

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Catherine E. Pugh, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Rudolph S. Chow, Director of Public Works
Andre M. Davis, City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The November 1, 2017 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. Memb -- meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I will direct the Board members attention to the memorandum from my office dated October 30, 2017, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

City Solicitor: "Mr. President, I so MOVE."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The Motion carries. The routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Admiral Elevator Company, Inc.	\$ 8,000,000.00
Allstate Contractor, Inc.	\$ 1,500,000.00
Controlled Demolition, Inc.	\$ 4,730,000.00
Empire Landscape, LLC	\$ 8,000,000.00
Gaines & Company, Inc.	\$ 8,000,000.00
Green Contracting Company, Inc.	\$163,850,000.00
M & A Infrastructure Solutions, LLC	\$ 1,430,000.00
Starr Trucking Company, LLC	\$ 1,500,000.00
Superior Painting & Contracting Co., Inc.	\$ 8,000,000.00
The Poole and Kent Corporation	\$100,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brown & Caldwell	Engineer
Celadon Technologies, LLC	Engineer
Gant Brunnett, Architects, Inc.	Architect

MINUTES**BOARDS AND COMMISSIONS**Prequalification of Architects and Engineers - cont'd

Grace Management & Construction, LLC Engineer

KES Engineering, Inc. Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Dolphin Street Enterprises LLC, Developer, for the sale of eight City-owned properties located at 724,726,731,735,743,747,749 and 752 Dolphin Street to Dolphin Street Enterprises LLC.

AMOUNT OF MONEY AND SOURCE:

\$100.00 - 724 Dolphin Street
 100.00 - 726 Dolphin Street
 100.00 - 731 Dolphin Street
 100.00 - 735 Dolphin Street
 100.00 - 743 Dolphin Street
 100.00 - 747 Dolphin Street
 100.00 - 749 Dolphin Street
100.00 - 752 Dolphin Street
\$800.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the eight vacant buildings. The eight vacant buildings will be sold for \$100.00 each, which will be paid to the City at the time of settlement. The Developer will be using both public and private funds.

The project will involve the complete rehabilitation of the eight vacant buildings for use as single family residential homes, which will be sold to homeowners at market rate. The properties are located in the Upton neighborhood.

MINUTES

DHCD - cont'd

The authority to sell these properties, is given under Baltimore City Code, Article 13, §2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Waiver Valuation Process of the Appraisal Policy, the DHCD determined the eight vacant buildings located at 724,726,731,735,743,747,749 and 752 Dolphin Street were valued at \$9,900.00 each and will be sold for \$100.00 each. The project is receiving CORE financing from the State of Maryland, which require the City to sell the properties at the nominal value of \$100.00 each. The difference between the total value of the properties \$79,200.00 and the final sales price \$800.00 is the City's contribution to the project, in the amount of \$78,400.00. Sale of the vacant eight properties at a price below the waiver valuation value will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the properties will be returned to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with Baltimore City Code §5-28, Minority and Women's Business Enterprise Program of the City of Baltimore.

MBE: 27%

WBE: 10%

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Dolphin Street Enterprises LLC, Developer, for the sale of eight City-owned properties located at 724,726,731,735,743,747,749 and 752 Dolphin Street to Dolphin Street Enterprises LLC.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Unity Properties, Inc., Developer, for the sale of the City-owned property located at 31 S. Payson Street in the Boyd Booth neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$1.00

BACKGROUND/EXPLANATION:

The Developer will be using public and private funds to purchase and rehabilitate the property.

The project will involve the rehabilitation of the vacant building which the Purchaser plans to turn into a neighborhood work development and youth center. The building is surrounded by six schools with a youth population of over 2,170 students and is adjacent to the Bon Secours Hospital. Furthermore, the project ties in directly to the community development goals in the Mayor's Baltimore City Anchor Plan to advance quality of life, public safety, and economic inclusion in the City.

The authority to sell this property, is given by Baltimore City Ordinance No. 14-236, approved by City Council and signed by the Mayor on June 9, 2014.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISAL PRICE:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 31 S. Payson Street is \$245,000.00 and the purchase price is \$1.00.

MINUTES

Department of Housing and - cont'd
Community Development

The property is being sold to Unity Properties, Inc. below the price determined by the Waiver Valuation Process because the sale will result in the:

- elimination of blight,
- creation of jobs during reconstruction,
- the property will be returned to tax rolls, and
- the project will bring value to the youth of the community by offering them a place to go after school and to the adults in the community as a workforce development center.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with Baltimore City Code §5-28, Minority and Women's Business Enterprise Program of the City of Baltimore.

MBE: 27%

WBE: 10%

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Unity Properties, Inc., Developer, for the sale of the City-owned property located at 31 S. Payson Street in the Boyd Booth neighborhood.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Bethel A.M.E. Church, Developer, for the sale of the City-owned properties located at 1301, 1303, 1307, 1309, 1311, 1313, 1315, 1317, 1319, 1321, 1323 and 1325 Etting Street and 505, 507 and 509 W. Lafayette Ave. in the Upton Community.

AMOUNT OF MONEY AND SOURCE:

\$15.00

BACKGROUND/EXPLANATION:

The Developer has assumed a custodial role in caring for the City owned lots for 20 years. Its Sextons, Security Staff and an outside contractor employed by the Developer have maintained the properties on a consistent basis. In addition, the Developer has kept the lots free and clear of debris, performed snow removal, and security for the properties at an expense that exceeds \$35,000.00. The Developer's plans are to consolidate and pave the lots for off-street parking for its congregation.

The City received authority to dispose of the properties by virtue of Article 13, 2-7(h)(ii)(c) and Article 28, Subtitle 8 pf the Baltimore City Code (2010 Edition).

Several of the aforementioned properties were journalized and approved for sale on 10/18/2014, 10/24/2014, and 10/27/2014.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISAL PRICE:

The properties were valued based upon the assessed value for each lot of \$1,000.00. The lots will be conveyed to the Developer for \$15.00.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

The properties are being sold to Bethel A.M.E. Church below the assessed value because the sale will:

- stabilize the immediate community,
- eliminate blight, and
- add to the local economy by providing jobs on a temporary basis.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Bethel A.M.E. Church, Developer, for the sale of the City-owned properties located at 1301, 1303, 1307, 1309, 1311, 1313, 1315, 1317, 1319, 1321, 1323 and 1325 Etting Street and 505, 507 and 509 W. Lafayette Ave. in the Upton Community.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Schwartzberg Family, LLC, Developer, for the sale of the City-owned property located at 108 Parkin Street in the Hollins Market neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00

BACKGROUND/EXPLANATION:

The project will involve the improvement of the vacant lot into a fenced green space. The property is in the Hollins Market neighborhood.

The authority to sell the property located at 108 Parkin Street comes from the Urban Renewal Plan for Poppleton, originally approved by the Mayor and City Council of Baltimore by Ordinance No. 75-837, dated March 31, 1975; being periodically updated and approved by the Mayor and City Council of Baltimore most recently as Ordinance No. 14-299, dated October 1, 2014.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

N/A - Pursuant to the Appraisal Policy of Baltimore City, properties assessed below \$2,500.00 by the State Department of Assessments and Taxation do not have to be appraised for value. This lot is assessed at \$1,500.00 and will be sold for above the assessed value at \$2,000.00, therefore this statement is not applicable.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Schwartzberg Family, LLC, Developer, for the sale of the City-owned property located at 108 Parkin Street in the Hollins Market neighborhood.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Good Luck Homes, LLC, Developer, for the sale of the City-owned properties located at 703, 711, and 806 McCabe Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 3,000.00 - 703 McCabe Avenue
 5,000.00 - 711 McCabe Avenue
2,000.00 - 806 McCabe Avenue
\$10,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 703, 711, and 806 McCabe Avenue for \$10,000.00, which will be paid to the City of Baltimore at the time of settlement. The Developer will be using private funds.

The project will consist of the rehabilitation of three vacant properties. The total purchase price for the three properties will be \$10,000.00. Once rehabilitated, the properties will be sold to three homeowners.

The City may dispose of the properties by virtue of Article II, Section 15 of the City Charter (2010 Edition) and Article 28, Subtitle 8 of the City Code (2010 Edition) (hereinafter, the City Code, approved December 6, 2016).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Appraisal Policy of Baltimore City, the Waiver Valuation Process determined that 703 McCabe Avenue was priced

MINUTES

DHCD - cont'd

at \$6,000.00 and will be sold for \$3,000.00, 711 McCabe Avenue was priced at \$6,000.00 and will be sold for \$5,000.00, and 806 McCabe Avenue was priced at \$3,000.00 and will be sold for \$2,000.00. Each property will be sold below the Waiver valuation value because:

- the sale will help promote a specific benefit to the immediate community,
- the rehabilitation will help to eliminate blight, and
- the sale will promote economic development through the return of the properties to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer, will purchase these properties for the total price that is less than \$50,000.00 and will not receive City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Good Luck Homes, LLC, Developer, for the sale of the City-owned properties located at 703, 711, and 806 McCabe Avenue.

MINUTES

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement (Side Yard LDA) with Park West Health System, Inc., Purchaser, for the sale of the City-owned property located at 3321 W. Belvedere Avenue.

AMOUNT OF MONEY AND SOURCE:

\$2,718.64 - Purchase price

BACKGROUND/EXPLANATION:

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011.

The property will be sold for \$2,718.64, of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes, and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires, and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 3321 W. Belvedere Avenue to Park West Health System, Inc., the adjacent property owner. As a condition of conveyance, Park West Health System, Inc. has agreed to the terms of the Side Yard LDA, which prohibits development of the parcel for a minimum of ten years.

MINUTES

DHCD - cont'd

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) (hereinafter, the City Code); Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code. The property has been journalized and was approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE OF THE PROPERTY:

The property is being sold for \$2,718.64, as the Purchaser holds title on the adjacent property as non-owner occupied. The rationale for the conveyance of the property is that the sale will serve a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

Park West Health System, Inc. will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Side Yard Land Disposition Agreement with Park West Health System, Inc., Purchaser, for the sale of the City-owned property located at 3321 W. Belvedere Avenue.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Super Happy Fun Town, LLC, Developer, for the sale of the City-owned property located at 503 E. 20th Street (Block 4000, Lot 040).

AMOUNT OF MONEY AND SOURCE:

\$3,200.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 503 E. 20th Street for \$3,200.00, which will be paid to the City of Baltimore at the time of settlement.

The Developer wishes to purchase the vacant lot at 503 E. 20th Street for the purpose of a parking lot and green space for the adjacent apartment building. The purchase and improvements will be financed through private sources.

The property at 503 E. 20th Street was valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process for the price of \$2,450.00 and will be sold to Super Happy Fun Town, LLC above that value for \$3,200.00.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Baltimore City Code §5-28, Minority and Women's Business Enterprise Program of the City of Baltimore.

MBE: 27%

WBE: 10%

MINUTES

Department of Housing and - cont'd
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Super Happy Fun Town, LLC, Developer, for the sale of the City-owned property located at 503 E. 20th Street (Block 4000, Lot 040).

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. Larry Hollomand, Developer, for the sale of the City-owned properties located at 328 N. Gilmore Street and 1601 W. Mulberry Street.

AMOUNT OF MONEY AND SOURCE:

\$ 7,150.00 - 328 N. Gilmore Street
7,150.00 - 1601 W. Mulberry Street
\$14,300.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 328 N. Gilmore Street and 1601 W. Mulberry Street to Mr. Hollomand for the purchase of \$7,150.00 each, which will be paid to the City of Baltimore at the time of settlement.

The project will involve the rehabilitation of the existing buildings to single family homes for re-sale. The Developer will be using private funds.

The authority to sell the properties is given under Baltimore City Code, Article 13, §2-7(h).

In accordance with the Appraisal Policy, Waiver Valuation Process the properties were determined to be priced at \$6,500.00 each. The properties are being sold for \$7,150.00 each. The Statement of Purpose and Rationale does not apply because the properties will be sold above the Waiver Valuation price of \$6,500.00.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Baltimore City Code §5-28, Minority and Women's Business Enterprise Program of the City of Baltimore.

MBE: 27%

WBE: 10%

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Land Disposition Agreement with Mr. Larry Hollomand, Developer, for the sale of the City-owned properties located at 328 N. Gilmore Street and 1601 W. Mulberry Street.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Louis Berger Water Services, Inc. under Project No. 1503, On-Call Project and Construction Management Assistance Services.

AMOUNT OF MONEY AND SOURCE:

\$259,982.02 - 9960-922101-9557-900020-705032

BACKGROUND/EXPLANATION:

Louis Berger Water Services, Inc. will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 33%

WBE: 0%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 007 to Louis Berger Water Services, Inc. under Project No. 1503, On-Call Project and Construction Management Assistance Services. The President voted **NO**.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 to Whitman, Requardt & Associates, LLP under Project No. 1505, On-Call Project and Construction Management Assistance Service.

AMOUNT OF MONEY AND SOURCE:

\$481,866.13 - 9960-904594-9557-900020-705032

BACKGROUND/EXPLANATION:

Whitman, Requardt & Associates, LLP will assist the Construction Management section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 006 to Whitman, Requardt & Associates, LLP under Project No. 1505, On-Call Project and Construction Management Assistance Service.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Fee Simple interest in the property located at 607 E. Biddle Street by gift from Mr. Mark Leisher, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and associated settlement costs, not to exceed \$600.00. The Settlement expenses, if any, above the stated \$600.00 will be paid from City Bond Funds Account Number 9910-9107159-588-900000-704044, Johnston Square Ball Fields Project.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving neighborhoods in Baltimore City.

Mr. Leisher has offered to donate the subject vacant building to the City as a contribution to the Johnston Square Ball Fields Project. The property is in an area scheduled for redevelopment, and accepting the donation will save acquisition expense and time.

Pursuant to the provisions of Article 13, §2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the City, by gift, any single-family or multiple-family dwelling unit

MINUTES

DHCD - cont'd

or other structure or lot within the City, for development and redevelopment. The DHCD has made the required determination with regard to this property. This property will be redeveloped.

The DHCD Land Resources will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued, that is valid through November 4, 2017, other than water bills, follows.

607 E. Biddle Street		
Real Property Taxes 17/18	\$	94.40
Real Property Taxes 16/17		87.36
Real Property Taxes 15/16		103.92
Real Property Taxes 14/15		131.82
Real Property Taxes 13/14		685.68
Real Property Taxes 12/13		775.20
Real Property Taxes 11/12		870.10
Tax Sale Certificate #304308		10,123.46
Misc. Bill #6388144		443.92
Misc. Bill #6555213		322.03
Misc. Bill #6597736		308.30
Misc. Bill #6606727		381.87
Misc. Bill #6655989		249.13
Misc. Bill #6774707		403.35
Misc. Bill #6892202		217.16
Misc. Bill #7298458		355.54
Misc. Bill #7769722		270.45
Misc. Bill #8067068		257.98
Misc. Bill #8163180		136.77
Misc. Bill #8210817		202.02
Misc. Bill #8302184		199.02
Misc. Bill #8306771		199.17
Property Registration		<u>1,248.00</u>
Total		\$18,066.65

APPROVED FOR FUNDS BY FINANCE

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition of the Fee Simple interest in the property located at 607 E. Biddle Street by gift from Mr. Mark Leisher, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Option</u>			
1. Linda T. Lapidus	1703 Mosher St.	G/R \$77.00	\$ 642.00

Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Condemnations

2. Michael Davis	1215 W. Saratoga St.	L/H	\$47,200.00
Funds are available in account 9910-914135-9588-900000-704040, Poppleton Project.			
3. Land Research Associates, LLC	1406 Whitelock St.	F/S	\$ 8,000.00

Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of these properties in conformity with the requirements of the applicable law.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES: - cont'd

UPON MOTION duly made and seconded, the Board approved the foregoing Option and Condemnations.

MINUTES

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the University of Maryland Foundation, Inc. The period of the Agreement is effective upon Board approval through June 30, 2018, with an option to renew for an additional one-year term.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - 2072-000000-5181-389700-601009

BACKGROUND/EXPLANATION:

The City is implementing a Green Resources and Outreach for Watersheds (GROW) Center program to re-use materials for stormwater management projects that reduce water pollution throughout the City. To assist with this effort, Baltimore is contracting with the University of Maryland Foundation, Inc., which is acting on behalf of the Shriver Peaceworker Program at the University of Maryland, Baltimore County (UMBC). The University of Maryland Foundation, Inc., will be providing one Peaceworker Fellow to assist with the development of the GROW Center program.

The Peaceworker Fellow is a graduate student at UMBC and will work with the Department as outlined in the Agreement. The Peaceworker Fellow will be supervised by the Watershed Planning and Partnership section of the Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Public Works - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreement with the University of Maryland Foundation, Inc.

MINUTES

Department of Public Works - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement to reimburse Mr. Donald Campbell for his Applications for Operator Examination and Water Distribution System Operator's D-1 License.

AMOUNT OF MONEY AND SOURCE:

\$100.00 - 2071-000000-5521-632440-603020

BACKGROUND/EXPLANATION:

Mr. Campbell's Expense Statement is being submitted to the Board for approval because it has exceeded the 40 work day period for submission to Accounts Payable for reimbursement per AM-240-11.

Mr. Campbell is entitled to reimbursement for his applications for Operator Examination and Water Distribution System Operator's D-1 License. His paper work was not submitted in a timely manner; as he was waiting to receive his official Class 1 Water Distribution Systems Certificate.

Mr. Campbell has been made aware of the proper procedures for submitting reimbursements and the eligible activities.

UPON MOTION duly made and seconded, the Board approved the Employee Expense Statement to reimburse Mr. Donald Campbell for his Applications for Operator Examination and Water Distribution System Operator's D-1 License.

MINUTES

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Collaborative Agreement with the United States Department of the Interior, United States Geological Survey. The period of the Agreement is October 01, 2017 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$130,825.00	-	2071-000000-5181-399800-603026	(Water Utility)
53,145.00	-	2072-000000-5181-613200-603026	(Storm Water Utility)
8,585.00	-	2071-000000-5521-632620-603026	(Water Utility)
\$192,555.00			

BACKGROUND/EXPLANATION:

This Collaborative Agreement will allow the City and the United States Geological Survey (USGS) to continue operation and maintenance of continuous-record streamflow-gauging stations for 13 flow gauging stations from October 01, 2017 to September 30, 2018. The stations are located within the Prettyboy, Loch Raven and Liberty Reservoir Watersheds and Herring Run and Moores Run in Baltimore City. The USGS will also operate and maintain continuous water quality probes at the six stations. Because the USGS's fiscal year does not align with the City's fiscal year, payments will need to be made over 2 fiscal years.

The USGS has been under contract to operate the City's Reservoir Stream Gauging Network since 1982. The data collected is used to estimate pollutant loadings and flow to the reservoirs and is vital to the City's Reservoir Management Program. The Moores Run station is required under the National Pollution Discharge Elimination System Permit program and has been in service since 1995.

MINUTES

Department of Public Works - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Collaborative Agreement with the United States Department of the Interior, United States Geological Survey.

MINUTES

Parking Authority of - Parking Facility Rate Adjustments
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Water Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Water Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

Water Street Garage Monthly Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly rate	\$155.00	\$160.00	June 2016

MINUTES

PABC - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the adjustment to the monthly rate at the City-owned Water Street Garage that is managed by the PABC.

MINUTES

Parking Authority of - Parking Facility Rate Adjustments
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Fleet & Eden Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Fleet & Eden street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

Fleet & Eden Street Garage Monthly Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly rate	\$150.00	\$152.00	November 2016

MINUTES

PABC - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the adjustment to the monthly rate at the City-owned Fleet & Eden Street Garage that is managed by the PABC.

MINUTES

Fire Department - FY 2018 Marine Suppression Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY 2018 Marine Suppression Agreement with the Maryland Department of Transportation (MDOT). The period of the Agreement is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,399,940.00 - 1001-00000-2120-502000-401590

BACKGROUND/EXPLANATION:

This Agreement will allow payment by the MDOT to the City during FY 2018 as reimbursement for providing waterborne fire protection and related emergency services within the Port of Baltimore.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing FY 2018 Marine Suppression Agreement with the Maryland Department of Transportation.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

4632 - 4634

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction

- | | | | |
|----|--|---------------------------|-----------------|
| 1. | WC 1314, Oliver
Neighborhood &
Vicinity Water
Main Replacements | Metra Industries,
Inc. | \$ 7,455,905.00 |
| | MBE: Economic International
Construction Co., Inc. | \$671,032.00 | 9% |
| | WBE: R&R Contracting Utilities,
Inc. | \$149,119.00 | 2% |

MWBOO FOUND VENDOR IN COMPLIANCE.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. \$10,047,422.00	9960-909100-9558	
Water Revenue Bonds	Construction Reserve	
\$ 745,591.50	-----	9960-911610-9557-900020-2 Extra Work
745,591.50	-----	9960-911610-9557-900020-3 Engineering
653,000.00	-----	9960-911610-9557-900020-5 Inspection
7,455,905.00	-----	9960-911610-9557-900020-6 Construction
<u>447,354.00</u>	-----	9960-911610-9557-900020-9 Administration
\$10,047,442.00		

The transfer of funds is required to cover the costs for the award of WC 1314, Oliver Neighborhood & Vicinity Water Main Replacement.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office - cont'd
of Engineering and Construction

3. SWC 16310R, Northwest W. M. Schlosser Co., \$3,488,000.00
 Transfer Station Inc.
 Building Renovations
 and Site Improvements

MWBOO SET GOALS OF 19% MBE AND 6% WBE.

MBE: Horton Mechanical Contractors, Inc.	\$690,000.00	19.78%
WBE: Design Plus Sprinkler Systems, Inc.*	\$118,000.00	3.38%
Roane's Rigging & Transfer Co., Inc.	<u>100,000.00</u>	<u>2.86%</u>
	\$218,000.00	6.24%

*This WBE subcontractor is not in good standing with the Department of Assessment and Taxation. The bidder will be allowed to substitute an approved WBE, if Design Plus Sprinkler System, Inc. is not in good standing at the time of award.

MWBOO FOUND VENDOR IN COMPLIANCE.**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,500,000.00	9948-912035-9516	
1 st Parks & Public	Constr. Res. NW Transfer Station Improvements	
1,524,000.00	9948-959002-9516	
Mayor & City Council	Bowley's Lane Collection Yard	
2 nd Parks & Public		
<u>276,000.00</u>		
\$4,300,000.00		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office - cont'd
of Engineering and Construction

\$ 202,720.00	-----	9948-913035-9517-3 (Engineering)
400,000.00	-----	9948-913035-9517-5 (Inspection)
3,488,000.00	-----	9948-913035-9517-6 (Construction)
<u>209,280.00</u>	-----	9948-913035-9517-9 (Administration)
\$4,300,000.00		

The funds are needed to cover the cost for the award and all extras associated with the construction of SWC 16310R, Northwest Transfer Station Building Renovations and Site Improvements.

Bureau of Purchases

4. B50005104, Psychological Services
- REJECTION:** Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. On September 20, 2017, two bids were received and opened. In order to align with the Consent Decree commitments, it is recommended that the Board reject the technical proposals in the best interest of the City, so that this requirement may be re-solicited on revised specifications. The Contractors may retrieve their un-opened price proposals from the Comptroller's Office.

MINUTES

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period of the Grant Award is October 1, 2017 through September 30, 2018.

AMOUNT AND SOURCE OF FUNDS:

\$90,000.00 - 4000-405018-2021-667600-600000 (Grant)

\$40,000.00 - 1001-000000-2021-212600-600000 (Match)

BACKGROUND/EXPLANATION:

The Grant Award No. VAWA-2017-0014 will be used for the "Domestic Violence/Witness Liaison" Program.

The Department's Domestic Violence/Witness Liaison program assists in developing and implementing strategies specifically intended to provide assistance to domestic violence victims in the City of Baltimore. The program strives to heighten the provision of law enforcement and provide services to victims of domestic violence as they progress within the criminal justice system. The program will provide a coordinated and structured response to reduce occurrences of domestic violence in Baltimore City. Program funds will be used to provide personnel.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Police Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Governor's Office of Crime Control and Prevention.

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement with Park Heights Renaissance, Inc. (PHR). The period of the agreement is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$201,514.00 - 1001-000000-3160-520900-603051

BACKGROUND/EXPLANATION:

The PHR is a Safe Streets Site that has experienced reductions in shootings/homicides and has been in existence over three years.

The PHR will continue to provide services to reduce gun violence by transitioning to the Safe Streets Maintenance Model (SSMM) using the Cure Violence (formerly Ceasefire) technique. The SSMM will transition the Outreach Teams of Violence Interrupters to sustain previous efforts to eradicate violence by using the following approach: identifying and detecting potential shooting events; identifying and detecting individuals and groups at highest risk of involvement of shooting or killing, interrupting potential violence by mediating conflicts and preventing retaliations, changing behaviors and norms of those at highest risk of involvement of shooting or killing, and by using data to inform daily efforts and make necessary changes to interruption strategies.

This Agreement is late because budget review and revisions delayed its processing.

MINUTES

Health Department - cont'd

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Agreement with Park Heights Renaissance, Inc.

MINUTES**CITY COUNCIL BILLS**

17-0094 - An Ordinance concerning Sale of Property - NS Eastern Avenue Underpass NWC Macon Street (Block 6326, Lots 1-10) for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all of its interest in certain property known as NS Eastern Avenue Underpass NEC Macon Street (Block 6326, Lots 1-10) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

17-0120 - An Ordinance concerning Property Tax Credit - Public Safety Officers for the purpose of establishing a tax credit against the property tax imposed on the principal residences of certain public safety officers; imposing certain limitations, conditions, and qualifications for credit eligibility; providing for the amount, duration, and administration of the credit; defining certain terms; providing for a special effective date; and generally relating to a property tax credit for qualified public safety officers.

The Law Department approved as to form and legal sufficiency with the following comments:

A public safety officer is defined by the state to be a "firefighter, an emergency medical technician, or a law enforcement officer who is a sworn member of and employed full time by: 1) the Baltimore City Fire Department; 2) the Baltimore City Police Department; or 3) the Baltimore City Sheriff's Office." Md. Code, Tax-Prop., §9-304(i)(iii). That officer must separately qualify for the state's homestead tax credit. Md. Code, Tax-Prop., §9-304(i)(2). Each taxable year, the credit may not exceed the greater of \$2,500.00 or the total local real property tax imposed on the dwelling. Md. Code, Tax - Prop., §9-304(i)(3). If the public safety officer chooses to take this credit, he or she is prohibited from receiving any other property tax credit provided by Baltimore City, except the local portion of the homestead tax credit and the income tax rate offsetting credit. Md. Code, Tax-Prop. §9-304(i)(4).

MINUTES**CITY COUNCIL BILLS** - cont'd

The City has been granted the power to set the amount and duration of the credit. Md. Code, Tax-Prop., §9-304(i)(5). The City may also prescribe additional eligibility criteria, the rules and procedures necessary for application and uniform processing and any other provisions necessary to carry out the state law.

The Department of Finance performed a fiscal analysis of revenue gain, revenue loss and estimated costs to implement the property tax credit. The Department of Finance has no position in regards to the passage of City Council Bill 17-0120.

The Department of Planning has no objection and defers to the Department of Finance.

The Department of Housing and Community Development respectfully defers to the Department of Finance.

The Department of Real Estate supports the passage of City Council Bill No. 17-0120 subject to the adoption of the rules and regulation by the Department of Finance.

17-0123 - An Ordinance concerning Franchise - Bridgeway over Linden Avenue for the purpose of granting a franchise to Maryland General Hospital, Inc., to construct, use, and maintain an elevated Bridgeway that is to be located above and across Linden Avenue, approximately 260.17 feet north of the southern building line on the northerly side of Madison Avenue, to connect a proposed new hospital building on the west side of Linden Avenue with the existing main hospital building on the east side of Linden Avenue, subject to certain terms, conditions, and reservations; and providing for a special effective date.

The Director of Transportation has recommended a franchise charge of \$9,794.40 per year, for 25 years subject to increase or decrease as provided in Section 5 of this Ordinance.

ALL REPORTS RECEIVED WERE FAVORABLE.

MINUTES**CITY COUNCIL BILLS** - cont'd

UPON MOTION duly made and seconded, the Board approved the foregoing Bill Nos. 17-0094, 17-0120, and 17-0123 and directed that the Bills be returned to the City Council with the recommendation that they also be approved by that Honorable Body. The President **ABSTAINED**.

MINUTES

Bureau of the Budget and - Grant Award, Appropriation
Management Research (BBMR) Adjustment Order No. 30

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award to the Office of the Baltimore City State's Attorney, for Service 115 (Prosecution of Criminals, from the Governor's Office of Crime Control and Prevention (GOCCP) and approve the Appropriation Adjustment Order No. 30. The period of the Grant is October 1, 2017 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$55,250.00 - The funds will come from the GOCCP. The appropriation will be placed in a State fund, account number 5000-584518-1150-118000-601001.

\$18,417.50 - This is an in-kind matching component, which will come from General Fund personnel under account no. 1001-000000-1150-715200-601001.

No appropriation adjustment action is required.

BACKGROUND/EXPLANATION:

The Office of the State's Attorney for the Baltimore City's Victim-Centered Sexual Assault Prosecutor will be responsible for improving sexual assault prosecutorial outcomes and for coordinating with victim services. The attorney will have at least six years of prosecutorial experience, including the successful prosecution of sexual cases. The funds will cover personnel salary and fringe benefits.

MINUTES

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the Grant Award to the Office of the Baltimore City State's Attorney, for Service 115 Prosecution of Criminals, from the Governor's Office of Crime Control and Prevention and approved the Appropriation Adjustment Order No. 30.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following pages:

4645 - 4647

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation (DOT)

- | | | | | |
|----|--|--------------|--------------------------|------|
| 1. | <u>EWO #004, \$27,393.00 - TR 16022, Urgent Needs Citywide</u> | | | |
| | \$1,249,590.50 | \$155,761.17 | P. Flanigan & Sons, Inc. | - 53 |

This authorization is a request from the Department of Planning. The Pigtown Community would like the DOT to rebuild seven handicap ramps in order to make them Americans with Disabilities Act compliant at the intersection of James Street and Ostend Street & Ostend Street & Glyndon Street. This project is being funded by the Casino Impact Fund.

The work under this change order is consistent with all work necessary to this contract which involves improvements to the existing roadway and sidewalk and is not limited to only the items and locations expressed in the contract specifications.

The work included in this extra work order was performed prior to Board approval because it was of an urgent nature. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

P. Flanigan and Sons, Incorporated will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goal of 23% and the WBE goal of 10% established in the original agreement.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

2. EWO #010, \$353,458.84 - TR 08310, Rehabilitation of Central Avenue & Storm Drain: Eastern Avenue to Madison Avenue			
\$27,776,125.47	\$811,108.60	Monumental Paving & Excavating Inc.	- 97%

This authorization is requested on behalf of the DOT for conduit work at Eastern Avenue and Central Avenue. This request is for two new lump sum items for the following reasons: 1.) fiberglass conduit in lieu of PVC conduit; there was an issue with the PVC conduit melting due to its close proximity to an existing steam line. Therefore, the fiberglass conduit is being used in lieu of PVC conduit that was originally in the contract. This work has been performed due to the PVC conduit's unexpected reaction to the nearby steam line; and 2.) the lining of the storm drain in lieu of Reinforce Machine Spiral Type I; The lump sum value for the lining is the total dollar value to perform all work.

This work is part of the original contract, however there is an increase in cost because the work was delayed due to the sanitary sewer line break. The additional cost for the storm drain liner is due to re-mobilization, short segment, price increase for materials, manpower, and equipment. This work was to be performed at the end of the five-year contract. The DOT has asked the contractor to come back and finish the work. There are portions of unused contract bid items which will be used to offset the cost for this additional work.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

The work requested under this extra work order is in alignment with the advertised scope for this contract to rehabilitate Central Avenue from Baltimore Street to Madison Street and the storm drain from Eastern Avenue to Orleans Street. The advertised scope for this contract includes the construction of miscellaneous storm drain facilities, construction of electrical duct systems, and miscellaneous work shown on the contract plans and/or called for in the specifications. An Engineer's Certificate of Completion of Work has not been issued.

The DBE goal is 25%.

MINUTES

Baltimore Convention Center - Moving Expenses

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the cost of moving expenses for Mr. Philip Costa.

AMOUNT OF MONEY AND SOURCE:

\$4,065.62 - 1001-000000-5311-391300-603001

BACKGROUND/EXPLANATION:

Mr. Costa was selected from a nationwide search for the vacancy of Director of Client Services.

Pursuant to AM 221-4, two estimates for moving costs were received and the lowest quote was received from United Van Lines, LLC. in the amount of \$4,065.62.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the cost of moving expenses for Mr. Philip Costa.

MINUTES

Department of Recreation and Parks - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Gibbons Commons, LLC (Gibbons) and Cal Ripken, Sr. Foundation, Inc. (Foundation). The Grant Agreement is effective upon Board approval through December 18, 2033, following the Maryland Board of Public Works (BPW) approval of the grant from the Maryland Department of Natural Resources, Program Open Space Grant No. 6164-26-192.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 9938-922030-9475-000000-490358

BACKGROUND/EXPLANATION:

The City will reimburse the Foundation an amount not to exceed \$400,000.00 from the Maryland Department of Natural Resources (DNR) grant awarded to the City in 2013.

The DNR grant will provide a portion of the \$2,990,000.00 project total cost. The Foundation worked together with Gibbons to construct the property owned by Gibbons at 901 S. Caton Avenue to develop it into an 80,000 sq. ft. multi-purpose athletic complex, which will serve as outdoor classrooms to provide recreational, educational, and athletic opportunities for at-risk youth in the community. The property will be shared between the Department Gibbons Commons, LLC, Cal Ripken Sr. Foundation, Inc., YMCA of Central Maryland and the Maryland DNR.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Grant Agreement with Gibbons Commons, LLC and Cal Ripken, Sr. Foundation, Inc.

MINUTES

Department of Recreation and Parks - Joint-Use Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Joint-Use Agreement between the Department, Gibbons Commons, LLC (Gibbons), Cal Ripken, Sr. Foundation, Inc. (Foundation), the YMCA of Central Maryland, and Maryland Department of Natural Resources (DNR). The Joint-Use Agreement is effective upon Board approval for 20 years, following the DNR's approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Foundation has worked together with Gibbons to develop a portion of the property into an 80,000 sq. ft. multi-purpose athletic complex to provide recreational, educational, and athletic opportunities for at-risk youth in the community. This Joint-Use Agreement delineates the covenant between the Department, the Gibbons, the Foundation, the YMCA of Central Maryland, and the DNR.

The City will reimburse the Foundation \$400,000.00 from the DNR's Grant No. 6164-26-192. The Joint-Use Agreement details how the funds will be dispersed and used, and who will be responsible for the management, maintenance, and operation of the project.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Joint-Use Agreement between the Department, Gibbons Commons, LLC, Cal Ripken, Sr. Foundation, Inc., the YMCA of Central Maryland, and Maryland Department of Natural Resources

MINUTES

Department of Recreation and Parks - Performance & Payment Bonds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Performance and Payment Bonds submitted by Henry H. Lewis Contractors, LLC, (Principal) and Liberty Mutual Insurance Company (Surety). The bonds will be effective upon approval of the Board and will remain in effect until the contractor fulfills all the undertakings, covenants, terms, and conditions of the Donation Agreement with the Department of Recreation and Parks.

AMOUNT OF MONEY AND SOURCE:

\$1,797,710.00 - Lewis Contractors/Liberty Mutual

BACKGROUND/EXPLANATION:

The Performance and Payment Bonds are each in the amount of \$1,797,710.00 and are related to the Donation Agreement with the Cal Ripken, Sr., Foundation, which was approved by the Board on October 11, 2017. The Cal Ripken Sr., Foundation, Inc. collaborated with the Department of Recreation and Parks to design and facilitate the construction of a new combination football/soccer field at Farring Baybrook Park.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Performance and Payment Bonds submitted by Henry H. Lewis Contractors, LLC, and Liberty Mutual Insurance Company.

MINUTES

Department of Recreation and Parks - Performance & Payment Bonds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Performance and Payment Bonds submitted by Poole Landscaping, LLC, (Principal) and International Fidelity Insurance Company (Surety). The bonds will be effective upon approval of the Board and will remain in effect until the contractor fulfills all the undertakings, covenants, terms, and conditions of the Donation Agreement with the Department of Recreation and Parks.

AMOUNT OF MONEY AND SOURCE:

\$207,981.00 - Poole Landscaping, LLC/International Fidelity
Insurance Company

BACKGROUND/EXPLANATION:

The Performance and Payment Bonds are each in the amount of \$207,981.00 and are related to the Donation Agreement with Parks & People Foundation, Inc. - Gwynns Falls/Leakin Park (Millrace Project) which was approved by the Board on September 20, 2017.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Performance and Payment Bonds submitted by Poole Landscaping, LLC, and International Fidelity Insurance Company. The Mayor **ABSTAINED**.

MINUTES

Mayor's Office of Human Services - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Ms. Tiffany J. Johnson. The period of the Consultant Agreement is October 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - 4000-486318-1772-452200-603051

BACKGROUND/EXPLANATION:

Ms. Johnson will manage the Child Outcome Planning and Assessment (COPA) Database for all City Head Start users. Ms. Johnson will also monitor and respond to all support ticket requests from Head Start users, complete database customization requests and communicate directly with the COPA, as needed, to ensure that the database is accurate and up to date. In addition, Ms. Johnson will compile the monthly Management by Information report for the Baltimore City Head Start administration.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with Ms. Tiffany J. Johnson.

MINUTES

Mayor's Office of Human Services (MOHS) - Amendment No. 2
to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Dayspring Programs, Inc.

AMOUNT OF MONEY AND SOURCE:

\$38,646.00 - 4000-486318-1772-515600-603051

BACKGROUND/EXPLANATION:

On June 7, 2017, the Board approved an advance of funds in the amount of \$804,394.00 for Dayspring Programs, Inc. On August 9, 2017, the Board approved the remaining funds in the amount of \$4,021,969.00.

The total amount awarded to Dayspring Programs, Inc. including the advance, was \$4,826,363.00 to provide Head Start services to 584 eligible children in Baltimore City for six hours per day, five days per week for 170 days.

The MOHS is requesting this Amendment No. 2 to Agreement to increase the amount of the award by \$38,646.00 making the total award amount \$4,865,009.00. The additional funding supports a mandatory 1% Cost of Living Adjustment awarded by the United States Department of Health and Human Services for all Head Start staff. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

Dayspring Programs, Inc. will continue to comply with the MBE goal of \$46,967.31 and the WBE goal of \$17,395.30 established in the original agreement.

MINUTES

MOHS - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 2 to Agreement with Dayspring Programs, Inc.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|--------------|-------------------------------|
| 1. AUDACIOUS INQUIRY
LLC | \$149,235.00 | Selected Source/
Agreement |
| Contract No. 06000 - Health System Integration - Department
of Health - Req. No. R768531 | | |

The Board is requested to approve and authorize execution of an agreement with Audacious Inquiry, LLC. The period of the agreement is effective upon Board approval for one year.

In order to connect the Health Department's IT systems to the Chesapeake Regional Information System for Patients (CRISP) and the State's Department of Health and Mental Hygiene (DHMH) surveillance system, the Health Department requires specialized IT services. The contractor, a City certified MBE, held the exclusive contract to complete the integration work with DHMH and CRISP. This means the contractor built this interface's other side. This makes the Contractor uniquely qualified for this project. The Contractor will deploy the Mirth Connect Integration engine and services to complete integration.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

On October 17, 2017, it was determined that no goals would be set because no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---------------------------|--------------|---------|
| 2. REHRIG PACIFIC COMPANY | \$ 80,000.00 | Renewal |
|---------------------------|--------------|---------|
- Contract No. B50004208 - Recycle Containers and Lids - Department of Public Works, Bureau of Solid Waste - P.O. No. P533136

On October 7, 2015, the Board approved the initial award in the amount of \$108,720.00. Subsequent actions were approved. This is the second of three, one-year renewal options. The period of the renewal is October 13, 2017 through October 12, 2018, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

On July 15, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of the following commodities: recycle containers and lids. No services are being provided under this contract.

MWBOO GRANTED A WAIVER.

3. ZERODRAFT MARYLAND t/a
ZERONET USA

SIMMS PROJECT MANAGEMENT, LLC

	\$250,000.00	Increase
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Contract No. B50004944 - Replace/Retrofit Fixtures with Energy Efficient Lighting - Department of Public Works/Office of Sustainable Energy - P.O. Nos.: P540098 and P540099

On July 12, 2017, the Board approved the initial award in the amount of \$66,923.00. Subsequent to award, the Office of Sustainable Energy received numerous requests for lighting

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

replacements, including the Charles L. Benton, Jr. Building. Under the BGE Smart Energy Savers Program and Grants obtained by the DPW/Office of Sustainable Energy, the City will pay the Contractors the net charges (after BGE rebates) for the retrofit/replacements. Extra BGE incentives expiring December 31, 2017 coupled with the resultant energy utilization will save the City \$72,000.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On February 1, 2017, MWBOO set goals of 21% MBE and 4% WBE. Zerodraft Maryland t/a Zeronet USA was found in compliance on June 15, 2017 and Simms Project Management was found in compliance on July 25, 2017.

Zerodraft Maryland t/a Zeronet USA:

MBE: Spirit Electric, LLC	\$15,535.00	31%
WBE: Lighting Maintenance, Inc.	\$ 8,564.00	17%

MWBOO FOUND VENDOR IN COMPLIANCE.Simms Project Management, LLC:

MBE: Hunt Consulting, LLC	21%
WBE: Shantec Electric, Inc.	4%

On July 12, 2017, the Board of Estimates awarded Contract No. B50004944 to Simms Project Management, LLC contingent upon compliance with Article 5, Subtitle 28 of the Baltimore City Code.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

4. WGL ENERGY SERVICES, INC.	N/A	Amendment to Agreement
Baltimore Regional Cooperative Purchasing Committee (BRCPC) Contract P-146 - Electric Supply Services Agreement - Department of Public Works - P.O. No.: N/A		

On August 24, 2016, the Board approved the initial award.

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with WGL Energy Services, Inc.

Under Amendment No. 1 to Agreement the City will exercise the first of nine, 1-year renewal options and amend the billing structure from Fixed Rate Budget Billing (\$/KWh) to Bifurcated Billing System. The period of the renewal is August 24, 2017 through August 23, 2018, with eight 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

On June 28, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

- 5. HALLATON, INC. \$8,812.00 Increase
Contract No. B50004935 - Installation Non-Woven Geotextile - Quarantine Landfill - Department of Public Works - Bureau of Solid Waste - Req. No. P539520

On May 10, 2017, the Board approved an initial award and subsequent actions have been approved. The increase is needed to add labor and material to install 10 ounce non-woven geotextile sacrificial layer UV protection purposes.

The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- 6. ARC ENVIRONMENTAL, LLC \$ 100,000.00 Renewal
Contract No. B50003742 - Lead Risk Assessment Services - Department of Housing and Community Development - P.O. No. P529394

On November 12, 2014, the Board approved the initial award in the amount of \$200,000.00. On April 5, 2017, the CPA approved an increase in the amount of \$50,000.00. This is the first of two, one-year renewal options.

The above amount is the City's estimated requirement. The period is November 12, 2017 through November 11, 2018 with one-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

On September 4, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

7. MINNESOTA LIFE
 INSURANCE COMPANY \$7,100,000.00 Extension
 Contract No. B50001893 - Human Resources Department - Req. No.
 N/A

On August 10, 2011, the Board approved an initial award in the amount of \$5,478,474.00. All renewals have been exercised and an extension was approved on August 31, 2016. This second extension is requested to continue providing services for City employees during calendar year 2018 while the solicitation is advertised. A new contract will be awarded during that time, for services during calendar year 2019.

This extension is required to allow specifications to be revised to meet the projected financial goals, and to allow for the Department of Human Resources to focus available resources on awarding new medical and prescription benefit management contracts.

The above amount is the City estimated requirement. The period of the extension is January 1, 2018 through September 30, 2018.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MWBOO SET GOALS OF 7% MBE AND 2% WBE.

MBE/WBE PARTICIPATION:

On March 17, 2011, MWBOO found Minnesota Life Insurance Company in non-compliance on October 3, 2017. The vendor will be required to come into compliance within ten days.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Walker Benefit Services	7%	\$ 5,890.00	1.6%
WBE: Curry Printing & Copy Center	2%	\$22,167.64	5.9%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

8. STORMWATER MAINTENANCE, LLC
d/b/a STORMWATER MAINTENANCE
& CONSULTING \$36,410.00 Selected Source
Contract No. 06000 - Stormwater Pond and Wetland Management -
Department of Public Works - Req. No. R775665.

In order to comply with Federal, State, and local ordinances, the award is recommended to the Contractor as a selected source contract for specialized pond and wetland maintenance. This maintenance is required in order to adhere to the Consent Decree requirements. The Contractor, a certified WBE, is pre-qualified by the Baltimore City Boards and Commissions. This is a one-time procurement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The above amount is the City's requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

9. SAFRAN HELICOPTER ENGINES

USA INC., d/b/a TURBOMECA

USA

\$450,000.00

Renewal

Contract No. 08000 - Helicopter Engine Repair Parts - Baltimore City Police Department - P.O. No.: P521877

On November 7, 2012, the Board approved the initial award in the amount of \$410,000.00. Subsequent actions were approved. The Board is requested to approve this 2nd and final renewal option in the amount of \$450,000.00. The period of the renewal is November 7, 2017 through November 6, 2019, with no renewal options remaining.

The above amount is the City's requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. This renewal meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer, and are not available from subcontractors.

10. <u>HACH COMPANY</u>	<u>\$200,000.00</u>	<u>Renewal</u>
Cooperative Contract No. 6369 - Hach Reagents - Department of Public Works - P.O. No.: P534605		

On November 9, 2016, the Board approved the initial award in in the amount of \$200,000.00. Utilization of the Washington Suburban Sanitation Commission Master Agreement for Laboratory Supplies and Reagents for Hach Instructions has resulted in more favorable pricing and delivery terms than previously obtained by the City. The period of the renewal is November 09, 2017 through November 18, 2018, with two one-year renewal option remaining.

MBE/WBE PARTICIPATION:

Not applicable. This is a sole source contract for chemical reagent/consumables which must be used in the water quality instrumentation.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contract and extensions. The Board also approved and authorized execution of an agreement with Audacious Inquiry, LLC (item no. 1). The Board further approved and authorized execution of an Amendment to Agreement with WGL Energy Services, Inc. (item no. 4).

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Stacey Tuck	Nursing Family Partnership Administrator Orientation Denver, CO Nov. 6 - 8, 2017 (Reg. Fee \$535.00)	General Funds	\$2,264.67
<p>The airfare cost of \$1,129.95 for Ms. Tuck was prepaid using a City-issued procurement card assigned to Ryan Hemminger. The registration fee of \$535.00 will be paid through an agreement between the Sponsor and the Department. Therefore, the amount to be disbursed to Ms. Tuck is \$599.72.</p>			
2. Jacqueline Parry	Passport to Partner Services Richmond, VA Dec. 3 - 8, 2017 (Reg. Fee \$0.00)	Comprehensive HIV Prevention Grant	\$1,298.29
3. Joy Twesigye	Postpartum Support International Chicago, IL Nov. 5 - 7, 2017 (Reg. Fee \$0.00)		\$ 0.00

The sponsor, Postpartum Support International, will pay all costs. City funds will not be expended.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department - cont'd</u>			
4. Charlotte Hager	American Public Health Association 2017 National Conference Atlanta, GA Nov. 5 - 8, 2017 (Reg. Fee \$0.00)	Family Planning Special Needs Account	\$ 0.00

The sponsor, American Public Health Association, will pay all costs. City funds will not be expended.

Department of Public Works

5. Lisa Jones	American Water Works Association Water Quality Technology Conference Portland, OR Nov. 12 - 19, 2017 (Reg. Fee \$645.00)	Water Utility	\$2,437.54
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The airfare cost of \$694.05 and registration fee of \$645.00 for Ms. Jones were prepaid using a City-issued procurement card assigned to Binta Gallman. Therefore, the amount to be disbursed to Ms. Jones is \$1,098.49.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
6. James Phillips-Farley	National Clean Water Law Seminar Savannah, GA Nov. 14 - 16, 2017 (Reg. Fee \$875.00)	General Fund	\$1,714.50

The subsistence rate for this location is \$174.00 per night. The hotel cost is \$165.00 per night plus hotel room tax of \$42.90, hotel resort fee of \$5.00 per night, and hotel occupancy fee of \$1.00 per night. The Department is requesting additional subsistence of \$31.00 per day for meals and incidentals. The airfare in the amount of \$314.60 and the registration fees were prepaid using a City-issued procurement card assigned to Ms. Binta Gallman. Therefore, the amount to be disbursed to Ms. Gallman is \$524.90.

Department of Recreation and Parks

7. Rashaan Brave	Athletic Business and Expo/Medical Fitness Association/National Alliance for Youth Sports Orlando, FL Nov. 7 - 11, 2017 (Reg. Fee \$449.00)	General Fund	\$2,008.92
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The subsistence rate for this location is \$192.00 per night. The hotel cost is \$159.00 per night plus hotel taxes of \$19.88 per night. The Department is requesting additional subsistence in the amount of \$7.00 per day for meals and incidentals.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			

In accordance with AM-240-8, Transportation at Conference Site, if official City business at the event site will required extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve for funds for such expenses in advance of the trip. A rental vehicle in the amount of \$371.25 is requested because Mr. Brave will transport staff members from the airport and to and from conference sites.

The airfare in the amount of \$313.15 was prepaid by a City-issued procurement card assigned to Mr. Kenn King. The registration fee in the amount of \$449.00 was prepaid using a City-issued procurement card assigned to Mr. Rashaan Brave. Therefore, the amount to be disbursed to Mr. Brave is \$1,246.77.

Department of Recreation and Parks

8. Robert Schoppert	Athletic Business And Expo/Medical Fitness Association/ National Alliance for Youth Sports Orlando, FL Nov. 7 - 11, 2017 (Reg. Fee \$449.00)	General Fund	\$1,637.67
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The subsistence rate for this location is \$192.00 per night. The hotel cost is \$159.00 per night plus hotel taxes of \$19.88 per night. The Department is requesting additional subsistence in the amount of \$7.00 per day for meals and incidentals. The airfare in the amount of \$313.15 was prepaid by using a City-issued procurement card assigned to Mr. Kenn King. The registration fee in the amount of \$449.00 was prepaid by City-issued procurement card assigned to Mr. Rashaan Brave. Therefore, the amount to be disbursed to Mr. Schoppert is \$875.52.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
9. Beverly Ames	Athletic Business And Expo/Medical Fitness Association/ National Alliance for Youth Sports Orlando, FL Nov. 7 - 11, 2017 (Reg. Fee \$399.00)	General Fund	\$1,587.67

The subsistence rate for this location is \$192.00 per night. The hotel cost is \$159.00 per night plus hotel taxes of \$19.88 per night. The Department is requesting additional subsistence in the amount of \$7.00 per day for meals and incidentals. The airfare in the amount of \$313.15 was prepaid by City-issued procurement card assigned to Mr. Rashaan Brave. The registration fee in the amount of \$399.00 was prepaid by a City-issued procurement card assigned to Mr. Kenn King. Therefore, the amount to be disbursed to Ms. Ames is \$875.52.

10. Tanira McClurkin	Athletic Business And Expo/Medical Fitness Association/ National Alliance for Youth Sports Orlando, FL Nov. 7 - 11, 2017 (Reg. Fee \$399.00)	General Fund	\$1,587.67
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The subsistence rate for this location is \$192.00 per night. The hotel cost is \$159.00 per night plus hotel taxes of \$19.88 per night. The Department is requesting additional subsistence in the amount of \$7.00 per day for meals and incidentals.

The airfare in the amount of \$313.15 was prepaid by City-issued procurement card assigned to Mr. Kenn King. The registration fee in the amount of \$399.00 was prepaid using a City-issued procurement card assigned to Mr. Rashaan Brave. Therefore, the amount to be disbursed to Ms. McClurkin is \$875.52.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire Department</u>			
11. Brian Bovaird	International Association of Emergency Managers Long beach, CA Nov. 10 - 17, 2017 (Reg. Fee \$230.00) Funds	FY 2015 State Homeland Security Program Grant	\$2,855.73

The subsistence rate for this location is \$237.00 per night. The cost of the hotel is \$179.00 per night plus hotel taxes of \$26.85 per night, and a tourism fee of \$0.39 per night.

The airfare in the amount of \$716.05 and the registration fee in the amount of \$230.00 were prepaid using a City-issued procurement card assigned to Mr. David McMillan. Therefore, the amount to be disbursed to Mr. Bovaird is \$1,909.68.

RETROACTIVE TRAVEL

12. Kevin W. Ryan	VA Hazmat Conference Virginia Beach, VA Sept. 12 - 15, 2017 (Reg. Fee \$150.00)	General Funds -	\$ 631.38
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Mr. Ryan attended the VA Hazmat Conference in Virginia Beach, Virginia on September 12 - 15, 2017. The subsistence rate for this location was \$158.00 per night. The cost of the hotel was \$139.00 per night. The hotel taxes were \$64.38 per night.

TRAVEL REIMBURSEMENT

Mr. Ryan personally incurred the costs of the hotel, hotel taxes, and the registration fee. Therefore, Mr. Bowman requests reimbursement in the amount of \$631.38.

MINUTES**TRAVEL REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire Department - cont'd</u>			
\$417.00	- Hotel (@ \$139.00 x 3)		
64.38	- Hotel Taxes (@ \$8.34 x 3 - hotel tax, \$11.13 x 3 - resort fee, \$2.00 x 3 - occupancy tax)		
<u>150.00</u>	- Registration fee		
\$631.38	- Total Reimbursement		

The retroactive travel reimbursement request is late because of administrative review.

Office of the State's Attorney for Baltimore City (SAO)

13. Patricia DeMaio	Law Enforcement Meeting Chicago, IL June. 27 - 28, 2017 (Reg. Fee \$0.00)	General Funds	\$ 927.96
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Ms. DeMaio attended the Law Enforcement Meeting in Chicago Illinois on June 27 - 28, 2017. The subsistence rate for this location was \$296.00 per night.

Ms. DeMaio personally incurred the costs of meals in the amount of \$57.00 and ground transportation in the amount of \$60.00. The airfare in the amount of \$530.40, the hotel in the amount of \$239.00, and the hotel tax in the amount of \$41.56 were prepaid on a procurement card assigned to Ms. Robin Haskins. Therefore, Ms. DeMaio requests reimbursement in the amount of \$117.00.

TRAVEL REIMBURSEMENT

\$ 60.00	- Ground transportation
<u>57.00</u>	- Meals and incidentals
\$117.00	- Total Reimbursement

MINUTES

TRAVEL REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>SAO</u> - cont'd			

The travel reimbursement request is late because of changes in staffing coordination responsibilities.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Travel Requests, Retroactive Travel, and Travel Reimbursements.

MINUTES

Office of the Labor Commissioner - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Memorandum of Understanding with The American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO, Council 67 and Local 2202, Human Services Workers for Fiscal Year 2017.

AMOUNT OF MONEY AND SOURCE:

The negotiated wage increases have been budgeted.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance, the Office of the Labor Commissioner has concluded the negotiations with AFSCME AFL-CIO, Council 67 and Local 2202, Human Service Workers. The results of these negotiations have been reduced to writing for Fiscal Year 2017.

UPON MOTION duly made and seconded, the Board **NOTED** the Memorandum of Understanding with The American Federation of State, County and Municipal Employees, AFL-CIO, Council 67 and Local 2202, Human Services Workers for Fiscal Year 2017

MINUTES

Mayor's Office of Government Relations - Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement with Mr. William S. Ratchford, II. The period of the Agreement is November 1, 2017 through May 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$42,750.00 - 1001-000000-1250-795700-603018

BACKGROUND/EXPLANATION:

Mr. Ratchford is knowledgeable for State and local legislative and fiscal matters. He has been involved in legislative and fiscal policy analysis before the Maryland General Assembly since 1962. He served as Director of the Department of Fiscal Services from 1974 to 1997 and has earned a great deal of respect in legislative policy and fiscal matters.

As a Consultant to the Mayor and Senior Advisor, Mr. Ratchford will prepare and provide expert analysis on State legislative and fiscal matters impacting Baltimore City and other related matters. This contract will not exceed 450 hours.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreement with Mr. William S. Ratchford, II.

MINUTES

Mayor's Office of Government Relations - Consulting Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consulting Agreement with MP Fannon, LLC, Consultant. The period of the Consultant Agreement is November 1, 2017 through May 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$36,000.00 - 1001-000000-1250-795700-603018

BACKGROUND/EXPLANATION:

The Consultant, Ms. Mary Pat Fannon, will provide assistance and advice to the Mayor's Office of Government Relations. The Consultant is knowledgeable of State and local legislative and fiscal matters and will provide advice in reference to the Maryland General Assembly's consideration and adoption of legislation impacting the interests of Baltimore City.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consulting Agreement with MP Fannon, LLC, Consultant.

MINUTES

Department of Planning - Third Amendment to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Third Amendment to the Grant Agreement with Healthy Neighborhoods, Inc. The Third Amendment to Grant Agreement will extend the period of the agreement through December 31, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,066,602.00 - 2025-000000-1873-783200-603050

BACKGROUND/EXPLANATION:

On July 16, 2014, the Board approved an agreement with Healthy Neighborhoods, Inc. in the amount of \$1,654,000.00 to serve as the financial and programmatic manager for community based projects funded with FY 13/14 and FY 15 slots revenue in the greater Pimlico area known as the One Mile Radius.

On August 10, 2016, the Board approved the First Amendment with Healthy Neighborhoods, Inc. to allocate additional local impact aid funds totaling \$117,525.00 for community based projects funded with FY 16 slots revenue in the greater Pimlico area known as the One Mile Radius.

Healthy Neighborhoods, Inc. also had a carryover of \$11,250.00 from FY 15 funds that were reallocated in FY 16, for a total of \$128,775.00. On April 26, 2017, the Board approved the Second Amendment with Healthy Neighborhoods, Inc. to allocate additional local impact aid funds totaling \$999,175.00 with FY 17 slots revenue. These funds were awarded by the Maryland General Assembly to the City of Baltimore for a 20-year period beginning in fiscal year 2012 through fiscal year 2032 to support primarily capital community and economic development projects in the Pimlico community.

MINUTES

Department of Planning - cont'd

Under the terms of this agreement, Healthy Neighborhood, Inc. is responsible for meeting with grantees that have been awarded slots revenue to provide the following services including:

- Technical Assistance
- Compliance and Monitoring
- Compliance with City Laws
- Recognition of City Support

MBE/WBE PARTICIPATION:

Healthy Neighborhoods, Inc. has signed a Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE Program of the City of Baltimore.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Third Amendment to the Grant Agreement with Healthy Neighborhoods, Inc.

MINUTES

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/Office - SC 965, Improvement to
of Engineering and Construction Sanitary Sewers in the North
East Area of Baltimore City
BIDS TO BE RECV'D: 12/06/2018
BIDS TO BE OPENED: 12/06/2018

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTES

President: "There being no more business before the Board, we will recess until bid opening at twelve noon. Thank you."

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MINUTES

Clerk: "Good afternoon. The Board of Estimates is in session for the receiving and opening of bids.

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addendum extending the dates for receipt and opening of bids.

Department of General Services - GS 15823, Courthouse East
Roof Replacement
BIDS TO BE RECV'D: 11/08/2017
BIDS TO BE OPENED: 11/08/2017

Department of Public Works - SC 976, Sewer Collection
System Improvements in the
Greenmount, Hamden, and Bolton
Hill Areas of the Jones
Falls Sewershed
BIDS TO BE RECV'D: 11/08/2017
BIDS TO BE OPENED: 11/08/2017

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

<u>Bureau of Purchases</u>	- B50005140, One Ton Crew Cab Pickup Trucks with Open Utility Bodies and Snowplows
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Century Ford of Mt. Airy, Inc.*
Chapman Chevrolet*
Chas. S. Winner Inc. d/b/a Winner Ford

*UPON FURTHER MOTION, the Board found the bids for Century Ford of Mt. Airy, Inc. and Chapman Chevrolet **NON-RESPONSIVE** since the bids were not accompanied by bid deposit checks or an annual bid bond, as required by the provisions of the City Charter and as set forth in the specifications.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, November 8, 2017.


JOAN M. PRATT
Secretary