



Board of Estimates

Council President Nick Mosby
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Board of Estimates Agenda Items for Wednesday, October 18, 2023

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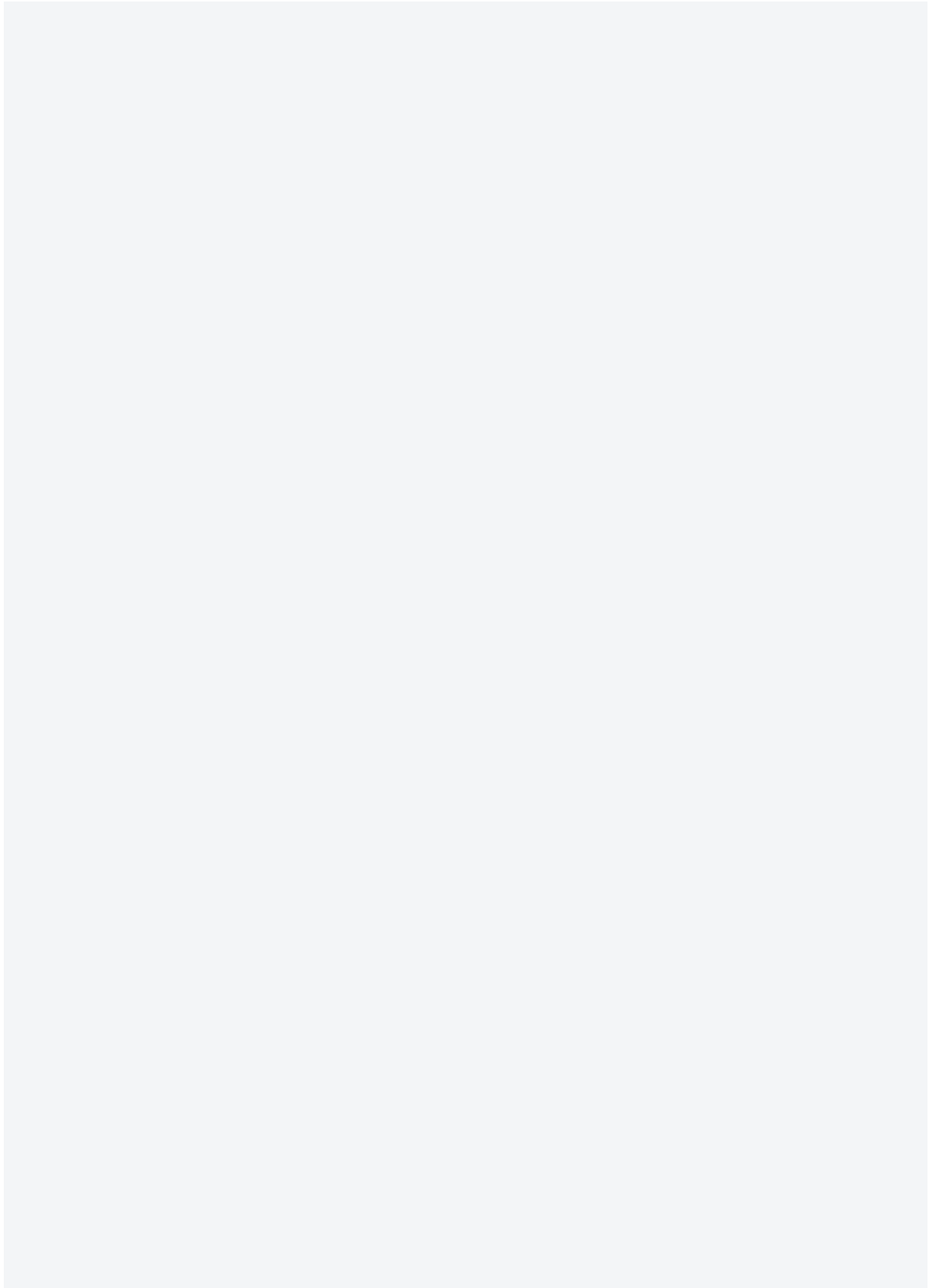
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SB-23-13479 - Notice of Letting - SC 1029- Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations - Zone 1

ACTION REQUESTED:

The Board is requested to approve a Notice of Letting - Contract No. 1029 - Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations - Zone 1 Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Notice of Letting for Sanitary Contract No. 1029- Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations- Zone 1

Advertisement: Oct 20, 2023 Bid Due/Opening Date: 11/15/23

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13314 - Notice of Letting for RP21811 Gateway Pillar Restoration Clifton Park and Patterson Park**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The "Work" to be completed under this contract shall consist of the Renovation of the existing City Park on Baltimore City Department of Recreation and Parks properties known as:

Gateway Pillar Restoration Clifton Park and Patterson Park

2801 Harford Rd. & 2000 Sinclair Ln.

Baltimore, MD 21218

2701 E. Baltimore St & 2890 Eastern Ave.

Baltimore, MD 21224

The Work defined by the Construction Drawings and these Specifications shall include, but not be limited to:

PROVIDE AND INSTALL NEW CONCRETE WALKWAY AND STAIRS, SURROUNDING LANDSCAPING, AND ASSOCIATED STORMWATER MANAGEMENT AT THE SOUTHEAST CORNER OF GARRETT PARK.

Cost Range: \$200,000.00 to \$450,000.00

Advertisement Date – October 20, 2023

Bids to be Received: December 13, 2023

Bids to be Opened: December 13, 2023

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12474 - AM-509-2-3 Policy Revision

AGC1200-TELE - Telecom

ACTION REQUESTED:

The Board is requested to approve an Administrative Manual Revisions . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Telecommunications, in the Office of the Comptroller, drafted a policy revision to codify the modernization efforts of the office. AM 509-2 provides guidance for the City to follow in acquiring, managing, and controlling cellular equipment and services. The revisions include:

- Removal of any/all references to "MTE" and replaces them with "Department of Telecommunications";
- Removes outdated cellular equipment no longer offered by Telecom; and
- Updates the email address for submitting requests.

These revisions are part of a package of four administrative manual updates (509-2, 509-2-1, 509-2-2, and 509-2-3). They have been reviewed by BBMR, the Law Department, DHR, and the Baltimore Telecommunications User Group (BTUG).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-12471 - AM 509-2-1 Policy Revision

AGC1200-TELE - Telecom

ACTION REQUESTED:

The Board is requested to approve an Administrative Manual Revisions . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Telecommunications, in the Office of the Comptroller, drafted a policy revision to codify the modernization efforts of the office. AM 509-2 provides guidance for the City to follow in acquiring, managing, and controlling cellular equipment and services. The revisions include:

- Removal of any/all references to "MTE" and replace them with "Department of Telecommunications";
- Removes References to pagers and updates the name of the form for cellular equipment requests.
- Updates the procedures for billing to reflect the Winbill system.

These revisions are part of a package of four administrative manual updates (509-2, 509-2-1, 509-2-2 and 509-2-3). They have been reviewed by BBMR, the Law Department, DHR, and the Baltimore Telecommunications User Group (BTUG).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-12731 - Resolution: Emergency Procurement**ACTION REQUESTED:**

The Board is requested to note an Resolution . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Comptroller's office, in consultation with other cities agencies, seek to clarify, codify and streamline emergency reporting requirements in the interest of public transparency.

Emergency Procurement Application and Reporting Process

Agencies shall follow the below process:

1. submit their application to the Director of Finance using boesubmit.baltimorecity.gov, the standard portal for submitting to the Board of Estimates.
2. portal shall send an email notification to the Director of Finance, City Council President Comptroller, as well as any individual(s) designated to receive notice that an application has been submitted.
3. portal shall send an email notification to the Director of the Mayor's Office of Small and Minority Business Advocacy & Development and anyone else he or she designates to receive notice that an application has been submitted.
4. submitted, the Director of Finance will have the option to approve, deny, or ask more questions using the portal.
5. the Director of Finance approves the agency's application, it will be placed on the next Board of Estimates agenda to be noted.
6. the application is approved, agencies may proceed to obtaining the specified supplies, materials, equipment, services, or public works prior to disclosure and note by the Board.
7. process satisfies the emergency procurement reporting process laid out in the City Charter.

If the BOE Submit portal is not operational, agencies shall notify the Director of Finance and CC the Council President and the Comptroller by email or a hard-copy memo.

Application

- All applications submitted in boesubmit.baltimorecity.gov should include the following:
- Cost and associated worktags.
- Vendor legal name and background on how they were chosen (i.e. select source, vendor currently in use on another project).
- Vendor's certificate of good standing.
- MBE/WBE goals or utilization plans compliant with City Code, Article 5, § 28-51.
- Nature of contract.
- Description of the emergency nature.

- Preventative measures in place, except in instances of unforeseen circumstances i.e. man-made or natural disasters.

If approved, this resolution will go into effect immediately.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-13629 - Bulk Tax Sale 2023**ACTION REQUESTED:**

The Board is requested to note an Bulk Tax Sale Notice Open . Period of agreement is:

10/18/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Finance, Bureau of Revenue Collections, will conduct the Bulk Tax Sale on October 18, 2023.

The Bulk Tax Sale takes place every year in October. Sealed bids are due by 11AM on the day of the Bulk Tax Sale and are opened at 12PM.

Bids will be received in the Office of the City Comptroller, Room 204, City Hall, 100 N Holliday Street, Baltimore, Maryland. Bids must be received no later than 11AM on Wednesday, October 18, 2023, and will be opened in Room 215, City Hall at 12:00 noon. Late bids will not be accepted. Bids may be submitted by mail, overnight delivery or in person. Faxed bids will not be accepted. All bids are final.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-13804 - Travel Request for James Smith**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Captain James Smith to attend the Motor Vehicle Fire Investigations Class 11/30/2023-12/1/2023 – Ocean City, MD. Period of agreement is: 11/30/2023 to 12/1/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Captain James Smith will attend the Motor Vehicle Fire Investigation class located at Ocean City Fire Headquarters 1409 Philadelphia Ave, Ocean City, MD 21842.

The class consists of tested instruction in determining origin and cause of motor vehicle fires. Topics included are vehicle investigation safety, fuel packages, ignition sources, vehicle systems and identification. Cost breakout: Registration: \$328.00 Per Diem Lodging: \$132.09/day x 3 day(s) = \$396.27 includes lodging taxes: \$39.27 Per Diem Meals/Incidentals: \$69.00/day x 4 day(s) & \$51.75 x travel days = \$241.50 Registration and lodging costs will be charged to Fire travel card.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

ENDORSEMENTS:

SB-23-13803 - Travel Request for Quenell Brown**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Quenell Brown to attend the International EMS & Firefighters Pride Alliance conference on 10/11/2023-10/16/2023 – Denver, CO. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,281.46

Project Fund	Amount
1001-CCA000106	\$ 2,281.46

BACKGROUND/EXPLANATION:

Quenell Brown to International EMS & Firefighters Pride Alliance conference located at Center on Colfax 1301 E. Colfax Ave. Denver, CO 80218. The conference consists of a train-the-trainer LBGTQ+ awareness for EMS & Fire course, LBGTQ+ EMS & Fire community liaison course and four keynote speakers. Cost breakout:

Registration: \$240.00

Per Diem Lodging: \$199.00/day x 5 day(s) = \$995.00 excluding lodging taxes/fees

Flight: (Southwest BWI to DEN) \$611.96

Per Diem Meals/Incidentals: \$79.00/day x 4 day(s) & \$59.25 x travel days = \$434.50

Registration, flight and lodging costs charged to Fire travel card/p-card.

The Baltimore City Fire Department has several affinity groups that assist the fire administration with community and member relations. The BCFD Pride Alliance represents members of the LBGTQ community for our department and larger city community. This group was formed and has met with the Fire administration for 2 years. We have assisted with updating department policies, recruitment, retention, education, training and many other tasks. We assist the administration in bridging the gap to assure that our department is meeting the needs of the diverse community it serves. No one in the group has any formal training, attending this conference will provide that and network with other emergency medical services and fire personnel to discuss their best practices.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13842 - BCFD Travel Request – Lieutenant Jenell Taylor**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Jenell Taylor to attend the International EMS & Firefighters Pride Alliance Conference on 10/11/2023 - 10/16/2023 in Denver, CO. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,281.46

Project Fund	Amount
1001	\$ 2,281.46

BACKGROUND/EXPLANATION:

BCFD requests approval to send Lieutenant Jenell Taylor to International EMS & Firefighters Pride Alliance conference located at Center on Colfax 1301 E. Colfax Ave. Denver, CO 80218. The conference consists of a train-the-trainer LBGTQ+ awareness for EMS & Fire course, LBGTQ+ EMS & Fire community liaison course and four keynote speakers. Cost breakout:

Registration: \$240.00

Per Diem Lodging: \$199.00/day x 5 day(s) = \$995.00 excluding lodging taxes/fees

Flight: (Southwest BWI to DEN) \$611.96

Per Diem Meals/Incidentals: \$79.00/day x 4 day(s) & \$59.25 x travel days = \$434.50

Registration, flight and lodging costs charged to Fire travel card/p-card.

The Baltimore City Fire Department has several affinity groups that assist the fire administration with community and member relations. The BCFD Pride Alliance represents members of the LBGTQ community for our department and larger city community. This group was formed and has met with the Fire administration for 2 years. We have assisted with updating department policies, recruitment, retention, education, training and many other tasks. We assist the administration in bridging the gap to assure that our department is meeting the needs of the diverse community it serves. No one in the group has any formal training, attending this conference will provide that and network with other emergency medical services and fire personnel to discuss their best practices.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13737 - Investment Advisory Agreement - NEPC LLC**ACTION REQUESTED:**

The Board is requested to approve an Investment Advisory Agreement with NEPC LLC. Period of agreement is: 11/1/2023 to 10/31/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

This Investment Advisory Agreement is required to enable NEPC to continue to provide investment consulting advice to the F&P Board to assist in overseeing the investment management of F&P's \$3.2 billion investment portfolio. All funds and expenses will be expended from F&P. Fixed compensation under this 5-year contract with two 1-year renewal options will be an average \$515,000 annual fee covering general consulting in addition to alternative consulting for investment in hedge funds, private equities, direct lending, real assets and infrastructure. NEPC will also conduct asset/liability studies to enable the F&P Board to make decisions on the plan's asset allocation that align investment risk with the F&P's pension liabilities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13626 - Award EAR - GS21818- Southwest Police Station Roof Replacement**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Award to Bensky Construction Co., LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,365,000.00

Project #: GS21818

Project Fund

Amount

9916-PRJ002111-CAP009197-SC630404

\$ 1,365,000.00

AMOUNT OF MONEY AND SOURCE OF FUNDS: \$536,000 Source of Funds: 1st Public

Infrastructure Loan \$369,000 Source of Funds: General Funds \$460,000 Source of Funds: 3rd Park & Public Facilities Loan

BACKGROUND/EXPLANATION:

On Wednesday, April 05, 2023, two (2) bids for the subject project were opened. Bids ranged from a low of \$1,365,000 to a high of \$1,917,800. Bensky Construction Co., LLC is the low bidder for the amount of \$1,365,000 and he was found compliant by SMBA&D, thus Bensky Construction Co., LLC is the low responsive bidder.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

Applicable

Applicable

MBE / WBE PARTICIPATION:

MBE Goal %

20.00%

MBE Goal Amount

\$ 268,000.00

WBE Goal %

3.50%

WBE Goal Amount

\$ 46,900.00

WBE Goal %

4.50%

WBE Goal Amount

\$ 60,300.00

COUNCIL DISTRICT: 10th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12320 - Report – Emergency procurement Dept. of General Services

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to note a Emergency Procurement Emergency . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,149,840.00

Project Fund	Amount
1001-CCA000123	\$ 867,818.00
First Priority Emergency Vehicles (Medic Units)	
5000-GRT000653-CCA000123	\$ 415,744.00
First Priority Emergency Vehicles (Trucks)	
2029-CCA000144	\$ 66,100.00
Tate Services LLC	
2029-CCA000144	\$ 866,300.00
CitiRoof Corp	
2029-CCA000144	\$ 40,000.00
Johnson Controls	
1001-CCA000123	\$ 892,475.00
Atlantic Emergency Solutions (50%)	
1001-CCA000144	\$ 150,000.00
Absolute Fire Protection	
2029-CCA000144	\$ 33,750.00
Eastern Avenue LLC	
5000-GRT000653-CCA000123	\$ 852,794.00
Silver Ships	
2029-CCA000144	\$ 44,400.00
Cole Roofing	
2070-CCA000133	\$ 1,029,844.00
MD Industrial Trucks	
2030-CCA000133	\$ 100,000.00
Al Packer's White Marsh Ford	
2030-CCA000133	\$ 2,931,062.00
Johnson & Towers	
2030-CCA000133	\$ 134,494.00
Huntsman Holdings & Carlisle's Marine	
6000-SPC006045-CCA000999	\$ 117,137.00
Eastern Lift Trucks	
5000-GRT000653-CCA000123	\$ 892,475.00
Atlantic Emergency Solutions (50%)	

2030-CCA000133

\$ 715,447.00

First Priority Emergency Vehicles (Trucks)

BACKGROUND/EXPLANATION:

The below-listed suppliers provided goods/services under emergency authority. Pursuant to Article VI, Section 11 (e) (ii) of the City Charter the Director of Finance approved the procurement of these emergency goods/services. For convenience/organizational purposes, featured contracts can be sorted into the following emergency BOE action buckets: product delivery, service delivery, and contract terms. A brief explanation/narrative is featured for each. Each is accompanied by an attachment featuring financial work tags, vendor name, background, contract explanation, and description of emergency nature. DGS seeks emergency procurement as a primary avenue only in those instances where circumstances are unforeseen, not within our direct control, and/or exogenous. Lastly, DGS does not keep contracts of good standing; we would look to our BOP partners.

Product Delivery (Emergency)

Vendor	Fund	Fund Name	\$	Cost Center
MD Industrial Trucks	2070	Waste Water Utility Fund	\$1,029,844	CCA000851
Al Packer's White Marsh Ford	2030	Internal Service Fund - Fleet	\$100,000	CCA000133
First Priority Emergency Vehicles (Medic Units)	1001	General Fund	\$867,818	CCA000123
First Priority Emergency Vehicles (Trucks)	2030	Internal Service Fund - Fleet	\$715,447	CCA000133
First Priority Emergency Vehicles (Trucks)	GRT000653	Senator William H. Amoss Award	\$415,744	CCA000123
Silver Ships	GRT000653	Senator William H. Amoss Award	\$852,794	CCA000123
Atlantic Emergency Solutions (50%)	GRT000653	Senator William H. Amoss Award	\$892,475	CCA000123
Atlantic Emergency Solutions (50%)	1001	General Fund	\$892,475	CCA000123
Eastern Lift Trucks	SPC006045	Sheriff Asset Forfeiture	\$117,137	CCA000999

- Maryland Industrial Trucks (Sewer Inspection Vehicles)

This addressed CCTV sewer inspection camera vans. DGS had to lock in a PO for assets that were being built. If we didn't establish a PO we would have to wait many more months for delivery. CCTV cameras are required to inspect the City's water and wastewater infrastructure.

DGS was under time constraints to meet obligations from the City's consent decree with the Maryland Department of Energy. At the time of seeking emergency approval (January 2023) BOP estimated a bid release date of February 2023. From the bid release date we're looking at many more months before a formal contract is ratified. We would have missed an opportunity for the timely purchase of the assets (where vehicle builds have significant lead times).

- Al Packer's White Marsh Ford (Vehicle Decals)

This addressed vehicle decals beyond what's standard. We sought this procurement in response to an influx of BPD PIUs. The existing vendor couldn't handle the volume and hold up of the decals would've delayed the deployment of the assets by BPD. DGS adopted a user-centered approach in response to operational pressure for the timely production of units - and pursued an emergency approval.

- First Priority Emergency Vehicles (Medic Units)

BCFD was approved to purchase 2 medic units with funding received from the ESPP project. DGS ordered on an emergency basis because the manufacturer was able to fill the order by Q3 2023 and deliver soon thereafter for service. The lead times for these units can be quite long - up to 18 months - and the active vendor already had orders for more than 34 units; they could not provide timely turn-around on additional orders. BCFD was looking for an alternative to deliver the assets sooner rather than be added to an already sizeable backlog.

- First Priority Emergency Vehicles (Trucks)

BCFD was able to acquire Tahoe units (x13) for the 2023 model year, saving the City an estimated 15% increase set to happen with model year 2024. To capture the cost avoidance we proceeded with an emergency procurement on behalf of Fire. These units are used by EMS personnel to respond to all types of calls and are in-use 24/7.

- Silver Ships (Fire Boats)

This addressed asset turn-around time. Fireboat assets are/were ~20 years old. And turnaround time on a boat is 36 months. Executive leadership approached Finance directly to advocate for quickly processing these procurements. DGS engaged with our partners at Finance, and at BCFD, and we submitted these actions on behalf of the Fire Department.

- Atlantic Emergency Solutions

This addressed the purchase of two fire engines; these engines will be produced by a manufacturer (Pierce Manufacturing) under a new program that decreases production time from up to ~3 years to ~1 year. Many of our engines currently on order are ~2 years from delivery and the condition of our fleet warrants urgency on replacement. In response to this operational need DGS pursued emergency procurement.

- Eastern Lift Truck (UTVs)

DGS responded to a directive given by executive leadership to the Sheriff's Office to patrol parks, trails, and other terrain within the City where a UTV was needed; where SUVs would sink and disrupt the landscape. This directive to ramp up patrols in a timely fashion, accompanied by a press conference establishing the need and making a public commitment, meant that DGS had to respond with similar urgency. There was not an active contract to fill the equipment gap. Moving forward we're pursuing a Polaris blanket contract.

Service Delivery (Emergency)

Vendor	Fund Fund Name	\$	Cost Center
Eastern Avenue LLC	2029 Internal Service Fund - Facilities	\$33,750	CCA000144
Tate Services LLC	2029 Internal Service Fund - Facilities	\$66,100	CCA000144
Absolute Fire Protection	1001 General Fund	\$150,000	CCA000144

- Eastern Avenue LLC (Lease Agreement); Tate Services LLC (Moving Expenses)

This is associated with the 3411 Bank Street project (Highlandtown) (March 2023) that required tenants to move in response to Capital's facility improvement. DGS procured services to install a new roof and HVAC system which required City tenants to vacate. This impacted HCD and MOCFS – both of which were relocated temporarily to 3708 Eastern Avenue. Emergency procurement was used to support a quick move with uninterrupted service. DGS pursued this quickly based on MOCFS needs and communicated urgency to get started on the project at 3411 Bank St. quickly because of the (vendor/project schedule).

- Absolute Fire Protection

DGS pursued a quote in August 2022 and submitted emergency approval on behalf of BOPA. The work was to address the replacement of a failing (fire protection system) pump at the Bromo Seltzer Tower. In this instance, DGS deemed it operationally inappropriate to pursue a bid or implement a change order on an existing contract. An existing contract, for instance, would've required a change order on price and line items – meanwhile waiting for processing would have posed a potentially serious hazard.

Contract Terms (Administrative)

Vendor	Fund	Fund Name	\$	Cost Center
Johnson & Towers	2030	Internal Service Fund - Fleet	\$2,931,062	CCA000133
Huntsman Holdings & Carlisle's Marine	2030	Internal Service Fund - Fleet	\$134,494	CCA000133
Cole Roofing	2029	Internal Service Fund - Facilities	\$44,400	CCA000144
Johnson Controls	2029	Internal Service Fund - Facilities	\$40,000	CCA000144
CitiRoof Corp	2029	Internal Service Fund - Facilities	\$866,300	CCA000144

- Huntsman Holdings & Carlisle's Marine (DPW Boats)

In this instance emergency authority was transferred to Carlisle's Marine. The same amount and authorization was transferred between vendors because the vendor (Huntsman) required a 10% downpayment/pre-payment. Terms the City did not accept. A bid on the contract received no bidders and was put out at least twice. At the time of emergency procurement, we had no usable aquatic assets for DPW. The quoted amount (and subsequent PO) was revised downward because Carlisle was actually slightly cheaper. No Fire boats were purchased through our engagement with Carlisle; only through our engagement with Silver Ships (any inclusion/indication of Fire boat purchases from this vendor is a typo).

- Johnson & Towers (Chassis for Packers)

DGS pursued a cooperative agreement and received emergency authority for the Finance Director to do so. J&T is one of two manufacturers that can supply chassis for front-end loaders. DGS was out of an active contract at this point and a competitive contract had previously been denied (BOP leadership at the time was denying all cooperative contracts). DGS did not go to bid because we already had 60 requisitions for bid with BOP that were not moving. Additionally, we were looking at 18 month turn-around time on the equipment and we deemed it operationally infeasible to wait.

- Cole Roofing

DGS pursued roof repair due to leaks and water damage. We serviced 34 locations with imminent issues and the authority on active contracts at the time was not sufficient. Our primary

alternative vendor (Simpson) was going through a sale and had an active change order on the contract. Active change orders prohibit requisitioning activity, and we could not have produced a PO for the vendor. Nor would we have implemented a change order to support the scope of work.

- Johnson Controls (Fire Panel and Sprinklers)

DGS pursued fire panel and sprinkler inspections and parts servicing the Mitchell Courthouse, Courthouse East, BARCS, Waxter Center, and the Weinberg Housing and Resource Center. A request for routine requisition (bid) to BOP was submitted on 12/26/22 and an emergency was pursued as a stop-gap measure, to avoid any service interruptions.

- CitiRoof Corp

DGS pursued an emergency for BPD HQ and Annex roof repairs. At the time we had no active vendors (between contracts). The capital projects procurement would have taken too long; change order or re-bid of prior contracts would've taken too long.

**EMPLOY
BALTIMORE:**

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13429 - Project 1366R – On-Call Architectural Design Services Agreement with GANT BRUNETT, ARCHITECTS, INC.**ACTION REQUESTED:**

The Board is requested to approve a Capital Projects Division Agreement for On Call Architectural Design Services with Gant Brunnett, Architects, Inc. for Project No. 1366R Architectural Design Services. The initial contract duration will be four (4) years, however project started within the initial four (4) year period may continue beyond the four (4) year time frame until completion. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1366R

BACKGROUND/EXPLANATION:

Various City agencies, on a continuing basis, require architectural design services to modify, upgrade, or repair their facilities. Typically, the work is limited in scope and/or of an urgent nature, which in either case should not be postponed until the customary architectural selection process can be executed. Under this agreement, the call for these services will be made as needs are identified. The costs of services rendered will be negotiated as a not-to-exceed price for each task assigned. Fees will be based on actual payroll rates. The payroll rate and multiplier have been reviewed by the Department of Audits. The total fee for this consultant agreement shall not exceed \$2,000,000.00 without a formal amendment. The consultant was selected pursuant to the Architect and Engineering Awards Commission (AEAC) procedures.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	18.00%	MBE Goal Amount	\$ 360,001.00
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The Minority and Women's Business Opportunity Office approved the following MBE/WBE participation on this Contract on 08/31/23. MBE: Daniel Consultants, Inc. \$0-\$360,000 0-18% Forella Group, LLC \$0-\$360,000 0-18% Johnson Consulting Engineers, Inc. \$0-\$360,000 0-18% TOTAL MBE FIRMS \$ 360,000 18%

WBE Goal %	16.00%	WBE Goal Amount	\$ 320,000.00
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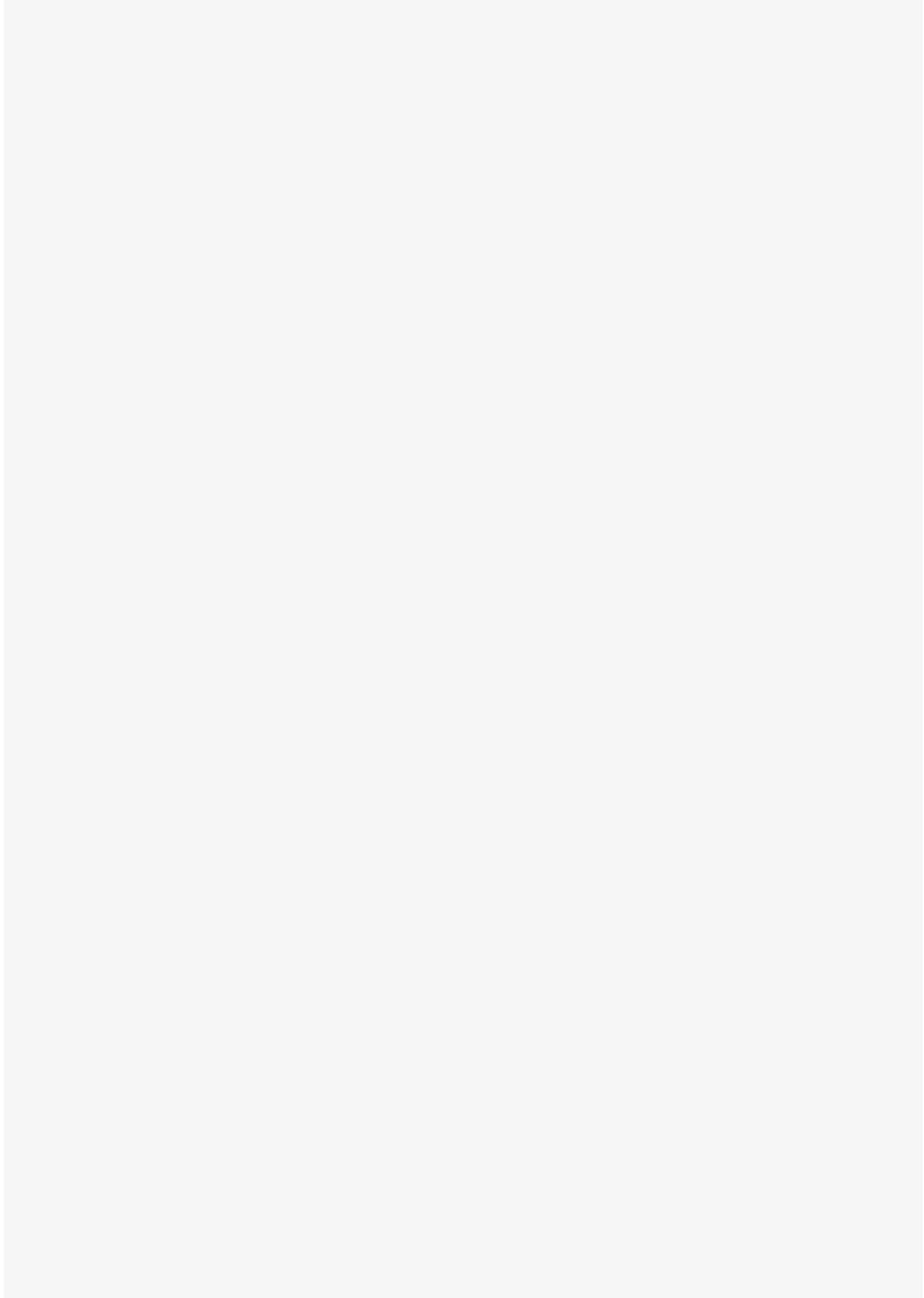
The Minority and Women's Business Opportunity Office approved the following MBE/WBE participation on this Contract on 08/31/23. WBE: Albrecht Engineering, Inc. \$0-\$320,000 0-16% Floura Teeter Landscape Architects, Inc. \$0-\$320,000 0-16% A Squared Plus Engineering Support Group, LLC \$0-\$320,000 0-16% TOTAL WBE FIRMS \$ 320,000 16%

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-13239 - Letter of Agreement - CareFirst BlueCross BlueShield (CareFirst) Grant Funds for Diabetes Prevention Through Community Engagement in Baltimore City**ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance CareFirst. Period of agreement is: 3/1/2022 to 3/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount
7000-CCA000191	\$ 50,000.00
GRT001855	

BACKGROUND/EXPLANATION:

Baltimore Community Foundation will distribute the grant of \$50,000 as follows:

CareFirst is providing the grant disbursements only for the activities and expenses described in your organization's grant proposal. Baltimore City Health Department agrees to only use the disbursements for the purposes described in the proposal. Baltimore City Health Department further agrees not to use any of the grant funds to attempt to influence legislation or participate in any political activity or campaign.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

SB-23-12739 - Notice of Grant Award Baltimore Policy Disparities Demonstration Project**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award U.S. Department of Health and Human Services, Office of the Secretary for the project title "Baltimore Policy Disparities Demonstration Project". Period of agreement is: 9/30/2022 to 9/29/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 374,741.00

Project Fund	Amount
4000-GRT001212-CCA000191-SC630351	\$ 374,741.00

BACKGROUND/EXPLANATION:

On January 5, 2022, the Board approved the original Notice of Award in the amount of \$374,741.00 for the period of September 30, 2021 through September 29, 2022.

The Department received the continuation for the Notice of Award on September 19, 2022 to include a \$0 FY22 funding, an offset of \$0, and a carryover of \$374,741.00 for the period of September 30, 2022 through September 29, 2023. This makes the total award \$374,741.00

The Department received a request for a Significant Budget Revision on January 9, 2023 for the Coordinating Center to test out a tool which better supports the activities and deliverables expected for this project for the period of September 30, 2022 through September 29, 2023. This makes the total award \$374,741.00.

The Department received a request for a Change of Project Director on April 24, 2023 from Ms.Kelliagh Eastman to Dr. Sadiya Muqueeth effective on April 30, 2023 for the period of September 30, 2022 through September 29, 2023.This makes the total award \$374,741.00

The Department received a request for a Significant Budget Revision on June 20, 2023 to allow year two funds to align with the stated goals and activities of the work plan and a retroactive Change of Authorizing Official from Dr. Letitia Dzirasa to Ms. Mary Beth Haller as requested to in the correspondence dated May 1, 2023 for the period of September 30, 2022 through September 29, 2023. This makes the total award \$374,741.00

The Notice of Award has been approved by the law department as to form and legal sufficiency.

The award is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-13590 - Notice of Award (NoA): Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award Department of Health and Human Services, Centers for Disease Control and Prevention (CDC).. Period of agreement is: 8/1/2023 to 7/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,317,207.00

Project Fund	Amount
4000-CCA000206 GRT001884 RC0602	\$ 775,000.00
4000-CCA000206 GRT001695 RC0602	\$ 2,542,207.00

BACKGROUND/EXPLANATION:

On July 11, 2023 the Department received the Notice of Award from the Department of Health and Human Services for the project titled "Integrated HIV Programs for Health Departments to Support Ending the HIV epidemic in the United States." For the period of August 1, 2023 to July 31, 2024 in the amount of \$2,542,207.00. The Department received the revised Notice of Award on August 16, 2023 for supplemental funding in the amount of \$775,000.00 for the period of August 1, 2023 through May 31, 2024. This makes the total NoA amount \$3,317,207.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-12261 - First Amendment: Connections Thru Life, Inc. Ryan White Part A**ACTION REQUESTED:**

The Board is requested to approve a Fiscal Agent/Sponsor Agreement Amendment Connections Thru Life, Inc.. Period of agreement is: 3/1/2023 to 2/28/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	3/1/2023
	8,208,516.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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Project #: BCHD864

BACKGROUND/EXPLANATION:

On March, 1 2023, the Board approved the original agreement in the amount of \$8,208,516.00 for the period of March 1, 2023, through February 28, 2024.

The Department is decreasing the commercial blanket crime coverage or employment dishonest insurance by \$7,208,516.00 This makes the crime insurance amount \$1,000,000.00.

Late Explanation

The amendment is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-12867 - Baltimore Healthy Start, Inc. - FY24 - Certified Registered Nurse Practitioner (CRNP) for In Home Family Planning Services**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Baltimore Healthy Start. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 337,534.00

Project #: CO#003319

Project Fund	Amount
4000-CCA000171-SC630351 GRT001738	\$ 337,534.00

BACKGROUND/EXPLANATION:

Baltimore Healthy Start will utilize funds to hire the services of a Certified Registered Nurse Practitioner (CRNP) to increase effective family planning use by postpartum women, lengthen inter- pregnancy intervals and reduce unplanned pregnancies. The CRNP will conduct in-home and center- based reproductive health services and on-going counseling and education regarding at-risk behaviors, gynecological health, and family planning. To improve postpartum care for clients, Healthy Start postpartum offers interconceptional services from a Certified Registered Nurse Practitioner (CRNP). The CRNP conducts a newborn home visit jointly with a Case Manager or Neighborhood Health Advocate. This visit serves to ensure the client has scheduled a four-to-six-week postpartum appointment with her provider. The CRNP also conducts screening and treatment for STIs.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12206 - Johns Hopkins University School of Medicine CARE Ware Administration
Ryan White Part A****ACTION REQUESTED:**

he Board is requested to approve a Provider Agreement with the Johns Hopkins University.
Period of agreement is: 3/1/2023 to 2/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 110,326.00

Project #: BCHD954

Project Fund	Amount
4000-CCA000206-SC630351	\$ 110,326.00
GRT001450	

BACKGROUND/EXPLANATION:

The overall scope of services provided by the programmer Analyst for the Baltimore City Health Department under the Ryan White HIV/AIDS Treatment Extension Act of 2009 is the implementation and maintenance of a centralized CAREWare system.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12424 - A provider agreement with Safeway**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Safeway. Period of agreement is: 5/1/2023 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 525,000.00

Project #: BCHD932

Project Fund	Amount
4001-GRT000755-CCA001374-SC630326	\$ 525,000.00

BACKGROUND/EXPLANATION:

Safeway will support the Baltimore City Health Department's (BCHD) city-wide COVID 19 vaccination strategy by providing and administering vaccine to Baltimore City residents.

Safeway will hold vaccine clinics in mutually agreed upon locations in Baltimore City, including but not limited to senior housing sites, assisted living facilities, church sites, schools, community partner sites, homeless shelters, substance use treatment centers, and other sites as indicated by BCHD.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13213 - HealthCare Access Maryland, Inc. (HCAM) Supplemental Administrative Care Coordination**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement HealthCare Access Maryland, Inc. (HCAM). Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,568,904.00

Project #: SCON003128

Project Fund	Amount
4000-CCA000176-SC630351	\$ 1,568,904.00
GRT001677	

BACKGROUND/EXPLANATION:

The HealthCare Access Maryland, Inc. (HCAM) will utilize funds to follow up on referrals sent By managed care organizations (MCO) and community partners to link pregnant women, and Their families into the manage care system and into evidence-based health, social, and educational services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12422 - A consultant agreement with Paraklete Consulting, LLC**ACTION REQUESTED:**

The Board is requested to approve a consultant agreement Paraklete Consulting, LLC. Period of agreement is: 5/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 74,963.00

Project #: BCHD931

Project Fund	Amount
4001-GRT000755-CCA001374-SC630326	\$ 74,963.00

BACKGROUND/EXPLANATION:

The purpose of this agreement is for Paraklete Consulting, Inc to support the Baltimore City Health Department's (BCHD) city-wide COVID-19 vaccination strategy by implementing a community household evaluation of BCHD's Fall 2022 COVAX outreach campaign on behalf of the City.

LATE EXPLANATION:

This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12893 - Ratification: First Amendment Healthy Teen Network, Inc. Youth Sexual and Reproductive Justice Initiative Innovation Strategies**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Amendment Healthy Teen Network, Inc.. Period of agreement is: 9/1/2022 to 8/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,000.00

Contract Award Amount:	\$	Award Date:	3/15/2023
	100,000.00		

Contract Amendment	\$ 10,000.00	Amendment Number:	1
Amount:			

Project #: BCHD855

Project Fund	Amount
4000-GRT001445-CCA000167-SC630351	\$ 10,000.00

BACKGROUND/EXPLANATION:

On March 15, 2023, the Board approved the original agreement for \$100,000.00 for the period of September 1, 2022 through August 31, 2023.

The Department is increasing the agreement by \$10,000.00 for additional services. This makes the total agreement amount of \$110,000.00

This amendment is late due to administrative delays.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-12452 - Ratification to the First Amendment Healthy Teen Network, Inc. Maryland Personal Responsibility and Education Program**ACTION REQUESTED:**

The Board is requested to ratify and authorize execution of an First Amendment to a provider agreement with Healthy Teen Network, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 11,200.00

Contract Award Amount:	\$	Award Date:	3/1/2023
	55,000.00		

Contract Amendment	\$ 11,200.00	Amendment Number:	1
Amount:			

Project #: BCHD837

Project Fund	Amount
4000-GRT000973-CCA000172-SC630351	\$ 11,200.00

BACKGROUND/EXPLANATION:

On March 1, 2023, the Board approved the original agreement in the amount of \$55,000.00 for the period of July 1, 2022 through June 30, 2023.

The Department is increasing the agreement by \$11,200.00 for additional services. This makes the total agreement amount of \$66,200.00

Late Explanation

The agreement is late due to administrative delays.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13238 - Agreement – N.M. Carroll Manor, Inc. FY24 Title III-C-1 Congregate Housing Meal Services**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement N.M. Carroll Manor, Inc.. Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 54,202.50

Project #: CO#003208

Project Fund	Amount
4000-GRT000934-CCA000232-SC640414	\$ 54,202.50

BACKGROUND/EXPLANATION:

The organization will provide nutritional meal services to elderly residents at N.M. Carroll Manor, Inc serving a total of 30 residents per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

LATE EXPLANATION: This agreement is late due to administrative delays.

-

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12421 - A Provider agreement with Johns Hopkins University**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Johns Hopkins University. Period of agreement is: 5/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 86,709.00

Project #: BCHD957

Project Fund	Amount
4000-GRT000053-CCA000157-SC630351	\$ 86,709.00

BACKGROUND/EXPLANATION:

The goal is to enhance free online access to HIV and STI testing and to provide another means of enrolling people at high risk of HIV infection into Pre-Exposure Prophylaxis (PrEP) services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13131 - Nurse Family Partnership (NFP) Program Implementation Nursing Home Visiting Model**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Nurse Family Partnership. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 33,503.00

Project #: 003201

Project Fund	Amount
4000-CCA000170-SC630351	\$ 33,503.00
GRT001738	

BACKGROUND/EXPLANATION:

The NFP will utilize funds for the implementation of a Nurse Home Visiting Model. The NFP is a national evidence-based program developed on the basis of randomized controlled trial research to yield certain benefits for low-income, first-time mothers and their children. The organization will provide technical assistance, training, and a nurse consultant to ensure the Department is operating the model with fidelity.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-12479 - Ratification: PATRICIA PALUZZI 1st Amendment**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Amendment Patricia Palizzi . Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 13,000.00

Contract Award Amount:	\$	Award Date:	8/24/2022
	40,000.00		

Contract Amendment	\$ 53,000.00	Amendment Number:	1
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Amount:

Project #: 40638

Project Fund	Amount
4000-GRT001445-CCA000167-SC630351	\$ 13,000.00

BACKGROUND/EXPLANATION:

On August 24, 2022, the Board approved the original agreement for \$40,000.00 for the period of July 1, 2022, through June 30, 2023.

The Department is increasing the agreement by \$13,000.00 for additional services. This makes the total agreement amount of \$53,000.00.

This amendment is late due to administrative delays.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13287 - Civic Works INC. - Place-based Diabetes**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Civic Works, Inc.. Period of agreement is: 4/1/2023 to 3/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 40,040.00

Project #: CO#3222

Project Fund

Amount

7000-CCA000191-SC630351

\$ 40,040.00

GRT001855

BACKGROUND/EXPLANATION:

The Local Health Improvement Coalition (LHIC) is a multisector group tasked with identifying and addressing Baltimore City's most pressing health priorities. Civic Works will play a critical role ensuring that our most vital participants, community members, receive incentives for participation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13757 - James Smith- July 2023 Mileage Reimbursement ER-007324**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for James Smith.

Period of agreement is: 7/1/2023 to 7/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 135.34

Project Fund	Amount
7000-GRT001349-CCA000204-SC630302	\$ 135.34
July 2023 Mileage Reimbursement	

BACKGROUND/EXPLANATION:

Mr. James Smith submitted his July 2023 expense report on August 31, 2023. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse James Smith. The Department apologizes for the lateness.

Mr. Smith submitted his July expenses on August 31. The employee misunderstood, and thought that the time frame for submission of expenses was the end of the month rather than the 30th of the month. He is now aware that all expenses must be submitted by the 30th of the following month.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13671 - Retro Travel/ Travel Reimbursement- Keidra Rowe- USAging Conference 2023 SA-000837**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Keidra Rowe who attended the 2023 USA Aging 48 Annual Conference and Trade Show in Salt in Lake City, Utah on July 16, 2023 through July 19, 2023. Period of agreement is: 7/16/2023 to 7/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,769.12

Project Fund	Amount
4000-CCA001385-SC630301	\$ 2,769.12

Funding grant is GRT001618 FY24 Senior Care. The grant number did not populate in the BOEsubmits portal.

BACKGROUND/EXPLANATION:

Ms. Rowe attended this conference to receive pertinent programmatic updates and training for managing the Senior Client Services program in Baltimore City. Keidra Rowe did not complete their travel arrangements in time to be submitted for Board of Estimates approval prior to travel.

\$887.10 - Transportation/Airfare (Paid on city travel card assigned to Liban Jama)

\$947.00 - Hotel (paid on city travel card assigned to Liban Jama)

\$130.87 - Hotel Taxes

\$650.00 - Registration (paid using direct supplier invoice number SINV-00082976)

\$104.87 - Meals (seeking reimbursement)

\$ 39.76 - Local Transportation (seeking reimbursement)

\$ 30.00 - Parking (seeking reimbursement)

Keidra Rowe is requesting reimbursement for meals and local transportation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13734 - Retro Travel/Reimbursement- Lauren Wagner- 2023 US Conference on HIV/AIDS- SA-001057**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Lauren Wagner who attended the 2023 US Conference on HIV/AIDS in Washington, D.C. on September 5, 2023 through September 9, 2023. Period of agreement is: 9/5/2023 to 9/9/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,352.02

Project Fund	Amount
4000-CCA000206-SC630301	\$ 1,352.02

Funding grant is GRT001450 GRT001450 FY23 Ryan White A (4277). The grant number did not populate in the BOEsubmits portal.

BACKGROUND/EXPLANATION:

Lauren Wagner attended the 2023 US Conference on HIV/AIDS in to learn about federal strategy that impacts programmatic funding, learn about initiatives in other jurisdictions that may be replicated in Baltimore, and learn about new approaches in using technology to combat the HIV/AIDS epidemic.

\$21.00 - Transportation (employee seeking reimbursement)

\$968.40 - Hotel (paid on City-issued Travel card assigned to Liban Jama)

\$154.45 - Hotel Taxes

\$158.61 - Meals/Incidentals (employee seeking reimbursement)

\$49.56 - Local Transportation (employee seeking reimbursement)

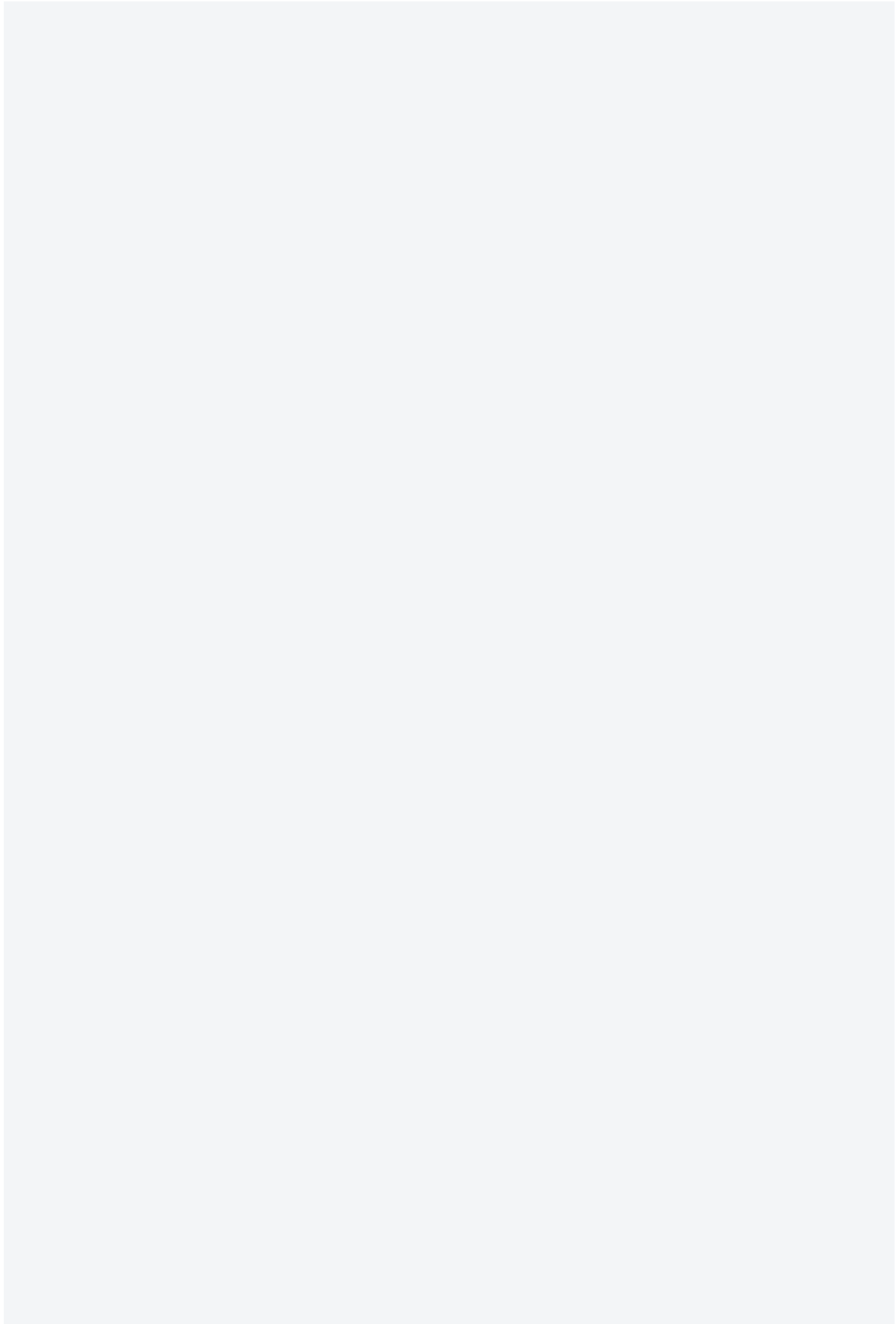
\$ 229.17 is the total amount Lauren Wagner will be reimbursed.

Lauren Wagner did not complete their travel arrangements in time to be submitted for Board of Estimates approval prior to travel.

Lauren Wagner is requesting reimbursement for meals and local transportation. The Board is requested to ratify the travel request and approve reimbursement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13655 - Retro Travel/Reimbursement Request: Jessica Gay- 2023 STD Engage
SA-000850****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Jessica Gay who attended the 2023 STD Engage Convention in New Orleans, Louisiana on May 15, 2023 through May 19, 2023. Period of agreement is: 5/15/2023 to 5/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,846.66

Project Fund	Amount
5000-GRT000225-CCA000206-SC630301	\$ 2,846.66

BACKGROUND/EXPLANATION:

Jessica Gay attended the 2023 STD Engage Convention in New Orleans, Louisiana on May 15, 2023 through May 19, 2023 to receive CDC updates and exchange best practices in STD/HIV prevention programs. Jessica Gay's travel arrangements were not completed in time to be submitted for Board of Estimates approval prior to travel. Jessica Gay is requesting reimbursement for meals/incidentals and local transportation.

The Board is requested to ratify the travel request and approve reimbursement.

\$ 1,019.96 - Transportation/Airfare (Paid on city travel card assigned to Jennifer Martin)

\$ 632.00 - Hotel (paid on city travel card assigned to Jennifer Martin)

\$ 114.40 - Hotel Taxes (Reimbursement is owed to the staff member for \$.02)

\$ 875.00 - Registration (paid on city procurement card assigned to Liban Jama)

\$ 175.30 - Meals/Incidentals

\$ 30.00 - Local Transportation

\$235.32 is the total amount Jessica Gay will be reimbursed.

The retroactive travel approval and reimbursement is late due to delays in the administrative review process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13662 - Retro Travel/Reimbursement Request: 2023 STD Engage- Ebony Martin
SA-000637****ACTION REQUESTED:**

The Board is requested to approve a Travel Request Reimbursement for Ebony Martin who attended the 2023 STD Engage Convention in New Orleans, Louisiana on May 15, 2023 through May 19, 2023. Period of agreement is: 5/15/2023 to 5/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,970.78

Project Fund	Amount
5000-GRT000225-CCA000206-SC630301	\$ 2,970.78

BACKGROUND/EXPLANATION:

Ebony Martin travelled to New Orleans, Louisiana to receive CDC updates and exchange best practices in STD/HIV prevention programs. Ebony Martin's travel arrangements were not completed in time to be submitted for Board of Estimates approval prior to travel. The Board is requested to ratify the travel request and approve reimbursement.

Ebony Martin is requesting reimbursement for meals/incidentals and local transportation.

\$ 853.96 - Transportation/Airfare (Paid on city travel card assigned to Jennifer Martin)

\$ 752.00 - Hotel (paid on city travel card assigned to Jennifer Martin)

\$ 133.82 - Hotel Taxes

\$ 875.00 - Registration (paid on city procurement card assigned to Liban Jama)

\$ 296.00 - Meals/Incidentals

\$ 60.00 - Local Transportation

\$356.00 is the total amount Ebony Martin will be reimbursed.

The retroactive travel approval and reimbursement is late due to delays in the administrative review process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13754 - Camille Burke Travel- Centers for Disease Control 2023 Childhood Lead Poisoning Prevention Cooperative Agreements Recipients Meeting SA-001059**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Camille Burke to attend the Centers for Disease Control 2023 Childhood Lead Poisoning Prevention Cooperative Agreements Recipients Meeting in Atlanta, Georgia on December 3, 2023 through December 7, 2023. Period of agreement is: 12/3/2023 to 12/7/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,706.45

Project Fund	Amount
4000-GRT001200-CCA000164-SC630301	\$ 1,706.45

BACKGROUND/EXPLANATION:

Camille Burke is scheduled to present on BCHD's Childhood Lead Poisoning Prevention Program's successful partnership model with the Maryland Department of the Environment at this meeting.

\$ 254.97 - Airfare (Paid on city travel card assigned to Liban Jama)

\$ 920.00 - Hotel (paid on city travel card assigned to Liban Jama)

\$ 175.48 - Hotel Taxes

\$ 296.00 - Meals/Incidentals Per Diem (4 days @ \$74)

\$ 60.00 - Parking

As this travel is over \$800 and includes a weekend date, we are requesting the BOE to ratify this travel request.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12344 - Consultant Agreement - Arymn Gazdor Baltimore Infants and Toddlers Program**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Arymn Gazdor. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 77,600.00

Project #: BCHD24024

Project Fund	Amount
6000-CCA000172-SC630351	\$ 77,600.00

BACKGROUND/EXPLANATION:

Ms. Gazdar will perform services in the area of Early Intervention Special Instruction and Evaluations for the Baltimore Infants and Toddlers Program. She will provide educational assessments of assigned children, complete standardized testing and interpret the results, direct special instruction services of the assigned children, and complete and submit written eligibility and progress reports, as required. In addition, Ms. Gazdar will identify children at risk for developmental delays as well as children that present with a high probability for a delay and assist in developing goals, outcomes, and completion of the Individual Family Service Plan (IFSP).

Late Explanation

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12807 - Consultant- Michael Baum, Ph.D. AERS**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement MICHAEL BAUM, PH. D. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project #: BCHD24015

Project Fund

Amount

6000-SPC006076-CCA000183-SC630318

\$ 100,000.00

BACKGROUND/EXPLANATION:

The Consultant will perform services which will include comprehensive evaluations for aged and for aged and functionally disabled adults who need long-term care and are not at risk for institutionalization. The Consultant will perform on-site face-to-face evaluations of clients in the community, enter all information regarding the InterRai HomeCare Assessment and Plan of Services into Long Term Services and Support (LTSS) Maryland Tracking System for submission to Maryland Department of Health (MDH), and submit all evaluations and completed MDH forms to the City's AER's program staff.

-

LATE EXPLANATION: This agreement is late due to administrative delays.

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

BALTIMORE:

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12629 - Bruce Shapiro, M.D. - Consultant Baltimore Infants & Toddlers Program**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Bruce Shapiro, M.D.. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 11,132.00

Project #: BCHD24029

Project Fund	Amount
6000-CCA000172-SC630351	\$ 11,132.00

BACKGROUND/EXPLANATION:

Mr. Shapiro will provide Consultant Services for the Baltimore Infants & Toddlers Program. He will coordinate and lead the evaluation team of professionals from varied backgrounds; provide medical input; provide family debriefing; identify children at risk for developmental delays; review health status of referred children; serve as the official signatory for children that present with medical concerns at birth and assist in developing goals, outcomes and completion of the Individualized Family Services Plan (IFSP).

Late Explanation

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to employment contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13381 - Approval of a Grant Agreement with INTERSECTION OF CHANGE, INC.
CCG RND02 CAP208****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement INTERSECTION OF CHANGE, INC. CCG RND02 CAP208, was awarded Three Hundred Thousand Dollars (\$300,000.00) to be used solely to support their Capital projects. Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 300,000.00

Project Fund	Amount
9910-PRJ000348-CAP009588	\$ 300,000.00

Your Honorable Board is requested to approve a Grant Agreement with INTERSECTION OF CHANGE, INC. making Three Hundred Thousand Dollars (\$300,000.00) available to support their Capital projects. The term of the Agreement is twenty-four (24) months effective from the date of approval.

BACKGROUND/EXPLANATION:

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, DHCD released the CCG Capital Grant Guidelines and Application. On June 14, 2021 the Mayor awarded twenty- three (23) organizations.

Through the CCG Capital program, INTERSECTION OF CHANGE, INC. was awarded Three Hundred Thousand Dollars (\$300,000.00) to be used solely to support their Capital projects. Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	Applicable	N/A

COUNCIL DISTRICT: 11th District

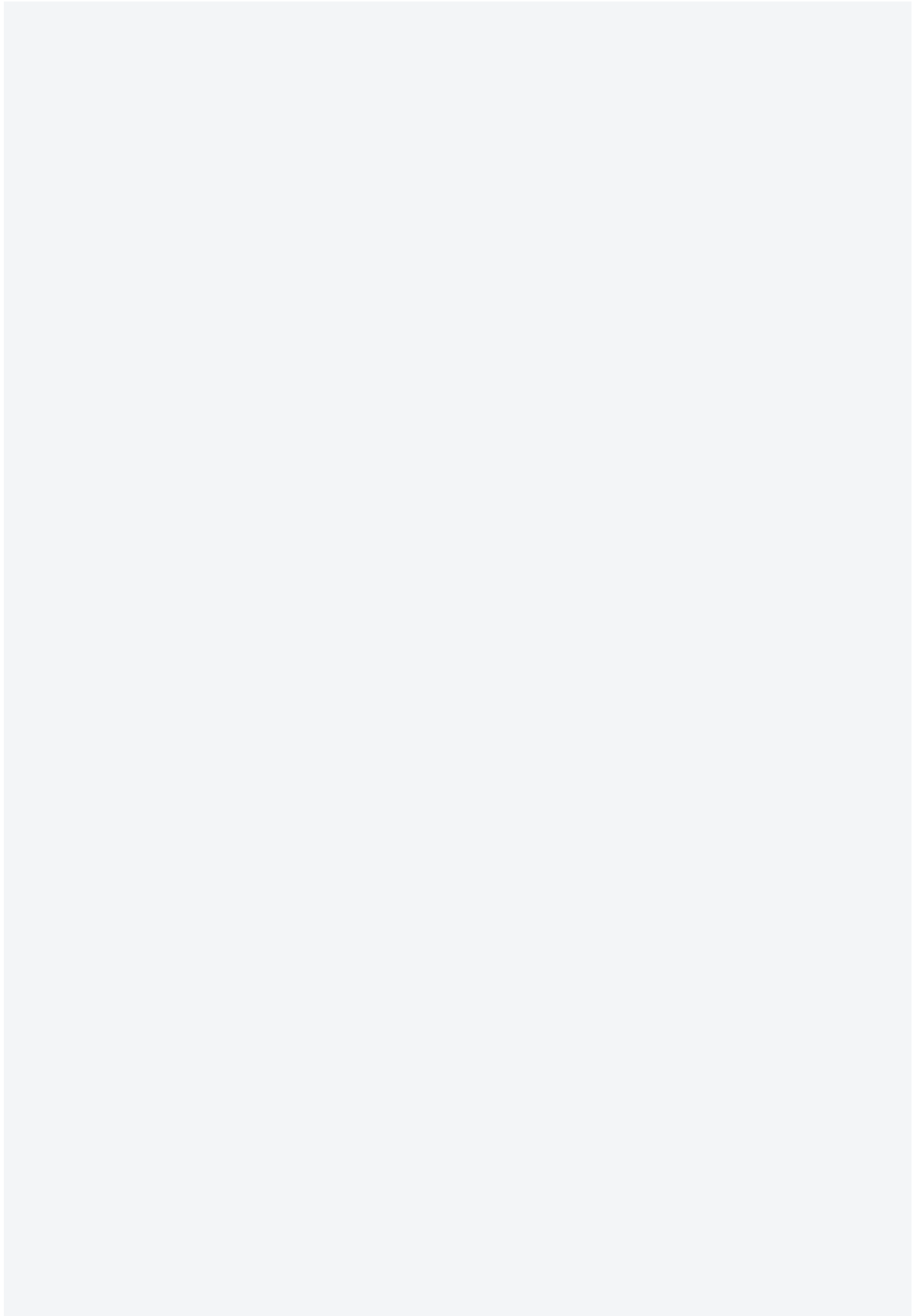
ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-13125 - Submission and Approval of a Form Agreement and project budgets for DHCD's Community Catalyst Grant (CCG) Round 3 Operating Grants and authorization to execute.

ACTION REQUESTED:

The Board is requested to approve a Form Agreement and Project Budgets for DHCD's Community Catalyst Grant for 20 organizations. Period of agreement is: 10/18/2023 to 10/18/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,750,000.00

Project Fund	Amount
1001-CCA000249-SC670701	\$ 1,750,000.00

BACKGROUND/EXPLANATION:

Approval and execution of the attached Resolution of the Board of Estimates of the Mayor and City Council of Baltimore authorizing and approval of the Form Agreement and project budgets for **twenty (20)** Community Catalyst Grant (CCG) Round 3 Operating awards totaling **(\$1,750,000)**. The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City (the "Effective Date") and shall expire twenty-four (24) months thereafter (the "Termination Date").

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG) to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On September 16, 2022, DHCD released the CCG Operating Round 3 grant guidelines and application. On July 7, 2023, Mayor Brandon M. Scott awarded twenty-two (22) organizations with CCG Round 3 Operating Awards. Two awardees (Baltimore Furniture Bank and People's Homesteading Group) will be excluded from the bulk submission due to the awardees having fiscal agents requiring individualized agreement terms. A list of twenty (20) CCG Round 3 Operating grant awardees and award amounts is provided below:

NAME OF ORGANIZATION AND AWARD AMOUNT:

Habitat for Humanity of the Chesapeake, **\$75,000**

Southwest Partnership, **\$75,000**

PIVOT Inc., **\$125,000**

Requity Foundation, **\$125,000**

Druid Heights Community Development Corporation, **\$75,000**

Neighborhood Design Center, **\$50,000**

Action Baybrook, Inc., **\$100,000**

Baltimore Creatives Acceleration Network, **\$50,000**
Phase 3 Training Corporation, **\$125,000**
Mission First Housing Development Corporation, **\$75,000**
The National Great Blacks In Wax Museum, Inc., **\$100,000**
Open Works, Inc., **\$50,000**
BOCA Corp. DBA Baltimore Oliver Community Association, **\$100,000**
Edmondson Community Organization, **\$125,000**
Network for Developing Conscious Communities, **\$50,000**
Baltimore Urban Leadership Foundation, **\$100,000**
Coppin Heights Community Development Corporation, **\$75,000**
City of Refuge Baltimore, **\$100,000**
HTP Homes, Inc, **\$75,000**
Women's Housing Coalition, **\$100,000**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13288 - Approval of Capital Grant Agreement with Charm City Land Trust, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Charm City Land Trust, Inc..

Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 750,000.00

Project Fund	Amount
2055-CCA000333-SC670701	\$ 750,000.00

BACKGROUND/EXPLANATION:

On January 25, 2022, Baltimore City Department of Housing and Community Development awarded and committed Seven Hundred and Fifty Thousand Dollars (\$750,000.00) to Charm City Land Trust, Inc. by way of a grant for the renovation of seven (7) properties in the Baltimore Highlands/Ellwood Park Community that have been designated for permanently affordable housing in Baltimore City. These units are to be inhabited by citizens of Baltimore City at and below 50% of the Area Median Income ("AMI") in an effort to create permanently affordable housing in Baltimore City under the affordable housing trust fund.

In order to fully implement the permanently affordable housing, the City of Baltimore is working with Charm City Land Trust, Inc. to support this project. The work being performed under the commitment include acquisition and construction.

The Term of the Grant Agreement is Twenty-four (24) months effective from the date of approval. This award is also contingent upon a signed and recorded "Declaration of Restrictive Covenants" form which has been included in this submission. This "Declaration of Restrictive Covenants" places a restriction on the use and sale of the land in order to enforce the goals of the Affordable Housing Trust Fund's purpose to create affordable housing for citizens of Baltimore city.

The Grantee may submit a written request to DHCD asking for a one (1) year extension to the term of this Agreement and/or a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least thirty (30) days prior to the Termination Date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	Applicable	N/A

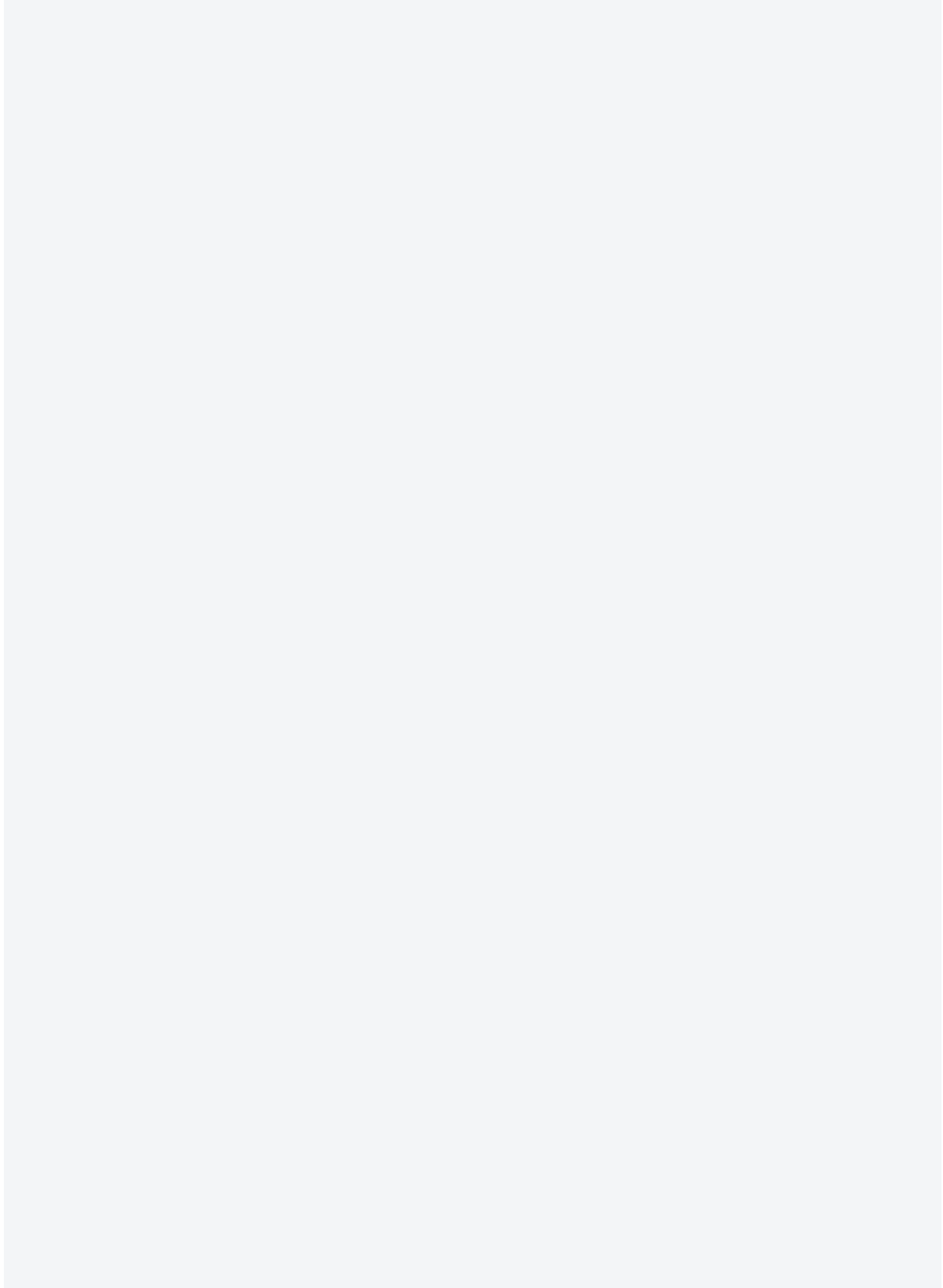
COUNCIL DISTRICT: Citywide
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-12944 - Approval of a Contract of Sale for the Acquisition of Two Properties from HABC**ACTION REQUESTED:**

The Board is requested to approve a Condemnation Contract of Sale for the Acquisition of Two Properties from HABC. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 65,000.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 65,000.00

Funds are available in Account No: 9910-PRJ000518-CAP009588 1228 N. Aisquith St.
\$26,000.00 1106 E. Preston St. \$39,000.00 Total \$65,000.00

BACKGROUND/EXPLANATION:

These properties will be purchased by a voluntary sales agreement between the owner and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$65,000.00 for the property interests has been obtained from the owner. These properties will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore

City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the city, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of,

the subject property interest in conformity with the requirements of the aforementioned applicable law.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13278 - DONATION OF 230 N MONROE ST, 2509 W BALTIMORE ST, 107 N MONROE ST (0162 108)**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property Naveed Malik. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Naveed Malik has offered to donate to the City, title to the property, a Vacant Structure located at 230 N MONROE ST, 2509 W BALTIMORE ST, 107 N MONROE ST in Franklin Square & Irvington Communitites. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed.

The total liens for each property is shown below.

107 N MONROE	\$12,909.10
230 N MONROE	\$5,851.54
2509 W BALTIMORE	\$59,992.40

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-13427 - Donation of 1600 N. Durham St (Block 1467, Lot 053) and 1602 N. Durham St (Block 1467, Lot 054).**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property from Tarrance Robinson, of 1600 N. Durham St (Block 1467, Lot 053) and 1602 N. Durham St (Block 1467, Lot 054). Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Tarrance Robinson has offered to donate to the City, title to the property at 1600 N. Durham Street and 1602 N. Durham Street. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$4,053.34. Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

SB-23-13474 - DONATION OF 1704 N BENTALOU ST (2305 036)**ACTION REQUESTED:**

The Board is requested to approve a Donation of Property gift from Dawn Simmons, of 1704 N. Bentalou St. (2305 036). Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Dawn Simmons has offered to donate to the City, title to the property, a Vacant Structure located at 1704 N BENTALOU ST in the Irvington Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$20,809.64. Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

SB-23-13434 - SIDE YARD: 4514 REISTERSTOWN ROAD/ VACANT LOT (Block - 3196 Lot - 008)**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement - Side Yard to Hector Villegas & Carmen D. Villegas (co- owners) (the "Purchaser"). located at 4514 Reisterstown Road, (B3196 L 008). Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,400.00

Project Fund

Amount
\$ 1,400.00

The lot will be sold for the price of \$1400.00 of which Five Hundred & Twenty Dollars and 00 cents (\$520.00) shall be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 4514 REISTERSTOWN ROAD to the adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12895 - Land Disposition Agreement 1407 Lemmon St (Block 0247, Lot 051)**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) To Smith's Houses to Homes, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,000.00

Project Fund

Amount
\$ 5,000.00

\$5,000.00 will be paid to the City of Baltimore at the settlement. The developer will be using private funds for this project.

BACKGROUND/EXPLANATION:

The project will involve the complete renovation of the subject vacant building to provide single-family home for sale. The authority to sell the properties located at 1407 Lemmon Street comes from Article

13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

**SB-23-13556 - Approval of Capital Budget Appropriation Transfer # 6257 -
Neighborhood Revitalization Vacant Building CDBG \$500,000.00****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds for Approval of Capital Budget Appropriation Transfer # 6257 - Neighborhood Revitalization Vacant Building CDBG \$500,000.00. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9980-PRJ001226-RES009587	-\$ 35,000.00
Transfer From Account	
9980-PRJ001104-RES009587	-\$ 465,000.00
Transfer From Account	
9980-CAP009593	\$ 500,000.00
Transfer To Account: PRJ002992	

BACKGROUND/EXPLANATION:**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 – Community Development Block Grant

FROM ACCOUNT:

9980 PRJ001104 907985 RES009587 – Housing Development (\$465,000.00)

9980 PRJ001226 908985 RES009587 - Housing Development (\$35,000.00)
(\$500,000.00)

TO ACCOUNT:

Please create new project (account number) in workday

9980 PRJ002992 CAP009593 – Neighborhood Revital Vacant Bldg. \$500,000.00

BACKGROUND/EXPLANATION:

This transfer will provide funding to demolish or stabilize buildings selected by DHCD due to their poor structural condition, as part of an overall neighborhood revitalization strategy in DHCD target areas.

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

BALTIMORE:

N/A

N/A

N/A

N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-13488 - Courts 200-24

AGC1311 - Courts - Circuit Court

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: 10/4/2023 to 10/3/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 61,189.26

Project Fund	Amount
5000-CCA000033-SC610101	\$ 61,189.26
GRT001544	

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City has requested approval of a new employment contract for Eric Peterson, for one-year beginning the date of Board of Estimates approval or October 4, 2023, through October 5, 2024, whichever one comes later, at a rate of \$33.51 per hour, for 1,826 hours, not to exceed \$61,189.26.

Eric Peterson will work as a Contract Services Specialist II. This position is responsible for reviewing motions and making recommendations in a wide variety of civil non-domestic cases; performing legal research as requested by either the magistrates or judges; drafting opinions and orders; filling in for the law clerks, and assisting with their cases; training and supervising other employees in the office, including paralegals, legal assistants, and academic interns; preparing for and assisting with redemption hearings and status conferences in tax sales cases; and remaining on-call for the judges during their hearings should they require assistance.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13483 - BCIT 356-24

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: 12/7/2023 to 12/6/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 62,400.00

Project Fund	Amount
1001-CCA001428	\$ 62,400.00

BACKGROUND/EXPLANATION:

The Baltimore City Office of Information Technology has requested renewal of an employment contract for Darion Mortley, for one-year beginning the date of Board of Estimates approval, or December 7, 2023, whichever one comes later, at a rate of \$30.00 per hour, for 2,080 hours, not to exceed \$62,400.00. This is the same hourly rate as in the previous contract period.

Darion Mortley will continue to work as a Contract Services Specialist II. This position is responsible for monitoring the service desk ticket queue and assisting with all aspects of technical support; creating, updating, and resolving new tickets; installing and testing hardware and peripheral components; loading software packages such as operating systems; developing/configuring "agency specific" software; isolating and diagnosing hardware/software problems; maintaining records of software/hardware repairs and fixes for future reference; updating procedures within assigned tickets and/or on SharePoint; and documenting updates, troubleshooting steps, changes, improvements, and resolutions within assigned tickets.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13482 - BCIT 284-24

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: 12/7/2023 to 12/6/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 72,800.00

Project Fund	Amount
1001-CCA001428	\$ 72,800.00

BACKGROUND/EXPLANATION:

The Baltimore City Office of Information Technology has requested approval of an employment contract renewal for Douglas Wilder, for one-year beginning the date of Board of Estimates approval or December 7, 2023, through December 6, 2024, whichever one comes later, at a rate of \$35.00 per hour, for 2,080 hours, not to exceed \$72,800.00. This is the same rate as the previous contract. Douglas Wilder will work as a Contract Services Specialist II. This position is responsible for monitoring the service desk ticket queue and assisting with all aspects of technical support via phone, chat, email or in person; creating, updating, and resolving new tickets as necessary during communications with end users; determining the best solution based on the issue and details provided by customers; installing and testing hardware and peripheral components; maintaining records of software/hardware repairs and fixes for future reference; updating procedures within assigned tickets and/or on SharePoint; communicating daily with users; documenting updates, troubleshooting steps, changes, improvements, and resolutions within assigned tickets and the ability to work with other IT professionals as needed for product/application support.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13497 - F/PERS 291-24

F&PR - Fire & Police Employees' Retirement System

ACTION REQUESTED:

The Board is requested to approve a Position Classification Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 101,331.00

Project Fund	Amount
1001-CCA000049	\$ 101,331.00

BACKGROUND/EXPLANATION:

Create the following new classification:

Classification: Records & Payroll Supervisor

Job Code: 33268

Grade: 923 (\$66,300 - \$106,331)

Create the following position:

Classification: Records & Payroll Supervisor

Job Code: 33268

Grade: 923 (\$66,300 - \$106,331)

Position #: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Fire & Police Employees' Retirement System, to create a classification and create a position that will assist with overseeing the day-to-day operations of the payroll section. The position will be responsible for managing retiree records maintenance, retiree payroll processing, and supervising office support staff.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13502 - HLTH 1980-23

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 96,306.00

Project Fund	Amount
4000-CCA000166-SC610101	\$ 96,306.00
Grant GRT001696	

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Program Coordinator

Job Code: 31192

Grade: 923 (\$66,300 - \$106,331)

Position #: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Health Department to create the above position. The position will be responsible for providing oversight and project management; working alongside the Chief Medical Officer to improve health systems with their response to the opioid epidemic; providing general oversight for grant funded projects; working as a liaison with internal staff around the Health Department's resource directory and will be assisting in the policy advocacy that impact the work of the Overdose Team.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13500 - HLTH 230-24

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 106,988.00

Project Fund	Amount
1001-CCA000166	\$ 106,988.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$74,943 - \$119,750)

Position #: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Health Department to create the above position. The position will function as the Director, Opioid Overdose Response Office. The position will be responsible for overseeing, managing, and coordinating all overdose-related work including managing grant awards and ensuring completion of all grant requirements, reporting, tracking spending, and meeting performance measures; supervising staff and developing short and long-term goals for the program; evaluating existing resources and identifying gaps; overseeing purchasing and contracting pertaining to the Opioid Overdose Response program, and leading fundraising efforts to support overdose prevention and treatment expansion work.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13499 - HLTH 214-24

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,508.00

Project Fund	Amount
1001-CCA000157	\$ 100,508.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Public Health Representative Supervisor

Job Code: 42563

Grade: 927 (\$70,509 - \$112,814)

Position #: TBD

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Baltimore City Health Department to create the above referenced position. The position will be responsible for overseeing, managing, and coordinating the daily operations of the Hepatitis C Program; managing supplies and coordinating the procurement of supplies; supervising the HCV linkage team; coordinating the development of grants related to the Hepatitis C Program projects; assisting with grant development in other components of the STD/HIV Prevention Program; developing relationships with community-based organizations and other partners to promote STD/HIV/HCV testing and HIV/HCV care linkage services; and evaluating strategies to assess the impact of the program activities.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13744 - COMPT 449-24 - Telephone Poll

AGC1200 - Comptroller

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 145,862.00

Project Fund	Amount
1001-CCA000021	\$ 145,862.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: HR Business Partner

Job Code: 07371

Grade: 931 (\$80,743 - \$129,075)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Office of the Comptroller to create the above position. The Office of the Comptroller has expanded in number of personnel and the agency needs a full-time dedicated position to serve as a strategic business partner by providing guidance to managers in interpretation of policies, procedures, and programs. The Comptroller's Office consists of the Department of Audits, Department of Telecommunications, The Municipal Post Office, The Department of Accounts Payable, and the Department of Real Estate.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13492 - ERS 218-24

AGC2100 - Employees' Retirement Systems

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 74,760.00

Project Fund	Amount
6000-CCA000048	\$ 74,760.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Management Support Technician

Job Code: 00724

Grade: 903 (\$49,356 - \$78,924)

Position #: TBA

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Employee's Retirement System (ERS) to create the above new position. This position will be responsible for applying and interpreting rules, regulations and procedures in the analysis, evaluation, and investigation of agency activities; analyzing facts, data, and information; identifying patterns; drawing conclusions; and formulating solutions to problems, studies, and projects, receiving, investigating, and resolving or recommending resolutions to complaints from employees and retirees concerning discrepancies; following-up to ensure corrective action has been taken.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13739 - FIRE 338-24 & 341-24 - Telephone Poll

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 8,972.00

Project Fund	Amount
1001-CCA000111	\$ 8,972.00

BACKGROUND/EXPLANATION:**ACTION REQUESTED OF B/E:**

Reclassify the following filled two (2) positions:

FROM:

Classification: Battalion Fire Chief Suppression

Job Code: 41214

Grade: 344 (\$90,370.46 - \$112,905.42)

Position #'s: 48228, 12618

TO:

Classification: Battalion Fire Chief Suppression ALS

Job Code: 41282

Grade: 381 (\$93,490.46 - \$116,025.43)

Position #'s: same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Baltimore City Fire Department to reclassify the above filled position. These positions are being reclassified to ensure that the employees are compensated properly due to having their Advanced Life Support Certification (ALS).

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

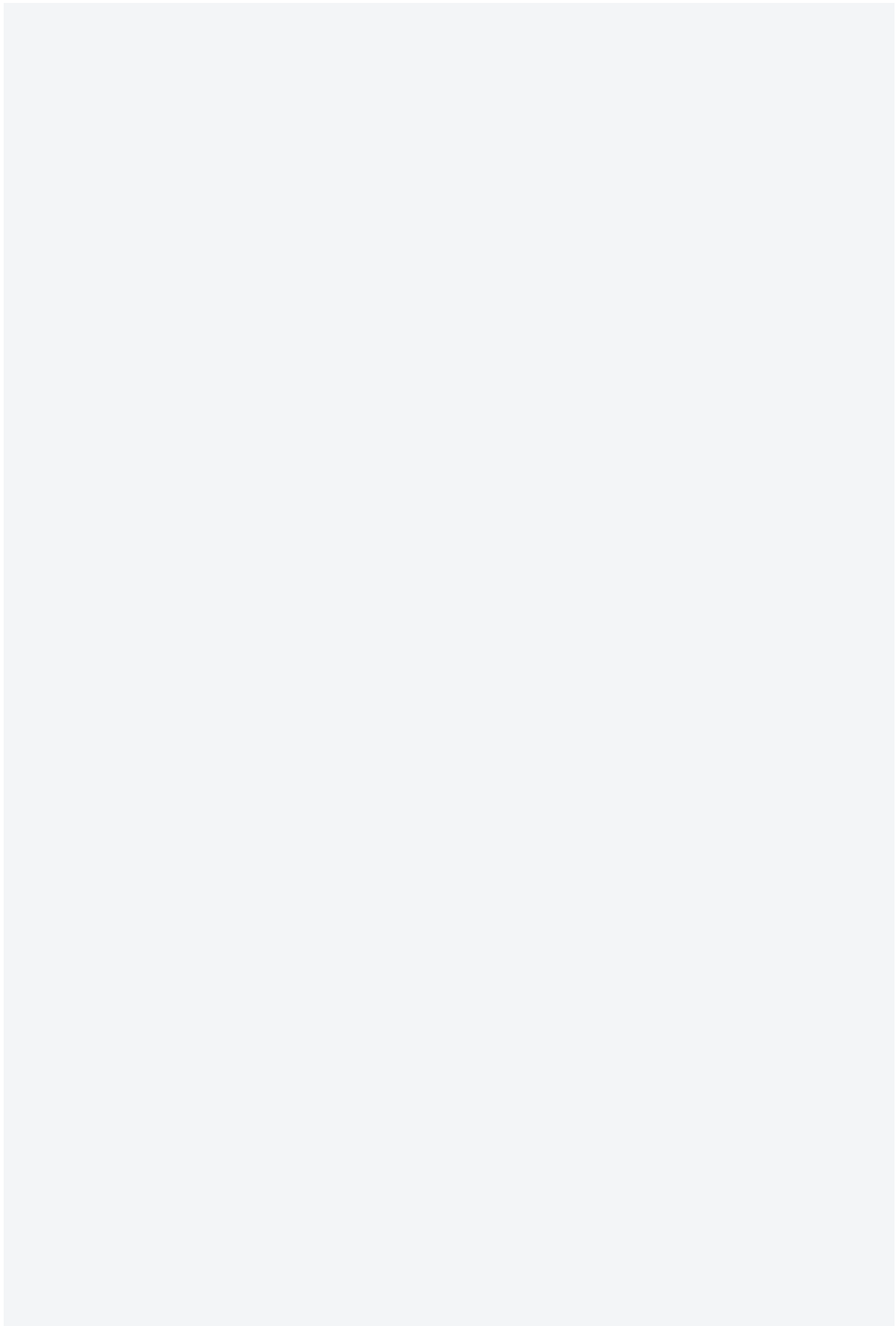
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13738 - FIRE 337-24 & 342-345-24 - Telephone Poll

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 31,402.00

Project Fund	Amount
1001-CCA000111	\$ 31,402.00

BACKGROUND/EXPLANATION:

Reclassify the following seven (7) filled positions:

FROM:

Classification: Fire Lieutenant Suppression

Job Code: 41212

Grade: 338 (\$70,823.37 - \$86,415.59)

Position #'s: 32939, 12851, 12715, 12804, 12749, 12823, 12827

TO:

Classification: Fire Lieutenant Suppression ALS

Job Code: 41278

Grade: 374 (\$73,943.38 - \$89,535.59)

Position #'s: same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Baltimore City Fire Department to reclassify the above filled positions. These positions are being reclassified to ensure that the employees are compensated properly due to having their Advanced Life Support Certification (ALS).

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

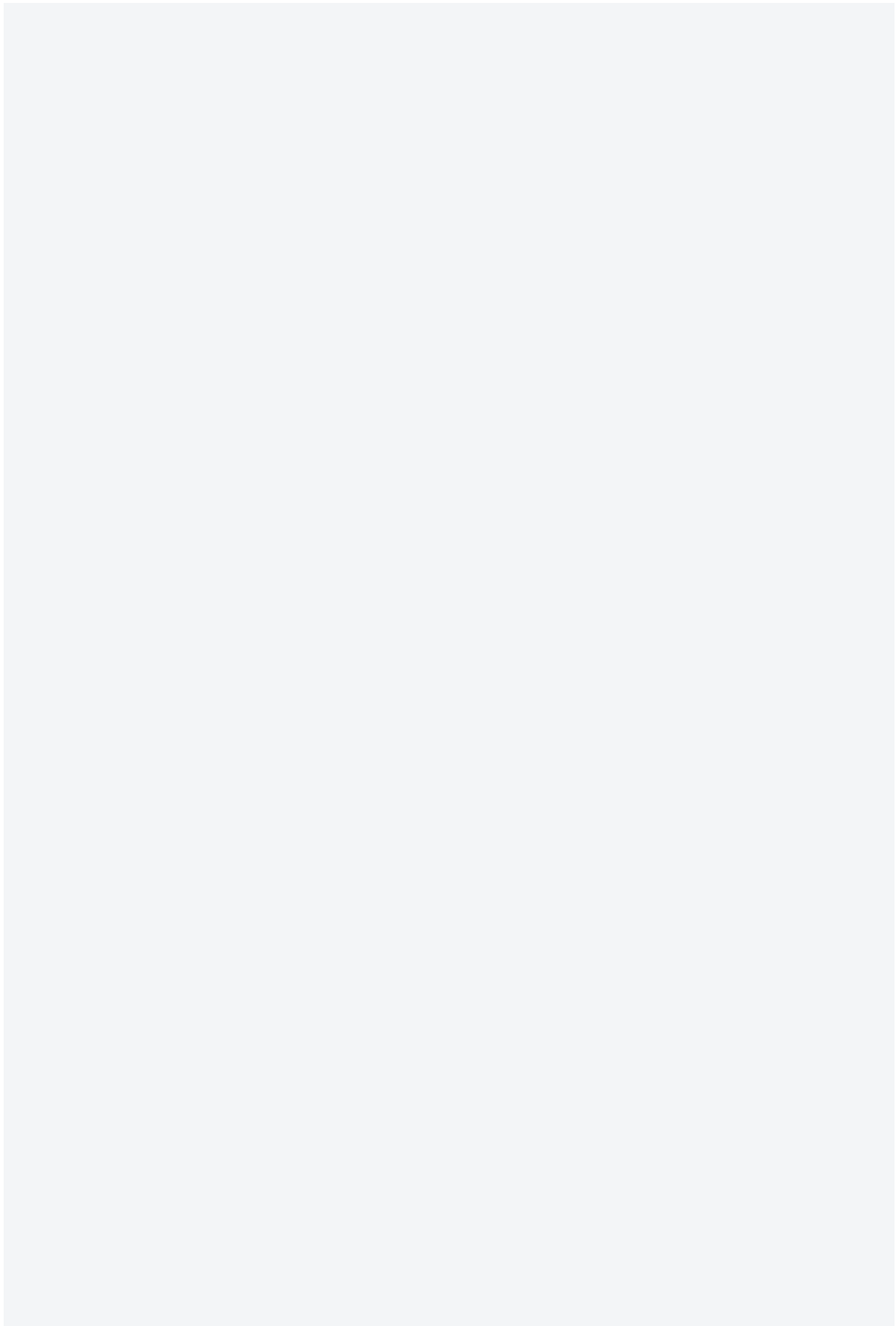
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13742 - FIRE 340-24 Telephone Poll

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,853.00

Project Fund	Amount
1001-CCA000121	\$ 2,853.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Fire Prevention Inspector I

Job Code: 41224

Grade: 337 (\$52,381 - \$78,797)

Position #: 47952

TO:

Classification: Fire Prevention Inspector I ALS

Job Code: 41225

Grade: 365 (\$54,286 - \$80,703)

Position #: same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Baltimore City Fire Department to reclassify the above filled position. This position is being reclassified to ensure that the employee is compensated properly due to having their Advanced Life Support Certification (ALS).

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13740 - FIRE 339-24 - Telephone Poll

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,707.00

Project Fund	Amount
1001-CCA000111	\$ 4,707.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Fire Emergency Boat Operator Suppression

Job Code: 41264

Grade: 335 (\$48,030 - \$77,547)

Position #: 13903

TO:

Classification: Fire Emergency Boat Operator Suppression ALS

Job Code: 41274

Grade: 355 (\$51,128 - \$80,695)

Position #: same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has received a request from the Baltimore City Fire Department to reclassify the above filled position. This position is being reclassified to ensure that the employee is compensated properly due to having their Advanced Life Support Certification (ALS).

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12505 - DGS 2281-23

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

ACTION REQUESTED OF B/E:

Reclassify the following position:

FROM:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #: 52322

TO:

Classification: Operations Director I

Job Code: 00093

Grade: 967 (\$113,268 - \$186,734)

Position #: Same

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of General Services (DGS), to reclassify the above position. The position will serve as an Assistant Deputy Director of Administration. The position will have direct oversight over several divisions (Fiscal, Human Resources, Performance Management and Communications). The position will also assist the agency head and deputy director with developing and implementing agency-wide goals, advising leadership on high-level, complex and sensitive issues, identifying, monitoring, and assessing relevant statistical data to analyze trends, patterns, and best practices.

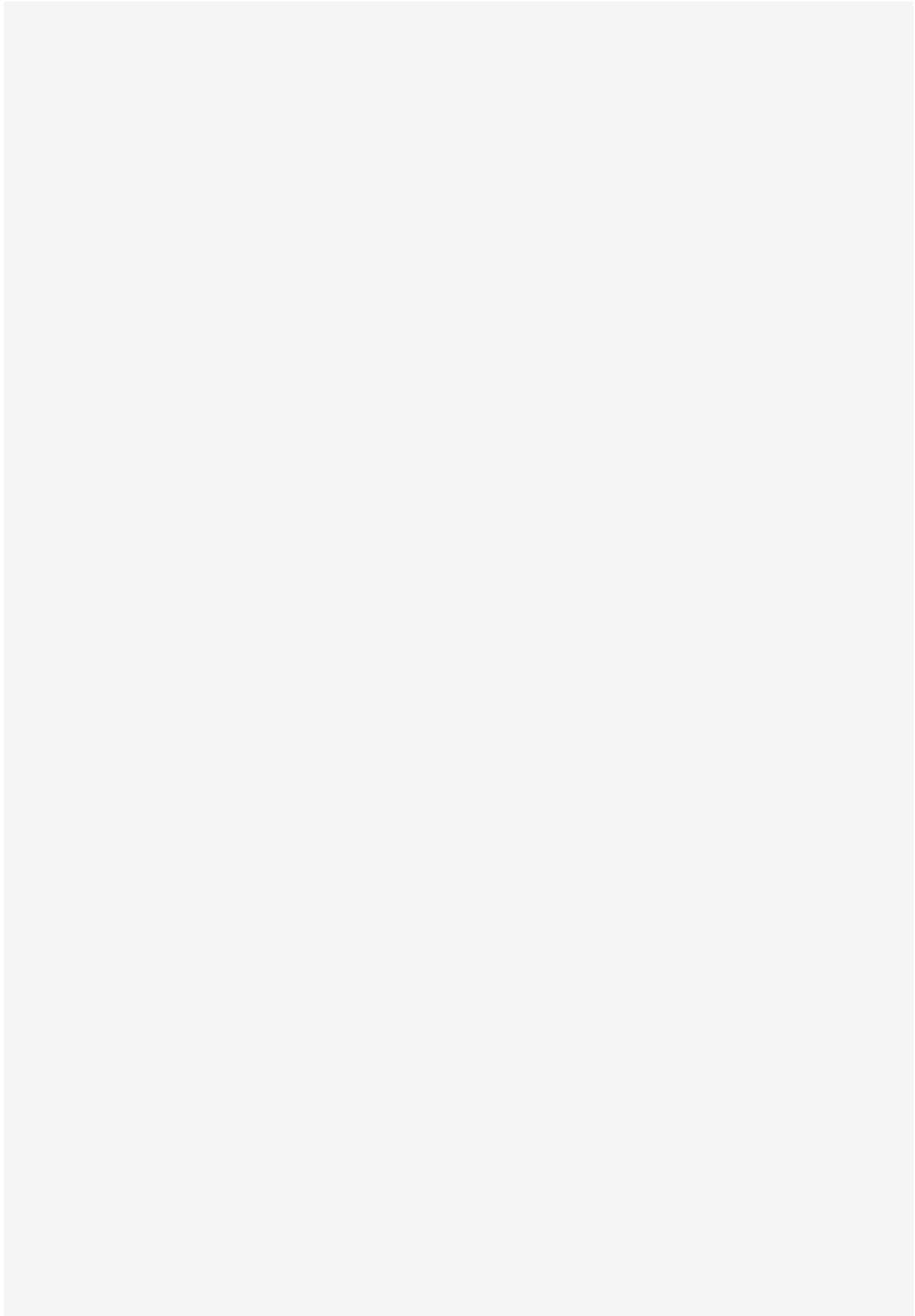
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

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SB-23-13501 - HLTH 1874-23

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,647.00

Project Fund	Amount
1001-CCA000189	\$ 12,647.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Health and Policy Analyst

Job Code: 61222

Grade: 927 (\$70,509 - \$112,814)

Position #: 47748

TO:

Classification: Clinical Social Work Supervisor

Job Code: 81116

Grade: 931 (\$80,743 - \$129,075)

Position #: Same

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Health Department to reclassify the above vacant position. The position is being reclassified to provide assistance with advancing the objectives around the delivery of trauma responsive interventions and services citywide. The responsibilities of the position will be coordinating activities with other agencies and acting as a community liaison for agencies, groups, and individuals of various disciplines; providing treatment, assessment, evaluation, crisis intervention and other clinical services as necessary; developing data for various programs, proposals, reports, or other studies; planning, organizing, and supervising a staff of employees including professional social workers, paraprofessionals, and others, and participating in the development of program policies and procedures.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

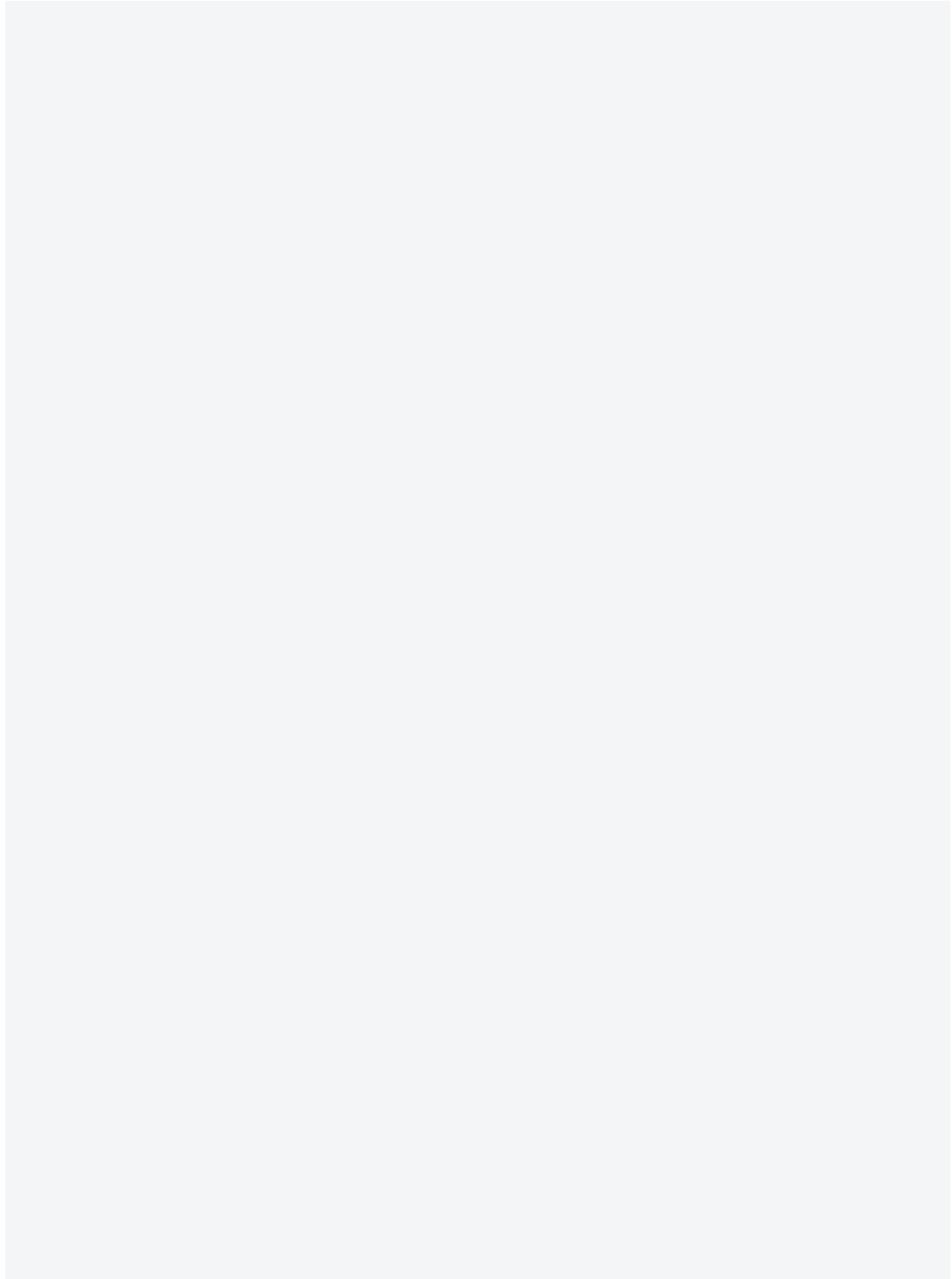
PREVAILING WAGE:

Board of Estimates Agenda	Human Resources			10/18/2023
N/A	N/A	N/A	N/A	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13505 - POLICE 399-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Position Salary Grade Adjustment . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 633,788.00

Project Fund	Amount
1001	\$ 633,788.00

Various Cost Center ID involved.

BACKGROUND/EXPLANATION:

Adjust the salary of the following classifications:

Classification: Police Captain

Job Code: 10277

FROM: Grade 83P (\$139,368 FLAT)

TO Grade 83P (\$152,852 FLAT)

Classification: Police Colonel

Job Code: 10280

FROM: Grade 86P (\$162,595 FLAT)

TO Grade 86P (\$179,435 FLAT)

Classification: Police Lieutenant Colonel

Job Code: 10279

FROM: Grade 85P (\$154,853 FLAT)

TO Grade 85P (\$170,131 FLAT)

Classification: Police Major

Job Code: 10278

FROM Grade 84P (\$147,110 FLAT)

TO Grade 84P (\$160,827 FLAT)

BACKGROUND/EXPLANATION:

On March 18, 2015, the Board of Estimates (BOE) approved an established fixed salary relationship between the Police Lieutenant classification and the Baltimore Police Department's (BPD) senior sworn command ranks. Under this fixed relationship each of the following classifications was to be paid a fixed percentage above the maximum seniority salary of the Police Lieutenant: Police Captain, 6%; Police Major 12%; Police Lieutenant Colonel, 18%; Police Colonel, 25%.

On March 2, 2022, the BOE reaffirmed this structure and provided for adjusted percentages above the maximum salary of the Police Lieutenant to account for appropriate pay compression between classified and appointed ranks: Police Captain, 8%; Police Major 14%; Police Lieutenant Colonel, 20%; Police Colonel, 26%.

The Board of Estimates approved the updated Memorandum of Understanding (MOU) with the Fraternal Order of Police (FOP) to cover Fiscal years 2022 - 2024 on January 19, 2022. At the start of FY2024 (July 1, 2023), the FOP is scheduled to receive base raise adjustments as part of the MOU. Therefore, the salaries for the above job classifications require adjustment to maintain the fixed salary relationship. Police Lieutenants with the maximum seniority salary are scheduled to receive a 3% raise in base salary on July 1, 2023.

The BPD now seeks to again adjust the base rate of pay for appointed ranks of Captain, Major, Lieutenant Colonel and Colonel, to not only account for the scheduled 3% raise in the FOP MOU, but to continue to address pay compression between classified and appointed ranks. The following classifications should be paid a fixed percentage above the maximum seniority salary of the Police Lieutenant: Police Captain, 15%; Police Major 21%; Police Lieutenant Colonel, 28%; Police Colonel, 35%. These rates are more appropriately aligned in comparison to neighboring law enforcement jurisdictions in the state of Maryland. These adjustments will be effective as of July 1, 2023.

In addition, on March 2, 2022, the BOD also authorized these classifications to receive educational incentive pay, wherein members who have obtained either an Associate Degree (\$1,500), a Bachelor's Degree (\$3,000), or a Master's Degree (\$4,500) now earn an additional increment to their base salary. To

ensure that the impact of this program was not diminished when a member is being promoted to the ranks of Command, the classifications of Police Captain, Police Major, Police Lieutenant Colonel and Police Colonel Job codes: 10277, 10278, 10279, and 10280) also receive this benefit which has been granted to those at the rank of Lieutenant as authorized by the MOU with the Fraternal Order of Police. This incentive shall continue to be granted in addition to the base pay adjustments that are requested above.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13785 - Resolution: Emergency Procurement**ACTION REQUESTED:**

The Board is requested to approve and adopt a resolution for Emergency Procurement. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Law Department, in Consultation with the Administration, is proposing a resolution to streamline the City's emergency procurement process to ensure timely reporting to the Board of Estimates in the interest of public transparency.

Emergency Procurement Application and Reporting Process

If practicable, agencies shall follow the below process:

1. Agencies will submit an application to the Director of Finance using the Baltimore City Workday Portal.
2. The Workday portal shall send a notification to the Director of Finance and anyone else the Director of Finance designates to receive notice that an application has been submitted.
3. The Workday Portal shall send a notification to the Director of the Mayor's Office of Small and Minority Business Advocacy & Development and anyone else he or she designates to receive notice that an application has been submitted.
4. Once submitted, the Director of Finance will have the option to approve, deny, or ask more questions using the Workday Portal.
5. If the Director of Finance approves the agency's application, the approval will be placed on the next Board of Estimates agenda to be noted.
6. Once the application is approved in the Baltimore City Workday Portal, the Department of Finance may proceed obtaining the specified supplies, materials, equipment, services, or public works prior to disclosure and note by the Board.
7. The agency should make reasonable efforts to submit through the Board of Estimates Submit Portal a report within 45 days after the approval of the Director of Finance. The contents of the report of the emergency procurement shall suffice for the full reports due to the Board and the Director of the Mayor's Office of Small and Minority Business Advocacy & Development under the Charter and Code respectively.
8. Upon receipt of the report, it will be placed on the next Board agenda to be noted as submitted and received by the Board.

If the Workday portal is not accessible, agencies may contact the Director of Finance by phone, email, or in person and should promptly thereafter enter the required information into Workday, but no longer than 7 calendar days after notification to the Director of Finance. This does not excuse the agency from failing to obtain the approval of the Director of Finance and contacting the Director of the Mayor's Office of Small and Minority Business Advocacy & Development prior to making an emergency procurement.

Board of Estimates Agenda	Law	10/18/2023
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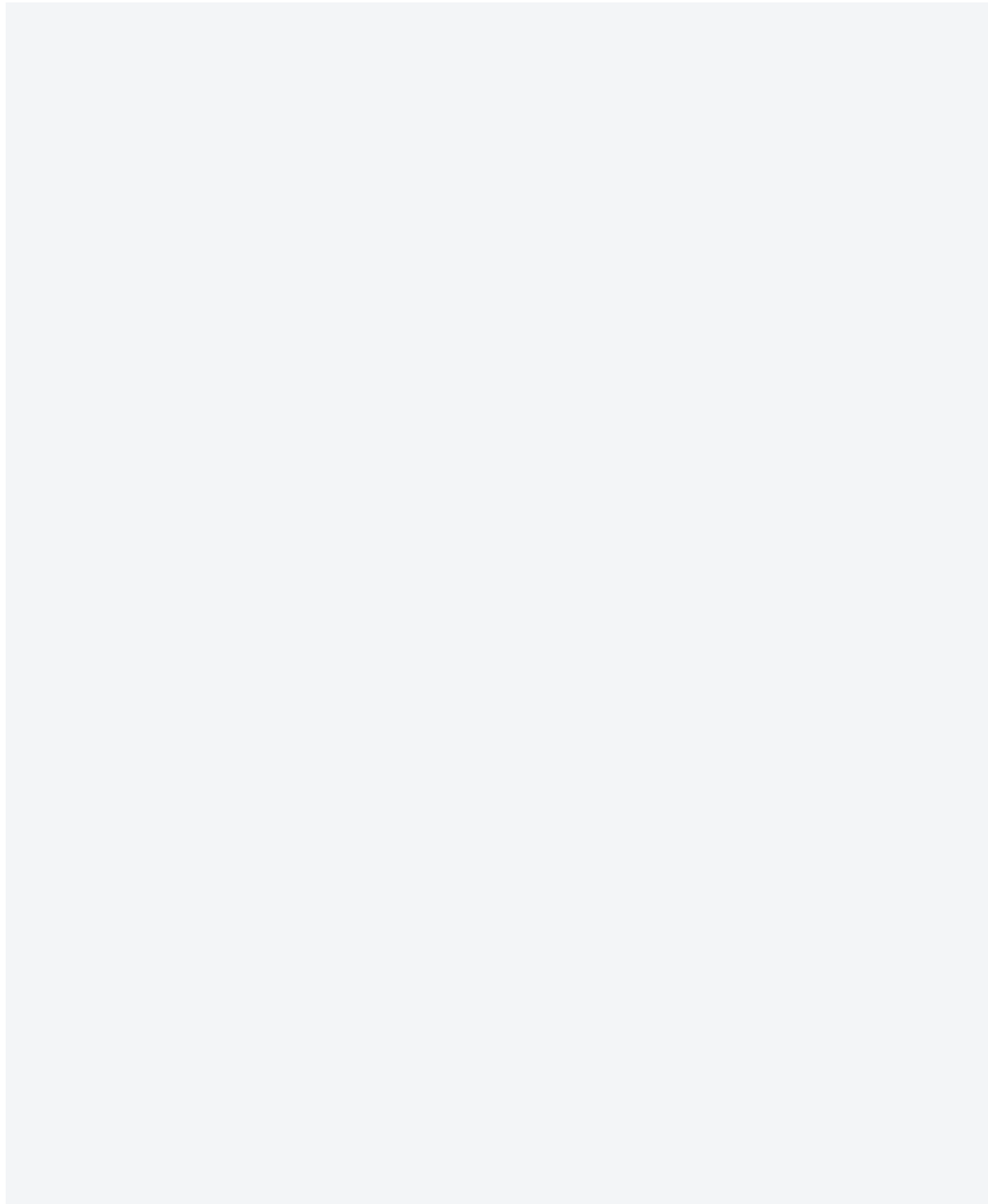
EMPLOY **LIVING WAGE:** **LOCAL HIRING:** **PREVAILING WAGE:**
BALTIMORE:

N/A N/A N/A N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-13687 - EMPLOYEE TRAVEL REQUEST - SARA GROSS, CHIEF SOLICITOR**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Sara Gross to attend the American Bar Association's Class Actions 2023 event in Chicago on Oct. 18 through Oct. 20, 2023. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,392.46

Project Fund	Amount
1001-CCA000368-SC630301	\$ 2,392.46

BACKGROUND/EXPLANATION:

Chief Solicitor Sara Gross attendance at this event is relevant to her ongoing efforts to bring class action lawsuits on behalf of the City and its residents. She will gain practical class actions insight from prominent circuit and district court judges and learn the latest practical developments in class actions law, including trial techniques and best practices to sharpen her skills, from professors, in-house counsel, and lawyers.

The per diem rate for this location is \$233/day for hotel, \$79/day for Meals and Incidental, and \$59.25/first and last day of travel per GSA's Per Diem rate for FY2024. These items are pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip Related Costs:

Registration Fee: \$885.00

Estimated Airfare: \$423.96

Hotel: \$229/night x 3 = \$687.00

Hotel Taxes and Fees: \$40/night x 3 = \$120.00

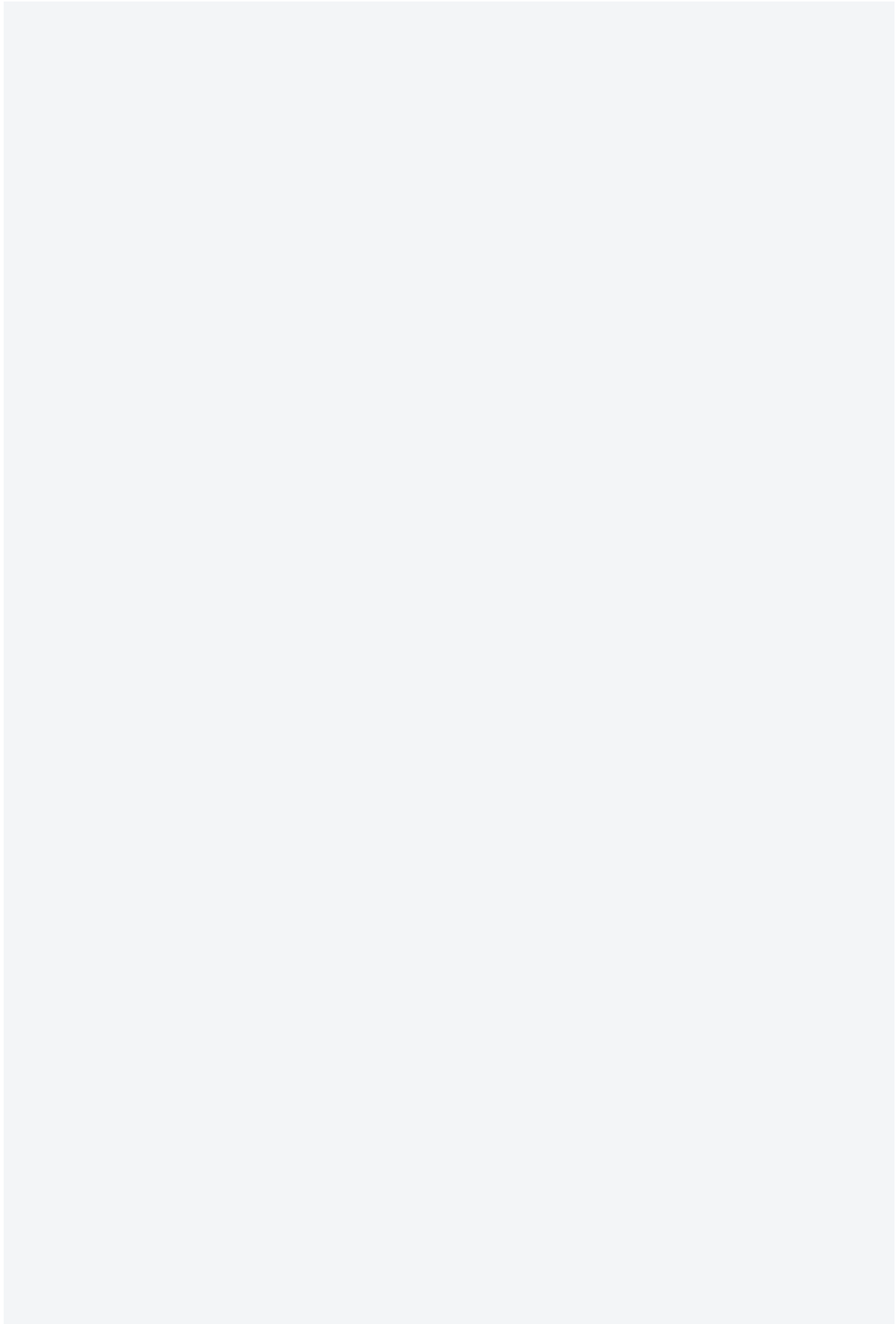
First/Last Day of Travel: \$59.25 x 2 = \$118.50

Meals & Incidentals: \$79/day x 2 = \$158.00

TOTAL Estimated Cost: \$2,392.46

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

Finance (BBMR) has reviewed and approved for funds.



SB-23-13689 - EMPLOYEE TRAVEL REQUEST - TOM WEBB, ASST. SOLICITOR**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Tom Webb to attend the American Bar Association's Class Actions 2023 event in Chicago on Oct. 18 through Oct. 20, 2023. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,392.46

Project Fund	Amount
1001-CCA000368-SC630301	\$ 2,392.46

BACKGROUND/EXPLANATION:

Assistant Solicitor Tom Webb attendance at this event is relevant to his ongoing efforts to bring class action lawsuits on behalf of the City and its residents. He will gain practical class actions insight from prominent circuit and district court judges and learn the latest practical developments in class actions law, including trial techniques and best practices to sharpen his skills, from professors, in- house counsel, and lawyers.

The per diem rate for this location is \$233/day for hotel, \$79/day for Meals and Incidental, and \$59.25/first and last day of travel per GSA's Per Diem rate for FY2024. These items are pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip Related Costs:

Registration Fee: \$885.00

Airfare: \$423.96

Hotel: \$229/night x 3 = \$687.00

Hotel Taxes and Fees: \$40/night x 3 = \$120.00

First/Last Day of Travel: \$59.25 x 2 = \$118.50

Meals & Incidentals: \$79/day x 2 = \$158.00

TOTAL Estimated Cost: \$2,392.46

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13638 - MYRA JOHNSON V. DPW, EEOC CHARGE NO. 531-2023-01387**ACTION REQUESTED:**

The Board is requested to approve a Separation Agreement & Release with Myra P. Johnson.

Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project Fund

Amount

2044-CCA000378-SC630370

\$ 100,000.00

BACKGROUND/EXPLANATION:

The Charging Party claimed that she was sexually harassed by her supervisor for several years prior to reporting her allegations. She claimed her supervisor constantly asked her to have sex; touched between her legs; took her to a hotel and demanded sex; and requested she send him nude pictures of her. The Complainant also report her claims to the Baltimore Police Department. The supervisor was subsequently charged with Second Degree assault and originally denied bail. Central DHR investigated the Complainant's claims. Due to the pending criminal charge, the supervisor refused to be interviewed on advice of his legal counsel. Central DHR concluded that the supervisor violated the City's sexual harassment policy. In turn, DPW terminated the supervisor. On the day of his criminal trial, the supervisor pled guilty to Second Degree Assault.

The Charging Party filed a Charge of Discrimination with the Maryland Commission on Civil Rights. The Charging Party and the City attended mediation on March 6, 2023. While the Charging Party sought \$300,000.00 in damages plus attorney fees in the amount of \$100,000.00, after multiple rounds of negotiation, the Parties agreed to a settlement amount of \$100,000.00 (attorney fees included) subject to Board of Estimate approval.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation is made to the Board of Estimates to approve the settlement of this case in the amount of One Hundred Thousand Dollars (\$100,000.00).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-13677 - SETTLEMENT REQUEST: MARY G. PRATT V. MCCB, CIRCUIT COURT
FOR BALTIMORE CITY, CASE NO. 24-C-22-001214****ACTION REQUESTED:**

The Board is requested to approve a Agreement & Release . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 185,000.00

Project Fund	Amount
2044-CCA000366-SC630370	\$ 185,000.00

BACKGROUND/EXPLANATION:

Plaintiff alleges that the public sidewalk had heaved and cracked over a period of many years due to tree roots and that at the time of the occurrence was unstable. Since the date of her fall, Plaintiff has been treated by the Veterans Health Administration neurology department (the "VA"). Her medical records were reviewed by an independent neurologist retained by the City. These records document ongoing post-concussion symptoms and present a case for permanency.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve this settlement. A proposed release previously executed by Plaintiff and signed for legal sufficiency by the Law Department is attached for the BOE's review and approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13710 - Chestnut, et al. v Kincaid, et al. U.S. District Court of Maryland – Case No. 1:20-cv-02342-LKG**ACTION REQUESTED:**

The Board is requested to approve a Agreement & Release . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 48,000,000.00

Project Fund	Amount
2045-CCA000687-SC630370	\$ 48,000,000.00

BACKGROUND/EXPLANATION:

Plaintiffs claim they were wrongfully convicted for the November 18, 1983 murder of Dewitt Duckett – a fourteen-year-old ninth grader who was robbed of his Georgetown Starter jacket and shot while walking the hallways of Harlem Park Junior High School. Plaintiffs were identified as suspects in BPD’s investigation and subsequently arrested and charged in the Circuit Court for Baltimore City. A jury convicted Plaintiffs of murder, and they each were sentenced to life in prison. Plaintiffs’ convictions were supported by the testimony of four eyewitnesses, as well as circumstantial evidence.

Nearly three-and-a-half decades later, however, the Office of the State’s Attorney for Baltimore City, under Marilyn Mosby, reinvestigated Plaintiffs’ criminal cases. During this reinvestigation, at least two of the eyewitnesses recanted their testimony. The State’s Attorney then concluded that Plaintiffs were innocent and joined Plaintiffs’ petition for writ of actual innocence. As a result, Plaintiffs were released on November 25, 2019, after spending thirty-six years in prison. The State’s Attorney later issued a letter certifying Plaintiffs’ innocence.

On August 13, 2020, Plaintiffs filed suit against BPD and Detectives Kincaid and Joyce, claiming that they had coerced and fabricated witness statements and identifications, leading to their allegedly wrongful convictions. Plaintiffs further allege that the detectives’ misconduct was the direct result of a pattern and practice that existed within BPD at the time of their arrest and prosecution.

Unfortunately, the age of the underlying convictions in this case has led to lapses in memory, unavailable witnesses, and incomplete or missing records, thus making it nearly impossible to corroborate or refute Plaintiffs’ allegations or the State’s Attorney’s findings in its reinvestigation, as was evidenced by the protracted and intense litigation of this lawsuit. Based on the Settlement Committee’s and the Law Department’s review of this lawsuit, it is recommended that the Board of Estimates approve the proposed settlement of this claim

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

Board of Estimates Agenda	Law			10/18/2023
N/A	N/A	N/A	N/A	

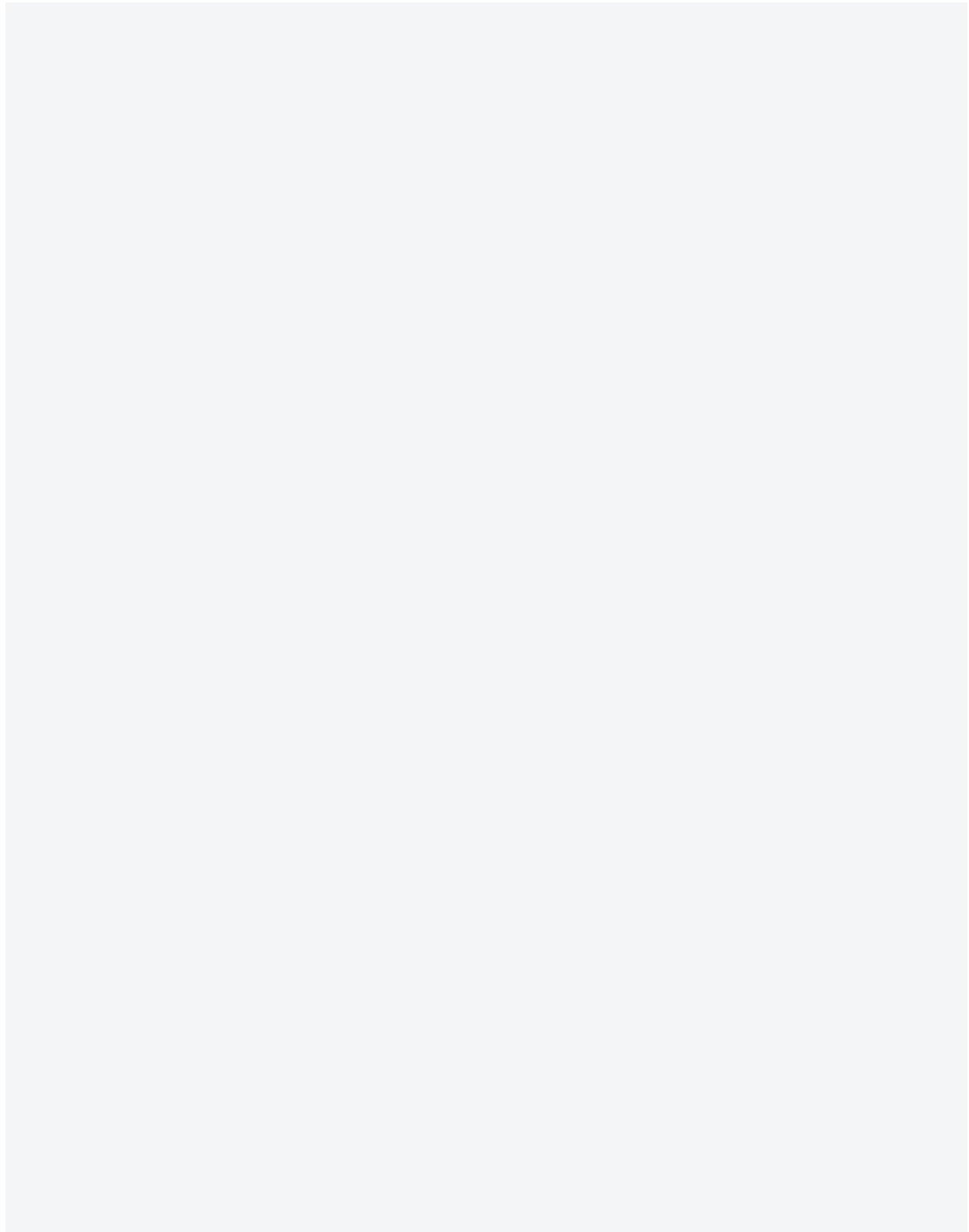
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-13696 - Settlement Request: Willowbrook Apartments Associates., LLC, et al. v. MCCB, et al. Case No. 1:20-cv-01818-SAG**ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release with Willowbrook Apartment Associates, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 57,979.00

Project Fund	Amount
2044-CCA000378-SC630370	\$ 57,979.00

BACKGROUND/EXPLANATION:

This lawsuit arises out of the City Council's May 11, 2020 passage of Bill 20-0526, entitled the Rent Increase Protection Act. The Bill was enacted on May 18, 2020, and made retroactive to March 5, 2020, the day Governor Hogan made the COVID Health Emergency Declaration. This ordinance provided that landlords would not be permitted to increase the rents of residential tenants during the COVID emergency and within 90 days after it expired. Governor Hogan ended the COVID emergency on July 1, 2021. Expiration of the City Act was October 1, 2021.

Willowbrook, the owner of 298 rental units, challenged the constitutionality of the ordinance, claiming that it resulted in a taking without just compensation in violation of the U.S. Constitution and the Maryland Declaration of Rights. The Court ruled that, while the ordinance was generally valid, the provision that allowed for retroactive application resulted in the abrogation of the landlords' "vested right" to increased rents that had been agreed to prior to its enactment.

The amount of \$57,979 represents the total amount of increased rents that Willowbrook would have been entitled to but for the retroactive application of the ordinance.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

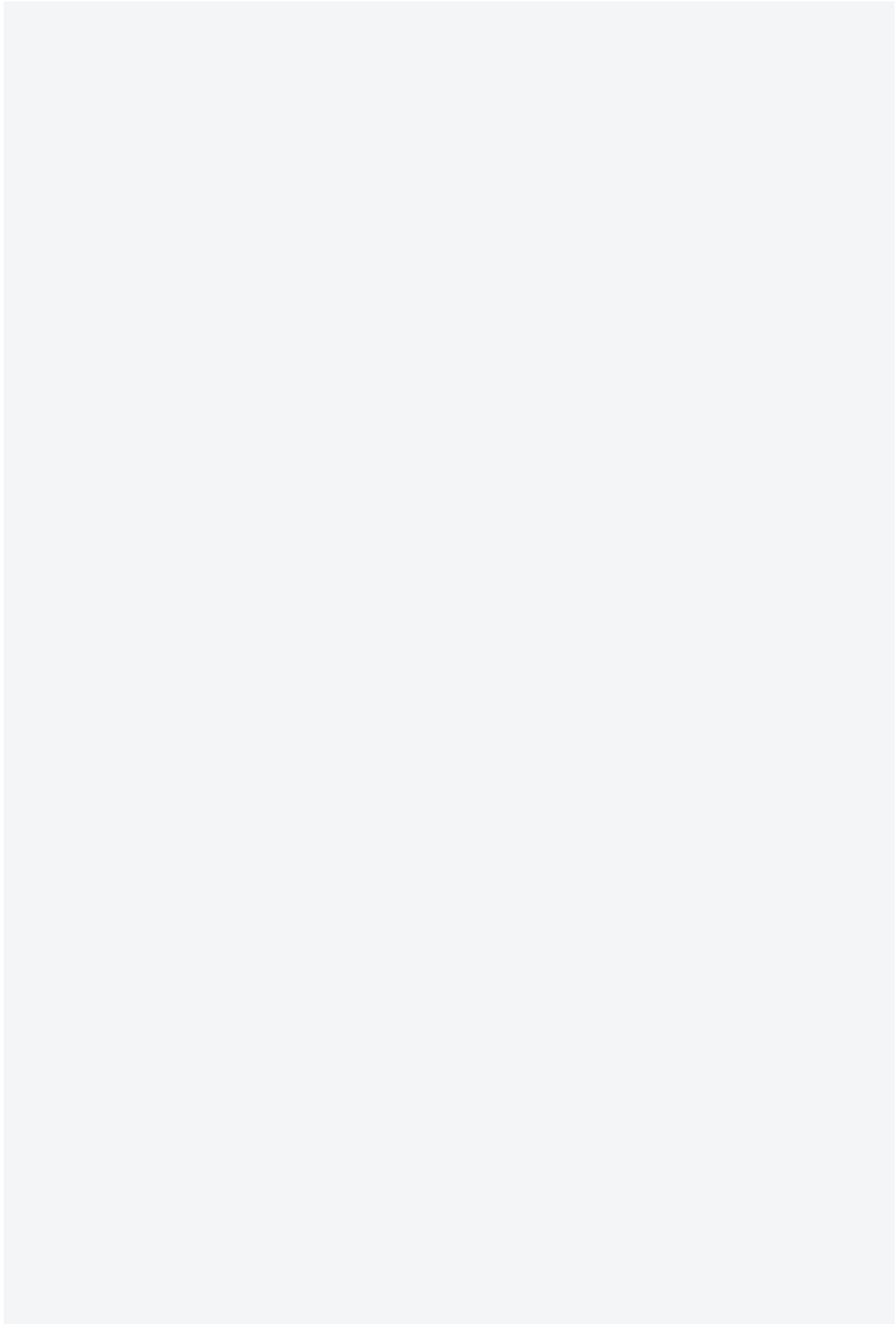
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-13618 - Amended & Restated Intergovernmental Agreement - State Archives**ACTION REQUESTED:**

The Board is requested to approve an Amended and Restated Intergovernmental Agreement between the Maryland State Archives and Baltimore City Archives. Period of agreement is: 7/1/2023 to 7/1/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,000,000.00

Project Fund

Amount

1001-CCA000380-SC630326

\$ 1,000,000.00

Annual Cost: \$200,000; Term: 5 Years; The Department of Legislative Reference and the Maryland State Archives shall perform certain duties as described in the Agreement to operate the Baltimore City Archives.

BACKGROUND/EXPLANATION:

The new agreement will update the existing agreement, written in 2013, bringing it in line with current costs and staffing changes.

The Baltimore City Archives (BCA) currently occupies office and warehouse space at 2615 Mathews Street (aka 601 E. 27th Street). For the past 13 years the Department of Legislative Reference and the Maryland State Archives (MSA) have collaborated to operate the BCA. This collaboration began with two agreements approved by the City Board of Estimates, in 2009 and 2010, by which MSA was granted permission to store State records in an area not needed by BCA. In addition MSA would provide technological, digitization, and staffing services to BCA, in return for payment of \$90,000 per year - the cost equivalent of the salary and benefits previously incurred for one, then newly-vacant, BCA position.

In 2013, the Board of Estimates approved the current Agreement, which consolidated the two previous Agreements for a term beginning July 1, 2013, and ending June 30, 2018. On May 8, 2018, the Space Utilization Committee approved an amendment as it related to State storage of records within BCA, and on May 31, 2018, the Law Department approved the amendment for form and legal sufficiency. The 2013 Agreement remained otherwise unchanged and was extended from July 1, 2018, through June 30, 2023.

This Agreement proposes to amend and restate the original 2013 Agreement, incorporating changes to account for increased MSA staffing and management services that have developed in the interim periods.

Department - Duties: The Department will provide 1 full-time employee to serve as BCA staff. In addition, the Department will provide certain services, goods, equipment, fixtures, and expertise, as more particularly described in Appendix A to the Agreement.

Maryland State Archives - Duties: MSA will provide full-time employees to serve as BCA staff, specifically as “City Archivist” and “Deputy City Archivist”. In addition, MSA will provide certain services, equipment, fixtures, and expertise, as more particularly described in Appendix B to the Agreement.

Cost:

Total Cost: \$1,000,000

Annual Cost: \$200,000

Fiscal Year 2024: \$200,000

Fiscal Year 2025: \$200,000

Fiscal Year 2026: \$200,000

Fiscal Year 2027: \$200,000

Fiscal Year 2028: \$200,000

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

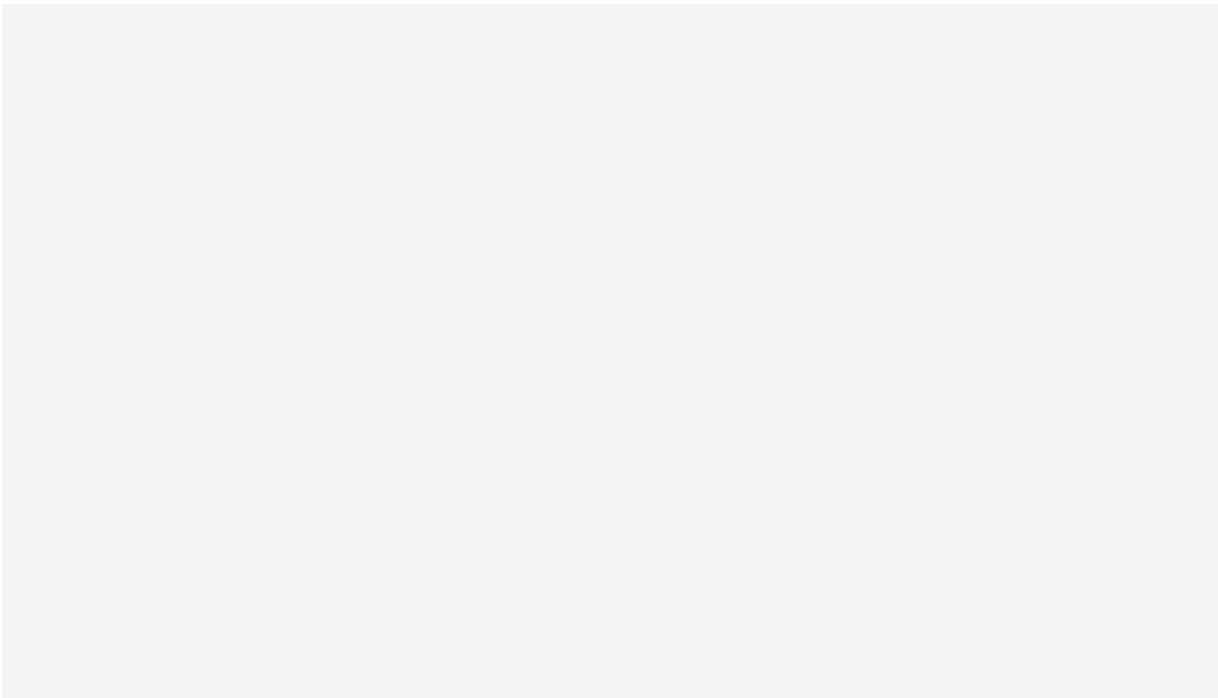
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-12903 - Interagency Agreement with MOED for ARPA Funding - First Amendment**ACTION REQUESTED:**

The Board is requested to approve an Amendment to the Inter-Agency Agreement with the Mayor's Office of Employment Development. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 30,000,000.00 Award Date: 11/24/2021

Contract Amendment Amount: \$ 0.00 Amendment Number: 1

Project #: 442208

BACKGROUND/EXPLANATION:

On November 24, 2021, the Board of Estimates approved an Interagency Agreement between the Mayor's Office of Recovery Programs and the Mayor's Office of Employment Development for funding in the amount of \$30,000,000 from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021. The purpose of the agreement is to provide funding for subsidized transitional employment, occupational training in high-demand industries, workforce supports, summer youth employment, school-year youth employment, and administrative support.

The purpose of this first amendment is to 1) extend the end date of the Interagency Agreement from December 31, 2024, to December 31, 2025; 2) adjust the budget reallocation requirements; and 3) modify line items within the budget to reflect spending projections for the remainder of the grant.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13373 - State Police Canine Units - Agreement - Convention Center**ACTION REQUESTED:**

The Board is requested to approve an Collaborative/Cooperative Agreement with Maryland State Police. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 245,000.00

Project Fund	Amount
1001-CCA000436-SC630326	\$ 245,000.00

The Convention Center is requesting approval to contract with the Maryland State Police to utilize their canine units. The cost is upto \$167/ hour consisting of upto \$125/hour for an officer and the dog, plus an indirect cost fee of 33.39%. The \$245,000 covers both Fiscal Year 2024 and Fiscal Year 2025. The service is a police officer walking with a dog, who can sniff bombs and other explosives in trucks or on individuals.

BACKGROUND/EXPLANATION:

The Baltimore Convention Center (BCC) is requesting approval to contract with the Maryland State Police to utilize their canine units. The cost is up to \$167/ hour consisting of up to \$125/hour for an officer and the dog, plus an indirect cost fee of 33.39%. The \$245,000 covers both Fiscal Year 2024 and Fiscal Year 2025. The service is a police officer walking with a dog, who can deescalate and deter unlawful or unsafe behavior as well as detect the presence of agents present in explosive devices including in trucks or on individuals. The attached form 198A serves as the contract, Line 5 of the form states "This Contract has no exhibits, contains all the agreements, conditions and understandings made between the parties and supersedes all prior written and oral agreement between them with respect to the matter discussed herein."; therefore, this serves as the final document.

According to Administrative Manual 303-01 payments to Maryland State agencies fall under the categorization of special uses of an EA. There are certain specific categories of obligations that may be paid, even on a recurring basis and regardless of dollar amount, with an EA without seeking Board of Estimates approval for the payment. When an agency uses an EA to pay for one of these items, it must clearly note on the EA form the category under which the expense falls. However, the Law department recommended seeking board approval since the expense is over \$25,000. Within Workday an EA has been replaced by a Direct Supplier Invoice.

The Baltimore Convention Center (BCC) hosts over 500,000 attendees in a year, including events that may hold more than 20,000 people in the building at one time. In addition to the high volume of people, high-profile people visit the Convention Center including the Mayor, the Governor, presidential Candidates, celebrities and other dignitaries. This makes the BCC a potential target for any terrorist threats, and a hardening of the BCC is necessary.

The State Police has a canine unit capable of detecting both, Person-Borne Improvised Explosives (PBIED) and Explosive Detection. The dog handler is a State Police officer, thus enabling any precautionary safety measure to be taken to mitigate a potential threat. The BCC is using the State police, because the City's canine unit does not detect PBIED services; nor has the availability of dog units to be available as our event schedule demands.

The BCC is using the canine unit to enhance its services to clients and attendees. We were lucky to have 44 years of operations with no major incidents, but it only takes one catastrophic incident to change life forever. Adding this service fills a security need to mitigate threats and reduces liability for the City. This service was first added in late 2019 as a budget enhancement request, on a small scale, using a private company. The BCC did not use the dogs during Covid, but since reopening sees the need to reinstate the service. In 2019 the BCC, contracted with a private company. Upon review of the services, the State Police provides more services to mitigate threats for a similar price, compared to the private company. For example, if there was a disturbance or explosive found, then the State police is already present and has the authority to respond accordingly, whereas a private company would need to call for police services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13564 - First Amendment: WIOA Youth Agreement- Civic Works, Inc.**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to a Subrecipient Grant Agreement with Civic Works, Inc. The period of the agreement is retroactive from October 1, 2023 and terminate on September 30, 2024. Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Contract Award Amount:	\$	Award Date:	3/1/2023
	60,000.00		

Contract Amendment	\$ 0.00	Amendment Number:	1
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Amount:

Project Fund	Amount
4000-GRT000989-CCA001217-SC630351	\$ 60,000.00

The BOE is requested to approve a First Amendment to an original agreement between the MOED and Civic Works, Inc. to provide workplace readiness skills for Baltimore city youth. The purpose is to extend the term of the agreement for an additional year (October1, 2023 to September 30, 2024). The Amendment would also increase the funding by \$60,000 for the renewal term. Upon the approval of the Board, this Amendment shall retroactively commence as of October 1, 2023.

BACKGROUND/EXPLANATION:

The purpose of this First Amendment is to extend the term for one year (October 1, 2023 - September 30, 2024) to allow the Provider additional time to design and deliver work readiness training to ten (10) Baltimore city out of school youth ages 18-24 years old. Civic Works, Inc. will increase employment and education prospects for participation through skills training, leadership development and the provision of life and workplace readiness skills.

The funding level for this First Amendment shall not exceed Sixty Thousand Dollars (\$60,000.00) of Workforce Innovation and Opportunity Acts (WIOA) Federal Funds. On March 1, 2023 the Board approved the original agreement in the amount of \$60,000 for the period of 10/1/22- 9/30/23. The first amendment extends the term of the agreement to 9/30/24 and increases the total fund amount by \$60,000.00, making the total amount \$120,000.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

COUNCIL DISTRICT: Citywide

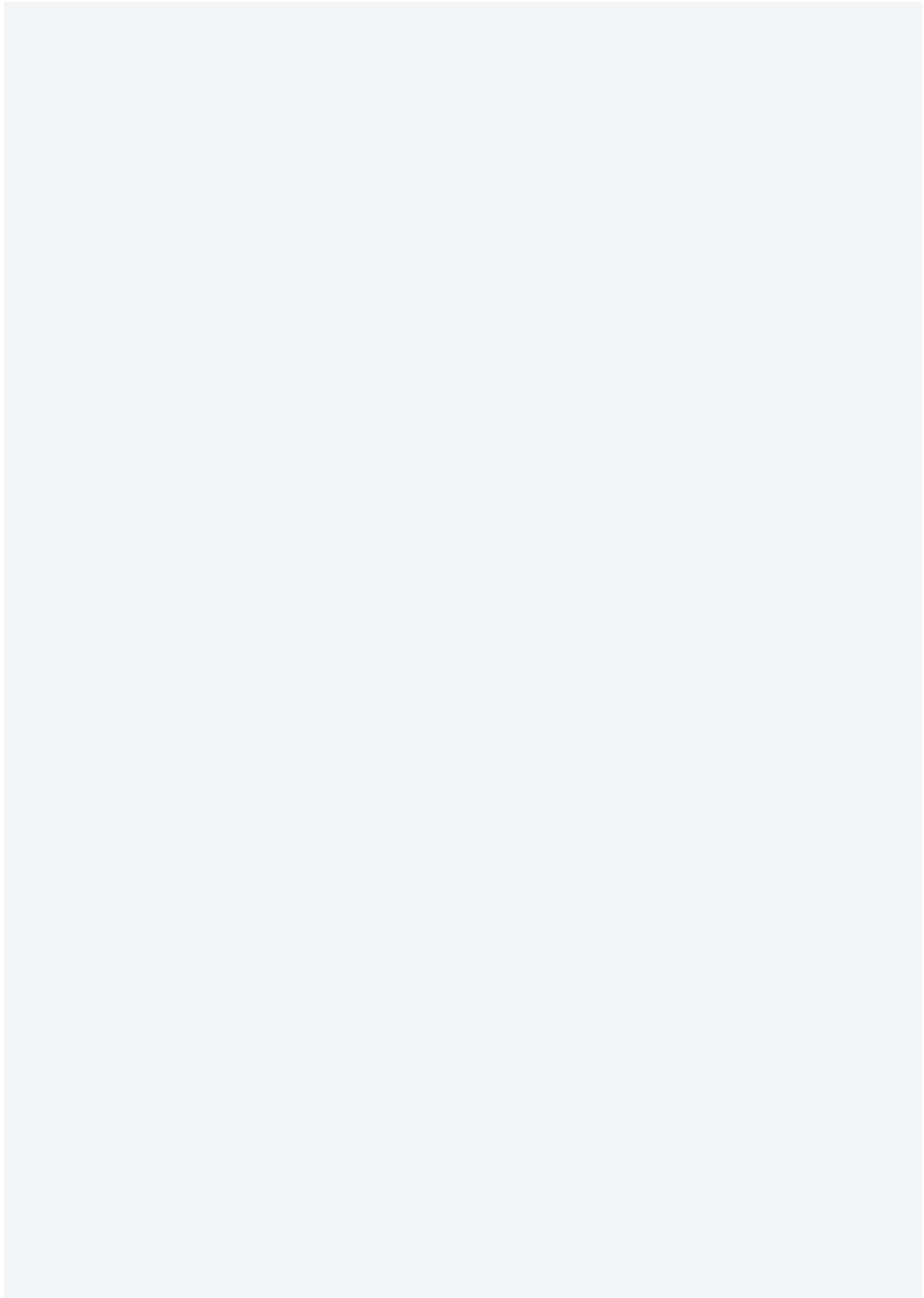
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-13660 - Employee Expense Report: Late Submission Berlyn Best ER-007730)**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Berlyn Best.

Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 62.23

Project Fund	Amount
4000-GRT001028-CCA001205	\$ 62.23

BACKGROUND/EXPLANATION:

Per Policy AM-240-11 for local expenses "The Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates"

Berlyn Best, a new MOED employee, was not clear on the travel and expense deadlines due to training constraints. Ms. Best has been completely trained on the process; therefore, future expense reports will be submitted in accordance with policy AM-240-11.

The mileage expenses were incurred in the month of July 2023, and the total requested reimbursement amount is \$62.23 (ER-007730).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13643 - Employee Expense Report: Late Submission - Louis Monk (ER-007248)**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Louis Monk.

Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 84.63

Project Fund	Amount
4000-GRT001028-CCA001205	\$ 84.63

BACKGROUND/EXPLANATION:

Per Policy AM-240-11 for local expenses "The Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates"

MOED employee Louis Monk's expense report was not fully approved within 30 days of the final calendar day of the month in which the expenses were incurred. Mr. Monk's Workday approving Manager was on vacation, therefore approval of the expense report was delayed. To avoid this in the future, the employee's Manager has been advised to assign privileges to their Workday inbox when taking PTO.

The mileage expenses were incurred in the month of July 2023 and the total requested reimbursement amount is \$84.63 (ER-007248).

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13721 - Acceptance of the U.S. Department of Housing and Urban Development's Housing Opportunity with Persons with AIDS Grant (HOPWA).**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the U.S. Department of Housing and Urban Development (HUD). Period of agreement is: 9/21/2023 to 9/21/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 7,238,355.00

Project Fund	Amount
4000-CCA000618-SC630351-RC0602	\$ 7,238,355.00
GRT001852	

BACKGROUND/EXPLANATION:

The Mayor's Office of Homeless Services has been awarded funds under the Housing Opportunities for Persons with AIDS (HOPWA) program operated by the U.S. Department of Housing and Urban Development. Through HOPWA, low income persons living with HIV/AIDS and their families are provided with housing assistance and related supportive services to prevent clients from becoming homeless. The delay in submitting this Agreement for approval is due to a delay in receiving the grant agreement from federal government.

The delay in submitting this Agreement for approval is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-13537 - Renewal of Grant Award Agreement between the City and the U.S. Department of Housing and Urban Development (HUD) FY 2022 Continuum of Care (CoC) Grant Program.

ACTION REQUESTED:

The Board is requested to approve acceptance of a Grant Award from the U.S. Department of Housing and Urban Development (HUD) for the Continuum of Care Program. The period of the agreement is effective upon Board approval for 12 months. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 6,404,309.00

Project Fund	Amount
4000-CCA000618-RC0602	\$ 6,404,309.00
GRT001562	

BACKGROUND/EXPLANATION:

The Mayor's Office of Homeless Services (MOHS), on behalf of the Mayor and City Council of Baltimore has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced March 27, 2023. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City.

MOHS is one of three direct grantees for Continuum of Care funding for the MD-501 group. The notice of award details all awards to the jurisdiction; including the awards that go directly to [CoC SHP Adult Case Management FY22, CoC SHP GYFLC FY22, CoC YIP Youth SHP FY22] and the awards that go directly to Behavioral Health System Baltimore [HOPE Safe Haven, PEP Mobile Outreach and Treatment Project]. The grant renewal also includes a grant award notice for the Youth Homelessness Demonstration pilot programs, which were previously accepted and executed by the Board of Estimates and are not considered to be new awards for purposes of this funding acceptance.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards have different start dates, the earliest start date being February 1, 2023, and the latest start date being January 1, 2024. Each grant has a period of performance lasting 12 months beginning from its start date.

The delay in submission is due to a delay in receiving the funding award notice from HUD.

The grant renewal details are as listed below:

Dayspring Programs Tenant Based S+C	MD0033L3B012215	\$467,636.00	04/1/2023	03/31/2024
GEDCO - Supportive Housing	MD0038L3B012215	\$104,006	6/1/2023	05/31/2024
Harford House and Micah House				
SVdP Home Connections III	MD0039L3B012215	\$1,124,893.00	8/1/2023	7/31/2024

Board of Estimates Agenda	M-R: Homeless Services				10/18/2023
St. Ambrose Housing Aid Center PHP	MD0058L3B012215	\$447,433.00	2/1/2023	1/31/2024	
SVdP Home Connections Plus	MD0061L3B012215	\$90,073.00	5/1/2023	4/30/2024	
Project PLASE Scattered Site PHP Expand	MD0068L3B012215	\$1,163,083.00	7/1/2023	6/30/2024	
WHC Scattered Site Housing S+C	MD0085L3B012215	\$940,523.00	5/1/2023	4/30/2024	
SVDP Front Door Rapid Re-Housing	MD0356L3B012206	\$1,049,568.00	9/1/2023	8/31/2024	
SVDP Rapid Re-Housing	MD0358L3B012206	\$568,282.00	9/1/2023	8/31/2024	
MOHS - Coordinated Access Project	MD0501L3B012200	\$448,812.00	Not	Assigned	
TOTAL CoC Grant Award		\$6,404,309.00			

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-13722 - Acceptance of the U.S. Department of Housing FFY23/CFY24 Emergency Solutions Grant (ESG)**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Funding Agreement from the US Department of Housing and Urban Development for the Emergency Solutions Grant Program. Period of agreement is: 9/14/2023 to 9/13/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,895,820.00

Project Fund	Amount
4000-CCA000594-SC630351-RC0602	\$ 1,895,820.00
GRT001668	

BACKGROUND/EXPLANATION:

The Mayor's Office of Homeless Services has been awarded funds under the Emergency Solutions Grant (ESG) program E-23-MC-24-0010 operated by the U.S. Department of Housing and Urban Development. Through ESG, homeless individuals and families are provided with housing assistance and/or related supportive services to prevent clients from becoming homeless and move towards independent living.

The delay in submitting this Agreement for approval is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-13705 - Agreement between the City and FAMILY AND CHILDREN'S SERVICES OF CENTRAL MARYLAND, INC. T/A SPRINGBOARD COMMUNITY SERVICES**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with the Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services. Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 187,916.50

Project Fund	Amount
4000-CCA000618-SC630351	\$ 187,916.50
GRT001562	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Youth Homeless Demonstration Program (YHDP) Program. As a Provider, Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services will provide supportive services to twenty-five (25) youth, ages eighteen (18) to twenty-four (24), experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their COMPASS Permanent Housing for Homeless Project (the "Project").

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13717 - Agreement between the City and FAMILY AND CHILDREN'S SERVICES OF CENTRAL MARYLAND, INC. T/A SPRINGBOARD COMMUNITY SERVICES**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with the Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services. Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 510,815.50

Project Fund	Amount
4000-CCA000618-SC630351	\$ 510,815.50
GRT001562	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Youth Homeless Demonstration Program (YHDP) Program. As a Provider, Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services (MD0503L3B01220) will provide supportive services to twenty-five (25) youth, ages eighteen (18) to twenty-four (24), experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Youth Permanent Housing for Homeless Project (the "Project").

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13678 - Cooperative Agreement with TimeClock Plus, LLC. d/b/a TCP Software for Integrated Cloud Payroll, Human Resource, Time & Labor Management, and Employee Scheduling Technology Solutions and Service Support (RQ-012319)**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Agreement with TimeClock Plus, LLC. d/b/a TCP Software. Period of agreement is: 10/4/2023 to 11/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 530,250.00

Project Fund	Amount
1001-CCA000663-SC630398	\$ 530,250.00

BACKGROUND/EXPLANATION:

TimeClock Plus, LLC d/b/a TCP Software was awarded the competitive contract #14-10 for Integrated Cloud Payroll, Human Resource, Time & Labor Management, and Employee Scheduling Technology Solutions and Service Support, by Region 14 Education Service Center ("Region XIV ESC") on behalf of the National Cooperative Purchasing Alliance ("Lead Procurement Agency"), which allows for use by other government entities. The City is an eligible government entity and wishes to enter a Cooperative Agreement for an amount not to exceed \$530,250.00.

The requested Cooperative Agreement shall commence on the earlier of October 4, 2023 or the date of approval by the Board of Estimates and shall expire on November 30, 2025, and can be renewed by the City if renewed by the Lead Procurement Agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13665 - Extension and Additional Funding for Contract Number B50004091 – Computer Desktops, Laptops, and Tablets

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Extension Applied Technology Services, Inc.; En-Net Services, LLC.; Daly Computers, Inc.; Brekford Corporation; Business Services; Lucille Maud Corporation; Digicon Corporation; USC Canterbury Corp. Period of agreement is: 11/1/2023 to 4/24/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,000,000.00

Contract Award Amount:	\$	Award Date:	10/28/2015
	20,000,000.00		

Contract Extension Amount:	\$	Extension Number:	3
	4,000,000.00		

Solicitation #: B50004091

Project Fund	Amount
2037-SC650503	\$ 4,000,000.00

To be allocated between supplier contracts SCON-001371; SCON-001372; SCON-001375; SCON-001377; SCON-001378; SCON-001379; SCON-0011381; SCON-00182. Cost Centers vary.

BACKGROUND/EXPLANATION:

On October 28, 2015, the Board approved the initial \$20,000,000 award for the period 10/28/2015 - 10/27/2018, with three (3) one-year renewal options for the provision of computer desktops, laptops and tablets for various end user City agencies. Subsequent actions are as shown in the Contract Value Summary below. The contract expires 10/31/2023.

The Board is requested to approve a six (6) month extension in the amount of \$4,000,000 for Contract Number B50004091 –Computer Desktops, Laptops, and Tablets, and the awarded suppliers listed below. The extension period is from 11/1/2023 - 4/30/2024. The requested extension will ensure the necessary provision of computer desktops, laptops, tablets, for various end user City agencies until a new contract is awarded through RFQ-000232.

The above amount is the City's estimated requirement; however, the suppliers shall supply the City's entire requirement, be it more or less.

SUPPLIERS

1. Applied Technology Services, Inc. 11615 Crossroads Cir, Ste J Baltimore, MD 21220
2. En-Net Services, LLC. Ed Floyd 712 N. East Street Frederick, MD 21701
3. Daly Computers, Inc. 5300 Spectrum Drive Frederick, MD 21703
4. Brekford Corporation 7020 Dorsey Road Bld # C Hanover, MD 21076
5. Business Services 520 7th Street West Unit 1282 Palmetto, FL 34220

6. Lucille Maud Corporation Louis Muirhead 513 North Olden Ave. Trenton, NJ 08638
7. Digicon Corporation 7361 Calhoun Place Suite 430 Rockville, MD 20855
8. USC Canterbury Corp. 1638 Trawler Lane Annapolis, MD 21409

CONTRACT VALUE SUMMARY

1. Initial award approved by the Board on October 28, 2015: \$20,000,000.00
2. 1st Renewal approved by the Board on January 16, 2019: \$0
3. 2nd Renewal approved by the Board on October 23, 2019: \$0
4. 3rd Renewal approved by the Board on October 28, 2020: \$0
5. Increase approved by the Board on April 21, 2021: \$5,000,000.00
6. Increase and Extension approved by the Board on November 3, 2021: \$5,000,000.00
7. Increase and Extension approved by the Board on April 5, 2023: \$500,000.00
8. Increase and Extension pending Board approval: \$4,000,000.00

Total Contract Value: \$34,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13755 - Payment of Invoices of Unauthorized Procurement to CSI International, Inc. for Mainframe Services (RQ-015010)**ACTION REQUESTED:**

The Board is requested to approve an payment of an Unauthorized Procurement - Invoices without Valid Contract Renewal CSI International, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 14,170.77

Project Fund	Amount
1001-CCA000658-SC630398	\$ 14,170.77

BACKGROUND/EXPLANATION:

The services are for mainframe security, both online and batch, the transferring of the lines, both FTY and S/FTP, and the routing of mainframe printing. Technology services are essential to the City's mainframe and cannot be interrupted. All services are performed remotely.

There was no option available in Workday to allow agencies to select the appropriate fiscal years for submitting FY24 requisitions. In order to ensure FY24 expenses were charged to the correct fiscal year, BCIT fiscal services team waited until July 1 to enter FY24 reqs into Workday. At the time, the supplier was found to not be in good standing with the State of Maryland, which further delayed the process. The Supplier CSI International has since been found to be in good standing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13656 - MONSE - Department of Juvenile Services Interagency Agreement - B'More This Summer**ACTION REQUESTED:**

The Board is requested to approve an Interagency Agreement with the Department of Juvenile Services. Period of agreement is: 8/31/2023 to 6/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 251,000.00

Project Fund	Amount	Start Date	End Date
5000-CCA001333-RC0603 GRT001823	\$ 251,000.00	8/31/2023	6/1/2024

BACKGROUND/EXPLANATION:

On April 11, 2023, Mayor Brandon M. Scott committed that Baltimore would re-engage the city's youth curfew policy. Delivering on the commitment of investing in the promise of Baltimore City's young people, the Mayor and City Administrator tasked the Mayor's Office of Children and Family Success (MOCFS) and the Mayor's Office of Neighborhood Safety and Engagement (MONSE) with co-developing an integrated summer youth engagement plan that prioritizes Baltimore youth and takes an all-hands-on-deck approach to ensure their safety.

The Scoot Administration has taken a distinctly different approach in the planning and execution of a summer youth strategy, one that centers the perspectives and desires of young people and reduces unnecessary interaction with law enforcement. With a goal of prioritizing the safety, wellbeing, and engagement of Baltimore youth, this strategy seeks to effectively meet young people where they are.

Summer Youth Engagement Opportunities

Hearing directly from young people was an essential component of the planning of this strategy. Over three weeks, MOCFS engaged over 300 young people in a series of discussions across eight schools and recreation centers. The following recurring themes emerged:

- Young people want weekend engagement to "catch a vibe and link up"
- Young people need and want opportunities to work and earn money during the week:
- Young people need a break from being at home sometimes, including to get a break from being caregivers for siblings and/or elders'
- Some young people indicated knowing that unacceptable behavior will happen at a given event AND with no other options for engagement, choose to go anyway...

This strategy is also informed by lessons learned from past youth curfew attempts by the City of Baltimore, including the need to lead with structured out-of-school-time supports, an immediate connection to services and resources. This quality summer programming and engagement opportunities for youth tailored to their expressed interests.

This was late due to a lengthy process in gathering signatures for the award.

Board of Estimates Agenda	M-R: Neighborhood Safety & Engagement			10/18/2023
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:	
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

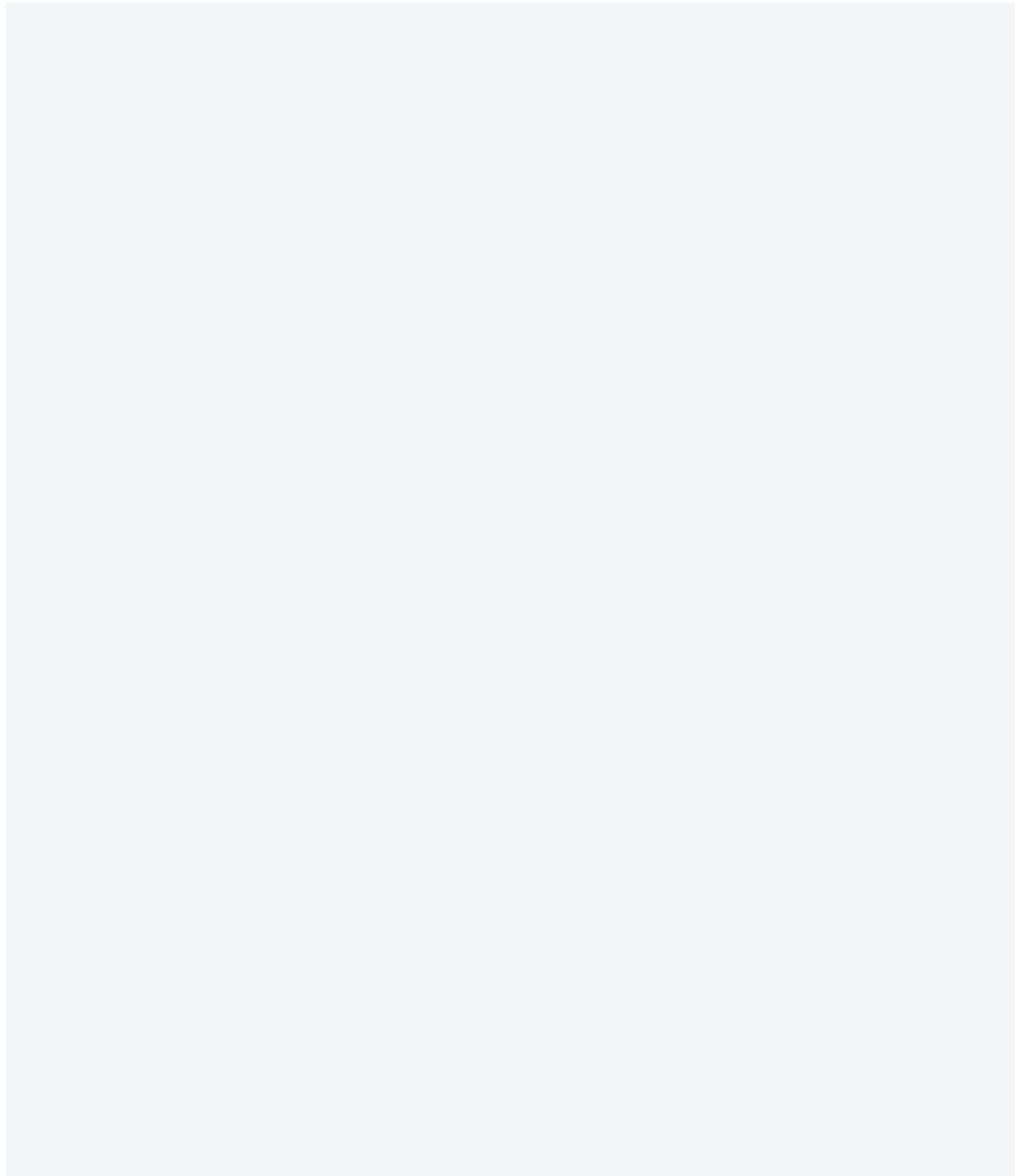
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards



SB-23-13758 - Approval of Parking Facility Rate Adjustment at the City-owned St. Paul Street Garage

ACTION REQUESTED:

The Board is requested to approve the Transient Parking Rate Adjustment Increase for St. Paul Street Garage. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rates charged at the St. Paul Street Garage in line with its surrounding facilities, the PABC staff developed this rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

Thus, the PABC requests approval from The Board of Estimates of this rate adjustment at the St. Paul Street Garage as described below.

St. Paul Street Garage Transient Rate Adjustment

Rate to be Adjusted Current Rate Proposed Rate Date of Last Adjustment

Up to 1 hour	\$6.00	\$8.00	May 2005
Up to 2 hours	\$8.00	Eliminated	February 2019
Up to 3 hours	\$12.00	\$13.00	February 2019
Up to 12 hours	\$15.00	\$16.00	February 2019
Up to 24 hours	\$17.00	\$18.00	February 2019

The new rates will become effective upon Board approval.

EMPLOY **LIVING WAGE:** **LOCAL HIRING:** **PREVAILING WAGE:**
BALTIMORE:

N/A N/A N/A N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-13756 - Approval of Parking Facility Rate Adjustment at the City-owned Caroline Street Garage

ACTION REQUESTED:

The Board is requested to approve the Parking Rate Adjustment Increase for Caroline Street Garage. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring these transient and monthly rates charged at the Caroline Street Garage in line with its surrounding facilities, the PABC staff developed this rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

Thus, the PABC requests approval from The Board of Estimates of this rate adjustment at the Caroline Street Garage as described below.

Caroline Street Garage Transient Rate Adjustment

Rate to be Adjusted Current Rate Proposed Rate Date of Last Adjustment

Up to 3 hours	\$11.00	\$12.00	February 2018
Up to 5 hours	\$13.00	\$14.00	February 2018
Up to 12 hours	\$16.00	\$17.00	February 2018
Up to 24 hours	\$17.00	\$18.00	February 2018

Caroline Street Garage Monthly Rate Adjustment

Rate to be Adjusted Current Rate Proposed Rate Date of Last Adjustment

Monthly Market	\$145.00	\$150.00	July 2019
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The new rates will become effective upon Board approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13367 - Parking Meter Maintenance Agreement**ACTION REQUESTED:**

The Board is requested to approve a Multi-Space Meter Maintenance Agreement with the IPS Group, Inc. The period of the Maintenance Agreement is September 10, 2023 and continue for five years, with one 2-year option to extend. Period of agreement is: 9/10/2023 to 9/9/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,565,000.00

Project Fund	Amount	Start Date	End Date
2076-CCA001057-SC670701	\$ 2,565,000.00	9/10/2023	9/9/2028

BACKGROUND/EXPLANATION:

PABC was asked to oversee the City's metered parking program roughly nineteen years ago. In 2004, PABC began replacing most of the City's aging mechanical single-space meters with multi-space meters and contracted for the maintenance of those meters. The original multi-space meters that were installed beginning in 2004 exceeded their useful life and required replacement.

On May 1, 2019 the Board of Estimates approved a \$5,000,000 award to IPS, Inc. to provide new multi-space meters to the City. IPS began delivering and installing their meters in the Fall of 2019 and there are now approximately 390 IPS multi-space meters on-street. The Board of Estimates approved an initial Meter Maintenance Agreement with IPS on November 6, 2019 that is terminating on September 9, 2023.

The Meter Maintenance Agreement now before the Board, will ensure continued success of PABC's metered parking program by requiring regular preventive maintenance by IPS technicians on current and newly installed IPS multi-space parking meters, tracking repair alarms/complaints, and requiring response times by IPS technicians when meters require repairs.

The Parking Authority believes that this Meter Maintenance Agreement is in the best interest of the City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	Applicable

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13197 - Request for Approval of a Maryland Dept. of Housing and Community Development's Community Safety Grant for Cab Calloway Legends Park**ACTION REQUESTED:**

The Board is requested to approve an Agreement with the Maryland Department of Housing and Community Development. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount
5000-CCA000707	\$ 50,000.00
GRT001805	

BACKGROUND/EXPLANATION:

The Mayor and City Council of Baltimore, through the Department of Planning, was awarded a Community Safety grant by the Maryland Department of Housing and Community Development to create a community policing plan around and near Cab Calloway Legends Park at 2216 Druid Hill Avenue in partnership with Coppin State University. The community policing plan will work with the community's residents to create a community policing plan that will focus on the principles of "Community Policing Through Environmental Design."

The Maryland Department of Housing and Community Development's official start date of the grant is the date of the Board of Estimates and ends at the end of the project which is anticipated to be completed by April 1, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13684 - Travel Request - Nicholas O'Gara**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Nicholas O'Gara to attend the North American Cartographic Information Society (NACIS) Conference from October 10-14, 2023, in Pittsburgh, PA. Period of agreement is: 10/10/2023 to 10/14/1023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,789.04

Project Fund	Amount
1001-CCA000707-SC630301	\$ 1,789.04

BACKGROUND/EXPLANATION:

The NACIS conference is one of the premier cartography and GIS conferences in the nation. Attending this conference will help the employee stay up to date on innovation and the state of the art for GIS, mapmaking, and data work in order to better serve in his position. The per diem rate for this location is \$136/night for lodging and \$64/day for meals and incidentals as per GSA's per diem rates for FY 2024. Lodging and conference registration were paid using the city-issued travel card of Nichole Stewart.

Trip related costs:

\$446.54 (4 nights) - Lodging Room Rate
\$82.75 - Lodging Room Taxes/Fees
\$125.00 - Lodging Parking
\$490.00 - Conference Registration
\$324.75 - Round Trip Mileage - Personal Vehicle
\$320.00 - Per Diem for Meals & Incidentals (\$64 x 5 days)
Total: \$1,789.04

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13798 - Travel Request - Valerie Rupp**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Valerie Rupp to attend the Urban Sustainability Director's Network (USDN) Annual Meeting from October 22-25, 2023, in New Orleans, LA. Period of agreement is: 10/22/2023 to 10/25/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 356.00

Project Fund	Amount	Start Date	End Date
1001-CCA000711-SC630301	\$ 356.00	10/22/2023	10/25/2023

BACKGROUND/EXPLANATION:

The Department of Planning requests approval for Valerie Rupp to travel to New Orleans, LA to attend the Urban Sustainability Director's Network (USDN) Annual Meeting from October 22-25, 2023. USDN strives to create equitable, resilient, and sustainable communities by advancing the field of local government sustainability and equipping practitioners to be catalysts of transformative change. Valerie received a scholarship to attend this meeting that covers airfare, lodging, conference registration, and some meals. The City will cover the cost of additional meals not provided and the cost of local transportation/parking to and from the airports. The per diem rate for this location is \$162/night for lodging and \$74/day for meals and incidentals as per GSA's per diem rates for FY 2024.

Third Party Funded Travel (Conference Scholarship):

Flight/Aifare: (Cost unknown at this time)

Hotel/Conference Registration/Some Meals: \$900 (single fee includes all of these costs)

Trip Related Costs:

Local Parking/Transportation to/from Airports - \$60.00

Per Diem for Meals & Incidentals (\$74 x 4 days) - \$296.00

Total: \$356.00

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

ENDORSEMENTS:

SB-23-13679 - Travel Request - Najahla Olumiji**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Najahla Olumiji to attend the 11th Annual Black Farmers and Urban Gardeners (BUGs) Conference from October 20-22, 2023. Period of agreement is: 10/20/2023 to 10/22/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,012.50

Project Fund	Amount	Start Date	End Date
1001-CCA000713-SC630301	\$ 1,012.50	10/20/2023	10/22/2023

BACKGROUND/EXPLANATION:

The Department of Planning requests approval for Najahla Olumiji to travel to Philadelphia, PA to attend the 11th Annual Black Farmers and Urban Gardeners (BUGs) Conference from October 20-22, 2023. This conference brings together BIPOC leaders in the urban ag field to discuss best practices, community engagement, and lessons learned. This conference directly relates to the employee's line of work as the Food Systems Planner for the City. The per diem rate for this location is \$211/night for lodging and \$79/night for meals and incidentals as per GSA's per diem rates for FY 2024. Lodging and conference registration were paid using the city-issued travel card of Nichole Stewart.

Trip related costs:

\$346.00 (\$173/night x 2 nights) - Lodging Room Rate

\$151.38 - Lodging Room Taxes/Fees

\$60.00 - Local Parking

\$90.00 - Conference Registration

\$128.12 - Round Trip Mileage - Personal Vehicle

\$237.00 - Per Diem for Meals & Incidentals (\$79 x 3 days)

Total: \$1,012.50

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13454 - No Cost Extension - Grant #2020-DJ-BX-0872**ACTION REQUESTED:**

The Board is requested to approve a no cost extension of grant award from the U.S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant "JAG 16" grant. Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount	Start Date	End Date
4000-GRT001127-CCA000719-RC0602	\$ 0.00	10/1/2023	9/30

The Board of Estimates is requested to approve the grant extension of grant award from the U.S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant "JAG 16" grant, Award #2020-DJ-BX-0872. The old award period was from October 1, 2019 through September 30, 2023. This no-cost extension will increase the award period end date by one additional year, from October 1, 2023 through September 30, 2024.

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve the grant extension of a grant award from the U.S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant "JAG 16" grant, Award #2020-DJ-BX-0872. The old award period was from October 1, 2019 through September 30, 2023 and was approved by the BOE on September 22, 2021. This no-cost extension will increase the award period end date by one additional year, from October 1, 2023 through September 30, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

SB-23-13449 - Approve a Grant Award Extension**ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Extension from the Governor's Office Of Crime Prevention, Youth and Victim Services for Grant Adjustment Notice No. 3 and No. 4 to extend time period for Grant Agreement. Period of agreement is: 4/1/2022 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount	Start Date	End Date
4000-GRT001330-CCA000787-RC0602	\$ 0.00	4/1/2022	6/30/2024

On January 11, 2023, the Board of Estimates authorized and approved the acceptance of the Governor's Office of Crime Prevention, Youth, and Victims Services grant, Coverdell Forensic Science Improvement Program (CFSI), award #CFSI-2021-0002. The grant previously ended June 30, 2023. The Baltimore Police Department requested and was approved a 12-month no-cost extension to purchase the remaining crime laboratory equipment. The new end date is June 30, 2024.

BACKGROUND/EXPLANATION:

On January 11, 2023, the Board of Estimates authorized and approved the acceptance of the Governor's Office of Crime Prevention, Youth, and Victims Services grant, Coverdell Forensic Science Improvement Program (CFSI), award #CFSI-2021-0002. The grant previously ended June 30, 2023. The Baltimore Police Department requested and was approved an 12-month no-cost extension to purchase the remaining crime laboratory equipment. The new end date is June 30, 2024.

The goal of CFSI is to assist Crime Laboratories in developing and implementing strategies specifically targeted to increase productivity and efficiency. Grant funds provide support for equipment for BPD's Crime Lab to ultimately preserve the integrity of the forensic evidence needed to obtain convictions within the criminal justice system.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

SB-23-13716 - FY23 COPS Technology and Equipment Program # 5JCOPS-23-GG-01837**ACTION REQUESTED:**

The Board is requested to approve an Award/Acceptance with the Office of Community Oriented Policing Services (COPS). Period of agreement is: 12/29/2022 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,300,000.00

Project Fund	Amount	Start Date	End Date
4000-GRT001876-CCA001222-RC0602	\$ 1,300,000.00	12/29/2022	12/31/2024

BACKGROUND/EXPLANATION:

On September 20, 2023, the Baltimore Police Department (BPD) was awarded FY23 COPS Technology and Equipment Program Invitational Solicitation, award # 15JCOPS-23-GG-01837. The program is designed to develop and acquire effective equipment, technologies, and interoperable communications that assist in responding to and preventing crime. The objective is to provide funding for projects which improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve. Funds will be used to expand the BPD's License Plate Reader infrastructure.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-13714 - JAG 19 Grant Award - #15PBJA-23-GG-03484-JAGX**ACTION REQUESTED:**

The Board is requested to approve acceptance³ of an Award from the US Department of Justice for the Baltimore Police Department FY'23 JAG Program. Period of agreement is: 10/1/2022 to 9/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,019,982.00

Project Fund	Amount
4000-GRT001885-CCA000719-RC0602	\$ 1,019,982.00

BACKGROUND/EXPLANATION:

The City of Baltimore will utilize a Grant Award from the U.S. Department of Justice for the “JAG 19” grant, Award #15PBJA-23-GG-03484-JAGX to continue supporting crime reduction and prevention strategies. Additionally, grant funding will enable the Baltimore Police Department to aim to reduce violent crime while continuing the commitment to community-based crime prevention programs. The partners included in this award are: The Mayor’s Office of Neighborhood Safety and Engagement, The Baltimore Police Department, The Office of the State’s Attorney, The Circuit Court for Baltimore City, and The Department of Housing and Community Development.

This submission is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-13703 - Third No Cost Grant Extension - #2019-DG-BX-0008**ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the US Department of Justice for the BJA FY 19 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative. Period of agreement is: 10/1/2023 to 3/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount	Start Date	End Date
4000-GRT001128-CCA000719-SC630326	\$ 0.00	10/1/2023	3/31/2024

On January 15, 2020, the Board of Estimates (BOE) authorized and approved acceptance of the U.S. Department of Justice's, Crime Gun Intelligence Center (CGIC) grant, award #2019-DG-BX-0008. The grant originally ended September 30, 2022. On October 19, 2022 the BOE approved a 12 month no-cost extension. The Baltimore Police Department recently requested and was approved a 6 month no-cost extension. The new end date of the award is March 31, 2024.

BACKGROUND/EXPLANATION:

On January 15, 2020, the Board of Estimates (BOE) authorized and approved acceptance of the U.S. Department of Justice's, Crime Gun Intelligence Center (CGIC) grant, award #2019-DG-BX-0008. The grant originally ended September 30, 2022. On October 19, 2022 the BOE approved a 12 month no-cost extension to develop another CGIC in the Southwestern District and allow time for evaluation of the Western and Southwestern CGICs. The Baltimore Police Department recently requested and was approved by the U.S. Department of Justice, a 6 month no-cost extension to attend training and finalize procurement processes in order to fully expend the grant award. The new end date of the award is March 31, 2024.

The goal of CGIC is to reduce violent crime and the use of crime guns. This is done through collaboration with ATF, the U.S. Attorney's Office, the State Attorney's Office, and the Department of Probation and Parole. CGIC engages in a seven-step process that follows the ATF workflow from a comprehensive collection of shell casings and crime guns to feedback CGIC partners.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13628 - Request Det. Chris Glanville travel to San Juan, Puerto Rico to accompany State's Attorney Ivan Bates 11/9-11/12/2023.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Chris Glanville to travel to travel to San Juan, Puerto Rico on 11/9-11/12/23. Period of agreement is: 11/9/2023 to 11/12/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,362.40

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,362.40

BACKGROUND/EXPLANATION:

Detective Chris Glanville is requesting approval to travel to San Juan, Puerto Rico to accompany States Attorney Ivan Bates on his trip and provide security detail while he executes the duties of his office from 11/9-11/12/23. The State's Attorney will be attending the National District Attorney's Association Fall Committee meeting. Det. Glanville will travel with State's Attorney Bates on the flight to San Juan, PR. The State's Attorney's Office has agreed to cover lodging for EPU. Daily per diem of \$115 obtained from the Defense Travel Management Office Maximum per diem rates outside the continental United States.

Airfare and Per diem (M&I) are covered by BPD. All costs are as follows:

Airfare \$902.40

Per diem(\$115/day*4) \$460.00

Total: \$1,362.40

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13627 - Request Det. Karl Paige travel to San Juan, Puerto Rico to accompany State's Attorney Ivan Bates 11/8-11/12/2023**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Karl Paige to San Juan, Puerto Rico from 11/8 - 11/12/23. Period of agreement is: 11/8/2023 to 11/12/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,126.80

Project Fund	Amount
1001-CCA000725-SC630301	\$ 2,126.80

BACKGROUND/EXPLANATION:

Detective Karl Paige of the Executive Protection Unit is requesting approval to accompany State's Attorney Ivan Bates on his trip to San Juan, Puerto Rico to provide security detail while he executes the duties of his office from 11/8 - 11/12/23. State's Attorney Ivan Bates will be attending the National District Attorney's Association Fall Committee meeting. The committee meeting, a duration of 4 days will be from November 9th to November 12th but it will be a necessary security measure for Detective Karl Paige to travel one day ahead of the States' Attorney's anticipated arrival. Given the nature of this travel, it necessitates the need to secure transportation for the State Attorney via rental vehicle comparable to his currently assigned vehicle. Detective Paige is responsible for traveling to the Conference Center, Hotel, nearest Hospital, and Police station before the States Attorney's arrival. This is a necessary security measure to ensure that the movements of the States Attorney while in San Juan are facilitated safely.

The State's Attorney's Office has agreed to cover lodging expenses. Daily per diem costs of \$115 per day obtained from Defense Travel Management Office's Maximum Per Diem rates Outside the Continental United States. All costs paid by BPD are as follows:

Airfare \$762.40

Car Rental \$789.40

Per Diem (\$115/day*5) \$575.00

Totals \$2,126.80

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13806 - Request travel for Director Hector Chavarria to go to Seattle, Washington 11/8-11/11/23.**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Hector Chavarria to attend the 17th annual Labor and Employment Law Conference. The conference will be held on 11/8-11/11/23 in Westin Seattle, Seattle Washington. Period of agreement is: 11/8/2023 to 11/11/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,628.86

Project Fund	Amount
1001-CCA001151-SC630301	\$ 3,628.86

BACKGROUND/EXPLANATION:

The Director will attend the 17th annual Labor and Employment Law Conference to be held on 11/8-11/11/23 in Westin Seattle, Seattle Washington and is sponsored by the American Bar Association (ABA). This Conference is a great balance with training and networking opportunities during and after the sessions. Speakers will include lawyers representing all perspectives within the labor and employment law bar: management, Union, employee, in-house and government, plus judges, other neutrals, academics and experts. The Director will need 2 travel days on 11/7/23 and 11/12/23 as well as airfare, lodging, per diem and the registration fee.

Airfare \$972.10

Room Charges \$995.00

Room Taxes \$301.22

Registration \$750.00

Per Diem estimate \$395.00 \$79.00 a day @ 5 Days

Hotel Insurance \$87.49

Flight Insurance \$68.05

Taxi \$60.00 From Airport to hotel

Totals: \$3628.86

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13735 - Enterprise Support Staffing Services

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Increase Multiple. Period of agreement is: 12/7/2022 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 35,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: Multiple

Project Fund	Amount
1001-CCA000663	\$ 35,000,000.00

BACKGROUND/EXPLANATION:

On December 7, 2022, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The purpose of this contract is to provide temporary professional IT Staffing to various departments across the City. This increase is needed for continuity of the services with two, one-year renewal options remaining.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

(Vendors)

- 1) InfoJini, Inc., 10015 Old Columbia Rd. Columbia, MD 21046;
- 2) Trigyn Technologies, Inc., 400 East Pratt Street, 8th Fl., Baltimore 21202;
- 3) TEK Systems, 999 Corporate Boulevard, Ste 200, Linthicum, MD 21090;
- 4) Agisol, LLC., 8659 Baltimore National Pike, Ste R., Ellicott City, MD 21043;
- 5) BithGroup Technologies, 113 W. Monument St., Baltimore, MD 21201;
- 6) Compunnel Software Group, Inc., 103 Morgan Lane, Ste 102., Plainsboro, New Jersey 08536;
- 7) Dataman USA, LLC., 6890 South Tucson Way, Ste 100., Centennial, Colorado 80112-3919;
- 8) BG Staffing d/b/a Visions Technology Services. 230 Schilling Circle, Hun., Hunt Valley, MD 21301;
- 9) Cogent Infotech Corporation, 1035 Boyce Road, Ste 105., Pittsburg, PA 15241;
- 10) Cynet Systems, Inc., 21000 Atlantic Blvd #700, Sterling, VA 20166;
- 11) US Tech Solutions, Inc., 10 Exchange Place, Ste 1710., Jersey City, New Jersey 07302;
- 12) Instant Serve, LLC., 175 Stafford Avenue, Ste One #907., Wayne, PA 19087;
- 13) Skyline Technology Solutions, LLC., 6956 Aviation Blvd., Glen Burnie, MD 21061;
- 14) Business Integra Technology Solutions, Inc., 6550 Rock Spring Drive, Ste.600, Bethesda, MD20817;
- 15) UVS InfoTech, LLC., 603 7th Street, Ste. 302., Laurel, MD 20707;
- 16) Serigor, Inc., 400 East Pratt Street, Ste., 800., Baltimore, MD 21202

SCONs – SCON-002642; SCON-002643; SCON-002645; SCON-002647;
SCON-002648; SCON-002649; SCON-002650; SCON-002651; SCON-002652; SCON-002525;
SCON-002526; SCON-002646; SCON-002712; SCON-002713; SCON-002714; SCON-003241

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 7, 2022	\$ 32,000,000.00
2. Increase pending Board approval	\$ 35,000,000.00
Total Contract Value	\$ 67,000,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because
there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13336 - Cooperative Contract -State of Maryland Contract No. 050B840001, Statewide Foreign Language Interpretation and Translation Services, Category II and Category III (On-Site Interpretation and Written Document Translation)

AGC4301-MIMA - Mayor's Office of Immigrant Affairs

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Cooperative Contract Astra, Inc.. Period of agreement is: 10/4/2023 to 2/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,000.00

Project #: RQ-014595

Project Fund	Amount
1001-CCA000398-SC630326	\$ 90,000.00

BACKGROUND/EXPLANATION:

The State of Maryland awarded Contract #050B8400001 - Statewide Foreign Language Interpretation and Translation Services, Category II and Category III (On-Site Interpretation and Written Document Translation) to Ad Astra, Inc. on January 23, 2019. The contract was competitively bid by the State of Maryland and the City is eligible to use the awarded contract. This contract will enable the City to procure foreign language translation services for various agencies city-wide.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13148 - Award - RFQ-000192- Interior Painting of Facilities

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Award P2 Maintenance Services LLC. Period of agreement is: 10/4/2023 to 10/4/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 189,675.00

Project #: RQ-006561

Project Fund	Amount
2029-CCA000144-SC630316	\$ 189,675.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The four bids received were opened on May 17, 2023. This contract will be used to provide painting services at various locations to include performing preparations for painting and applying new paint to all field-painted exposed surfaces within the indicated work areas. This may include ceilings, walls, doors and frames, windows, and frames, trimming, built-in and surface-attached items. Award is recommended to be made to the lowest responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
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On March 30, 2023, MWBOO set goals of 27% MBE and 10% WBE. P2 Maintenance Services LLC was found compliant on June 28, 2023.

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13334 - Renewal and Increase - Chesterton Mechanical Seals

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal Ferguson Enterprise, LLC, t/a Ferguson Waterworks . Period of agreement is: 9/20/2023 to 9/19/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001196 Solicitation #: 08000

Project Fund	Amount
1001-CCA000848-SC630337	\$ 20,000.00

BACKGROUND/EXPLANATION:

On September 23, 2023, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the first of two, one-year renewal options available on this contract. The Agency is requesting additional funds to support purchasing and restocking of materials needed by the Department of Public Works.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on September 23, 2020,	\$ 150,000.00
2. Increase approved by the Board on March 4, 2022,	\$ 200,000.00
3. 1 st Renewal and increase pending Board approval	<u>\$ 200,000.00</u>
Total Contract Value	\$ 550,000.00

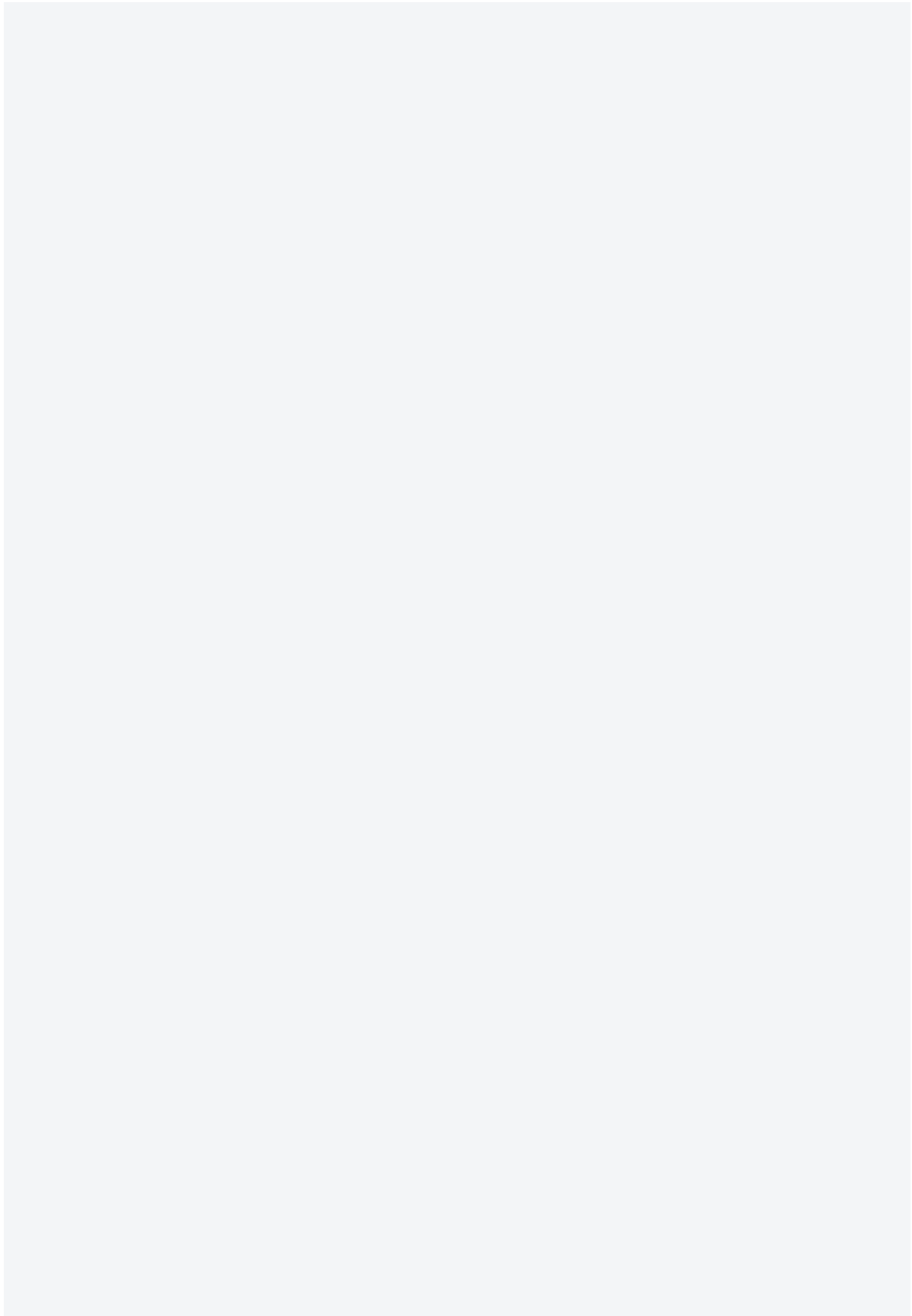
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13349 - Ratification and Renewal O.E.M. Snow Management and Equipment Parts

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal
Intercon Truck of Baltimore, Inc.. Period of agreement is: 3/1/2023 to 2/28/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001739

BACKGROUND/EXPLANATION:

The State of Maryland has exercised the first of two renewal options with this supplier. MJR Equipment, Inc was dissolved on April 1, 2022. This is a Cooperative contract for O.E.M. part for snow equipment and accessories.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

Ratification period covered is March 1, 2023, through September 19, 2023. The renewal period is September 20, 2023 through February 28, 2024. This contract can be renewed if renewed by the lead agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

SB-23-13724 - Sole Source-Award-Installation of ChemScan Oxygen Probes

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Sole Source Kershner Environmental Technologies, LLC . Period of agreement is: 10/18/2023 to 1/18/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 93,462.50

Project #: RQ-009101

Project Fund	Amount
2070-CCA000849-SC630380	\$ 93,462.50

BACKGROUND/EXPLANATION:

DPW has a requirement to procure and install 60 ChemScan stainless steel dissolved oxygen probes at Back River Wastewater Treatment Plant. Kershner Environmental Technologies, LLC is the sole authorized supplier for the installation of needed items and must be compatible with currently installed equipment at the Back River WWTP; therefore, sole source award is recommended for approval.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13729 - Ratification and Renewal-B50006123/SCON-001761 - Supply and Deliver a Variety of Batteries

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Renewal Arrow Safety Device Company. Period of agreement is: 11/25/2022 to 11/24/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001761

BACKGROUND/EXPLANATION:

DPW has a requirement to source a variety of batteries. On December 16, 2020, the Board approved the Initial Award as shown in the contract summary below with two one-year Renewal options. Due to the administrative changes during the Workday transition, BOE approval of 1st one year option was missed the approval of ratification is requested for that. The Board is also requested to approve the second and final one-year renewal option available on the contract.

CONTRACT VALUE SUMMARY:

1. The Board approved the initial award on December 16, 2020,	\$ 30,000.00
2. 2nd Renewal and Ratification pending Board approval	\$ 0.00
Total Contract Value	\$ 30,000.00

Ratification and Renewal
with no renewal options remaining

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

SB-23-13569 - Correction of an Award-Gallery Discrete Analyzer

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Correction Thermo Electron North America LLC. Period of agreement is: 7/21/2023 to 7/20/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 69,636.00

Project #: RQ-008642

Project Fund	Amount
2071-CCA000832-SC630326	\$ 69,636.00

BACKGROUND/EXPLANATION:

The Gallery Discrete Analyzer is an essential analytical instrument for detecting nutrients in the water and required for regulatory compliance. Thermo Electron is the manufacturer's sole authorized source of these products. The vendor has proprietary rights to the instrument, parts, and service. The City is already in possession of and currently using this service.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Attachment: SB-23-12293 Gallery Discrete Analyzer approved board memo

The Correct Term is July 21, 2023, through July 20, 2026.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-13730 - CORRECTION Contract Number 08000 – Millipore DI Water Systems

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Infrastructure Maintenance/Service Correction EDM Millipore Corporation. Period of agreement is: 10/1/2023 to 9/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: Req. No.: RQ-
008618

BACKGROUND/EXPLANATION:

The Board is requested to approve a correction to memo SB-23-1309 due to the dates and amount of money which differs from the Agreement. DPW has requirement for parts and services for the Millipore DI water system for the Ashburton and Montebello Laboratories. The purification water system is an essential piece of equipment necessary to meet the regulatory requirements of producing both (Type II) deionized and (Type I) ultra-pure water in a certified laboratory. EDM Millipore Corporation product is a sole source manufacturer of its laboratory water products that includes new products and spare parts and is the sole provider of maintenance and repair services.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

SB-23-13332 - Award- N95 Particulate Respirator and Surgical Mask

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a One Time Purchase Award Safeware, Inc.. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 30,108.54

Project #: RQ-005509

Solicitation #: RFQ-000198

Project Fund

Amount

4001-GRT000755-CCA001366-SC640413

\$ 30,108.54

N95 Particulate Respirator and Surgical Mask

BACKGROUND/EXPLANATION:

BCHD has requirement to procure N95 Particulate Respirator and Surgical Mask. Vendors were solicited by posting on Workday. The three bids received were opened on February 10, 2023. The lowest bidder was deemed non-responsive and non-responsible as they took exception to the City's terms and conditions and requested to increase pricing, if needed. Therefore, award is recommended to be made to the next responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-13692 - VisualLease - Leasing Administration Software

AGC1200-DORE - Real Estate

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Award - Selected Source Visual Lease LLC. Period of agreement is: 6/26/2023 to 6/25/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 45,000.00

Project #: RQ-01458

Solicitation #: 6000

Project Fund

Amount

1001-CCA000026-SC630326

\$ 45,000.00

BACKGROUND/EXPLANATION:

The Department of Real Estate is seeking to procure leasing administration software from VisualLease LLC. This software will help streamline and optimize the management of lease agreements the department oversees. The key benefits are as follows:

- Centralized Data Management:
 - provision of a repository of all lease-related information, included agreements, tenant details, and payment records.
 - This will eliminate the need for any manual record-keeping and minimize the risk of data discrepancies.
- Automated Lease Tracking:
 - automation critical lease tracking tasks, such as renewals, rent escalations, and other important deadlines.
 - This will ensure obligations are promptly met, reducing the risk of missed payments/rent collections or lease violations.
- Document Management:
 - facilitation of digitization and organization of lease documents
 - Enables the office to easily store, retrieve, and share lease agreements, and related documents. Thus, reducing the reliance on any physical paperwork and improving document security.
- Data Analytics and Reporting:
 - customized and ad-hoc reporting
 - Permit the office to gain insights into lease performance, portfolio health, and occupancy rates to promote data-driven decision-making and optimal use of city space.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-13726 - Contract Number 08000 - Qualtrax Cloud Software License

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Renewal Qualtrax Inc. . Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 22,087.02

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001588

Project Fund	Amount
1001-CCA000787-SC630398	\$ 22,087.02

BACKGROUND/EXPLANATION:

The Baltimore Police Department wishes to continue use of Qualtrax's computer compliance software that is essential to the Forensic Laboratory's function. It sustains the laboratory's function by maintaining laboratory accreditation standards with regards to policy and technical documentation. On August 27, 2019, the City Purchasing Agent approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the final renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1.Award approved by the CPA on August 27, 2019	\$ 8,063.00
2.1st Renewal approved by the CPA on April 13, 2020	\$ 8,304.90
3.2nd Renewal approved by the Board on June 23, 2021	\$ 11,485.20
4.3rd Renewal pending Board approval	\$ 12,621.20
5.Final Renewal pending Board approval	\$ 22,087.02
Total Contract Value	\$ 65,561.32

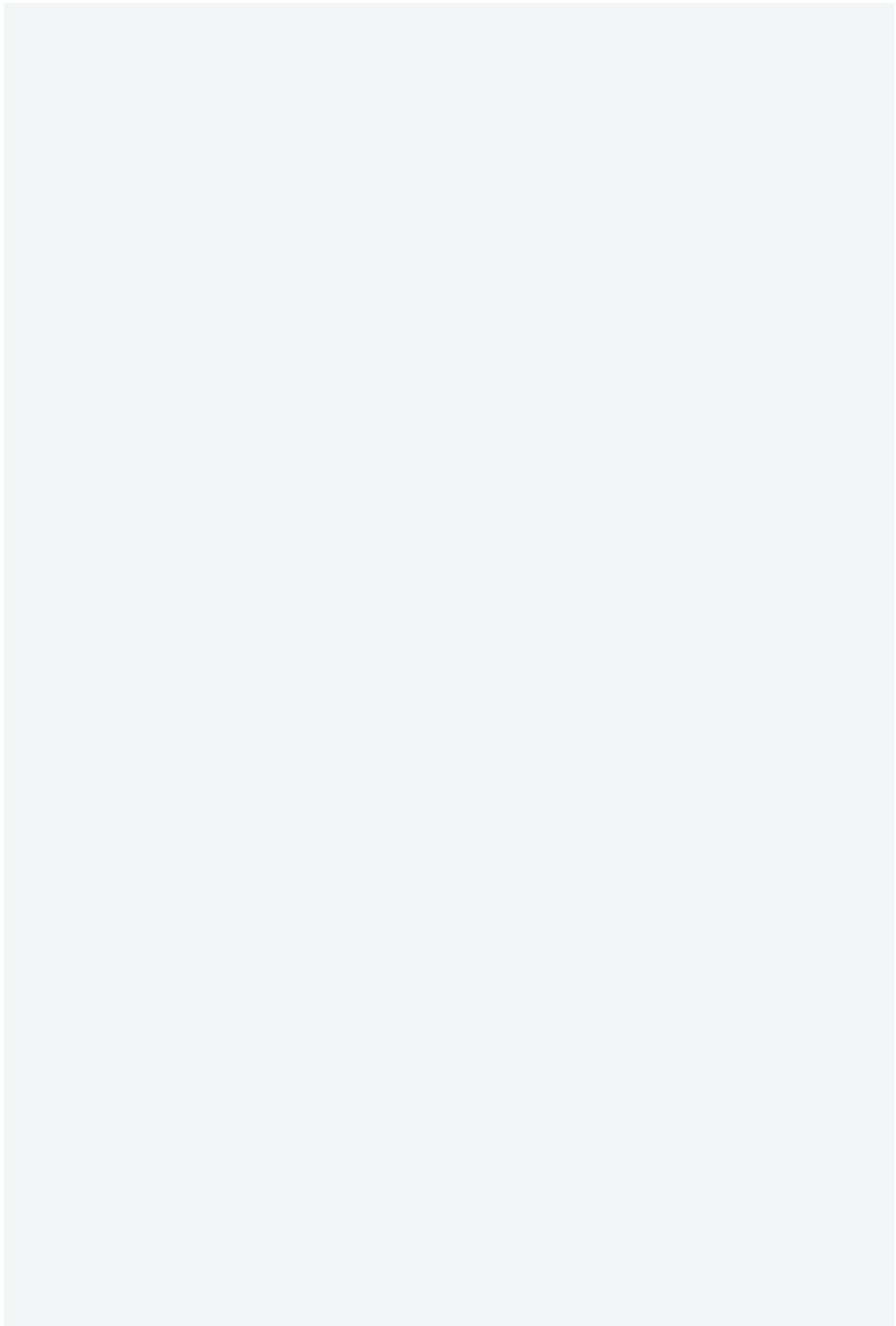
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13028 - Request to Pay Outstanding Invoices - Holiday Inn Express

AGC4381 - M-R Office of Homeless Services

ACTION REQUESTED:

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract Holiday Inn Express . Period of agreement is: 12/1/2021 to 6/15/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 116,263.00

Project #: Req. No. RQ-
015249

Project Fund	Amount
4000-GRT000993-CCA000618-SC630313	\$ 116,263.00

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoices to the Holiday Inn Express Hotel that provided emergency shelter for individuals and families experiencing homelessness. The Mayor's Office of Homeless Services acted quickly to secured adequate housing for the homeless population and acquired services from the supplier without an active contract. Moving forward the agency is asked to with have authorized instruments in place to avoid unauthorized procurements.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13709 - Unauthorized Procurement - Water Quality Report Advertisement

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract The Baltimore Sun. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 13,000.00

Project #: Req. No. RQ-
014118

Project Fund	Amount
2071-CCA000828-SC630308	\$ 13,000.00

BACKGROUND/EXPLANATION:

DPW advertised Water Quality Report in the Baltimore Sun to meet with MDE deadline without getting a purchase order issued. The Baltimore Sun is a newspaper that the city uses for its advertisement. The agency is asked to avoid unauthorized procurement by timely processing their requirements.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-13701 - approval for board letter- consultants**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects/Engineers . Period of agreement is: 10/18/2023 to 10/18/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

ARUP, Inc.
77 Water Street
New York, NY 10005

ENGINEERING

Becht Engineering BT, Inc.
10711 Birmingham Way
Woodstock, MD 21163

ENGINEERING

Chyke Maurice & Associates, Inc.
902 W. Main Street, P.O. Box 1456
Salisbury, MD 21802-1456

ARCHITECTURE

Daft-McCune-Walker, Inc. (WBE)
501 Fairmount Avenue, Suite 300
Towson, MD 21286

LANDSCAPE ARCHITECTURE**ENGINEERING****LND SURVEYING**

Froehling & Robertson, Incorporated
3015 Dumbarton Road
Richmond, VA 23228

ENGINEERING

Greenman-Pedersen, Inc.
11000 Broken Land Parkway, Suite 500
Columbia, MD 21044

**LANDSCAPE ARCHITECTURE
ENGINEERING
LAND SURVEYING**

Jeezny Sourcing LLC
8 Market Place, Suite 300
Baltimore, MD 21224

ENGINEERING

PIKL Studio LLC (MBE)
1916 Fleet Street
Baltimore, MD 21231

ARCHITECTURE

SCS Engineers
11260 Roger Bacon Drive
Reston, VA 20190-5282

ENGINEERING

Setty & Associates Int'l, LLC A/K/A Setty & Associates International, PLLC
575 S. Charles Street, Suite 403
Baltimore, MD 21201

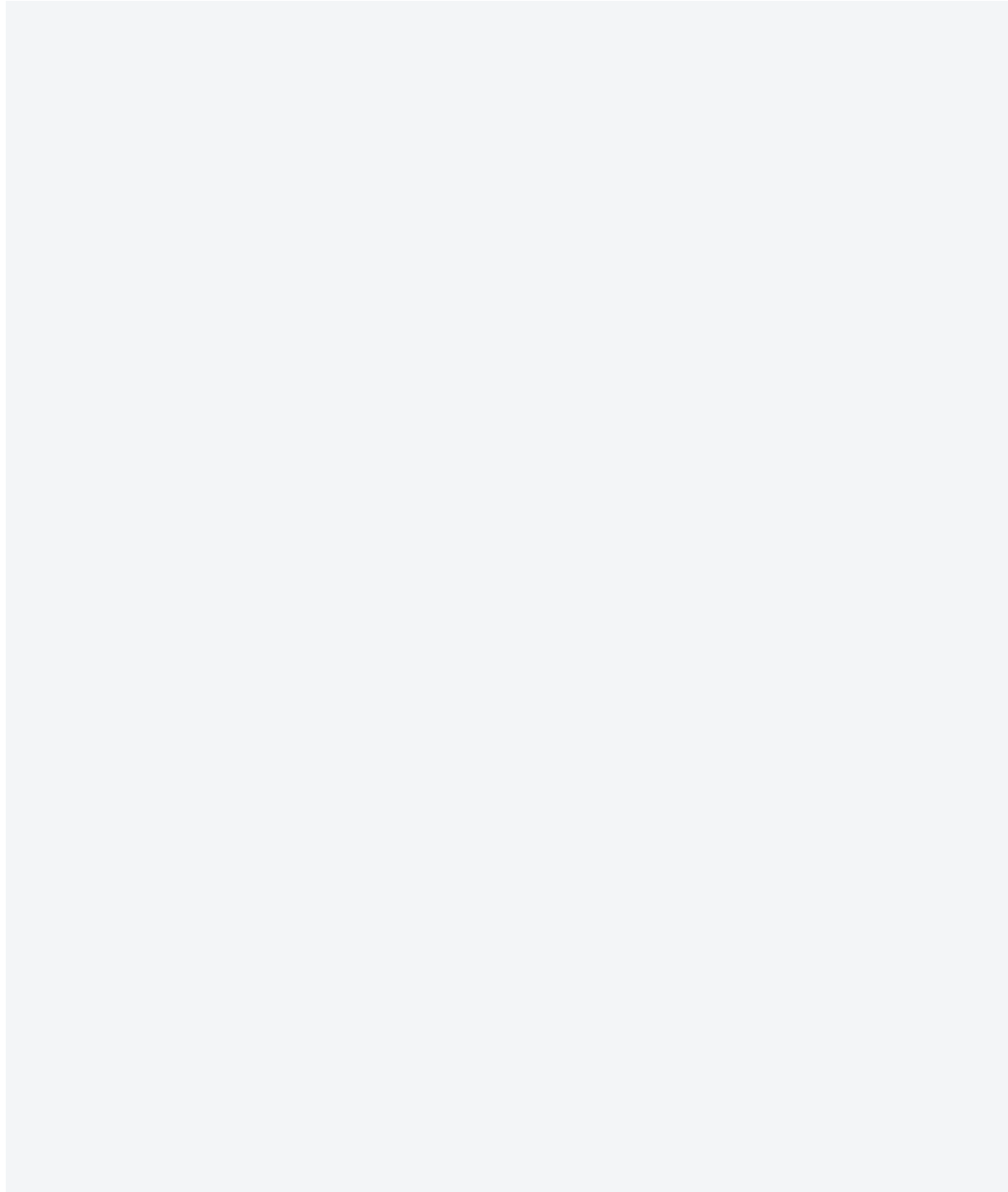
ENGINEERING

Toole Design Group, LLC
8484 Georgia Avenue, Suite 800
Silver Spring, MD 20910

**LANDSCAPE ARCHITECTURE
ENGINEERING**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide
ENDORSEMENTS:



SB-23-13702 - approval for prequalification of contractors**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors. Period of agreement is:
10/18/2023 to 10/18/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

A.R. Marani, Inc. \$8,000,000.00
7500 Harford Road
Baltimore, MD 21234

Alason Electrical Contractors, Inc. \$8,000,000.00
408 Headquarters Drive, Suite 8
Millersville, MD 21108

Bradshaw Construction
Corporation \$114,100,000.00
175 West Liberty Road
Eldersburg, MD 21784

Brawner Contracting Co., Inc. \$11,410,000.00
11011 McCormick Road, Suite 300
Hunt Valley, MD 21031

Brightfields, Inc. \$8,000,000.00
801 Industrial Street
Wilmington, DE 19801

Cossentino Contracting Company, Inc. \$8,000,000.00
8505 Contractors Road
Baltimore, MD 21237

DSI, Inc. \$1,500,000.00
1701 Ridgely Street
Baltimore, MD 21230

Board of Estimates Agenda	Public Works	10/18/2023
Graciano Corporation 209 Sigma Drive Pittsburgh, PA 15238-2826	\$4,470,000.00	
Huntington & Hopkins, Inc. 11011 McCormick Road, Suite 300 Hunt Valley, 21031	\$8,550,000.00	
Merrell Bros., Inc. 8811 West 500 North Kokomo, IN 46901	\$8,000,000.00	
O'Leary Asphalt, Inc. 9629 Doctor Perry Road Ijamsville, MD 21754	\$8,000,000.00	
Richard E. Pierson Construction Co., Inc. 426 Swedesboro Road Pilegrove, NJ 08098	\$297,630,000.00	
SAK Construction, LLC 864 Hoff Road O'Fallon, MO 63366	\$700,440,000.00	
Southern Improvement Co., Inc. 11011 McCormick Road, Suite 300 Hunt Valley, MD 21031	\$9,210,000.00	
Sunrise Safety Services, Inc. 6711 Bay Meadow Drive, Suite D Glen Burnie, MD 21060	\$1,500,000.00	
T.E.A.M. Service Corporation of New York 1400 Rome Road Baltimore, MD 21227	\$1,500,000.00	
Underground Works, LLC 300 W. 23 rd Street Baltimore, MD 21211	\$1,500,000.00	

SB-23-13417 - S.C. 954- Primary Settling Tanks Nos. 3 & 4 Rehabilitation at the Back River Wastewater Treatment Plant- Change Order 5**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order With Ulliman Schutte Construction, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 85,753.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: S.C. 954

Project Fund

Amount

9956-PRJ001309-GRT000666-CAP009551

\$ 85,753.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting additional funds in the amount of \$85,753.00 to remove vegetation from Tank No. 26 and recirculate its contents and bolt the trough which was floating in Clarifier o. 14A. Extra work #5 is a part of the City's ongoing efforts to improve the conditions at the Plant.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

Applicable

N/A

MBE PARTICIPATION:

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 26% and WBE: 6.57%. Current goals re MBE: 16.57% and WBE: 13.40%.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR

SB-23-12928 - Change Order No. 1 for Sanitary Contract No. 1025- Emergency Rehabilitation of Back River Outfall Sewer.**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order with Ulliman Schutte Coinstruction m LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project Fund

Amount

9956-PRJ002208-GRT000666-CAP009551-

\$ 0.00

SC630405

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting a time extension of Emergency Contract S.C. 1025 due to a BGE utility conflict and coordination with Baltimore County for vent chamber repair. An unexpected delay occurred when BGE utility was found within the City's Right-of-Way within the extents of the proposed diversion chamber excavation. It was determined that the conduit was recently installed, as it was not found during the design phase or in previous field visits, record documentation, utility requests, etc. The contractor coordinated with BGE to have the utility relocated, which took six months to complete. Additionally, during the contractor's inspection of Baltimore County's vent chamber necessary to bypass the force mains, evidence was found that the existing structures experienced overflows. As a result, vent chamber extensions would be required to perform bypass. The bypass design required additional coordination from Baltimore County.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

Applicable

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

CORC has approved this EAR

SB-23-12834 - Change Order 3 for WC 1402**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order with Metra Industries Inc. for W.C. 1402 Urgent Need Water Infrastructure Rehabilitation and Improvements Phase I FY20. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	9/11/2019
	5,115,226.00		
Contract Extension Amount:	\$	Extension Number:	3
	3,250,000.00		

Project #: 1402

BACKGROUND/EXPLANATION:

This is the 3rd time extension and will increase the duration time of the contract by nine (9) months for a total contract duration time of 125 days. The current construction completion date is June 20, 2022 and the new construction completion date is March 20, 2023. This extra work order is within the original scope of work and was requested by the Agency.

The Office of Engineering & Construction is requesting a change order for time only to address water emergencies including water main repairs and replacement, valve and hydrant replacements at various location in Baltimore City and Baltimore County. Under this change order, a non-compensable time extension of nine (9) months is requested for W.C. 1402. The extra time is needed because of the replacement W.C. 1410R is taking longer to be executed. On June 1, 2022, the Board rejected all bids for W.C. 1410 and under current circumstances, it is unlikely that the procurement of W.C. 1410R will be fully executed in time before the current W.C. 1402 expires. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

Although the vendor is suspended from working on the City projects, the agency is processing this change order as an internal audit was performed on the project and it was previously approved prior to the suspension.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

CORC has approved this EAR

SB-23-12078 - Sanitary Contract No. 966 - Cleaning and Inspection of Sanitary Sewer at Various Locations in Baltimore City - Zone A Change Order 4**ACTION REQUESTED:**

The Board is requested to approve extra work and a time extension with Mobile Dredging & Video Pipe under S.C. 966. Period of agreement is: 3/4/2023 to 9/4/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,626,618.28

Contract Award Amount: \$ 2,743,638.50 Award Date: 8/9/2017

Project #: SC966

Project Fund	Amount
2070-CCA000860-SC630326	\$ 3,626,618.28

BACKGROUND/EXPLANATION:

This is the 4th time extension and will increase the duration time of the contract by eighteen (18) months for a total duration time of 36 months. The current construction completion date is July 4, 2021 and the new construction completion date is September 4, 2024.

The Office of Engineering & Construction is requesting additional funds and time for completing the remaining S.C. 966 contract work related to cleaning of the outfall interceptor, as well as to conduct a structural condition assessment of the pipe. While installing the syphons on MCD project, S.C. 941 Sewer Collection System Improvements in the Jones Falls Sewershed, it was discovered that the downstream interceptor contained heavy compacted debris and blockages which are stifling the flow to Back River Wastewater Treatment Plant Head Works as well as contributing to two Sanitary Sewer Overflow (SSO's (67 and 72). The additional request funds together with the remaining funds in Change Order No. 1. The S.C. 966 contract will be able to complete the cleaning upstream of the Back River Wastewater Treatment Plant, eliminate the two (2) Sanitary Sewer Overflow's and improve the efficiency of the Head Works operation. This request is an extension of Change Order No. 1. The S.C. 966 contractor has the specialty and ability to complete this cleaning within eighteen (18) months. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 16% and WBE: 5.90%. Current Attainment: MBE: 15.54% and WBE: 15.34%

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR

SB-23-13517 - Memorandum of Understanding with Northeast Maryland Waste Disposal Authority for the East Baltimore Transfer Station**ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Northeast Maryland Waste Disposal Authority. Period of agreement is: 10/18/2023 to 10/18/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,000,000.00

Project Fund	Amount
9948-PRJ002517-CAP009517	\$ 2,000,000.00
Structures and Improvements	

BACKGROUND/EXPLANATION:

The term of this MOU shall be from the date on which it approved by the Board of Estimates until the first of (i) four (4) years after effective date, unless terminated earlier by the City pursuant to Section V of this MOU (ii) one-hundred and eighty (180) calendar days after Effective Date and no funds or purchase order is provided, or (iii) an earlier date by the written consent of both parties.

DPW has requested that the Authority provide technical expertise to develop the Eastside Transfer Station Site Design. The site is operated by DPW- Bureau of Solid Waste and is currently identified as Bowley's Lane. The City will utilize the Site Design to plan and implement improvements at the Facility, including not limited to transfer station, residential drop off center composting yard, solid waste vehicle and driver parking, solid waste administration offices construction procurement support, and construction oversight all of such work to be provided by contractors procured and retained the City.

On July 19, 2023, State of Maryland- Department of General Services approved a grant to the agency in the amount of \$4,000,000.00. No match is required. The total amount for the East Baltimore Transfer Station project is listed at \$21,411,300.00. With the acceptance of the \$4,000,000.00 grant, the local cost for the project is \$17,411,300.00. This MOU which shall be applied to pay any cost for the Work exceeding \$1,458,000.00 up to maximum of \$2,000,000.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide, 2nd District, Citywide

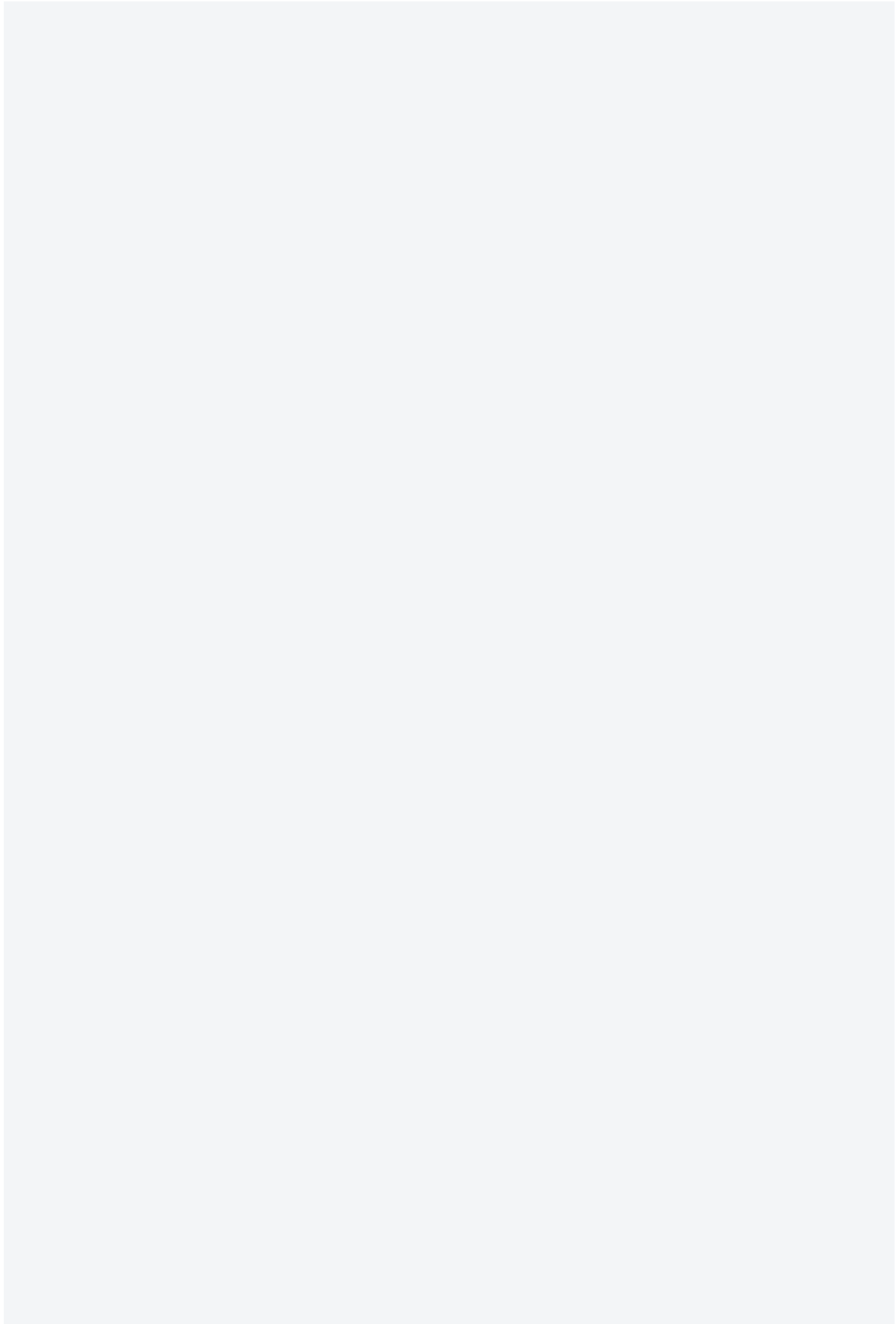
ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-12805 - Project 1311E (SC 995M)-O/C Civil/Structural Engineering Services-Task 5**ACTION REQUESTED:**

The Board is requested to approve Task Assignment with EBA Engineering, Inc. for On Call Civil/Structural Engineering Services, Task 005, Project 1311E, (SC 995M). Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 234,198.63

Project #: Proj. 1311E(SC
995M)

Project Fund	Amount
9956-PRJ000298-CAP009551-SC630404	\$ 234,198.63

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction has requested EBA, Inc. to provide Professional Engineering Services for the Design of S.C. 995M-McComas Street Pumping Station Mechanical Bar Screen and Associated Structural, Architectural and HVAC Upgrades. The duration of the task is twelve months.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Conduct condition assessments of existing facilities and sites, including field inspections, assessments to determine improvements required to meet both code requirements and to meet an agreed upon scope. Prepare Condition Assessment Reports. Evaluate requirements for new facilities, Determine site, civil, architectural, structural, building services (electrical, HVAC, Plumbing/Fire Protection) requirements as well as water/wastewater requirements. Identify permitting and approval requirements. Prepare a Preliminary Design Report. Prepare contract documents, including drawings and specifications which present complete detail designs for the purpose of competitive construction bidding. Including mitigation measures required from the permit approval process. Prepare engineer's estimates of probable construction costs. Prepare estimate of construction contract packaging and scheduling. Assist the Bureau with procurement of construction contractors, including bidding and award. File for and assist the Bureau with obtaining environmental permits. Assist the Bureau with obtaining construction permits/approvals. Provide Construction Management services, including, construction contract, schedule/budget monitoring, conduct regular progress meetings, progress payment reviews, response to contractor questions, attend shop/factory tests, review contractor's claims, and conduct contract closeouts. Provide Resident Engineering and Resident Inspection services. Provide Operations and Management advice. Provide geotechnical borings and engineering services. Provide material testing services in the field and in the lab. Provide assistance to the City in inventory management. Provide other services as directed by the City.

Board of Estimates Agenda	Public Works			10/18/2023
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:	
N/A	N/A	Applicable	N/A	

MBE PARTICIPATION:

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE: 30% and WBE: 15%. Currently, this on call agreement is in compliance with the goals set by MWBOO. Current goals are: MBE: 35% and WBE: 15%.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-12787 - Task 010 for Project 1350.2 - O/ C Project and Construction Management Assistance**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task 010 Assignment with WSP USA, Inc. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 229,508.36

Contract Award Amount: \$ 5,000,000.00 Award Date: 1/11/2023

Project #: Project 1350.2

Project Fund	Amount
9956-PRJ001082-GRT000666-CAP009551-SC630318	\$ 229,508.36

SC 918H Inspection

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of Project and Construction Management Services for S.C. 918H-Headworks Improvements and Wet Weather Flow Equalization at Back River Wastewater Treatment Plant. The original contract will expire on January 17, 2027. The duration of this task is eight (8) months.

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 30% and WBE: 15%. Currently, this on call agreement is not in compliance because no tasks have been approved yet. Current goals MBE: 0% and WBE: 0%.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-13646 - Project and Construction Management Assistance Agreement - 1350.1-O/C**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract with Rummel, Klepper, & Kahl, LLC. Period of agreement is: 10/18/2023 to 10/18/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,000,000.00

Project #: 1350

Project Fund	Amount
	\$ 5,000,000.00

The upset fee for this contract is \$5,000,000.00. No funds are required at this time.
Specific amounts are determined with each task..

BACKGROUND/EXPLANATION:

The period of the agreement is effective upon board approval for four (4) years or until the upset limit is reached, whichever occurs first. The agency is in need of an On Call Project and Construction Management Assistance agreement to assist the agency with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application of payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses. Request for (RFI) reviews and responses, and construction contract administrative support.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
C.C. Johnson & Malhotra, P.C.			
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
Bryant Associates, Inc.			
MBE Goal %	4.00%	MBE Goal Amount	\$ 200,000.00
Baker Engineering Services, Inc.			
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
Kumi Construction Management Coporation			
MBE Goal %	8.00%	MBE Goal Amount	\$ 400,000.00
DM Enterprises of Baltimore, LLC			
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
Albrecht Engineering, Inc.			

Board of Estimates Agenda	Public Works		10/18/2023
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
Ross Technical Services, Inc.			

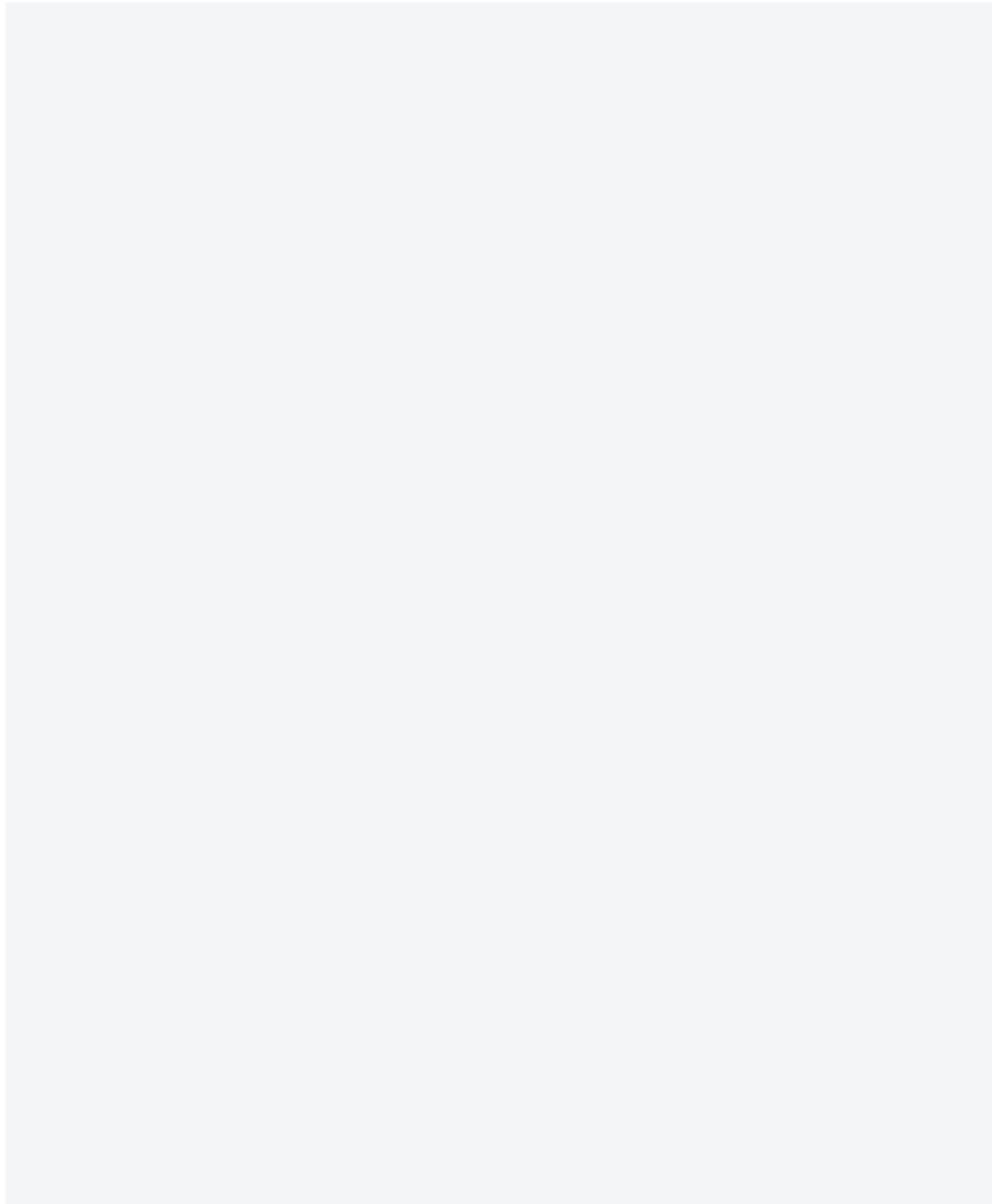
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-13401 - Proj. 1350.6-O/C Project and Construction Management Agreement**ACTION REQUESTED:**

The Board is requested to approve an On-Call Agreement with AECOM Technical Services, Inc. for Project 1350 for Project and Construction Management Assistance. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: Proj. 1350.6

Project Fund	Amount
	\$ 0.00

This upset limit for this contract is \$5,000,000.00. Requests for specific amounts will be determined with each individual task.

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of On Call Project and Construction Management Assistance for the purpose of supporting various Office of Engineering and Construction capital project to be awarded by AECOM Technical Services. The scope includes: Assisting the City Construction Management section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, RFI, reviews and responses, and construction contract administrative support.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A
MBE / WBE PARTICIPATION:			
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
Able Construction Company, LLC			
MBE Goal %	8.00%	MBE Goal Amount	\$ 400,000.00
C.C. Johnson & Malhotra, P.C.			
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
Winstead Management Group, LLC			
MBE Goal %	10.00%	MBE Goal Amount	\$ 500,000.00
DM Enterprises of Baltimore, LLC			

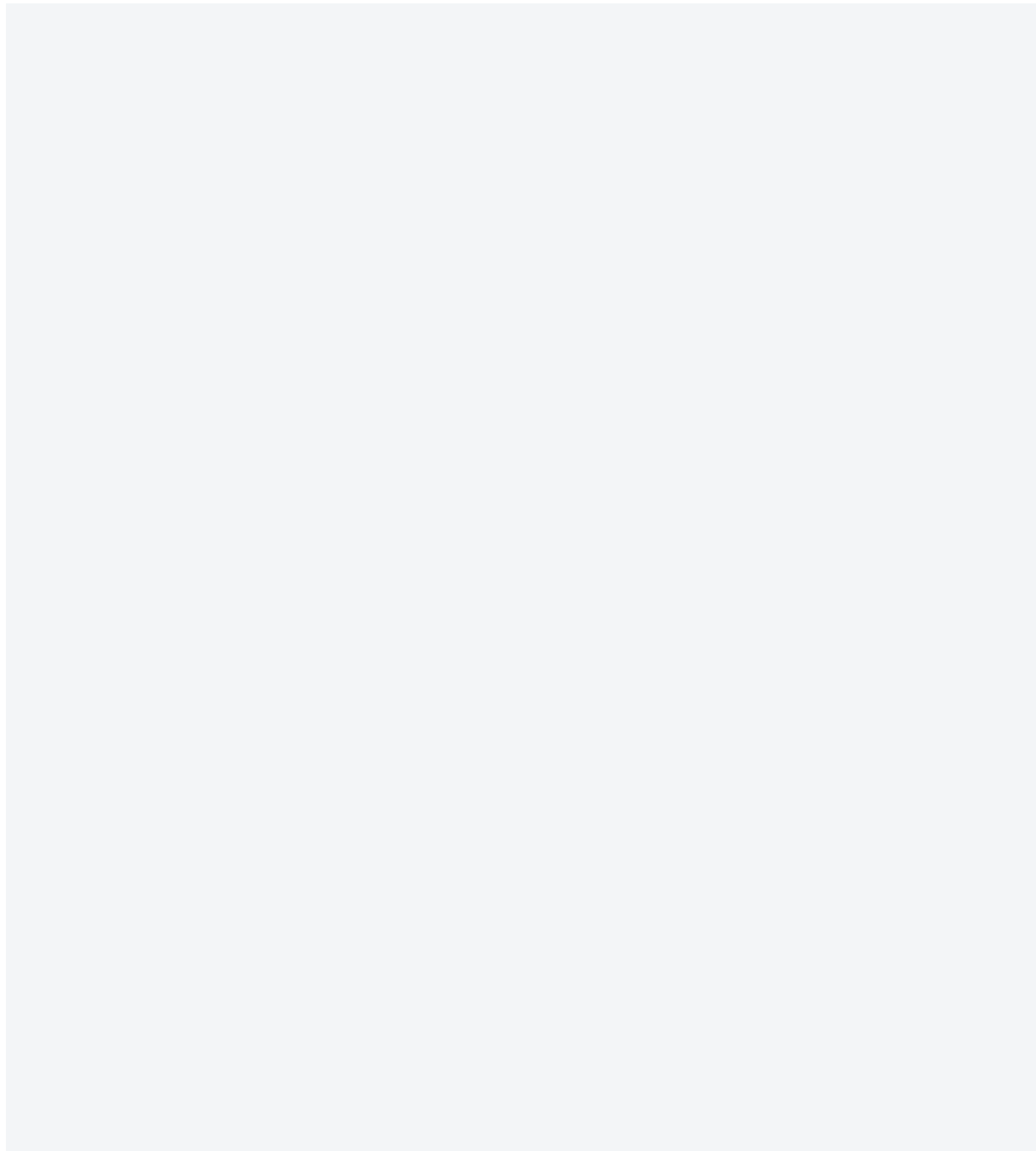
Board of Estimates Agenda	Public Works		10/18/2023
WBE Goal %	5.00%	WBE Goal Amount	\$ 250,000.00
The Robert B. Balter Company			
WBE Goal %	5.00%	WBE Goal Amount	\$ 250,000.00
Signma Associates Inc			
WBE Goal %	5.00%	WBE Goal Amount	\$ 250,000.00
Ross Technical Services, Inc.			

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-13458 - Project 1266K – On-Call/Urgent Need Wastewater Engineering Services Amendment 3**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract with KCI Technologies, Inc. Project 1266K – On-Call/Urgent Need Wastewater Engineering Services Amendment 3. The current expiration date was June 27, 2023. The new expiration date is December 27, 2024. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The period of the Amendment for an additional 18 months with total contract duration of six and half (6.5) years or until the upset limit is reached, whichever occurs first. Under this Amendment, the consultant will continue providing On-Call Urgent Need Wastewater Design and Engineering Services to address Wastewater emergencies to improve the City's wastewater system. On September 2017, Architectural Engineering Award Commission (AEAC) awarded the Project 1266K to KCI Technologies, Inc.,

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

SB-23-12372 - Approval of Project 1802 (SC 882) - O/C Project and Construction Management Assistance Task 26**ACTION REQUESTED:**

The Board is requested to approve an On Call Task Assignment with Johnson, Mirmiram & Thompson, Inc. for Project 1802 Project and Construction Management Assistance Task 026. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 631,816.09

Project #: Project 1802- SC
882

Project Fund	Amount
9956-PRJ000746-GRT000727-CAP009551- SC630404	\$ 631,816.09

Structures and Improvements

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is to request the vendor to provide document control services for SC 882- Enhanced Nutrient Removal at Back River Wastewater Treatment Plant Project 2,, Activated Sludge Plant No. 4

MBE/WBE Participation: The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE: 29% and WBE: 10%. Current goals are MBE: 33% and WBE: 12%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

COUNCIL DISTRICT: Citywide, Citywide, Citywide, Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-12382 - Approval of Project 1345H (WC 1292)- O/C project and Construction Management Assistance - Task 3**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task 1345-H Assignment with Hazen and Sawyer, PC. The original contract will expire on April 19, 2025. The duration of this task is twenty (20) months. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 201,153.44

Project #: 1345H (WC 1292)

Project Fund	Amount
9960-PRJ001211-CAP009557-SC630318	\$ 201,153.44
Inspection	

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide inspection services for the construction of W.C. 1292-Small Water Main Replacements and Rehabilitation at Various Locations-Belair Road Area. The work requested is within the original scope of the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	16.60%	MBE Attainment Amount	\$ 0.00

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	6.70%	WBE Attainment Amount	\$ 0.00

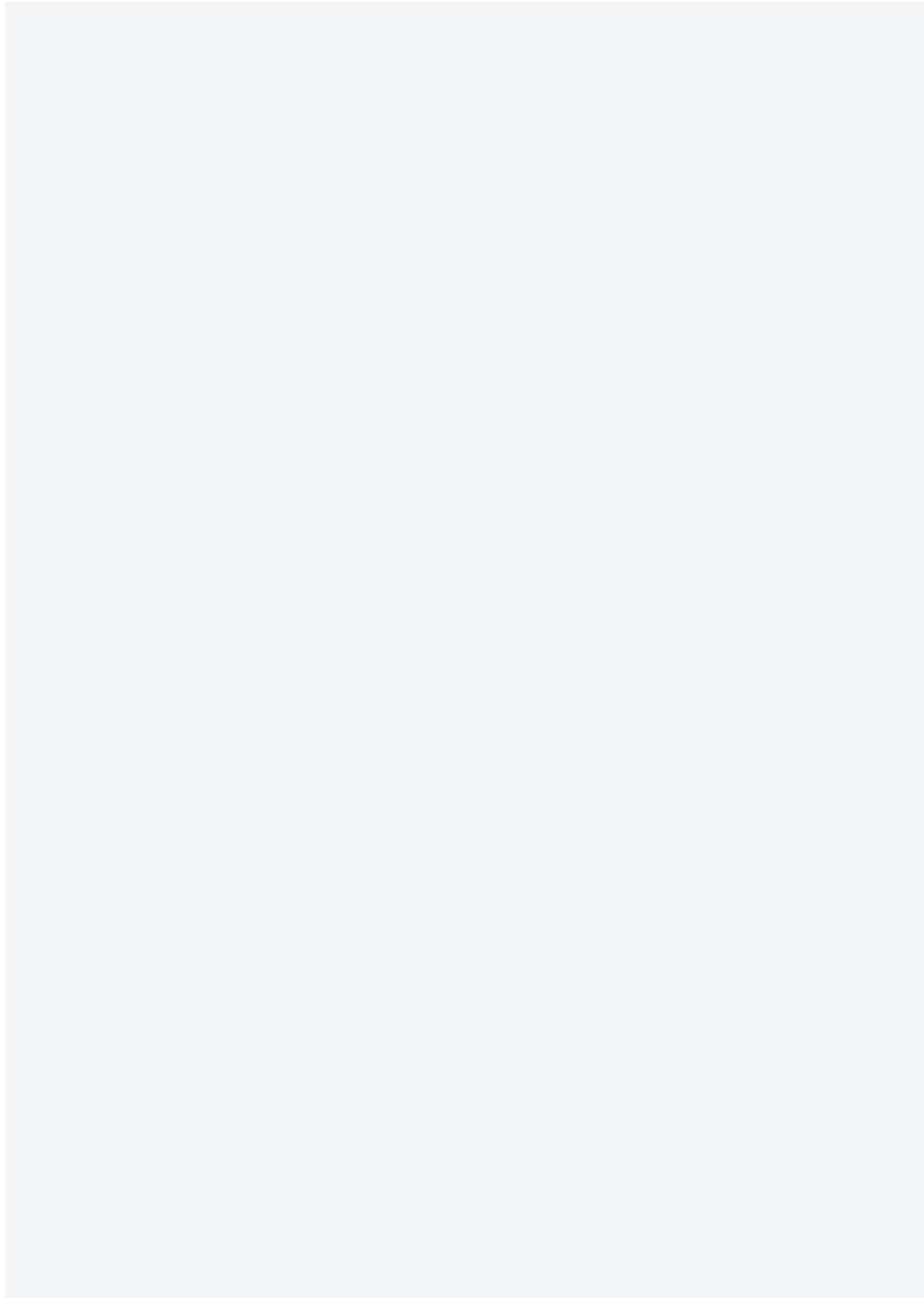
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12737 - W.C. 1229- Design for Rehabilitation of Vernon Pumping Station
Amendment 9****ACTION REQUESTED:**

The Board is requested to approve a Project Construction Management Contract WC-1229 Amendment 9 with PHRA, P.C., A Pennoni Company. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 80,973.00

Project #: W.C. 1229-
Amendment 9

Project Fund	Amount
9960-PRJ001470-GRT000666-CAP009557- SC630318	\$ 80,973.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting additional funds for the engineering design services provided by PHRA, P.C., A Pennoni Company for the rehabilitation of Vernon Pumping Station. The current schedule for the project shows that the project was advertised on March 3, 2023, and PHRA, P.C., A Pennoni Company's contract included services during the advertise and awarding of the project. In order to provide support to the city during the advertise and award, the processing of the project needs additional budget to complete the task. The current expiration date is February 20, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A
MBE / WBE PARTICIPATION:			
MBE Goal %	45.20%	MBE Goal Amount	\$ 1,135,088.00
MBE Attainment %	44.60%	MBE Attainment Amount	\$ 1,109,031.55
WBE Goal %	10.20%	WBE Goal Amount	\$ 260,265.00
WBE Attainment %	8.90%	WBE Attainment Amount	\$ 221,720.60

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-13467 - Memorandum of Understanding (MOU) between the Mayor and City Council and the Chesapeake Bay Trust Outreach and Restoration Grant Program**ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Chesapeake Bay Trust (CBT) between the Mayor and City Council and (CBT) Outreach and Restoration Grant Program. The period of the MOU is effective upon Board approval and will terminate 36 months thereafter, unless terminated earlier in accordance with this MOU. Period of agreement is:

Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 200,000.00

Project Fund	Amount
2072-CCA000864-SC630326	\$ 200,000.00

BACKGROUND/EXPLANATION:

FY24 will be the ninth year DPW has partnered with Chesapeake Bay Trust to provide funding to community-based education, outreach, and restoration projects that improve water quality, create greener neighborhoods and help the City meet its Municipal Separate Storm Sewer System (MS4) Permit.

The Department of Public Works will provide \$200,000 towards the Outreach and Restoration grant program for Baltimore City specific projects that address awareness and behavior change to reduce stormwater runoff as well as stormwater retrofit projects. Chesapeake Bay Trust will match the City's funds with no less than \$100,000 of its own money for a total program amount of no less than \$300,000. The Department of Public Works' funding source is the Watershed Protection and Restoration Fund, also known as the stormwater utility. This is an allowable use of the fee as per Baltimore City Code: Article 27, Subtitle 2-3 (6).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13843 - Reimbursement**ACTION REQUESTED:**

The Board is requested to approve an Employee Reimbursement for George Stanton. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Mr. Stanton purchased keys for the Office Front Door for the staff.

\$90.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13187 - Amendment 1 for BWW- 06 Staffing Supplementation Services**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Amendment KCI Technologies Inc, under BWW-06. Period of agreement is: 6/1/2023 to 6/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 1

Amount:

Project #: BWW-06

BACKGROUND/EXPLANATION:

Department of Public Works - Wastewater Facilities Division is experiencing a severe staffing shortage and this shortage is stressing the plant's ability to operate and maintain the treatment processes in compliance with the MDE NPDES permit requirements. The request is for consultant operator services to supplement the current staff until the division is able to get better staffed. In addition the consultant operators will assist with training of current and new staff, revisions of current SOP's and practices, and to operate the plant in compliance with the aforementioned permit.

The scope of the vendor's contract includes: to provide a Project Manager to manage the staffing and ensure the expectations for this project are being met, will request and review existing plant data for both plants, process models may be developed to better understand current conditions and potential process changes, meet with representatives of the CITY's Office of Engineering and Construction (OEC) and Plant Operations to walk through Patapsco WWTP and Back River WWTP to identify the major operational issues currently existing at the plants, document functioning and non-functioning equipment in the plan of action provided to the CITY. This plan will identify repairs required to return the wastewater treatment plants to permit compliance.

The consultant will prepare and deliver necessary Standard Operating Procedures (SOPs) for the respective plant process and equipment, provide a WWTP operator, licensed in the State of Maryland, for each of the CITY's wastewater treatment plants (Patapsco WWTP and Back River WWTP). One full time operator will be provided at each plant for a period of one year.

In addition to one full time operator at each plant, the consultant will provide out of state operators for their respective area of expertise at half time for a period of one year, provide additional staff, as necessary, that will report directly to the respective licensed operators provided by the CONSULTANT. Under the direction of the respective licensed operator, the staff will operate equipment according to the SOPs prepared by the CONSULTANT. Six (6) technicians and four (4) assistant engineers will be provided to each plant. Technicians and assistant engineers will be full time for a period of one year.

On September 9, 2021, an emergency involving severe staffing shortage and operational compliance issues was declared by the City giving rise to the need to obtain professional services to address the emergency. Pursuant to Article VI (e)(ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting the approval of the board Estimates prior to obtaining the supplies, materials a, services or public work.

The period of the agreement expired June 1, 2023 and the agency wishes to utilize the final optional one year for extension for twelve (12) months for a total of two (2) years. The contract will expire on June 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 10th District

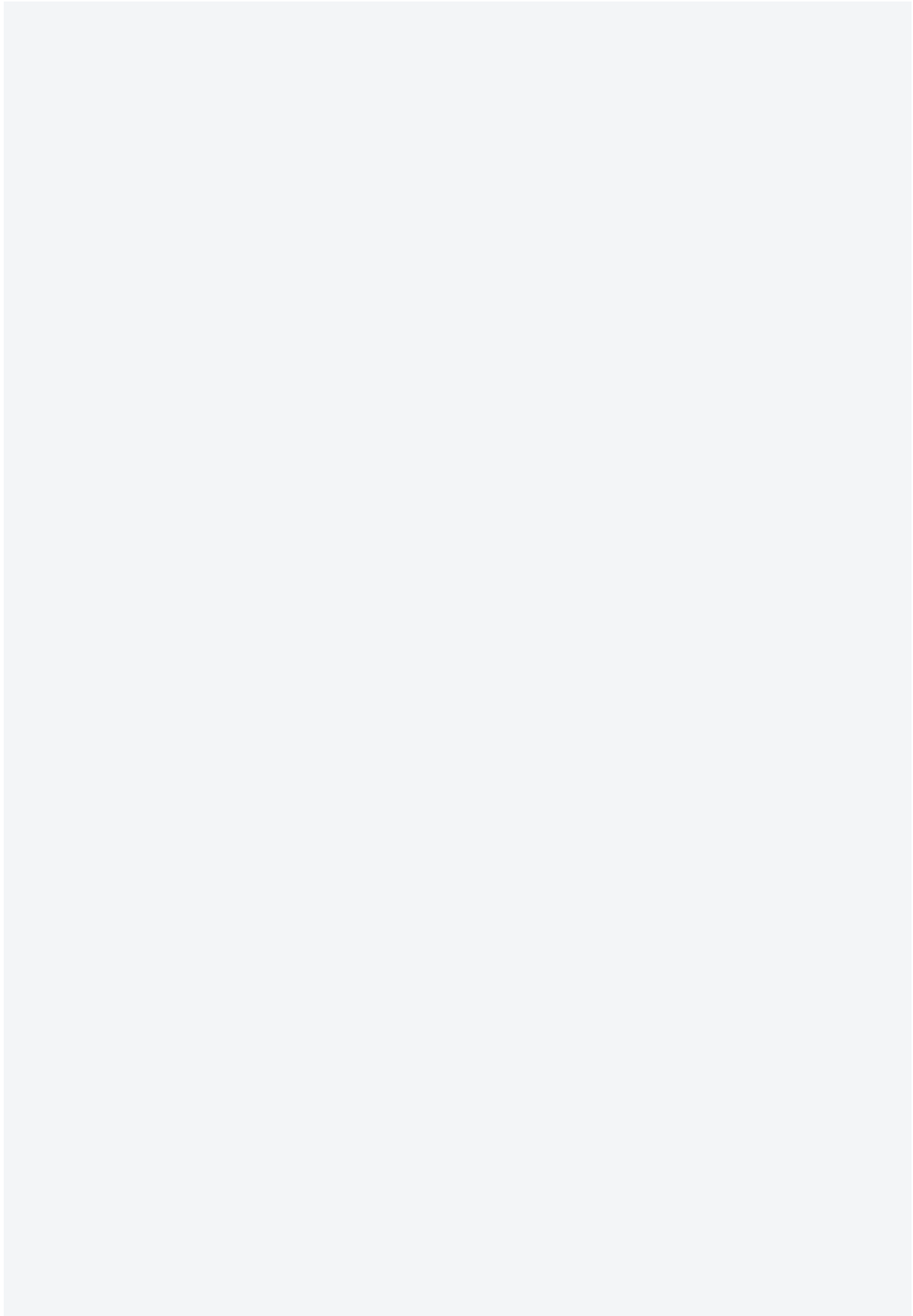
ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-13699 - Transfer of Funds for Sanitary Contract No. 7778 (Project 1326W Task 2)-
Urgent Small Drains****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds, SDC-7778,1326W Task 2 Urgent Small Drains. Capital Funds Approval. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: SDC 7778

Project Fund	Amount
9958-PRJ000808-CAP009520-SC630318	\$ 1,789,164.44
9958-PRJ000992-RES009522	-\$ 1,789,164.44

BACKGROUND/EXPLANATION:

The transfer will cover a deficit in the account for SDC -7778 Project 1326W- Task 2 - Urgent Small Drains.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

The Space Utilization Committee approved this 1st Amendment to Lease at its meeting of September 15, 2023. The Law Department approved for legal sufficiency.

**EMPLOY
BALTIMORE:**

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

COUNCIL DISTRICT: 11th District**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13727 - Lease Agreement - 2201 N Monroe Street

AGC4346 - M-R Office of Neighborhood Safety and Engagement

ACTION REQUESTED:

The Board is requested to approve a City Lease Agreement of Private Property Center for Urban Families, Inc. Period of agreement is: 9/1/2023 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

Rent is \$1.00, if demanded.

BACKGROUND/EXPLANATION:

The Lease Agreement is for 150 square feet at 2201 N Monroe Street. The Term of the the Lease shall be for one (1) year commencing September 1, 2023 and ending August 31, 2024, with the option to renew for one (1) additional. one (1) year period. MONSE will utilize the CFUF-designated office space for the SideStep Youth Diversion Program to respond to the needs of youth and families in the community. The Youth Opportunity Coordinator (YOC) will use the facility to conduct individual screening and assessment evaluations with youth and engage their families in a safe space. The SideStep Youth Diversion Pilot Program will connect youth and families with community-based services and support as an alternative to the formal justice system involvement to protect young people from the harms of arrest, create opportunities for positive youth development.

The Space Utilization Committee approved this Lease Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 7th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-13633 - Lease Renewal - 3301 Waterview Avenue - Loyola University Maryland Inc.

AGC1200 - Comptroller

ACTION REQUESTED:

The Board is requested to approve a City Lease to Tenant Renewal with Loyola University Maryland Inc. (Tenant) for the rental of a portion of the property known as 3301 Waterview Avenue, Block 7610, Lot 15 for the use of 19% of the space. Period of agreement is: 11/16/2023 to 11/15/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,432.88

Contract Renewal Amount: \$ 0.00 Renewal Number: 1

Project Fund	Amount
	\$ 3,432.88

BACKGROUND/EXPLANATION:

The Board is requested to approve the first renewal option of Lease Agreement by and between the Mayor and City Council of Baltimore, Landlord, and Loyola University Maryland, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for the use of 19% of space in the lower level, containing 56 seats and rowing related equipment.

Annual Rent for the first renewal option is \$3,432.88.

On December 7, 2022, the Board of Estimates approved the Lease Agreement for one (1) year, commencing November 16, 2022, and terminating November 15, 2023, with the right to renew for a one (1) year term. Loyola University Maryland, Inc., has exercised their 1st renewal option, commencing November 16, 2023 and terminating November 15, 2024. The rental is stated as above.

All other rentals, conditions and provisions of the Lease Agreement dated December 7, 2022, shall remain in full force and effect.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 12th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-13697 - Lease Renewal - 3301 Waterview Avenue - Notre Dame Preparatory School, Inc.

AGC1200 - Comptroller

ACTION REQUESTED:

The Board is requested to approve a City Lease to Tenant Renewal with Notre Dame Preparatory School, Inc. for a portion of the property known as 3301 Waterview Avenue, Block 7610, Lot 15 for the use of 23% of the space. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,445.75

Contract Renewal Amount: \$ 0.00 Renewal Number: 1

Project Fund	Amount
	\$ 4,445.75

BACKGROUND/EXPLANATION:

The Board is requested to approve the first renewal option of Lease Agreement by and between the Mayor and City Council of Baltimore, Landlord, and Notre Dame Preparatory School, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for the use of 23% of space in the lower level, containing 69 seats and rowing related equipment.

Annual Rent for the first renewal option is \$4,1445.75.

On March 1, 2023, the Board of Estimates approved the Lease Agreement for one (1) year, commencing November 16, 2022 and terminating November 15, 2023, with the right to renew for a one (1) year term. Notre Dame Preparatory School, Inc., has exercised their 1st renewal option, commencing November 16, 2023 and terminating November 15, 2024. The rental is stated as above.

All other rentals, conditions and provisions of the Lease Agreement dated March 1, 2023 shall remain in full force and effect.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 12th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13659 - License Renewal - 3301 Waterview Avenue - University of Maryland
Baltimore County (UMBC)**

AGC1200 - Comptroller

ACTION REQUESTED:

The Board is requested to approve a Renewal to City Lease Agreement with the University of Maryland Baltimore County (UMBC), for the rental of a portion of the property known as 3301 Waterview Avenue, Block 7610, Lot 15 for the use of 12% of the space. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,025.90

Contract Renewal Amount: \$ 0.00 Renewal Number: 1

Project Fund	Amount
	\$ 2,025.90

BACKGROUND/EXPLANATION:

The Board is requested to approve the first renewal option of License Agreement by and between the Mayor and City Council of Baltimore, Landlord, and University of Maryland Baltimore County (UMBC), Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for the use of 12% of space in the lower level, containing 36 seats and rowing related equipment.

Annual Rent for the first renewal option is \$2,025.90.

On December 7, 2022, the Board of Estimates approved the Lease Agreement for one (1) year, commencing November 16, 2022, and terminating November 15, 2023, with the right to renew for a one (1) year term. UMBC has exercised its first renewal option, commencing November 16, 2023 and terminating November 15, 2024. The rental is stated as above.

All other rentals, conditions and provisions of the Lease Agreement dated December 7, 2022 shall remain in full force and effect.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: 12th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-13631 - Lease Renewal - 3301 Waterview Avenue - The Baltimore Rowing Club, Inc, dba Baltimore Community Rowing

AGC1200 - Comptroller

ACTION REQUESTED:

The Board is requested to approve a Renewal to Lease Agreement with The Baltimore Rowing Club Inc dba Baltimore Community Rowing (Tenant), for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) for the use of 47% of space. Period of agreement is: 11/16/2023 to 11/15/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,661.32

Contract Renewal Amount: \$ 0.00 Renewal Number: 1

Project Fund	Amount
	\$ 5,661.32

BACKGROUND/EXPLANATION:

On December 7, 2022, the Board of Estimates approved the Lease Agreement for one (1) year, commencing November 16, 2022, and terminating November 15, 2023, with the right to renew for one (1) – one (1) year term. The Baltimore Rowing Club, Inc., has exercised its renewal option, commencing November 16, 2023 and terminating November 15, 2024.

The Baltimore Rowing Club, Inc., dba Baltimore Community Rowing, Tenant will rent a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) for the use of 47% space, being on the lower level, for their boats containing 135 seats.

- Rent for the renewal term shall be \$5,661.32, payable in two (2) installments of \$2,830.66 each.

All other rentals, conditions and provisions of the Lease Agreement dated December 7 2022 shall remain in full force and effect.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 12th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SB-23-12684 - MOSCA Design, Inc. - Lighting Display - Druid Hill Park**ACTION REQUESTED:**

The Board is requested to approve a non-construction Consultant Agreement with the MOSCA Design, Inc. Period of agreement is: 10/18/2023 to 3/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 735,935.00

Project Fund	Amount
5000-CCA000919-SC640409	\$ 735,935.00
GRT001389	

BACKGROUND/EXPLANATION:

The new annual light show will be a new endeavor for Baltimore City Recreation and Parks as well as for the City of Baltimore. Mosca Designs, Inc is the only full-service customized light show company located within 5 hours of our event location that can provide all of the necessary products and services including designing, manufacturing, assembling and delivering at one location. Mosca Design, Inc. will also train BCRP staff during the first year of service in order to ensure that knowledgeable staff will be able to assemble and maintain all the equipment for future use. With its quality products and unique services, Mosca Lights Inc. will satisfy our key goal of bringing a high-quality holiday light show to the City of Baltimore. Mosca Designs, Inc. will provide an all-inclusive, high-quality product and services within a reasonable time. This allows for continuity in service and quality of product for years to come.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13391 - 2023 IFEA Convention & Expo + CFEE Classes- Travel Request for Ashley Bush**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Ashley Bush to attend the 2023 International Festivals & Events Association (IFEA) Annual Convention & Expo including CFEE Certification Classes located in McAllen, Texas (TX) from October 5, 2023 to October 12, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,588.36

Project Fund	Amount
6000-SPC006804-CCA000989-SC630301	\$ 3,588.36

BACKGROUND/EXPLANATION:

Festivals and events hold immense power to bring about transformation in individuals, organizations, and communities at large. They have the potential to create a lasting impact that extends far beyond the duration of the event, motivating people to take action, establish fresh partnerships, and cultivate a sense of unity and inclusiveness that can stay with them for a lifetime. This year's IFEA convention will delve into the various avenues through which festivals and events can create ripple effects, ranging from boosting economic growth and tourism to serving as a catalyst for social and environmental progress. The cost to attend the 2023 International Festivals & Events Association (IFEA) Annual Convention & Expo in McAllen, Texas (TX) includes a subsistence of \$1,518.23, hotel tax of \$227.73, additional cost for meals \$59 a day (totaling \$413), airfare \$484.40, ground transportation \$150.00, and registration fee \$795.00 bringing the total to \$3,588.36 The flights (\$484.40), hotel (\$1,745.96) were paid using City Credit Card assigned to Mr. Kenn King. The registration fee was paid using a City Credit Card assigned to Ashley Bush.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13450 - Travel Request- Ann Green 2023 APGA Gardens of the Future symposium**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Ann Green to attend the attend the 2023 APGA Gardens of the Future symposium located in Columbus, Ohio from September 27 – 28, travel dates September 26 & 29. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,732.00

Project Fund	Amount
1001-CCA000983-SC630301	\$ 1,732.00

BACKGROUND/EXPLANATION:

Sustainability. Accessibility. Staffing. Energy Efficiency. Collections. Climate Change. Explore these topics of conversation as we consider the role of public gardens in a changing world. How do public gardens move forward as well-rounded organizations that demonstrate best practices and innovative ideas with a grounding in science? Topics include Franklin Park Conservatory's historic Palm House, pest management, collections management, and leveraging volunteers. These topics are highly relevant to BCRP Horticulture Division's daily tasks and the Conservatory's upcoming historic Palm House renovation. The symposium will also offer ways to network and connect with peers from across the country.

The per-person cost to attend the 2023 APGA symposium in Columbus, Ohio (OH) includes hotel at \$537, hotel tax of \$94, registration fees of \$325 (member rate for Ann), with additional cost for meals \$64 per day totaling \$256 per person. Mileage reimbursement of \$520 brings the total cost to \$1732. The hotel will be paid for upon check-in using the City Travel Card assigned to Recreation and Parks. Symposium registration was paid for using the City Credit Card assigned to Ms. Melissa Grim

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13621 - SHRM Inclusion Conference- Travel Request for Jovan Griffin**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Jovan Griffin to attend the 2023 SHRM Inclusion Annual Conference located in Savannah, Georgia (GA) from October 29, 2023 to November 1, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,101.00

Project Fund	Amount
1001-CCA000904-SC630301	\$ 3,101.00

BACKGROUND/EXPLANATION:

The 2023 SHRM Inclusion Annual Conference will be held at the Savannah Convention Center in Savannah, GA. This conference is a catalyst for creating a more diverse, equitable and inclusive world of work. For 75 years, SHRM and HR have partnered to shape workplace policies, unleash pools of talent, champion DE&I and cultivate better workplace cultures.

At the conference, you will hear from leading experts in through keynote presentations and concurrent sessions. Leveled learning provides curated content that addresses the DE&I issues you're most likely to face in your current role, no matter your level of expertise. Preconference offerings for even more hands-on, in-depth education. All seminars qualify for additional professional development credits (PDCs). The agenda is infused with opportunities to grow your network and form meaningful connections, including access to the INCLUSION Marketplace, where you can meet solution providers offering the latest products and services.

The cost to attend the 2023 SHRM Inclusion Annual Conference in Savannah, Georgia (GA) includes a subsistence of \$684.51, hotel tax of \$118.67, additional cost for meals \$69 a day (totaling \$207), airfare \$235.92, ground transportation \$60.00 per person, Jovan Griffin registration fee \$1,795.00 bringing the total cost to \$3,101.10. The flight (\$235.92.), hotel (\$803.18.) and registration fee (1,795.00) were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13451 - Travel Request- Reagan Sandy- 2023 APGA Gardens of the Future symposium**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Reagan Sa2023 APGA Gardens of the Future symposium Columbus, Ohio (OH), from September 27 – 28, travel dates September 26 & 29. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,212.00

Project Fund	Amount
1001-CCA000983-SC630301	\$ 1,212.00

BACKGROUND/EXPLANATION:

Sustainability. Accessibility. Staffing. Energy Efficiency. Collections. Climate Change. Explore these topics of conversation as we consider the role of public gardens in a changing world. How do public gardens move forward as well-rounded organizations that demonstrate best practices and innovative ideas with a grounding in science? Topics include Franklin Park Conservatory's historic Palm House, pest management, collections management, and leveraging volunteers. These topics are highly relevant to BCRP Horticulture Division's daily tasks and the Conservatory's upcoming historic Palm House renovation. The symposium will also offer ways to network and connect with peers from across the country.

The per-person cost to attend the 2023 APGA symposium in Columbus, Ohio (OH) includes hotel at \$537, hotel tax of \$94, registration fees of \$325 (member rate for Sandy), with additional cost for meals \$64 per day totaling \$256 per person. The total cost is \$1,212. The hotel will be paid for upon check-in using the City Travel Card assigned to Recreation and Parks. Symposium registration was paid for using the City Credit Card assigned to Ms. Melissa Grim.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13620 - SHRM Inclusion Conference- Travel Request for Jacia Smith**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Jacia Smith to attend the 2023 SHRM Inclusion Annual Conference located in Savannah, Georgia (GA) from October 29, 2023 to November 1, 2023. Period of agreement is: 10/29/2023 to 11/1/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,885.14

Project Fund	Amount
1001-CCA000904-SC630301	\$ 2,885.14

BACKGROUND/EXPLANATION:

The 2023 SHRM Inclusion Annual Conference will be held at the Savannah Convention Center in Savannah, GA. This conference is a catalyst for creating a more diverse, equitable and inclusive world of work. For 75 years, SHRM and HR have partnered to shape workplace policies, unleash pools of talent, champion DE&I and cultivate better workplace cultures.

At the conference, you will hear from leading experts in through keynote presentations and concurrent sessions. Leveled learning provides curated content that addresses the DE&I issues you're most likely to face in your current role, no matter your level of expertise. Preconference offerings for even more hands-on, in-depth education. All seminars qualify for additional professional development credits (PDCs). The agenda is infused with opportunities to grow your network and form meaningful connections, including access to the INCLUSION Marketplace, where you can meet solution providers offering the latest products and services.

The cost to attend the 2023 SHRM Inclusion Annual Conference in Savannah, Georgia (GA) includes a subsistence of \$684.51, hotel tax of \$102.68, additional cost for meals \$69 a day (totaling \$207), airfare \$235.92, ground transportation \$60.00 per person, Jacia Smith registration fee \$1595.00 bringing the total cost to \$2,885.14. The flight (\$235.92.), hotel (\$787.19.) and registration fee (1595.00) were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-13424 - 2023 PSHRA Travel Request – Ajeenah Green**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Ajeenah Green to attend the Public Sector HR Association (PSHRA) Annual Conference located in San Diego, California (CA) from October 2, 2023 to October 4, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The 2023 PSHRA Annual Conference will be held at the Hyatt Regency Mission Bay in San Diego, CA. This conference is your opportunity to connect with other HR professionals from across the public sector to share insights, learn about emerging trends and gain new perspectives on how to meet the challenges facing public sector HR today.

At the conference, you will hear from leading experts in public sector HR through keynote presentations and concurrent sessions. From diversity initiatives and cutting-edge research to performance management, recruitment and retention strategies for the modern workplace, the conference will cover a wide range of relevant topics, tailor made for you, the public sector HR professional.

We believe that by bringing together public sector HR professionals, we can foster a culture of collaboration that will drive innovation and improve our working world.

The cost to attend the 2023 PSHRA Conference in San Diego, California (CA) includes a subsistence of \$537, hotel tax of \$68.18, additional cost for meals \$74 a day (per person totaling \$296), airfare \$807.95, ground transportation \$60.00 per person, Ajeenah Green registration fee \$1,500.00 bringing the total cost to \$3,269.13 per 1 person. The flight (\$807.95 per person), hotel (\$605.18 per person) and registration fee were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13694 - Transfer of Funds - Morrell Park Improvement**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval.

Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9938-PRJ001642-CAP009474-SC630404	\$ 85,000.00
9938-PRJ000856-RES009475-RC0603	-\$ 85,000.00

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with design and construction services for Morrell Park.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-13445 - SB-23-13445 TR12311R-Replacement of Three Bridges o/MD 295; Waterview Ave. Bridge; Annapolis Rd. Bridge & Maisel St.; Corridor EWO #14 accompanied by SB-23-13541

ACTION REQUESTED:

The Board is requested to approve a Construction Contract Extra Work Order Wagman Heavy Civil, Inc. for NHPP-111-1(29) n, SHA No. BC269-083-815, TR 12311R - Replacement of Three Bridges over MD 295: Waterview Avenue Bridge, Annapolis Road Bridge and Maisel Street Pedestrian Bridge Corridor - Wide Sign Replacement. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 334.99

Contract Award Amount: \$ 35,374,063.60 Award Date: 10/17/2018

Contract Extra WO \$ 334.99 Extra WO Number: 14
Amount:

Project #: TR12311R

Project Fund	Amount
9950-PRJ000171-CAP009508-SC630405	\$ 334.99
9950-901882-CAP009508-PRJ000171-SC630405	

BACKGROUND/EXPLANATION:

This Authorization is requested on behalf of the Department of Transportation – TEC Division and pays for needed work related to the façade panel installation on the Annapolis Road Bridge. At the Annapolis Road Bridge (S3), the significant skew of the bridge piers in relation to the superstructure / deck created a condition whereby precast concrete beam holes for façade panel mounting were covered over at (8) of the (16) concrete fascia beam/diaphragm locations. The conflict wasn't noticed until preparations began for facade panel installation. The precast concrete beams were fabricated with the indicated holes for the panel support brackets. Remedial work was performed to clear conflicting sections of poured diaphragm concrete away from the preformed beam holes at the (8) locations. Care was taken to preserve re-bar that was re-shaped and incorporated into a new end section that cleared the holes. Mechanical end anchors, steel epoxy coating, and epoxy bonding agents were utilized as part of this work. Several items are included in this change order to apply 'credits' for quantities that were not needed to complete the specified work.

457 – Annapolis Road Bridge Concrete Diaphragm Adjustment LS \$96,844.99

207 – Select Borrow Excavation -650 CY @ \$27.00 = (\$17,550.00)

520 – Superpave Asphalt Mix 19.0MM for Full Depth Patch, PG 64S-22, Level 2 -6658 TONS @ \$120.00 = (\$78,960.00)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

SB-23-13257 - Release of Retainage - TR21008 ADA Ramps Citywide**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Retainage - Partial Release with J. Villa Construction, Inc. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 24,757.74

Project #: TR21008

Project Fund	Amount
9950-PRJ000419-CAP009508	\$ 24,757.74

BACKGROUND/EXPLANATION:

Release of Retainage from J. Villa Construction, Inc. Contract No. TR21008 – ADA Ramps Citywide \$26,757.74. All work on Contract No. TR21008 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$24,757.74. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR21008 ADA Ramps Citywide was held on December 19, 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 232,650.00
MBE Attainment %	93.00%	MBE Attainment Amount	\$ 468,491.26
WBE Goal %	10.00%	WBE Goal Amount	\$ 47,000.00
WBE Attainment %	14.76%	WBE Attainment Amount	\$ 74,560.76

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13384 - TR03319 Replacement of Harford Road Bridge BC3212 over Herring Run
EWO #17 accompanied by SB-23-13440****ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order Technopref Industries, Inc. for TR 03319 Replacement of Harford Road Bridge BC3212 over Herring Run. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 262,486.62

Contract Extra WO \$ 262,486.62 Extra WO Number: 17

Amount:

Project #: TR03319

Project Fund	Amount
9950-PRJ000497-CAP009508-SC630405	\$ 262,486.62

BACKGROUND/EXPLANATION:

The components of this change order include: Trees at Greenway Trail - Several trees which were not identified for removal or noted in the plans required removal since they interfered with the Greenway Trail; Damaged Electric Beyond Tie-In - New conduit was run to existing terra cotta pipes which were wither, collapsed or clogged; Revised Barrier End Treatment - The barrier end treatments were revised from Type B to Type C end treatments to comply with current FHWA traffic barrier requirements; Clean Up Campaign Downstream- After several storms, per the City's request, Technopref went downstream and cleaned up all the debris of which only a portion could be associated with the job; Wetland Planting - The original contract plans called for a seed mix in a small area of wetland. After discussion with the designer, they provided an additional wetland planting plan; Error Elevation Sleeper and Approach Slab- Costs associated with correcting errors in the sleeper and approach slab elevations presented in the contract documents; Drain Shelf S1 - Costs associated with adding a continuous drain shelf at the S-1 wingwalls after a discontinuous shelf was approved during the shop drawing phase; Additional Hanger for telecom - As directed in response to RFI 191, an additional utility support was added at Pier 2 to address the sagging telecommunications duct bank; Loss of Productivity Underwater Excavation - Costs due to inefficiency of having to work underwater when digging Class 3 soil excavation and rock excavation in flooded work zone due to defective stream flow diversion; Loss of Productivity Carpenter Crew - Costs associated with loss of productivity to the carpenter crew due to disruptions of the work due to the defective stream flow diversion; Hirsch and Technopref Extra Work for Revised BGE - Costs associated with running an additional line of conduits due to change in BGE final design after work shown in contract plans was completed; Sanitary Structure at Pier 2 Footing - Costs for additional excavation and addressing the existing sanitary structure within the Pier 2 footing excavation limits; Hirsch Utility Rock Excavation - Hirsch portion of excavation which was rock versus the anticipated soil excavation; Additional Full Depth Pavement -Change from mill and overlay to full depth pavement from STA.

1+67 to Sta. 6+24 due to shallow existing trolley tracks and multiple utility cuts; Asphalt Mix Adjustment Factor.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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DBE PARTICIPATION:

DBE Goal %	18.00%	DBE Goal Amount	\$ 4,299,946.85
DBE Attainment %	21.30%	DBE Attainment Amount	\$ 5,150,976.12

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR

SB-23-13675 - EAR - Rummel, Klepper & Kahl, LLP Project No. 1342 Task No. 1 BD No. 40543 \$170,893.80

ACTION REQUESTED:

The Board is requested to approve a On Call Service Contract Task No, 1 Assignment Rummel, Klepper & Kahl, LLP. for management services and construction inspection for intersection improvements for Contract TR18301 – Intersection Safety Improvements. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 170,893.80

Contract Award Amount:	\$	Award Date:	7/19/2023
	3,000,000.00		

Project #: 1342

Project Fund	Amount
9950-PRJ001673-CAP009512-SC630318	\$ 170,893.80
9950-915055-CAP009512-PRJ001673-SC630318 FED/GF (HUR)	

BACKGROUND/EXPLANATION:

This authorization provides for construction management services and construction inspection for intersection improvements for Contract TR18301 – Intersection Safety Improvements.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	28.00%	MBE Goal Amount	\$ 840,000.00
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The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the first task of a new agreement. It does not include MBE participation.

WBE Goal %	13.00%	WBE Goal Amount	\$ 390,000.00
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The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the first task of a new agreement. It does not include WBE participation.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-13403 - EAR- Johnson, Mirmiran & Thompson, Inc. Project No. 1342 On Call Construction Project Management Services for Roadways, Bridges, Traffic, Conduits and Associated Projects (BD40544)**ACTION REQUESTED:**

The Board is requested to approve a Project No. 1342 On Call Service Contract Task No. 2, (BD40544) Assignment Johnson, Mirmiran & Thompson, Inc. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 124,251.75

Contract Award Amount:	\$	Award Date:	10/19/2022
	2,999,996.00		

Project Fund	Amount
9950-PRJ001509-CAP009508-SC630318	\$ 124,251.75

BACKGROUND/EXPLANATION:

This task provides for construction claims reviews in connection with the Replacement of the Broening Highway Bridge over Colgate Creek Project.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.82%	MBE Goal Amount	\$ 834,600.00
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This is the second task of a new agreement and it does not include MBE participation at this time.

WBE Goal %	12.53%	WBE Goal Amount	\$ 375,900.00
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This is the second task of a new agreement and it does not include WBE participation at this time.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-13672 - EAR- KCI Technologies, Inc. Project No. 1225 On Call Design Consultant Services for Resurfacing and Reconstruction Projects, Task No. 28 BD No. 37022**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment KCI Technologies, Inc. for Project No. 1225 On Call Design Consultant Services for Resurfacing and Reconstruction Projects, Task No. 28. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 152,688.88

Contract Award Amount:	\$	Award Date:	4/29/2015
	1,000,000.00		

Project #: 1225

Project Fund	Amount
1001-SC630326	\$ 60,000.00
2024, CCA001027 SC630326 \$ 60,000 Conduit	
1001-SC630312	\$ 52,688.88
1001, CCA001126, SC630312 \$ 52,688.88 General Fund	
1001-SC630326	\$ 40,000.00
1001, CCA001075, SC630326 \$ 40,000 General Fund	

BACKGROUND/EXPLANATION:

This authorization provides for on-site staff support for plan reviews for construction permits, permit application reviews and permit coordination with City and utility agencies.

The duration for this task is approximately six months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 270,000.00
MBE Total Paid	\$ 649,276.97		

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal. They achieved a goal of 23%. The consultant has not met the 10% WBE goal. They achieved a goal of 8% and the contract has a remaining capacity of \$1,170,147.22 that will allow the consultant to meet the remaining MBE and WBE goal by the expiration date of this contract.

WBE Goal %	10.00%	WBE Goal Amount	\$ 100,000.00
WBE Total Paid	\$ 242,302.34		

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal.

They achieved a goal of 23%. The consultant has not met the 10% WBE goal. They achieved a goal of 8% and the contract has a remaining capacity of \$1,170,147.22 that will allow the consultant to meet the remaining MBE and WBE goal by the expiration date of this contract.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-13441 - Project 1325 PRIME AE Group, Inc. and Century Engineering, LLC. JV On Call Construction Management Services for Federal Aid Roadways, Bridges and Associated Projects.

ACTION REQUESTED:

The Board is requested to approve an On Call Service Agreement with Prime AE Group Inc. and Century Engineering, LLC (joint venture) for Project No. 1325 Construction Project Management Services for Federal Aid Roadways, Bridges and associated projects for the City of Baltimore Department of Transportation. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1325

Project Fund	Amount
	\$ 0.00

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of PRIME AE Group, Inc. and Century Engineering, LLC. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The services to be provided include, but are not limited to, assisting the Transportation Engineering & Construction Division in managing various Capital Improvement and other Transportation Infrastructure related Projects. Responsibilities will include but are not limited to constructability review of construction contract documents, tracking and assisting in answering contractor's request for information (RFI's), critical path method (CPM) construction scheduling, change orders & claims analysis and inspection.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	Applicable	N/A

DBE PARTICIPATION:

DBE Goal %	30.00%	DBE Goal Amount	\$ 900,000.00
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments

**SB-23-13752 - Project 1191 On Call Design Consultant Services for Federal Aid
Resurfacing and Reconstruction Projects Task 26****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Task Assignment with Century Engineering, Inc. for Project 1191 Design Consultant Services for Federal Aid Resurfacing and Reconstruction Project Task 26. Period of agreement is: 4/1/2015 to 3/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 806,750.00

Project Fund	Amount
9950-PRJ000648-CAP009508-SC630318	\$ 806,750.00
9950-905023-CAP009508-PRJ000648-SC630318	

BACKGROUND/EXPLANATION:

This authorization provides services to continued project management support for Central Avenue Streetscape and connector Bridge Project. The scope of work includes but not limited to overall assessment of the project, continue analyzing the RFP, Proposal, continue performing assessments of Submittals, Change Orders and Request for Information, Continue on site support, site inspections and conducting project meetings

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

DBE PARTICIPATION:

25.00%

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-13413 - Grant Agreement – Maryland Kim Lamphier Bikeways Network Program
(Bike Counters Installation Program)****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with The Maryland Department of Transportation. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 200,900.00

Project Fund	Amount
9950-CAP009527-RC0650	\$ 102,500.00
9950-CAP009527-RC0603	\$ 98,400.00
9950-CAP009527-PRJ002835-RC0603	\$98,400 State
9950-CAP009527-PRJ002835-RC0650	\$102,500 Local Match

BACKGROUND/EXPLANATION:

The term of this Agreement shall commence upon the date first set forth above and shall terminate when all payments of the Grant have been made or on June 30, 2025, whichever is sooner. All work on the Project that is reimbursable under this Grant must be completed and all invoices/requests for reimbursement must be submitted by the Grantee before the grant termination date. Any invoices/requests for reimbursement submitted after the grant termination date will be identified as a disallowed cost and not processed for payment by MDOT. At its discretion, the Department may elect to extend the term of the Grant by up to six months, upon written notice by MDOT.

On Wednesday, June 7, 2023, the Board of Estimates approved the Grant Agreement for Maryland Kim Lamphier Bikeways Network Program (Bike Counters Installation Program) in the amount of \$123,000.00. However, the Maryland Department of Transportation was unable to execute the Agreement because the City of Baltimore was unable to complete the FY21 Bikeways grant award for the purchase and installation of bicycle counters. While the counters were purchased and installed, the associated paperwork to close the grant was not received prior to the grant expiration date of June 30, 2023. To enable the City of Baltimore to account for the previous purchases, the MDOT did not execute the FY23 Bikeways grant agreement to the City of Baltimore to allow the FY21 expenses to be considered an indirect match for the FY23 Bikeways grant. The revised FY23 grant agreement accounts for the indirect match. Therefore, the Grant Agreement is being resubmitted.

The Maryland Department of Transportation has granted \$98,400.00 to the Department of Transportation for the Bike Counters Installation Program, a minor retrofit project described as expansion of the city's bicycle counter program. The Department of Transportation has committed a matching fund contribution of \$102,500.00 to the project.

The project's scope of work will include, but is not limited to: The expansion of the city's bicycle counter program; Submit a list of potential counter locations to MDOT Kim Lamphier Bikeways Network Program for review prior to installation; Preparation of quarterly status reports and a final report and a final report, as requested by the Department; Monitoring and supervising the compliance with all provisions in this Agreement; and Provide bicycle traffic count data on a quarterly basis to the Maryland Department of Transportation for five (5) years following the installation of the automated counters. Data will be submitted on the 10th day of January, April, July and October through 2030.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13847 - Travel Reimbursement for Monica White**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Monica White who attended the Greater Washington Partnership Meeting in Washington, DC on October 13, 2022, through October 14, 2022. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 349.66

Project Fund	Amount
1001-CCA001031-SC630301	\$ 349.66

BACKGROUND/EXPLANATION:

Ms. Monica White attended the Greater Washington Partnership Meeting. This meeting was held in Washington, DC on October 13, 2022, through October 14, 2022. Members of Baltimore City DOT's Transit Bureau was invited to engage and learn from the public, business, and civic leaders who supported the development of the Greater Richmond Transit Company (GRTC) transformative Pulse Bus Rapid Transit (BRT) system and corresponding economic and housing development. Attending this event benefited Baltimore City by fostering collaboration with MDOT MTA and Regional Transit Partners to encourage the growth of public transit and learning how BRT programs options for the future of Baltimore. The subsistence rate was \$210.00 per night. The reimbursement for the hotel totaled \$169.00; and the hotel taxes were \$23.66. The Amtrak tickets were \$157.00 which was paid on Dharendra Sinha's procurement card.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-13748 - Project 1323 On Call Design Services for Federal Aid Bridges and Associates Projects**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Agreement with Johnson, Mirmiran & Thompson, Inc. for Project No. 1323 On Call Design Services for Federal Aid Bridges and Associated Projects for the City of Baltimore Department of Transportation. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1323

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Johnson, Mirmiran & Thompson, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection with the replacement or rehabilitation of bridge structures, geotechnical design services, soil boring, right of way appraisals documentation, obtaining permits, roadway design, pavement design, American with Disabilities Act (ADA) facilities design, storm drainage, street light, electrical duct banks, traffic control, erosion and sediment control, surveys, landscaping, planning, environmental site assessment, National Environmental Policy Act (NEPA) clearance, writing specifications, developing construction cost estimates, preparing construction specifications for advertisement, shop drawings reviews, construction phase services and reviews, coordination with utility railroad owners and other external government agencies, as well as perform other related civil engineering tasks.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments

SB-23-13745 - Project 1341 On Call Design Consultant Services for Roadways, Traffic and Associated Projects**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Johnson, Mirmiran & Thompson, Inc. for Design Consultant Services for Roadways, Traffic and Associated Projects. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1341

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Johnson, Mirmiran & Thompson, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to assisting the Transportation Engineering & Construction and Conduit Divisions in managing various Capital Improvement and other Transportation Infrastructure related Projects. Responsibilities will include but not limited to constructability review of construction contract documents, tracking and assisting in answering contractors' request for information (RFI's), change orders & claims analysis and staff augmentation for inspection services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

Goal 28.00%

Goal 15.00%

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments

SB-23-13669 - Traffic Mitigation Agreement – 517 South Broadway at 517 South Broadway**ACTION REQUESTED:**

The Board is requested to approve a Traffic Mitigation Agreement with CC 517 South Broadway, LLC. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 59,704.74

Project Fund	Amount
9950-PRJ001536-CAP009512-RC0650	\$ 59,704.74
9950-PRJ001536-CAP009512-40080-AGC7000-CIP0512-RC0650	

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work at 517 South Broadway, constructing a Residential Mid-Rise Apartment (49) units and a Retail Space of 4,140 square feet with a total of 57,140 square feet. The Developer agrees to make a one-time contribution in the amount of \$59,704.74 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13683 - Traffic Mitigation Agreement - UMMC Stoler Center for Advanced Medicine at 22 South Greene Street**ACTION REQUESTED:**

The Board is requested to approve a Traffic Mitigation Agreement University of Maryland Medical Center. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 358,778.65

Project Fund	Amount
9950-PRJ000838-CAP009512-RC0650	\$ 358,778.65
9950-PRJ000838-CAP009512-40080-AGC7000-CIP0512-RC0650	

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work at 22 South Greene Street, constructing a 176,737 square foot hospital/clinic building addition to the existing structure. The Developer agrees to make a one-time contribution in the amount of \$358,778.65 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable.

This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-13589 - 625 President Street - Minor Privilege Application**ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Harbor East Parcel B. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 797.60

Project Fund	Amount
	\$ 797.60

BACKGROUND/EXPLANATION:

The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November. 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION APPLICANT MINOR PRIVILEGE

625 President Street Harbor East Parcel B (1) Single Face Electric Sign 18' x 2'
k/a 862 Aliceanna Street (1) Blade Sign 34" x 21"

Flat Charge: \$797.60

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

SB-23-13418 - Transfer of Funds - Johnson, Mirmiran & Thompson, Inc. Project No. 1342 BD No. 40544 - On Call Construction Project Management Services for Roadways, Bridges, Traffic, Conduits and Associated Projects**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds with Johnson, Mirmiran & Thompson, Inc., and PRJ001509 Task No. 2 on Project No. 1342 (BD No. 40544). Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1342

Project Fund	Amount
9950-PRJ002040	-\$ 1,120,000.00
9950-944002-RES009507-PRJ002040 Reserve for Closeouts 9950-908214-RES009515-PRJ001173 Resurfacing Northwest 9950-912036-CAP009508-PRJ001509 Broening Hwy O'Colgate Br Rep TR16301	
9950-PRJ001173	-\$ 280,000.00
9950-PRJ001509-CAP009508	\$ 1,400,000.00

BACKGROUND/EXPLANATION:

This transfer will cover the deficit and fund the costs associated with PRJ001509 Task No. 2 on Project No. 1342 (BD No. 40544) "on Call Construction Project Management Services" with Johnson, Mirmiran & Thompson, Inc. in the amount of \$124,251.75.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-13761 - Project 1191 Century Engineering, Inc. Transfer of Funds for EAR Task No. 26 SB -23-13752**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds to Century Engineering, Inc. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1191 task No.26

Project Fund	Amount
9950-PRJ000884	-\$ 180,000.00
9950--906216-RES009515-PRJ000884	
9950-PRJ000648-CAP009508	\$ 900,000.00
9950-950023-CAP009508-PRJ000648	
9950-PRJ001772	-\$ 720,000.00
9950-919001-RES009509-PRJ001772	

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with PRJ000648 task #26 on project #1191 (B/D No. 37014) "On Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction" with Century Engineering, Inc., in the amount of \$806,750.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

12:00 NOON

Announcement of Bids Received
and Opening of Bids, as Scheduled