Bills	5181623	\$363.15
Miscellaneous Bills	5286174	\$304.96
Miscellaneous Bills	5824917	\$235.51
Miscellaneous Bills	5843875	\$214.93
Miscellaneous Bills	6163190	\$358.17
Miscellaneous Bills	6261267	\$212.98
Miscellaneous Bills	6386346	\$198.74
Miscellaneous Bills	6428700	\$330.56
Miscellaneous Bills	6578223	\$198.36
Miscellaneous Bills	6618078	\$182.15
Miscellaneous Bills	6629695	\$353.41
Miscellaneous Bills	6775449	\$313.36
Miscellaneous Bills	7324817	\$241.48
Miscellaneous Bills	7428857	\$242.41
Miscellaneous Bills	7799539	\$232.00
Miscellaneous Bills	8073116	\$210.40
Miscellaneous Bills	8223471	\$151.45
Miscellaneous Bills	8500126	\$273.11
Miscellaneous Bills	8661332	\$179.20
Footway Paving Bill	Na	\$464.00
<b>Total Taxes Owed:</b>		<b>\$8,654.76</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Baltimore Development Corporation - Development and Funding Agreement -Rash Field Park

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Development and Funding Agreement with the Waterfront Management Authority (WMA) to manage the redevelopment of Rash Field in the Inner Harbor.

**AMOUNT OF MONEY AND SOURCE:**

\$7.5 Million - City funds (appropriated by the Mayor and City Council in the FY 2016/17/18/19 Capital Improvement Program budgets)

\$2 Million - (funds awarded by a 2014 State of Maryland "bond bill" for Inner Harbor Infrastructure)

\$4 Million requested by BDC in the City's six-year Capital Improvement Program.

The WMA will be responsible for raising additional funds necessary to complete the Rash Field Plan.

**BACKGROUND/EXPLANATION:**

In 2013 the City released the "Inner Harbor 2.0" Master Plan which set forth recommendations to improve the 40-year-old Inner Harbor. One of the priority recommendations was to completely redesign Rash Field, an underused park space in the Inner Harbor, into a valuable civic space that could improve connectivity between the Inner Harbor and surrounding neighborhoods while advancing seeking competitive bids."

Over the past four years in designing and planning for the Rash Field redevelopment and through the public process of soliciting input from the various community constituents. The BDC and the WMA have sought from experienced site work experts input and guidance on the scope and budget for the project. Ads were run in the Baltimore Sun and Baltimore Business Journal publicizing the intent to issue a Request for Qualifications (RFQ) of a contractor

## AGENDA

### BOARD OF ESTIMATES

09/18/2019

BDC - cont'd

to perform pre-construction and construction services and directed interested companies to the Waterfront Partnership's website to submit their contact information.

Each set of qualifications from those responding was scored by staff from the BDC, the WMA, CapEx Advisory Group (owner's representative) and Mahan Rykiel (principal design firm), the team of reviewers and members of the advisory team, including experienced construction personnel from the WMA's Board of Directors and the Parks & People Foundation. Each firm was invited to interview. After interviews, the team invited the five highest scoring firms to submit proposals.

Those firms participated in a pre-proposal walkthrough from, which generated a series of questions. All questions were responded to and posted under the Q&A section at [rashfield.org/rfp](http://rashfield.org/rfp) (all respondents had access to the website). Again, staff and CapEx and Mahan Rykiel scored each of the proposals based on their qualifications, interview responses, and anticipated costs for pre-construction and construction (including general conditions and a fee markup percentage). The advisory team narrowed the list of firms under consideration to the three, which were invited to submit improved offers. Based on the revised proposals, the team recommended The Whiting-Turner Contracting Company based on their qualifications, interview and financial proposal, and the WMA intends to enter into a contract for construction upon approval of this agreement by the Board of Estimates.

As the process of vetting potential contractors to perform the improvements to Rash Field has already been undertaken, no advantage would inure to the City to repeat the process. The Department of Finance has reviewed this matter and has recommended that proceeding with the Rash Field project pursuant to the Development and Funding Agreement between the City and the WMA, with work to be performed by the contractor as recommended through the process as described, the Healthy Harbor initiative to clean up the city's most important natural amenity. In 2015, an RFP for design services was released by the Waterfront Partnership (the "Partnership"), which manages the Inner Harbor area on behalf of the WMA, and a panel of City officials and community leaders selected Mahan Rykiel to lead the design effort. The Partnership and Mahan Rykiel solicited feedback from hundreds of residents at

BDC - cont'd

three public input sessions in 2016, as well as through an online campaign and project website. The project designs were further influenced by five presentations to the City's Urban Design and Architectural Review/Advisory Panel in 2016, 2017, and 2018.

Within the Inner Harbor, capital projects have historically been managed by either the Department of Transportation or the Department of Recreation and Parks. During this design process, both agencies were approached about managing the construction of this project. Neither agency was able to commit to managing the construction of Rash Field but both supported a concept whereby the Partnership, under an agreement with the City and BDC acting as the City's project representative, would manage the construction contract and process related to this Park.

This agreement will set forth the terms on which the City will: (1) engage the WMA for the purpose of renovating Rash Field Park in accordance with the Rash Field Plan; (2) commit to the funding set forth herein; (3) reimburse or advance funds to the WMA for the Actual Costs of the Rash Field Project; (4) review and inspect the Rash Field Project; and (5) enter into subsequent management arrangements with the Partnership upon the successful completion of the Rash Field Project.

The City and the WMA acknowledge that only a portion of the Rash Field Plan can be implemented with the City Contribution and that the WMA will need to raise additional funds, with the City's active support and cooperation, to implement the balance of the Rash Field Plan. Accordingly, this Agreement may continue as the parties may agree beyond the period needed to implement the phase of the Rash Field Plan to be funded by the City Contribution.

**STATEMENT OF PURPOSE AND RATIONALE FOR EXECEPTION OF A CITY PROCUREMENT**

Article VI, Section 11(e)(i) of the City Charter describes the circumstances/conditions under which the public bidding process may not be used and the public bidding process for the redevelopment of Rash Field may be dispensed with for the reasons stated above.

(The Development and Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/18/2019

TRANSFER OF FUNDS

Baltimore Development Corporation

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1.	\$1,000,000.00 General Funds	9910-917052-9600 Construction Re- serve Inner- Harbor-Rash Field	9910-906101-9601 Inner Harbor Field- Rash Field
	3,501,180.00 1 <sup>st</sup> Parks & Public	9910-917052-9600 Construction Re- Serve Inner- Harbor-Rash Field	9910-906108-9601 Inner Harbor Field- Rash Field
	1,000,000.00 2 <sup>nd</sup> Parks & Public	9910-917052-9600 Construction Re- serve Inner- Harbor-Rash Field	9910-906101-9601 Inner Harbor Field- Rash Field
	1,000,000.00 3 <sup>rd</sup> Comm. EDB	9910-917052-9600 Construction Re- serve Inner- Harbor-Rash Field	9910-906101-9601 Inner Harbor Field- Rash Field
	1,000,000.00 24 <sup>th</sup> Comm. EDB	9910-906993-9600 Construction Re- serve Inner- Harbor-Rash Field	9910-906108-9601 Inner Harbor Field- Rash Field

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**\$7,501,180.00**

This transfer will provide funds to pay for the construction of Rash Field in the Inner Harbor into a marquee waterfront park for residents and visitors of all ages. The park has been redesigned for a combination of recreational, educational and active programming experiences to encourage year-round activation of the space.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Mayor's Office of Children - Provider Agreement  
and Family Success

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Provider Agreement with Behavioral Health System Baltimore, Inc. The period of the Provider Agreement is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$104,640.00 - 4000-486320-1772-516000-603051

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Health and Human Services (DHHS) grant to undertake the Head Start Program. As a sub-recipient, Behavioral Health System Baltimore, Inc., will provide mental health consultation services to children and families in Baltimore City

The submission is late because of the delay in the announcement of the notice of award from the DHHS.

**MBE/WBE PARTICIPTION:**

N/A

**MWBOO GRANTED A WAIVER ON AUGUST 28, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Mayor's Office of Children - Agreement  
and Family Success

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the following agreement with The Family League of Baltimore City, Inc. The period of the Agreement is July 1, 2019 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$520,000.00 - 2025-000000-3574-782800-603051

**BACKGROUND/EXPLANATION:**

The Family League of Baltimore City, Inc. will use the funding designated to the Park Heights Master Plan area through legislation that authorizes the operation of Video Lottery Terminals, or slots, to help fund, monitor and support innovative programs to service youth in the Park Heights Community. The Family League will be responsible for identifying the programs through a competitive Request for Proposals (RFP) process.

**MBE/WBE PARTICIPTION:**

N/A

**MWBOO GRANTED A WAIVER ON AUGUST 28, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1015 Binney Street	Marzia Yalcin	One set of steps 4' x 6'8"
	\$35.20 - Flat Charge		
2.	123 N. Chester	Chester Street Properties, LLC	Outdoor seating 150 sf. on Chester Street, 38 sf. on Pratt Street
	\$1,655.00 - Annual Charge		
3.	2706 Dillon Street	Bubs, LLC	Outdoor seating 20' x 5' on side of bldg., 5' x 6' on the front bldg.
	\$955.00 - Annual Charge		

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Four Ten Lofts, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$17,922.53 - 9950-906082-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, which was approved on May 9, 2012 determined that a Traffic Mitigation Fee was required for the Development.

Four Ten Lofts, LLC proposes to perform the Scope of Work for 410 and 422 W. Mulberry Street, and 410 N. Eutaw Street with 76 multi-family dwelling units totaling 103,865 square feet.

Under the terms of this Traffic Mitigation Agreement, Four Ten Lofts, LLC agrees to make a one-time contribution in the amount of \$17,922.53 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Refinery Canton, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$530,438.31 - 9950-905088-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, which was approved on May 9, 2012 determined that a Traffic Mitigation Fee was required for the Development of the Canton Collective.

Refinery Canton, LLC proposes to perform the Scope of Work for the Canton Collective, located at 1200 South Haven Street, constructing a 75 dwelling unit apartment building, 30,000 SF Specialty grocer, a 515 dwelling unit apartment building, 28,000 SF specialty retail, 100,000 SF general office, and a hotel with 145 rooms.

Under the terms of this Traffic Mitigation Agreement, Refinery Canton, LLC agrees to make a one-time contribution in the amount of \$530,438.31 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Wonderland Building, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$12,073.13 - 9950-909095-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, which was approved on May 9, 2012 determined that a Traffic Mitigation Fee was required for the development of Wonderland Sauna.

Wonderland Building, LLC proposes to perform the Scope of Work for Wonderland Sauna, located at 926 East Monument Street, constructing a bathhouse totaling 24,000 square feet and 8,000 square feet of office space for a total of 32,000 square feet.

Under the terms of this Traffic Mitigation Agreement, Wonderland Building, LLC agrees to make a one-time contribution in the amount of \$12,073.13 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Blue Water Baltimore, Inc. The MOU is effective upon Board approval for five years, with an option to renew for an additional five years, unless terminated earlier in accordance with the MOU.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Blue Water Baltimore, Inc. submitted an application for two-program recognition signs to be owned by the City and maintained by Blue Water Baltimore, Inc. This will be in the landscape median along US40 adjacent to N. Monroe Street and W. Mulberry Street.

This MOU establishes the framework for Blue Water Baltimore, Inc. to maintain the signs, all at its sole cost and subsequently for Blue Water Baltimore, Inc. to maintain all aspects of the project during the term of the MOU.

**MBE/WBE PARTICIPATION:**

This is not a competitive procurement item. Blue Water Baltimore, Inc. is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation/DOT - Task Assignment  
Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 37 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services. The period of this task is approximately 9 months.

**AMOUNT OF MONEY AND SOURCE:**

\$111,286.15 - 2024-000000-5480-395700-603026

**BACKGROUND/EXPLANATION:**

This authorization will provide the Conduit Division with a Public Works Inspector II (PWI-II), to perform CM project management for the Distributed Antenna System program.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals established in the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 20, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Transportation/DOT - Task Assignment  
Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 38 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1217, On-Call Construction Project Management Services. The period of this task is approximately 49 weeks.

**AMOUNT OF MONEY AND SOURCE:**

\$173,820.05 - 2024-000000-5480-395700-603026

**BACKGROUND/EXPLANATION:**

This authorization will provide the Conduit Division with a public Works Inspector II (PWI-II), to perform CM project management for the DAS (Distributed Antenna Systems) program.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals established in the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 20, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Circuit Court for Baltimore City - Non-Construction Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with Andre Cherry as Acting Fiscal Administrator. The period of the agreement is July 1, 2019 through December 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$22,912.00 - (@ \$65.00 - per hour)  
**(not to exceed)**

Account: 1001-000000-1100-109500-603026

**BACKGROUND/EXPLANATION:**

Mr. Cherry will manage the fiscal activities of the Court for general fund and grant funded appropriations. Mr. Cherry will also assist court management and staff with any fiscal matters as they arise.

The agreement is late due to the finalization of the contract.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of State's Attorney - Grant Award  
for Baltimore City (SAO)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Grant Award from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$35,400.00 - 5000-513420-1156-117900-405001

**BACKGROUND/EXPLANATION:**

This grant will assist in developing and implementing strategies specifically intended to provide assistance to victims of crime and survivors of homicide victims. The grant covers personnel support and other expenses.

The Grant Award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of State's Attorney - Grant Award  
for Baltimore City (SAO)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Grant Award from the Maryland State Police - Vehicle Theft Prevention Council. The period of the Grant Award is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$51,000.00 - 5000-501620-1150-118300-405001

**BACKGROUND/EXPLANATION:**

The funds will assist with the screening, case preparation and enhanced prosecution of juvenile vehicle theft cases. Funding pays for one full-time law clerk that will maintain a vehicle theft database and assist prosecutors with the case preparation.

The Grant Award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of State's Attorney - Grant Award  
for Baltimore City (SAO)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Grant Award from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$85,000.00 - 5000-506420-1150-118000-405001

**BACKGROUND/EXPLANATION:**

The GOCCP has awarded this grant to the Office of the State's Attorney for Baltimore City's AIM to B'More program (Program) which is a crime intervention program. The Program serves felony drug offenders in Baltimore City. The program equips first-time non-violent, felony drug offenders with jobs while simultaneously removing the burden of a criminal record and reduces their chances of reengaging in criminal behavior. The grant funds support salary and conference travel fees.

The Grant Award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of State's Attorney - Grant Award  
for Baltimore City (SAO)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Grant Award from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$611,451.00 - 5000-504920-1152-137200-405001

**BACKGROUND/EXPLANATION:**

This project funded through the GOCCP provides a focused response to violent offenders in the City through a comprehensive program of electronic information sharing that identifies the most violent offenders in Baltimore City upon arrest. Currently, the program determines and tracks probation and parole status, apprehension and service of search warrants, judicial prioritization and criminal case flow management. Grant funds provide personnel.

The Grant Award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Health Department - Agreements and Standard Interagency Agreement

The Board is requested to approve and authorize execution of the various agreements and Standard Interagency Agreement.

1. **MEDSTAR HEALTH, INC.** **\$ 25,000.00**

Account: 7000-729020-3100-295900-604001

MedStar Health, Inc. will utilize the funds to provide physician services and provide funding for a part-time Nurse Practitioner as part of its community service. The organization's pediatrician will provide on-site consultation and patient evaluation at the School-Based Health Centers at a minimum of one-half day per week. They will be accessible by telephone for consultation with the practitioner in the New Era Academy School-Based Health Center during the hours of operation Monday through Friday from 8:00 a.m. to 4:30 p.m. The period of the agreement is September 1, 2019 through August 31, 2020.

The agreement is late because of a delay in the administrative review process.

**MBE/WBE PARTICIPATION:**

N/A

2. **ELEV8 BALTIMORE, INC.** **\$130,800.00**

Account: 4000-483519-3080-294600-603051

Elev8 Baltimore, Inc. will utilize the funds to provide Central West Baltimore trauma-informed, emergency financial resources to families and community members and implement youth leadership activities. The period of the agreement is October 1, 2018 through September 30, 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Health Department - cont'd

The agreement is late because revisions delayed the processing.

**MWBOO GRANTED A WAIVER ON JULY 9, 2019.**

3. **UNIVERSITY OF MARYLAND, BALTIMORE COUNTY** **\$ 82,882.00**

Account: 1001-000000-3150-790400-603051

The Baltimore City Health Department (BCHD) Office of Public Health Preparedness and Response (OPHPR) has worked with the University of Maryland, Baltimore County (UMBC) Emergency Health Services program (EHS) through graduate student internships and advising on health hazard vulnerability assessments. The UMBC's EHS's program focus on emergency medical services and disaster health services matches with the mission of OPHPR to prepare for and respond to public health emergencies.

The UMBC EHS will utilize the funds to provide the services of a UMBC EHS Professional, with involvement of the UMBC Project Advisor, to assist in advancing BCHD's public health emergency response capability by developing reference materials, checklists, and protocols that improve public health preparedness, developing and implementing Zika response activities, conducting weather and bio surveillance activities, and other preparedness and response initiatives under the direction of the BCHD's OPHPR Director. The period of the agreement is July 1, 2019 through June 30, 2020.

The agreement is late because revisions delayed processing.

**MWBOO GRANTED A WAIVER ON AUGUST 8, 2019.**

4. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM)** **\$946,851.00**

Account: 4000-421320-3080-595500-603051

The HCAM will follow up on requests sent by the Managed Care Organizations to assist pregnant and postpartum women with



**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Health Department - cont'd

effective climate control, back-up power and manages CAREWare hosting capacity, assesses the risk and make recommendations to guard against cyber threats, assures compliance with HIPPA and other federal regulations for data protection and sharing, and assures effective business continuity and disaster recovery plans are implemented. The period of the Agreement is May 16, 2019 through June 30, 2020.

This agreement is late because of administration delays.

**MWBOO GRANTED A WAIVER ON JULY 3, 2019.**

7. **COZY COVE HOME CARE, LLC** **\$ 15,600.00**

Account: 5000-534019-3254-767802-607001

8. **BETTY AND DEBBIE'S FAMILY PLACE, INC.** **\$ 46,800.00**

Account: 5000-534020-3254-767800-607001

The Department will disburse State Subsidized Assisted Housing Funds to low-income residents at the organization's facilities.

These facilities are enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The senior assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The period of the agreement is July 1, 2019 through June 30, 2020.

These agreements are late because the Department was waiting on information and signatures from the providers.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

Health Department - cont'd

STANDARD INTERAGENCY AGREEMENT

9. **MARYLAND EMERGENCY MANAGEMENT AGENCY** **\$793,719.00**

Account: 5000-505420-3070-286400-405001

The purpose of this Interagency Agreement is to define the responsibilities and conditions of the award for Opioid Intervention Team funding through the Maryland Emergency Management Agency. The funding is being awarded to support The Spot, Staying Alive Program and Overdose Prevention Team, and Baltimore City Hub and Spoke. The period of the agreement is July 1, 2019 through June 30, 2020.

The agreement is late because of a delay during the administrative review.

**MBE/WBE PARTICIPATION:**

N/A

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**APPROVED FOR FUNDS BY FINANCE**

(The Agreements and Standard Interagency Agreement have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

65 - 68

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. <b>\$ 15,000.00</b> Others	9962-932007-9563 Construction Re- serve Conduit Construction	9962-903080-9562 Conduit Recon- struction CW TR 19017

This transfer will cover the costs of prints and other related costs necessary to advertise project TR 19017, Conduit Reconstruction Citywide.

Baltimore Development Corporation

2. <b>\$ 50,000.00</b> General Fund	9910-911085-9600 Construction Re- serve (Janney Park)	9910-916086-9601 Janney Run
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This transfer will provide funds for a Storm Water Management Plan for portions of 140 North Janney Street as part of the Pompeian Inc. facility expansion and construction of a public park.

Department of General Services

3.    \$3,000,000.00 2 <sup>nd</sup> Parks & Public Facilities Loan	9916-906206-9194 Police HQ Elevator Upgrade Reserve	9916-906306-9197 Police HQ Elevator Upgrade Active
1,500,000.00 3 <sup>rd</sup> Parks & Public Facilities Loan	"                   "	"                   "
<b><u>\$4,500,000.00</u></b>		

AGENDA

BOARD OF ESTIMATES

09/18/2019

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
---------------	-----------------------	---------------------

Department of General Services - cont'd

This transfer will provide funds to the Department for the elevator replacement at the Police Headquarters, including the Annex, and all associated in-house costs. The replacement will include upgrades to the mechanical, electrical, and plumbing systems throughout the building. The elevators are nearing the end of their useful life span as they, at times, do not travel to the correct floors and are constantly out of service. The elevator replacement would allow the building to function normally and will reduce future maintenance and repairs on the equipment.

4. <b>\$1,000,000.00</b>	9916-921030-9194	9916-904230-9197
6 <sup>th</sup> Public	Wolman Fire Sup-	Abel Wolman HVAC/
Building	pression System	Fire Protection
Loan	Reserve	Active

This transfer will provide funds to the Department for the comprehensive HVAC renovation and fire sprinkler system installation at the Abel Wolman Municipal Building and all associated in-house costs. The project will be in two parts; design and construction. Once the designs are completed, a second transfer request will be submitted to cover the cost of construction. The HVAC system in the Abel Wolman Municipal Building is outdated and needs to be upgraded allowing it to work more efficiently. The installation of a fire sprinkler system will assist in addressing the life and safety issues in the building.

Department of Planning

5. <b>\$    50,000.00</b>	9904-9129-910072	9904-9127-905777
	Port Discovery	Port Discovery
	Phase II Reno	Children's Museum

This transfer will make funds available to Port Discovery for renovations including restrooms, lighting, flooring, elevator, and heavy construction portions of permanent exhibits.

AGENDA

BOARD OF ESTIMATES

09/18/2019

TRANSFER OF FUNDS

Department of Public Works

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
6.	<b>\$ 100,439.00</b>	9960-908687-9558	9960-907687-9557-3
	Revenue Bonds	Susquehanna Trans	Design

This transfer will cover the deficit for WC 1197 Susquehanna Trans.

Department of Housing and Community Development

7.	<b>\$10,000,000.00</b>	9910-922012-9587	
		Whole Block	
		Demolition	
		(Reserve)	
	\$ 1,000,000.00	-----	9910-905640-9588
	General Fund		Whole Block Demolition-Land Management
	3,195,000.00	-----	9910-903390-9588
	General Fund		Whole Block Demolition FY 19-25
	5,805,000.00	-----	9910-903390-9588
	3 <sup>rd</sup> Community & Economic Development Bonds		Whole Block Demolition FY 19-25
	<b>\$10,000,000.00</b>		

This transfer will provide funding for the Whole Block Demolition programs for Fiscal Year 2020. These funds will be used for acquisition, relocation, and demolition costs associated with the Whole Block Program.

AGENDA

BOARD OF ESTIMATES

09/18/2019

TRANSFER OF FUNDS

Department of Housing and Community Development - cont'd

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
8.	<b>\$750,000.00</b>	9910-904986-9587	9910-905151-9588
	3 <sup>rd</sup> Community &	Housing Repair	Critical Repair
	Economic Develop-	Assistance	Program
	ment Bonds	Program	

This transfer will provide bond funds for the Critical Repair Program. This appropriation is approved in the FY2020 Ordinance of Estimates.

9.	<b>\$750,000.00</b>	9910-903963-9587	
	Pimlico Local	Park Heights	
	Impact Aid - VLT	(Reserve) - VLT	
	250,000.00	-----	9910-904670-9588
			Arlington Home
			Repair Fund
	500,000.00	-----	9910-902672-9588
	<hr/>		Arlington Inspire
	<b>\$750,000.00</b>		

This transfer will provide funding for the Home Repair for Arlington and other work associated with the Inspire Initiative.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of General Services - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 002 to Prime A/E Group, Inc. under Project 1801, Forest Park Library Renovation. The Task Assignment is approximately two years and six months.

**AMOUNT OF MONEY AND SOURCE:**

\$123,661.99 - 9936-923089-9457-900000-703032

**BACKGROUND/EXPLANATION:**

The Consultant will provide Phase I building assessment and schematic design services for renovations at the Forest Park Library.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 18% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 12, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

**Fire and Police Employees' - Subscription Agreement Retirement System (F&P)**

The Board is requested to approve and authorize execution of a Subscription Agreement with Greenspring Opportunities VI, L.P., managed by Greenspring Associates, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$15,000,000.00 approximately - Fire and Police Employees' Retirement System

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The F&P Board of Trustees conducted a search for a private equity investment manager and, as a result of that search, selected Greenspring Associates, Inc. to initially receive \$15 million to be invested in Greenspring Opportunities VI, L.P. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, New England Pension Consulting.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON SEPTEMBER 6, 2019.**

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of the President - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consultant Agreement with the Maryland Youth and the Law, Inc. (formerly known as the Professional Development and Training Center, Inc.) for the City Council Page Program. The period of the agreement is September 1, 2019 through August 31, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$13,038.33 - 1001-000000-1000-104800-603026

**BACKGROUND/EXPLANATION:**

The organization will use these funds to recruit, train, and provide stipends for the selected candidates and ongoing support for the City Council Page Program. High school students go through a screening process where they are interviewed and selected based on their interest in Baltimore City Government and the legislative process.

Maryland Youth and the Law, Inc., will manage the recruiting and training of the students, the training of participating City Council Staff, and other necessary program elements. The Office of City Council President Brandon Scott will promote and support the program while inviting two high school students to participate in the Page Program and one high school student to participant in the summer internship program. The overall structure of the Page Program will remain the same as last year with a contribution toward the cost of a part-time summer intern. The intern will go through the Law Links program, which shares the same staff and curriculum as the Page Program. The students will be linked with a single advisor, who will act as the student's primary supervisor and mentor. Program participants will be given the opportunity to learn about City government and interact with significant public officials. The youth will have a chance to strengthen their self-

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Office of the President - cont'd

Confidence, develop leadership skills, and learn from positive role models. Programs like the City Council Page Program are essential in taking kids off the streets and getting them involved in productive activities which will enable them to flourish academically, socially, and emotionally.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement with Maryland Youth and the Law, Inc. has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Planning - First Amendment to  
Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Memorandum of Understanding (First Amendment to MOU) between the Mayor and City Council and the Chesapeake Bay Trust.

**AMOUNT OF MONEY AND SOURCE:**

\$49,000.00 - 9905-935019-9188

**BACKGROUND/EXPLANATION:**

This amendment will provide additional funding for the second year of the original agreement. The second year of funding covers January 1, 2019 to December 31, 2020. This grant will support the Chesapeake Bay Trust's grants to Baltimore City community associations and nonprofit organizations to clean and green vacant lots in neighborhoods within Baltimore Green Network focus areas and the Neighborhood Impact Investment areas.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Planning - Fifth Amendment to the Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Fifth Amendment to the Grant Agreement (Fifth Amendment) with Healthy Neighborhood, Inc. (HNI).

**AMOUNT OF MONEY AND SOURCE:**

\$1,140,000.00 - 2025-000000-1873-783200-603050  
370,000.00 - 9910-904186-9588 (Capital Account - HNI Ambassador)  
**\$1,510,000.00**

**BACKGROUND/EXPLANATION:**

On July 16, 2014, the Board approved the Grant Agreement with the HNI in the amount of \$1,654,000.00 to serve as the financial and programmatic manager for community-based projects funded with FY'13/14 and FY'15 slots revenue in the greater Pimlico area known as the One Mile Radius.

On August 10, 2016, the Board approved the First Amendment to the Grant Agreement with the HNI to allocate additional local impact aid funds totaling \$117,525.00 for community-based projects funded with FY'16 slots revenue in the greater Pimlico area known as the One Mile Radius. Subsequently, the Board approved the Second Amendment on April 26, 2017, the Third Amendment on November 1, 2017 and the Fourth Amendment on July 18, 2018.

These funds were awarded by the Maryland General Assembly to the City of Baltimore for a 20-year period beginning in Fiscal Year 2012 through Fiscal Year 2032 to support primarily capital community and economic development projects in the Pimlico community.

Under the terms of this Fifth Amendment to the Grant Agreement, the HNI is responsible for meeting with grantees that have been awarded slots revenue to provide the following services including:

Planning Department - cont'd

- technical assistance,
- compliance and monitoring,
- compliance with City laws, and
- recognition of City support.

This Fifth Amendment adds funds for Fiscal Year 2020 to the Fiscal Service Agreement, amends the Project Budget due to Spending Plan changes, and extends the termination date of the agreement through December 31, 2020.

**MBE/WBE PARTICIPATION:**

Healthy Neighborhoods, Inc. has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Fifth Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following pages:  
77 - 78  
to the low bidder meeting specifications,  
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

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RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

- 1. GS 17815, Northwestern Trionfo Builders, \$513,000.00  
 Police Station - 2<sup>nd</sup> Inc.  
 Floor Restroom and  
 Roof Renovations

**MBE/WBE PARTICIPATION:**

**MBE GOAL: 14% AND WBE GOAL: 4%**

<b>MBE:</b> Ironshore Contracting, LLC	\$71,820.00	14%
<b>WBE:</b> Innovation Floor Systems, Inc.	\$ 7,400.00	1.44%
Roane's Rigging & Transfer Company, Inc.*	<u>14,770.00</u>	<u>2.87%</u>
	<b>\$22,170.00</b>	<b>4.32%</b>

\*Roane's Rigging & Transfer Company, Inc. is not in good standing with the Maryland Department of Assessments and Taxation. The bidder will be allowed to substitute if Roane's Rigging & Transfer Company, Inc. is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 12, 2019.**

Bureau of Procurement

- 2. B50005629, Dental Health Maintenance Organization (DHMO) & Dental Preferred Provider Organization Model (DPPO) Plans  
 United Concordia Companies, Inc. \$18,336,433.00  
  
 (Department of Human Resources)

AGENDA

BOARD OF ESTIMATES

09/18/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On December 4, 2018, MWBOO set goals of 11% MBE and 12% WBE of the administrations fees.

**MBE:** CASI, Inc. \$32,820.00 11%

**WBE:** Ebert Enterprises d/b/a Curry Printing \$35,803.00 12%

**MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 3, 2019.**

- 3. B50005653, Life and Accidental Death & Dismemberment Insurance for Employees & Retirees Metropolitan Life Insurance d/b/a Metlife \$22,060,929.00

(Department of Human Resources)

MBE/WBE PARTICIPATION:

On December 4, 2018, MWBOO set goals of 6% MBE and 10% WBE.

<b>MBE:</b> Britt's Industries, Inc.	\$ 9,390.00	3%
CASI, Inc.	9,390.00	3%
	<u>\$18,780.00</u>	<u>6%</u>

**WBE:** Curry Printing and Copy Center \$31,300.00 10%

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 23, 2019.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Mayor's Office of Criminal Justice - Governmental/Charitable Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of Criminal Justice (MOCJ), Community-Based Violence Reduction Strategy for the remainder of the 2020 Fiscal Year. Donations will be solicited by Ms. Sunny Schnitzer, Deputy Chief of Staff for Public Safety, Ms. Ganesha Martin, Director of the MOCJ, Mr. Terry Hickey, Director of Strategic Partnerships for the MOCJ, Ms. Sarah Ritter, Director of Programs for the MOCJ, and Tyrone Roper, Chief of Staff for the MOCJ. The period of the campaign will be effective upon Board approval through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The MOCJ plans to participate in the solicitation of funds in support of its Community-Based Violence Reduction Strategy, which in concert with the Baltimore Police Department's crime reduction and departmental improvement plan, will focus on the reduction of homicides and non-fatal shootings in the City. The MOCJ's plan will leverage its relationships with criminal justice experts and community members to identify the evidence-based and community-driven solutions to address the root causes of violent crime in Baltimore City.

In addition to building systems and capacity to interrupt violence, the MOCJ's strategy integrates prevention programs that build strong community capacity in neighborhoods most impacted by violence. Central to this effort will be collaboration with other

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Mayor's Office of Criminal Justice - cont'd

City agencies and external partners who provide resources and critical supports.

With the support of a wide array of public and private partners, the MOCJ plans to solicit donations to support this strategy throughout the current fiscal year.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City in addition to national funders with interest in violence prevention efforts. Most of the individual and corporate entities fitting this description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as other prospective donors.

Baltimore City Code, Article 8, §6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to benefit from the proposed solicitation must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

- |  |         |                          |
|--|---------|--------------------------|
| 1. EROSION CONTROL AND LANDSCAPE SERVICES, INC.  | \$ 0.00 | Ratification and Renewal |
| Contract No. B50004399 - Hydro Seeding Service - Department of Public Works, Bureau of Solid Waste - P.O. No.: P543418 |         |                          |

On January 20, 2016, the Board approved the initial award in the amount of \$540,319.00. The award contained three 1-year renewal options. On March 22, 2017, the Board approved the first renewal in the amount of \$0.00. The period of ratification is April 1, 2018. This third renewal in the amount of \$0.00 is for the period September 19, 2019 through March 31, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 2, 2015, MWBOO set goals of 5% MBE and 2% WBE. On February 27, 2017, Erosion Control and Landscape Services, Inc. was found in compliance. No work has been assigned to the vendor since the last compliance review, and less than \$50,000.00 has been performed to date.

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 27, 2017.**

- |   |         |         |
|---|---------|---------|
| 2. ALLOGRAM, INC.   | \$ 0.00 | Renewal |
| Contract No. B50004161 - Various Trophies and Awards - Department of Recreation and Parks - P.O. No.: P533187 |         |         |

On October 7, 2015, the Board approved the initial award in the amount of \$70,679.49. The award contained four 1-year renewal options. Three renewal options have been exercised. This final renewal in the amount of \$0.00 will ensure the

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

availability of various trophies and awards to agencies throughout the City for various programs and activities. The period of the renewal is October 7, 2019 through October 6, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On June 30, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JUNE 30, 2015.**

- 3. 1 GIVE QUALITY NOT  
QUANTITY FLOOR CLEANING  
SERVICE \$ 8,100.00 Renewal
- 
- Contract No. B50004776 - Perform Janitorial Service at Enoch Pratt Branch #8 - Enoch Pratt Free Library - P.O. No.: P537270

On October 18, 2016, the City Purchasing Agent approved the initial award in the amount of \$8,100.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$8,100.00 is for the period November 1, 2019 through October 31, 2020.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial requirement was below the MBE/WBE threshold of \$50,000.00.

- 4. EAZY DOES IT CLEANING  
SERVICES, LLC \$ 6,480.00 Renewal
- 
- Contract No. B50004777 - Perform Janitorial Service at Enoch Pratt Free Library Branch #14 - Enoch Pratt Free Library - P.O. No.: P537269

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

On October 18, 2016, the City Purchasing Agent approved the initial award in the amount of \$6,480.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$6,480.00 is for the period November 1, 2019 through October 31, 2020.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial requirement was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |  |         |         |
|--|---------|---------|
| 5. POTTERS INDUSTRIES,<br>INC.   | \$ 0.00 | Renewal |
| Contract No. B50005500 - Supply Glass Beads - Department of Transportation - P.O. No.: P545546 |         |         |

On August 29, 2018, the Board approved the initial award in the amount of \$49,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period September 1, 2019 through August 31, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |   |              |         |
|---|--------------|---------|
| 6. FERGUSON ENTERPRISES,<br>INC.  | \$125,000.00 | Renewal |
| Contract No. B50004669 - Poly Vinyl Chloride (PVC) Pipes and Fittings - Department of Public Works, Water and Wastewater - P.O. Nos.: P536860 and P536861 |              |         |

On September 14, 2016, the Board approved the initial award in the amount of \$125,000.00. The award contained two 1-year

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

Renewal options. This first renewal in the amount of \$125,000.00 is for the period September 14, 2019 through September 13, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 27, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JUNE 27, 2016.**

7. FIRST CALL

EASTER'S LOCK AND ACCESS SYSTEMS, INC.

SECOND CALL

BALTIMORE LOCK AND HARDWARE, INC.

\$ 0.00 Renewal

Contract No. B50004654 - Locksmith Services for Various City Agencies - Department of General Services, Recreation and Parks, etc. - P.O. Nos.: P536960 and P536961

On September 14, 2016, the Board approved the initial award in the amount of \$349,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$0.00 is for the period October 1, 2019 through September 30, 2020, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 25, 2016, it was determined that no goals would be set

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BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MAY 25, 2016.**

8. GROUP 1

WITMER PUBLIC SAFETY  
GROUP, INC.

GROUP 2-11

MUNICIPAL EMERGENCY  
SERVICES, INC.

\$115,000.00

Renewal

Contract No. B50002883 - Fire, Tools, Equipment, and Repair  
Parts - Fire Department - P.O. Nos.: P525223 and P525224

On October 16, 2013, the Board approved the initial award in the amount of \$150,000.00. The award contained six renewal options. On May 13, 2015, the City Purchasing Agent approved an increase in the amount of \$40,000.00. Five renewal options have been exercised. This final renewal in the amount of \$115,000.00 is for the period October 16, 2019 through October 15, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 13, 2013, MWBOO determined that no goals would be set because there is no opportunity to segment the contract. There are currently no MBEs or WBEs who are certified to provide firefighting tools.

**MWBOO GRANTED A WAIVER ON MAY 13, 2013.**

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BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

9. HIGHER GROUND	\$ 62,307.69	Ratification and Renewal
TRANSPORTATION, INC.	27,692.31	
	<u>\$ 90,000.00</u>	

Contract No. B50005008 - Transportation Services for Infants and Toddlers Program - Health Department - P.O. No.: P542280

On January 10, 2018, the Board approved the initial award in the amount of \$142,485.16. The award contained two 1-year renewal options. The contract was allowed to lapse at the request of the Health Department, however, the Board is requested ratify the spending resulting from the agency's continuous use of the vendor. A renewal is necessary in order to continue safe and timely curb-to-curb services for infants, toddlers and families participating in the Infants and Toddlers Program. The period of the ratification is January 10, 2019 through September 18, 2019. The period of the renewal is September 27, 2019 through January 9, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On April 24, 2017, MWBOO waived the goals after determining there are no feasible subcontracting opportunities.

**MWBOO GRANTED A WAIVER ON APRIL 24, 2017.**

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BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

10. PVS CHEMICAL SOLUTIONS, INC.	\$ 76,506.00	Increase and Renewal
	425,000.00	
	<u>\$591,506.00</u>	

Contract No. B50005114 - Liquid Sodium Bisulfide for Wastewater Treatment Plants - Department of Public Works - Wastewater Facilities - P.O. No.: P541298

On October 11, 2017, the Board approved the initial award in the amount of \$200,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$76,506.00 is necessary to cover the cost of additional Sodium Bisulfite chemicals required for the Back River and Patapsco Wastewater Treatment Plants. This increase is for the period October 15, 2019 through October 14, 2020, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 14, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON AUGUST 14, 2017.**

11. MUELLER SYSTEMS, LLC	\$538,855.00	Sole Source
Contract No. 08000 - MVR/FM Meter Repair Parts - Department of Public Works - Req. No. R835849		

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The Vendor is the sole supplier of the Hersey meter parts required by the Department of Public Works Meter shop. This

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BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

award will allow the Department to complete necessary repairs of the water supply systems, as the Hersey meter parts are required for meters currently installed. The period of the award is September 18, 2019 through September 17, 2022. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement.

12. REXEL USA, INC.	\$ 38,026.01	Sole Source/ Agreement
Contract No. 08000 - Upgrade Services for Rexel Blower #5 - Department of Public Works - Wastewater Treatment Plant - Req. No. R822196		

The Board is requested to approve and authorize execution of an Agreement Rexel USA, Inc. The period of the agreement is September 18, 2019 through September 17, 2020, with no renewal options.

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The vendor is the manufacturer's sole authorized source of the hardware and engineering services to upgrade Blower #5 at Back

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

River Wastewater Treatment Plant in which the product must be compatible with currently installed equipment at the water treatment plants. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

(The Sole Source Agreement has been approved by the Law Department as to form and legal sufficiency.)

- 13. GC JONES ELEVATOR COMPANY, INC. \$ 48,088.72 Selected Source  
Contract No. 06000 - Urgent Elevator Repair - Department of Public Works - Req. Nos.: R832518- and R832640

In order to comply with safety requirements the Board is requested to approve the award to the contractor for elevator repair and maintenance. The elevators at Ashburton and Montebello are a critical part of the operation of the agency and the prior vendor filed to maintain the elevators according to the contract requirements. This is a one-time payment. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold.

14. LINKEDIN	\$142,720.00	Selected Source/ Agreement
<u>Corporation</u> Contract No. 06000 - Recruitment Solution Subscriptions - Department of Human Resources - Req. No.: R833105		

The Board is requested to approve and authorize execution of a LinkedIn Subscription Agreement with LinkedIn Corporation. The period of the agreement is effective upon account activation for two years.

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Board is requested to approve an award for the purchase of two recruitment subscriptions: Talent Solutions and Lead the Market. The Department of Human Resources successfully completed a six-month pilot with the Talent Solution subscription and requires a contract to fully utilize LinkedIn's recruitment capabilities. Additionally, the vendor has the ability to integrate with the City's new ERP System (Workday), which is a unique feature that will be instrumental in furthering recruitment initiatives.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification of a selected source procurement.

(The Selected Source LinkedIn Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

15. <u>PRAXAIR, INC.</u>	<u>\$40,000.00</u>	<u>Increase</u>
Contract No. B50005301 - Liquid Oxygen - Department of Public Works, Wastewater Services - P.O. No. P543112		

On March 21, 2018, the Board approved the initial award in the amount of \$60,000.00. The contract expires on March 20, 2020 with three one-year renewal options remaining.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

**MBE/WBE PARTICIPATION:**

On January 9, 2018, MWBOO approved a waiver due to no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

16. <u>C&amp;D MUNICIPAL SALES, INC.</u>	<u>\$60,000.00</u>	<u>Increase</u>
Contract No. 08000 - Flowserve Submersible Pumps and Parts - Department of Public Works, Water and Wastewater - Req. No.: P541946		

On December 13, 2017, the Board approved the initial award in the amount of \$60,000.00. The contract expires on December 5, 2020 with no renewal options.

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BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

The increase will allow continuous availability of parts and supplies for pumps that are currently installed at the Back River Waste Water Treatment Plant.

The above amount is the City's estimated requirement; however, the Vendor will supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement.

17. <u>TEAM SERVICES CORPORATION</u>	<u>\$25,305.21</u>	<u>Increase</u>
Contract Number 06000 - Generator Services - Department of General Services - Req. No.: R830573		

The Board is requested to approve a one-time payment on the behalf of the Department of General Services for services rendered outside of contract B50002739.

The services performed were of an urgent nature and therefore required an immediate response. The services rendered were for the security and critical operations of each facility.

The above amount is the City's estimated requirement; however, the Vendor shall supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not Applicable. The amount is below MBE/WBE subcontracting threshold.

18. ATC CORP.	\$44,830.00	Increase
Contract Number 06000 - Generator Services - Department of Recreation & Parks - Req. No.: R827736		

National Cooperative Purchasing Alliance awarded RFP #11-18 (Contract #08-18- Athletic Surfacing & Asphalt Maintenance) to ATC Corp. on August 6, 2018. This cooperative contract will be used for resurfacing and repairs of the athletic court at Seminole Court. The contract was competitively bid by the National Cooperative Purchasing Alliance (NCPA) and awarded to multiple vendors. ATC Corp. was selected based on location and pricing. This is a one-time award.

MBE/WBE PARTICIPATION:

Not Applicable. The award is below MBE/WBE subcontracting threshold of \$50,000.00. ATC Corp. is a City-Certified WBE.

19. IDEALEASE OF BALTIMORE, LLC	\$84,707..00	Increase
Contract Number B50004905 - Rental of Two Tandem Axle Tractors with Wet Lines - Department of General Services, Fleet Management - P.O. No.: P538826		

On March 8, 2017, the Board approved the initial award in the amount of \$44,624.00, subsequent actions followed. The contract expires on October 22, 2019.

This increase is needed to pay additional fees and damage charges.

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not Applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.

- |   |                    |                |
|---|--------------------|----------------|
| 20. <u>MILLER TREE SERVICES, INC.</u>   | <u>\$34,080.00</u> | <u>Low Bid</u> |
| <u>Solicitation Number B50005875 - Camp Small Log and Debris Removal - Department of Recreation &amp; Parks - Req. No.: R819147</u> |                    |                |

Vendors were solicited by posting on CitiBuy for Log and Debris Removal Services to be awarded to the lowest responsive, responsible bidder. The sole bid received was opened on August 5, 2019.

Miller Tree Services, Inc. was found to be the lowest responsive, responsible bidder, therefore, award is recommended.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

**MBE/WBE PARTICIPATION:**

Not Applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

- |  |                    |                |
|--|--------------------|----------------|
| 21. <u>ARROW SAFETY DEVICE COMPANY</u>   | <u>\$34,232.00</u> | <u>Low Bid</u> |
| <u>Solicitation Number B50005761 - Pelican Flashlights and Holster and Wand Kits - Baltimore Police Department - Req. No.: R813943</u> |                    |                |

Vendors were solicited by posting on CitiBuy. Three bids were received and opened on August 26, 2019. Arrow Safety Device Company was found to be the lowest responsive, responsible bidder; therefore, award is recommended.

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

**MBE/WBE PARTICIPATION:**

Not Applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

22. ATLANTIC EMERGENCY SOLUTIONS	\$278,697.00	Cooperative Contract
Solicitation Number B50005875 - Camp Small Log and Debris Removal - Department of General Services, Fleet Management - Req. No.: R829709		

One road rescue medic unit will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee (BRCPC) and Houston-Galveston Area Council. This medic unit will replace an older medic unit in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires September 30, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER**

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

23. VOLUME SERVICES, INC. D/B/A

CENTERPLATE	\$1,650,000.00	Extension
Contract Number B50001050 - Manage and Operate the Food & Beverage Services for the Baltimore Convention Center - Baltimore Convention Center - P.O. No.: P511583		

On November 4, 2009, the Board approved the initial award in the amount of \$11,550,000.00. On November 9, 2016, the Board approve the first renewal in the amount of \$4,500,000.00. An extension is being requested to continue food operations for the Baltimore Convention Center while a new solicitation is awarded. The current contract expires on December 21, 2019. The extension period is December 22, 2019 through December 21, 2020.

The requested action is an extension of a competitively bid requirements contract.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

**MBE/WBE PARTICIPATION:**

MWBOO set goals of 25% MBE and 3% WBE. Volume Services, Inc., d/b/a/ Centerplate was found compliant on August 14, 2019.

<b>MBE:</b> Baltimore Winefield Showcase	\$63,688.93	( 3.7%)
Banquet & More Services, Inc.	\$258,639.92	(15.2%)
Quality Coverage, LLC	\$304,828.00	(17.9%)
<b>Total:</b>	<b>\$632,156.85</b>	<b>(36.8%)</b>

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

WBE: April Toner, LLC	\$ 6,460.70	(0.4%)
Flowers by Chris	5,296.37	(0.3%)
<b>Total: 25%</b>	<b>\$11,757.07</b>	<b>(0.7%)</b>

The prime contractor did not achieve the WBE goal. The prime contractor did not submit in order to achieve the WBE goal during the extension of the contractor.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- 24. PATRIOT POOL SERVICE, LLC \$25,000.00 Extension  
Contract No. B50003895 - Provide Public Swimming Pool Maintenance, Repair and New Replacement Parts. P.O. No. P530733

On April 8, 2015, the Board approved an initial award in the amount of \$150,000.00. The award contained three renewal options. Subsequent actions have been approved. An extension is necessary to continue providing public pool services through the end of the season in order to properly winterize the City's pools. The contract expires on October 7, 2019. The period of the extension is October 8, 2019 through April 7, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On January 21, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

- 25. CIANBRO CORPORATION \$3,000,000.00 Extension/Increase  
Contract No. B50002089 - Drawbridge Operations - Department of Transportation - P.O. No.: P519471

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On January 18, 2012, the Board approved the initial award in the amount of \$2,447,640.00. The award contained one renewal option which was approved on December 31, 2016, as well as one extension. An extension and an increase in the amount of \$3,000,000.00 is necessary to continue drawbridge operations for the Department of Transportation while the Solicitation B50005883 is advertised and awarded. The first extension expires on August 31, 2019. The period of this extension is September 1, 2019 through March 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 5, 2011, it was determined that no goals would be set because of no opportunity to segment the contract.

- |   |                |                            |
|---|----------------|----------------------------|
| 26. RED HAWK FIRE   | \$5,000,000.00 | Ratification and Extension |
| <u>AND SECURITY, LLC</u><br>Contract No. B500001080 - CCTV Maintenance and Platform Integration - Mayor's Office of Criminal Justice, Baltimore City Police Department, Department of Transportation - P.O. Nos.: P508992 and P543849 |                |                            |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On February 8, 2012, the Board approved the initial award in the amount of \$2,800,000.00. The award contained three renewal options. Subsequent actions have been approved and all

AGENDA

BOARD OF ESTIMATES

09/18/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

renewals have been exercised. An extension in the amount of \$5,000,000.00 is necessary to continue CCTV maintenance and support services for various City agency locations while new requirements are determined so that a Solicitation is competitively bid. The period of the ratification is July 1, 2019 through September 11, 2019. The period of the extension is September 12, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On April 23, 2009, MWBOO set goals of 7% MBE and 2% WBE. On August 15, 2019, MWBOO found Red Hawk Fire and Security, LLC in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Paniagua Enterprises, Inc.	7%	\$472,762.50	16.5%
<b>WBE:</b> Fleet Electric, Inc.	1%	\$598,338.00	20.8%

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 15, 2019.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Human Resources - Group Sales Agreement and Expenditure Authorization

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Group Sales Agreement (Agreement) with Red Lion Hotels Corporation d/b/a Hotel RL Baltimore Inner Harbor for the Fire Captain (EMS) and Fire Lieutenant (EMS) promotional assessment process. The period of the Agreement is September 23 - 27, 2019.

The Board is also requested to approve payment by Expenditure Authorization for airfare, per diem, and ancillary expenses for experts to administer the assessment.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1,350.00	Ancillary Expenses Nine Examiners x \$150.00 Each  For reimbursement of travel expenses, luggage fees, cab/shuttle fees to and from the airport, parking)
4,336.20	Hotel RL: September 23 - 26, 2019 Oral Assessment Overnight Guestrooms 10 Guest Suites x 4 Nights @\$99.00 net rate = \$376.20
1,300.86	Business/Interview Rooms September 25 - 26, 2019 6 Rooms x 2 Days @ \$99.00 net rate = \$1,188.00
1,000.00	Valet September 23 - 27, 2019 10 Cars x 5 Days @\$20.00 per day (\$200.00 x 5 days

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHR - cont'd

0.00	Training/Registration Room x 3 days (Complimentary)
237.60	Hospitality Suite x 2 Days September 25 - 26, 2019 \$99.00 Rental x 2 days = \$198.00 (\$198.00 x 20% Service Fee) = \$39.60
270.00	Coffee Service - Training Day Coffee Service Beverage/Snack Break September 24, 2019 15 Attendees x \$15.00/person x 1 = \$225.00 (\$225.00 x 20% Service Charge)
236.00	Coffee Service/Beverage/Snack Break September 25 - 26, 2019 10 Attendees x \$10.00/person x 2 days = \$200.00 (\$200.00 x 18% Service Fee) = \$36.00
0.00	Audiovisual Equipment (Training Day) Tuesday September 24, 2019 Complimentary
6,750.00	Examiners' Airfare (Roundtrip): 9 Examiners Traveling from Various Locations @\$750.00
<u>3,195.00</u>	Per Diem (Meal Allowance): Per Diem Rate - \$71.00 per day x 5 days = \$355.00 9 Examiners (\$355.00 x 9)
<b>\$18,675.66</b>	- 1001-000000-1603-172500-603026

**BACKGROUND/EXPLANATION:**

The Fire Captain and Fire Lieutenant (EMS) assessments occur once every two years. The assessment includes written and oral exam components and is scheduled to take place on September 23, 2019, and September 24 - 27, 2019, respectively. Sixteen rooms will be necessary to administer the exam.

## AGENDA

### BOARD OF ESTIMATES

09/18/2019

DHR - cont'd

Ten rooms will be rented for overnight accommodation for nine examiners and one assessment administrator.

Six rooms will be rented for administration of the exam. The rooms will be utilized for training of Examiners, candidate interview preparation, for candidates to prepare responses to interview questions and to conduct panel interviews. The number of candidates who will be scheduled for the Oral portion of the exam will not be available until after the Written Component, administered on September 23, 2019 at the DHR. The room reservations for this function must be arranged many months in advance. The submitted Agreement is based upon the maximum usage requirements and may be reduced. The approval for other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners is also requested.

The examiners will arrive in Baltimore on Monday, September 23, 2019. The Examiner's training will be conducted on Tuesday, September 24, 2019 and the Oral components will be administered Wednesday, September 25, 2019 through Thursday, September 26, 2019. The examiners will depart the hotel the morning of Friday, September 27, 2019 due to the length of testing on Thursday and the distance back to their respective jurisdictions.

The estimated costs for hotel parking for the Examiners and the Assessment Administrator is also included as some Examiners will have vehicles and due to the early start between 6:30 a.m. and 7:30 a.m. each day and long working hours.

The number of candidates who will be scheduled for the oral portion of the exam will not be available until after the written, multiple-choice component of the exam has been administered (on June 18, 2016) and scored. Following scoring, a testing schedule for the oral exam will be created and the number of testing days will be confirmed. To ensure adequate accommodations are available, room reservations must be arranged well in advance. The submitted quote is based upon the maximum anticipated usage and may be reduced.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHR - cont'd

Most examiners will arrive in Baltimore on Sunday, August 14, 2016. It is anticipated that the oral examination process will begin on Monday, August 15, 2016 with training/orientation and run through Saturday, August 20, 2016. Some examiners will depart the hotel the morning of August 21, 2016 due to the length of testing on Saturday and the distance back to their respective jurisdictions.

Due to the early start and long working hours, a beverage break will be made available to the examiners each morning. Estimated cost for hotel parking for the examiners at the hotel is also included as some examiners may have vehicles. Audio visual equipment which is required for training at the hotel and for use at the BCC during the multiple-choice assessment is also included.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

Department of Housing and Community Development (DHCD) - Form Grant Agreement - Community Catalyst Operating Grants Program

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the form agreements for the Community Catalyst Operating Grants Program as follows:

- Form Agreement for Grantees and
- Form Agreement for Fiscal Agents with Grantees.

The period of the Form Agreements will vary for each grantee but can be a maximum of three years effective upon date of execution with the DHCD.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute the agreements in the submitted form/s for the Community Catalyst Operating Grants Program.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and attract additional investment. The DHCD created the Community Catalyst Grants program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led organizations to increase their capability and ability to undertake neighborhood revitalization initiatives. Up to \$2,000,000.00 of CCG funds were allocated to supporting operating costs and up to \$3,000,000.00 to supporting capital projects.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

In October 28, 2018, the DHCD released the CCG Operating Grant Guidelines and Application. On March 7, 2019, the Mayor awarded 35 organizations a total of \$1,750,000.00. The balance of \$250,000.00 will be maintained for the DHCD's administrative costs.

The Board of Estimates is requested to approve a Form Agreement for Grantee and a Form Agreement for Grantees with Fiscal Agents. Each agreement includes the terms and conditions to receive the funds, reporting requirements, and standard City requirements. Following the Board's approval of the form agreements, the Board will be asked to approve individual project budgets for each of the grantees. This approval could be requested as one or more items. The DHCD will provide the Department of Audits with the final copies of budgets and scope of work prior to their submission to the Board of Estimates. The Community Catalyst Grant Awardees are submitted below:

**Community Catalyst Grant Awardees**

<b>Name</b>	<b>Description</b>	<b>Award Amount</b>
Arch Social Community Network	Funds requested over a 3 year period to build capacity in the areas of economic development, youth development and cultural engagement in disinvested West Baltimore communities. Programs will create opportunities to engage youth leadership in action, build economic opportunities for residents, reinvigorate and enhance culture through the engagement of the arts.	\$75,000.00
Baltimore Good Neighbors Coalition	Funds requested over 2 years to hire full-time community organizer for zip codes 21215-17 to reduce violent crimes associated with alcohol outlets.	\$50,000.00
Baltimore Roundtable for Economic Democracy	Funds are requested over 2 years to develop a pilot program to prototype and develop a pipeline connecting retired business owners to help create successful worker-owned businesses.	\$47,000.00

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

Name	Description	Award Amount
Belair-Edison	Funds are requested over 3 years to build capacity by hiring a Real Estate Asset Specialist to increase homeownership through acquisition.	\$48,000.00
Bikemore	Funds requested over 3 years to hire a full time manager and grow the capacity of the Mobile Bike shop, which provides free service and repairs to areas that lack access to bike shops and also discuss transportation and land use issues.	\$35,000.00
Black Women Build	Funds are requested over 3 years to provide strategic planning, accounting, and insurance to support operations for a new program that trains black women to rehabilitate vacant homes in Upton & Druid Heights.	\$65,000.00
Bon Secours	Funds requested over 2 years to integrate the Clean & Green Landscaping & Urban Agriculture programs to teach youth farming skills and address food insecurity issues by hiring a full time program manager.	\$25,000.00
BRIDGES	Funds are requested over 3 years to support establishing BRIDGES, a new CDC that will focus on the Belvedere Avenue Corridor by providing strategic planning and project management for 3 integrated real estate projects.	\$70,000.00
Baltimore Youth Kinetic Energy (BYKE)	Funds are requested over 3 years to support an after school program that provides jobs and bike mechanics to youth.	\$40,000.00
Central Baltimore Partnership	Funds requested over 1 year to build capacity of the Greater Greenmount Community Association and support revitalization in East Baltimore Midway.	\$40,000.00
Cherry Hill Development Corporation	Funds are requested over 3 years to build the Cherry Hill CDC capacity to undertake the community's comprehensive revitalization plan by hiring an office manager, community organizer, and upgrading IT/communications.	\$75,000.00

**AGENDA**

**BOARD OF ESTIMATES**

09/18/2019

DHCD - cont'd

<b>Name</b>	<b>Description</b>	<b>Award Amount</b>
Clergy United for the Transformation of Sandtown	Funds are requested over 3 years to build organizational capacity by hiring an executive director and administrative assistant who can assist with programs and raising funds.	\$50,000.00
Coldstream Homestead Montebello CDC	Funds are requested over 2 years to improve conditions near the Tivoly Avenue development site by establishing a clean and green program.	\$25,000.00
Coppin Heights CDC	Funds are requested for 1 year to hire a community organizer and office assistant and offset the director's salary to support the Walbrook Lumber redevelopment initiative.	\$75,000.00
East North Avenue CDC	Funds are requested over 3 years to hire a grant writer to raise funds for an executive director, office space and to purchase equipment.	\$50,000.00
Endside Out	Funds are requested over 2 years to expand/implement "Know your Health" program at 5 schools: Cherry Hill (21st Century), Arundel (21st Century), Graceland Park, Matthew Henson, and Carter Woodson.	\$50,000.00
Forest Park Alliance & WBC CDC	Funds are requested over 3 years to provide operating funds for consultants, computers and operating costs to support the shared neighborhood revitalization objectives of a 5 member community collaboration.	\$75,000.00
Garrison Restorative Action	Funds are requested over 3 years to improve neighborhood conditions in the Calloway Garrison community by hiring staff and consultants for strategic planning, to expand programs, and support community organizing.	\$45,000.00
Greater Baybrook Alliance	Funds are requested over 2 years to expand participation of underrepresented groups by partnering with CASA.	\$50,000.00
Habitat For Humanity Chesapeake	Funds are requested over 3 years to expand the HabiCorps program by creating a landscaping pilot program that will provide training for 25 individuals to complete landscaping on 25 Habitat Homes.	\$40,000.00

**AGENDA**

**BOARD OF ESTIMATES**

09/18/2019

DHCD - cont'd

<b>Name</b>	<b>Description</b>	<b>Award Amount</b>
Hanlon Improvement Association	Funds are requested over 3 years to professionalize operations by opening an office and hiring a director and administrative assistant.	\$25,000.00
Historic East Baltimore Community Action Coalition	Funds are requested over 2 years for consulting services and new staff to support the Madison East End Community development initiative, a new program aimed at stabilizing the housing market, attracting investment and building a mixed income "housing ladder".	\$47,000.00
Holy Nativity	Funds are requested over 3 years for consultant services associated with operations, programs, workforce, economic development and a Sankofa cultural center and museum as part of the CDC's efforts to undertake development in Park Heights.	\$50,000.00
Impact Hub Baltimore & Twilight Quest	Funds are requested over 2 years to expand the Strategy School program to spur job creation and economic development with small businesses in Main Streets, VRI areas and Arts Districts.	\$34,000.00
Intersection of Change	Funds are requested over 3 years to develop a strategic plan and director's salary for Jubilee Arts, Martha's Place and Strength to Love II farm.	\$48,000.00
KMW/Threshold	Funds are requested for 3 years to help create KMW, a subsidiary of Threshold that will undertake development projects, provide development consulting services for proposed residential development in the 400 block of E Lafayette and provide planning services to expand Threshold's pre-release services for non-violent offenders.	\$50,000.00
Leaders of a Beautiful Struggle	Funds are requested for 3 years to support establishing the nation's first black arts and entertainment district on Pennsylvania Avenue by establishing a nonprofit organization, creating a strategic plan, and creating strategic partnerships.	\$75,000.00
Neighborhood Design Center	"Plan Together" program to provide comprehensive planning services in disinvested neighborhoods that require complex approaches for redevelopment.	\$25,000.00

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

<b>Name</b>	<b>Description</b>	<b>Award Amount</b>
Parks & People	Funds are requested over 2 years to increase technical capacity by hiring consultants, purchase equipment and contract with workforce development programs to provide expertise in design, land-use issues, construction management, financing and maintenance.	\$40,000.00
Peoples Homesteading Group	Funds are requested over 3 years to build capacity by hiring a Director of Operations to strengthen efforts and support the community's revitalization objectives.	\$60,000.00
Sandtown Harlem Park Master Plan	Funds are requested for 3 years to develop a master plan for Harlem Park & Sandtown to guide redevelopment.	\$60,000.00
Southwest Partnership	Funds are requested for 1 year to support the implementation of a Main-Street style program on West Baltimore Street.	\$47,000.00
St. Francis Neighborhood Center	Funds are requested for 1 year to hire staff to support expansion of youth programming services and facility.	\$49,000.00
Station North Tool Library	Funds are requested for 3 years to formalize the organization and expand the capacity of its Home Care & Repair program. The grant will create a 501(c)3, develop a strategic plan, and fund education and outreach to low-income neighborhoods to support affordable housing in rapidly gentrifying areas.	\$70,000.00
Upton Planning Committee	Funds are requested of 2 years to hire full time Main Street Manager for Pennsylvania Avenue, a program associate to help implement master plan recommendations and a finance consultant.	\$40,000.00
<b>Total Awardees amount</b>		\$1,750,000.00
<b>DHCD Administrative Cost</b>		<u>\$ 250,000.00</u>
<b>Total CCG Operating Funds</b>		<b>\$2,000,000.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

**MWBOO WAIVED PARTICIPATION FOR ALL AWARDS IN THE AMOUNT OF \$50,000.00 OR GREATER ON SEPTEMBER 11, 2019.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Form Grant Agreement and the Form Grant Agreement for the Grantee and the Fiscal Agent have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/18/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of General Services</u>			
1. Tereina Galloway Catherine Burns	2019 International Training Conference and Expo Miami, FL Sept. 21 - 26, 2019 (Reg. Fee \$919.00 ea.)	General Funds	\$4,437.62

The subsistence rate for this location is \$184.00 per night. The cost of the hotel is \$149.00 per night, plus hotel taxes of \$10.43 per night and occupancy tax of \$8.94 per night. The hotel cost in the amount of \$745.00, plus taxes of \$52.15, occupancy fee of \$44.70, and registration fee of \$919.00 for each attendee were prepaid on a City-issued procurement card assigned to Mr. Benjamin Brosch. Therefore, Ms. Galloway and Ms. Burns will be disbursed \$235.00 each.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore City Health Department

2. Sinmidele Badero	2019 CityMatCH Maternal and Child Health Leadership Conference Sept. 22 - 25, 2019 Providence, RI (Reg. Fee \$650.00)	Care First	\$1,920.76
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AGENDA

BOARD OF ESTIMATES

09/18/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Baltimore City Health Department - cont'd

The subsistence rate for this location is \$217.00 per night. The cost of the hotel is \$184.00 per night, plus hotel taxes of \$23.92 per night. The Department is requesting additional subsistence of \$7.00 per day for meals and incidentals. The airfare cost of \$467.00 and hotel cost of \$651.00, plus hotel taxes of 71.76 were prepaid on a City-issued procurement card assigned to Mr. Malcolm Hayes-Green. The registration fee of \$650.00 was prepaid by EA000330564. Therefore, Sinmidele Badero will be disbursed \$180.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Bureau of Accounting and Payroll Services

3. Deborah Brandes	WorkDay Human Capital Management ERP Training Sept. 23 - 27, 2019 Oct. 1 - 4, 2019 Atlanta, GA (Reg. Fee \$0.00)	Travel Funds	\$2,431.99
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The subsistence rate for this location is \$225.00 per night.

The cost of the hotel for Sept. 23, 2019 through Sept. 24, 2019 is \$136.32, plus hotel tax of \$31.63 each night.

The cost of the hotel for Sept. 25, 2019 is \$95.04, plus hotel tax of \$31.63.

AGENDA

BOARD OF ESTIMATES

09/18/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Bureau of Accounting and Payroll Services

The cost of the hotel for Sept. 26, 2019 is \$136.32, plus hotel tax of \$31.63.

The cost of the hotel for Sept. 30, 2019 through Oct. 3, 2019 is \$189.12, plus hotel tax of \$31.63 each night.

Ms. Brandes has two back-to-back conferences (September 24 - 27, 2019 and October 1 - 4, 2019). She will remain in Atlanta, Georgia on September 28 - 29, 2019 at no extra cost to the City.

The airfare costs of \$318.96, hotel cost of \$1,260.48, and plus hotel tax of \$253.03 were prepaid using a City-issued procurement card assigned to Sandra Stecker. Therefore, the disbursement to Ms. Brandes is \$599.52.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Public Works

4. Rudolph Chow	92 <sup>nd</sup> Annual Water Environmental Federation Technical Exhibition & Conference Chicago, IL Sept. 22 - 24, 2019 (Reg. Fee \$725.00)	General Funds	\$1,909.02
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AGENDA

BOARD OF ESTIMATES

09/18/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Public Works - cont'd

The subsistence rate for this location is \$299.00 per night. The cost of the hotel is \$299.00 per night and hotel taxes of \$52.03 per night. The airfare of \$341.96 includes early bird check-in. The Department is requesting additional subsistence of \$40.00 per day for meals and incidentals.

The registration cost of \$725.00 for Mr. Chow was prepaid using a City-issued credit card assigned to Ms. Binta Gallman. Therefore, the disbursement to Mr. Chow is \$1,184.02.

5. Harpreet Singh	92 <sup>nd</sup> Annual Water Environmental Federation Technical Exhibition Fund & Conference Chicago, IL Sept. 22 - 25, 2019 (Reg. Fee - Waived)	Waste Water Utility	\$1,304.97
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Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval. The disbursement to Mr. Singh is \$1,304.97.

Employees' Retirement System

6. Adetutu Talabi	16 <sup>th</sup> Annual Public Pension Financial Forum (P2F2) Conference Salt Lake City, UT October 19 - 23, 2019 (Reg. Fee \$525.00)	Special Funds- ERS	\$1,908.00
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AGENDA

BOARD OF ESTIMATES

09/18/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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ERS - cont'd

The subsistence rate for this location is \$181.00 per day. The hotel cost is \$199.00 per night. The Employees' Retirement System is requesting an additional \$18.00 per day, totaling \$72.00 to cover the hotel costs. The Employees' Retirement System is also requesting an additional \$40.00 per day, totaling \$160.00 to cover meals and incidental expenses. The additional \$232.00 has been added to the total.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

7. David A. Randall	16 <sup>th</sup> Annual Public Pension Financial Forum (P2F2) Conference Salt Lake City, UT Oct. 20 - 24, 2019 (Reg. Fee: \$425.00)	Special Funds ERS	\$1,752.60
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The subsistence rate for this location is \$181.00 per night. The cost of the hotel is \$139.00 per day. There are no additional hotel fees or taxes for Mr. Randall's stay at the hotel. The cost of the airfare is \$543.60. The registration fee in the amount of \$425.00 was paid directly to P2F2. Therefore, Mr. Randall will be disbursed \$1,327.60.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**AGENDA**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Criminal Justice</u>			
8. Anisha Thomas Dedra Layne	2019 CityMatch Maternal and Child Health Leadership Conference Providence, RI Sept. 22 - 25, 2019 (Reg. Fee \$0.00 ea.)	General Funds	\$2,482.74

The subsistence rate for this location is \$217.00 per night. The cost of the hotel is \$219.00 per night, plus hotel taxes of \$28.47 per night. The Department is requesting additional subsistence of \$2.00 per night for hotel costs and \$40.00 per day for meals and incidentals for each attendee. The airfare cost of \$327.96, for Ms. Thomas and airfare cost of \$309.96 for Ms. Layne, and the hotel cost in the amount of \$657.00, plus hotel taxes of \$85.41 for each attendee were prepaid on a City-issued procurement card assigned to Mr. Hosea Chew. Therefore, Ms. Thomas and Ms. Layne will be disbursed \$180.00 each.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**RETROACTIVE TRAVEL REIMBURSEMENT**

Department of Recreation and Parks

9. Robert Wall	Maryland Recreation and Parks Association Annual Conference April 9 - 11, 2019 Ocean City, MD (Reg. Fee \$0.00)	General Funds	\$ 281.77
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AGENDA

BOARD OF ESTIMATES

09/18/2019

RETROACTIVE TRAVEL REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>			

On April 9 - 11, 2019, Mr. Wall traveled to Ocean City, MD to attend the Maryland Recreation and Parks Association Annual Conference. The allowed subsistence rate for this location was \$172.00 per day. The hotel rate was \$70.43 per night. The hotel taxes were \$7.40 per night. Therefore, the reimbursement to Mr. Wall is \$281.77.

This request is late because of the administrative review process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$211.29 - Hotel  
 22.20 - Hotel Tax  
 48.28 - Food  
\$281.77

Department of General Services

10. Chichi Nyagah-Nash	Government Fleet Exposition and Conference July 17 - 20, 2019 New Orleans, LA (Reg. Fee \$0.00)	General Funds	\$1,690.23
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On July 17 - 20, 2019, Ms. Nyagah-Nash traveled to New Orleans, LA to the Government Fleet Exposition and Conference. The allowed subsistence rate for this location is \$232.00 per day. The hotel rate was \$152.00 per night, the hotel taxes were \$24.10 per night. Therefore, the reimbursement to Ms. Nyagah-Nash is \$1,690.23.

**RETROACTIVE TRAVEL REIMBURSEMENT**

Department of General Services - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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This request is late because of the administrative review process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

**TRAVEL REIMBURSEMENT**

1,041.96	- airfare
60.00	- ground transportation
456.00	- Hotel
72.30	- Hotel Tax
59.97	- Food
<b><u>\$1,690.23</u></b>	

Office of City Council President

11. Kristerfer Burnett	31 <sup>st</sup> Annual Crimes Against Children Conference Dallas, TX Aug. 11 - 14, 2019 (Reg. Fee \$350.00)	Elected Officials Expense Account and the Human Traffick- ing Grant	\$1,326.83
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Mr. Burnett traveled to Dallas, Texas to attend the 31<sup>st</sup> Annual Crimes Against Children Conference from August 11 - 14, 2019.

The subsistence rate for this location was \$215.00 per night. The cost of the hotel was \$152.00 per night, plus hotel taxes of \$20.156 per night, and a tourism fee of \$3.04 per day.

Mr. Burnett personally incurred the costs of the airfare in the amount of \$350.98, the hotel costs, hotel taxes, the tourism fees, the registration fee, and the cost of meals and incidentals.

AGENDA

BOARD OF ESTIMATES

09/18/2019

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of City Council President - cont'd</u>			

Mr. Burnett will be reimbursed the cost of the airfare, the hotel, hotel taxes, the tourism fees, and the registration fee from the Mayor's Office of Criminal Justice's Human Trafficking Grant and the cost of meals and incidentals from the Elected Officials Expense Account.

TRAVEL REIMBURSEMENT

\$ 350.98	- Airfare		
456.00	- Hotel (\$152.00 x 3)		
60.47	- Hotel taxes (\$20.156 x 3)		
9.12	- Tourism fees (\$3.04 x 3)		
350.00	- Registration fee		
100.26	- Meals and incidentals		
<b>\$1,326.83</b>	<b>- Total</b>		

This request is late because details for the total amount of the meals was not provided prior to Mr. Burnett's departure.

Baltimore City Office of Information and Technology (BCIT)

12. Kenya Asli	2019 Code for America Summit Oakland, CA May 29 - 31, 2019 (Reg. Fee \$0.00)	General Funds	\$1,257.11
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Ms. Asli traveled to Oakland, California to attend the 2019 Code for America Summit from May 29 - 31, 2019.

The subsistence rate for this location was \$241.00 per night. The cost of the hotel was \$169.00 per night, plus hotel taxes of \$28.70 per night.

AGENDA

BOARD OF ESTIMATES

09/18/2019

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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BCIT - cont'd

The airfare in the amount of \$516.96, the hotel costs, and the hotel taxes were prepaid by a City-issued credit card assigned to Ms. Charmane Baker. Ms. Asli personally incurred the cost of meals and incidentals and ground transportation. Therefore, the reimbursement to Ms. Asli is \$147.05.

TRAVEL REIMBURSEMENT

\$129.88 - Meals and incidentals
<u>17.17 - Ground transportation</u>
<b>\$147.05 - Total</b>

This request is late because of delays caused by the ransomware event.

**AGENDA**

**BOARD OF ESTIMATES**

**09/18/2019**

**PROPOSALS AND SPECIFICATIONS**

1. Department of Recreation  
and Parks - RP 17807, Druid Hill  
Aquatic Center and Parking  
Lot  
**BIDS TO BE RECV'D: 11/20/2019**  
**BIDS TO BE OPENED: 11/20/2019**
  
2. Department of General  
Services - GS 18833, Baltimore Visitor  
Center Renovations  
**BIDS TO BE RECV'D: 10/30/2019**  
**BIDS TO BE OPENED: 10/30/2019**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**