

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Catherine E. Pugh, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Rudolph S. Chow, Director of Public Works
David E. Ralph, Interim City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The January 11, 2017 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I will direct the Board members attention to the memorandum from my office dated January 9, 2017, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

Interim City Solicitor: "I Move the approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The Motion carries. The routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A2Z Environmental Group, LLC	\$ 864,000.00
CJ Miller, LLC	\$120,348,000.00
Commonwealth Construction Co., Inc.	\$ 1,197,000.00
Donald Excavating, Inc.	\$ 1,500,000.00
Finishes, Inc.	\$ 8,000,000.00
National Service Contractors, Inc.	\$ 8,000,000.00
PipeWay Energy Construction, Inc.	\$ 8,000,000.00
Restoration East, LLC	\$ 8,000,000.00
Road Safety, LLC	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

EA Engineering, Science, and Technology, Inc., PBC	Engineer
Jackson and Tull Chartered Engineers	Engineer
Land Studies, Inc.	Engineer Landscape Architect
Symbiosis, Inc.	Landscape Architect

MINUTES**BOARDS AND COMMISSIONS**

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and the Prequalification of Architects and Engineers for the listed firms.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by the Plaintiff, Richard Hitchens.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 1001-000000-4791-576400-603026

BACKGROUND/EXPLANATION:

The Plaintiff alleges that he was assaulted during an event organized by Baltimore City Recreation and Parks, and that the defendants, Baltimore City and St. Frances Academy, negligently failed to provide adequate security for the event.

The Plaintiff was refereeing a Baltimore City Department of Recreation and Parks youth basketball league at St. Frances Academy, at approximately 8:45 p.m. on Friday, March 27, 2015, when he was assaulted by one of the team's coaches and other unnamed spectators. The Plaintiff suffered physical injuries, which required surgery and other medical/dental care to correct.

In order to resolve this litigation amicably and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer the Plaintiff payment of \$30,000.00 for complete settlement of the case, including attorney's fees. In return, the Plaintiff has agreed to release the City, and its employees, agents, and representatives from all claims related to the incident of March 27, 2015.

MINUTES

Law Department - cont'd

The Settlement Committee of the Law Department has reviewed this matter and recommends that the Board of Estimates approve the settlement of this case as outlined herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by the Plaintiff, Richard Hitchens. The President **ABSTAINED**.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 35** favorable reports by the Planning Commission on December 22, 2016 on Transfers of Funds approved by the Board of Estimates at its meetings on November 23, 30, December 7, 14, and 21, 2016.

The Board **NOTED 35** favorable reports by the Planning Commission on December 22, 2016 on Transfers of Funds approved by the Board of Estimates at its meetings on November 23, 30, December 7, 14, and 21, 2016.

MINUTES

Department of Planning - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding with 301 East Cromwell Street, LLC. The Memorandum of Understanding is effective upon Board approval and will not survive past January 15, 2019.

AMOUNT OF MONEY AND SOURCE:

\$132,620.00

BACKGROUND/EXPLANATION:

301 East Cromwell Street, LLC desires to construct the Sagamore Rye Distillery site. Prior to receiving an occupancy permit the organization must fulfill Critical Area requirements including completing the Park Planting Plan and Distillery Landscape Plan. If the requirements are not fulfilled prior to completion of the project, the organization must provide an escrow account or non-revocable letter of credit. This agreement will allow the organization to provide a letter of credit in order to receive an occupancy permit and complete the Park Planting Plan and Distillery Landscape Plan at a future date.

A Letter of Credit for \$132,620.00 has been issued to 301 East Cromwell Street, LLC, which assumes 100% of the financial responsibility.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with 301 East Cromwell Street, LLC.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Gary W. Waicker	415 E. Biddle Street	G/R \$60.00	\$ 550.00
Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.			
2. Shivihah Smith	419 E. Biddle Street	F/S Street	\$22,000.00
Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Ball Fields Project.			
3. Braverman Trustees	19 N. Carrollton Avenue	G/R \$15.00	\$ 165.00
Funds are available in account 9910-914135-9588-900000-704040, Poppleton Project.			
4. Isaih Briggs	2704 Kennedy Avenue	L/H	\$31,250.00
Funds are available in account 9910-908636-9588-900000-704040.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
5. Lee & Joyce, Inc.	905 E. Chase	G/R	\$ 440.00
		Street	\$48.00

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

DHCD - Condemnation

6. Overview Properties, LLC	4315 Park Heights Avenue	F/S	\$ 8,000.00
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Funds are available in account 9910-903183-9588-900000-704040.

DHCD - Condemnation or Redemption

7. Unknown	1017 Valley Street	G/R	\$ 227.00
		\$34.00	

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation or Redemption - cont'd</u>			

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

UPON MOTION duly made and seconded, the Board approved the Options, Condemnation, and the Condemnation or Redemption.

MINUTES

Mayor's Office of Employment - Agreements, Amendment to
Development (MOED) Agreement, and a Grant Agreement

The Board is requested to approve and authorize execution of the agreements, amendment to agreement, and the grant agreement.

1. **STRONG CITY BALTIMORE, INC.** **\$52,000.00**

Account: 5000-506316-6397-460505-601002

The organization will provide a member of their staff (Baltimore Corps Fellow) to coordinate youth services related special projects for the YouthWorks Summer program. The funds will be drawn from the Maryland Department of Labor, Licensing, and Regulation and State General Funds. The period of the agreement is September 1, 2016 through August 31, 2017.

The Agreement is late because of additional time necessary to reach a comprehensive understanding between the parties.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

January 10, 2017

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated school age children of Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and by most municipal entities within Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

- 1) Whom you represent: Self
- 2) What the issues are:
 - a) Page 7, Mayor's Office of Employment Development (MOED) – Agreement, if approved:
 - i) Fails to target this important job opportunity to be filled by a member of the impacted community that will be served by this agreement;
 - ii) Fails to address the minority and women-owned business goals for expenditures above \$50,000.00;
 - iii) Please provide for inspection documents detailing:
 - (1) The competitive selection process used to select this vendor;
 - (2) The contract task statement and contract performance measures of effectiveness for this agreement.
- 3) How the protestant will be harmed by the proposed Board of Estimates' action:
 - a) As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident.
 - b) When tax payer funds are NOT spent to strategically address systemic disparities that have been historically present in government and commercial contracting these spending actions only serve to reinforce the inequitable and disparate outcomes we witness this board approving each week.
 - c) While the selected vendor may have successfully performed consequential work for this agency, it is NOT clear that the most capable and experienced provider available "to coordinate youth services related special projects for the YouthWorks Summer program was selected.
 - d) The fact that \$52,000.00 of scarce municipal funding has been allocated for this unique opportunity it cannot and should not be squandered on a business as usual agreement,

5519 Belleville Ave
Baltimore, MD 21207

when, if properly leveraged these funds could actually be used to make a significant positive impact on the lives of 8,000 Baltimore City youth.

- e) This already onerous burden will be exacerbated by the continued wasteful and inequitable spending by the Baltimore City municipal entities within this administration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 11, 2017.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart
Citizen, Resident, Voter

*5519 Belleville Ave
Baltimore, MD 21207*

MINUTESMOED - cont'd**2. HEALTH FOCUS, INC. \$ 8,000.00**

Accounts: 4000-807517-6312-467253-603051
 4000-806717-6312-467253-603051
 2026-000000-6311-734100-603051

The organization will provide training in those areas specified on the Maryland Higher Education Commission list of Training Providers. The training will consist of the program/s described in the Workforce Innovation and Opportunity Act training outline and will include any participant attendance policies, academic benchmarks, the means of measuring achievements, completion standards, and the total hours of each course in a program. The maximum length of time a participant can remain in training is one year. The funds will be drawn from three different accounts. The accounts and the amounts drawn from those accounts cannot be determined until the participants are registered. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

AUDITS REVIEWED AND HAD NO OBJECTION.AMENDMENTS TO AGREEMENTS**3. JOB OPPORTUNITIES TASK FORCE, INC. \$0.00**

Account: 2026-000000-6311-734100-603051

On April 1, 2015, the Board approved the original agreement with the organization to provide highway or capital transit construction trades-related training services and workplace-life skills training for low-skilled, unemployed, or underemployed Baltimore City residents.

MINUTES

MOED - cont'd

The original agreement was for the period April 1, 2015 through November 30, 2015. On October 28, 2015, the Board approved an amendment to the agreement to extend the term of the agreement to March 31, 2016.

On April 6, 2016, the Board approved the second amendment to the agreement to extend the agreement through December 31, 2016 and to increase the agreement by \$87,295.00, making the total award amount \$177,066.00.

This third amendment will extend the term of the agreement through June 30, 2017. The funds will be drawn from Casino Support Funds generated by the Horseshoe Casino. All other terms and conditions of the agreement will remain unchanged.

AUDITS NOTED THE NO-COST TIME EXTENSION.

GRANT AGREEMENT

4. **SOUTHWEST PARTNERSHIP, INC. (PARTNERSHIP) \$20,000.00**

Account: 6000-609017-6311-483200-406001

This Agreement authorizes a cooperative effort whereby the Partnership will provide funding and in-kind resources for MOED to recruit and employ a Career Navigator to provide workforce services for residents in the Southwest Partnership neighborhood. The period of the agreement is October 1, 2016 through September 30, 2017.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

AUDITS NOTED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

MINUTES

MOED - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreements, amendment to agreement, and the grant agreement.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

17 - 18

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 74,000.00	9938-925004-9475	9938-928004-9474
State	Stony Run Trail - Reserve	Stony Run Trail - Active

This transfer will provide funds to cover costs associated with authorized change orders for Stony Run Pedestrian Bridges RP 14832.

2. \$ 82,000.00	9938-912055-9475	9938-913055-9474
FY15 Northwest Park Improve- ment	Video Lottery Terminal Revenue - Reserve	FY15 Northwest Park Improvement - Active

This transfer will provide funds to cover the costs associated with the construction of Enslow Field in Northwest Park.

Department of Housing and Community Development

3. \$29,229.64	9910-907250-9588	
1 st Community & Economic Development	Urgent Demolition 1 st Community & Economic Development	
\$27,081.21	-----	9910-909651-9588
		Urgent Demolition 1 st Comm. & Econ. Dev.
2,148.43	-----	9910-905062-9588
<u>\$29,229.64</u>		Emergency Demo. - 1 st Comm. & Econ. Dev.

This transfer will move appropriations to cover the expenditure deficit in this urgent demolition account. Once the transfer is recorded, the account will be closed.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
4. \$189,259.62	9910-903252-9588	9910-902075-9588
1 st Community	Demolition Blighted	Planned Demolition
& Economic	Structures - 1 st Comm.	1 st Community &
Development	& Economic Development	Economic Develop-
		ment

This transfer will move appropriations to cover the expenditure deficit currently in this planned demolition account. Once the transfer is recorded, the account will be closed.

MINUTES

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 5 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The period of the task assignment is approximately 9 months.

AMOUNT OF MONEY AND SOURCE:

\$68,369.51 - 9938-908078-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include performing surveys, geotechnical investigations, and evaluations for Federal Hill Park.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$70,000.00	9938-907078-9475	9938-908078-9474
1 st Parks and Public Facilities	Federal Hill Slope Stabilization (Reserve)	Federal Hill Slope Stabilization (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1232, Task #5 to Rummel, Klepper & Kahl, LLP.

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 5 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the Agreements.

1. **HARFORD COUNTY** **\$161,637.00**

Account: 4000-490817-3573-763206-603051

The organization will use funds to provide rental assistance to low-income individuals or to families who have a family member with AIDS.

The City is the Grantee for the Baltimore Eligible Metropolitan Statistical Area (BEMSA), which includes Harford County, Anne Arundel County, Carroll County, Howard County, Baltimore County, and Queen Anne's County. Harford County will use funds to provide intensive case management services and short-term rental assistance to eligible HIV/AIDS clients in the BEMSA. The period of the agreement is July 1, 2016 through June 30, 2019.

The agreement is late because of a delay in receiving the budget from Harford County.

MWBOO GRANTED A WAIVER.

2. **MARIAN HOUSE, INC.** **\$164,900.00**

Account: 5000-529117-3572-766800-603051

The Marian House, Inc. will use funds to provide shelter and support services to homeless in the City in their Marian House Transitional Housing and Services Program. Marian House, Inc. will serve approximately 80 women and 15 children. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due to a delay in budget negotiations with Marian House, Inc.

MWBOO GRANTED A WAIVER.

MINUTES

Mayor's Office of Human Services - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

Department of Finance/Office - Renewal of FY 2017 Student
of Risk Management Medical Liability Insurance

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of Student Medical Liability Insurance covering students enrolled in the Student Nursing, Geriatric Nursing Assistants, and Medical Assistants programs in Baltimore City Public Schools and the Baltimore City Fire Department EMT program. The policy renewed on December 31, 2016 with One Beacon Insurance Company.

AMOUNT OF MONEY AND SOURCE:

\$14,340.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy reduces the exposure of the Mayor and City Council and the Baltimore City Public Schools from liability that may result from injuries and damages attributable to students enrolled in the Student Nursing, EMT, Geriatric Nursing Assistants, and Medical Assistants Programs. This coverage is also required by the hospitals and other medical facilities in which the students work.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the renewal of Student Medical Liability Insurance covering students enrolled in the Student Nursing, Geriatric Nursing Assistants, and Medical Assistants programs in Baltimore City Public Schools and the Baltimore City Fire Department EMT program.

MINUTES

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 801 N. Broadway	Madison Street Properties, Inc.	Sheeting and shoring 560 lf. 25 tiebacks
Flat Charge: \$3,710.00		
2. 333 Cassell Drive	FSK Land Corporation	Bus shelter foundation 13' x 7', one bus Shelter, 12'9" x 6'11", Landing 4' x 5'
Charge: None		
3. 101 N. Charles Street	RL BB-MD CSM, LLC	One canopy 12' x 4'
Annual Charge: \$ 134.40		
4. 320 S. Highland Avenue	3211 Noble St., LLC	Window well 6' x 3'
Flat Charge: \$ 505.80		

MINUTES

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 1430 Lawrence St.	Lawrence and Fort, LLC	Fourteen bike racks
Application Fee: \$ 25.00		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the foregoing Minor Privilege Permits.

MINUTESDepartment of Transportation - Temporary Construction
Easement Agreements

The Board is requested to approve and authorize execution of the Temporary Construction Easement Agreements with the property owners. The agreement is a for two-year period from the actual date of entry.

	<u>Owner</u>	<u>Project No.</u>	<u>Amount</u>
1.	THE JOHNS HOPKINS UNIVERSITY	ER 4019	\$0.00

The City is proposing to perform stream restoration improvements on a stream running through property located at 4545 North Charles Street owned by The Johns Hopkins University.

2.	THE JOHNS HOPKINS UNIVERSITY	ER 4020	\$0.00
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The City is proposing to perform stream restoration improvements on a stream running through property located at 3200-3500 North Charles Street owned by The Johns Hopkins University.

These agreements will allow the City's contractor/s (when chosen) construction access to restore the stream in conjunction with the Department of Public Works projects.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Temporary Construction Easement Agreements with the property owners.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 3032 Woodland Avenue by gift from Community Restoration Corporation, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Community Restoration Corporation has offered to donate to the City, title to the property located at 3032 Woodland Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction.

MINUTES

DHCD - cont'd

A list of open municipal liens accrued through November 30, 2016, other than water bills, is as follows:

3032 Woodland Avenue

Real Property Taxes	2016-2017	\$0.00
Total Taxes Owed:		\$0.00

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 3032 Woodland Avenue by gift from Community Restoration Corporation, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the Community Development Block Grant (CDBG) Agreements. The period of the CDBG Agreement is July 1, 2016 through June 30, 2017.

1. **THE WOMEN'S HOUSING COALITION, INC.** **\$ 48,560.00**
 (WHC)

Account: 2089-208917-5930-437923-603051

The WHC will provide permanent housing, case management, and other support services to low- to moderate-income persons and their children. The WHC serves formerly homeless women, age 18 and older, a majority of whom suffer from chronic disabilities. The funds will be used to subsidize the operating costs of the WHC.

2. **LIBERTY'S PROMISE, INC.** **\$ 48,000.00**

Account: 2089-208917-5930-791830-603051

Under this agreement, the funds will be utilized to provide operating support for an after-school program on civics, citizenship and paid internships for low- to moderate-income immigrant and refugee youth between the ages of 15-19 that attend Patterson High School located in the Bayview-Hopkins area and the Benjamin Franklin High School located in the Brooklyn area of the City.

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

MINUTES

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2016 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Community Development Block Grant Agreements.

MINUTES

Department of Housing and - Amendment to Land Disposition
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Land Disposition Agreement with TRF DP Holdings, LLC, Developer, for the sale of the City-owned property located at 1707 Barclay Street.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Sale price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 1707 Barclay Street to TRF DP Holdings, LLC for \$5,000.00, which will be paid to the City of Baltimore at the time of settlement.

On February 12, 2014, the Board approved the Land Disposition Agreement (LDA) with TRF Development Partners - Baltimore, LLC for the sale of 1704-1706 Barclay Street, among other properties. On October 27, 2014, TRF Development Partners - Baltimore, LLC assigned its interest in the LDA to TRF DP Holdings, LLC, Developer.

The City and the Developer have agreed to remove 1704-1706 Barclay Street from the LDA, which has not been conveyed pursuant to the terms of the LDA, and replace it with 1707 Barclay Street.

The property located at 1707 Barclay Street will be purchased for \$5,000.00, which is the same price as the original purchase price for 1704 - 1706 Barclay Street. The project will be privately financed.

MINUTES

DHCD - cont'd

The authority to sell 1707 Barclay Street is by virtue of Article 13, §2-7 (h) of the Baltimore City Code.

The appraisal policy allows for vacant lots assessed at under \$2,500.00 to be sold at or below its assessed value. The vacant lot at 1707 Barclay Street is assessed at \$1,000.00.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Land Disposition Agreement with TRF DP Holdings, LLC, Developer, for the sale of the City-owned property located at 1707 Barclay Street.

MINUTES

Mayor's Office on Criminal - Agreements and Ratification
Justice (MOCJ)

The Board is requested to approve and authorize execution of the various agreements and to ratify an agreement.

AGREEMENTS

1. **TURNAROUND, INC.** **\$ 92,000.00**

Account: 4000-484317-2252-688000-600000

The MOCJ has received a Grant Award from the U.S. Department of Justice through the Governor's Office of Crime Control and Prevention for The Baltimore City SART and Human Trafficking Program. Under the terms of this agreement, the organization will dedicate an Advocate to work with victims of sexual assault or sex trafficking. The period of the agreement is October 1, 2016 through September 30, 2018.

The agreement is late because the Grant Award was recently received.

2. **ARAMINTA FREEDOM INITIATIVE, INC.** **\$ 60,000.00**

Account: 4000-484317-2252-688000-600000

The MOCJ has received a Grant Award from the U.S. Department of Justice through the Governor's Office of Crime Control and Prevention for The Baltimore City SART and Human Trafficking Program. Under the terms of this agreement, the organization will provide the services of an Advocate/Mentor through its Trafficking Program. The period of the agreement is October 1, 2016 through September 30, 2018.

The agreement is late because the Grant Award was recently received.

MINUTES

MOCJ - cont'd

3. **BALTIMORE CHILD ABUSE CENTER, INC.** **\$ 60,000.00**

Account: 4000-484317-2252-688000-600000

The MOCJ has received a Grant Award from the U.S. Department of Justice through the Governor's Office of Crime Control and Prevention for The Baltimore City SART and Human Trafficking Program. Under the terms of this agreement, the organization will provide forensic interviews to all child sex offense or abuse cases. The period of the agreement is October 1, 2016 through September 30, 2018.

The agreement is late because the Grant Award was recently received.

RATIFICATION

4. **THE FAMILY LEAGUE OF BALTIMORE CITY, INC. (FAMILY LEAGUE)** **\$110,996.00**

Account: 1001-000000-2252-610000-607001	\$ 55,498.00
Northwest Youth Service Bureau	
1001-000000-2252-610100-607001	\$ 55,498.00
East Youth Service Bureau	

The City is required to provide a 25% cash match and has appropriated \$110,996.00 in the MOCJ's Fiscal Year 2016 operating budget as the City's local matching cash fund under the above-listed account numbers.

MINUTES

MOCJ - cont'd

The Governor's Office for Children funds two Baltimore City Youth Service Bureaus. This agreement transferred Baltimore City's required cash match funds to the Local Management Board, the Family League, which in turn, contracted with the Youth Service Bureaus and provided their operation expenses. The agreement allowed the City to pay its matching share directly to the Family League. The period of the agreement was July 1, 2015 through June 30, 2016.

The agreement is late because of the time required for legal review.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements and ratified the agreement.

MINUTESBaltimore City Sheriff's Office**RETROACTIVE TRAVEL APPROVAL**

- | | | | | |
|----|---------------------|--|------------------|------------|
| 1. | Sabrina Tapp-Harper | The National Black
Police Association,
Region III Training
Conference
Nashville, TN
Nov. 2 - 6, 2016
(Reg. Fee \$125.00) | General
Funds | \$1,146.14 |
|----|---------------------|--|------------------|------------|

On November 2 - 6, Ms. Tapp-Harper traveled to Nashville, TN to The National Black Police Association Region III, Training Conference. The hotel rate was \$129.00 per night. The occupancy tax was \$7.74, the sales tax was \$11.93, and the city tax was \$2.50 per night. The registration costs of \$125.00 and the transportation cost of \$416.46 were prepaid using a City-issued credit card assigned to Edna Taylor. Therefore, the reimbursement to Ms. Tapp-Harper is \$604.68.

This request is late because Ms. Tapp-Harper received late notification that her presence was needed at the conference. The Department requests retroactive travel approval. Ms. Tapp-Harper out-of-pocket expenses were for the hotel and hotel taxes. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$516.00	- Hotel
30.96	- Hotel Occupancy tax
47.72	- Hotel Sales Tax
10.00	- Hotel City Tax
\$604.68	

UPON MOTION duly made and seconded, the Board approved the retroactive travel and the travel reimbursement.

MINUTES

Mayor's Office of Health, Human Services, - Agreement
Education, and Youth (MOHHSEY)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with The Family League of Baltimore City, Inc. (Family League). The period of the Agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$6,204,727.00 - 1001-000000-4460-692000-607001

2,926,922.00 - 1001-000000-4460-742700-607001

\$9,131,649.00

BACKGROUND/EXPLANATION:

The Family League is the City of Baltimore's Local Management Board. It is a quasi-governmental non-profit organization that works with a range of partners to develop and implement initiatives that improve the well-being of Baltimore's children, youth, and families. The Family League's work touches the lives of tens of thousands of Baltimore families each year.

Under the terms of this agreement, the grant funds will support the administration of Community and School Engagement partnerships consisting of out-of-school time (OST) and community schools programs operated by community-based organizations. The OST programs support academic skills development of youth and provide enrichment activities in areas such as athletics and the arts. The community schools facilitate a network of partnerships between the school and other community resources that promote student achievement and family and community well-being.

MINUTES

MOHHSEY - cont'd

The programs are expected to have a positive impact on school attendance and reduce incidences of negative behavior for participants. In FY17, the grant funds will support 46 community schools and 79 OST programs. The grant funds will also support the provision of training and technical assistance to ensure that services are delivered with high-quality and with consistency, as well as summer programming.

In addition, this agreement will provide grant funds to provide direct support to the University of Maryland Extension and Experience Corps.

The grant funds will be made available to the Family League as follows: the first installment will be in the amount of \$2,282,912.25 and will be paid to the Family League after the agreement has been approved by the Board of Estimates and \$2,282,912.25 will be paid quarterly for the next three quarters of the period of the agreement.

This Agreement is late because additional time was needed to negotiate and finalize subcontractor budgets.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

MOHHSEY - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with The Family League of Baltimore City, Inc.

MINUTES

Bureau of the Budget and - General Fund Appropriation
Management Research Adjustment Order Transfer No. 40

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order No. 40 to transfer General funds within the Mayor's Office of Human Services) from Service 896 (Permanent Housing for the Homeless) to Service 895 (Temporary Housing for the Homeless).

AMOUNT OF MONEY AND SOURCE:

\$84,974.00 - From Account: 1001-000000-3573-591400-603051
 (Service 896)

To Account: 1001-000000-3572-781800-603051
 (Service 895)

BACKGROUND/EXPLANATION:

The transfer is necessary to utilize uncommitted funding in Permanent Housing for the Homeless to increase funding for the men's overflow shelter at The Baltimore Station in Temporary Housing for the Homeless. The appropriation that will be debited within Permanent Housing for the Homeless was approved as part of the Fiscal 2017 Ordinance of Estimates. With this appropriation adjustment order, funding will be moved from Permanent Housing for the Homeless to Temporary Housing for the Homeless.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Bureau of the Budget and - cont'd
Management Research

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 40 to transfer General funds within the Mayor's Office of Human Services from Service 896 (Permanent Housing for the Homeless) to Service 895 (Temporary Housing for the Homeless).

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

43 - 45

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|--|-------------------------------|--------------|
| 1. | B50004826,
Snow Removal
Services for
Police Districts | C & W Construction
Company | \$221,700.00 |
|----|--|-------------------------------|--------------|

(Department of General Services)

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|---|--------------|
| 2. | B50004815, Industrial
Bearings and Seals | Motion Industries,
Inc.

Bearing Distributors,
Inc. | \$100,000.00 |
|----|---|---|--------------|

(Department of Public Works)

MWBOO GRANTED A WAIVER.

- | | | | |
|----|-----------------------------------|---------------------------|--------------|
| 3. | B50004728, Backhoe
with Loader | Correlli,
Incorporated | \$311,320.00 |
|----|-----------------------------------|---------------------------|--------------|

(Department of General Services - Fleet)

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|----------------------|--------------|
| 4. | B50004730, Crew
Cab Truck with a
Utility Body and
Wachs System | Cowles Ford,
Inc. | \$304,980.00 |
|----|---|----------------------|--------------|

(Department of General Services)

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

5. B50004809, MJ Gate Valves \$500,000.00

Items 1, 2, 3, 5, 6, 10, 11, 12

Belair Road Company, Incorporated

Items 4, 7, 8, 9, 13, 14, 15, 16

Ferguson Enterprises, Inc.
dba Ferguson Waterworks

(Department of Public Works)

MWBOO GRANTED A WAIVER.

Department of General Services

6. GS 14819, Roof Replacement Engine Company No. 50 Cole Roofing Co., Inc. \$227,725.00

MBE: See note below

WBE: Acorn Supply & Distributing, Inc. \$ 569.31 .25%

MWBOO FOUND ALL FOUR BIDDERS IN NON-COMPLIANCE.

MWBOO FOUND THE VENDOR, COLE ROOFING CO., INC., IN NON-COMPLIANCE.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of General Services - cont'd

Bidder did not achieve the MBE/WBE goals. Bidder listed Total Contracting, Inc. for MBE participation; however, Total Contracting, Inc. is not certified with Baltimore City. Furthermore, the Bidder also listed Acorn Supply & Distributing, Inc. for \$2,277.25 WBE participation. However, not more than 25% of each MBE/WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

The Department of General Services is requesting the award of this contract contingent upon Cole Roofing Company, Inc. becoming compliant with the established goals within ten days of award.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/
Office of Engineering and
Construction - WC 1355, Urgent Need Water
Infrastructures Rehabilitation
BIDS TO BE RECV'D: 02/01/2017
BIDS TO BE OPENED: 02/01/2017

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES

Bureau of the Budget and - Federal Fund Appropriation
Management Research (BBMR) Transfer No. 19

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order No. 19 (AAO) to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 316 (Youth Violence Prevention).

AMOUNT OF MONEY AND SOURCE:

\$325,000.00 - From: 4000-400017-3001-568000-404001
Unallocated Federal funds
(Service 715)

To: 4000-483317-3160-308000-404001
(Service 316)

BACKGROUND/EXPLANATION:

The source of funds is a grant award, in the amount of \$325,000.00, from the Department of Health and Human Services, Centers for Disease Control and Prevention. On October 5, 2016, the Board approved acceptance of the Notice of Grant Award for the project entitled "Baltimore City Teen Dating Violence and Youth Violence Prevention Addressing Shared Risk Factors."

The transfer is necessary to provide funding for services to reduce teen dating violence and other forms of youth violence in Baltimore City by implementing multifaceted primary prevention strategies. Initially, funding was appropriated within an unallocated account in the Fiscal 2017 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

MINUTES

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 19 to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 316 (Youth Violence Prevention).

MINUTES

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 20 to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 308 (Maternal and Child Health).

MINUTES

Bureau of the Budget and - Federal Appropriation
Management Research Adjustment Order Transfer No. 23

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order No. 23 to transfer Federal funds within the Department of Planning from Service 763 (Comprehensive Planning and Resource Management) to Service 765 (Planning for a Sustainable Baltimore).

AMOUNT OF MONEY AND SOURCE:

\$110,650.00 - Federal Grant

\$100,000.00 - From: 4000-400017-1873-188500-603026
 Unallocated Federal Funds (Service 763)

10,650.00 - 4000-404817-1875-188500-600000
 (Service 763)

\$110,650.00 - To: 4000-404817-1875-188500-600000
 (Service 765)

BACKGROUND/EXPLANATION:

The purpose of Economic Development Administration planning investments is to provide support for the "The Made in Baltimore Business Certification Program." The program will create a locally-made brand platform for Baltimore-based manufacturers, allowing them to brand their products, businesses, and websites with the "Made in Baltimore" seal and be listed on a central online business directory. The purpose of such a platform is to elevate the presence of local manufacturing companies, and help them grow their market among regional consumers and institutional buyers.

MINUTES

Bureau of the Budget and - cont'd
Management Research

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 23 to transfer Federal funds within the Department of Planning from Service 763 (Comprehensive Planning and Resource Management) to Service 765 (Planning for a Sustainable Baltimore).

MINUTES

Bureau of the Budget and - State Fund Appropriation
Management Research Adjustment Order Transfer No. 33

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order No. 33 to transfer State funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 308 (Maternal and Child Health).

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - From Account: 5000-500017-3001-568000-405001
Unallocated State Funds
(Service 715)

To Account: 5000-5833-3080-279200-405001
(Service 308)

BACKGROUND/EXPLANATION:

The source of funds is a supplemental grant award from the Maryland Department of Health and Mental Hygiene. On December 7, 2016, the Board approved an update to the fiscal year 2017 Unified Funding Document from the Maryland Department of Health and Mental Hygiene which included funding to enhance quality family planning.

The transfer is necessary in order to provide funding to enhance quality family planning programs. Initially, special funding was appropriated within an unallocated special fund account in the Fiscal 2017 Ordinance of Estimates. With this appropriation adjustment order, funding will be moved from the unallocated grant source in accordance with the actual grant award.

MINUTES

Bureau of the Budget and - cont'd
Management Research

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 33 to transfer State funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 308 (Maternal and Child Health).

MINUTES

**RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS, AND
RESCISSION OF AWARD**

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

- | | | |
|--|---------|---------|
| 2. WITMER PUBLIC SAFETY
GROUP, INC. | \$ 0.00 | Renewal |
| Contract No. B50002695 - Survivor LED Flashlights - Baltimore
City Fire Department - P.O. No. P522389 | | |

On January 9, 2013, the Board approved the initial award in the amount of \$65,000.00. The award contained four 1-year renewal options. Three renewal options have been exercised. This final renewal in the amount of \$0.00 is for the period of January 9, 2017 through January 8, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 13, 2012, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of the following commodities: Survivor LED flashlights with their battery packs and chargers. No services are being provided under this contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 3. NATIONAL CAPITAL
INDUSTRIES, INC. | \$ 50,000.00 | Renewal |
| Contract No. B50004365 - Quad Guard and Barriers - Department
of Transportation - P.O. No. P533666 | | |

On November 25, 2015, the Board approved the initial award in the amount of \$42,654.00. The award contained two 1-year renewal options. On July 7, 2016, the City Purchasing Agent

MINUTES

RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS, ANDRESCISSION OF AWARDVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases - cont'd

approved an increase in the amount of \$7,000.00. This first renewal in the amount of \$50,000.00 is for the period January 1, 2017 through December 31, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

4. CAMINOVERDE II,
L.P. d/b/a SHUR-TITE
PRODUCTS \$ 30,000.00 Renewal
Contract No. B50004421 - Pedestrian Crossing Signs -
Department of Transportation - P.O. No. P534156

On January 13, 2016, the Board approved the initial award in the amount of \$33,530.00. The award contained two 1-year renewal options. This first renewal in the amount of \$30,000.00 is for the period January 13, 2017 through January 12, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE threshold.

5. B T PLUMBING SUPPLY
INC. \$ 30,000.00 Renewal
Solicitation No. B50003889 - Provide Various Submersible
Pumps - Department of Public Works, Water Facilities
Division, Maintenance - P.O. No. P529966

MINUTES

**RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS AND
RESCISSION OF AWARD**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

renewal option. On March 23, 2016, the Board approved the first renewal in the amount of \$250,000.00. This increase in the amount of \$200,000.00 is necessary to ensure funds are available to cover the cost for transmission repairs that may occur during the upcoming snow removal season. This second and final renewal in the amount of \$800,000.00 is for the period April 1, 2017 through March 31, 2018. The total contract value is \$3,250,000.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On February 7, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. Diagnostic analysis, industry standard parts required for the repairs, and parts and repairs under warranty are the responsibility of the prime contract, and must be provided by certified mechanics. Segmentation is not feasible on this contract.

MWBOO GRANTED A WAIVER.

9. D.T.S. WORLDWIDE
 TRANSPORTATION, LLC \$214,000.00 Increase
 Contract No. B50004067 - Provide Coach Style Bus
 Transportation Services for Sandtown-Winchester and Oliver
 Senior Citizen Center - Health Department - CARE - P.O. No.
 P533177

On October 7, 2015, the Board approved the initial award in the amount of \$184,500.00. The award contained two 1-year

MINUTES

RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS, ANDRESCISSION OF AWARDVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases - cont'd

renewal options. This increase in the amount of \$214,000.00 is necessary to provide funding for the second year of a three year initial term, and therefore is needed to continue to provide bus transportation services for the participants of the Sandtown-Winchester and Oliver Senior Centers through the end of this contract term. This increase will make the total contract value \$398,500.00. The contract expires October 6, 2018 with two 1-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 30, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. The services being provided consist solely of providing a single bus and driver for each of two routes.

MWBOO GRANTED A WAIVER.

10. FERGUSON ENTERPRISES \$100,000.00 Increase
 Contract No. B50004276 - Steel Pipes, Valves and Fittings -
 Department of Public Works - P.O. No. P533359

On October 28, 2015, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. This increase in the amount of \$100,000.00 is necessary to maintain supplies for the continuing

MINUTES

RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS, ANDRESCISSION OF AWARDVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases - cont'd

The MBE and WBE goals are not applicable at this time. Vendor has performed to date less than \$50,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|-----|--|--------------------|------------------|
| 15. | <u>RUNNERS, INC.</u> | <u>\$30,000.00</u> | <u>Extension</u> |
| | Contract No. B50002714 - Courier Services - Health Department
- P.O. Nos. P522551 and P522555 | | |

On January 30, 2013, the Board approved the initial award in the amount of \$43,200.00. The award contained three 1-year renewal options. All renewal options have been exercised and subsequent actions have been approved. An extension is necessary to allow the agency more time to provide updated specifications in order to advertise, evaluate, and award a new solicitation. The total contract value is \$232,800.00. The period of the extension is February 11, 2017 through May 31, 2017. The above amount is the City's estimated requirement.

- | | | | |
|-----|--|---------|-----------|
| 16. | All ABOUT DOORS, INC.
THE OVERHEAD DOOR
COMPANY OF BALTIMORE,
INCORPORATED | \$ 0.00 | Extension |
| | Contract No. B50001811 - Repair and Installations Services
for Various Overhead Mechanical Door Systems - Department of
General Services - P.O. Nos. P517071 and P517072 | | |

On May 11, 2011, the Board approved an initial award in the amount of \$600,000.00. The award contained four 1-year

MINUTES

**RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS, AND
RESCISSION OF AWARD**

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

is web-based Software as a Service (SaaS). Support and training (train-the-trainer) on the SaaS is provided remotely.

MWBOO GRANTED A WAIVER.

18. TRANSDEV SERVICES, INC.

F/K/A VEOLIA TRANSPORTATION SERVICES, INC.	\$6,200,000.00	Ratification and Extension
---	----------------	-------------------------------

Contract No. BP 06059 - Provide Medical Transportation for Medicaid Clients - Health Department, Field Health - P.O. No. P515691

On November 23, 2005, the Board approved the initial award in the amount of \$30,469,755.00. A renewal and extension were previously approved by the Board. The contract expired on June 30, 2016. However, the Health Department continued to use the services and the vendor continued to provide transportation services to Medicaid clients pending the submission of specifications for a new solicitation. The ratification is requested to process outstanding invoices for the period July 1, 2016 through December 31, 2016. The extension is requested for the period January 1, 2017 through June 30, 2017 to allow services to be provided during the solicitation process. This request makes the contract value \$79,669,755.00. The above amount is the City's estimated requirement.

MINUTES

RENEWALS, INCREASES TO CONTRACTS, EXTENSIONS, TERMINATIONS, AND
RESCISSION OF AWARD

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

with the vendor currently providing services are being submitted by separate Board letters to allow services to continue while the solicitation is revised and readvertised. The period of the original award was December 1, 2016 through November 30, 2019, with one 2-year renewal option. The Board is requested to rescind the award for Contract No. B50004604 for Janitorial Services for Area B with B & B Diversified Services, LLC. Additionally, the Board is requested to prohibit the vendor from submitting bids on City contracts for a period of no less than three years, pursuant to the City Charter, Art. VI, §11(h)(5).

MBE/WBE PARTICIPATION:

N/A - Rescind Award

UPON MOTION duly made and seconded, the Board approved the Renewals, Increases to Contracts, Extensions, Terminations (item nos. 19 and 20, Dazser-Bal Corporation d/b/a Jani-King of Baltimore), and the Rescission of Award (item no. 21, B&B Diversified Services, LLC). The Comptroller **ABSTAINED** on item no. 18.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

January 10, 2017

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 62, City Council President and members of the Board of Estimates, BOE Agenda dated January 11, 2017, if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

Email: kimtrueheart@gmail.com

*5519 Belleville Ave
Baltimore, MD 21207*

- f. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 11, 2017.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart,
Voter, Citizen & Resident

*5519 Belleville Ave
Baltimore, MD 21207*

MINUTES

* * * * *

ANNOUNCEMENT

President: "Uh -- I just want to make the announcement uh -- that the Board of Estimates will be uh -- meeting tomorrow at 9:00 a.m. So, asking all Board members to be here promptly and on time. Thank you. Uh -- any comments from anybody? Uh -- there being no more business before the Board, the meeting will recess until bid opening -- Madame Mayor."

Mayor: "I just want uh -- I just want to take a moment to thank some of the agencies uh -- Mr. President, because one of the things that uh -- you always are very serious about is our MBE/WBE compliance and uh -- in my few weeks that I've been meeting with the various agencies I've noticed uh -- less language about the inability to intersect contracts. Thank you."

President: "Okay. Thank you. There being no more business before the Board, the meeting will recess until bid opening at 12 noon. Thank you."

Mayor: "Thank you."

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency had issued an Addendum extending the date for receipt and opening of bids on the following contract. There were no objections.

Department of Public Works - WC 1211, Ashburton Reservoir
 Zone 2 Tanks
BIDS TO BE RECV'D: 01/18/2017
BIDS TO BE OPENED: 01/18/2017

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Public Works - WC 1345-A, Repaving
 Utility Cuts and Sidewalk
 Restoration at Various
Locations

Civil Construction, LLC
 Monumental Paving & Excavating, Inc.
 R.E. Harrington Plumbing & Heating
 M. Luis Construction Co., Inc.
 P. Flanigan & Sons, Inc.

MINUTES

Bureau of Purchases

- B50004499, ADA Comfort
Stations Renovations

C&N Associates, LLC
JAK Construction Co., Inc.
K Brothers Construction, LLC
Boulevard Contractors Corp.
DSM Properties, LLC

Bureau of Purchases

- B50004842, Parts and
Services for In-ground and
Above-ground Vehicle Lifts

NO BIDS WERE RECEIVED.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next scheduled meeting on Thursday, January 12, 2017.


JOAN M. PRATT
Secretary