

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MAY 3, 2017

* * * * *

THE DEPARTMENT OF FINANCE

WILL PRESENT THE

PROPOSED ORDINANCE OF ESTIMATES FOR FY 2018

AND

AN ORDINANCE TO LEVY AND COLLECT A TAX

AND

REQUEST AUTHORIZATION TO ADVERTISE

THE ORDINANCE OF ESTIMATES

AGENDA

BOARD OF ESTIMATES

05/03/2017

Bureau of the Budget and - Annual Ordinance of Estimates FY 2018
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fiscal 2018 Ordinance of Estimates for transmittal to the Baltimore City Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Ordinance of Estimates totals \$3,888,422,140.00, including \$2,770,411,140.00 for operating expenses and \$1,118,011,000.00 for capital expenses.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Bureau of the Budget and - Annual Property Tax Ordinance FY 2018
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fiscal 2018 Tax Rate Ordinance for transmittal to the Baltimore City Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Real Property Tax Rate is proposed to remain at \$2.248 per \$100.00 of assessed value. The Personal Property Tax Rate is 2.5 times the Real Property Tax Rate per State Law.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Planning - Fiscal Year 2018 - 2023 Capital Budget
and Capital Improvement Program

The Board is requested to **NOTE** receipt of the revised FY 2018 Capital Budget and the FY 2018 - 2023 Capital Improvement Program.

On March 2, 2017, the Planning Commission adopted the recommended Fiscal Year 2018 Capital Budget and the Fiscal Year 2018 - 2023 Capital Improvement Program. The recommended program totaled \$4.0 billion for capital projects during FY 2018 - 2023 and \$1.129 billion to be appropriated as part of the FY 2018 budget.

Changes after Planning Commission

Since the March 2, 2017 Planning Commission approval, the series of four revisions outlined below were recommended to the FY 2018 - FY 2023 Capital Improvement Program. The FY 2018 - 2023 Capital Improvement Program, including the changes submitted were approved by the Board of Finance at its meeting on March 27, 2017.

- 1) Due to a decision made since the Planning Commission vote, Children and Youth Funds and Local Impact Aid (shown below as 990- Other Funds) will not be available for the capital projects below. In order to fully fund Cherry Hill Recreation Center and Bocek Park Improvements, State Open Space Matching Grants and General Obligation Bonds were moved from the FY 2019 - 2023 Park Rehabilitation Program to these two projects. In addition, for Cherry Hill Recreation Center, additional State Open Space Grants were allocated to the project in FY 2019 and FY 2020 (\$2,000,000.00 per year). The additional State Open Space Grants are funds that were not previously reflected in the capital budget. The net impact of these changes is (\$5,850,000.00) for the three projects together.

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
<u>Cherry Hill Recreation Center Construction (474-784)</u>		
FY 2018	962 - Children and Youth Fund	(\$2,650,000.00)
FY 2018	990 - Other Funds	(\$925,000.00)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Dept. of Planning - cont'd

FY 2019	962 - Children and Youth Fund	(\$2,650,000.00)
FY 2019	990 - Other Funds	(\$925,000.00)
FY 2019	603 - State Open Space Grants	\$2,000,000.00
FY 2019	604 - State Open Space Matching Grants	\$750,000.00
FY 2019	100 - General Obligation Bonds	\$400,000.00
FY 2020	603 - State Open Space Grants	\$2,000,000.00
FY 2020	604 - State Open Space Matching Grants	\$250,000.00
FY 2020	100 - General Obligation Bonds	\$150,000.00
FY 2021	100 - General Obligation Bonds	\$1,600,000.00

Bocek Park Improvements (474-079)

FY 2018	962 - Children and Youth Fund	(\$1,350,000.00)
FY 2019	962 - Children and Youth Fund	(\$1,350,000.00)
FY 2019	100 - General Obligation Bonds	\$1,850,000.00
FY 2020	604 - State Open Space Matching Grants	\$500,000.00
FY 2020	100 - General Obligation Bonds	\$350,000.00

FY 2019 - 2023 Park Rehabilitation Program (474-016)

FY 2019	604 - State Open Space Matching Grants	(\$750,000.00)
FY 2019	100 - General Obligation Bonds	(\$2,250,000.00)
FY 2020	604 - State Open Space Matching Grants	(\$750,000.00)
FY 2020	100 - General Obligation Bonds	(\$500,000.00)
FY 2021	100 - General Obligation Bonds	(\$1,600,000.00)

- 2) The changes to the following two projects were made in order to ensure that two-year loan totals for the Community and Economic Development Loan and the Parks and Public Facilities Loan match the voter-approved amounts. The net impact of these changes is \$0.

Dept. of Planning - cont'd

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
<u>Citywide Acquisition and Relocation (588-017)</u>		
FY 2019	100 - General Obligation Bonds	(\$100,000.00)
FY 2019	200 - General Funds	\$100,000.00

<u>Greenmount Recreation Center (474-105)</u>		
FY 2019	100 - General Obligation Bonds	\$100,000.00
FY 2019	200 - General Funds	(\$100,000.00)

- 3) The Department of Housing and Community Development recently learned that it would not be receiving certain State grants for which it had applied, and which were reflected in the FY 2018-2023 Capital Improvement Program. Changes to the following three projects reflect this new information. The net impact of these changes is (\$8,000,000.00).

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
<u>Urgent Demolition (588-005)</u>		
FY 2018	690 – Other State Funds	(\$2,500,000.00)

<u>Demolition of Blighted Structures (588-983)</u>		
FY 2018	690 – Other State Funds	(\$2,500,000.00)

<u>Housing Repair Assistance Program (588-986)</u>		
FY 2018	690 – Other State Funds	(\$3,000,000.00)

- 4) When the Planning Commission voted, funds in the stormwater program were inadvertently reversed such that amounts intended to be appropriated in revenue bonds were entered as stormwater utility funds, and amounts intended to be appropriated in stormwater utility funds were entered as stormwater revenue bonds. The changes detailed below fix this error. The net impact of these changes is \$0.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Dept. of Planning - cont'd

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
<u>Harris Creek Storm Drainage (520-005)</u>		
FY 2018	305 – Stormwater Revenue Bonds	(\$3,947,000.00)
FY 2018	405 – Stormwater Utility Funds	(\$1,885,000.00)
FY 2018	610 – State Water Quality Revolving Loan Fund	\$5,832,000.00
<u>Colgate Creek Pumping Station (520-011)</u>		
FY 2018	305 – Stormwater Revenue Bonds	\$435,000.00
FY 2018	405 – Stormwater Utility Funds	(\$435,000.00)
FY 2019-2023	305 – Stormwater Revenue Bonds	\$12,875,000.00
FY 2019-2023	405 – Stormwater Utility Funds	(\$12,875,000.00)
<u>Storm Drain and Inlet Rehabilitation (520-099)</u>		
FY 2018	305 – Stormwater Revenue Bonds	\$1,800,000.00
FY 2018	405 – Stormwater Utility Funds	(\$1,800,000.00)
<u>Northeast Baltimore Drainage Improvements (520-715)</u>		
FY 2018	305 – Stormwater Revenue Bonds	\$6,790,000.00
FY 2018	405 – Stormwater Utility Funds	(\$6,790,000.00)
<u>Small Stormwater BMP (525-004)</u>		
FY 2018	305 – Stormwater Revenue Bonds	\$3,920,000.00
FY 2018	405 – Stormwater Utility Funds	(\$3,920,000.00)
<u>Citywide Stream Restoration (525-405)</u>		
FY 2018	305 – Stormwater Revenue Bonds	\$22,875,000.00
FY 2018	405 – Stormwater Utility Funds	(\$18,987,000.00)
FY 2018	610 – State Water Quality Revolving Loan Fund	(\$3,888,000.00)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Dept. of Planning - cont'd

Impervious Removal/Greening (525-406)

FY 2018	305 – Stormwater Revenue Bonds	\$2,910,000.00
FY 2018	405 – Stormwater Utility Funds	(\$2,910,000.00)

Large Stormwater BMP (525-407)

FY 2018	305 – Stormwater Revenue Bonds	\$1,650,000.00
FY 2018	405 – Stormwater Utility Funds	(\$1,650,000.00)

Harbor Debris Collector (525-448)

FY 2018	305 – Stormwater Revenue Bonds	\$1,960,000.00
FY 2018	405 – Stormwater Utility Funds	(\$1,960,000.00)

FY 2019-2023	305 – Stormwater Revenue Bonds	\$5,680,000.00
FY 2019-2023	405 – Stormwater Utility Funds	(\$5,680,000.00)

Powder Mill Run Stream Restoration (525-448)

FY 2018	305 – Stormwater Revenue Bonds	\$375,000.00
FY 2018	405 – Stormwater Utility Funds	(\$375,000.00)

Changes after Board of Finance

Since the March 27, 2017 Board of Finance approval, three further changes were made, detailed below. With these changes, the recommended program totals \$3.986 billion for capital projects during FY 2018 - FY 2023 and \$1.118 billion to be appropriated as part of the FY 2018 budget. These changes are reflected in the submitted reports.

- 1) The Governor's supplemental budget includes an additional \$2 million for police technology improvements related to the U.S. Department of Justice Consent Decree.

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
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Police Technology Improvements (206-010)

FY 2018	690 – Other State Funds	\$2,000,000.00
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Dept. of Planning - cont'd

2) In the Final FY2018 Pimlico Local Impact Aid Spending Plan, \$300,000.00 was moved from the capital budget to the operating budget.

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
<u>Parks Heights Redevelopment (588-963)</u>		
FY 2018	612 – Pimlico Area Local Impact Aid – VLT Revenue	(\$300,000.00)

3) Certain projects under Department of Public Works (DPW) in the water program were inadvertently entered using waste water utility funds, and certain projects in the waste water program were entered using water utility funds. The changes below correct these errors. The net impact of these changes is \$0.

<u>Year</u>	<u>Fund Source</u>	<u>Change</u>
<u>Patapsco Sludge Blending Tank Rehab (551-028)</u>		
FY18	301 – Water Revenue Bonds	(\$2,148,000.00)
FY18	302 – Waste Water Revenue Bonds	\$2,148,000.00

<u>Patapsco Chlorine Building Concrete SC 892 (551-029)</u>		
FY18	301 – Water Revenue Bonds	(\$3,083,000.00)
FY18	302 – Waste Water Revenue Bonds	\$3,083,000.00

<u>Neiman Avenue Office Renovations (557-015)</u>		
FY18	302 – Waste Water Revenue Bonds	\$270,000.00
FY18	301 – Water Revenue Bonds	(\$270,000.00)

The recommendations of the Planning Commission along with the revisions listed above are reflected in the recommendations.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Board of Finance - Six Year Capital Improvement Program

By City Charter, the review schedule for the Capital Improvement Program ("CIP") includes an endorsement by the Board of Finance. At a scheduled meeting on March 27, 2017, the FY 2018 Capital Budget totaling \$1,116,311,000.00 and the FY 2018-2023 CIP totaling \$3,984,400,000.00 amended by the Department of Planning, was presented to the Board of Finance. Following the presentation, the Board of Finance endorsed the CIP as summarized below:

**Board of Finance Recommended 2018-2023 CIP
(\$000)**

Source	2018	2019	2020	2021	2022	2023	Total
G.O. Bonds	65,000	65,000	65,000	65,000	65,000	65,000	390,000
General Fund	21,400	17,000	17,000	17,000	17,000	17,000	106,400
Revenue Loans	417,688	145,364	190,328	214,679	469,108	169,275	1,606,442
Federal	49,002	39,064	50,067	42,807	41,145	36,282	258,367
State	256,785	37,437	24,625	22,330	25,140	20,800	387,117
Other	306,436	125,571	155,046	199,307	321,691	128,023	1,236,074
TOTAL	1,116,311	429,436	502,066	561,123	939,084	436,380	3,984,400

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Finance - Six Year Capital Improvement Program

ACTION REQUESTED OF B/E:

The Board is recommended to adopt the Six-Year Capital Improvement Program for Fiscal Years 2018 through 2023.

BACKGROUND/EXPLANATION:

The Department of Finance completed its review of the Six-Year Capital Improvement Program for Fiscal Years 2018 through 2023.

As required by City Charter, the first year of this program represents the Capital Budget for Fiscal Year 2018 and will be included in Part B of the proposed Ordinance of Estimates.

The Six-Year Capital Improvement Program is summarized as follows:

(Dollars in Thousands)

Fund Source	2018	2019	2020	2021	2022	2023	Total
G.O. Bonds	65,000	65,000	65,000	65,000	65,000	65,000	390,000
General Funds	21,400	17,000	17,000	17,000	17,000	17,000	106,400
Revenue Loans	436,378	130,494	197,278	200,054	476,798	154,405	1,595,407
Federal	49,002	39,064	50,067	42,807	41,145	36,282	258,367
State	258,485	37,437	24,625	22,330	25,140	20,800	388,817
Other	287,746	140,441	148,096	213,932	314,001	142,893	1,247,109
TOTAL	1,118,011	429,436	502,066	561,123	939,084	436,380	3,986,100

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Human Resources - Personnel Matter

The Board is requested to approve the Personnel matter below:

Law Department

	<u>Rate of Pay</u>	<u>Amount</u>
1. M. JENNIFER LANDIS	\$45.00	58,500.00

Account: 1001-000000-8620-175200-601009

Ms. Landis will continue to work as a Contract Services Specialist II (Assistant Solicitor/Special Assistant Solicitor). She will assist in the drafting of City Council bills and amendments, attend City Council hearings and committee hearings, and testify at committee hearings. In addition, Ms. Landis will assist in reviewing State legislation referred by the Mayor's Office of Government Relations, draft testimony on State legislation, and respond to requests for advice from the Mayor's Office, City agencies, and the City Council. This is the same hourly rate as in the previous contract period. The period of the agreement is effective upon Board of Estimates approval for one year.

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Alliance Exterior Construction, Inc.	\$ 8,000,000.00
Apex Companies, LLC	\$140,710,000.00
Baltimore Contractors, Inc.	\$ 8,000,000.00
Chavis Enterprises, LLC	\$ 8,000,000.00
Commercial Camera & Security, Inc.	\$ 1,500,000.00
Edwin A. & John O. Crandell, Inc.	\$ 22,520,000.00
Insituform Technologies, LLC	\$185,330,000.00
Joseph B. Fay Co.	\$196,722,000.00
Malstrom Electric, Inc.	\$ 1,500,000.00
Merrell Bros., Inc.	\$ 8,000,000.00
Oakmont Contracting, LLC	\$ 3,582,000.00
Premier Trucking, LLC	\$ 1,350,000.00
RSC Electrical & Mechanical Contractors, Inc.	\$ 8,000,000.00
Teniseal Corporation	\$ 1,500,000.00
Trenton Contracting Co., Inc.	\$ 4,880,000.00
Vigil Contracting, Inc.	\$ 8,000,000.00

AGENDA

BOARD OF ESTIMATES

05/03/2017

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rates at the City-owned Arena Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rates charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

AGENDA

BOARD OF ESTIMATES

05/03/2017

PABC - cont'd

Location	Proposed Transient Rate Changes				Proposed Monthly Rate Changes
Arena Garage	Regular Transient Rates				Regular Monthly Rate
		Current Rate	Proposed Rate	Last Rate Change	No Proposed Changes
	3 hour rate	\$14.00	\$15.00	March 2015	
	4-12 hour rate	\$16.00	\$18.00	March 2015	
13-24 hour rate	\$18.00	\$20.00	March 2015		

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

05/03/2017

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Lexington Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Lexington Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

AGENDA

BOARD OF ESTIMATES

05/03/2017

PABC - cont'd

Location	Proposed Transient Rate Changes			Proposed Monthly Rate Changes			
Lexington Street Garage	Regular Transient Rates			Regular Monthly Rate			
		Current Rate	Proposed Rate	Last Rate Change	Current Rate	Proposed Rate	Last Rate Change
	No Proposed Changes				\$130.00	\$135.00	February 2016

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

05/03/2017

TRANSFERS OF FUNDS

*** * * * ***

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

19 - 21

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

05/03/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$50,000.00	9938-913038-9475	9938-915038-9474
General Fund	Latrobe Park	Latrobe Park
	Field House	Field House (Active)
	(Reserve)	

This transfer will provide funds to cover the costs associated with installation of a waterline and advertising the Latrobe Park Field House project for construction.

Department of Housing and Community Development

2. \$100,000.00	9910-923019-9587	9910-906011-9588
General Funds	Baltimore	Employee Homebuying
	Homeowner	Assistance Program
	Incentive	
	(Reserve)	

This transfer will provide funds for the City Employee Homebuying Assistance Program, one of Baltimore Housing's Homeownership Incentive Programs.

Department of Public Works/Office of Engineering and Construction

3. \$249,000.00	9958-914406-9526	9958-904419-9525-6
(SW Utility)	(Constr. Res.	(Construction)
	Impervious Removal/	
	Greening)	

The transfer will cover the costs for Recreation and Parks to plant trees to enable the Department to meet the terms of the MS4 Permit relating to impervious surfaces.

AGENDA

BOARD OF ESTIMATES

05/03/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
4. \$ 738.82	9910-913990-9600	9910-921101-9601
23 rd EDF	Constr. Reserve	Commercial
	Commercial	Revitalization
	Revitalization	
11,250.03	9910-908018-9600	9910-903361-9601
<u>24th EDF</u>	Constr. Reserve	Business Park
	Seton, Cross Rds.	Upgrades
\$11,988.85	Park Circle	

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending March 31, 2017.

Department of Transportation

5. \$86,213.00	9950-904900-9507	9950-903771-9514
FED	Construction Reserve	JOC Citywide
	- Federal Aid	
	Resurfacing	

This transfer will move the appropriation to match the Federal amount received on project TR 10308, Resurfacing Highways JOC Citywide.

AGENDA

BOARD OF ESTIMATES

05/03/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Dept. of Transportation - cont'd</u>		
6. \$ 35,236.02	9950-903705-9514	9950-911711-9514
MVR	Federal Resur- facing Northeast	Resurfacing Harford Road

This transfer will move the funding to the new account associated with project TR 04303, Resurfacing Harford Road from North Avenue to Chesterfield Avenue.

Department of General Services

7. \$675,000.00	9916-907118-9194	9916-907218-9197
1 st Parks & Public Facilities Loan	2300 Maryland Ave. Cornice (Reserve)	2300 Maryland Ave. Cornice Replacement (Active)
\$200,000.00	9916-905001-9194	9916-907218-9197
1 st Public Building Loan	Construction Unallocated (Reserve)	2300 Maryland Ave. Cornice Replacement (Active)

The facilities located at 2300 Maryland Avenue have chronic roof leaks which affect the normal operation and functions of the buildings. A full roof replacement including rehabilitation of the historic cornice and gutters is necessary to alleviate conditions and correct the water infiltration into the buildings.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Mayor's Office of Immigrant and - Governmental/Charitable
Multicultural Affairs Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics for the Mayor's Office of Immigrant and Multicultural Affairs (MIMA) to promote the Safe City Baltimore Fund established by the Open Society Institute Baltimore.

AMOUNT OF MONEY AND SOURCE:

No general funds are associated with this request.

BACKGROUND/EXPLANATION:

MIMA wishes to promote and encourage financial support to the "Safe City Baltimore" initiative established by the Open Society Institute, which seeks to address the current needs of immigrants in the City of Baltimore.

The funds will be used support the development and increase of services related to immigration legal services for individuals with viable claims to remain in the United States. In addition, the funds will support efforts to provide community education and outreach.

MIMA will promote the "Safe City Baltimore Fund" with individuals, organizations, and businesses in the Baltimore region and not targeted donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City endorsed charitable function or activity that has been approved by the Ethics Board. Ethics Regulations 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

Mayor's Office of Human Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Continuum of Care Agreement with Project PLASE, Inc. The period of the agreement is October 1, 2017 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$70,478.00 - 4000-407016-3572-756101-603051

BACKGROUND/EXPLANATION:

Project PLASE, Inc. will use funds to provide supportive services to 10 formerly homeless individuals. Clients served in this program are individuals struggling with chronic mental illness, substance abuse and HIV/AIDS.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Continuum of Care Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

OPTIONS/CONDEMNATION/QUICK-TAKES :

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>				
1.	Ira Oring and Nancy Oring	918 E. Eager Street	G/R \$30.00	\$ 300.00
2.	Debra A. Moy and Karen E. Benckini	909 E. Chase Street	G/R \$49.00	\$ 327.00

Funds are available in account no. 9910-910715-9588-900000-704040,
Johnston Square Project.

3.	David N. Kuryk, Personal Rep- resentative of the Estate of Leon Kuryk	4305 Park Heights Avenue	G/R \$84.00	\$ 770.00
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Funds are available in account no. 9910-903183-9588-900000-
704040.

4.	Kim D. Fowlkes, Personal Rep- resentative of the Estate of Myrtle Grigsby	2217 Henneman Avenue	L/H	\$ 40,300.00
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Funds are available in account no. 9910-908636-9588-900000-
704040.

5.	Paul Wye Nochumowitz and Amy Sue Nochumowitz	1424 N. Gay Street	G/R \$45.00	\$ 412.00
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Funds are available in account no. 9910-910634-9588-900000-
704040.

AGENDA

BOARD OF ESTIMATES

05/03/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>				
6.	Maxine Gilmore, Personal Rep- resentative of the Estate of Dorothy Mae Gilmore	2504 Emerson Street	L/H	\$ 15,250.00
	Funds are available in account no. 9910-908636-9588-900000-704040.			
7.	Eddie Dezurn, Deceased and Annie Dezurn	1712 Mosher Street	F/S	\$ 50,000.00
	Funds are available in account no. 9910-908636-9588-900000-704040.			

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

8.	Cynthia Bailey	1826 N. Chester Street	L/H	\$ 21,300.00
	Funds are available in account no. 9910-908636-9588-900000-704040, FY 16 Whole Block Demo Project.			
9.	Mehran Sadeghi	2732 Fenwick Avenue	L/H	\$ 14,600.00
	Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.			

AGENDA

BOARD OF ESTIMATES

05/03/2017

OPTIONS/CONDEMNATION/QUICK-TAKES :

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD Condemnations - cont'd</u>				
10.	G/S Associates, LLC	2734 Fenwick Avenue	L/H	\$ 3,200.00
11.	Donnie T. Armstead and Peggy Washington	2736 Fenwick Avenue	L/H	\$ 3,440.00
12.	Felix LaForest	2738 Fenwick Avenue	L/H	\$ 1,400.00

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

DHCD - Condemnations or Redemptions

13.	Samuel T. Fantum and Howard T. Fantum	2041 E. Biddle Street	G/R \$60.00	\$ 1,000.00
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Funds are available in account no. 9910-910634-9588-900000-704040.

14.	Rosalye F. Singer, Life Tenant and Andrea Lynn Lowenthal, Remainderman	1318 Argyle Avenue	G/R \$67.50	\$ 675.00
15.	Mamie C. Woodford and Carroll S. Woodford	1327 Myrtle Avenue	G/R \$90.00	\$ 600.00

Funds are available in account no. 9910-905142-9588-900000-704040, Upton Ball Fields Project.

AGENDA

BOARD OF ESTIMATES

05/03/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Mayor's Office of Employment - Memorandum of Understanding
Development (MOED) and Amendments to Agreements

The Board is requested to approve and authorize execution of a Memorandum of Understanding and various amendment to agreements with the following service providers:

MEMORANDUM OF UNDERSTANDING

- 1. **HOUSING AUTHORITY OF BALTIMORE CITY** **\$287,450.00**

Account: 4000-401317-6312-456000-404001

The purpose of this Memorandum of Understanding is to compensate MOED for hiring a full-time Career Navigator to provide employment related services to the Jobs Plus program participants at the Gilmore Homes four days per week and one day per week at the Northwest One-Stop Career's Re-entry Center. The Career Navigator will guide job searches, offer individualized job preparation, career exploration and counseling, resume writing and job retention and follow up services. The funding for this MOU comes from a Federal Grant (CFDA# 14.895) to the Housing Authority of Baltimore City. The period of the MOU is May 1, 2017 through September 30, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

AMENDMENTS TO AGREEMENTS

The following organizations (item nos. 2-6) provide training programs with defined curricula that are designed for hard-to-serve, low-skill, underemployed or unemployed Baltimore residents with a focus on individuals between the ages 16 to 29 years old. The organizations (items nos. 7-8) provide construction, energy efficiency, and environmental remediation training with defined curricula.

- 2. **AMERICA WORKS OF MARYLAND, INC.** **\$0.00**

On June 1, 2016, the Board approved the original agreement from May 1, 2016 through April 30, 2017, in the amount of \$150,000.00. This first amendment will extend the agreement through October 31, 2017.

AGENDA

BOARD OF ESTIMATES

05/03/2017

MOED - cont'd

3. **BALTIMORE ALLIANCE FOR CAREERS** **\$0.00**
HEALTHCARE, INC. (BACH)

On August 10, 2016, the Board approved the original agreement through April 30, 2017, in the amount of \$150,000.00. This first amendment will extend the agreement through October 31, 2017.

4. **BALTIMORE UNITED IN LEADERSHIP** **\$0.00**
DEVELOPMENT (BUILD)

On October 19, 2016, the Board approved the original agreement through April 30, 2017, in the amount not to exceed \$128,376.38. This first amendment will extend the agreement through October 31, 2017.

5. **FUSION PARTNERSHIPS, INC.** **\$0.00**

On March 8, 2017, the Board approved the original agreement for the period of September 1, 2016 through April 30, 2017, in the amount not to exceed \$150,000.00. This first amendment will extend the agreement through October 31, 2017.

6. **LIVING CLASSROOMS FOUNDATION, INC.** **\$0.00**

On August 10, 2016, the Board approved the original agreement from May 1, 2016 through April 30, 2017, in the amount not to exceed \$149,999.00. This first amendment will extend the agreement through August 31, 2017.

7. **CIVIC WORKS, INC.** **\$0.00**

On October 28, 2015, the Board approved the original agreement for the period of November 1, 2015 through April 30, 2017. On January 25, 2017, the Board approved the first amendment to agreement which increased the original agreement by \$111,691.86 making total agreement \$361,691.86. This second amendment will extend the agreement through October 31, 2017.

AGENDA

BOARD OF ESTIMATES

05/03/2017

MOED - cont'd

8. JOB OPPORTUNITIES TASK FORCE, INC. \$0.00

On October 28, 2015, the Board approved the original agreement for the period November 1, 2015 through April 30, 2017. On January 25, 2017, the Board approved the first amendment to agreement which increased the original agreement by \$96,802.10 making total agreement \$346,802.10. This second amendment will extend the agreement through October 31, 2017.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Memorandum of Understanding and the Amendments to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Transportation - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1930 Windsor Avenue	New Shiloh Baptist Church, Inc.	One canopy 24.21' x 1.09'

Annual Charge: \$ 73.88

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement for the Project, 325 W. Baltimore Street at 325 W. Baltimore Street (Ward 4, Section 10, Block 0643, Lot: 002) with Balti-West 300, LLC (Developer). The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$10,310.43 - 9950-906082-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for the Project, 325 W. Baltimore Street at 325 W. Baltimore Street, constructing a mixed-use high rise building with 440,382 sq. ft. of residential space and 7,859 sq. ft. of retail space. The Developer agrees to make a one-time contribution in the amount of \$10,310.43 to fund the City's multimodal transportation improvements in the Development's vicinity.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement for Oldham Crossing at 120 and 160 South Oldham Street and 4600 Gough Street (Ward 26, Section 17, Block 6320E, Lots: 001A, 001, 020) with Oldham Crossing, LLC (Developer). The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$39,386.16 - 9950-917089-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for Oldham Crossing at 120 and 160 South Oldham Street and 4600 Gough Street constructing 173 townhouses (2,091 sq. ft. each) with a total development sq. ft. of 361,743. The Developer agrees to make a one-time contribution in the amount of \$39,386.16 to fund the City's multimodal transportation improvements in the Development's vicinity.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of agreement with Rummel, Klepper & Kahl, LLP, for Project No. 1249, On-Call Bridge Design Services. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - Upset limit

Funds will be determined with each individual project.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now desires to utilize the services of Rummel, Klepper & Kahl, LLP. The cost of services rendered will be on actual payroll rates not including overhead and burdens, times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to site inspection, analysis/recommendations, and final design for bridges and various types of structures. The subject services may also require laboratory testing, environmental, mechanical and electrical engineering, studying/reporting, as well as obtaining the permits required for construction. The Consultant must be familiar with the City's design criteria specifications. The consultant will prepare contract plans, specifications and cost estimates for the construction.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE:

Alvi Associates, Inc.	\$180,000.00	9.00%
RJM Engineering, Inc.	180,000.00	9.00%
Navarro & Wright Consulting Engineers, Inc.	<u>180,000.00</u>	<u>9.00%</u>
	\$540,000.00	27.00%

WBE:

Phoenix Engineering, Inc.	\$ 60,000.00	3.00%
Constellation Design Group, Inc.	80,000.00	4.00%
The Robert Balter Company	<u>60,000.00</u>	<u>3.00%</u>
	\$200,000.00	10.00%

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Metro Heights Limited Partnership, Developer, for the sale of the City-owned properties located at 2700, 2702, 2704, 2706, 2708, 2710, 2712, 2714, 2716, 2718, 2720, and 2722 Reisterstown Road.

AMOUNT OF MONEY AND SOURCE:

2700 Reisterstown Rd.	\$ 17,500.00
2702 Reisterstown Rd.	17,500.00
2704 Reisterstown Rd.	17,500.00
2706 Reisterstown Rd.	17,500.00
2708 Reisterstown Rd.	17,500.00
2710 Reisterstown Rd.	17,500.00
2712 Reisterstown Rd.	17,500.00
2714 Reisterstown Rd.	17,500.00
2716 Reisterstown Rd.	17,500.00
2718 Reisterstown Rd.	17,500.00
2720 Reisterstown Rd.	17,500.00
2722 Reisterstown Rd.	17,500.00
	<u>\$210,000.00</u>

BACKGROUND/EXPLANATION:

The Developer will purchase the nine vacant lots known as 2700, 2702, 2704, 2706, 2708, 2710, 2712, 2716, and 2718 Reisterstown Road and three vacant buildings at 2714, 2720, and 2722 Reisterstown Road, which will be demolished. The Developer will then consolidate the twelve separate parcels to construct a seventy unit low-income apartment building. The properties are located within the Liberty Square Community. The purchase price

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

and improvement to the site will be funded through low income housing tax credits and private funds.

The authority to sell these properties is within Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE APPRAISED VALUE:

The properties were collectively appraised as a single development parcel for \$210,000.00, per approved appraisal and will be sold for the appraised value. The property individual sale price for each property is \$17,500.00. Therefore, this section does not apply.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Article 5, Subtitle 28 of the Baltimore City Code regarding Minority Business Enterprises and Women's Business Enterprise goals.

MBE: 27%

WBE: 10%

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and - Lease Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with the Maryland Center for Adult Training, Inc., (MCAT), Tenant, for a portion of the building known as The Baltimore Regional Technical Training Center (Training Center), located at 4910 Park Heights Avenue, on the second floor consisting of 6,770+/- square feet. The period of the Lease Agreement is effective upon Board approval through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

The annual rent will be \$1.00.

BACKGROUND/EXPLANATION:

MCAT, was established in 1998 and has been located in Baltimore, since then. MCAT provides different career training services to the community. It trains students in billing & coding, customer services, computer technology. In the last six years, it has focused its attention on Healthcare & Adult Basic Education. MCAT is certified by the Maryland Board of Nursing and has successfully trained over 600 nurses who are certified in Nursing and Geriatric Nursing. Most importantly, MCAT provides high quality skills training and support services to help lower-income and unemployed workers achieve self-sufficiency and provides economic and workforce development to businesses to improve their competitiveness. Local companies will be able to hire credentialed employee-graduates of the program.

The landlord's responsibilities include the following: major repairs and capital costs, elevator permit fees, maintenance, snow renewal, lawn maintenance to the parking area and the area immediately in front of the leased premises along Park Heights Avenue extending to W. Garrison Boulevard as applicable.

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

Commencing on the date the Board of Estimates approves this Lease Agreement, the Tenant will pay for ordinary maintenance and minor repairs of the leased premises and associated cost for telephone and IT services. In addition, the Tenant will pay when it is due, its proportionate share of the general building maintenance expenses to the originally placed tenant known as "JARC". These proportionate charges include, but are not limited to charges for security during regular hours, gas, electric, water, sewer, janitorial services, and all other utilities used at or in connection with Tenant's portion of the leased premises and common areas.

This Lease Agreement was approved by the Space Utilization Committee on December 13, 2016.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and - Land Disposition and
Community Development Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Land Disposition and Development Agreement with Maryland Custom Builders, Inc., Developer, for the sale of the City-owned properties located at 516, 518, 520, 522, 524, 526, 528 and 530 E. 21st Street, in the East Baltimore Midway Neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$24,000.00 - Purchased Price

BACKGROUND/EXPLANATION:

The project will consist of one vacant building located at 516 E. 21st Street that will be rehabbed and seven vacant lots located at 518-530 E. 21st Street for new construction of seven homes for sale. The project will be privately financed.

The City may dispose of the property by virtue of Article II, Section 15 of the Baltimore City Charter (2010 Edition) and Article 13, 27(h) (2) (ii) (c) of the City Code and Article 28, Subtitle 8 of the Baltimore City Code (2010 Edition).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

One of the properties, a vacant building at 516 E. 21st Street, was priced pursuant to the appraisal policy of Baltimore city using the Waiver Valuation Process which determined the price to be \$5,000.00 and be will be sold for \$3,000.00. The other seven properties are vacant lots and will be sold at \$3,000.00 each, an amount that is more than the assessed value of \$1,000.00.

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

The vacant building will be sold to Maryland Custom Builders, Inc. below the price determined by the appraisal because of the following reasons:

- (1) the sale and the rehabilitation will help to promote a specific benefit to the immediate community,
- (2) the sale and rehabilitation will continue the elimination of blight, and
- (3) the sale and rehabilitation will promote economic development through the placement of the subject property on the City's tax roles.

MBE/WBE PARTICIPATION:

The developer will purchase one vacant building and five vacant lots for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition and Development Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1917 Frederick Avenue, (Block 0226, Lot 018) as a gift from Tolga Alper, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling this property to be returned to productive use and improve Baltimore's neighborhoods.

Tolga Alper has offered to donate to the City, title to the property located at 1917 Frederick Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 27, 2017, other than water bills which must be part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

1917 Frederick Avenue

Tax Sale Cert. #285731	Date: 05/19/14	\$4,481.28
Real Property Tax	2016-2017	687.76
Environmental Citation	#53676441	100.00
Property Registration	#011150	<u>122.40</u>
Total Taxes Owed:		\$5,391.44

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2246 Booth Street, (Block 0204, Lot 104) as a gift from Landos Wallace, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables this property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 2246 Booth Street (Block 0204, Lot 104). With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 16, 2017, other than water bills which must be part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

2246 Booth Street

Real Property Tax	2016-2017	\$ 0.00
Environmental Fine	54608559	500.00
Property Registration	Reg. #420247	<u>143.00</u>
Total Taxes Owed:		\$ 643.00

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1721 Westwood Avenue, (Block 0009, Lot 024) by gift from Anthony Laws, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables this property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 1721 Westwood Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 22, 2017, other than water bills which must be part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

1721 Westwood Avenue

Tax Sale Cert #303434	Date: 5/18/15	\$14,188.02
Real Property Tax	2016-2017	395.46
Real Property Tax	2015-2016	478.38
Real Property Tax	2013-2014	11.79
Real Property Tax	2012-2013	1,467.30
Miscellaneous Bill	#6726988	229.37
Miscellaneous Bill	#673307	318.02
Miscellaneous Bill	#6870018	311.27
Miscellaneous Bill	#6880413	311.27
Miscellaneous Bill	#6886386	168.24
Miscellaneous Bill	#7001886	212.36
Miscellaneous Bill	#7037948	266.19
Miscellaneous Bill	#7084270	282.29
Miscellaneous Bill	#7352057	191.20
Miscellaneous Bill	#7469224	221.13
Miscellaneous Bill	#7478175	221.13
Miscellaneous Bill	#7946247	255.25
Miscellaneous Bill	#8040651	181.60
Miscellaneous Bill	#8095549	205.59
Total Taxes Owed:		\$19,915.86

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1521 N. Chapel Street, (Block 1479, Lot 077) as a gift from Herman Rowlett and Ellen Rowlett, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables this property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 1521 N. Chapel Street (Block 1479, Lot 077). With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owners will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 16, 2017, other than water bills which must be part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

1521 N. Chapel Street

Tax Sale Cert #307083	Date: 5/16/16	\$ 34,187.93
Tax Sale Cert #095801	Date: 5/11/16	682.77
Real Property Tax	2016-2017	26.36
Real Property Tax	2015-2016	83.25
Real Property Tax	2014-2015	37.40
Real Property Tax	2013-2014	128.76
Real Property Tax	2012-2013	157.74
Real Property Tax	2011-2012	163.14
Real Property Tax	2010-2011	231.53
Real Property Tax	2009-2010	196.50
Real Property Tax	2008-2009	225.63
Real Property Tax	2005-2006	269.16
Miscellaneous Bill	#2647667	69.80
Miscellaneous Bill	#5197926	7,747.53
Miscellaneous Bill	#5361852	242.76
Miscellaneous Bill	#5476254	228.19
Miscellaneous Bill	#6041065	233.97
Miscellaneous Bill	#6066401	251.90
Miscellaneous Bill	#6348908	267.77
Miscellaneous Bill	#6443345	278.52
Miscellaneous Bill	#6547053	234.36
Miscellaneous Bill	#6651756	231.36
Miscellaneous Bill	#6706337	229.41
Miscellaneous Bill	#6752331	223.76
Miscellaneous Bill	#7093628	269.49
Miscellaneous Bill	#7365539	269.50
Miscellaneous Bill	#7387517	269.54
Miscellaneous Bill	#8019465	219.47
Miscellaneous Bill	#8079303	213.67
Miscellaneous Bill	#8132904	207.87
Alley/Footway	08025-000000	508.95
Total Taxes Owed:		\$48,587.99

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2508 E. Biddle Street, (Block 1538, Lot 005) as a gift from Solomon Zeragaber and Roza Haile, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables this property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners offered to donate to the City, title to the property located at 2508 E. Biddle Street, (Block 1538, Lot 005). With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 27, 2017, other than water bills which must be part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

2508 W. Biddle Street

Tax Sale Certificate # 304319	Date: 10/21/15	\$22,107.21
Real Property Tax	2016 - 2017	79.08
Real Property Tax	2015 - 2016	95.64
Real Property Tax	2014 - 2015	123.54
Real Property Tax	2013 - 2014	605.76
Real Property Tax	2012 - 2013	689.82
Real Property Tax	2011 - 2012	779.80
Miscellaneous Bill	#6174262	272.17
Miscellaneous Bill	#6341390	240.23
Miscellaneous Bill	#6404198	234.95
Miscellaneous Bill	#6434153	391.30
Miscellaneous Bill	#6439517	230.68
Miscellaneous Bill	#6459473	228.94
Miscellaneous Bill	#6545768	249.13
Miscellaneous Bill	#6569669	373.17
Miscellaneous Bill	#6608483	296.60
Miscellaneous Bill	#6956197	329.67
Miscellaneous Bill	#7651003	166.06
Miscellaneous Bill	#7677255	257.17
Miscellaneous Bill	#7950249	257.27
Miscellaneous Bill	#8203028	199.17
Environmental Citation	52475043	1,500.00
Property Registration	#807551	<u>1,755.20</u>
Total Taxes Owned:		\$31,462.56

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and - HOME Loan
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a HOME Investment Partnerships Program loan in an amount not to exceed \$1,250,000.00 (the HOME Loan) to North Avenue Gateway II Limited Partnership. Proceeds of the HOME Loan will be used to support a portion of the hard construction costs related to the new construction of sixty-five (65) residential units of affordable rental housing known as the "North Avenue Gateway II Apartments" located at 3000, 3006-3052 West North Avenue, and 1900-1904 North Longwood Street.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

CURRENT APPROXIMATE AMOUNT OF FUNDS AND SOURCE:

<u>Sources</u>		<u>Uses</u>	
Capital One, N.A.	\$ 1,086,000.00	Construction Costs (includes contingency)	\$12,684,000.00
MD Project C.O.R.E.	500,000.00	Fees Related to Constr.	1,206,258.00
HOME Loan	1,250,000.00	Financing Costs	947,847.00
Tax Credit Equity	14,398,460.00	Developer Fee	1,944,416.00
Developer's Equity	567,432.00	Guarantees and Reserves	272,100.00
MD Bond Bill	25,000.00	Acquisition Costs	614,381.00
Total Sources:	<u>\$17,826,892.00</u>		
		Syndication Related Costs	<u>157,890.00</u>
		Total Uses:	\$17,826,892.00

HOME Account: 9910-906350-9610

DHCD - cont'd

BACKGROUND/EXPLANATION:

The Woda Group, Inc. (Woda) is a for-profit real estate developer specializing in the production of affordable housing development projects. The company has a long established history of successfully completing development projects and has created over 9,000 housing units in rural, suburban, and urban settings across 13 states, including Maryland.

From its inception, the North Avenue Gateway project was envisioned to consist of two phases of apartment housing. The first phase, a 64-unit development located on the south side of the 3000 block of West North Avenue, was completed in March of 2014 and is 100% occupied. The subject of this request is an apartment complex to be known as "North Avenue Gateway II" and will be located at 3000, 3006 - 3052 West North Avenue and 1900 - 1904 North Longwood Street (the north side of the 3000 block of West North Avenue) within the Rosemont/Walbrook neighborhoods of Baltimore City.

The proposed Project (defined herein) will help reduce the stock of underutilized real estate in the City and contribute to the ongoing revitalization efforts within the Rosemount/Walbrook neighborhoods. Upon completion, North Avenue Gateway II will have a gross building area of approximately 81,000 square feet, will contain 65 affordable housing units, of which 30 will be one-bedroom units, 27 will be two-bedroom units, and eight will be three-bedroom units, and will contain a multi-purpose room, resident lounge, tenant storage and laundry room (collectively, the "Project"). All 65 units in the Project will be affordable to families earning between 30% and 60% of the Area Median Income (AMI), adjusted for family size.

The Housing Authority of Baltimore City (HABC) will provide Project-Based Section 8 vouchers through a renewable Housing

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

Assistance Payment contract (the "HAP Contract") for 16 units (the "HCV Units") of Project Based Housing Choice Voucher rent subsidy for a period of 15 years. Ten of the HCV Units are to be reserved for non-elderly disabled residents (the "NED Units"). The City and the HABC will require that the NED units to be restricted for exclusive use for at least 15 years, in accordance with and meeting the requirements of the Bailey Consent Decree. A "NED" refers to a family whose sole member, head of household, or head of household's spouse is a person with a disability who is under age 62, who is eligible for a one-bedroom public housing unit or for a two-bedroom public housing unit because a second bedroom is needed for disability-related reasons, and who is on an HABC waiting list for public or Section 8 subsidized housing.

In addition, the HCV Units will also include six one-bedroom units that will be targeted and restricted to individuals or families who meet the definition of "chronically homeless" as set forth by the United States Department of Housing and Urban Development (the "CH Units"). The City and the HABC will require that the CH Units be restricted for exclusive use for at least 15 years.

Prior to leasing the CH units, the Borrower will contact the Mayor's Office of Human Services (MOHS) to obtain referrals of applicants, who may be assigned under the Homeless Services Program's Coordinated Access and Assessment System (the "CAAS Program") and who are eligible to lease one of the CH Units (the "CH Unit Applicant"). The MOHS will continue to refer the CH Applicants, through the CAAS Program or otherwise, until the Borrower leases an available CH Unit to a CH Unit Applicant.

The HOME Loan will be used solely to finance a portion of the hard construction costs of the Project.

An appraisal was prepared on February 16, 2017 by Novogradac & Company. The future prospective investment value of the stabi-

DHCD - cont'd

lized Project, assuming affordable rents, was determined, as of February 2, 2017, to be \$5,900,000.00. The prospective investment value of the stabilized Project assuming market rents was determined to be \$14,200,000.00. The appraised value is below the total cost of the project. This is common in transactions involving LIHTC, subsidized rents and preferred governmental financing. The LIHTC provides equity, and is not considered as long-term debt to the property. The rents are considered "restricted" because they are supported with financing that requires long-term debt to the property and long-term income and rent restrictions. As a result, the financing, such as the HOME Loan and other governmental sources, are in place in order to allow for continuing affordability. Since the reduced rents decrease the appraised value, the combined debt is well under the appraised value, leaving only the equity exposed, which is, as noted above, relying on tax incentives rather than the property. The appraised value meets the underwriting standards for the must-pay permanent superior mortgage.

Participating Parties:

A. Developer

North Avenue Gateway II Limited Partnership (the Borrower) will act as owner/borrower for the Project. The WODA Group will guarantee construction completion and will form a related entity that will act as the General Partner of the Borrower.

B. General Contractor/Architect

Harkins Builders will act as the general contractor and will post a 100% Payment and Performance Bond. Marks, Thomas Architects will provide architectural services.

C. Participating Lenders:

Capital One Bank - 1st lien construction/permanent

Capital One Bank will make a construction loan in the approximate amount of \$13,815,000.00 and a permanent loan in the amount of up to \$1,086,000.00. The construction loan will be for a term

DHCD - cont'd

of approximately twenty-one (21) months with an interest rate of LIBOR plus 2.75%, and the permanent loan will be for a term of fifteen years after completion of construction, and will have an amortization period of 30 years. The interest rate for the permanent loan will be set at construction closing.

Baltimore City HOME Loan - 2nd lien construction/permanent

The HOME Loan will be in the approximate amount of \$1,250,000.00 to fund permitted development costs. No interest will be charged on the HOME Loan during the construction period of 18 months, which will include up to three months for cost certification. Following construction completion, the HOME Loan will have a 40-year permanent loan period (the HOME Permanent Loan Period). The interest rate on the HOME Loan will be 0.0%. No payments on the HOME Loan will be required during construction, but during the HOME Permanent Loan Period, principal and contingent interest will be due and payable from 100% of the cash flow. To the extent such cash flow is not available, required payments due and owing will be deferred. The outstanding principal balance and any deferred and accrued interest will be due and payable on the last day of the HOME Permanent Loan Period. The HOME Loan will be long-term, subordinate, non-recourse debt.

MD CDA PROJECT C.O.R.E. -3rd lien construction/permanent

Project C.O.R.E. ("Creating Opportunities for Renewal and Enterprise") is a multi-year partnership between the City and the State of Maryland (the "State") designed to demolish vacant and derelict buildings and replace them with green space or create the foundation for redevelopment in Baltimore City.

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

The Maryland Department of Housing and Community Development, a principal department of the State, will provide loan proceeds in the approximate amount of \$500,000.00 (the C.O.R.E. Loan) to fund development costs permitted by the program. The C.O.R.E. Loan will be in a third lien position and will have a construction/permanent period of approximately 40-years and will be repayable at maturity.

OTHER GRANT

The project is expected to include gap financing in the approximate amount of \$25,000.00 from a State Bond Bill.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for a waiver has been made.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$1,250,000.00	9910-923006-9609	9910-906350-9610
Federal Home	Home FY 2016	North Avenue
Home FY 2016	(Reserve)	Gateway II

This transfer will provide Federal HOME funds to North Avenue Gateway II Limited Partnership to support a portion of the construction costs of North Avenue Gateway II Apartments.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Housing and - HOME Loan
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a HOME Investment Partnerships Program Loan in an amount not to exceed \$1,250,000.00 (the "HOME Loan") to Bon Secours-New Shiloh II Limited Partnership. Proceeds of the HOME Loan will be used to support a portion of the construction and construction-related costs of 73 affordable and market rate rental housing units known as "New Shiloh Village Apartments" located at 1930 Windsor Avenue.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction subject to legal review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF FUNDS AND SOURCE (all amounts approximate):

<u>SOURCES OF FUNDS</u>		<u>USES OF FUNDS</u>	
First Loan*	\$ 2,000,000.00	Construction Costs	15,175,021.00
		Fees Related to	
HOME Funds	1,250,000.00	Construction	1,505,530.00
CDA/Rental		Financing Fees &	
Housing	1,350,000.00	Charges	1,639,745.00
FHLB AHP	500,000.00	Acquisition Costs	986,605.00
Deferred		Syndication	
Developer Fee	406,715.00	Related Costs	147,500.00
Project C.O.R.E.	600,000.00	Reserves	388,471.00
Tax Credit Equity	15,900,000.00	Developer Fee	<u>2,346,343.00</u>
Seller Take Back	<u>182,500.00</u>		
TOTAL	\$22,189,215.00	TOTAL	\$22,189,215.00

Account No. 9910-909400-9610

DHCD - cont'd

BACKGROUND/EXPLANATION:

Bon Secours of Maryland Foundation ("BSMF"), through its subsidiaries, has owned and operated affordable rental housing in Baltimore City since 1988. To date, BSMF has developed approximately 729 units of affordable housing. Unity Properties, Inc. (Unity Properties) is a subsidiary of BSMF and has partnered, since 1997, with Enterprise Homes, Inc. (Enterprise Homes) in the development of multiple affordable housing developments in West Baltimore. Unity Properties, New Shiloh Community Development Corporation (New Shiloh CDC), and Enterprise Homes will be co-developers (collectively, the Developer) of the Project.

Bon Secours New Shiloh II Limited Partnership (the Borrower), a newly-created single purpose entity that is an affiliate of Unity Properties, has proposed to construct and operate a rental housing development that will be comprised of 73 affordable and market rate rental housing units consisting of approximately 43 one-bedroom units, 22 two-bedroom units, and 8 three-bedroom units in a four-story structure totaling approximately 95,000 gross square feet (the Project). Of the 73 units, approximately 19 units are expected to be reserved for households with incomes at or below 30% of the area median income, adjusted for family size (AMI), approximately 10 units are expected to be reserved for households with incomes at 40% or less of AMI, approximately 30 units are expected to be reserved for households with incomes of 50% or less of AMI, approximately 6 units are expected to be reserved for households with incomes of 60% or less of AMI, and the remaining approximately 8 units will not have any income restrictions. The building will offer a number of on-site amenities including a multi-purpose room, cyber cafe, fitness center, and a TV lounge. The Project will be built in conformance with LEED Silver standards, creating a healthier and more energy efficient environment for the residents.

The Project will also contain a total of 43 surface parking spaces, of which 10 spaces will be at grade parking garage and the remaining 33 spaces will be in a surface parking lot.

The Housing Authority of Baltimore City (HABC) intends to support the Project by providing Project-Based Section 8 subsidies for 19 units.

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

As a condition for receiving the HOME Loan, the Borrower has agreed to provide not less than 15% of the units i.e. 11 one-bedroom units) targeted and restricted to non-elderly disabled residents (NEDs) earning 30% or less of the AMI. The NEDs units will be restricted for at least 15 years in accordance with and meeting the requirement of the Bailey Consent Decree. The term NEDs (or Non Elderly Person with Disabilities) means a household that meets the following criteria: (i) the sole member, head of household, or head of household's spouse has a disability and is under age 62, (ii) the household is eligible for a one-bedroom public housing unit; and (iii) the household is on the HABC waiting list for public or Section 8 subsidized housing.

The Borrower has further agreed to provide an additional eight units five one-bedroom units, two 2-bedroom units, and one three-bedroom unit that will be targeted and restricted to individuals or families who meet the definition of chronically homeless as set forth by the United States Department of Housing and Urban Development (the "CH Units").

Prior to leasing any of the CII units, the Borrower will contact the Mayor's Office of Human Services or its designee (MOHS) to obtain referrals of applicants who are eligible to lease the CII Units (each, a CH Applicant and collectively, the CR Applicants). MOHS will continue to refer CH Applicants until the Borrower leases all of the CH Units to qualified applicants. Once a CH Unit is leased by a CR Applicant, the CR Units will then become designated for CH Applicants as required by the HAP Contract for the Project.

The HOME Loan will be used solely to finance a portion of the hard construction and construction-related costs of the Project.

On June 1, 2016, Chaney & Associates, prepared an appraisal for Bank of America. The estimated market value of the subject property as if completed and stabilized at restricted rents with consideration to the tax credits is \$5,140,000.00. The appraised value is below the total development cost of the Project which is common for transactions involving LIHTCs, subsidized rents and preferred governmental financing. The LIHTCs provide equity and

DHCD - cont'd

are not considered as long-term debt to the property. The rents are considered "restricted" because they are supported with financing that requires long-term income and rent restrictions. As a result, the rent levels are set below the market rate thereby decreasing the property's appraised value. Gap financing, such as the HOME Loan and the other governmental sources are in place in order to allow for continuing affordability. The appraised value meets the underwriting standards for the must-pay permanent superior lender. The Department is comfortable with recommending the HOME Loan as described under these circumstances.

PARTICIPATING PARTIES:

- A. Developer - The developer of record will be a joint venture among Unity Properties, New Shiloh CDC, and Enterprise Homes. Unity Properties is the managing member, and New Shiloh CDC is the minority member, of Bon Secours New Shiloh II, LLC, which is, in turn, the general partner of the Borrower, which is a single purpose limited partnership. Enterprise Homes is the development consultant and a guarantor for the Project.
- B. General Contractor -Whiting-Turner Contracting Company will act as the general contractor and post a payment and performance bond. Hord Coplan Macht Architects will provide architectural services.

C. **Participating Lenders**

Bank of America, N.A., or its affiliate (Bank of America), is providing two loans during construction: a construction loan in the approximate amount of \$2,000,000.00 (the First Loan) and a construction bridge loan in the approximate amount of \$12,378,927.00 (the "Bank of America Third Loan").

The First Loan will be in first-lien position, will have an interest rate equal to the 30-day LIBOR Market Index Rate plus approximately 275 basis points, and will have a loan term of 24 months plus extensions. The First Loan is expected to be repaid from the proceeds of a permanent loan from Bellwether Enterprise

DHCD - cont'd

Mortgage Investment, LLC, or its affiliate, following stabilization. The permanent loan is expected to be in an approximate amount of \$2,000,000; accrue interest at a rate of approximately 5.22%; and will have a term of 15 years, with principal amortizing over 35 years. The permanent take-out loan will be in first mortgage lien position following execution.

The Bank of America Third Loan will be in third-lien position, have an interest rate equal to the 30-day LIBOR Market Index Rate plus approximately 275 basis points, and have a term of 24 months plus extensions. Interest only payments will be required. The principal of the Bank of America Third Loan is expected to be repaid from installments of tax credit equity.

MD CDA - RENTAL HOUSING PROGRAM - 2nd lien construction/permanent

The Community Development Administration ("CDA"), a unit of the Division of Development Finance of the Maryland Department of Housing and Community Development, will be providing a loan from its Rental Housing Program funds in an approximate amount of \$1,350,000.00 (the State Loan). The State Loan will be in second-lien position. Interest on the State Loan shall accrue on sums advanced at the rate of 0% during construction and a rate of 0% during a 40-year permanent loan period. The Borrower will make annual payments out of 50% of available cash flow (or as otherwise required by CDA) following payment of Project expenses authorized by CDA (including superior loan payments) so as to fully amortize the principal sum by the maturity date. Any interest and principal not paid because of insufficient surplus cash shall accrue and defer and be paid each subsequent payment date to the extent there is sufficient surplus cash. The State Loan will be long-term, subordinate, non-recourse debt.

BALTIMORE CITY HOME PROGRAM - 4th lien construction/3rd lien permanent

The City is making a construction/permanent loan from amounts available under the HOME Program in the principal amount not to exceed \$1,250,000.00 (HOME Loan). The HOME Loan will be in fourth-

DHCD - cont'd

lien position until the repayment of the Bank of America Third Loan. During the construction loan period, which will be for a term not to exceed 24 months from the date of closing (HOME Loan Construction Loan Period), interest shall accrue at the rate of 0% per annum on sums advanced. The permanent loan period will be 40 years commencing at the end of the HOME Loan Construction Loan Period (the HOME Loan Permanent Loan Period), the interest rate charged will 0% per annum. The final day of the Permanent Loan Period is the "HOME Loan Maturity Date." No payments on the HOME Loan will be required during construction, but during the HOME Loan Permanent Loan Period, annual payments shall be due from 25% of the available cash flow (or as otherwise required by CDA) following payment of Project expenses authorized by CDA. To the extent such cash flow is not available, required payments due and owing will be deferred. The outstanding principal balance, plus any deferred and accrued payments, will be due and payable on the HOME Loan Maturity Date. The HOME loan will be long-term, subordinate, non-recourse debt.

AHP LOAN – 5th lien construction/4th lien permanent

Unity Properties will provide a deferred loan in an amount not to exceed \$500,000.00 (the "AHP Loan") with proceeds of a grant from the Federal Home Loan Bank of Atlanta's Affordable Housing Program. The AHP Loan will be in the fifth-lien position until the repayment of the Bank of America Third Loan. During the construction loan period of the AHP Loan, no interest shall be charged on the outstanding principal balance of the AHP Loan. The permanent loan period of the AHP Loan shall be 40 years commencing at construction completion and during such period, interest on the AHP Loan shall accrue at 8% per annum.

MD DHCD – PROJECT C.O.R.E. – 6th Lien Construction/5th lien permanent

Project C.O.R.E. ("Creating Opportunities for Renewal and Enterprise") is a multi-year partnership between the City and the State of Maryland (the "State") designed to demolish vacant and derelict buildings and replace them with green space or create the foundation for redevelopment in Baltimore City.

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHCD - cont'd

The Maryland Department of Housing and Community Development ("MD DHCD"), a principal department of the State, will provide proceeds in the approximate amount of \$600,000.00 (the "C.O.R.E. Funds") to fund development costs permitted by the program. The proceeds may be provided directly to the Borrower or through a non-profit sponsor. The C.O.R.E. Funds also may be secured by a deed of trust, which shall be subordinate the lien of the HOME Loan. The permanent loan period of the C.O.R.E. Funds shall be 40 years.

SELLER TAKE BACK LOAN

The New Shiloh Baptist Church, Incorporated, will provide a take-back loan (Seller's Take-Back Loan) in the approximate amount of \$182,500.00. The Seller's Take-Back Loan may be secured by a mortgage, which shall be subordinate to the lien of the HOME Loan. The term of the Seller Take Back Loan shall be at least 40 years following construction and will accrue at 3% interest per annum. Payments due and owing will be deferred and payable on the maturity date of the loan.

MBE/WBE PARTICIPATION

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is fully applicable and no request for a waiver or exception has been made.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$1,250,000.00	9910-923006-9609	9910-909400-9610
Federal Home	Home FY 2017	Bon Secours New
FY 2017	- Reserve	Shiloh Village
		Apartments

This transfer will provide Federal HOME funds to Bon Secours New Shiloh II Apartments Limited Partnership to support a portion of the construction and construction related costs of New Shiloh Village Apartments.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with the Maryland Transit Administration (MTA) and the Maryland Department of Transportation (MDOT), in connection with the Bike Share Program to support Baltimore Link. The period of the License Agreement is effective upon Board approval and will remain in effect at one-year intervals unless terminated by either party.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - 6000-600517-2303-349800-603026

BACKGROUND/EXPLANATION:

The City requested MTA's permission to construct and install cement pads and bike share racks where applicable on MTA property. Furthermore, the City will connect to MTA's power sources at the City's sole cost and expense to support the Baltimore Link Project. MTA will be responsible for paying for the electric bills associated with the improvements. MTA is willing to make a portion of the right-of-way available to the City to support the bike racks. The City will be responsible for any work necessary beyond the MTA property boundaries. MTA will be responsible for performing all work on its own property.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the agreement with Verizon-MD to pay for work scheduled to be performed under Water Contract No. 1183, Replacement of Loch Raven Environmental Operations Facility project.

AMOUNT OF MONEY AND SOURCE:

\$20,671.00 - 9960-901916-9557-900020-706077

BACKGROUND/EXPLANATION:

The Department of Public Works is constructing vehicle storage, salt storage buildings, and a fueling station at the lower site (9800 Loch Raven Drive, Towson, MD), as part of the Water Contract No. 1183, Replacement of Loch Raven Environmental Operations Facility project. These buildings will provide the necessary infrastructure for the Environmental Operations personnel to maintain the Loch Raven Watershed. Previously, the maintenance personnel were using an old barn at the lower site and temporary sheds for storing salt and the maintenance vehicles.

Under the scope of work of this project (WC 1183), BGE poles, and cables are required to be relocated from the current site which is on the footprint of the proposed new construction. The Verizon cables are hung on the BGE poles and are to be removed by Verizon. Verizon has submitted a proposal for removing and rerouting cables through an underground duct bank.

On May 18, 2016, the Board awarded Water Contract No. 1183, Replacement of Loch Raven Environmental Operations Facility project to American Contracting & Environmental Services, Inc.

MBE/WBE PARTICIPATION:

The participation goals will not be assigned to this request; however, Water Contract No. 1183 Replacement of Loch Raven Environmental Operations Facility project has assigned goals of MBE 27.4% and 5.1%.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the agreement with BGE to pay for work scheduled to be performed work under Water Contract No. 1183, Replacement of Loch Raven Environmental Operations Facility project.

AMOUNT OF MONEY AND SOURCE:

\$ 83,910.00 - 9960-901916-9557-900020-706078

BACKGROUND/EXPLANATION:

The Department of Public Works is constructing vehicle storage, salt storage buildings, and a fueling station at the lower site (9800 Loch Raven Drive, Towson, MD), as part of the Water Contract No. 1183, Replacement of Loch Raven Environmental Operations Facility project. These buildings will provide the necessary infrastructure for the Environmental Operations personnel to maintain the Loch Raven Watershed. Previously, the maintenance personnel were using an old barn at the lower site and temporary sheds for storing salt and the maintenance vehicles.

Under the scope of work of this project (WC 1183), BGE must perform electrical work which requires that the BGE poles and cables be relocated from the current site which is on the footprint of the proposed new construction. BGE has submitted the design for temporarily removing the poles and cables and rerouting the cables through an underground duct bank, during the construction. BGE has submitted the invoice for doing this work.

On May 18, 2016, the Board awarded Water Contract No. 1183, Replacement of Loch Raven Environmental Operations Facility project to American Contracting & Environmental Services, Inc.

MBE/WBE PARTICIPATION:

The participation goals will not be assigned to this request; however, Water Contract No. 1183 Replacement of Loch Raven Environmental Operations Facility project has assigned goals of MBE 27.4% and 5.1%.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 002 to WSP|Parsons Brinckerhoff, Inc., under Project No. 1236p - (ER 4054) On-Call Stormwater Study and Engineering Design Services.

AMOUNT OF MONEY AND SOURCE:

\$818,951.32 - 9958-912408-9525-900020-703032

BACKGROUND/EXPLANATION:

The Maryland Department of the Environment (MDE) reissued a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit to the City. The City prepared and submitted The Baltimore City Municipal Separate Storm Sewer System and Total Maximum Daily Load (TMDL) Watershed Implementation Plan (WIP) as required by the Municipal Separate Storm Sewer System Permit. The Watershed Implementation Plan is a plan for achieving the 20% restoration requirement set out in the permit, in addition to attaining applicable Waste Load Allocations for each established or approved Total Maximum Daily Load for each receiving water body.

WSP|Parsons Brinckerhoff, Inc. will provide stream restoration design, biddable documents, and inspection services for ER 4054 Herring Run Stream Restoration Project (Western Branch) to restore 6800 linear feet stream with 40 acres of impervious area treatment goal. The project is listed in the Watershed Implementation Plan. It has a deadline and there are stipulated penalties associated with this project.

WSP|Parsons Brinckerhoff, Inc. will continue to comply with Article 5 Subtitle 28 of the Baltimore City Code. The original goals of this contract are 27% and 10%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$900,000.00	9958-906405-9526	
Stormwater	Construction Reserve	
Utility	Citywide Stream	
	Restoration	
\$818,951.32	-----	9958-912408-9525-3
		Engineering
<u>81,048.68</u>	-----	9958-912408-9525-9
\$900,000.00		Administration

The transfer will cover the costs for Project 1236P, Task No. 2 (ER 4054), Design and Post Award Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Human Resources - Group Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Group Sales Agreement with Renaissance Baltimore Harborplace Hotel for the Fire Captain and Fire Lieutenant Oral Promotional Examination. The Board is further requested to approve the examiner expense payments by expenditure authorization for airfare, per diem, and ancillary expenses for 58 examiners. The period of the agreement is June 4, 2017 through June 11, 2017.

AMOUNT OF MONEY AND SOURCE:

\$ 8,700.00 Ancillary expenses -
58 Examiners X \$150.00 each
for (reimbursement of travel expenses, luggage
fees to and from the airport, parking)

71,744.40 Renaissance Harborplace Hotel:
June 5 - June 10, 2017
Oral Assessment
Overnight Guestrooms
June 4 - June 11, 2017
60 Guest Suites x 7 nights
@ \$156.00 net rate = \$65,520.00
(\$65,520.00 x 9.5% occupancy tax)

19,644.30 Test Rooms
June 6 - June 10, 2017
23 rooms x 5 days
@ \$156.00 net rate = \$17,940.00
(\$17,940.00 x 9.5% occupancy tax)

10,500.00 Self-Park
June 4 - June 11, 2017
60 cars @ \$25.00 per/day x 7 nights

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHR - cont'd

- 0.00 Training/Registration room 6 days (complimentary)
- 0.00 Hospitality suite - 60 guests x 6 days (complimentary)
- 0.00 Coffee service - training day (complimentary)
- 4,464.00 Coffee svc. beverage/snack break June 5 - June 11, 2017
60 attendees x \$10.00/person x 6 days = \$3,600.00
(\$3,600.00 x 24% service charge)
- 546.84 Audiovisual equipment (training day) June 5, 2017
(\$441.00 + 24% service charge)
- 31,900.00 Examiners' airfare (roundtrip): 58 examiners
traveling from various locations @ \$550.00 each
- 30,044.00 Per diem meal allowance
Per diem rate - \$74.00 per day x 7 days = \$518.00
\$518.00 x 58 examiners

\$177,543.54 - 1001-000000-1603-172500-603026

BACKGROUND/EXPLANATION:

The Fire Captain and Fire Lieutenant exams are presently scheduled to occur once every two years. The assessments include written and oral exam components and are scheduled to take place on June 3, 2017 and June 5, 2017 through June 10, 2017, respectively. Eighty-three rooms will be necessary to administer the exam. Sixty rooms will be rented for overnight accommodations for the 58 examiners and two assessment administrators.

Twenty-three rooms will be rented for administration of the exam. The rooms will be utilized as candidate interview preparation rooms, for candidates to prepare responses to interview questions and to conduct panel interviews. The number of candidates who will be scheduled for the oral portion of the exam will not be available until after the candidates report for the multiple choice exam on June 3, 2017. The multiple choice exams will be administered at the Baltimore Fire Training Academy. To ensure adequate accommodations are

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHR - cont'd

available, room reservations must be secured well in advance. The submitted quote is based upon the maximum anticipated usage and may be reduced.

Most examiners will arrive in Baltimore on Sunday, June 4, 2017. It is anticipated that the oral examination process will begin on Monday, June 5, 2017 with training/orientation and run through Saturday, June 10, 2017. Some examiners will depart the hotel the morning of Sunday, June 11, 2017 due to the length of testing on Saturday and the distance back to their respective jurisdictions.

Due to the early start time and long working hours (between 6:30 A.M. and 7:30 A.M. each day), a beverage break will be made available to the examiners each morning. The estimated cost for hotel parking for the examiners (at the hotel) is also included as some examiners will have vehicles. Audio visual equipment which is required for training at the hotel is also included.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Human Resources - Battalion Fire Chief
Promotional Assessment
Administration Expenses 2017

ACTION REQUESTED OF B/E:

The Board is requested to: 1) approve and authorize the execution of a Group Sales Agreement with Hotel RL, and 2) approve payment by expenditure authorization the Battalion Fire Chief promotional assessment expenses for five examiners. The assessment includes written and oral exam components and is being scheduled at DHR on May 15, 2017 through May, 18, 2017.

AMOUNT OF MONEY AND SOURCE:

\$ 750.00 - Ancillary expenses
5 Examiners x \$150.00 ea. for (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking)

2,562.30 - Hotel RL:
May 15 - 18, 2017
Overnight Guestrooms
5 Guest Suites x 3 nights @ \$156.00 net rate = \$2,340.00 (\$2,340.00 x 9.5% occupancy tax)

0.00 - Hotel RL:
Valet
May 15 - 18, 2017
5 cars @ Complimentary

3,750.00 - Examiners' Airfare (Roundtrip): Five examiners traveling various locations @ \$750.00

1,110.00 - Per Diem Meal Allowance
Per Diem Rate - \$74.00 per day x 3 days = \$222.00
Five Examiners - \$222.00 x 5

\$8,172.30 - 1001-000000-1603-172500-603026

AGENDA

BOARD OF ESTIMATES

05/03/2017

DHR - cont'd

BACKGROUND/EXPLANATION:

The Battalion Fire Chief promotional assessment occurs once every two years. The promotional assessment expenses for five examiners includes airfare, per diem, and ancillary expenses. Five rooms will be necessary for the examiners' overnight accommodations. The hotel check out is May 18, 2017.

The examiners will arrive in Baltimore on Monday, May 15, 2017. The written component of the will be administered on May 15, 2017. The examiner training will be conducted on Tuesday, May 16, 2017 and the Oral component will be administered Wednesday, May 17, 2017. The examiners will depart the hotel the morning of Thursday, May 18, 2017 due to the length of testing on Wednesday and the distance back to their respective jurisdictions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
76 - 77
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

05/03/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- | | | | |
|----|---|----------------------------------|----------------|
| 1. | TR 17004, Reconstruc-
tion of Alleys
Citywide | Santos Construction
Co., Inc. | \$1,047,075.00 |
| | MBE: Santos Construction Company
Inc. | \$120,413.63 | 11.5% |
| | Machado Construction Company,
Inc. | \$120,413.63 | 11.5% |
| | WBE: S&L Trucking, LLC | \$104,707.50 | 10% |

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|----|---|--|
| 2. | TR 17004, Reconstruc-
tion Alleys Citywide | ANNULMENT - On February 1, 2017,
the Board awarded TR 17004 to R.E
Harrington Plumbing & Heating Company,
Inc. in the amount of \$1,023,900.00.
The Department of Transportation is
requesting that the award be annulled
due to R.E. Harrington Plumbing &
Heating Company's failure to fulfil
the requirements of the City's Spec-
ifications for Materials, Highways,
Bridges, Utilities, and Incidental
Structures (Green Book), Section
005100.07. |
|----|---|--|

The Green Book states "The successful bidder shall promptly execute a formal Contract, furnish the required Bonds and all insurance policies and certificates or certified copies thereof issued in favor of the Mayor and City Council of Baltimore as provided in the Special Provisions, all of which shall be subject to the approval of the City Solicitor as to form, terms and conditions.

AGENDA

BOARD OF ESTIMATES

05/03/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

Failure to comply with these requirements within ten (10) business days after the Award shall be just cause for the annulment of the Award.

It is understood and agreed that in the event of annulment of the award, the bidder shall immediately forfeit, to the use of the City, the amount of the certified check and/or bid bond deposited with its proposal, not as penalty, but as liquidated damages." On April 11, 2017, R.E. Harrington Plumbing & Heating Company, Inc. issued a certified check in the amount of \$20,478.00 indicating that the bidder has forfeited its bid bond and to be taken and considered as liquidated damages and not as penalty for the bid's failure.

Bureau of Purchases

3. B50004933, Sodium Hypochlorite 15%	Kuehne Chemical Company, Inc.	\$3,000,000.00
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(Dept. of Public Works, Water & Wastewater)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Bureau of Purchases - Acceptance of Technical Proposals
and Opening of Price Proposals

ACTION REQUESTED OF B/E:

The Board is requested to accept the technical proposals submitted in response to Solicitation No. B50004836, Pre-Employment Case Management Software As A Service (SAAS) System and the Board is further requested to authorize the opening of the envelope "B" containing the Price Proposals of the following vendors:

Miller Mendel, Inc.
Cornerstone OnDemand Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 08, 2017, the Board opened the Technical proposals for the above referenced solicitation B50004836 for the Baltimore Police Department. The two technical proposals received were found responsive and subsequently reviewed by the evaluation committee and each achieved the minimum technical score for price opening.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement of Sale with Positive Youth Expressions, Inc., Purchaser, for the sale of the property known as NS 15 Ft Alley 1st N of Mosher St 120 Ft E of Dukeland St (Block 2395, Lot 067).

AMOUNT OF MONEY AND SOURCE:

\$7,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The property appraised for \$7,000.00. The Purchaser has paid a good faith deposit of \$700.00. The balance will be paid at settlement.

The authority to sell this property was approved by City Council Ordinance No. 477 approved on December 6, 1973.

The property located at NS 15 Ft Alley 1st N of Mosher St 120 Ft E of Dukeland St (Block 2395, Lot 067) contains approximately 11,640 sq. ft. The Purchaser will develop the property as an enclosed park and play area servicing the Community Youth Center to be built on adjoining lots.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Baltimore City Fire Department - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Annual Baltimore City Fire Foundation Benefit Golf Tournament Charitable Sponsorship Campaign. The period of the campaign is May 13, 2017 through August 10, 2017.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

The collected funds will be deposited in and expenditures paid through the Baltimore City Fire Foundation, Inc.

BACKGROUND/EXPLANATION:

For over 30 years, the Department has assisted in hosting a golf tournament to raise funds to benefit the Baltimore City Fire Foundation, Inc. In previous years, the funds raised have helped offset the cost of the Department's Free Smoke Alarm Program and has raised approximately \$12,000.00. This year's event will be at the Pine Ridge Golf Course and will benefit the survivors of active fallen firefighters. This is an open event. Sponsorship opportunities will be publicly available to a broad range of potential sponsors.

The Baltimore City Ethics Board has provided an advisory opinion that a sponsorship solicitation campaign for this event does not need to be approved by the Ethics Board as a campaign to solicit charitable donations under Ethics Code §6-26 and Ethics Board Regulation R 06.26.

The Opinion of the Ethics Board states that when sponsorship agreements are entered into under these conditions, they should

AGENDA

BOARD OF ESTIMATES

05/03/2017

Baltimore City Fire Department - cont'd

be treated the same as any other contract. Therefore, absent of any evidence to rebut an assumption of genuineness, a campaign to solicit sponsorships of City facilities, activities, or events does not need to be approved by the Ethics Board if the campaign:

1. publicly offers the opportunity to become a sponsor to a broad group of potential sponsors,
2. describes any criteria that will be used to select the sponsors or to determine whether certain entities are not eligible to be sponsors, and
3. is approved by the Board of Estimates.

Any sponsorship campaign that does not meet the aforementioned conditions is not entitled to the presumption that adequate consideration is being offered for the sponsor's payments, and must instead be evaluated in the same way as a campaign to solicit charitable donations under Ethics §6-26 and Ethics Board Regulation R 06.26.

Therefore, the Board is requested to approve the Charitable Sponsorship Campaign for the Annual Baltimore City Fire Foundation Benefit Golf Tournament.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Bureau of the Budget and - Supplementary State Fund Operating
Management Research Appropriation - Appropriation
Adjustment Order No. 32

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplementary State Fund Operating Appropriation to the Office of the State's Attorney for Baltimore City, Service 786, Victim Witness Services for a grant award from the State of Maryland, Governor's Office of Crime Control and Prevention.

AMOUNT OF MONEY AND SOURCE:

\$1,190,562.00

BACKGROUND/EXPLANATION:

The source of funds is a grant award from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP), entitled Victim/Witness Unit, approved by the Board of Estimates on November 30, 2016. This grant could not have been executed with reasonable certainty when the FY 17 Ordinance of Estimates was formulated.

The Office of the State's Attorney for Baltimore City will use the grant funds to assist in developing and implementing strategies specifically intended to provide assistance to victims of Crime in the State of Maryland. The Victim/Witness Unit services the victims and witnesses of all crimes that occur in Baltimore City.

The trained therapists and advocates of the Victim/Witness Unit provide court support and accompaniment, individual and group counseling, relocation assistance, restitution assistance and liaison services with prosecutors, public defenders and law enforcement personnel. The funds will provide personnel salary and fringe benefits, equipment, and training.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

05/03/2017

CITY COUNCIL BILLS:

- 17-0023 - An Ordinance concerning the Sale of Property - Map 70, Grid 14, Parcel 988 in Baltimore County (also Known as 219 Burke Avenue, Towson, Maryland) for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as Map 70, Grid 14, Parcel 988 in Baltimore County (also known as 219 Burke Avenue, Towson, Maryland) and no longer needed for public use; and providing for a special effective date.
- 17-0024 - An Ordinance concerning the Sale of Property - 301-311 North Warwick Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain properties known as 301-311 North Warwick Avenue (Block 2202, Lots 31, 31A, and 32) and no longer needed for public use; and providing for a special effective date.
- 17-0036 - An Ordinance concerning the Sale of Property - Former Bed of West Trenton Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of West Trenton Street, extending from Shirk Alley Westerly 135 feet, more or less, toward Falls Road, and no longer needed for public use; and providing for a special effective date.
- 17-0041 - A Resolution concerning the Downtown Management District and Downtown Management Authority for the purpose of renewing and continuing the Downtown Management District and Downtown Management Authority, subject to certain conditions, for an additional 5 years; generally relating to the activities and authority of the Downtown Management District and Downtown Management Authority; and providing for a special effective date.

AGENDA

BOARD OF ESTIMATES

05/03/2017

CITY COUNCIL BILLS - cont'd

17-0059 - An Ordinance concerning the Sale of Property - Block 3434, Lots 2 and 1 for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as Block 3434, Lots 2 and 1 and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **HEALTH CARE FOR THE HOMELESS, INC.** **\$20,000.00**

Account: 5000-530317-3041-605800-603051

Health Care for the Homeless, Inc. will work with the City to conduct smoking cessation classes. The period of the agreement is November 1, 2016 through June 30, 2017.

The agreement is late because the Department of Health and Mental Hygiene did not approve the grant application until September 2016. The tobacco sub-grants went out to bid in mid-October.

2. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$14,417.00**

Account: 4000-484617-3041-605800-603051

Family Health Centers of Baltimore, Inc. will work with the City to implement a tobacco use prevention and cessation program to increase the number of resources available to smokers to receive effective tobacco dependencies treatment, resulting in the decline in tobacco use amongst residents. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay in the administrative review process.

3. **CHESAPEAKE REGIONAL INFORMATION SYSTEM
FOR OUR PATIENTS (CRISP)** **\$75,000.00**

Account: 6000-616216-3030-772700-603051

CRISP is Maryland's Health Information Exchange and is the aggregator of all key health records that will be used for falls surveillance among city residents age 65 and older

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - cont'd

leading to a hospitalization or an Emergency Department visit. As a key partner in the B'FRIEND Initiative (also known as Baltimore Falls Reduction Initiative Engaging Neighborhoods and Data), CRISP will work with the City to implement the falls surveillance algorithm to identify falls in its production case-mix data, including location, and revise the algorithm as necessary to improve identification of falls. The period of the agreement is September 22, 2016 through July 14, 2017.

The agreement is late because budget revisions delayed timely processing.

4. **THE HARRY AND JEANETTE WEINBERG PLACE, INC.** **\$ 7,925.00**

Account: 4000-432917-3255-761200-604014

The organization will provide Kosher meals to elderly clients at the Weinberg Place Apartments located at 2500 W. Belvedere Avenue, Baltimore, MD 21215. The organization will serve 1,250 meals annually at a cost of \$6.34 per meal. The period of the agreement is October 1, 2016 through September 30, 2017.

The agreement is late because it was just completed by the Baltimore City Health Department.

5. **JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$174,900.00**

Account: 4000-480617-3080-279200-603051

The Johns Hopkins University, Center for Adolescent Health (JHU CAH) has worked in partnership with community agencies in Baltimore to understand and reduce adolescent risk behaviors, such as tobacco and alcohol use, violence and early sexual activity. The purpose of JHU CAH's work on the U-Choose Evidence Based Teen Pregnancy Prevention project is to 1) design and conduct an evaluation guided by the principles of implementation science, 2) identify key successes, challenges and lesson learned, and 3) completion of an implementation study report. The period of the agreement is July 1, 2016 through June 30, 2017.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - cont'd

The agreement is late because of the delay in receiving an acceptable program budget and scope of work.

MWBOO GRANTED A WAIVER.

- 6. **THE HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC.** **\$ 80,557.00**

Account:	4000-427117-3080-294300-603051	\$ 24,637.00
	4000-427117-3080-294300-603051	\$ 55,920.00

The Hearing and Speech Agency of Metropolitan Baltimore, Inc. will provide a speech-language pathologist to staff the Baltimore Infants and Toddlers program's eligibility center and provide occupational therapy evaluations, speech/language evaluations, audio logical evaluations, and speech/language or occupational therapy as needed. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the grant award was received late in the fiscal year and budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

- 7. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 97,000.00**

Account: 4000-499016-3023-513201-603051

Chase Brexton Health Services, Inc. will complete at least 2,000 routine HIV tests to include testing, counseling, linkage to care and referrals for partner services, as well as prevention services including pre-exposure prophylaxis (PrEP). The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late because it was delayed during the administrative review process.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - cont'd

8. BALTIMORE MEDICAL SYSTEM, INC. \$ 87,262.00

Account: 4000-498817-3080-284000-603051

Baltimore Medical System, Inc. (BMS) will employ one full-time bi-lingual prepared nurse (the BMS Nurse) to work with three full-time Maternal and Infant Care nurses. The BMS Nurse will conduct home visits and maintain a caseload of predominately 25 Spanish-speaking clients according to the Nurse Family Partnership (NFP) Home Visiting Model. The Maternal & Infant Care NFP will provide clinical oversight for the BMS Nurse. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

9. SINAI HOSPITAL OF BALTIMORE, INC. \$384,639.00

Account: 4000-424517-3023-274413-63051

Sinai Hospital of Baltimore, Inc. will provide the HIV Core medical services and HIV support services; wrap around Services to HIV infected men, women, children, youth and infants, as well as affected caregivers. This is a Ryan White funded program. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Prevention and Health Promotion Administration (PHPA) programmatically manages HIV/AIDS Ryan White Part B services. The providers are asked to submit a budget, budget narrative, and scope of services.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - cont'd

The City thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

MWBOO GRANTED A WAIVER.

10. **GAY, LESBIAN, BISEXUAL AND TRANSGENDER** **\$245,215.00**
COMMUNITY CENTER OF BALTIMORE AND
CENTRAL MARYLAND, LIMITED (GLCCB)

Account: 4000-484717-3023-718000-603051

The GLCCB has been an important community resource for Men who have Sex with Men (MSM) and transgender communities in Baltimore for more than two decades and among this community, reaching MSM of color is an integral focus of the GLCCB's work.

For the purposes of this project, GLCCB will have their Peer Navigators assist patients with accessing pre-exposure prophylaxis (PrEP) an anti-HIV medication that keeps HIV-negative people from becoming infected, and PEP (post-exposure anti-retroviral drugs that stop exposure to HIV from becoming a life-long infection); and help them to remain adherent to their treatment program. GLCCB will also have Peer Navigators continue comprehensive linkage with HIV medical care programs with patients, and engage and inform the MSM and transgender communities of color via targeted program and events. The period of the agreement is September 30, 2016 through September 29, 2017.

The agreement is late because of the delay during the administrative review process.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - cont'd

11. **READING PARTNERS A/K/A** **\$0.00**
READING PARTNERS, INC.

The organization will serve as a volunteer station for the Retired & Senior Volunteer Program (RSVP). The volunteers do not receive compensation for his/her services.

The Department was awarded a grant from the Corporation for National and Community Services to develop and/or operate volunteer services programs, specifically the RSVP where services are performed by persons fifty-five years of age and over.

The RSVP volunteers serve in a diverse range of nonprofit private organizations, public agencies, faith-based groups, or an eligible proprietary health care agency. Assignments include but are not limited to: health and other education, assisting seniors to live independently, mentoring and tutoring children, visiting nursing home residents, disaster preparedness and response, delivery of health services, food collection and distribution and assisting organizations with capacity building through planning, organizing, and grant writing. The period of the agreement is July 1, 2016 through June 30, 2019.

The agreement is late because of the delay in the administrative review process.

AMENDMENT TO AGREEMENT

12. **INTERNEER, INC.** **\$13,125.00**

Account: 1001-000000-3001-262200-603026

The organization provides business process management software for the Department's Lead, Asthma, and Tobacco Cessation Programs analyzing their processes, and testing updated processes with the end-users.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - cont'd

On June 15, 2016, the Board approved the Original Agreement in the amount of \$61,250.00 for the period of June 1, 2016 through May 31, 2019.

The amendment will increase the agreement amount by \$13,125.00 for additional services, making the total amount \$74,375.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NO. 11) AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards from Rite Aid for distribution to the Ryan White clients who participate in the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 200 Rite Aid gift cards @ \$5.00 ea.
Account No.: 5000-569717-3023-274401-604051

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS and to enhance staff ability to attract those encountered to receive counseling and testing on the van. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purposes that account for all distributed and non-distributed cards, and; 4) periodic internal review of the programs' activity vis-à-vis the internal policy which are to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

05/03/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|--------------|---------------------------|
| 1. MID-ATLANTIC BOAT
SALES, LLC D/B/A | \$ 39,900.00 | Low Bid |
| <u>ANNAPOLIS INFLATABLES</u>
Contract No. B50004946 - Provide Inflatable Boat for the Fire Department - Fire Department - Req. No. R744007 | | |
| 2. BEWEGEN TECHNOLOGIES,
INC. | N/A | Amendment to
Agreement |
| <u>Contract No. B50004211 - The Design, Installation, Operation, and Maintenance of a Bike Share System for the City of Baltimore - Department of Transportation - P.O. No. P534939</u> | | |

The Board is requested to approve and authorize execution of the First Amendment to the agreement with Technologies Bewegen, Inc. a/k/a Bewegen Technologies, Inc.

On March 16, 2016, the Board approved the initial award for the amount of \$2,361,320.20. On August 10, 2016, the Board approved the agreement. On October 20, 2016, the City Purchasing Agent approved an increase for the amount \$32,500.00. The Board is requested to approve the First Amendment for this contract to correct the insurance required to be carried by the contractor.

(The First Amendment to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|---|--------------|---------|
| 3. N. HARRIS COMPUTER
CORPORATION d/b/a
SYSTEMS INNOVATOR | \$ 50,082.00 | Renewal |
| <u>Contract No. 08000 - Cashier Windows Software Maintenance - Department of Finance - Req. No. R759616</u> | | |

On June 10, 2009, the Board approved the initial award in the amount of \$37,920.00. The award contained annual renewal options. Seven renewals have been approved. This renewal is for the period July 1, 2017 through June 30, 2018, with additional renewals subject to agreement by the parties.

AGENDA

BOARD OF ESTIMATES

05/03/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

N/A

- | | | | |
|----|--|---------|---------|
| 4. | <u>AT&T CORP</u>
State of Maryland Contract No. 060B14000058 - Long Distance Calling Services - Department of Communication Services, Municipal Telephone Exchange - P.O. No. P524482 | \$ 0.00 | Renewal |
|----|--|---------|---------|

On February 13, 2013, the Board approved the initial award in the amount of \$120,000.00. The award contained four renewal options. Subsequent actions have been approved. The State has extended the current contract through December 31, 2017. The terms of the contract allow the parties to further extend it for six additional months to transition at the end of the term. This final renewal in the amount of \$0.00 is for the period May 18, 2017 through June 1, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

N/A

- | | | | |
|----|--|---------|---------|
| 5. | <u>ELKIN HI-TECH, INC.</u>
Contract No. 08000 - O.E.M. Parts and Service for Elkin Cement Mixers - Department of General Services - Fleet Management - P.O. No. P524137 | \$ 0.00 | Renewal |
|----|--|---------|---------|

AGENDA

BOARD OF ESTIMATES

05/03/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On June 19, 2013, the Board approved the initial award in the amount of \$75,000.00. The award contained two renewal options. On April 27, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period June 1, 2017 through May 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

N/A

- | | | |
|---|--------------|---------|
| 6. FRANK QUINN COMPANY | \$ 28,000.00 | Renewal |
| Contract No. B50003514 - Truck Mounted Generators and Electrical Equipment Repairs - Department of General Services - Fleet Management - P.O. No. P524137 | | |

On June 5, 2013, the City Purchasing Agent approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options. On December 16, 2015, the Board approved an increase in the amount of \$48,000.00. This renewal in the amount of \$28,000.00 is for the period June 5, 2017 through June 4, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

N/A

- | | | |
|--|---------|---------|
| 7. DELMARVA PUMP CENTER,
t/a DPC EMERGENCY EQUIPMENT | \$ 0.00 | Renewal |
| Contract No. 06000 - O.E.M. Parts for Custom Fire Apparatus and Equipment - Department of General Services - Fleet Management - P.O. No. P523951 | | |

AGENDA

BOARD OF ESTIMATES

05/03/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On June 5, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On April 27, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period June 5, 2017 through June 4, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 19, 2012, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|--------------------|----------------|
| 8. | <u>FINITE MATTERS, LTD</u>
Contract No. 08000 - Annual Fiscal Budget Books Maintenance and Setup Services - Department of Finance - Req. No. R760823 | <u>\$16,600.00</u> | <u>Renewal</u> |
|----|---|--------------------|----------------|

On May 16, 2011, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained annual renewals subject to agreement by the parties. This seventh renewal of an annually renewed software maintenance and services in the amount of \$16,600.00 is for the period June 1, 2017 through May 31, 2018.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

05/03/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

9. STRATEGIC COST CONTROL, INC. dba CORPORATE COST CONTROL	\$ 24,000.00	Renewal
Contract No. B50004504 - Unemployment Insurance Program - Department of Human Resources - P.O. No. P535404		

On May 4, 2016, the City Purchasing Agent approved the initial award in the amount of \$24,000.00. The award contained four 1-year renewal options. This first renewal in the amount of \$24,000.00 is for the period May 11, 2017 through May 10, 2018, with four 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

The contract value was initially estimated at \$50,000.00 per annual term; therefore, a goal information sheet was submitted to MWBOO. On January 26, 2016, it was determined that no goals would be set because of no opportunity to segment the contract. Additionally, when bids were opened, three of the four bids received were significantly below \$50,000.00 per annual term. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

10. LORENZ INC.	\$ 73,994.58	Renewal
Contract No. B50003826 - Landscape Maintenance Services for Exterior and Interior Plants for the Baltimore Convention Center - Baltimore Convention Center - P.O. No. P531177		

On May 6, 2015, the Board approved the initial award in the amount of \$60,132.00. The award contained four 1-year renewal options. On May 11, 2016, the Board approved the first renewal in the amount of \$87,797.00. On April 6, 2017, the City Purchasing Agent approved an increase in the amount of \$20,000.00. This second renewal in the amount of \$73,994.58 is for the period May 7, 2017 through May 6, 2018, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

05/03/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: 4 Evergreen Lawn Care	10%	\$6,165.00	10.6%
WBE: Fouts Lawn Care Corp.	5%	\$2,9124.00	5%

MWBOO FOUND VENDOR IN COMPLIANCE.

- 11. MITCHELL VENETIAN
BLIND AND SHADE, INC.
d/b/a/ MITCHELL'S
BLIND AND SHADE CO., INC. \$ 37,756.00 Selected Source
Solicitation No. 06000 - window Blinds (9 floors) - 401 E.
Fayette Street - Department of General Services - Req. No.
R759374

In order to complete a building renovation, the Department of General Services requests approval to procure window blinds for the entire building from Mitchell's Blind and Shade. The window blinds for the nine floors with various window configurations, must be custom made and installed in a timely manner in order for employees to occupy the renovated work spaces. Mitchell's Blind and Shade Co., Inc. has the expertise, business structure and past performance record with the City, demonstrating that it can accommodate the scale and project timeline. A quote was obtained from another contractor which was \$50,000.00 more than Mitchell's Blind and Shade Co., In. offer. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Finance - Consultant Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Contract between the Board of Liquor License Commissioners (BLLC) and the Behavioral Health Systems Baltimore (BHSB). The period of the Consultant Contract is March 1, 2017 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$24,000.00

BACKGROUND/EXPLANATION:

The BLLC currently works with the Baltimore City Sherriff's Office (BCSO) to conduct underage sting operations of licensed locations within the City of Baltimore. Utilizing a BCSO cadet and accompanying deputies, the BLLC visits licensed locations throughout the City in attempts to solicit licensees to serve underage individuals alcoholic beverages. Currently, the BLLC uses within its general funds, appropriations to fund the necessary overtime expenditures of the BCSO and the BLLC to conduct these special operations.

The BHSB grant would provide monies to the BLLC through reimbursement of the overtime expenditures incurred by the BCSO and the BLLC in conducting these operations. Invoices identifying the work performed, along with the number, type of license, and violation issued would be provided to the BHSB. Upon review, the BHSB will provide payment directly to the City of Baltimore, reimbursing the BLLC for its costs to conduct the operations.

In addition, the BHSB and the BLLC will work together to print materials to distribute to both area universities and licensees concerning the dangers and consequences of serving underage individuals.

AGENDA

BOARD OF ESTIMATES

05/03/2017

Department of Finance - cont'd

The Consultant Contract is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Consultant Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/03/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Bureau of the Budget and Management Research</u>			
1. Andrew Kleine	111 th Government Finance Officers Association Annual Conference Denver, CO May 19 - 24, 2017 (Reg. Fee \$380.00)	General Funds	\$2,233.18

The airfare in the amount of \$426.90, registration fee in the amount of \$380.00 were prepaid by City-issued procurement card assigned to Mr. Kleine. Therefore, the amount to be disbursed to Mr. Kleine is \$1,426.28.

City Council

2. Leon Pinkett, III	2017 ICSC Recon Las Vegas, NV May 20 - 23, 2017 (Reg. Fee \$610.00)	Elected Official Expense Account	\$2,468.76
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The hotel cost is \$295.00 per night, plus hotel tax of \$35.40 per night, hotel resort fee of \$35.00 and hotel resort tax of \$4.20 per night.

The airfare cost of \$569.96, registration fee of \$610.00 and one night's hotel cost of \$295.00 were prepaid on a City-issued procurement card assigned to Hosea Chew. The Department is requesting additional subsistence of \$129.00 to cover the cost of hotel and \$40.00 per day for meals and incidentals. Therefore, the amount to be disbursed to Mr. Pinkett, III is \$993.80.

AGENDA

BOARD OF ESTIMATES

05/03/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning</u>			
3. Elina Brave	American Planning Association Nat'l. Conference New York, NY May 6 - 9, 2017 (Reg. Fee \$1,107.00)	UPWP Grant	\$1,579.00

The subsistence rate for this location is \$341.00 per night. The hotel cost is \$87.00 per night, plus a tourism fee of \$10.00 per night, and a resort fee of \$11.67 per night. The Department is requesting \$260.00 for the lodging and \$40.00 per day for meals and incidentals.

The registration fee in the amount of \$1,107.00 was prepaid by a City-issued procurement card assigned to Jaime Cramer. Therefore, the amount to be disbursed to Ms. Brave is \$472.00.

Fire and Police Employees' Retirement System

4. N. Anthony Calhoun	11 th Annual Conf. Denver, CO May 19 - 25, 2017 (Reg. Fee \$425.00)	Special Funds - Fire & Police	\$2,733.68
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The registration costs of \$425.00 was prepaid using a check and the transportation costs of \$528.40 was prepaid by Mr. Calhoun.

AGENDA

BOARD OF ESTIMATES

05/03/2017

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - SC 892R, Structural
Rehabilitation of
Chlorine Contact
Chambers at Patapsco
Wastewater Treatment Plant
BIDS TO BE RECV'D: 6/28/2017
BIDS TO BE OPENED: 6/28/2017

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED