

**MINUTES****REGULAR MEETING**

Honorable Brandon M. Scott, President  
Honorable Bernard C. "Jack" Young, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
Matthew W. Garbark, Acting Director of Public Works  
Dana P. Moore, Acting City Solicitor  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The March 04, 2020 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I will direct the Board members attention to the Memorandum from my office dated March 2, 2020 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

## MINUTES

Acting City Solicitor: "Um -- before I make that motion I want to withdraw my recusal for item uh -- items 12 and 13, pages 54 to 55. I will vote on those with that I move approval of all items on the non -- on -- on the non-routine agenda."

Comptroller: "Second."

President: "All of those in favor say Aye. All of those opposed -  
-"

Acting City Solicitor: "Did I say non-routine?"

President: "You said --"

Acting City Solicitor: "I've done that before."

President: "Yes, mam."

Acting City Solicitor: "Okay. Let me --"

President: "Um -- set the motion."

Acting City Solicitor: "Yeah, friendly amendment. I move approval of all the items on the routine agenda."

Comptroller: "Second."

President: "All of those in favor say Aye. All opposed, Nay. The motion carries. The routine agenda items have been adopted."

\* \* \* \* \*

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

ACM Services, Inc.	\$ 1,500,000.00
Chilmar Corporation	\$35,150,000.00
Columbia Enterprises General Contracting, Inc. a/k/a Columbia Enterprises, Inc.	\$ 8,000,000.00
E2CR, Inc.	\$ 1,500,000.00
Hunt Consulting Limited Liability Company	\$ 8,000,000.00
King Carpentry of Virginia, Inc. a/k/a King Carpentry, Inc.	\$ 1,500,000.00
Main Line Commercial Pools, Inc.	\$ 8,000,000.00
Pajardo Electrical Co., Inc.	\$ 250,000.00
Pipeway Energy Construction, Inc.	\$ 1,500,000.00
Premier Concrete, Inc.	\$ 8,000,000.00
Priority Construction Corporation	\$ 47,850,000.00
Santos Construction Company, Inc.	\$ 8,000,000.00
Wagman Heavy Civil, Inc.	\$460,850,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATI, Inc.	Architect Engineer
-----------	-----------------------

## MINUTES

BOARDS AND COMMISSIONS - cont'd

Buchart-Horn, Inc.	Architect Engineer
Crabtree, Rohrbaugh and Associates, Inc.	Architect
Dhillon Engineering, Inc.	Architect Engineer
EA Engineering, Science, and Technology, Inc., PBC	Engineer Construction Management
En Engineering, L.L.C.	Engineer
GWWO Architects	Architect
Modjeski and Masters, Inc.	Engineer
Murphy & Dittenhafer, Inc.	Architect
Tech International Corp.	Engineer Construction Management

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the foregoing firms.

**MINUTES****EXTRA WORK ORDERS AND TRANSFER OF FUNDS**

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved the  
Extra Work Orders and Transfer of Funds  
listed on the following pages:

910 - 912

All of the EWOs had been reviewed and approved  
by the

Department of Audits, CORC,  
and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved  
SUBJECT to receipt of a favorable report  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Depart. of Public Works/Office of Engineering & Construction

- |    |  |              |                       |       |
|----|--|--------------|-----------------------|-------|
| 1. | EWO #006, \$87,052.68 - WC 1173R, Guilford Finished Water Reservoir Improvements |              |                       |       |
|    | \$54,444,777.00  | \$345,748.00 | Allan Myers, MD, Inc. | - 90% |

The Office of Engineering & Construction required Allan Myers MD, Inc. to test pit to locate the existing utilities. During this process, it was discovered that the new Tank 2 Influent Valve Vault (27' wide by 36' long) for the 48-inch Prestressed Concrete Cylinder Pipe and bypass was in conflict with the existing 15-inch storm drain system. Therefore, it was required to relocate the existing 15-inch storm drain system.

Allan Myers MD, Inc. proposed a cost of \$90,250.95 to perform the work which included, but was not limited to four 48-inch precast manholes (+/-217 LF) 15-inch Reinforced Concrete Pipe storm drain pipe, channels, excavation, backfill, and associated materials.

The scope of the project includes constructing two buried prestressed concrete finished water storage tanks, inlet and outlet, tank bypass mains, flow facilities, and site enhancements and grading. This extra work is within the original scope of work and was requested by the agency.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Dept. of Public Works/Office of Engineering & Construction

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 17% MBE and 5% WBE goals assigned to the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 30, 2019.**

Dept. of Recreation and Parks/Capital Development and Planning

- |    |   |                     |                  |       |
|----|---|---------------------|------------------|-------|
| 2. | EWO #005, \$2,607.84 - RP 17806, Cahill Fitness and Wellness Center |                     |                  |       |
|    | <u>\$17,698,000.00</u>  | <u>\$125,062.64</u> | Dustin Construc- | - 40% |
|    |   |                     | tion, Inc.       |       |

This request is necessary for removal and disposal of asbestos containing chalkboards and mastic materials found behind numerous mirrors in the existing Cahill Recreation Center. The work must take place prior to demolition of the existing center to ensure the public's health and the safety of citizens living in the surrounding neighborhood. Baltimore City Department of Recreation and Parks has reviewed all costs and finds the cost to be reasonable and acceptable for this type of work.

**MINUTES**

**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.	Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>
		<u>Ext. Compl.</u>

Dept. of Recreation and Parks/Capital Development and Planning

**MBE/WBE PARTICIPATION:**

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 18% MBE and 4% WBE goals assigned to the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 7, 2020.**

3. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$74,000.00</b>	9938-928012-9474	9938-908049-9474
General	Citywide Baltimore City Recreation and Parks System Plan (Active)	Cahill Community Center (Active)

This transfer will provide funds to cover the costs associated with authorized change orders for the Cahill Fitness & Wellness Center, RP 17806 and to reconcile the account's deficit.



**MINUTES**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to The Better Homes Better Living LLC for an amount that is less than the lien amount for the property located at 4230 Norfolk Avenue.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
4230 Norfolk Avenue	\$9,800.00	\$3,304.63	\$295,185.33	\$9,800.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 4230 Norfolk Avenue on May 14, 2018.

The Better Homes Better Living LLC has offered to purchase the Tax Sale Certificate for 4230 Norfolk Avenue in the amount of \$9,800.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$9,800.00 will cover the flat taxes and water bills.

UPON MOTION duly made and seconded, the Board approved the assignment of a Tax Sale Certificate to The Better Homes Better Living LLC for an amount that is less than the lien amount for the property located at 4230 Norfolk Avenue.

**MINUTES**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Tax Sale Certificates to 1032-1034 Hollins Street LLC for amounts that are less than the lien amount for the properties located at 1032-1034 Hollins Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1032- 1034 Hollins St.	\$6,000.00	\$ 2,406.88	\$41,349.26	\$6,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificates for 1032 and 1034 Hollins Street on May 14, 2018, in the total amount of \$41,349.26.

The 1032-1034 Hollins Street LLC, has offered to purchase the Tax Sale Certificates for the total amount of \$6,000.00, file a petition to foreclose, acquire title to property and return it to productive use. The purchase price will cover the flat taxes and water bills of \$2,406.88.

UPON MOTION duly made and seconded, the Board approved the assignment of Tax Sale Certificates to 1032-1034 Hollins Street LLC for amounts that are less than the lien amount for the properties located at 1032-1034 Hollins Street.

**MINUTES**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to The Lemmon Street LLC for an amount that is less than the lien amount for the property below-listed.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1704 Lemmon St.	\$5,667.00	\$12,425.75	\$14,227.30	\$12,425.75
1705 Lemmon St.	\$5,667.00	\$ 6,120.80	\$23,253.01	\$ 6,120.80
1714 Lemmon St.	\$5,667.00	\$ 4,948.78	\$ 7,969.90	\$ 5,667.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificates for 1704 Lemmon St., 1705 Lemmon St., and 1714 Lemmon St. on May 14, 2018, in the total amount of \$14,277.30, \$23,253.01 and \$7,969.90 as detailed above.

The Lemmon Street LLC has offered to purchase the Tax Sale Certificates for 1704, 1705 and 1714 Lemmon St., in the total amount of \$18,705.55, file petitions to foreclose, acquire title to the properties and return them to productive use. The purchase price for the Tax Sale Certificate of 1704 Lemmon St., of \$12,425.75 will cover the flat taxes and water bills. The purchase price for the Tax Sale Certificate of 1705 Lemmon St of \$6,120.80 will cover the flat taxes and water bills, and the purchase price for the Tax Sale Certificate of 1714 Lemmon St of \$5,667.00, which is the assessed value, will cover the flat taxes and water bills.

**MINUTES**

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of a Tax Sale Certificate to The Lemmon Street LLC for an amount that is less than the lien amount for the foregoing property.

**MINUTES**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement of Sale with Harwood Oxford, LLC, (Purchaser).

**AMOUNT OF MONEY AND SOURCE:**

\$1,000.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The authority to sell this property is included in Baltimore City Code Article 28 § 8-3 which provides the City Comptroller authority to sell properties acquired by tax sale at either private or public sale. Pursuant to Baltimore City Code Article 28 § 8-3 the properties were duly published in the City Council Journal on December 2, 2019.

The property, known as 1504 Gorsuch Avenue (Block 4131 Lot 002), contains approximately 2,400 sq. ft. The Purchaser will continue to maintain the property as a playground for the church nursery school/daycare operated out of the adjacent property at 1500 Gorsuch, also owned by Harwood Oxford, LLC.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement of Sale with Harwood Oxford, LLC.

**MINUTES**

Space Utilization Committee - 2<sup>nd</sup> Amendment to Lease Agreement

**ACTION REQUEST OF B/E:**

The Board is requested to approve and authorize execution of Amendment to Lease Agreement by and between Thirty Four Marketplace, LLC, successor-in-interest to BDC Brokerage Management Corporation, Landlord, and the Mayor and City Council, on behalf of the Department of Cable and Communications, Tenant, and Cordish Power Plant Number Two, Pier 4.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Landlord and Tenant entered into an Office Lease Agreement dated July 31, 1996, which was amended by extension and amendment of Lease dated July 12, 2006 and said Lease will expire on May 31, 2021.

The Landlord has chosen to exercise its right to relocate the Tenant from its current location at 34 Market Place to Pier 4 at the Landlord's expense in accordance with section 3.04 of the original lease agreement at its sole cost and expense.

The Space Utilization Committee approved the 2<sup>nd</sup> Amendment to Lease Agreement on February 25, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Lease Agreement by and between Thirty Four Marketplace, LLC, successor-in-interest to BDC Brokerage Management Corporation, Landlord, and the Mayor and City Council, on behalf of the Department of Cable and Communications, Tenant, and Cordish Power Plant Number Two, Pier 4.

**MINUTES**Space Utilization Committee - Interdepartmental Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Interdepartmental Lease Agreement by and between the Department of General Services, Landlord, and the Baltimore City Office of Information and Technology (BCIT) Tenant for the rental of a portion of the property known as 401 E. Fayette Street, being on Lower Level 2, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floor containing 22,149 sq. ft. The period of the Interdepartmental Lease Agreement is July 1, 2019 to June 30, 2020 with five one-year renewal options.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$254,020.47	\$21,168.37

Account: 1001-000000-1471-165700-603096

**BACKGROUND/EXPLANATION:**

The leased premises will be used for administrative offices for BCIT. The landlord is responsible for the interior & exterior of the building including foundations, roofs, walls, gutters downspouts and maintenance and repair of HVAC systems. The Landlord is responsible for trash removal, janitorial; pest control; clean floors; snow & ice removal; interior and exterior lighting; sewer/plumbing & electric repairs; replacing air filters once every six months for HVAC systems; utilities and a security guard in entrance lobby from 6:00 A.M. to 6:00 P.M. If Tenant needs a security guard after 6:00 P.M., the tenant will be responsible for cost and expense. The Tenant accepts premises in its existing condition. The Tenant will not make any alterations, additions, or improvements without Landlord's written consent; provide all equipment including refrigerators or any other kitchen appliances;

**MINUTES**

Department of Real Estate - cont'd

telephone and computer services; place debris into trash receptacles; and keep common break room free of debris that can cause infestation of insects and/or rodents. The Tenant will keep entrance and passageway areas clean and in orderly condition free of Tenants' equipment and furniture and will not impede ingress and egress.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interdepartmental Lease Agreement by and between the Department of General Services, Landlord, and the Baltimore City Office of Information and Technology, Tenant, for the rental of a portion of the property known as 401 E. Fayette Street, being on Lower Level 2, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floor containing 22,149 sq. ft.



**MINUTES**

Department of Communication Services - Master Service Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the CenturyLink Master Service Agreement (Agreement) with CenturyLink Communications, LLC (CenturyLink). The agreement is effective upon Board approval for three years.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Cost</u>	<u>Monthly Cost</u>
\$39,600.00	\$1,100.00
(Not-to-Exceed)	
Account: 2039-000000-1330-158400-603084	

**BACKGROUND/EXPLANATION:**

The Agreement will increase the current Internet bandwidth provided by CenturyLink at the Department of Public Works, 6100 Quarantine Road facility. The dedicated Internet access will increase from 10 Mbps to a peak data and committed data rate of 100 Mbps. CenturyLink will further provide inside wiring, termination, and testing of the internet circuit and service level commitments.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the CenturyLink Master Service Agreement with CenturyLink Communications, LLC.

**MINUTES**

Department of Housing and - Community Development Block  
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements.

1. **FRANCISCAN CENTER, INC.** **\$50,000.00**

Account: 2089-208920-5930-235026-603051

The Franciscan Center, Inc. will utilize the funds to support the provision of comprehensive services including daily meal service and emergency food pantry, eviction prevention, prescription assistance, dental procedures, emergency clothing and toiletries, basic computer skills training and job readiness programs, a secure mail service for individuals without a permanent address, referral and counseling services. All services will be provided at the Center located at 101 W. 23<sup>rd</sup> Street. The period of the agreement is July 1, 2019 through June 30, 2020.

**FOR FY 2020, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.**

**MWBOO GRANTED A WAIVER ON OCTOBER 16, 2019.**

2. **THE FAMILY TREE, INC.** **\$34,850.00**

Account: 2089-208920-5930-666826-603051

The Family Tree, Inc. will utilize the funds to support the Family Clearinghouse Parenting for Success Initiative in order to provide a triage model of support services along a continuum of need to low- to moderate-income families to prevent child abuse and neglect within Baltimore City. The Family Tree, Inc. will monitor service utilization, service quality and program effectiveness. The period of the agreement is January 1, 2020 through December 31, 2020.

**MINUTES**

DHCD - cont'd

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The Department began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various Community Development Block Grant Agreements.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2816 Laporte Street (Block 3190, Lot 059) by gift from Ms. Shirley King, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City title to the property located at Block 3190, Lot 059. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 30, 2019, other than water bills, are as follows:

## MINUTES

DHCD - cont'd2816 Laporte Street

Tax Sale	343589	\$ 495.47
Real Property Tax	2019-2020	72.18
Real Property Tax	2018-2019	Included in Tax Sale
Miscellaneous	8505059	<u>Included in Tax Sale</u>
	<b>Total Taxes owed:</b>	<b>\$ 567.65</b>

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 2816 Laporte Street (Block 3190, Lot 059) by gift from Ms. Shirley King, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2512 Laretta Avenue (Block 2206B, Lot 030), by gift from Ms. Veita J. Bland, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 23, 2019, other than water bills, are as follows:

## MINUTES

DHCD - cont'd2512 Laretta Avenue

Tax Sale Cert.	343651	\$2,097.37
Real Property Tax	2019-2020	6.26
Registration	432036	<u>130.00</u>
	<b>Total Taxes owed:</b>	<b>\$2,233.63</b>

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 2512 Laretta Avenue (Block 2206B, Lot 030), by gift from Ms. Veita J. Bland, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Mayor's Office of Homeless Services - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Award Agreement with the Travelers & Immigrants Aid's Heartland Alliance for Human Needs & Human Rights, t/a Heartland Alliance, acting by and through its National Center on Employment & Homelessness (NCEH). The period of the Grant Award Agreement is July 1, 2019 through December 31, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$65,000.00 - 7000-711820-3574-327200-404001

**BACKGROUND/EXPLANATION:**

The City has been awarded a Heartland Alliance Pathways Forward Challenge grant to address the root causes of homelessness in the City of Baltimore. As a recipient of the grant the City will:

- Conduct research and assess barriers to employment for homeless jobseekers;
- Collaborate with the Mayor's Office of Employment Development, workforce development practitioners, and people with lived experience to develop and implement employment strategy;
- Streamline referral processes and access to employment;
- Reduce disparities in employment, economic barriers, and outcomes for people experiencing homelessness, and
- Coordinate training and technical assistance to partner organizations and grantees to increase community adoption of best practice models and improve their performance outcomes, and service delivery.



**MINUTES**Mayor's Office of Homeless Services - cont'd

As the fiscal agent, the Baltimore Civic Fund, Inc./Baltimore City Foundation, Inc. (BCF) received the funds for the grant award. The City reserves the option to either request the total allotment of the award in full to hire personnel as a City contractual employee or to hire personnel through the BCF to perform the duties as indicated above. The award will be disbursed by program year as follows: July 1, 2019 through June 30, 2020 for \$30,000.00; July 1, 2020 through June 30, 2021 for \$20,000.00; and July 1, 2021 through December 31, 2021 for \$15,000.00 for a total of \$65,000.00.

The Grant Award Agreement is late because of delays at the administrative level.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Award Agreement with the Travelers & Immigrants Aid's Heartland Alliance for Human Needs & Human Rights, t/a Heartland Alliance, acting by and through its National Center on Employment & Homelessness.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of General Services</u>			
1. Renee Johnson Keith Davis Rick Optiz Lynette Svoboda	2020 Annual FASTER Conference Virginia Beach, VA March 22 - 26, 2020 (Reg. Fee \$769.00 ea.)	Internal Service Fund	\$5,944.40

The registration costs of \$769.00 for each attendee is included in the FASTER support contract and will be paid separately. Therefore, the disbursement to each attendee is \$717.12.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

2. Predrag Vujatovic Phillip Locklear Angela DelCostello Emily Abend-Kollin	2020 Annual FASTER Conference Virginia Beach, VA March 22 - 25, 2020 (Reg. Fee \$505.00 ea.)	Internal Service Fund	\$4,171.36
--	--	-----------------------------	------------

The registration costs of \$505.00 for each attendee is included in the FASTER support contract and will be paid separately. Therefore, the disbursement to each attendee is \$537.84.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
3. Victoria Cargill	Conference on Retroviruses and Opportunistic Infections Boston, MA Mar. 8 - 11, 2020 (Reg. Fee \$745.00) (Publications \$16.00)	Ryan White Part B	\$1,724.81

The train fare of \$221.00 and hotel cost of \$582.81 were prepaid on a City-issued procurement card assigned to Mr. Malcolm Green-Haynes. Ms. Cargill personally incurred the cost of the registration fee of \$785.00 and the cost of publications/materials of \$16.00. Therefore, the disbursement to Ms. Cargill is \$921.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore City Fire Department

4. Shontee Hart John Cashion James Potteiger	Central Square Convention Las Vegas, NV Mar. 16 - 21, 2020 (Reg. Fee \$499.00 ea.)	General Fund	\$7,995.27
--	--	-----------------	------------

The subsistence rate for this location is \$190.00 per night for each attendee. The hotel cost is \$199.00 per night, plus hotel taxes of \$26.63 per night, and resort fee of \$25.00 per

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department - cont'd</u>			

night for each attendee. The Department is requesting additional subsistence in the amount of \$9.00 per day for the hotel and \$40.00 per day for each attendee for meals and incidentals. The airfare cost of \$652.96, registration fee of \$499.00 and hotel cost of \$1,253.13 for each attendee were prepaid on a City-issued procurement card assigned to Mr. James Fischer. Therefore, the disbursement to each attendee is \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Communication Services

5. Charmaine Callahan	2020 National Postal Forum Apr. 25 - 30, 2020 Orlando, FL (Reg. Fee \$980.00)	Internal Service Fund	\$2,468.22
-----------------------	---	-----------------------------	------------

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
6. Troy Brogden	AICPA CFO Conference Apr. 21 - 24, 2020 San Diego, CA (Reg. Fee \$1,295.00)	General Fund	\$2,827.21

The subsistence rate for this location is \$244.00 per night. The cost of the hotel is \$279.00 per night, plus hotel taxes of \$35.42 per night.

The registration fee in the amount of \$1,295.00 and the airfare in the amount of \$408.96 were prepaid on a City-issued credit card assigned to Ms. Binta Gallman. The Department is requesting additional subsistence in the amount of \$35.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Mr. Brogden will be disbursed \$1,123.25.

7. Michael Gallagher	Water Environ- ment Federation Residuals and Biosolids Conference Mar. 30 - Apr. 3, 2020 Minneapolis, MN (Reg. Fee \$1,124.00)	Waste Water Utility Fund	\$2,453.65
----------------------	---	-----------------------------------	------------

The subsistence rate for this location is \$206.00 per night. The cost of the hotel is \$199.00 per night, plus hotel taxes of \$27.92 per night.

The registration fee in the amount of \$1,124.00 was prepaid on a City-issued credit card assigned to Ms. Binta Gallman. The Department is requesting additional subsistence in the amount of \$33.00 per day for meals and incidentals. Therefore, Mr. Gallagher will be disbursed \$1,329.65.

## MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works - cont'd</u>			

UPON MOTION duly made and seconded, the Board approved the foregoing Travel Requests. The Comptroller **ABSTAINED** on item no. 5. The Acting Director of Public Works **ABSTAINED** on item no. 6 and 7.

**MINUTES**

Department of Housing and Community Development (DHCD) - Additional Properties to Schedule A to the Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the addition of the below listed properties to Schedule A of the Johnston Square Land Disposition Agreement with Rebuild Johnston Square Partners, LLC.

Block Lot	Vacant Building	Vacant Lot	Address
1167 031		X	1117 Brentwood Avenue
1169 053	X		1113 Greenmount Avenue
1174 001		X	1127 Aisquith Street
1174 012		X	1129 Harford Avenue
1174 013		X	1131 Harford Avenue
1174 014		X	1133 Harford Avenue
1174 015	X		1137 Harford Avenue
1174 016	X		1139 Harford Avenue
1174 017		X	1203 E. Biddle Street
1174 018		X	1205 E. Biddle Street
1174 019		X	1207 E. Biddle Street
1174 020		X	1209 E. Biddle Street
1188 002	X		1004 N. Central Avenue
1188 072	X		1232 E. Eager Street
1189 001	X		1050 N. Eden Street
1189 003		X	1046 N. Eden Street
1189 004		X	1044 N. Eden Street
1189 005		X	1042 N. Eden Street
1189 007	X		1038 N. Eden Street
1189 016	X		1020 N. Eden Street
1189 017	X		1018 N. Eden Street
1189 022	X		1008 N. Eden Street
1189 023	X		1006 N. Eden Street

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - each vacant lot

\$6,000.00 - each vacant building

\$90,000.00 in total

**MINUTES**

DHCD - cont'd

**BACKGROUND/EXPLANATION:**

On October 10, 2019 the Board approved a Land Disposition Agreement (LDA) with Rebuild Johnston Square Partners, LLC. Section 1:05 of that agreement allowed for properties to be added or removed from the Schedule A by means of letter to the Board. The City will convey all of its right, title, and interest in certain properties in the Johnston Square neighborhood to Rebuild Johnston Square Partners, LLC. Each vacant lot will be sold for \$2,000.00 and each vacant building will be sold for \$6,000.00, which will be paid to the City at the time of settlement. Settlements will occur incrementally in five phases over a ten-year period.

Rebuild Johnston Square Partners, LLC was formed to revitalize and rebuild the Johnston Square community. The Developer will renovate and redevelop the vacant buildings and lots for both residential and commercial uses including home ownership. The purchase price and improvements to the sites will be funded through public and private funds. The transaction includes a seller take-back mortgage with a forgivable portion of the loan for end-use owner-occupants. The total aggregate amount of the seller take-back mortgage could potentially be \$1,446,000.00 over the anticipated ten-year length of the agreement. The City will acquire privately owned property identified in the LDA subject to funding availability.

The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code and the Johnston Square Urban Renewal Plan.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties listed in the LDA are either residential vacant lots or residential vacant buildings and were priced pursuant to the appraisal policy of Baltimore City via the representative waiver valuation process at \$8,300.00 per three-story vacant building; \$8,000.00 per two-story vacant building; and \$4,500.00 per vacant lot. The properties will be sold to the developer for \$6,000.00 for each two- and three-story vacant building and \$2,000.00 for each vacant lot.



## MINUTES

DHCD - cont'd

This provides a comprehensive approach to prevent or eliminate blight by coordinating the revitalization of the Johnston Square community through a combination of rehabilitation and/or redevelopment for the benefit of low and moderate income individuals and families.

The properties are being sold to Rebuild Johnston Square Partners, LLC for a reduced negotiated price because of the following reasons:

- the renovations will be to the specific benefit of the immediate community,
- this transaction will eliminate blight from the blocks and, thus, eliminate blight from the neighborhood,
- these sales and renovations will return currently vacant buildings and lots to the tax rolls, and
- the properties are being sold for a negotiated price due to their condition, which will require extensive remediation.

UPON MOTION duly made and seconded, the Board approved the addition of the above listed properties to Schedule A of the Johnston Square Land Disposition Agreement with Rebuild Johnston Square Partners, LLC.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Southwest Partnership, Inc., Developer, for the sale of the City-owned properties located at 304, 306, 313, 323, and 352 S. Gilmore Street.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - 304 S. Gilmore Street  
 1.00 - 306 S. Gilmore Street  
 1.00 - 313 S. Gilmore Street  
 1.00 - 323 S. Gilmore Street  
 1.00 - 325 S. Gilmore Street  
\$5.00

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in 304, 306, 313, 323, and 325 S. Gilmore Street to Southwest Partnership, Inc. for the price of \$5.00, which will be paid to the City at the time of settlement.

The purchase price and improvements to the site will be financed through private sources, State CORE Funds and a City CBDG Subsidy.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties are primarily comprised of either residential vacant lots or residential vacant buildings.

**MINUTES**

Department of Housing and - cont'd  
Community Development

In accordance with the City's appraisal policy, the waiver valuation process determined the market value of the vacant buildings to be \$7,000.00 each and the vacant lots are assessed at \$6,000.00 each.

The project is receiving CORE financing from the State of Maryland, which requires the City to sell the properties at the nominal value of \$1.00 each. The difference between the price and waiver value is the City's contribution to the project.

The properties will be sold below the waiver valuation price because the renovations will be to the specific benefit to the immediate community, eliminate blight from the neighborhood, and will return vacant buildings and lots to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer has signed the commitment to comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

**MWBOO SET GOALS OF MBE: 27% AND WBE: 10%**

The Developer agrees to comply with all MBE/WBE requirements.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Southwest Partnership, Inc., Developer, for the sale of the City-owned properties located at 304, 306, 313, 323, and 352 S. Gilmore Street. The Mayor **ABSTAINED**.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Southwest Partnership, Inc., for the sale of the city-owned properties located at 319, 322, 324, 325, 327 N. Gilmor Street.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - 319 N. Gilmor Street  
 1.00 - 322 N. Gilmor Street  
 1.00 - 324 N. Gilmor Street  
 1.00 - 325 N. Gilmor Street  
 1.00 - 327 N. Gilmor Street  
\$5.00

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in 319, 322, 324, 325, and 327 N. Gilmor Street to Southwest Partnership, Inc. for the price of \$5.00, which will be paid to the City at the time of settlement.

Southwest Partnership, Inc. will purchase these five vacant houses from the City for redevelopment.

The purchase price and improvements to the site will be financed through private sources, State CORE Funds and a City CDBG Subsidy.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the City's appraisal policy, the waiver valuation process determined the value of these properties to be \$7,000.00 each.

**MINUTES**

DHCD - cont'd

The project is receiving CORE financing from the State of Maryland, which requires the City to sell the properties at the nominal value of \$1.00 each. The difference between the price and waiver value is the City's contribution to the project.

These properties will be sold for \$1.00, which is less than the waiver value, because the poor condition requires extensive and immediate remediation, the renovation will be a specific benefit to the community, eliminate blight, and return vacant buildings to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Southwest Partnership, Inc., for the sale of the city-owned properties located at 319, 322, 324, 325, 327 N. Gilmore Street. The Mayor **ABSTAINED**.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with DUBS, Inc., Developer, for the sale of the City-owned properties located at 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$16,000.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue, which will be paid at the time of settlement.

The Developer will be using private funds and INSPIRE Grant funds for this project.

The project will involve the rehabilitation of single-family homes with the goal of providing affordable homeownership.

The authority to sell the properties located at 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue is given under Article 13, §2-7(h)(2)(ii)(C) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the appraisal policy, a waiver valuation determined the properties located at 5000 Cordelia Avenue and 3337 Avondale Avenue were valued at \$5,000.00 each and the property located at 3625 Hayward Avenue was valued at \$10,000.00.

**MINUTES**

DHCD - cont'd

The properties located at 5000 Cordelia Avenue and 3337 Avondale Avenue will be sold for \$4,000.00 each and the property located at 3625 Hayward Avenue will be sold for \$8,000.00 for a total of \$16,000.00.

The sale of the vacant property at an amount below the price determined by the waiver valuation process will be a specific benefit to the immediate community, eliminate blight, provide economic development, and return the property to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with DUBS, Inc., Developer, for the sale of the City-owned properties located at 5000 Cordelia Avenue, 3625 Hayward Avenue, and 3337 Avondale Avenue.

**MINUTES**

Department of Housing and Community - Land Disposition Agreement  
Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Monarch Butterfly Enterprises, LLC, Developer, for the sale of the City-owned property located at 1701 Guilford Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$18,000.00

**BACKGROUND/EXPLANATION:**

The property located at 1701 Guilford Avenue is a vacant lot in need of development. After negotiations, the Developer raised the offer to a final sale price of \$18,000.00. Once construction is completed, the eco-friendly 3-story multi-use building will house two residential apartments and a commercial unit that will rent at market rate.

The City is authorized to dispose of the property by virtue of Article 28, Section 8-3 of the Baltimore City Code and it was journalized for sale on December 7, 2012.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE PRICE:**

Per the Appraisal Policy of Baltimore City, unimproved properties assessed under \$2,500.00 do not require an appraisal. The vacant lot at 1701 Guilford Avenue is assessed at \$1,000.00 and will be sold to the Developer above the assessed value. The following factors that are present include:



**MINUTES**

DHCD - cont'd

- stabilization of the immediate area,
- elimination of blight,
- economic development, and
- the generation of real estate and other taxes.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Monarch Butterfly Enterprises, LLC, Developer, for the sale of the City-owned property located at 1701 Guilford Avenue.

**MINUTES**

Department of Housing and - Lien Release  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the property located at 2200 Chelsea Terrace, for the transferee, Mr. Troy Carr.

**AMOUNT OF MONEY AND SOURCE:**

\$77,513.50 - lien release, plus all accrued interest and/or penalties

**BACKGROUND/EXPLANATION:**

Pursuant to the Annotated Code of Maryland, Tax Property Article, §14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law.

The property is a vacant building and the liens of \$97,812.30 exceed its assessed value of \$20,000.00. The Transferee, Mr. Troy Carr, will rehabilitate the building as a single family home for sale or rent at market rate. The property will be returned to productive use within a reasonable time, thus eliminating blighting conditions and returning it to the tax rolls of Baltimore City. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

At the settlement, Mr. Carr will pay the City the amount of \$20,298.80, which is the combination of the flat tax of \$18,009.16 and water charges of \$2,289.64, which is greater than the appraised value of the property of \$20,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes, and flat tax first, then any other liens that have accrued prior to the date of this lien release.

**MINUTES**

Department of Housing and - cont'd  
Community Development

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the Transferee to pay prior to settlement.

Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$20,298.80 within 120 days from the date of approval by the Board will void this release.

**MBE/WBE PARTICIPATION:**

The Transferee will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or construction; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved the release of liens, plus all accrued interest and/or penalties on the property located at 2200 Chelsea Terrace, for the transferee, Mr. Troy Carr.

**MINUTES**

Department of Housing and Community Development (DHCD) - Community Development Block Grant Interdepartmental Memorandum of Understanding

---

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant Interdepartmental Memorandum of Understanding (MOU) with the Baltimore City Health Department. The period of the MOU is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 2089-208920-5930-433927-603051

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a Memorandum of Understanding must be executed for the utilization of Community Development Block Grant funds to support other City agencies. The Baltimore City Health Department desires the DHCD to continue funding support for the Office of Aging and CARE Services to provide comprehensive services and programs to the senior citizens of Baltimore City.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunities for Persons with AIDS (HOPWA)
4. Emergency Solution Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, and upon approval of the Resolution. Consequently, Interdepartmental Memorandum of Understanding was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

DHCD - cont'd

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Interdepartmental Memorandum of Understanding with the Baltimore City Health Department.

**MINUTES**

Department of Housing and           - Grant Award  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the U.S. Department of Housing and Community Development. The period of the Grant Award is January 2, 2020 through December 31, 2024.

**AMOUNT OF MONEY AND SOURCE:**

\$9,700,000.00 - 4000-437720-5825-179400-400000

**BACKGROUND/EXPLANATION:**

The Baltimore City Department of Housing and Community Development (DHCD) Division of Homeownership and Housing Preservation developed a comprehensive Lead Hazard Reduction Program (LHRP) that coordinates lead hazard reduction and healthy homes work. The LHRP utilizes funding from the United States Office of Housing and Urban Development (HUD) Lead-Based Paint Hazard Reduction and Healthy Homes Supplemental Program, Department of Housing and Community Development Special Loans Program, and Community Development Block Grant to mitigate lead hazard risks and create lead-safe homes.

In a special grant opportunity called "High Impact Neighborhood Grant" HUD is providing \$9,100,000.00 in HUD Lead-Based Paint Hazard Reduction Program funds and \$600,000.00 in Healthy Homes Supplemental funding over sixty months, which will produce 500 lead safe and healthy units in the High Impact area as approved by HUD which covers four contiguous census tracts.

The Grant Award is late because of the administrative review process.

**MINUTES**

DHCD - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the U.S. Department of Housing and Community Development.

**MINUTES**

Department of Housing and           - First Modification to EmPower  
Community Development (DHCD)    Efficiency Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Modification to EmPower Efficiency Grant Agreement with the State of Maryland Department of Housing and Community Development.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The State of Maryland Department of Housing and Community Development has designated Baltimore City as a principal partner in the EmPOWER Energy Efficiency program governed by the Maryland Public Service Commission. EmPOWER Energy Efficiency program funding provides energy conservation services and weatherization to low-income families at or below 200% of poverty within the City of Baltimore. City staff conduct energy audits of homes to be served and contractors working for the City provide the energy home improvements – insulation, air sealing, heating system maintenance and appliance replacement. As of 2019, the City has weatherized over 10,000 housing units utilizing a variety of weatherization funding sources.

The modification adds additional allowable measures under the weatherization scope of work and increases the price cap for miscellaneous/minor electrical and plumbing repairs. These modifications have been approved by the Maryland Public Service Commission.

**APPROVED FOR FUNDS BY FINANCE**



**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Modification to EmPower Efficiency Grant Agreement with the State of Maryland Department of Housing and Community Development.

**MINUTES**

Environmental Control Board - Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Transfer of Funds to the Baltimore City Foundation.

**AMOUNT OF MONEY AND SOURCE:**

\$43,523.00 - 1001-000000-1170-769300-603050

**BACKGROUND/EXPLANATION:**

The Environmental Control Board requests approval to transfer funds to the Baltimore City Foundation for the Care-A-Lot Youth Program, under BMORE Beautiful. This transfer of funds will provide grants to Baltimore City neighborhoods and youth participants working to maintain identified vacant lots within their community.

The funds will be dispersed to participating community organizations and youth participants based on invoiced maintenance visits and work completed.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the Transfer of Funds to the Baltimore City Foundation.

**MINUTES**

Employees' Retirement System (ERS) - Subscription Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Employees' Retirement System of the City of Baltimore to approve and authorize execution of the BlackRock Master Subscription Agreement (BlackRock) for the ERS investment in Global Energy & Power Infrastructure Fund III (GEPIF III).

**AMOUNT OF MONEY AND SOURCE:**

\$30,000,000.00 - approximately of ERS funds  
\$ 420,000.00 - approximate annual management fee (1.4%)

**BACKGROUND/EXPLANATION:**

No General fund monies are involved in this transaction. All funds and expenses will be expended from the Employees' Retirement System. BlackRock will be managing an initial investment of \$30,000,000.00 of Employees' Retirement System funds in the GEPIF III, a private equity fund specializing in the energy sector. There will be an average of \$420,000.00 annual fee (1.4%) to manage the funds.

The ERS Board of Trustees conducted a search for an alternative investment manager and as a result of that search, selected BlackRock, a private equity manager specializing in energy services, to accept an initial investment of \$30,000,000.00 to be placed with GEPIF III. The search and selection process was conducted with the assistance and advice of ERS' alternative investment advisor, Meketa Investment Group, Inc.

**MWBOO GRANTED A WAIVER ON FEBRUARY 5, 2020.**

**MINUTES**

ERS - cont'd

UPON MOTION duly made and seconded, the Board as requested by the Board of Trustees of the Employees' Retirement System of the City of Baltimore approved and authorized execution of the BlackRock Master Subscription Agreement for the ERS investment in Global Energy & Power Infrastructure Fund III. The Comptroller **ABSTAINED.**

**MINUTES**

Employees' Retirement System (ERS) - Subscription Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Retiree Benefit Trust of the City of Baltimore to approve and authorize execution of the BlackRock Manager Subscription Agreement (BlackRock) for the ERS, Other Post Employment Benefits (OPEB) investment in Global Energy & Power Infrastructure Fund III (GEPIF III).

**AMOUNT OF MONEY AND SOURCE:**

\$4,000,000.00 - approximately of ERS OPEB  
\$ 56,000.00 - approximate annual management fee (1.4%)

**BACKGROUND/EXPLANATION:**

No General fund monies are involved in this transaction. All funds and expenses will be expended from the Retiree Benefit Trust (OPEB). BlackRock will be managing an initial investment of \$4,000,000.00 of Retiree Benefit Trust funds in the Global Energy & Power Infrastructure Fund III, a private equity fund specializing in the energy sector. There will be an average \$56,000.00 annual fee (1.4%) to manage the funds.

The Retiree Benefits Trust Board of Trustees conducted a search through the ERS for an alternative investment manager and, as a result of that search, selected BlackRock, a private equity manager specializing in energy services, to accept an initial investment of \$4,000,000.00 to be placed with GEPIF III. The search and selection process was conducted with the assistance and advice of OPEB's alternative investment advisor, Meketa Investment Group, Inc.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON FEBRUARY 5, 2020.**

**MINUTES**

ERS - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the BlackRock Manager Subscription Agreement for the ERS, Other Post Employment Benefits investment in Global Energy & Power Infrastructure Fund III, as requested by the Board of Trustees of the Retiree Benefit Trust of the City of Baltimore. The Comptroller **ABSTAINED**.

**MINUTES**

Mayor's Office of Criminal Justice - Provider Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Sinai Hospital of Baltimore, Inc. The period of the Provider Agreement is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$400,000.00 - 2026-000000-2255-802400-603051

**BACKGROUND/EXPLANATION:**

Sinai Hospital of Baltimore, Inc., will provide workforce readiness programming that will provide internships for Safe Streets Baltimore participants. The services will be provided through the Kujichagulia Center, the hospital based violence intervention program housed in Sinai Hospital of Baltimore, Inc. The Kujichagulia Center employs Safe Streets staff whose clients are directly connected to resources through the Kujichagulia Center.

The agreement is late because of budget review and revisions delayed processing.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Sinai Hospital of Baltimore, Inc.

**MINUTES**

Mayor's Office of Homeless - Budget Modification to Agreement  
Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Budget Modification to the Provider Agreement with Anne Arundel County.

**AMOUNT OF MONEY AND SOURCE:**

\$46,200.00 - 4000-490819-3573-763203-603051

**BACKGROUND/EXPLANATION:**

On January 9, 2019, the Board approved the agreement with Anne Arundel County to provide rental assistance and supportive services to low-income individuals or to families who have a family member with AIDS under the Housing Opportunity with Persons with AIDS Grant (HOPWA) grant award.

The original budget was \$525,316.00. The Board is requested to approve reallocation of \$46,200.00 of the unspent \$69,848.53 HOPWA funds. The new award amount is \$571,516.00. All other terms and conditions of the original agreement will remain the same.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the Budget Modification to the Provider Agreement with Anne Arundel County.



**MINUTES**

Mayor's Office of Homeless Services - Correction to Account Number

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the correction to the Budget Account Number (BAN) for an agreement between the City and Health Care for the Homeless, Inc.

**AMOUNT OF MONEY AND SOURCE:**

N/A

4000-407120-3572-755700-603051 - Incorrect BAN

4000-407018-3572-755700-603051 - Correct BAN

**BACKGROUND/EXPLANATION:**

On January 22, 2020, the Board approved the agreement between the City and Health Care for the Homeless, Inc. to provide rental assistance and supportive services to 52 individuals and/or families experiencing homelessness in Baltimore City.

Upon the coordination of reimbursement, it was determined the originally submitted BAN 4000-407120-3572-755700-603051 was recorded incorrectly. The correct BAN is 4000-407018-3572-755700-603051, as indicated above.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Mayor's Office of Homeless Services - cont'd

UPON MOTION duly made and seconded, the Board approved the correction to the Budget Account Number for an agreement between the City and Health Care for the Homeless, Inc.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the Agreement is July 1, 2019 through June 30, 2020 unless otherwise indicated.

1. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM) \$ 15,695.00**

Account: 1001-000000-3023-274002-603051

HCAM will collaborate with the Department's Needle Exchange program on a special project called, "The Block Project". These services will take place from 7:00 p.m. to 11:00 p.m. each Thursday of the month during the agreement period. HCAM will provide an outreach worker on the van during "The Block Project" to assist clients with applying for health insurance benefits including screening clients for eligible services and completing a health insurance questionnaire.

2. **ACTION IN MATURITY, INC. \$ 41,326.00**

Account: 4000-433520-3024-768905-603051

Action in Maturity will serve as the community focal point for seniors and their caregivers. The services provided will include, but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness, and transportation. The period of the agreement is October 1, 2019 through September 30, 2020.

3. **UNIVERSITY OF MARYLAND, BALTIMORE \$150,000.00**

Account: 5000-513020-3080-292300-603051

The University of Maryland, Baltimore School of Social Work's Promise Heights Initiative will serve as a community hub to provide or refer parenting youth to evidence-based case management, group-based interventions, and related social-support programs.

**MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.**

## MINUTES

Health Department - cont'd

4. **BEHAVIORAL HEALTH SYSTEMS BALTIMORE** **\$ 60,000.00**

Account: 4000-484820-3023-718000-603051

The Behavioral Health System Baltimore will hire a consultant to provide the Sexuality and Gender Training Program (SGTP) to behavioral health providers that serve residents of Baltimore City. The consultant will provide training and technical assistance to build providers' capacity to serve people of all genders and sexual orientations in a culturally competent and affirming manner. The period of the agreement is September 30, 2019 through June 30, 2020.

**MWBOO GRANTED A WAIVER ON DECEMBER JANUARY 24, 2020.**

5. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 8,500.00**

Account: 4000-433520-3024-761416-603051

St. Ambrose Housing Aid Center, Inc. will assist elderly adults with housing needs through the Home-sharing Program. The program is designed to be an alternative to the institutionalization of frail and elderly residents of Baltimore City. The program will identify and match elderly residents with senior homeowners living alone in single family dwellings in Baltimore City. The Provider will promote program services, screen and interview applicants, complete home assessments, recruit appropriate housemates to refer to the applicants, and provide counseling as appropriate. Home-sharing will provide socialization for the participants, and will allow the individuals to age in place. The period of this agreement is October 1, 2019 through September 30, 2020.

The agreements are late because of administrative delays.

## MINUTES

Health Department - cont'd

6. **BLACK MENTAL HEALTH ALLIANCE FOR EDUCATION AND CONSULTATION, INC.** **\$ 65,000.00**

Account: 5000-570320-3041-605800-603051

The Black Mental Health Alliance for Education & Consultation, Inc. will work with Baltimore Health Department on tobacco control issues that relate to illegal sale of tobacco products.

The agreement is late because budget revisions delayed processing.

**MWBOO GRANTED A WAIVER ON NOVEMBER 27, 2019.**

7. **MEALS ON WHEELS OF CENTRAL MARYLAND, INC.** **\$1,279,017.20**

Accounts: 4000-434320-3255-761600-604014	\$ 629,550.00
4000-432920-3255-761600-604014	\$ 103,600.00
4000-426420-3255-771700-604014	\$ 328,028.00
5000-533620-3255-767600-604014	\$ 50,000.00
4000-434320-3255-761600-404099	\$ 29,839.00
1001-000000-3255-750700-603051	\$ 138,000.00

Meals on Wheels of Central Maryland, Inc. will provide nutritionally balanced meals to the projected number of homebound and/or frail elderly residents of Baltimore City. The organization will provide unique professional services in the Maryland area as required by the State of Maryland Department of Aging. The organization will have an in house nutritionist to address individualized nutritional needs, provide screenings and menu planning. The organization will coordinate, train and monitor volunteers, as well as provide case management and referral for all registered clients and conduct health assessments while possessing the ability to address food security/insecurity, which is available from no other vendor. The period of the agreement is from October 1, 2019 through September 30, 2020.

**MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2020.**

## MINUTES

Health Department - cont'd

8. **EDWARD A. MYERBERG SENIOR CENTER, INC.** **\$ 40,997.20**

Account: 4000-433520-3024-768914-603051

The Edward A. Myerberg Senior Center, Inc. will operate a senior program that will serve as the community focal point for seniors and their caregivers. Services to be provided will include, but not be limited to: social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period is from October 1, 2019 through September 30, 2020.

9. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS (BCBSC)** **\$360,000.00**

Account: 4000-480620-3080-291900-603051

The BCBSC is committed to ensuring that all students graduate from high school ready for college, career training and life success. Under this agreement, the funds will be utilized to integrate the U Choose Evidence-Based Teen Pregnancy Program curricula within middle and high schools in Baltimore City and develop and implement strategies to ensure sustainability.

The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.**

10. **AIDS ACTION BALTIMORE, INC.** **\$ 54,385.00**

Account: 4000-484820-3023-718000-603051

AIDS Action Baltimore (AAB) has been dedicated to HIV prevention and the support of those living with HIV since 1987. AAB is a community-based organization dedicated to preserving the health and well-being of men who have sex with men and transgender individuals.

## MINUTES

Health Department - cont'd

Under this agreement, AAB will utilize the funds to hire and retain one person from the men who have sex with men community, and one person from the transgender community to conduct outreach, peer navigation services, and adherence and retention services. This initiative is known as the PrEP UP program. AAB will conduct outreach, refer eligible clients to clinical and support services, assess and discuss social service barriers to care with persons interested in pre-exposure prophylaxis and other HIV prevention services, including but not limited to transportation, housing, employment, behavioral health, and insurance navigation.

**MWBOO GRANTED A WAIVER ON JANUARY 31, 2020.**

11. **JOHNS HOPKINS UNIVERSITY** **\$106,000.00**

Account: 4000-483320-3160-308000-603051

The Baltimore City Health Department's Dating Matters Program will collaborate with John Hopkins University Bloomberg School of Public Health to perform an evaluation of the Teen Dating Violence and Youth Violence Prevention Project. The program will be implemented in four schools, starting with the 9<sup>th</sup> grade class in one school. Each year, an additional 9<sup>th</sup> grade class will be added and an additional grade for the existing school. The period of the agreement is September 1, 2019 through August 31, 2020.

**MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2019.**

12. **JOHNS HOPKINS UNIVERSITY, BLOOMBERG** **\$ 50,000.00**  
**SCHOOL OF PUBLIC HEALTH**

Account: 5000-513020-3080-292300-603051

The Johns Hopkins University Center for Communication Program (CCP) is committed to the power of communication to save lives, by empowering people to adopt health behaviors for

## MINUTES

Health Department - cont'd

themselves, their families and their communities. In the Map to Success: Supporting Expectant and Parenting Teens Project, CCP will serve as the communication lead to reach expectant and parenting teens and their parents and guardians. CCP will reach 300 young moms, 100 young fathers, and 300 people through social media and communication products.

The agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019.**

13. **JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$197,982.00**

Accounts: 1001-000000-3030-776200-603051	\$102,062.00
6000-613320-3044-295900-603051	\$ 47,960.00
6000-607820-3110-306700-603051	\$ 47,960.00

The Johns Hopkins University Bloomberg School of Public Health will utilize the funds to provide the services of a Chief Epidemiologist who will serve as lead for the development of data and analysis for public health at the Baltimore City Health Department. The Johns Hopkins University Bloomberg School of Public Health will also provide the services of an epidemiologist and a graduate student to conduct routine epidemiologic methods and assistance with epidemiologic investigations.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER ON NOVEMBER 27, 2019.**



## MINUTES

Health Department - cont'd

14. **INDEPENDENT LIVING FOUNDATION, INC.** **\$ 12,500.00**

Account: 5000-569720-3023-273327-603051

Independent Living Foundation, Inc. will utilize the funds to provide non-emergency transportation services that enable eligible clients to access or be retained in core medical or support services.

15. **SISTERS TOGETHER AND REACHING** **\$100,000.00**  
**INCORPORATED**

Account: 5000-569720-3023-273366-603051

Sisters Together and Reaching Incorporated will utilize the funds to provide limited short term assistance to support emergency, temporary or transitional housing to enable a client or family to gain and maintain outpatient/ambulatory health services. Housing related referral services include assessment, search placement advocacy, and the fees associated with these services.

**MWBOO GRANTED A WAIVER ON JANUARY 29, 2020.**

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various Agreements. The Mayor **ABSTAINED** on item nos. 11, 12, and 13. The President **ABSTAINED** on item nos. 11, 12, and 13. The Acting City Solicitor **ABSTAINED** on item no. 5.

**MINUTES**

Health Department - Notification of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging. The period of the NGA is September 30, 2019 through September 29, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$25,465.00 - 5000-575920-3044-273300-405001

**BACKGROUND/EXPLANATION:**

This NGA will provide funding for the FY20 Medicare Improvements for Patients and Providers Act. The Baltimore City Health Department will utilize the funds to expand outreach, education and counseling services to Medicare beneficiaries. As a result of outreach services, beneficiaries will obtain help to apply for benefits related to Medicare.

The NGA is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging.

**MINUTES**

Health Department - Notification of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notification of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the NoA is January 1, 2020 through December 31, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$1,059,448.00 - 4000-499020-3023-718000-404001

**BACKGROUND/EXPLANATION:**

The NoA will provide funding for the project titled "Integrated HIV Surveillance and Prevention Programs for Health Departments". The funds will be utilized to implement a comprehensive HIV surveillance and prevention program to prevent HIV infections and achieve viral suppression among persons living with HIV.

The NoA is late because of a delay in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notification of Award from the Department of Health and Human Services, Centers for Disease Control and Prevention.

**MINUTES**

Health Department - Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Department of Health and Human Services, Center for Disease Control and Prevention. The period of the NOA is September 30, 2019 through September 29, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$375,000.00 - 4000-436720-3023-513200-405001

**BACKGROUND/EXPLANATION:**

The NoA will provide funding to implement a comprehensive HIV surveillance and prevention program to reduce new HIV infections and achieve viral suppression among persons living with HIV.

The NoA is late because of a delay in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FINDS THAT IT CONFIRMS THE GRANT AWARDS.**

UPON MOTION duly made and seconded, the Board approved and Notice of Award from the Department of Health and Human Services, Center for Disease Control and Prevention.

**MINUTES**

Health Department - Ratification of Fourth No-Cost Time Extension

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Fourth No-Cost Time Extension with the Annie E. Casey (AEC) Foundation. The Fourth No-Cost Time Extension will extend the period of the agreement through November 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On March 1, 2017, the Board approved the Grant Award from the AEC Foundation for the period of December 1, 2016 through November 30, 2017 in the amount of \$250,000.00.

On June 28, 2017, the Board approved the first no-cost time extension, of the period of the grant award through May 31, 2018.

On September 13, 2017, the Board approved the second no-cost time extension of the grant award through December 31, 2018.

On April 10, 2019 the Board approved the third no-cost time extension of the grant award through June 30, 2019.

The Department received the fourth no-cost time extension on November 22, 2019, to extend the grant award through November 30, 2019. Approval of the fourth no-cost time extension will allow the Department to finalize its grant reporting documents.

The Fourth no-cost time extension is late because of delays at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

Health Department - cont'd

**AUDITS NOTED THE NO-COST TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board ratified the Fourth No-Cost Time Extension with the Annie E. Casey Foundation.

**MINUTES**

Health Department - Correction to Account Number

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a correction to an account number for a Notice of Grant Award that was approved on October 16, 2019.

**AMOUNT OF MONEY AND SOURCE:**

Account: 5000-513920-3044-767900-405001

**BACKGROUND/EXPLANATION:**

On October 16, 2019 the Board approved the Notice of Grant Award from the Maryland Department of Aging (MDoA) in the amount of \$33,390.01 for the period of July 1, 2019 through June 30, 2020.

The account no.: 6000-613320-3044-27330-603051 submitted on the Board memo was incorrect. The correct account no. is 5000-513920-3044-767900-405001.

Approval of this correction will allow the Department to accept and utilize funds received from the MDoA for State funded Level One Screening Program. The funds will provide a variety of services for older adults residing in Baltimore City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved a correction to an account number for a Notice of Grant Award that was approved on October 16, 2019.



**MINUTES**

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of client incentives/gift cards from Giant Food stores for patients enrolled in the HIV Early Intervention (EII) Program.

**AMOUNT OF MONEY AND SOURCE:**

\$3,500.00 - 70 Giant Cards @ \$50.00 each  
(175.00) - 5% Discount  
**\$3,325.00** - 5000-569719-3023-273306-604051

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department's Early intervention initiative (EII) Program offers HIV prevention and treatment services to residents of Baltimore City. The EII Program will purchase incentive cards from Giant Food stores in denomination of \$50.00 to support HIV-related needs (e.g. food) of eligible EII patients.

The EII will abide by all policies associated with the use of incentive cards. The program has procedures in place to keep accurate documentation and account for the usage of incentive cards.

The Department has a consolidated policy account for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) A single means of procuring all incentive cards through the Board of Estimates; 2) The documentation of each incentive card and its recipient; 3) A monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) Periodic internal review of program's activity vis-à-vis the internal policy (which are to be shared with the Department of Audits).

**MINUTES**

Health Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the purchase of client incentives/gift cards from Giant Food stores for patients enrolled in the HIV Early Intervention Program.

**MINUTES**Baltimore Convention Center - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Kelvin Boykin.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Yvetta Littlejohn	5
Thomasina Smith	2
Joseph Alexander	1
Dakea Livingston	2
Melvin Boulware	2
Michael Newmuis	5
Ronald Mugabi	5
Christopher Scipio	5
Sidney Smith	2
Joel Boerger	<u>1</u>
	<b>30</b>

Mr. Boykin is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Mr. Boykin to remain in pay status.

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Kelvin Boykin.

**MINUTES**

Office of the Labor Commissioner - Grievance Settlement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the increase in the grievance settlement authority of the Office of Labor Commissioner from \$10,000.00 to \$25,000.00.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Office of the Labor Commissioner has the authority to settle grievances and compensate employees for back wages to a maximum of \$10,000.00. The \$10,000.00 threshold has been effective since the Board of Estimates approval in October 2012. The wages of City employees have increased since 2012 and most settlements far exceed the \$10,000.00 limit. With the increase in authorization to \$25,000.00 the Office of the Labor Commissioner can expedite the payment of back wages to employees.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved the increase in the grievance settlement authority of the Office of Labor Commissioner from \$10,000.00 to \$25,000.00.

**MINUTES**

Baltimore Development Corporation - Fifth Amendment to Land  
Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Fifth Amendment to Land Disposition Agreement (Fifth Amendment) with Topgolf USA Baltimore, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00 - 9910-994001-9600  
\$7,917,000.00 - Purchase price for 1411 Warner Street and 301  
Stockholm Street (Payable at Settlement by  
Topgolf USA Baltimore, LLC)

**BACKGROUND/EXPLANATION:**

The Fifth Amendment will formalize the purchase price for the Option Parcels as identified in the original Land Disposition Agreement (LDA) while also: 1) detailing the City's financial contribution of no more than \$2,000,000.00 to off-site mitigation efforts, 2) assigning the Option Parcels to Topgolf USA Baltimore, LLC, and 3) providing various easements for City services on the Option Parcels.

On October 31, 2012, the City entered a LDA with CBAC Gaming, LLC for the sale of eight City-owned lots to be developed into a parking garage for the Horseshoe Casino VLT facility. As part of the LDA, CBAC Gaming also received an option to purchase two other parcels, 701 W. Ostend Street and 1411 Warner Street. The LDA was subsequently amended on August 21, 2013, April 20, 2016, June 28, 2017, and April 11, 2018 and the rights of CBAC Gaming, LLC have been assigned to CBAC Borrower, LLC. These various amendments have added 301 Stockholm Street as an option parcel while allowing for the planned development of a golf-related entertainment facility on the Option Parcels and the construction of a new animal care facility.

**MINUTES**

Baltimore Development Corporation - cont'd

Per the terms of the original LDA, the Developer agreed to pay the higher of either the appraised value or \$1,250,000.00 per acre. Based on an appraisal conducted by Jones Realty Advisors prior to the Third Amendment to the LDA on June 28, 2017, it was determined that \$1,250,000.00 per acre was the higher value, leading to the final purchase price of \$7,917,000.00.

**MBE/WBE PARTICIPATION:**

The requirement of MBE/WBE does not apply as the Developer is receiving no financial assistance from the City within the meaning of Article 5, §28-4 of the Baltimore City Code.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Fifth Amendment to Land Disposition Agreement with Topgolf USA Baltimore, LLC.

**MINUTES**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 8 to Gannett Fleming, Inc. under Project 1232, On-Call Engineering Services. The period of the Task Assignment is approximately 2 years.

**AMOUNT OF MONEY AND SOURCE:**

\$529,345.16 - 9938-912095-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include engineering services for Gwynns Falls/Leakin Park Athletic Field.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 25% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 7, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

MINUTES

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$235,000.00	9938-911095-9475	
Rec & Parks 26 <sup>th</sup>	FY 18 GF	
Series	Athletic Field	
	Renovation	
	(Reserve)	
300,000.00	9938-911095-9475	
State (Program	FY 18 GF	
Open Space)	Athletic Field	
<hr/>	Renovation	
	(Reserve)	
<b>\$535,000.00</b>	-----	9938-912095-9474
		FY 18 Athletic Field
		Renovation (Active)

This transfer will fund the costs associated with Task No. 8 under Project 1232, On-Call Engineering Services.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 8 to Gannett Fleming, Inc. under Project 1232, On-Call Engineering Services. The Transfer of Funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.



**MINUTES**

Baltimore City Fire Department - Ratification of Renewals

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Renewals Nos. 1, 2, and 3 for Emergency Medical Services (EMS) with the Maryland Stadium Authority (MSA) for Orioles games at Camden Yard Stadium.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 per fiscal year - 1001-000000-3191-308700-601065

**BACKGROUND/EXPLANATION:**

On April 20, 2016, the Board approved the original one-year agreement with four renewals options of one-year under the same terms and conditions. The agreement authorized the MSA to pay the Department for actual costs of staff coverage in an amount not to exceed \$100,000.00.

Renewal No. 1 covered the period April 1, 2017 through March 31, 2018, Renewal No. 2 covered the period April 1, 2018 through March 31, 2019, and Renewal No. 3 covered the period April 1, 2019 through March 31, 2020.

The agreement stipulates that at a minimum one medic unit with two staff members will be provided for the EMS located at Camden Yards during the Oriole home games. The Department will bill the MSA for actual costs in an amount not to exceed \$100,000.

This request is late because of an administrative oversight.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Baltimore City Fire Department - cont'd

UPON MOTION duly made and seconded, the Board ratified the Renewals Nos. 1, 2, and 3 for Emergency Medical Services with the Maryland Stadium Authority for Orioles games at Camden Yard Stadium.

**MINUTES**

Fire Department - Retroactive Payment of Back Wages

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the retroactive payment of back wages for Mr. Jared M. Cosby for the payroll period of March 9, 2019 through November 15, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$29,396.51 - Amount of the agreement  
(4,397.10) - Portion of agreement paid as grievance settlement  
**\$24,999.41** - 1001-000000-2121-226400-601061

**BACKGROUND/EXPLANATION:**

Mr. Jared M. Cosby (formerly Gekonge) is due back pay in the amount of \$29,396.51 per Local 734's Memorandum of Understanding, Article 12 (G). The member was suspended on departmental charges but was later reinstated. As part of a grievance, the member was paid for 220 hours in the amount of \$4,397.10 toward the total settlement. Therefore, the balance owed to Mr. Cosby is \$24,999.41.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the retroactive payment of back wages for Mr. Jared M. Cosby for the payroll period of March 9, 2019 through November 15, 2019.

**MINUTES**

Department of Public Works - Consent to Assignment Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consent to Assignment Agreement between WSP USA Solutions, Inc. and Louis Berger Water Services, Inc.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Louis Berger Water Services, Inc. (Assignor) assigns to WSP USA Solutions, Inc. (Assignee) all of its rights, title obligations and interest in five contracts by and between the Assignor and the City for Project No. 1280 - Project and Construction Management Assistance for Montebello Water Filtration Plant 1 Improvements, Project No. 1256 - Project and Construction Management Assistance for Sanitary Contract No. 918H, Project No. 1503 - On Call Project and Construction Management Assistance Services, Project No. 1405 - On Call Project and Construction Management Assistance Services and Project No. 1112 - Wet Weather Consent Decree Compliance and Project Management Services.

**MBE/WBE PARTICIPATION:**

The assignment of goals does not apply to this request.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consent to Assignment Agreement between WSP USA Solutions, Inc. and Louis Berger Water Services, Inc.

**MINUTES**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1711 Aliceanna Street	Aliceanna Properties, LLC	One bracket sign 3.5 sq. ft.
\$429.30 - Flat charge		
2. 3238 Leverton Avenue	Convergence Properties, L.L.C.	Egress window 15 sq. ft.
\$ 63.00 - Annual charge		
3. 300 S. Exeter	300 South Exeter, Street LLC	Entry stair and ADA ramp 78.75 sq. ft.
\$235.90 - Flat charge		

UPON MOTION duly made and seconded, the Board approved the above-listed Minor Privilege Permits.

**MINUTES**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 5 to STV, Inc. under Project 1257, On-Call Conduit Infrastructure Design Services. The period of the Task Assignment is approximately 10 months.

**AMOUNT OF MONEY AND SOURCE:**

\$278,056.01 - 9962-906072-9562-900000-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for permit review and engineering/technical resources for the Conduit Division. The scope of services includes, but is not limited to right-of-way permitting review, record plans research, conduit record document cataloging, review of field inspection submittals, JOC contract document preparation, and field representation and inspection for routine and emergency projects.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 23, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**MINUTES**

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 5 to STV, Inc. under Project 1257, On-Call Conduit Infrastructure Design Services.

**MINUTES**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task. 9 to Whitman, Requardt & Associates, LLP under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the Task Assignment is approximately 18 months.

**AMOUNT OF MONEY AND SOURCE:**

\$617,165.05 - 9950-909051-9508-900010-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for preliminary engineering services for TR 19304 N. Fremont Avenue from Lafayette Avenue to Presstman Street. The scope of services includes, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades, traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscapes.

**DBE PARTICIPATION:**

The Consultant will comply with Title 49, Code of the Federal Regulations Part 26 and the DBE goal established in the original agreement.

**DBE: 25%**

The Consultant has achieved 17% DBE at this time. However, they have enough capacity to meet the remaining DBE goal.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



MINUTES

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$543,105.25 FED	9950-914051-9509 Constr. Res. - Fed. Routes Reconstr. SW	
135,776.31 Mayor and City <u>Council Rev.</u>	9950-914051-9509 Constr. Res. - Fed. Routes Reconstr. SW	
<b>\$678,881.56</b>	-----	9950-909051-9508-3 N. Fremont Ave. - Lafayette to Presstman

This transfer will fund the costs associated with Task No. 9 on Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

UPON MOTION duly made and seconded, the Board approved the assignment of Task. 9 to Whitman, Requardt & Associates, LLP under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The Transfer of Funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

**MINUTES**

Department of Transportation - Developer's Agreement No. 1667

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1667 with East Federal, LLC, Developer.

**AMOUNT OF MONEY AND SOURCE:**

\$58,518.75-Performance bond

**BACKGROUND/EXPLANATION:**

East Federal, LLC will upgrade the fire water service for a commercial building at 3520 East Federal Street. This Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$58,518.75 has been issued to East Federal, LLC, which assumes 100% of the financial liability.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Developer's Agreement No. 1667 with East Federal, LLC, Developer.

**MINUTES**

Department of Public Works/Office - Final Release of  
of Engineering and Construction Retainage Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Final Release of Retainage Agreement with American Contracting and Environmental Services, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$152,263.48 - 9960-901916-9557-000000-200001

**BACKGROUND/EXPLANATION:**

As of June 25, 2018 American Contracting and Environmental Services, Inc. has completed 100% of all work for WC 1183. The Contractor has requested a Release of Retainage for \$152,263.48. Currently, the City is holding \$152,263.48 in retainage for the referenced project. The contractor is requesting to reduce the amount of retainage to \$0.00.

**MWBOO APPROVED THE RELEASE OF RETAINAGE FEBRUARY 27, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Final Release of Retainage Agreement with American Contracting and Environmental Services, Inc.

**MINUTES**

Office of the State's Attorney - Ratification of Grant  
for Baltimore City Adjustment Notice Nos. 1 and 2

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Grant Adjustment Notices (GAN) No. 1 and 2 from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP).

**AMOUNT OF MONEY AND SOURCE:**

\$440,229.50 - 4000-406220-1156-117900-404001  
\$ 88,100.00 - 1001-000000-1156-117900-601001

**BACKGROUND/EXPLANATION:**

On November 6, 2019, the Board approved acceptance of the award from GOCCP for the grant entitled Victim/Witness Unit in the amount of \$1,748,005.00 and in-kind match of \$458,959.00 for the period of October 1, 2019 through September 30, 2020.

On November 20, 2019, GAN No. 1 changed the Project Director from Clara Huff to Tiffany Maclin.

On January 27, 2020, GAN No. 2 increased the original budget from \$1,748,005.00 to \$2,188,234.50 by adding \$23,229.50 for a disability advocate, \$417,000.00 for continuing media campaign, and renovations. The in-kind budget increased from \$458,959.00 to \$547,059.00, by adding \$88,100.00. The total combined grant and in-kind match to date is \$2,735,293.50.

The GANs are late because the approval was recently received from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Office of the State's Attorney - cont'd  
for Baltimore City

UPON MOTION duly made and seconded, the Board ratified the Grant Adjustment Notices No. 1 and 2 from the State of Maryland, Governor's Office of Crime Control and Prevention.

**MINUTES**

Department of Planning - Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Subgrant Agreement with the Maryland Philanthropy Network (MPN). The period of the agreement is November 1, 2019 through May 31, 2020, unless terminated earlier in accordance with this agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$107,000.00 - 5000-512920-1877-806000-603026

**BACKGROUND/EXPLANATION:**

On July 24, 2019, the Board approved an agreement from the Maryland Department of Planning in the amount of \$500,000.00 regarding Census 2020 outreach. As part of the approved Scope of Work with the State, a portion of the grant funds are to be used for sub-granting purposes in order to give neighborhood associations, churches, local businesses, and non-profits the power and resources to mobilize and educate traditionally under-counted populations in Baltimore. As a key member of the City's Census Complete Count Committee, MPN has agreed to distribute the community grants and act as the fiscal sponsor for non 501(c)(3) applicants.

Of the total grant amount, \$101,490.00 will be dispersed by MPN to the community grant recipients. The remaining \$5,510.00 will be used by MPN to cover the distribution fees and costs associated with the program, retaining records, and insurances required to complete the program.

The agreement is late because the grant application period closed in December 2019, and it took several weeks to review and score the grants before the final list of community grant recipients and their project scopes were determined.

**MINUTES**

Department of Planning - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Subgrant Agreement with the Maryland Philanthropy Network.

**MINUTES**

Department of General Services - Renewable Energy Credit Sales Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Renewable Energy Credit Sales Agreement among the Mayor and City Council acting by and through the Department of General Services, and the Department of Public Works (Seller) and the WGL Energy Services, Inc. (Buyer) and Northeast Maryland Waste Disposal Authority (Seller's Agent).

**AMOUNT OF MONEY AND SOURCE:**

\$24,370.80 - 2051-000000-1980-742208-400973  
(Revenue)

**BACKGROUND/EXPLANATION:**

Pursuant to the Agreement, the City is requested to sell 3,532 Maryland Tier I renewable energy credits valued at \$6.90 per credit produced by Back River Waste Water Treatment Plant to WGL Energy Services, Inc. Northeast Maryland Waste Disposal Authority is the Sellers's Agent who has a subscription with PJM Environmental Information Services, Inc.'s Generation Attribute Tracking System. The agreement requires no expenditure of City funds.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Renewable Energy Credit Sales Agreement among the Mayor and City Council acting by and through the Department of General Services, and the Department of Public Works and the WGL Energy Services, Inc. and Northeast Maryland Waste Disposal Authority.



**MINUTES**Baltimore Police Department - Consultant Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consultant Agreement with SketchCop Solutions, Inc. The period of the Consultant Agreement is October 31, 2019 through October 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

Onsite Composite Drawings Normal Business Hours (up to 5 hours)	\$ 1,625.00
Online Composite Drawings Normal Business Hours (up to 5 hours)	10,175.00
Onsite Composite Drawings Outside Business Hours (up to 5 hours)	1,275.00
Online Composite Drawings Outside Business Hours (up to 5 hours)	1,750.00
Time spent on composite drawings beyond 5 hours	850.00
Fee in which a witness fails to keep an appointment onsite	250.00
Fee in which a witness fails to keep an appointment online	500.00
2-D or 3-D facial approximations	850.00
Court Appearances	850.00
Related tasks as described in the contract	425.00
Court Travel and Expenses	5,300.00
Extraordinary Travel for Baltimore Police or City Business	900.00
<b>Grand Total</b>	<b>\$24,750.00</b>

Account: 1001-000000-2024-212600-603026

**MINUTES**

Baltimore Police Department - cont'd

**BACKGROUND/EXPLANATION:**

Michael Streed from SketchCop Solutions, Inc. is a Forensic Facial Imaging Expert whose services are essential and necessary in the production of forensic composite sketches and facial approximations related to violent crimes occurring in Baltimore City. Mr. Streed is a former employee of the Baltimore Police Department and is familiar with the community and how to relate to the community when it comes to witness interviewing which is a key component to composite sketching. He has performed this service for the Baltimore Police Department for approximately six years, and the fee schedule describes the services that he provides. This request will ensure that his services are continued.

While it is impossible to predict exactly how violent crime is going to happen within the City that would require the services of a Forensic Facial Imaging Expert the above-listed chart is the best projected budget breakdown the Baltimore Police Department Forensic Laboratory could devise.

This agreement is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with SketchCop Solutions, Inc.

**MINUTES**

Department of Law - Settlement and Utility Relocation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement and Utility Relocation Agreement with Baltimore Gas & Electric Company (BGE) arising out of modifications desired and necessary to utility infrastructure in the City.

**AMOUNT OF MONEY AND SOURCE:**

\$222,133.00 - 2044-000000-1450-163000-603070

**BACKGROUND/EXPLANATION:**

The City undertook two construction projects to rehabilitate Baltimore City infrastructure: the Sinclair Lane Bridge Project and the Washington Boulevard Project. The Sinclair Lane Project was a rehabilitation of a bridge at the intersection of Sinclair Lane and Edison Highway. The Washington Boulevard Project was an enhancement of the appearance of Washington Boulevard. Both projects required the relocation of overhead electrical lines owned by the BGE. The BGE relocated the electrical lines for both projects. In 2015, the BGE brought lawsuits seeking payment for its costs associated with the relocation work. The parties argued that the other should bear the costs of the relocations.

Specifically, the parties wish to resolve all outstanding disputes regarding relocation costs for the Sinclair Lane Bridge Project, the Washington Boulevard Project, and other projects over the next three years. Currently, relocation costs for underground wiring is shared 50%/50% under a 1903 lease between BGE and the City, as amended from time to time. Occasionally, relocations require moving above-ground wiring below ground, the cost for which is not covered by the lease.

**MINUTES**Department of Law - cont'd

Based on the risks attendant to continued litigation, the parties sought to reach an amicable solution regarding Baltimore City infrastructure projects and related relocation costs of the BGE infrastructure from above ground to below ground. The agreement negotiated by the parties resolves the issue of relocation costs for both the Sinclair Lane and Washington Boulevard projects, as well anticipated the BGE relocation costs associated with City infrastructure projects over the next three years.

Based upon review by its Settlement Committee of the legal and factual issues presented by the underlying dispute, and with the approval of the Baltimore Department of Transportation, the Law Department recommends that the Board of Estimates approve the settlement as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement and Utility Relocation Agreement with Baltimore Gas & Electric Company arising out of modifications desired and necessary to utility infrastructure in the City.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

1006 - 1026

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfer of Funds was approved SUBJECT

to receipt of a favorable report from the

Planning Commission, the Director of Finance

having reported favorably thereon, as required

by the Provisions of the City Charter

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office  
of Engineering and Construction

- |    |  |  |                |
|----|--|--|----------------|
| 1. | SDC 7794, Colgate<br>Stormwater Pumping<br>Station Upgrade | Corman Kokosing<br>Construction<br>Co. | \$1,989,385.00 |
|----|--|--|----------------|

MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends Corman Kokosing Construction Company as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of their bid, Corman Kokosing Construction Company has committed to utilizing the following:

- |             |                             |              |        |
|-------------|-----------------------------|--------------|--------|
| <b>MBE:</b> | A/C Power, Inc.             | \$208,000.00 | 10.45% |
| <b>WBE:</b> | Levaca Construction,<br>LLC | \$ 66,534.00 | 3.34%  |

**MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 1, 2019.**

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. <b>\$2,580,451.26</b>	9958-930012-9522 Colgate Creek Pumping Station	9958-918018-9520-6 Construction

The transfer will cover costs for construction of SDC 7794, Colgate Stormwater Pumping Station.

**A PROTEST WAS RECEIVED FROM MILES & STOCKBRIDGE P.C. ON MAY 20, 2019 ON BEHALF OF AMERICAN CONTRACTING & ENVIRONMENTAL SERVICES, INC.**



Jeremy S. Scholtes, Esq.  
(301) 698-2318  
[jscholtes@milesstockbridge.com](mailto:jscholtes@milesstockbridge.com)

May 17, 2019

**VIA CERTIFIED MAIL RETURN RECEIPT REQUESTED  
AND VIA EMAIL ([HARRIETTE.TAYLOR@BALTIMORECITY.GOV](mailto:HARRIETTE.TAYLOR@BALTIMORECITY.GOV))**

Honorable President and  
Members of the Board of Estimates  
ATTN: Bernice H. Taylor, Clerk, Board of Estimates  
100 N. Holliday Street  
City Hall, Rm. 204  
Baltimore, Maryland 21202

Re: MDBAL31043264 (Colgate Stormwater Pumping Station Upgrade) (Stormwater Contract No. 7794) Pre-Award Bid Protest on behalf of American Contracting & Environmental Services, Inc.

Dear Madam Clerk and Honorable Members of the Board of Estimates:

The undersigned and Miles & Stockbridge P.C. represent American Contracting & Environmental Services, Inc. ("ACES"). We write today to formally protest the anticipated award by the City of Baltimore (the "City") Board of Estimates (the "Board") of Contract MDBAL31043264 (Colgate Stormwater Pumping Station Upgrade) (the "Contract") to Corman Kokosing Construction Company ("Corman") (the "Protest").

Further, we hereby respectfully request that you enter the appearance of the following attorneys in the pre-award Protest for the Contract, and kindly request that you direct all future communications to the following:

Jeremy S. Scholtes, Esq.  
Miles & Stockbridge, PC  
30 W. Patrick Street  
Suite 600  
Frederick, Maryland 21701  
Phone: (301) 698-2318  
Fax: (301) 696-5792  
Email: [jscholtes@milesstockbridge.com](mailto:jscholtes@milesstockbridge.com)

Additionally, pursuant to Resolution of The Board of Estimates of Baltimore City, The Regulation of Board of Estimates Meetings and Protests (effective Feb. 5, 2014) (the "Meetings

Resolution”), ACES plans to have a representative present at any scheduled Board meeting at which the Board considers any recommendation of award for the Contract. Accordingly, in accordance with Paragraph 1 of the Meetings Resolution, the undersigned requests to speak on behalf of ACES should the Board address matters related to the Contract. Further, in support of this request we state:

- (1) Miles & Stockbridge represents ACES and is authorized by Joseph P. Godin, Executive Vice President of ACES, to represent ACES in this Protest;
- (2) The issues and facts supporting ACES’s position are as stated herein below, and as may be further supplemented from time to time hereafter; and
- (3) ACES will be directly and specifically affected and harmed by any proposed Board action to recommend award of the Contract to Corman or any bidder other than ACES. In that regard, ACES is the lowest price, responsive and responsible bidder, and should be awarded the Contract.

**Corman does not have the Work Capacity to perform the Contract.**

Without waiving any other protest ground that may come to ACES’ attention at some point hereafter, this Protest focuses on Corman’s lack of Work Capacity. Notwithstanding Corman’s affirmation in its bid package (“Corman’s Bid”), our research shows that Corman simply does not have the Work Capacity to perform the Contract.

**1. Qualification Rules.**

In accordance with Rule 3.1 of City of Baltimore Rules for Qualification of Contractors, Performance Evaluations of Construction Contractors and Consultants and Procedures and Guidelines for Hearings Before the Office of Boards and Commissions Review Committee (the “Qualification Rules”):

All prime contractors intending to bid on any City work in excess of Fifty Thousand Dollars (\$50,000.00) shall annually establish proof of their qualification for the work they propose to perform **before being permitted to submit a bid. Prime contractors also must be prequalified at the time of bid opening, bid award, and when work commences and remain prequalified for the duration of the project.** Possession of a valid Certificate of Prequalification is deemed proof of qualification.

(Emphasis added.)

Further, Rule 3.3.1 of the Qualification Rules requires that “[g]enerally, a contractor requesting prequalification to perform City work must...[p]ossess net working capital sufficient to undertake and conduct the dollar capacity of work.”

Additionally, Rule 3.6 provides that:



Unless prequalification is suspended or revoked by OBC [Office of Boards and Commissions] for cause, in accordance with Rule 12.2 of these Rules, prequalification is valid for two (2) years after Board approval. **No later than the one year anniversary date of Board approval of prequalification, the contractor must submit a new financial statement** that complies with Rule 5.0 *et seq.* of these Rules. Failure to file the financial statement may be used by OBC to disqualify the contractor in accordance with Rule 12.0 *et seq.* of these Rules.

(Emphasis added).

Finally, Rule 6 of the Qualification Rules outlines the requirements for what contractors must provide to OBC and the processes for how OBC determines the contractor's Work Capacity Rating ("Work Capacity" or "capacity rating"), which in part provides at Rule 6.7 that a "capacity rating higher than that established by Rule 6.1 may be assigned a contractor based on a blanket guarantee by a Guarantor which covers the period of the contractor's certification." (Emphasis added.)

## **2. Corman's Bid and Work Capacity.**

At bid opening, Corman was the apparent low bidder and ACES was the next lowest bidder. (Bid Results, **Exhibit 1.**)

However, as further discussed below, Corman's bid should be deemed non-responsive and Corman should be assessed as not responsible, because Corman was not prequalified with sufficient Work Capacity for the Contract at the bid opening. Thus, Corman did not comply with Qualification Rule 3.1. Additionally, upon further investigation, Corman's work backlog far exceeds Corman's \$50,000,000.00 Work Capacity pre-qualification. By contrast, ACES bid was fully compliant in every respect, was responsive and responsible, and thus the Contract should be awarded to ACES.

First, according to the Baltimore City Department of Public Works ("DPW") Contractor Directory website (<https://publicworks.baltimorecity.gov/contractor-directory>), the Board approved Corman on or about March 14, 2018, for a \$50,000,000.00 Work Capacity. See below, the information listed for Corman:

### **Information listed for Corman Kokosing:**

**Contractor Number:** 11241

**Company Name:** Corman Kokosing Construction Company

**First Name:** Chase

**Last Name:** Cox

**Address:** 12001 Guilford Road

**City, State, Zipcode:** Annapolis Junction, MD 20701

**Money Limit:** \$50,000,000.00

**Expiration Date:** 3/14/20

**Phone:** 301-953-0900 ext. 266  
**Email:** [abrinkley@cormanconstruction.com](mailto:abrinkley@cormanconstruction.com)

Second, the Board Minutes from March 14, 2018, at which BOE meeting Corman was recommended and approved for prequalification, state the following: “Corman Kokosing Construction Company \$50,000,000.00 (Work Capacity Rating Underwritten by Blanket Guarantee of \$50,000,000.00 from the Parent Company Kokosing, Inc.)” *Board of Estimate Minutes (03/14/2018)*, 925, at 927. (Minutes, pp. 925-927, **Exhibit 2.**)

Third, as of April 2019, when Corman submitted its Bid, an authorized representative of Corman would have had to affirm in writing in the “Bid/Proposal Affidavit” that Corman had the Work Capacity to perform the Contract. At such time, if Corman did not have the prequalified capacity, it should have sought an increase or not made such an erroneous affirmation.

Accordingly, it appears from the publicly accessible documents – namely DPW Contractor Directory information, Corman’s Bid, and **Exhibit 2** – that Corman purports to have the Work Capacity Prequalification to perform the Contract. Notably, it is also clear that Corman’s parent company, Kokosing, Inc. (“Kokosing”), had to furnish a guarantee for Corman to even reach the \$50,000,000.00 level.

However, further diligence demonstrates that Corman is operating far beyond its prequalified Work Capacity. As a competitor in the same industry space as Corman, ACES is familiar with many of the other contracts and projects across Maryland, Virginia, Delaware, North Carolina, and the District of Columbia, on which Corman performs in its own name and as a co-venturer. Just a sampling of these contracts, which contracts alone far exceed Corman’s Work Capacity, will be discussed in Section 3, below.

### **3. Corman’s estimated partial backlog far exceeds its Work Capacity Prequalification.**

In and around early May 2019, ACES conducted mere preliminary research into the number of contracts awarded to Corman (directly or as a co-venturer), the estimated completion dates, value of the contracts, and the estimated value of the backlog for the various contracts. ACES initial research shows that the backlog value for the fifteen (15) ongoing contracts plus this Contract is approximately \$166,729,862.00. (Corman Backlog, **Exhibit 3.**) After subtracting out the \$50,000,000.00 Work Capacity Prequalification, the excess work is approximately \$116,729,862.00.

While the backlog value doesn’t necessarily directly correlate to Corman’s assignable net working capital disclosed in its audited financial statement that would have been submitted with Corman’s Contractor Prequalification Application (“Corman’s Application”), clearly \$116,729,862.00 is far in excess of the maximum prequalified Work Capacity that the Board approved. Further, Corman’s approved \$50,000,000.00 Work Capacity Rating was only achieved by Corman getting a Blanket Guarantee from its parent company, Kokosing, which

Board of Estimates  
c/o Clerk to the Board of Estimates  
May 17, 2019  
Page 5



would indicate that Corman's independent work capacity is probably only a fraction of its approved Prequalification Work Capacity.

Clearly, in order for the Board to award the bid to Corman and for Corman to commence work on the Contract, Kokosing would have to increase its Blanket Guarantee to at least \$167,000,000.00. Even assuming that Kokosing could provide documentation to support its financial wherewithal to back such a massive shortcoming in Corman's true and independent work capacity, it would be an extraordinary departure from the spirit and intent of the Qualification Rules for the OBC to recommend prequalification and for the Board to approve the increased work capacity.

The very nature of the Qualification Rules and many of the other applicable rules, regulations, and standards, is to ensure contractors can fully and timely perform their contracts and to mitigate against the potential of default. In this case, Corman was not in compliance at the time that it submitted its Bid, and the Board cannot award the bid based on Corman's Work Capacity Prequalification.

#### 4. Conclusion.

In conclusion, the City requires, and Corman must affirm, that Corman has the Work Capacity to perform the Contract as provided in the Standard Specifications and in accordance with the rules, regulations, and requirements of the Baltimore City Contractors' Qualification Committee. As has been shown, above, Corman does not have sufficient Work Capacity. Accordingly, Corman's Bid is non-responsive because the affirmation is false and/or in error. Further, without sufficient Work Capacity, Corman is not a responsible bidder. For both reasons, the Board should award the Contract to the next lowest, responsive and responsible bidder, which is ACES.

Thank you for your anticipated attention to this matter. If you have any questions regarding this Protest, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink that reads 'Jeremy S. Scholtes' with a small 'ms' monogram below the name.

Jeremy S. Scholtes

cc: Joseph P. Godin ([joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com))  
Kelly E. Lynch, Esq. ([klynch@milesstockbridge.com](mailto:klynch@milesstockbridge.com))  
W. Michael Mullen, Esq. ([Michael.mullen@baltimorecity.gov](mailto:Michael.mullen@baltimorecity.gov))

Attachments – Exhibits as stated

**DEPARTMENT:** Department of Public Works  
**PROPOSAL FOR:** SWC 7794, Colgate Stormwater Pumping Station Upgrade

**OPENING DATE:** RECVD: 04/24/19  
 OPENED: 04/24/19

Bidder	Address	Bid Amount		Bid Bond	C h k	Check Amount	Date Check Returned
		<input checked="" type="checkbox"/> Lump	<input type="checkbox"/> Item				
Metra Industries	50 Mueller Place Little Falls, NJ 07424	\$	3,297,000.00				
American Contracting & Environmental Services, Inc	10330 Old Columbia Road, Suite 102 Columbia, Md 21046	\$	2,273,000.00				
W.M. Schlosser Co. Inc.	2400 51st Pl, Tuxedo Rd, Hyattsville, MD 20781	\$	2,844,000.00				
Kiewit Infrastructure South Co.	7250 Parkway Dr. Suite 310 Hanover, MD 30705	\$	2,917,457.50				
Corman Kokosing Construction Co.	12001 Guilford Rd. Annapolis Junction, MD 20701	\$	1,989,385.00				

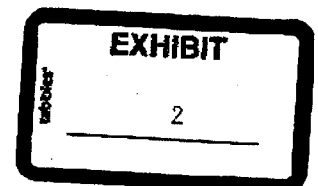
**EXHIBIT**  
 1

## MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President  
Honorable Catherine E. Pugh, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
Rudolph S. Chow, Director of Public Works  
Andre M. Davis, City Solicitor  
S. Dale Thompson, Deputy Director of Public Works  
Dana P. Moore, Deputy City Solicitor  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The March 14, 2018 n, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I would to direct the Board members attention to the memorandum from my office dated March 5, 2018, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."



## MINUTES

City Solicitor: "Mr. President, I move uh -- approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The Motion carries. The routine agenda has been adopted. Before we um -- start, I want to recognize Councilwoman Shannon Sneed who has joined us."

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A/C Power, Inc.	\$ 3,000,000.00
Absolute Underground, Inc.	\$ 1,500,000.00
Bay Town Painting, Inc.	\$ 1,500,000.00
CC'S Industries, LLC	\$ 1,500,000.00
Corman Kokosing Construction Company (Work Capacity Rating Underwritten by Blanket Guarantee of \$50,000,000.00 from the Parent Company Kokosing, Inc.)	\$ 50,000,000.00
Savin Engineers, P.C.	\$100,570,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CWD Consulting, LLC	Engineer
Hatch Associates Consultants, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the above-listed firms.

Ferman Knosging Work Capacity  
5/14/2019

JV (work order)  
JV (14%)

Req. Date	Contract No.	Project Description	Owner	Value	Paid To Date	Remaining Backlog	Estimated Completion Date	Contact	Phone	Email
7/20/2017	CC01074580685	I-64 Widening, Exit 200-205	VDOT	\$ 43,385,000	\$ 34,011,526	\$ 9,685,746.87	August 2019	Reynolds Elmore	504-524-6032	reynolds@vdot.virginia.gov
11/1/2017	CC010664500993	I-64 Improvements 1 1/2 mi. S of Exit 200	VDOT	\$ 61,440,000	\$ 26,562,251	\$ 34,877,749	March 2021	Shelby Frank	757-744-8636	shelbyfrank@vdot.virginia.gov
5/24/2018	FR13355-80	Deck Replacement of Bridge No. 1002900 on M15B Rd.	Howard SHA	\$ 6,538,676	\$ 3,386,224	\$ 3,152,452	March 2020	Neil Haines	501-624-8220	nhaines@sha.state.me.us
6/18/2018	DCKA 2017 C 0068	Rehabilitation of Anacostia Freeway (I-295) Northbound and Southbound over South Capitol Street SE & SW	DDOT	\$ 8,164,951	\$ 4,000,300	\$ 4,164,951	October 2019			
6/2/2018	P16FS00137	Rehabilitation Corrococheague Aqueduct	Dept of Interior	\$ 8,997,112	\$ 8,500,000	\$ 497,112	May 2019			
6/2/2018	P17FS00752	CHOH 150819 Locks 5 to 15	Dept of Interior	\$ 2,117,890	\$ 8,800,000	\$ 317,890	May 2019			
7/24/2018	QA4455125	Cross County Connector Trail - Grassville	Queer Assn's County	\$ 3,431,084	\$ 696,217	\$ 2,734,867	November 2019			
9/29/2018	H409831884404	Dredging Maintenance Project at Chestarm Annex, Williamsburg and VWS Yorktown	Dept of the Navy	\$ 3,440,811	\$ 2,979,274	\$ 461,537	January 2020	Lucyleria Dalby	757-887-4195	lucyleria.dalby@navy.mil
10/8/2018	18-78378	Elizabeth River Ferry Dock Reconstruction	Hampton Roads Transit	\$ 2,637,200	\$ 800,000	\$ 1,837,200	May 2020			
11/14/2018	EJ000975658038	Replace bridges EB1 and WB1 I-64 over Rte 156	VDOT	\$ 24,897,688	\$ 2,000,000	\$ 22,897,688	December 2022			
1/6/2019	1088210	White Flint West Transportation	Montgomery County, MD	\$ 30,000,000	\$ -	\$ 30,000,000	July 2020	Manuela Cortez	240-777-2099	Manuela.Cortez@montgomerycountymd.gov
1/16/2019	VDOT-UPC: 043077	Seabign Boulevard Bridge Replacement	VDOT	\$ 22,963,392	\$ 617,892	\$ 22,345,500	July 2021	C. David Black	757-253-6188	David.Black@VDOT.Virginia.gov
2/27/2019	DCKA-2017-C-0075	Rehabilitation of East Capitol Street Bridge over the Anacostia River	DDOT	\$ 13,896,086	\$ 1,000,000	\$ 12,896,086	April 2020			
3/6/2019	ITM G390014614	Sewer and Stormwater Repair, Replacement and New Installations for Capital Improvement Projects	City of Richmond	\$ 8,379,088	\$ -	\$ 8,379,088	New Project			
3/28/2019	MULU151043240	Fair Hill Water System Upgrade	Maryland Environmental Service	\$ 4,531,820	\$ -	\$ 4,531,820	New Project			
4/24/2019	NCBA11043264	Colgate Stormwater Pumping Station Upgrade	Baltimore City	\$ 1,989,365	\$ -	\$ 1,989,365	New Project			
		Total				\$ 265,499,552				
		Baltimore City Work Capacity for Ferman Knosging				\$ 70,000,000				
		Delta				\$ (135,729,862)				





## COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.  
Commissioner

July 20, 2017

### CONTRACT AWARD

UPC: 107458  
Project No. 0064-043-602  
I-64 Widening, Exit 200-205  
Richmond District  
Contract No.: C00107458DB95

Ms. Jo Ellen Sines, DBIA  
Vice President, Project Development  
Corman Construction, Inc.  
12001 Guilford Road  
Annapolis Junction, Maryland 20701

Dear Ms. Sines:

The Virginia Department of Transportation on July 19, 2017 approved the award of a contract for the design and construction on the above project to Corman-Branch, a Joint Venture based on your bid of \$43,385,000.00. The execution of this contract is subject to any necessary concurrence of the Federal Highway Administration and that of other pertinent authorized agencies, if applicable.

You will be advised of final execution of the contract by the Department.

Sincerely,

*Signature is on file with the Alternative Project Delivery Division.*

Don E. Silies  
Director of Contracts

**Corman-Branch, a Joint Venture**  
**July 20, 2017**  
**Page Two**

**CC: Bart A. Thrasher, P.E., Richmond District Engineer**  
**Shane Mann, P.E., Richmond District Construction Engineer**  
**Jason Williams, P.E., Richmond District Project Manager**  
**Shailendra G. Patel, P.E., DBIA, Division Administrator, Alternative Project Delivery**  
**Jeffrey A. Roby, P.E., DBIA, Design-Build Program Manager, Alternative Project Delivery**  
**Division**  
**Joseph A. Clarke, P.E., DBIA, Senior Project Delivery Engineer, Alternative Project Delivery**  
**Division**

June 20, 2017

Mr. Joseph A. Clarke, PE  
Virginia Department of Transportation  
1401 East Broad Street  
Annex Building, 8<sup>th</sup> Floor  
Richmond, VA 23219

Estimated Completion Date


**RE: Letter of Submittal | Design-Build | I-64 Widening Exit 200 to 205 | Henrico and New Kent Counties, Virginia | State Project No.: 0064-043-602 | Federal Project No.: NHPP-064-3 (499) Contract ID Number: C00107458DB95**

Dear Mr. Clarke:

- 4.1.1 **Full legal name and address of the Offeror** | Corman-Branch, a Joint Venture (Corman-Branch JV) JV084, 442 Rutherford Avenue, NE, Roanoke, VA 24016, a joint venture between Corman Construction, Inc. and Branch Civil, Inc., is the legal entity who will execute the contract with VDOT.
- 4.1.2 **Offeror's intent to enter into a contract with VDOT** | Corman-Branch, a Joint Venture (Corman-Branch JV), if selected, will enter into a contract with VDOT for the Project in accordance with the terms of this RFP.
- 4.1.3 **Offer will remain in full force and effect for one hundred twenty (120) days** | Pursuant to Part 1, Section 8.2, Corman-Branch, a Joint Venture (Corman-Branch JV), declares that the offer represented by the Proposal will remain in full force and effect for one hundred twenty (120) days after the date the Letter of Submittal and Attachments are actually submitted to VDOT ("Letter of Submittal and Attachments Due Date").
- 4.1.4 **Point of Contact for the Offeror** | Jo Ellen Sines, DEIA, Vice President, Project Development  
Corman | 12001 Guilford Road Annapolis Junction, MD 20701  
Tel | 301.343.5484 Fax | 301.953.0384  
Email: jsines@cormanconstruction.com
- 4.1.5 **Principal Officer for the Offeror** | Arthur C. Cox, III, Vice President  
Corman | 12001 Guilford Road Annapolis Junction, MD 20701  
Tel | 410.792.9400 Email | ccox@cormanconstruction.com
- 4.1.6 **Final Completion Date** | Final Completion | August 22, 2019
- 4.1.7 **Executed Proposal Payment Agreement** | An executed copy of Attachment 9.3.1 Proposal Payment Agreement form is included in Appendix, Attachment 9.3.1 Proposal Payment Agreement.
- 4.1.8 **Certification Regarding Debarment Forms** | Executed copies of the Certification Regarding Debarment Forms as set forth in Part 1, Section 11.8.6 are provided in Appendix, Attachment 11.8.6 (a) and (b) Certification Regarding Debarment Forms.
- 4.1.9 **DBE Participation Goal** | Corman-Branch, a Joint Venture (Corman-Branch JV), is committed to achieving a ten percent (10%) DBE participation goal for the entire value of the contract.

Sincerely,

**CORMAN CONSTRUCTION, INC.**



Arthur C. Cox, III, Vice President

**BRANCH CIVIL, INC.**



Patrick K. Bartorillo, President



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.  
Commissioner

October 25, 2017

## CONTRACT AWARD

UPC: 106695 & 108990

Project No. 0064-131-811, P101, R201, C501, B662-B670, D637, D638  
I-64 Southside Widening and High Rise Bridge, Phase 1 Design-Build Project  
Hampton Roads District  
Contract No.: C00106695DB93

Mr. Peter Temple  
Project Executive  
Granite Construction Company  
Suite 310  
120 White Plains Road  
Tarrytown, New York 10591

Dear Mr. Temple:

The Virginia Department of Transportation on October 24, 2017 approved the award of a contract for the design and construction on the above project to Granite/Parsons/Corman, a Joint Venture based on your bid of \$409,595,765.00. The execution of this contract is subject to any necessary concurrence of the Federal Highway Administration and other pertinent authorized agencies, if applicable.

You will be advised of final execution of the contract by the Department.

Sincerely,

*Signature on file with the Alternative Project Delivery Division*

Don E. Silies  
Director of Contracts

UPC 106695 & 108990  
October 25, 2017

Copies to File:

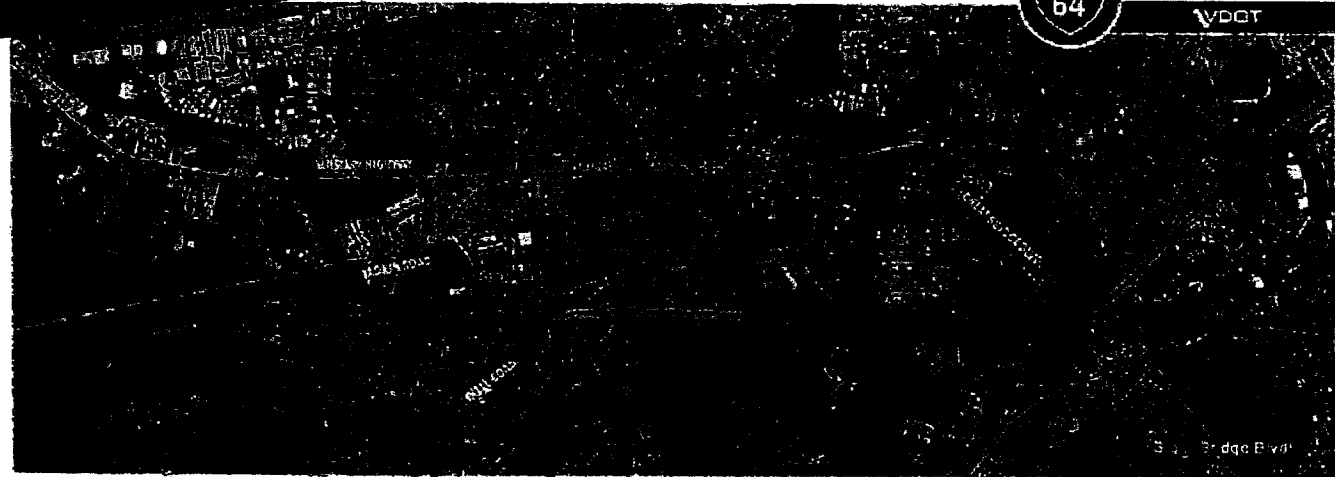
Jim Utterback, PMP, Hampton Roads District Administrator  
John Jacobs, P. E., Hampton Roads District Construction Engineer  
Michael R. Davis, P.E., CCM, Hampton Roads District major Projects DCE  
Rick Correa, P.E., Hampton Roads District Project Management Engineer  
Shailendra Patel, P.E., DBIA, State Engineer, APD  
Jeff Roby, P.E., DBIA, Assistant State Engineer APD

# ESTIMATED CONSTRUCTION SCHEDULING



64 Southside / High Rise Bridge

VDOT



- WEST 1
- WEST 2
- WEST 3
- EAST 1
- EAST 2
- EXISTING BRIDGE
- NEW HIGH BRIDGE

PHASE	LOCATION	2018		2019				2020				2021		
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
WEST 1	Roadway I-64 Widening over Military Highway	[Gantt bar spanning Q1 2018 to Q4 2019]												
WEST 2	Roadway I-64 Widening over Yaden Road	[Gantt bar spanning Q1 2018 to Q4 2019]												
WEST 3	Roadway I-64 Widening over Shell Road	[Gantt bar spanning Q1 2018 to Q4 2019]												
NEW HRR	New Bridge	[Gantt bar spanning Q1 2018 to Q4 2019]												
EXISTING HRR	Roadway Bridge Modification	[Gantt bar spanning Q1 2020 to Q4 2020]												
EAST 1	Roadway	[Gantt bar spanning Q1 2018 to Q4 2019]												
EAST 2	Roadway GRR Bridge Replacement	[Gantt bar spanning Q1 2018 to Q4 2019]												

\*Actual start and end dates will fall within the above timelines



**Seth Hendershot**

---

**From:** Joe Godin  
**Sent:** Wednesday, May 8, 2019 8:13 AM  
**To:** Seth Hendershot  
**Subject:** FW: I-64 Southside - High Rise Bridge

**From:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Sent:** Thursday, May 2, 2019 1:46 PM  
**To:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Cc:** Mike Carosi <[mcarosi@seventhpoint.com](mailto:mcarosi@seventhpoint.com)>  
**Subject:** RE: I-64 Southside - High Rise Bridge

Joe -

I am still waiting for the payment to date; however the JV is broken down the following way:

The JV is 50% Granite; 35% Parsons; and 15% Corman

Thank you,  
Shelby

Shelby Frank

**I-64 Southside Widening and High Rise Bridge Project**  
Public Information Officer  
[64highrise.org](http://64highrise.org)  
757.744.9636

**From:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Sent:** Thursday, May 2, 2019 1:23 PM  
**To:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Cc:** Mike Carosi <[mcarosi@seventhpoint.com](mailto:mcarosi@seventhpoint.com)>  
**Subject:** RE: I-64 Southside - High Rise Bridge

Hi Shelby,

Please advise on the status of this request.

Thanks,

**Joe Godin**  
*Executive Vice President*



T 301-490-9100  
C 202 270 9653  
E [joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)  
www.aceservinc.com



**From:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Sent:** Tuesday, April 30, 2019 10:39 AM  
**To:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Cc:** Mike Carosi <[mcarosi@seventhpoint.com](mailto:mcarosi@seventhpoint.com)>  
**Subject:** RE: I-64 Southside - High Rise Bridge

Good Morning Joe,

I've reached out to our team to confirm answers for your questions and will be back in touch shortly.

Thank you!

Thanks,  
Shelby

Shelby Frank

**I-64 Southside Widening and High Rise Bridge Project**  
Public Information Officer  
[64highrise.org](http://64highrise.org)  
757.744.9636

**Seventh Point Transportation PR**  
Public Relations Specialist  
757.646.2339

**From:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Sent:** Tuesday, April 30, 2019 9:53 AM  
**To:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Subject:** I-64 Southside - High Rise Bridge

Hi Shelby,

I am doing some market research and have a few questions on this project:



- 1) What is the % breakdown of the contract for the Joint Venture group (Granite, Corman & Parsons)? How much % of the project does each contractor own?
- 2) How much has the Joint Venture group been paid to date?

Your help would be appreciated.

Thanks,

**Joe Godin**

*Executive Vice President*



T 301-490-9100

C 202-270-9653

E [joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)

[www.aceservinc.com](http://www.aceservinc.com)



**Seth Hendershot**

---

**From:** Joe Godin  
**Sent:** Wednesday, May 8, 2019 8:11 AM  
**To:** Seth Hendershot  
**Subject:** FW: Total paid to-date on 64/High rise

---

**From:** Shelby Frank <shelby@communicateonpoint.com>  
**Sent:** Tuesday, May 7, 2019 2:25 PM  
**To:** Joe Godin <joe.godin@aceservinc.com>  
**Cc:** Mike Carosi <mike@communicateonpoint.com>  
**Subject:** FW: Total paid to-date on 64/High rise

Hi Joe,

Please see below for amount paid to date for the I-64 Southside Widening and High Rise Bridge Project.

If you have any other questions, please let me know. Thank you!

Thanks,  
Shelby

Shelby Frank

**I-64 Southside Widening and High Rise Bridge Project**  
Public Information Officer  
64highrise.org  
757.744.9636

**Seventh Point Transportation PR**  
Public Relations Specialist

**From:** Forster, David <dave.forster@vdot.virginia.gov>  
**Sent:** Tuesday, May 7, 2019 2:14 PM  
**To:** Shelby Frank <sfrank@seventhpoint.com>  
**Subject:** Total paid to-date on 64/High rise

Shelby,

We are showing that \$110,413,677.89 has been paid to date to GPC, for vouchers through April 10, 2019.

This is for release in response to the inquiry that requested this information from GPC.

Thank you,

Dave

**Dave Forster**

Senior Communications Specialist

Office of Communications

Virginia Department of Transportation

7511 Burbage Dr.

Suffolk, VA 23435

Office: 757.956.3030 **\*\*New Number\*\***

Cell: 757.477.6569

[dave.forster@vdot.virginia.gov](mailto:dave.forster@vdot.virginia.gov)

Follow us on Twitter: [@VaDOTHR](https://twitter.com/VaDOTHR)



# Office of Contracting and Procurement

[Website](#)

## Contract Award Details

<b>Agency:</b>	Department of Transportation	<b>Post Date:</b>	
<b>Agency Director/Contact Name:</b>	Jeff Marootian	<b>Telephone No:</b>	202-671-3238
		<b>Email:</b>	jeff.marootian@dc.gov
<b>Contracting Officer Name:</b>	Margaret Platek	<b>Telephone No:</b>	202-671-1595
		<b>Email:</b>	margaret.platek@dc.gov
<b>Contract Administrator Name:</b>	Phillips Folayan	<b>Telephone No:</b>	202-497-7804
		<b>Email:</b>	phillips.folayan@dc.gov
<b>Contract Specialist Name:</b>	Donnetta Butler	<b>Telephone No:</b>	202-524-8139
		<b>Email:</b>	donnetta.butler@dc.gov
<b>Commodity/Group Number:</b>		<b>NIGP Code:</b>	913-13-00
<b>Caption/Description:</b>	Rehabilitation of Anacostia Freeway (I-295) Northbound and Southbound over South Capitol Street SE & SW	<b>Contract Type:</b>	
<b>Solicitation Number:</b>	DCKA-2017-B-0068	<b>Contract Number:</b>	DCKA-2017-C-0068
<b>Contract Amount:</b>	\$8,164,950.50	<b>Recurring Contract:</b>	No
		<b>Contract Period:</b>	6/19/18 - 10/29/19
<b>Multi-Year:</b>	No	<b>Contract Year:</b>	Base Year
<b>Market Type:</b>	Open	<b>Not for Profit:</b>	No
<b>CBE:</b>			
<b>Business Name:</b>	Corman Kokosing Construction Company	<b>Contractor Name:</b>	Arthur Cox
		<b>Email:</b>	ccox@cormanconstruction.com
<b>Address:</b>	12001 Guilford Road	<b>City:</b>	Annapolis Junction
<b>State, Zip:</b>	MD, 20701	<b>Phone:</b>	(301) 575-9800
		<b>Fax:</b>	
<b>Comments:</b>			
<b>Back</b>			



### Rehabilitation Conococheague Aqueduct P17PS00638

Solicitation Number: P16PS00117  
 Agency: Department of the Interior  
 Office: National Park Service  
 Location: OSC-CS-Contracting Services Group

[Notice Details](#) [Packages](#) [Interested Vendors List](#) [Print](#) [Link](#)

[Complete View](#)

[Return To Opportunities List](#)

**Original Synopsis**  
 Pre-solicitation  
 Sep 08, 2016  
 2:54 pm

**Changed**  
 Mar 02, 2017  
 2:32 pm

**Changed**  
 Mar 28, 2017  
 3:21 pm  
 Solicitation

**Changed**  
 Apr 07, 2017  
 2:49 pm

**Changed**  
 Apr 21, 2017  
 3:48 pm

**Changed**  
 Apr 25, 2017  
 2:59 pm

**Award**  
 Jun 05, 2017  
 10:46 am

**Solicitation Number:** P16PS00117  
**Notice type:** Award

**Contract Award Date:** June 5, 2017

**Contract Award Number:** P17PC00201

**Contract Award Dollar Amount:** \$997,112.00

**Contract Line Item Number:** Base\_1\_0110n

**Contractor Awarded New #:** CORMAN CONSTRUCTION, INC.

**Contractor Awarded DUNS:** 070915582

**Contractor Awarded Address:** 12001 GUILFORD RD  
 ANNAPOLIS JUNCTION, Maryland 20701  
 United States

**Synopsis:**  
 Added: Sep 08, 2016 2:54 pm  
 The National Park Service Denver Service Center intends to issue a Request for Proposal (RFP) P16PS00117 for a firm fixed price construction contract to rehabilitate the existing Conococheague Aqueduct.

The Conococheague Aqueduct is located on the C&O Canal in the canal town Williamsport, Maryland at Mile 99. The Aqueduct is near the midpoint of the 184.5 mile long canal. The Conococheague Aqueduct is a three span stone masonry arch aqueduct built to bring the C&O Canal across the Conococheague Creek in 1895. The masonry arches are 60 feet clear between 6'-4" wide piers and have a rise of 19'-0". In 1920 the berm parapet and berm spandrel wall collapsed. The berm parapet was rebuilt using a wood wall on the remaining arch barrels which remained in place until 1924 when the canal ceased operations. Since that time, efforts have been made to stabilize the exposed stone masonry rubble fill by pointing, grouting, and pinning. For this project the construction contractor will be required to strengthen the piers and parapet walls, repair the deterioration of the structure to withstand climate change and rehabilitate it to the 1920's era appearance. The project will require construction efforts in the Conococheague Creek.

Estimated Construction Magnitude: \$5 Million to \$10 Million

Period of Performance: 640 calendar days after Notice to Proceed, Estimated Notice to Proceed is December 2016.

NAICS: 2016 North American Industry Classification System (NAICS); 237310 for Highway, Street, and Bridge Construction (Size Standard - \$36.5 Million).

This acquisition will be an unrestricted competitive procurement with Hubzone price preference. Size limitation \$36.5M.

Selection Process: The proposals will be evaluated using a Best Value

ALL FILES

[Solicitation 1](#)

Mar 28, 2017

- [B08 Solicitor CHO...](#)
- [ADD SPECS CHO1 1608...](#)
- [ADD DWGS CHO1 1608...](#)
- [BLB DOWNLOD CHO1 160...](#)
- [B08 Solicitation ATT...](#)

[Amendment 1](#)

Apr 07, 2017

[P17PS00117 Amendment...](#)

[Amendment 2](#)

Apr 21, 2017

[P17PS00117 Amendment...](#)

[Att 1 Aqueduct Wood...](#)

[Att 2 MASONRY...](#)

[Att 3 ODBA of 57 C...](#)

[Att 4 ODBA of 57 C...](#)

[Att 5 ODBA of 57 C...](#)

[Att 6 ODBA of 57 C...](#)

[Att 7 Spec Cover-TOC...](#)

[Att 8 Historic Struc...](#)

[Att 9 Site-Visit Comm...](#)

[Att 10 Attendee Lis...](#)

[Att 11 U.S. Diagram...](#)

[Amendment 3](#)

Apr 26, 2017

[P17PS00117 Amendment...](#)

GENERAL INFORMATION

**Notice Type:** Award

**Original Posted Date:** September 8, 2016

**Posted Date:** June 6, 2017

**Response Date:** - Monitor

**Original Response Date:** Apr 27, 2017 4:00 pm

**Archiving Policy:** Automatic, 15 days after award date

**Original Archive Date:** -

**Archive Date:** -

**Original Set Aside:** N/A

**Set Aside:** N/A

**Classification Code:** Z-- Maintenance, repair, and alteration of real property

**NAICS Code:** 237 -- Heavy and Civil Engineering Construction 237310 -- Highway

5/9/2019

Rehabilitation Conococheague Aqueduct P17PS00638 - P18FS0C117 - Federal Business Opportunities: Opportunities

Trade-Off source selection process. The award will be based on the offeror that provides the best value to the Government. The Government will evaluate past performance, technical approach, management approach and price. The Government intends to award without discussions, but reserves the right to conduct discussions should it be deemed in the best interest of the Government.

Street, and Bridge Construction

Anticipated solicitation issue date is on or about September 23, 2016.

Added: Mar 08, 2017 2:32 pm

ALL MATTERS WILL BE REISSUED UNDER P17PS00638.

SOLICITATION TO ISSUE AS SOON AS POSSIBLE.

Added: Apr 07, 2017 2:46 pm

The Subject Solicitation P17PS00638 is AMENDED as follows:

The Solicitation at 52.236-27 ALT 1 lists the address for the pre-bid meeting as Milepost 99.90 near Williamsport.

The address of the adjacent visitor center where Offerors will meet is: 205 West Potomac Street, Williamsport, Maryland

Questions and Answers are provided with this Amendment.

Added: Apr 21, 2017 3:48 pm

Amendment 000002 is issued.

Added: Apr 25, 2017 2:59 pm

CHOH 150685

Rehabilitation Conococheague Aqueduct P17PS00638

The Subject Solicitation P17PS00638 is AMENDED as follows:

1. Additional Pre-Bid Questions and Answers (1 of 0) are provided as attached.

Added: Jun 06, 2017 10:49 am

The posting at [www.fbo.gov](http://www.fbo.gov) for this requirement was solicited to all interested parties.

The NPS received three proposals. The selection process was completed and an award was made June, 5, 2017.

The award was made to Corman Construction, 12001 Guilford Rd., Annapolis Junction, MD 20701.

The award was made for the base and the option in the amount of \$8,987,112.00.

Please consult the list of [document viewers](#) if you cannot open a file.

Solicitation 1

Type: Solicitation

Posted Date: March 23, 2017

[B08 Solicitation CHOH\\_150685\\_P17PS00638.pdf](#) (2,066.23 Kb)

Description: B08\_Solicitation\_CHOH\_150685\_P17PS00638.pdf

[A06 SPECS CHOH\\_150685\\_P17PS00638.pdf](#) (14,003.18 Kb)

Description: Attachment 1 SPECS\_CHOH\_150685\_P17PS00638.pdf

[A06 DWGS CHOH\\_150685\\_P17PS00638.pdf](#) (51,803.75 Kb)

Description: Attachment 2 DWGS\_CHOH\_150685\_P17PS00638.pdf

[B03 DOIWGDT CHOH\\_150685\\_P17PS00638.pdf](#) (31.41 Kb)

Description: Attachment 3 Wage Rates

[B08 Solicitation ATT4\\_SSCP\\_CHOH\\_150685\\_P17PS00638.pdf](#)

(26.30 Kb)

Description: Attachment 4 Sample Subcontracting Plan

Amendment 1

Type: Mod/Amendment

Posted Date: April 7, 2017

[P17PS00638 Amendment 000001 with attachments.pdf](#) (4,887.65

Kb)

Description: P17PS00638 Amendment 000001 with attachments.pdf

Amendment 2

Type: Mod/Amendment

Posted Date: April 21, 2017

P17PS00638 Amendment 000002 with attachments.pdf (228.11 Kb)  
Description: P17PS00638 Amendment 000002 with attachments.pdf

Att 1 Aqueduct Wood Wall Mockup Photo AMEND 02 CHOH 150685.pdf (254.62 Kb)  
Description: Att 1 Aqueduct Wood Wall Mockup Photo\_AMEND 02\_CHOH 150685.pdf

Att 2 040309-Masonry Pinning AMEND 02 CHOH 150685.pdf (176.71 Kb)  
Description: Att 2 040309-Masonry Pinning\_AMEND 02\_CHOH 150685

Att 3 0003A of 57\_G-2 AMEND 02 CHOH 150685.pdf (386.16 Kb)  
Description: Att 3 0003A of 57\_G-2\_AMEND 02\_CHOH 150685.pdf

Att 4 0001A of 57\_TITLE AMEND 02 CHOH 150685.pdf (1,346.29 Kb)  
Description: Att 4 0001A of 57\_TITLE\_AMEND 02\_CHOH 150685.pdf

Att 5 0022A of 57\_C-3B AMEND 02 CHOH 150685.pdf (283.31 Kb)  
Description: Att 5 0022A of 57\_C-3B\_AMEND 02\_CHOH 150685

Att 6 0025A of 57\_C-3C AMEND 02 CHOH 150685.pdf (196.14 Kb)  
Description: Att 6 0025A of 57\_C-3C\_AMEND 02\_CHOH 150685

Att 7 Spec Cover-TOC AMEND 02 CHOH 150685.pdf (46.12 Kb)  
Description: Att 7 Spec Cover-TOC\_AMEND 02\_CHOH 150685.pdf

Att 8 Historic Structure Location AMEND 02 CHOH 150685.pdf (429.50 Kb)  
Description: Att 8 Historic Structure Location\_AMEND 02\_CHOH 150685.pdf

Att 9 pre-bid questions-answers AMEND 02 CHOH 150685.pdf (22.70 Kb)  
Description: Att 9 pre-bid questions-answers AMEND 02\_CHOH 150685.pdf

Att 10 Attendee List PreBid Mtg AMEND 02 CHOH 150685.pdf (168.62 Kb)  
Description: Att 10 Attendee List\_PreBid Mtg\_AMEND 02\_CHOH 150685

Att 11 U.S. Department of Labor - Wage & Hour Divisi (371.97 Kb)  
Description: Att 11 U.S. Department of Labor - Wage & Hour Divisions (WHD) - Conformance Procedure.pdf

Amendment 3  
Type: Modification  
Posted Date: April 26, 2017

P17PS00638 Amendment 000003 with attachments.pdf (165.17 Kb)  
Description: P17PS00638 Amendment 000003 with attachments.pdf

Contracting Office Address:  
12796 West Alameda Parkway  
Lakewood, Colorado 80228  
United States

Place of Performance:  
Mile 99

Williamson, Maryland  
United States

<b>Primary Point of Contact:</b>	<b>Secondary Point of Contact:</b>
Heather Vogt, Contract Specialist Heather.Vogt@ota.gov Phone: (303) 969-2031	Pamela Maul, Contracting Officer pamela.maul@ota.gov

5/9/2018

Rehabilitation Conococheague Aqueduct P17PSC0638 - P16PS00117 - Federal Business Opportunities: Opportunities

[Return To Opportunities List](#)

[Go: Help: Federal Service Desk: Accessibility](#)



Transaction Information

**Award Type:** Definitive Contract    **Prepared Date:** 05/05/2017 18:00:21    **Prepared User:** PLKAE LIN  
**Award Status:** Final    **Last Modified Date:** 03/18/2019 12:25:45    **Last Modified User:** PLKAE LIN  
**Closed Status:** No    **Closed Status Date:**    **Closed By:**

Document Information

	Agency	Procurement Identifier	Modification No	Trans No
<b>Award ID:</b>	1443	INP17PC0C201	0	0
<b>Referenced IDV ID:</b>				
<b>Reason For Modification:</b>				
<b>Solicitation ID:</b>	P17PS00638			
	<b>Agency Main Sub Identifier Account</b>		<b>Initiative</b>	
<b>Treasury Account Symbol:</b>	69	18083	Select One	

Dates

**Date Signed (mm/dd/yyyy):** 05/05/2017  
**Effective Date (mm/dd/yyyy):** 05/05/2017  
**Completion Date (mm/dd/yyyy):** 12/21/2018  
**Est. Ultimate Completion Date (mm/dd/yyyy):** 12/21/2018

Amounts

**Action Obligation:** \$8,997,112.00  
**Base And Exercised Options Value:** \$8,997,112.00  
**Base and All Options Value (Total Contract Value):** \$8,997,112.00  
**Fee Paid for Use of IDV:** \$0.00

Purchaser Information

<b>Contracting Office Agency ID:</b> 1443	<b>Contracting Office Agency Name:</b> NATIONAL PARK SERVICE
<b>Contracting Office ID:</b> 140P20	<b>Contracting Office Name:</b> DSC CONTRACTING SERVICES DIVISION
<b>Funding Agency ID:</b> 1443	<b>Funding Agency Name:</b> NATIONAL PARK SERVICE
<b>Funding Office ID:</b> 140P20	<b>Funding Office Name:</b> DSC CONTRACTING SERVICES DIVISION
<b>Foreign Funding:</b> Not Applicable	

Contractor Information

**SAM Exception:** [Remove Exception](#)

<b>DUNS No:</b> 070915582	<b>Street:</b> 12001 GULFORD RD
<b>Vendor Name:</b> CORMAN CONSTRUCTION, INC	<b>Street2:</b>
<b>DBAN:</b>	<b>City:</b> ANNAPOLIS JUNCTION
	<b>State:</b> MD <b>Zip:</b> 207011201
	<b>Country:</b> UNITED STATES
	<b>Phone:</b> (301) 953 0900
	<b>Fax No:</b> (301) 953-2611
	<b>Congressional District:</b> MARYLAND 02

Business Category

<b>Organization Type:</b> CORPORATE NOT TAX EX	<b>Business Types</b>
<b>State of Incorporation:</b> DE	<input checked="" type="checkbox"/> Corporate Entity, Not Tax Exempt
<b>Country of Incorporation:</b> USA	<input checked="" type="checkbox"/> Relationship With Federal Government
	<input checked="" type="checkbox"/> All Awards
	<b>Organization Factors</b>
	<input checked="" type="checkbox"/> For Profit Organization

Contract Data

<b>Type of Contract</b>	Firm Fixed Price
<b>Inherently Governmental Functions:</b>	OT
<b>Multyear Contract:</b>	No
<b>Major Program:</b>	
<b>National Interest Action:</b>	None
<b>Cost Or Pricing Data:</b>	No
<b>Purchase Card Used As Payment Method:</b>	No
<b>Undefined Action:</b>	No
<b>Performance Based Service Acquisition:</b>	No - Service where PBA is not used.

\* FY 2004 and prior; 80% or more specified as performance requirement  
 \* FY 2005 and later; 50% or more specified as performance requirement

**Contingency Humanitarian Peacekeeping Operation:**

Contract Financing: Not Applicable  
 Cost Accounting Standards Clause: Not Applicable exempt from CAS  
 Consolidated Contract: Not Consolidated  
 Number Of Actions: 1

**Legislative Mandates**

Clinger-Cohen Act: No  
 Service Contract Act: No  
 Walsh-Healey Act: No  
 Davis Bacon Act: Yes  
 Interagency Contracting Authority: Not Applicable  
 Other Interagency Contracting Statutory Authority: (1000 characters)

**Principal Place of Performance**

Principal Place Of Performance Code: IMD  
 Principal Place Of Performance County Name: WASHINGTON  
 Principal Place Of Performance City Name: WILLIAMSPORT  
 Congressional District Place Of Performance: 106  
 Place Of Performance Zip Code(+4): 21795 -10345 USPS ZIP Codes

**Product Or Service Information**

Product/Service Code: Z1LB Description: MAINTENANCE OF HIGHWAYS/ROADS/STREETS/BRIDGE  
 Principal NAICS Code: 237310 Description: HIGHWAY, STREET, AND BRIDGE CONSTRUCTION  
 Bundled Contract: Not Bundled  
 DOD Acquisition Program: Description:  
 Country of Product or Service Origin: USA UNITED STATES  
 Place of Manufacture: Not a manufactured end product  
 Domestic or Foreign Entity: U.S. Owned Business  
 Recovered Materials/Sustainability: Bio-based OMB Policy on Sustainable Acquisition  
 InfoTech Commercial Item Category: Select One  
 Claimant Program Code: Description:  
 Sea Transportation: Select One  
 GFP Provided Under This Action: Transaction does not use GFP  
 Use Of EPA Designated Products: Meets Requirements  
 Description Of Requirement: (4000 characters) IGF::OT::IGF CHOH 150585 Conococheague Aqueduct Rehabilitation

**Competition Information**

Extent Competed For Referenced IDV:  
 Extent Competed: Full and Open Competition  
 Solicitation Procedures: Negotiated Proposal/Quote  
 Type Of Set Aside: No set aside used.  
 Evaluated Preference: No Preference used  
 SBIR/STTR: Select One  
 Fair Opportunity/Limited Sources: Select One  
 Other Than Full And Open Competition: Select One  
 Local Area Set Aside: No  
 FedBizOpps: Yes  
 A76 Action: No  
 Commercial Item Acquisition Procedures: Commercial Item Procedures not used  
 Number Of Offers Received: 3  
 Small Business Competitiveness Demonstration Program:  
 Commercial Item Test Program: No  
 Preference Programs / Other Data  
 Contracting Officer's Business Size Selection: Other than Small Business  
 Subcontract Plan: Individual Subcontract Plan  
 Price Evaluation Percent Difference: 10 %



### CHOH 150819 Locks 5 to 22

**Solicitation Number:** P17PS00752  
**Agency:** Department of the Interior  
**Office:** National Park Service  
**Location:** DSC-CS-Contracting Services Group

**Notice Details**

[Packages](#)
[Interested Vendors List](#)

[Print](#)
[Link](#)

**Note:** There have been modifications to this notice. To view the most recent modification/amendment, [click here](#)

**Complete View**

**Original Synopsis**  
**Sources Sought**  
 Mar 08, 2017  
 4:11 pm

**Changed**  
 Mar 08, 2017  
 11:03 am

**Changed**  
 Jun 15, 2017  
 5:24 pm

**Changed**  
 Jun 19, 2017  
 5:58 pm

**Changed**  
 Jul 12, 2017  
 6:26 pm  
*Solicitation*

**Changed**  
 Aug 07, 2017  
 1:38 pm

**Changed**  
 Aug 09, 2017  
 3:07 pm

**Changed**  
 Aug 11, 2017  
 5:33 pm

**Award**  
 Sep 18, 2017  
 3:36 pm

[Return To Opportunities List](#)

[Watch This Opportunity](#)

[Add Me To Interested Vendors](#)

**Solicitation Number:** P17PS00752  
**Notice Type:** Modification/Amendment

**Contracting Office Address:**  
 12795 West Alameda Parkway  
 Lakewood, Colorado 80226  
 United States

**Place of Performance:**  
 C&O Canal  
 Washington DC, District of Columbia  
 United States

<b>Primary Point of Contact:</b>	<b>Secondary Point of Contact</b>
Heather Vogt, Contract Specialist <a href="mailto:Heather_Vogt@nps.gov">Heather_Vogt@nps.gov</a> Phone: (303) 569-2031	Pamela Maut, Contracting Officer <a href="mailto:pamela_maut@nps.gov">pamela_maut@nps.gov</a>

[Return To Opportunities List](#)

[Watch This Opportunity](#)

[Add Me To Interested Vendors](#)

ALL FILES

[Sources Sought](#)

Mar 08, 2017

[A14 MktRes\\_Sources\\_S...](#)

[PRE SOLICITATION NOTICE](#)

Jun 19, 2017

[001 PRE SOL P17PS00752...](#)

[Solicitation](#)

Jul 12, 2017

[P17PS00752 Solicita...](#)

[P17PS00752 Specifica...](#)

[P17PS00752 Drawings...](#)

[Amendment 1](#)

Aug 07, 2017

[P17PS00752 Amendment...](#)

[Amendment 2](#)

Aug 09, 2017

[P17PS00752 Amendment...](#)

[080917 revised specs...](#)

[Q&A for Amendment 00...](#)

[Unnamed File](#)

[Amendment 3](#)

Aug 11, 2017

[P17PS00752 Amendment...](#)

[SECTION 061003 - CRY...](#)

[SECTION 061003 - HEA...](#)

[Q&A for Amendment 00...](#)

[photos file 1.pdf](#)

[photos file 2.pdf](#)

GENERAL INFORMATION

**Notice Type:**  
 Modification/Amendment

**Original Posted Date:**  
 March 8, 2017

**Posted Date:**  
 June 15, 2017

**Response Date:**  
 - Eastern

**Original Response Date:**  
 Mar 22, 2017 11:59 pm Eastern

**Archiving Policy:**  
 Manual Archive

**Original Archive Date:**

**Archive Date:**

**Original Set Aside:**  
 Total Small Business

5/9/2019

CHOH 150819 Locks 5 to 22 - Federal Business Opportunities: Opportunities

Set Aside:

N/A

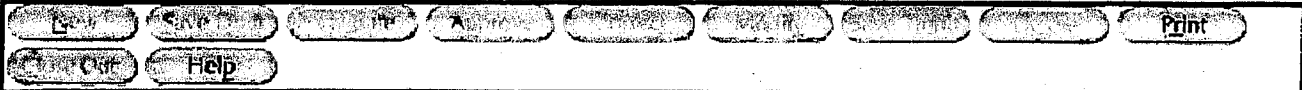
Classification Code:

Y - Construction of structures and facilities

NAICS Code:

257 - Heavy and Civil Engineering Construction/257990 - Other Heavy and Civil Engineering Construction

[For Help: Federal Service Desk](#) [Accessibility](#)



Transaction Information

Award Type: Definitive Contract Prepared Date: 09/15/2017 11:37:06 Prepared User: PLKAELIN
Award Status: Final Last Modified Date: 01/28/2019 14:18:41 Last Modified User: PLKAELIN
Closed Status: No Closed Status Date: Closed By:

Document Information

Award ID: 1443 Agency Procurement Identifier: NP17PC00466 Modification No: 0 Trans No:
Referenced IDV ID:
Reason For Modification:
Solicitation ID: P17PSJ0752 Agency Main Sub Identifier Account Account Initiative
Treasury Account Symbol: 14 1039 Select One

Dates

Date Signed (mm/dd/yyyy): 09/18/2017
Effective Date (mm/dd/yyyy): 09/18/2017
Completion Date (mm/dd/yyyy): 03/01/2019
Est. Ultimate Completion Date (mm/dd/yyyy): 03/01/2019

Amounts

Action Obligation: \$6,789,018.00
Base And Exercised Options Value: \$6,709,018.00
Base and All Options Value (Total Contract Value): \$6,769,018.00
Fee Paid for Use of IDV: \$0.00

Purchaser Information

Contracting Office Agency ID: 1443 Contracting Office Agency Name: NATIONAL PARK SERVICE
Contracting Office ID: 140P20 Contracting Office Name: DSC CONTRACTING SERVICES DIVISION
Funding Agency ID: 1443 Funding Agency Name: NATIONAL PARK SERVICE
Funding Office ID: 140P20 Funding Office Name: DSC CONTRACTING SERVICES DIVISION
Foreign Funding: Not Applicable

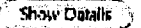
Contractor Information

SAM Exception:



DUNS No: 070915582
Vendor Name: CORMAN CONSTRUCTION, INC.
DRAN:

Street: 12001 GUILFORD RD
Street2:
City: ANNAPOLIS JUNCTION
State: MD Zip: 20701201
Country: UNITED STATES
Phone: (301) 953-0900
Fax No: (301) 953-2611
Congressional District: MARYLAND 02



Business Category

Organization Type: CORPORATE NOT TAX EX
State of Incorporation: DE
Country of Incorporation: USA

Business Types
[checked] Corporate Entity, Not Tax Exempt
Relationship With Federal Government
[checked] All Awards
Organization Factors
[checked] For Profit Organization

Contract Data

Type of Contract: Firm Fixed Price
Inherently Governmental Functions: QT
Multiyear Contract: No
Major Program:
National Interest Action: None
Cost Or Pricing Data: No
Purchase Card Used As Payment Method: No
Undefinitized Action: No
Performance Based Service Acquisition: No - Service where PBA is not used.

\* FY 2004 and prior, 80% or more specified as performance requirement
\* FY 2005 and later, 50% or more specified as performance requirement

Contingency Humanitarian Peacekeeping Operation:  
 Contract Financing: Not Applicable  
 Cost Accounting Standards Clause: Not Applicable  
 Consolidated Contract: Not Applicable exempt from CAS  
 Number Of Actions: 1

Not Applicable  
 Not Applicable  
 Not Applicable exempt from CAS  
 Not Consolidated

Legislative Mandates

Clinger-Cohen Act: No  
 Service Contract Act: No  
 Walsh-Healey Act: No  
 Davis Bacon Act: Yes  
 Interagency Contracting Authority: Not Applicable  
 Other Interagency Contracting Statutory Authority: (1000 characters)

Principal Place of Performance  
 Principal Place Of Performance Code: MD  
 Principal Place Of Performance County Name: MONTGOMERY  
 Principal Place Of Performance City Name: POTOMAC  
 Congressional District Place Of Performance: 06  
 Place Of Performance Zip Code(+4): 20854 - 1000 USPS ZIP Codes

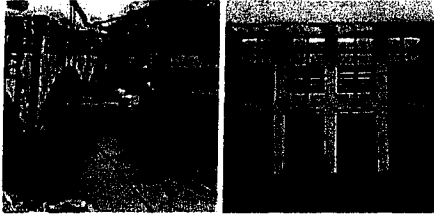
Product Or Service Information

Product/Service Code: Z2KB Description: REPAIR OR ALTERATION OF CANALS  
 Principal NAICS Code: 237990 Description: OTHER HEAVY AND CIVIL ENGINEERING CONSTRUCTION  
 Bundled Contract: Not Bundled  
 DOD Acquisition Program: Description:  
 Country of Product or Service Origin: USA UNITED STATES  
 Place of Manufacture: Not a manufactured end product  
 Domestic or Foreign Entity: U.S. Owned Business  
 Recovered Materials/Sustainability: Bio-based OMB Policy on Sustainable Acquisition  
 InfoTech Commercial Item Category: Select One  
 Claimant Program Code: Description:  
 Sea Transportation: Select One  
 GFP Provided Under This Action: Transaction does not use GFP  
 Use Of EPA Designated Products: Meets Requirements  
 Description Of Requirement: (4000 characters) IGF::OT::IGF Construction Contract to rehabilitate Locks 5 to 22 of the Chesapeake and Ohio Canal National Park, MD. CHOH 150819

Competition Information

Extent Competed For Referenced IDV:  
 Extent Competed: Full and Open Competition  
 Solicitation Procedures: Negotiated Proposal/Quote  
 Type Of Set Aside: No set aside used  
 Evaluated Preference: No Preference used  
 SBIR/STTR: Select One  
 Fair Opportunity/Limited Sources: Select One  
 Other Than Full And Open Competition: Select One  
 Local Area Set Aside: No  
 FedBizOpps: Yes  
 A76 Action: No  
 Commercial Item Acquisition Procedures: Commercial Item Procedures not used  
 Number Of Offers Received: 3  
 Small Business Competitiveness Demonstration Program:  
 Commercial Item Test Program: No  
 Preference Programs / Other Data  
 Contracting Officer's Business Size Selection: Other than Small Business  
 Subcontract Plan: Individual Subcontract Plan  
 Price Evaluation Percent Difference: 0 %

## National Park Service Projects Nearing the Finish Line



Cornman is wrapping up restoring National Park Service's historic Conococheague Aqueduct in Williamsport, MD a water-filled bridge where cargo boats floated over the Conococheague next to the Cushwa Basin and repairing six sections along 12 miles of the Chesapeake & Ohio Canal from Locks 5-22 in Potomac, MD. Both are slated for completion in **Spring 2019**. When complete, the Conococheague Aqueduct will be the only place in North America that features a working aqueduct and canal lock and structures in the Locks 5-22 area will be able to withstand flooding from the Potomac River.

**Seth Hendershot**

---

**From:** Dailey, Luebertia S CIV USN (US) <luebertia.dailey@navy.mil>  
**Sent:** Wednesday, May 8, 2019 3:25 PM  
**To:** Seth Hendershot  
**Subject:** RE: Dredging Maintenance Project at Cheatham Annex

Completion: 31 Jan 19  
Contractor named is correct.

Respectfully,

Luebertia "Tia" S. Dailey, MPA, MA  
Contract Specialist/Officer  
FEAD/ PWD Yorktown,  
Naval Weapon Station, Bldg 16  
YORKTOWN, VA 23691  
Phone: 757-887-4195  
Fax: 757-887-4200

"The nicest thing you can do for others is to be kind and encouraging."

**From:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Sent:** Wednesday, May 08, 2019 2:04 PM  
**To:** Dailey, Luebertia S CIV USN (US) <luebertia.dailey@navy.mil>  
**Subject:** [Non-DoD Source] RE: Dredging Maintenance Project at Cheatham Annex

Luebertia,

Thank you. Additionally, when is the estimated completion date for that project? The contractor I have listed is Corman Kokosing Construction, is this correct?

Thank you again,

Seth Hendershot

**From:** Dailey, Luebertia S CIV USN (US) [mailto:luebertia.dailey@navy.mil]  
**Sent:** Wednesday, May 8, 2019 1:54 PM  
**To:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Subject:** RE: Dredging Maintenance Project at Cheatham Annex

Total contract value: \$3,440,810.50  
Total payments to date: \$2,979,273.50

Respectfully,

Luebertia "Tia" S. Dailey, MPA, MA  
Contract Specialist/Officer  
FEAD/ PWD Yorktown,



Naval Weapon Station, Bldg 16  
YORKTOWN, VA 23691  
Phone: 757-887-4195  
Fax: 757 887-4200

"The nicest thing you can do for others is to be kind and encouraging."

**From:** Seth Hendershot <[seth.hendershot@aceservinc.com](mailto:seth.hendershot@aceservinc.com)>  
**Sent:** Wednesday, May 08, 2019 1:39 PM  
**To:** Dailey, Luebertia S CIV USN (US) <[luebertia.dailey@navy.mil](mailto:luebertia.dailey@navy.mil)>  
**Subject:** [Non-DoD Source] Dredging Maintenance Project at Cheatham Annex

Luebertia,

I am with a contractor in the area doing some market research. I am interested in knowing the total contract value of the job listed above as well as the total amount of the contract value paid to date.

Is this something that you could help me with, or could you put me in contact with the appropriate person?

Any help you could provide would be very helpful.

Thank you,

Seth Hendershot



**Y--FY18-19 DREDGING MAINTENANCE PROJECT AT CHEATHAM ANNEX,  
WILIAMSBURG and NWS YORKTOWN**

**Solicitation Number: N4008518B4404**

Agency: Department of the Navy

Office: Naval Facilities Engineering Command

Location: NAVFAC Mid-Atlantic, PWD Yorktown Facilities Engineering & Acquisition Division

---

**Notice Type:**

Award

**Original Posted Date:**

August 8, 2018

**Posted Date:**

September 29, 2018

**Response Date:**

**Original Response Date:**

September 7, 2018

**Archiving Policy:**

Automatic, 15 days after award date

**Archive Date:**

November 5, 2018

**Original Set Aside:**

N/A

**Set Aside:**

N/A

**Classification Code:**

Y -- Construction of structures and facilities

**NAICS Code:**

237 -- Heavy and Civil Engineering Construction/237990 -- Other Heavy and Civil Engineering Construction

---

**Contract Award Date:**

September 29, 2018

**Contract Award Number:**

N40085-18-C-4404

**Contract Award Dollar Amount:**

\$3,142,628.50

**Contract Line Item Number:**

0001

**Contractor Awardee:**

CORMAN KOKOSING CONSTRUCTION, COMPANY (DUNS 081059364)

12001 Guilford Rd. Annapolis Junction, Maryland 20701

**Synopsis:**

Added: Aug 08, 2018 7:03 pm Modified: Sep 29, 2018 6:44 pm [Track Changes](#)

FY18-19 DREDGING MAINTENANCE PROJECT AT CHEATHAM ANNEX, WILLIAMSBURG and NWS YORKTOWN

the work includes bucket dredging of mud and silt in accordance with Specifications and Drawings for CAD 3 Pier and Pier R3 and disposal.

**Solicitation 1**

Type: Solicitation

Posted Date: August 8, 2018

[https://www.neco.navy.mil/biz\\_ops/840-v5soln.aspx?soln=N4008518B4404](https://www.neco.navy.mil/biz_ops/840-v5soln.aspx?soln=N4008518B4404)

Description: See Solicitation

**Contracting Office Address:**

N40085 NAVT AC Mid-Atlantic, PWD Yorktown Facilities Engineering, Acquisition Division DoN, Naval Facilities Engineering Command, Mid-Atlantic ROICC Peninsula, P.O. Drawer 160 Yorktown, VA

**Point of Contact(s):**

L. S. Dailey 77-887-4195

**ALL FILES**

[Solicitation 1](#) 

Aug 08, 2018

[See Solicitation](#)

**Opportunity History**

- Original Synopsis  
*Combined Synopsis/Solicitation*  
Aug 08, 2018  
7:03 pm
- Changed  
Aug 08, 2018  
7:03 pm  
*Solicitation*
- Award  
Sep 29, 2018

6:44 pm

# Procurement - Contracting Information

## Contract Search

### View the Contract Log:

HELP

Contract: 1088210

Description: Construction Manager At-Risk (CMAR) White Flint West Transportation

Expiration:

7/26/2020

Extension:

7/26/2020

Insurance Expiration:

10/1/2019

Bond Expiration:

Contract Execution:

7/27/2018

Vendor

Corman Kokosing Construction Company

12001 Guilford Rd

Annapolis Junction, MD 20701

Contact:

Scott Szympruch

Phone:

410-792-9400

Fax:

Buyer: Norris, Bob

Phone:

+12407779926

Fax:

Department: Department of Transportation

Administrator:

Christopher Conklin

Phone:

240-777-7198

**! We regret that documents cannot be downloaded for this contract at present.**

**Please check back later or contact the listed buyer.**

## eSubscription

Email Address

[https://apps.montgomerycountymd.gov/IGCS/Contract\\_detail.aspx?ContractNum=1088210](https://apps.montgomerycountymd.gov/IGCS/Contract_detail.aspx?ContractNum=1088210)

## **Seth Hendershot**

---

**From:** Seth Hendershot  
**Sent:** Thursday, May 9, 2019 10:14 AM  
**To:** 'Black, C.David'  
**Subject:** RE: Benbigh Boulevard Bridge Replacement

Thank you very much for your help,

Seth Hendershot

**From:** Black, C.David [mailto:c.david.black@vdot.virginia.gov]  
**Sent:** Thursday, May 9, 2019 10:08 AM  
**To:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Cc:** Parker, Bridgette J. <bjparker@nva.gov>; Brittany McBride Nichols <brittany.mcbride@vdot.virginia.gov>; Gormer, Josh <josh.gormer@vdot.virginia.gov>; C.David Black <c.david.black@vdot.virginia.gov>  
**Subject:** Fwd: Benbigh Boulevard Bridge Replacement

Mr. Hendershot the Contract value is \$ 22,963,391.85. The amount paid to date is \$ 637,891.68. If you have any questions or need additional information please do not hesitate to contact me.

----- Forwarded message -----

**From:** McBride Nichols, Brittany <brittany.mcbride@vdot.virginia.gov>  
**Date:** Mon, May 6, 2019 at 1:53 PM  
**Subject:** Fwd: Benbigh Boulevard Bridge Replacement  
**To:** Josh Gormer <josh.gormer@vdot.virginia.gov>, C.David Black <c.david.black@vdot.virginia.gov>

Hi guys! Is this something we can answer?

**Brittany McBride Nichols**  
**Communications Specialist**  
Office of Communications  
Virginia Department of Transportation  
7511 Burbage Drive, Suffolk, VA 23435  
\*\*NEW\*\* Office: (757) 956-3029 Cell: (757) 390-1604  
[Brittany.McBride@VDOT.Virginia.gov](mailto:Brittany.McBride@VDOT.Virginia.gov)

----- Forwarded message -----

**From:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Date:** Mon, May 6, 2019 at 1:36 PM  
**Subject:** Benbigh Boulevard Bridge Replacement  
**To:** [hamptonroadspublicinfo@vdot.virginia.gov](mailto:hamptonroadspublicinfo@vdot.virginia.gov) <[hamptonroadspublicinfo@vdot.virginia.gov](mailto:hamptonroadspublicinfo@vdot.virginia.gov)>

Hello,

I am in the midst of doing some market research for public work in the area, and I was interested in any information you have about the Denbigh Boulevard Bridge Replacement Project.

I am interested in knowing what the final contract value is, and how much work has been billed to date.

Thank you,

Seth Hendershot

**C. DAVID BLACK**

**PENINSULA AREA CONSTRUCTION MANAGER**

**QUINN CONSULTING SERVICES, INC**

Virginia Department of Transportation

4451 Ironbound Road

Williamsburg, Virginia 23188

Tel. (757) 253 - 5141

Fax. (757) 253 - 5148

Mobile (757) 719-0556

email: [CDavid.Black@VDOT.Virginia.gov](mailto:CDavid.Black@VDOT.Virginia.gov)

## VDOT - UPC #093077 Denbigh Boulevard Bridge Replacement over I-64 and CSX Railroad

### Project Description

The Denbigh Boulevard Bridge Replacement Project will replace the existing bridge on Denbigh Blvd over Interstate 64 (I-64) and the CSX Railroad. Virginia Department of Transportation (VDOT) has determined that this bridge, constructed in the 1960's, needs to be replaced. This project will improve the safety of motorists traveling on the bridge along Denbigh Blvd, motorists traveling under the bridge on I-64, and train traffic traveling under the bridge along the CSX Railroad. With a new roadway surface, motorists should experience a more comfortable ride with less wear and tear on their vehicles. Limited information is provided as this is a Virginia Department of Transportation (VDOT) administered project.

### Project Manager

Bridjette Parker  
757.926.8314  
bjparker@nnva.gov

### Inspector

State Inspector

### How does this project serve Newport News' citizens?

This project will improve safety of motorists traveling on and under the Denbigh Boulevard bridge.

### Relationship to Comprehensive Plan Themes

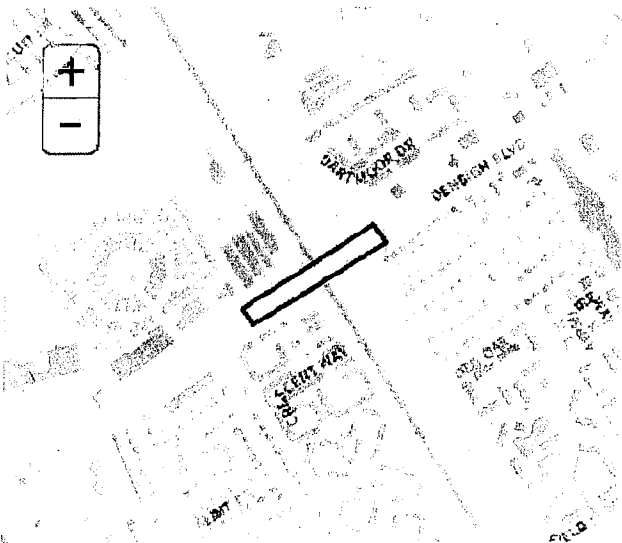
### Schedule

Activity	Start	Finish	% Complete
PE/Design	01-Oct-2012	31-Aug-2016	100%
PE - Design	01-Oct-2012	31-Aug-2016	100%
Right of Way	01-Sep-2016	28-Sep-2018	100%
Construction	01-Oct-2018	30-Jul-2021	21%
CA - Construction	01-Oct-2018	30-Jul-2021	21%
ROW [LEGACY]	01-Sep-2016	28-Sep-2018	100%



### Comments

### Map



### Contracts

Contract Name	Contractor/Consultant	Start	Finish	Contract Amount	Paid To Date
---------------	-----------------------	-------	--------	-----------------	--------------

[PROVIDE FEEDBACK](#)

*The data contained on this page is for general information purposes only. While endeavoring to keep the information up to date and correct, the City of Newport News disclaims any responsibility for the accuracy of the data. Please verify with the project manager before making any decisions or taking any actions based on this information.*



# Office of Contracting and Procurement

[Website](#)

## Contract Award Details

<b>Agency:</b>	Department of Transportation		<b>Post Date:</b>	
<b>Agency Director/Contact Name:</b>	Jeff Marootian	<b>Telephone No:</b> 202-671-3238	<b>Email:</b> jeff.marootian@dc.gov	
<b>Contracting Officer Name:</b>	Margaret Platek	<b>Telephone No:</b> 202 671-2287	<b>Email:</b> margaret.platek@dc.gov	
<b>Contract Administrator Name:</b>	Ola Isho-Osagie	<b>Telephone No:</b> 202-671-4609	<b>Email:</b> ola.igho-osagie@dc.gov	
<b>Contract Specialist Name:</b>	Vallarie Howard	<b>Telephone No:</b> 202-671-2279	<b>Email:</b> vallarie.howard@dc.gov	
<b>Commodity/Group Number:</b>	92-500	<b>NIGP Code:</b>	913-13-00	
<b>Caption/Description:</b>	Rehabilitation of East Capitol Street Bridge over the Anacostia River		<b>Contract Type:</b>	
<b>Solicitation Number:</b>	DCKA-2017-B-0075	<b>Contract Number:</b>	DCKA-2017-C-0075	
<b>Contract Amount:</b>	\$13,896,065.70	<b>Recurring Contract:</b> No	<b>Contract Period:</b> 2/27/19 - 4/22/20	
<b>Multi-Year:</b>	No	<b>Contract Year:</b>	Base	
<b>Market Type:</b>	Open	<b>Not for Profit:</b>	No	
<b>CBE:</b>				
<b>Business Name:</b>	Corman Kokosing Construction Company	<b>Contractor Name:</b>	Arthur Cox	<b>Email:</b> Acocx@CormanConstruction.com
<b>Address:</b>	12001 Guilford Road			<b>City:</b> Annapolis Junction
<b>State, Zip:</b>	MD, 20701	<b>Phone:</b>	(301) 953-0900	<b>Fax:</b> (301) 953-2641

**Comments:**

[Back](#)

**Seth Hendershot**

---

**From:** Igho-Osagie, Ola (DDOT) <ola.igho-osagie@dc.gov>  
**Sent:** Wednesday, May 8, 2019 12:23 PM  
**To:** Seth Hendershot  
**Cc:** Ogbeide, Patrick (DDOT); Tackoor, David (DDOT)  
**Subject:** RE: Contract No. DCKA-2017-C-0075

GA Seth,

Yes the total contract value to date is \$13,896,065.70.

I have cc'd the project manager, Patrick Ogbeide, and program manager, David Tackoor, to further assist you.

Thanks,  
Ola I.

**From:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Sent:** Wednesday, May 8, 2019 12:09 PM  
**To:** Igho-Osagie, Ola (DDOT) <ola.igho-osagie@dc.gov>  
**Subject:** Contract No. DCKA-2017-C-0075

**CAUTION: This email originated from outside of the DC Government. Do not click on links or open attachments unless you recognize the sender and know that the content is safe. If you believe that this email is suspicious, please forward to [phishing@dc.gov](mailto:phishing@dc.gov) for additional analysis by OCTO Security Operations Center (SOC).**

Ola,

I am with a contractor in the area doing some market research, and I am looking for some information on contract no. DCKA-2017-C-0075. I understand that the total contract value is \$13,896,065.70.

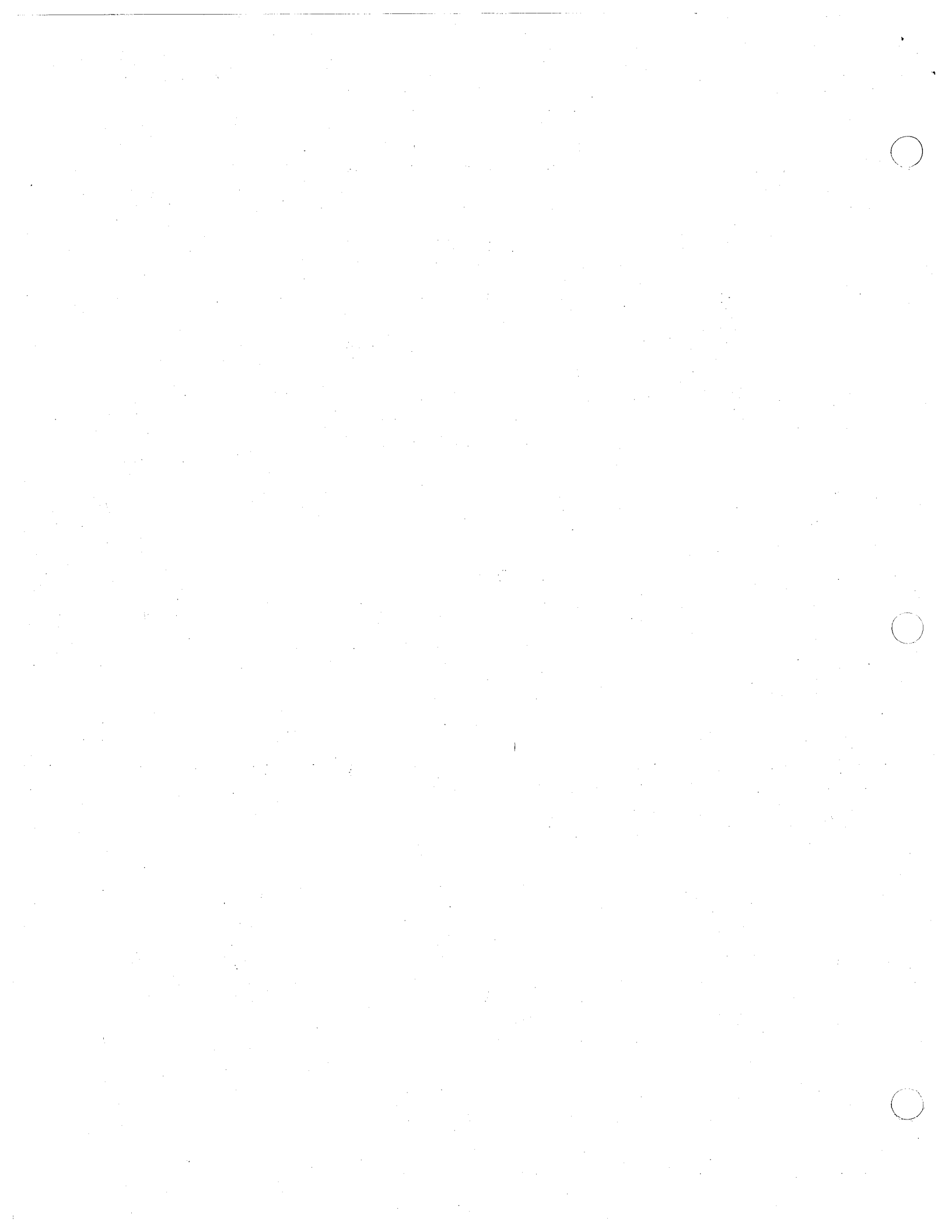
Can you please confirm that this number is correct and I am also interested in knowing how much of the total contract value has been paid to date.

Any information you can provide would be very helpful.

Thank you,

Seth Hendershot

**May is National Foster Care Awareness Month. Put your positive parenting super powers to work for a District child or youth in need of foster care. Contact DC Child & Family Services Agency, 202-671-LOVE (5683).**





Jeremy S. Scholtes, Esq.  
(301) 698-2318  
jscholtes@milesstockbridge.com

February 28, 2020

**VIA FIRST CLASS MAIL AND EMAIL (HARRIETTE.TAYLOR@BALTIMORECITY.GOV)**

Honorable President and  
Members of the Board of Estimates  
ATTN: Bernice H. Taylor, Clerk, Board of Estimates  
ATTN: Joan M. Pratt, Comptroller and Secretary, Board of Estimates  
100 N. Holliday Street  
City Hall, Rm. 204  
Baltimore, Maryland 21202

Re: Deferral Request re: MDBAL31043264 (Colgate Stormwater Pumping Station Upgrade)  
on behalf of American Contracting & Environmental Services, Inc.

Dear Madam Clerk, Madam Secretary, and Honorable Members of the Board of Estimates:

The undersigned and Miles & Stockbridge P.C. represent American Contracting & Environmental Services, Inc. (“ACES”). We write today to formally request a deferral of the anticipated award by the City of Baltimore (the “City”) Board of Estimates (the “Board”) of Contract MDBAL31043264 (Colgate Stormwater Pumping Station Upgrade) (the “Contract”) to Corman Kokosing Construction Company (“Corman”) (the “Deferral”) until not earlier than Wednesday, April 15, 2020.

As you know, on May 17, 2019, ACES submitted a pre-award protest concerning anticipated award of the Contract to Corman (the “Protest”). In summary, the Protest alleged that Corman did not have the work capacity to perform the Contract at the time of Corman’s bid in April 2019. Even at the previously approved pre-qualified Work Capacity Rating (“WCR”) of \$50,000,000.00 (Work Capacity Rating Underwritten by Blanket Guarantee of \$50,000,000.00 from Corman’s parent company, Kokosing, Inc.), which the Board approved on March 14, 2018, Corman did not have sufficient capacity. Additional details concerning the Protest are articulated in the Protest. Accordingly, Corman was not responsive and not responsible at the time of bid.

After ACES submitted its Protest, Corman sought an increase in its WCR and the Board approved that increase, again underwritten by Blanket Guarantee from parent company Kokosing, Inc. (“Kokosing”), up to \$500,000,000.00. Notably, this increase was ten times (10x) Corman’s then-existing WCR, which is double the standard maximum of five times (5x) the existing WCR.

Rudolph S. Chow, P.E., Director of DPW ([Rudolph.chow@baltimorecity.gov](mailto:Rudolph.chow@baltimorecity.gov))  
Matthew W. Garbark, Acting Director of DPW ([matthew.garbark@baltimorecity.gov](mailto:matthew.garbark@baltimorecity.gov))  
W. Michael Mullen, Esq. ([Michael.mullen@baltimorecity.gov](mailto:Michael.mullen@baltimorecity.gov))

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office  
of Engineering and Construction - cont'd

President: "Ah -- the first item on the non-routine agenda can be found on page 86 items one to two Department of Public Works Office of Engineering and Construction ah -- CDC 7794 Colgate Stormwater Pumping Station Upgrade and the transfer of funds. We have received a protest on this item. Will the parties please come forward? Ma'am state your name for the record please and pull the microphone up."

Ms. Tonorah Houston-Burgee, Chief of Contract Administration for the Department of Public Works: "To the members of the Board. Good morning ah -- my name is Tonorah Houston Burgee. I am the Chief."

President: "Speak up just a little more."

Ms. Houston-Burgee: "Sorry, I am the Chief of Contract Administration for the Department of Public Works. Ah -- today -- today -- the agency would like -- would like to recommend the award of the Stormwater Contract 7794, Colgate Stormwater Pumping Station Upgrades to Corman Kokosings Construction Company. Five bids were received and after completing the bid analysis reviewed it was determined that Corman Kokosings Construction Company was

## MINUTES

the lowest responsive and responsible bidder. American contract Environmental Services was listed as the second lowest bidder. Ah -- to help answer any questions you may have, I have with me Miss Dino Joy she is the Chief of -- of Boards and Commissions and Michael Mullen of the Law Department."

President: "You right protest. Please come forward state your name for the record."

Mr. Jeremy S. Scholtes, ESQ, Miles & Stockbridge, PC: "Good morning Mr. President, Mr. Mayor, ladies and gentlemen. My name is Jeremy Scholtes from Miles and Stockbridge on behalf of American Contracting Environmental Services and with me today is the President of American Mr. Joe Godin."

Mr. Joe Godin: "Good morning."

Mr. Mark Berry, Council for Corman Koskosing: "Good morning. My name is --"

President: "Pull the mic up please thank you. There you go."

Mr. Berry: "Mark Berry Council for Corman Koskosing ah -- here on behalf of the ah -- recommended awardee and I'm here today with Ryan Gorman with Corman Koskosing as well."



## MINUTES

Mr. Ryan Nelson: "Ryan Nelson. Ryan Nelson with Cor -- Ryan Nelson with Corman Kokosing."

President: "All right. You first sir."

Mr. Scholtes: "Ladies and gentlemen um --this really boils down to two simple points one being there was not sufficient pre-qualified work capacity rating ah -- at the time of bid from ah -- from -- from Corman Kokosing. In ah-- our May 17, 2019 protest, we raised this point that at time of bid submission, ah -- Corman didn't have sufficient work capacity rating and that was borne out really ah -- in the fall of 2019 when Corman Kokosing went to its parent company Kokosing to secure a blanket guaranty in the amount of \$500,000,000.00, which was ten times the amount of the ah -- then existing work capacity rating of \$50,000,000.00, which was also under written by Kokosing. Ah - on February 25, we submitted our supplemental request, which ah -- followed the City's approval and this Board's approval of the \$500,000,000.00 ah -- guaranty and the basis in our supplemental protest was that Kokosing has approximately \$3,900,000,000.00, of work. Now we don't know exactly what the backlog is there, but Kokosing Companies, the

## MINUTES

family of companies, ah -- consists of six or eight different companies one of which is Corman Kokosing. Ah -- it's our position that based on open source reporting that we've looked at, that American has looked at, there's far in excess of ah -- backlog at Kokosing and we think of \$500,000,000.00 guaranty is probably not supported. Certainly not supported by our open source reporting. Now we would expect that Kokosing submitted an audited financial statement with all the supporting ah -- income statements and balance reports and the like and that [Office of Boards and Commissions] OBC ostensibly followed the ah -- the City's rules in approving that. But we would note that in the rules, one Kokosing underwriting this blanket guaranty must meet the same rules that the bidder must meet for their pre-qualified ah -- work capacity rating. Two, ah -- when a work capacity rating is increased such as it was here it's typically by five times the amount of the then-existing or capacity rating which was \$50,000,000.00. So five times would have been \$250,000,000.00 and for some reason OBC approved \$500,000,000.00. Ah -- and then the third point being, our investigation which admittedly is not the same level of evaluation as an audited financial report, but does show information all the

## MINUTES

way through current, which is ah -- members of the Board know we submitted yesterday ah -- the most recent contract we found that was for \$1,500,000,000.00 on a joint venture on a building out Cincinnati um -- an amazon part of the Cincinnati Airport. So it's all of that to say it's our position that Corman Kokosing is was not a responsive a bidder at the time it submitted its bid and secondly today, ah -- has a blanket guaranty that is ah -- far in excess of what the rules envision. The whole point of the work capacity rating is that this Board, the City of Baltimore ends up with contractors who have the working ah -- capital and they have the working capacity to be able to effectively perform the contract. And when you have to take Corman Kokosing and get a \$500,000,000.00 underwriting from its parent company ah -- that should be cause for concern about Corman Kokosing's ability to perform. And the reason we asked for a deferral was because we think that nearly \$4,000,000,000.00, of backlog that exists in -- the Corman Kokosing companies may not have been at the attention of OBC at the time they approved the blanket guaranty. And we just simply suggest with the deferral that the Board take a moment to allow OBC to consider that information and DPW to then re-evaluate

## MINUTES

whether it would make this award to Corman Kokosing. In the event the Board is not prepared to further defer, ah -- we respectfully suggest that the Board sustain the protest and supplemental protest and award to American Services. Lastly, it's been pointed out to me that there is a bond here for the \$2,000,000.00, and we don't disagree with that and that's very customary in -- in contracting. Ah -- but the point remains, Baltimore City has work capacity rating requirements and those must be followed. A bond is great and a bond would probably cover, but if the City isn't going to follow the work capacity rating requirements and the rules and regulations then we might as well get rid of those rules and regulations. Otherwise, it would appear to us that this award to Corman Kokosing would be improper. Thank you.

President: Thank you. A couple of questions for DPW. First and foremost actually this is an item that I was putting on non-routine a few weeks ago then it was taken off the agenda for a few weeks. Do you guys believe that they have the work capacity to do this work? Because what my concern is -- is that we know sometimes we have companies and have to come back to this Board to re-award

## MINUTES

because someone didn't have the capacity to do the work and we have to re-award. So this is something that wherever possible we have to make sure that that doesn't continue to happen. So please let us know how you feel about this company's work capacity."

Michael Mullen, Baltimore City Law Department: "Mike Mullen with the Law Department and I have Deena Joyce from OBC here who can also answer further questions. The work capacity is a snapshot in time. We ask for that before a recommendation of award to the Board and what happens then is that the -- then presumptive winner of the award has a self-reporting form that they fill out and they are supposed to provide to us under oath, the capacity and work that they have outstanding both in the city and outside the city. Then we take that form and we look at and we decide do they have the work capacity to meet the contract in question here. In this case, DPW looked at the original submission from Corman Kokosing and said no they don't have an adequate capacity so we said to them what we do normally with every bidder you have a guaranty process that OBC manages and controls by which a parent corporation can provide a corporate guaranty of the greater capacity rating for a subsidiary corporation, which is exactly what happened here.

## MINUTES

Corman, I mean Kokosing, Inc., the parent corporation, then submitted a package of materials to the Office of Boards and Commission in routine. We do this on a fairly regular basis. Office of Boards and Commission took a look at this, they did what they do in terms of reviewing audited financial statements and whatever are there information was provided to them, and they concluded that a \$500,000,000.00 corporate guaranty was adequate protection for the City and then that corporate guaranty was put on the Board's agenda in October of 2019, without objection and it was approved and so Corman Kokosing has an approved capacity rating of \$500,000,000.00. Now Mr. Scholtes, has talked about the bond and tended to minimize the importance of the bond. Well from the Law Department's perspective, it's nice to have the corporate guaranty and I don't mean to minimize the importance of a corporate guaranty but what the city really relies on is that performance bond which is in the full amount of the contract. It's from an independent surety. It doesn't come from the parent corporation or an affiliated corporation. It comes from their surety. Now the city is a named obligee on that bond. If there is a performance

## MINUTES

obligation failure on a job for the city, the first thing we do is we go after the bond. We don't play around with the corporate guaranty which could take years and years to get anywhere. We would immediately pursue the bond. That is the protection to the city. This is a \$1,900,000.00 contract. We will be obtaining a bond in the amount of \$1,900,000.00 or they won't get the contract. It's that simple. If they don't provide a bond from a federally registered and licensed surety, we don't award the work. So yes, I believe that the protection to the city is here. To answer your question President Scott, I believe that the bond is the foremost and primary protection to the City. I believe the \$500,000,000.00 corporate guaranty is valid. I believe that OBC has done what they always do, looked at it carefully and decided that this was a valid guaranty and that's why they recommended it to the Board previously and the Board approved it, and it has moved forward. As I said the work capacity for a company the size of Corman Kokosing is something that changes on a daily basis when we do our snapshot in time, a week later they could have fewer contracts or more contracts. That's why the guaranty is not as valuable to the City as that bond, the bond is the gold standard that's what the Board has always relied upon and I would urge that the Board continue to do so."

## MINUTES

President: "Madam Comptroller."

Comptroller: "Well my question was why the city should have no concern for awarding this contract and Mr. Mullen you answered my question."

Mr. Mullen: "I'm sorry what was your question?"

Comptroller: "Ah -- he said that the city should have concern for um -- awarding this contract but you answered the question for me why we had we should have no concern."

Mr. Mullen: "No I agree we should I mean the surety is on at this level is a nationally recognized entity federally registered. So, I mean the surety does literally more homework in investigating the financial stability of the company that they're underwriting than the City ever could because we don't have the capability to do what they do there."

Comptroller: "That's correct."

President: "All right no further -- yes please. Please state your name again for the record."

Mr. Godin: Um -- Joe Godin -- I'm one of the owners and Executive Vice President of American Contracting. My main issue here is an issue of fairness. I stood in this same position 12 years ago in



## MINUTES

2008 on Contract 846 except I was in the position of Corman Kokosing. I was a low bidder on the job, I had a bond, I thought I was going to be awarded the job. My project got thrown out because of work capacity even though I had a bonding company that would have come in and saved the day if my company went out of business. So I think if my previous contracts are going to be thrown out for the work capacity rule, then you guys should follow the same thing for this project otherwise as my lawyer indicated there is no point to having work capacity requirement. We should just rely on the bond if that's what we're going to do because I mean it is a lot of effort to constantly meet with your work capacity requirements every year we have to submit an audit. We - - we have to ah -- get a letter of credit and it's -- it's a burden on my business and if I don't have to do it and if I don't get the benefit of it you know doing all the work to get the work capacity up and then when I'm in a position to get the benefit of this it doesn't even happen yet I still get thrown out 12 years ago on Contract 846. I just don't think that's fair and I don't think that's just. So that's my position."

## MINUTES

President: "Madam Comptroller."

Comptroller: "No he wants to respond."

President: "Mr. Mullen."

Mr. Mullen: "Um -- the issue with 846 was not raised before now so I'm not prepared to respond to it, but I would say to you that the work capacity ratings and the bonding of the guaranty system that we have in place are important. I'm not trying to minimize the importance of the corporate guaranty in a certain circumstances. I mean many companies, that is that our lifeline. They can get a guaranty and then -- then they can bid on the contract and they give us a performance bond. In this case the work capacity is changing all the time because of the size of the bidder that we're talking about. I mean they have a lot of work across the country. So I'm not suggesting that the -- the whole work capacity system is not important. It is very important. But I'm in this circumstance here, I don't know why the gentleman's contract was thrown out many years ago. But I don't know -- I don't know what the details were."

President: "Sir."

## MINUTES

Mr. Mullen: "I don't know what the details were, and it wasn't raised by his attorney. So, I'm not prepared OBC's not prepared DPW's not prepared to address that in detail and I would just return to what I said earlier, the bond is here um -- Corman Kokosing will not get this award unless they can come up with a bond in the full amount of the contract value. And I think that's what the Board should look at."

President: "Mr. Mullin for, again, so again for the record you believe the work capacity is there."

Mr. Mullen: "I'm sorry."

President: "The work capacity is there for Kokosing?"

Mr. Mullen: "I believe that it is and I believe that the bond shows that."

President: Thank you. Madam -- Madam Solicitor."

Acting City Solicitor, Ms. Moore: "Thank you -- thank you very much. I just want to say it's 2020 and Baltimore has um -- challenges and issues and things that it must do and one thing it really must do is move forward and I would not want this Board or anyone else in this city to be tethered to something that happened 12 years ago and be caught up in a tit-for-tat exchange."

## MINUTES

Ah -- whatever happened 12 years ago is what happened 12 years ago, but we're here now to make decisions that are important for Baltimore for right now and that's what we must do."

President: "Thank you. Ah -- "

Mr. Scholtes: "Mr. President may I make one additional comment."

President: "Yes sir."

Comptroller: "State you -- restate -- name again."

President: "Yeah your name."

Mr. Scholtes: "Jeremy Scholtes on behalf of ah -- American Contracting. We wholeheartedly agree um -- with um -- the Board at concerning ah -- 12 years ago is not as important as what's happening here today. And that's why we're standing here is because the rules require pre-qualified for capacity rating and we just heard Mr. Mullen say that you could get a guaranty and bid. That's what should have happened here. Corman Kokosing should have gotten their increased blanket guaranty and bid. Then we wouldn't be going through this exercise. What may have happened 12 years ago might have been appropriate under the rules if -- if work capacity rating wasn't met and today the same thing should happen if work capacity rating was not met according to the rules of this City, then Corman Kokosing should not receive the award period. That is a function

## MINUTES

of the agency following its own rules. And in this case that did not happen and we would suggest that the appropriate response from the Board is to award to American Contracting. Thank you."

Mr. Berry: "If I may this is Marc Berry on behalf of Corman Kokosing and we're sympathetic to the process a contractor goes through and ah -- the -- the OBC's rules are very clear that the capacity rating is not assessed at the time of bid but it's assessed at the time of award, and there is a process ah -- to -- to go and increase the capacity when issues such this are raised. And that's the process that Corman Kokosing followed. Um -- the original protest from ACES was concerned that Corman Kokosing only had a \$50,000,000.00 capacity. They raised the question OBC looked at it, and did their assessment and -- um -- and they increased it to \$500,000,000.00. ACE'S protest when it was originally filed said that the capacity rating should have been \$167,000,000.00 not \$50,000,000.00. We followed the process in good faith, we complied with all of OBC's rules, OBC's professional analysts looked at it, and they approved the \$500,000,000.00 guaranty, three times the rating that the protest, the protesters said it should have been. Ah -- we went ahead and followed the process. The protestor now

## MINUTES

says well when we said it originally should have been \$167,000,000.00, we're taking that back, we're saying now it should be you know north of a billion and so again, it's a continual process you look at a snapshot in time, you follow the process, you get the professional rating from the ah -- financial analysts at OBC and the bonding companies and they're satisfied with the security. Um -- and we have a um -- competing bidder who's trying to get the award thrown out so taxpayers can pay an additional \$200,000.00, but they're not financial analysts they are someone who's interested in getting this work and we followed the process and we think that should be upheld."

President: "Thank you. Ma'am."

Ms. Deena Joyce, The office of Boards and Commissions: "Good morning my name is Deena Joyce. I'm with the office of Boards and Commissions. We did follow our process. Our rules are fair and they are consistent. We had adequate documentation from Corman Kokosing and we also had the authority to make adjustments on the guaranty. So we did do that but the process is fair, everybody has the right to a fair process and we did follow our rules and the process of the guaranty. We do stand by our decision of what we did it was a fair process. Thank you."

## MINUTES

President: "Thank you and this the -- the process is -- is important to myself and I know members of the Board as it is to everyone here today and that was the concern that we had. I will entertain a motion."

Ms. Moore: "Mr. President having heard the very well argued protest and the well-argued response based on the facts and the history and the demonstration of what happened here, I moved to deny the protest and to make the award."

Comptroller: "Second."

President: "All those in favor say aye. All opposed say nay the motion carries. Before we close, I want to recognize the Comptroller who has a comment."

Comptroller: "Good morning. I would like to address the Planning Department sub grant agreement on page 79 of the routine agenda. This agreement provides resources to help community-based nonprofit groups and neighborhood associations with outreach for the 2020 census. Funding for basic government services such as education, housing, childcare and development, transportation and other key social services will be distributed to the City based on

## MINUTES

the strength of our census count. The Maryland philanthropic -- Philanthropy Network sub-grantees will help ensure the traditionally under counted populations in Baltimore City are educated about the 2020 census and mobilized to participate in it. With census day coming up on April the first, we need as many partners as possible assisting City agencies in getting a complete count. I strongly support this sub-grant agreement which will make a complete count possible and ensure Baltimore City gets its fair share of funding to support critically important programs. Thank you."

President: "Thank you.

\* \* \* \* \*



MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

3.	TR 20012 Resurfacing Highways at Various Locations Southwest Sector III	Manuel Luis Construction Co Inc.	\$1,867,939.44	
	<b>MBE:</b> Manuel Luis Construction Co. Inc.		\$787,311.00	42.15%
	<b>WBE:</b> Barbies Recycling & Hauling, Inc.		\$ 87,500.00	4.68%
	3D's Hauling & Construction, LLC		\$ 87,500.00	4.68%
	J & M Sweeping, LLC		\$ 12,000.00	0.64%
	<b>Total</b>		<b>\$187,000.00</b>	<b>10.00%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 13, 2020.**

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4. <b>\$2,148,130.36</b>	9950-909215-9515 State Const. Rev. Construction Reserve Future FY' Series Resurfacing-Southwest	
1,867,939.44	-----	9950-903282-9514-6 Structure & Improvements
186,793.94	-----	9950-903282-9514-5 Inspection
93,396.98	-----	9950-903282-9514-2 Contingencies
<u><b>\$2,148,130.36</b></u>		Resurfacing Hwys. Southwest, Sector III

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Transportation - cont'd

The transfer will fund the costs associated with Award of project TR 20012 "Resurfacing Highways at Various Locations-Southwest Sector III" with Manuel Luis Construction Co., Inc. in the amount of \$1,867,939.44.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. S Goldberg Properties, LLC	1208 Mosher Street	G/R \$65.00	\$ 596.00
Funds are available in account 9910-908636-9588-900000-704040, FY17 Core.			
2. S Goldberg Properties, LLC	1212 Mosher Street	G/R \$65.00	\$ 596.00
Funds are available in account 9904-9127-919052-900000-704040, Smithson Street Park Project.			
3. Marc Gary Medin and Nancy Medin Proprietors of the Estate of Dolores Medin Knitz	2705 Fenwick Avenue	G/R \$96.00	\$ 880.00
Funds are available in account 9910-904326-9588-900000-704040, Fenwick CHM Project.			
4. J.M. Dryden Hall, Jr., Trustee Under the Will of Mary S. Johnson	901 N. Chester Street	G/R \$45.75	\$ 305.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Project.			

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
5. Pamela Coley, Personal Representative of the Estate of Lewis Coley, deceased.	2229 Etting Street	L/H	\$ 3,360.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			
6. Paul Wye Nochumowitz	516 Gold Street	L/H	\$ 3,040.00
Paul Wye Nochumowitz	520 Gold Street	L/H	\$ 3,233.00
Earl Jasper Carpenter	524 Gold Street	L/H	\$ 3,233.00
Paul Wye Nochumowitz	528 Gold Street	L/H	\$ 3,040.00
Paul Wye Nochumowitz	532 Gold Street	L/H	\$ 3,233.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			
7. McKean/Webster Inc.	2211 Etting Street	L/H	\$ 3,360.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			
8. Howard Haynes	2203 Division Street	L/H	\$ 3,467.00
Funds are available in account no. 9904-918051-9127-900000-704040, Druid Square/Cab Calloway Square Project.			

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
9. Little Rock Missionary Baptist Church, Inc.	1803-1805 E. Biddle Street	F/S	\$ 33,000.00
Funds are available in account no. 9910-908428-9588-900000-704040, EBDI Acquisitions.			
10. Junious M. Jackson and Vivian Jackson	1042 N. Stockton Street	F/S	\$ 3,000.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
11. Maryland 25, LLC	1004 N. Arlington Avenue	F/S	\$ 2,500.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
12. Cephus M. Murrell and Betty W. Murrell	1012 N. Arlington Avenue	L/H	\$ 2,200.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
13. MJS Partnership I, Inc.	1106 Mosher Street	L/H	\$ 2,350.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
14. God's Time Ministry, Inc. Kingdom of God	1008 N. Carrollton Avenue	F/S	\$ 2,600.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
15. Anthony C. Waller	1011 N. Carlton Street	L/H	\$ 2,300.00
Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park Project.			
<u>DHCD - Condemnations or Redemptions</u>			
16. Mildred C. Smetana, Kenneth G. Schmitt, Russell L. Schmitt and Charlotte M. Cvach	950 N. Collington Avenue	G/R \$72.00	\$ 480.00
Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Project.			
17. Mary E. Zeigler	909 N. Chester Street	G/R \$34.50	\$ 230.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Project.			

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
18.Charles Gross	1834 E. Biddle Street	G/R \$37.50	\$ 250.00
Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Project.			
19.Mary McKewen and Mary F. Benter	1040 N. Stockton Street	G/R \$36.00	\$ 70.00
Mary McKewen and Mary F. Benter	1040 N. Stockton Street	G/R \$36.00	\$ 108.00

Funds are available in account no. 9910-905640-9588-900000-704044, FY 17 CORE Demolition Project.

The Board is requested to approve acquisition of the ground rent interest (item nos. 16 - 18) by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

**MINUTES****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			
20. Brian Davis	151 Willard Street	F/S	\$ 9,000.00

Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On January 29, 2019, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 151 Willard Street for \$7,000.00, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$25,000.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$16,000.00. Thus, the Board is requested to approve an additional \$9,000.00 (\$16,000.00 less the previous approval amount of \$7,000.00).

21. Brian Davis	153 Willard Street	F/S	\$ 7,000.00
-----------------	--------------------	-----	-------------

Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On January 29, 2019, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 153 Willard Street for \$17,000.00, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$27,500.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$24,000.00. Thus, the Board is requested to approve an additional \$7,000.00 (\$24,000.00 less the previous approval amount of \$17,000.00).



## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			
22. Ernestine West- brook	726 N. Gilmor Street	L/H	\$ 1,425.00

Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On July 19, 2019, the Board approved the acquisition of the Fee Simple (subsequently determined to be Leasehold) interest by condemnation, in the property located at 726 N. Gilmor Street for \$22,500.00 to acquire the Fee Simple (now Leasehold) interest, based upon the highest of two independent appraisals. The Defendant contested the City's value and provided an appraisal report valuing the property at \$25,000.00. The parties reached a settlement agreeing on a fair market value of \$23,925.00. Thus, the Board is requested to approve an additional \$1,425.00 (\$23,925.00 less the previous approval amount of \$22,500.00).

23. Winston Barclay and Victor Francis	1615 E. Federal Street	F/S	\$ 5,000.00
--	---------------------------	-----	-------------

Funds will be drawn from account no. 9910-905640-9588-900000-704040, FY17 CORE Demo Project Area.

On June 22, 2018, the Board approved the acquisition of the Fee Simple interest by condemnation, in the property located at 1615 E. Federal Street for \$70,000.00 (\$39,000.00 + \$31,000.00) based upon the highest of two independent appraisals. The Defendant provided an appraisal report appraising the property interest at \$120,000.00. The parties attended a Pre-Trial Conference and settled on a fair market value of \$75,000.00. Thus, the Board is requested to approve an additional \$5,000.00 (\$75,000.00 less the previous approval amount of \$70,000.00).

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
-----------------	-----------------	-----------------	---------------

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Options, Condemnations, Condemnations or Redemptions, and Payments of Settlements.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

1. J.D. CARPETS, INC.	\$ 0.00	Non-competitive/ Procurement/ Renewal
Contract No. B50004338 - Furnish and Install Carpet - Department of General Services - P.O. No.: P534049		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On December 16, 2015, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period December 16, 2019 through December 15, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On October 29, 2018, MWBOO set goals of 8% MBE and 3% WBE. On February 10, 2020, J.D. Carpet, Inc. was found in compliance.

Commitment Performed

MBE: N/A\*

0%

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>		<u>AWARD BASIS</u>
<u>Bureau of Procurement - cont'd</u>			
<b>WBE:</b> Acorn Supply & Distr.	0.75%	\$ 58,711.85	2.11%
A2Z Environmental Group, LLC	2.25%	139,184.60	5.02%
	<u>3.0%</u>	<u>\$197,896.45</u>	<u>7.13%</u>

On September 27, 2016, MWBOO waived the MBE goals on this contract.

2. IMAGE TREND, INC. Non-competitive/  
Procurement/  
Renewal
- 
- \$15,913.50
- Contract No. 08000 - Electronic Patient Reporting System Hosting and Support - Baltimore Fire Department - P.O. No.: P542175

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On January 8, 2018, the City Purchasing Agent approved the initial award in the amount of \$16,600.00. The award contained one year renewal options at the sole discretion of the City. On September 25, 2019, the Board approved a ratification and renewal in the amount of \$17,050.00. This renewal in the amount of \$15,913.50 provides for the required functional integration with the FirstWatch Computer Aided Dispatch systems with Image Trend's electronic patient care operating system, which provides real-time validation of patient billing information so that errors will be quickly identified and corrected on the spot before EMS reimbursement is compromised.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

The period of the renewal is January 8, 2020 through January 7, 2021, with one year renewal options at the sole discretion of the City. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

3. KUEHNE CHEMICAL COMPANY, INC.	\$3,000,000.00	Non-competitive/ Procurement/ Renewal
-------------------------------------	----------------	---

Contract No. B50004933 - Sodium HypoChlorite - Wastewater Treatment Plants - Department of Public Works - Bureau of Water and Wastewater - P.O. No.: P539406

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On May 3, 2017, the Board approved the initial award in the amount of \$3,000,000.00. The award contained four 1-year renewal options. Two renewal options have been exercised.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

This contract is for the procurement of Sodium Hypochlorite - 15%, which is intended to use for treatment of the public drinking water supply, wastewater treatment and the City's public swimming pools. This third renewal in the amount of \$3,000,000.00 is for the period May 4, 2020 through May 3, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On March 9, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MARCH 9, 2017.**

4. AUSTON TRANSFER AND PROCESSING, LLC	\$ 60,000.00	Non-competitive/ Procurement/ Renewal
--	--------------	---

Contract No. B50004534 - Scrap Tire Collection, Disposal and Recycling Service - Department of Public Works - Solid Waste - P.O. No.: P535433

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On May 4, 2016, the Board approved the initial award in the amount of \$67,500.00. The award contained four renewal

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

options. Three renewal options have been exercised. This final renewal in the amount of \$60,000.00 is for the period May 6, 2020 through May 5, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON FEBRUARY 26, 2016.**

5. FASTENAL COMPANY	\$ 825,000.00	Non-competitive/ Procurement/ Renewal
------------------------	---------------	---

National Intergovernmental Purchasing Alliance, Contract No. 141003 - Maintenance, Repair and Operations Supplies, Parts, Equipment, Materials and Related Services - Citywide - P.O. No.: P540371

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On July 19, 2017, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two renewal

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

options. Subsequent actions have been approved. This final renewal in the amount of \$825,000.00 is for the period January 1, 2020 through December 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

This contract is a cooperative inter-local contract agreement between the City of Tucson and NIPA. The goals established for the contract are voluntary as there is no binding language in the agreement with specific Baltimore City MBE/WBE goals. The City has not established guidelines for enforcing MBE/WBE goals when joining a cooperative agreement from another jurisdiction. The Vendor agreed to the goals, however, it is the opinion of this office that a good faith effort is all the City can expect when the contract was not bind and priced to meet the specific MBE/WBE goals. For the aforementioned reasons, MWBOO cannot determine compliance.

6. PRIORITY DISPATCH CORP.	\$ 100,000.00	Non-competitive/ Procurement/ Ratification/Renewal
-------------------------------	---------------	--

Contract No. 08000 - Quality Assurance Service Agreement -  
Baltimore Fire Department - P.O. No.: P527295

This request meets the condition that there is no advantage in seeking competitive responses.



MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On May 14, 2014, the Board approved the initial award in the amount of \$45,825.00. The award contained four 1-year renewal options. This fourth renewal in the amount of \$100,000.00 is necessary to ensure continuity of the ProQA software application, which provides National Q Case Review Quality Assurance for Emergency Fire Dispatch and Emergency Medical Dispatch calls. This quality assurance review of the 911 system is required by State regulations. The period of the ratification is September 1, 2018 through February 25, 2020. The period of the renewal is February 26, 2020 through August 31, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement. This contract utilizes proprietary software and support only available from the Vendor, and is not available from subcontractors.

7. COLUMBIA TELECOMMUNICATIONS CORPORATION	\$ 0.00	Non-competitive/ Procurement/ Ratification/Renewal
Anne Arundel County Contract No. 17-036 - Engineering Services for County Telecommunications - Baltimore City Office of Information and Technology - P.O. No.: P543595		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On April 25, 2018, the Board approved the initial award in the amount of \$175,000.00. The award contained four renewal options. Subsequent actions have been approved. This contract is for engineering consulting, review, inspections, testing, assessment and related engineering services for broadband networks. The primary deliverable under this contract is the Baltimore City Fiber and Broadband Strategy and Implementation Plan. The period of the ratification is June 1, 2019 through February 25, 2020. The period of the renewal is February 26, 2020 through May 31, 2020 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On March 28, 2018, MWBOO waived the goals after determining there were no feasible subcontracting opportunities.

**MWBOO GRANTED A WAIVER ON MARCH 28, 2018.**

8. ACCELA, INC.	Non-competitive/ Procurement/
\$ 129,717.18	Ratification/Renewal
<u>Contract No. 06000 - Right-of-Way Management Software Subscription for DOT - Department of Transportation - Req. No.: R842264</u>	

This request meets the condition that there is no advantage in seeking competitive responses.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On March 18, 2015, the Board approved the initial agreement in the amount of \$110,000.00. Subsequent actions have been approved. The Right-of-Way Management software enables coordination of utility projects (public and private) for construction and events within the City's Right-of-Way. Authority is requested to pay the outstanding invoices for continued access to the system and to allow sufficient time to review our current utilization and processes. The period of the ratification is September 9, 2019 through February 25, 2020. The period of the renewal is February 26, 2020 through September 8, 2020.

**MBE/WBE PARTICIPATION:**

Not applicable. The Accela Right-of-Way software subscription is exclusively from the Vendor.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. Software and maintenance is exclusively available from the Vendor.

9. HANES GEO		
COMPONENTS	\$ 40,000.00	Increase
<u>Contract No. B50005338 - Excelsior Bales - Baltimore Fire Department - P.O. No.: P542971</u>		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

On March 13, 2018, the City Purchasing Agent approved the initial award in the amount of \$22,272.00. The bales are used for firefighter training. This increase in the amount of \$40,000.00 will make the award amount \$62,272.00. The contract expires on March 11, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was under the MWBOO threshold of \$50,000.00.

10. COMCAST CABLE

COMMUNICATIONS  
MANAGEMENT, LLC,  
d/b/a EFFECTV

\$ 0.00

Agreement

Contract No. 08000 - 2019 HIV and PREP "People Who Look Like Me" Advertising Campaign - Health Department - Req. No.: R835580

The Board is requested to approve and authorize execution of an Agreement with Comcast Cable Communications Management, LLC d/b/a EffectTV. The period of the agreement is January 9, 2020 through December 31, 2020.

On January 8, 2020, the Board approved the initial award in the amount of \$200,000.00. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

available from the distributor, and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

11. PARKEON, INC.	\$2,499,999.00	Non-competitive/ Procurement/ Cooperative Agreement
Region 14 ESC Contract #15-19 Parking Meters - Parking Authority of Baltimore City - Req. Nos.: Various		

The Board is requested to approve and authorize execution of a Cooperative Agreement with Parkeon, Inc. The period of the agreement is March 4, 2020 through August 1, 2022, with renewal options.

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Parking Authority of Baltimore City will be purchasing CWT Touch pay-by-license-plate multi-space parking meters (CWT Touch Meters) from the recommended vendor used for parking customers. The purchase of these CWT Touch meters would be an addition to pay-by-license-plate multi-space parking. The period of the agreement is effective upon Board approval through August 1, 2022.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

12. LANGUAGE LINE SERVICE, INC.		Non-competitive Procurement/Master Foreign Language Interpretation and Translation Service Agreement
	\$ 150,000.00	

Solicitation No. 050B840001, Statewide Foreign Language and Interpretation Services, Category I (Telephonic Interpretation Document) - Citywide - Req. No.: R821339

The Board is requested to approve and authorize execution of a Master Foreign Language Interpretation and Translation Agreement with Language Line Service, Inc. The period of the agreement is March 5, 2020 through February 28, 2022.

This request meets the condition that there is no advantage in seeking competitive responses.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The requested action is an award of a cooperative contract for foreign language translation services for telephonic interpretation (Category I). This cooperative contract was competitively bid by the State of Maryland. This contract will enable the City to procure foreign language translation services for various agencies citywide. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 16, 2019, MWBOO set goals of 6% MBE and 3% WBE. The Vendor was found in compliance on February 6, 2020.

	<u>Dollar Amount</u>	<u>Percentage</u>
<b>MBE:</b> Dream Management, Inc.	Unknown	6%
<b>WBE:</b> Cool & Associates, LLC	Unknown	3%

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 6, 2020.**

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

13. BIO-RAD LABORATORIES, INC.	\$ 0.00	First Amendment to Agreement
Contract No. 08000 - Bio-Rad Laboratories - Health Department - P.O. No.: P544814		

The Board is requested to approve and authorize execution of the First Amendment to Bioplex 2200 System Reagent Rental Agreement Plan (First Amendment to Agreement) with Bio-Rad Laboratories, Inc. The period of the First Amendment to Agreement is August 15, 2018 through March 1, 2023.

On August 15, 2018 the Board approved the initial award in the amount of \$714,911.54. The Vendor is the sole manufacturer of BioPlex and the distributor of the Multi-Plex test and is replacing the old equipment, Evolis, to endure the Health Department lab is adherent to the new CDC recommendations for syphilis and HIV testing protocol. The First Amendment to Agreement reflects changes in the one-time training services offered by the Contractor to staff at the Health Department.

**MBE/WBE PARTICIPATION:**

Not applicable.

(The First Amendment to Bioplex 2200 System Reagent Rental Agreement Plan has been approved by the Law Department as to form and legal sufficiency.)

14. ATLANTIC TACTICAL, INC.	\$ 33,350.73	Award
Item nos. 2, 3, 5, 7, 8, 9, 10 and 12 CLYDE ARMORY, INC. Item Nos. 4, 6 and 11 Solicitation No. B50005984 - Colt Enhanced patrol Rifles - Baltimore Police Department - Req. No. R842403		



MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

Vendors were solicited by posting on CitiBuy. On December 30, 2019, three bids were received and opened. One bidder, Arms Unlimited did not bid on all required items. The period of the award is March 4, 2020 through March 3, 2023, with two 1-year renewal options. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

15. BRUNSWICK BOWLING PRODUCTS	\$ 40,215.00	Non-competitive/ Products/Selected Selected Source
--------------------------------	--------------	--

Contract No. 06000 - Security Software Upgrade - Recreation and Parks - Req. Nos.: R833471 and P550141

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Roller Skating rink currently has RecPro for its point-of sale. Baltimore City Recreation and Parks (BCRP) has recently discontinued the use of RecPro for its point-of-sale and cash collection. The Synch system is installed in the Bowling Alley. Therefore, to make sales and cash collection consistent in the Shake and Bake facility, the BCRP would like to install the same Synch system and hardware in the Roller Skating Rink. This is a one-time procurement. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. Award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- |   |         |                                 |
|---|---------|---------------------------------|
| 16. SCI WDSFMS SERVICES, LLC.   | \$ 0.00 | Consent to Assignment Agreement |
| City and County of Denver Contract No. TECHS-201523139 - Enterprise Resource Planning (ERP) Project - Finance, Department of Human Resources, Baltimore City Information and Technology - P.O. No.: P548265 |         |                                 |

The Board is requested to approve and authorize execution of the Consent to Assignment Agreement from Sierra Cedar, Inc. to SCI WDSFMS Services, LLC. The contract expires on December 31, 2021.

On June 12, 2019, the Board approved the initial award in the amount of \$7,293,160.00 to Sierra-Cedar, Inc. On August 20, 2019, the City Purchasing Agent approved an increase in the amount of \$17,040.00. Sierra-Cedar, Inc. is requesting the Board to consent assignment of the contract to SCI WDSFMS.

**MBE/WBE PARTICIPATION:**

On May 31, 2019, MWBOO set goals of 4% MBE and 3% WBE. On May 31, 2019, MWBOO found Sierra-Cedar in compliance.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

17. HOWARD UNIFORM COMPANY	\$ 0.00	Non-competitive/ Procurement/ Extension
-------------------------------	---------	---

Contract No. B50004431 - Uniform Jackets for Baltimore City Fire Department - Baltimore City Fire Department - P.O. No.: P534530

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On February 10, 2016, the Board approved the initial award in the amount of \$501,150.00. The award contained two renewal options. Subsequent actions have been approved. An extension is necessary to continue the purchase of uniforms while a new solicitation is released and awarded. The contract expired on February 9, 2020. The period of the extension is February 10, 2020 through October 31, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On August 25, 2015, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON AUGUST 25, 2015.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

18. FULL CIRCLE SOLUTIONS INC.	\$ 792,480.00	Non-competitive/ Procurement/ Extension/Increase
-----------------------------------	---------------	--

Contract No. 08000 - Integrated Collection System Upgrades, Licenses and Support Services - Department of Finance/Bureau of Revenue Collections - P.O. No.: P527188

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On April 30, 2014, the Board approved the initial award in the amount of \$1,467,543.84. The award contained two renewal options. Subsequent actions have been approved. The Department of Finance/Bureau of Revenue Collections has engaged Full Circle Solutions, Inc. for upgrades, licenses and support for various collection and proprietary software, has provided the services since January 2008, and is the only authorized Vendor providing the continued upgrades, licenses and support. An extension is necessary to add an additional one year period of this sole source contract.

The extension will allow the City to review the contract and the current requirements of the City to determine if a new sole source contract should be negotiated with the Vendor. The period of the extension is April 1, 2020 through March 31, 2021. This extension/increase makes the total contract value \$5,253,819.48. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as sole source procurement. Full Circle Solutions, Inc. is a City certified MBE Vendor.

19. <u>eREVIVAL, LLC</u>	<u>\$ 0.00</u>	<u>Correction</u>
Northeast Maryland Waste Disposal Authority Control Number 00611 - Electronic Materials Collection and Recycling Services - Department of Public Works - P.O. No.: P550182		

The term of the previously approved action stated "The period of the Master Service Agreement is January 8, 2020 through January 7, 2021. The correct period of the agreement is January 8, 2020 through June 30, 2023.

The previously approved action stated "Vendors were solicited by posting through the Maryland State Northeast Maryland Waste Disposal Authority of which the City is a member jurisdiction. Five bids were received by the lead agency on July 12, 2019, which agency subsequently awarded the contract to the lowest responsive and responsible bidder. Authority is requested to award the contract to the successful vendor."

The correction is as follows: Vendors were solicited through the Maryland State Northeast Waste Disposal Authority of which the City is a member jurisdiction. One bid was received by the lead agency on July 11, 2019. The agency subsequently awarded the contract to the sole responsive and responsible bidder. Authority is requested to award a contract to the successful vendor.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

The previously approved action stated "Agency: DPW, BCIT, BOP, etc.

The correction is as follows: Agency: DPW.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards, and Increases and Extensions to Contracts. The Board further approved and authorized execution of the Non-Competitive Procurement/Cooperative Agreement with Parkeon, Inc. (item no. 11), the Non-Competitive Procurement/Master Foreign Language Interpretation and Translation Service Agreement with Language Line Services, Inc. (item no. 12), the First Amendment to Agreement with BIO-RAD Laboratories, Inc. (item no. 13), and the Consent to Assignment Agreement with SCI WDSFMS Services, LLC. Acting City Solicitor **ABSTAINED** on item nos. 10 and 18. The Board **DEFERRED** item no. 4 for two weeks.

**MINUTES****PROPOSALS AND SPECIFICATIONS**

1. Department of Transportation - TR 20015, Concrete Slab Repair  
Citywide  
**BIDS TO BE RECV'D: 03/25/2020**  
**BIDS TO BE OPENED: 03/25/2020**
  
2. Department of Public Works - WC 1291, Wilkens Avenue/  
Frederick Ave. And Vicinity  
Water Main Replacements  
**BIDS TO BE RECV'D: 04/01/2020**  
**BIDS TO BE OPENED: 04/01/2020**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Proposal and Specification to be advertised for receipt and opening of bids on the date indicated.

**MINUTES****ACKNOWLEDGEMENT**

President: "Ah -- before I go any further I would like to take this moment to welcome our newest Board member ah -- acting City Solicitor Dana Moore to the Board. Today is a part of Women's History Month is making history as the first female City Solicitor in Baltimore. Ah-- first female City Solicitor sat on this Board, obviously a 120 years too late, but we thank you ma'am for being a trailblazer in creating history here in Baltimore City."

\* \* \* \* \*



**MINUTES**

President: "As there's no more business before the Board we will recess until bid opening at 12:00 noon."

\* \* \* \* \*

**MINUTES**

Deputy Comptroller: "Good Afternoon the Board of Estimates is now in session for the receiving and opening of bids. In the interest of promoting the order and efficiency of these proceedings, persons who are disruptive to the meeting will be asked to leave the Board room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The Board room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing."

## MINUTES

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that **THERE WERE NO ADDENDA RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

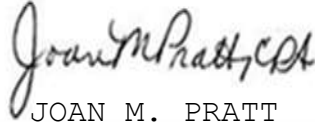
Department of Transportation - TR 17302, S. Clinton Street  
Rehabilitation from Boston  
Street to Keith Avenue

P. Flanigan & Sons, Inc  
Potts and Callahan, Inc.  
J. Villa Construction, Inc.  
Civil Construction, LLC  
Manuel Luis Construction Co., Inc.  
E & R Services, Inc.

MINUTES

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, March 11, 2020.



JOAN M. PRATT  
Secretary