



Board of Estimates

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Board of Estimates Agenda Items for Wednesday, January 10, 2024

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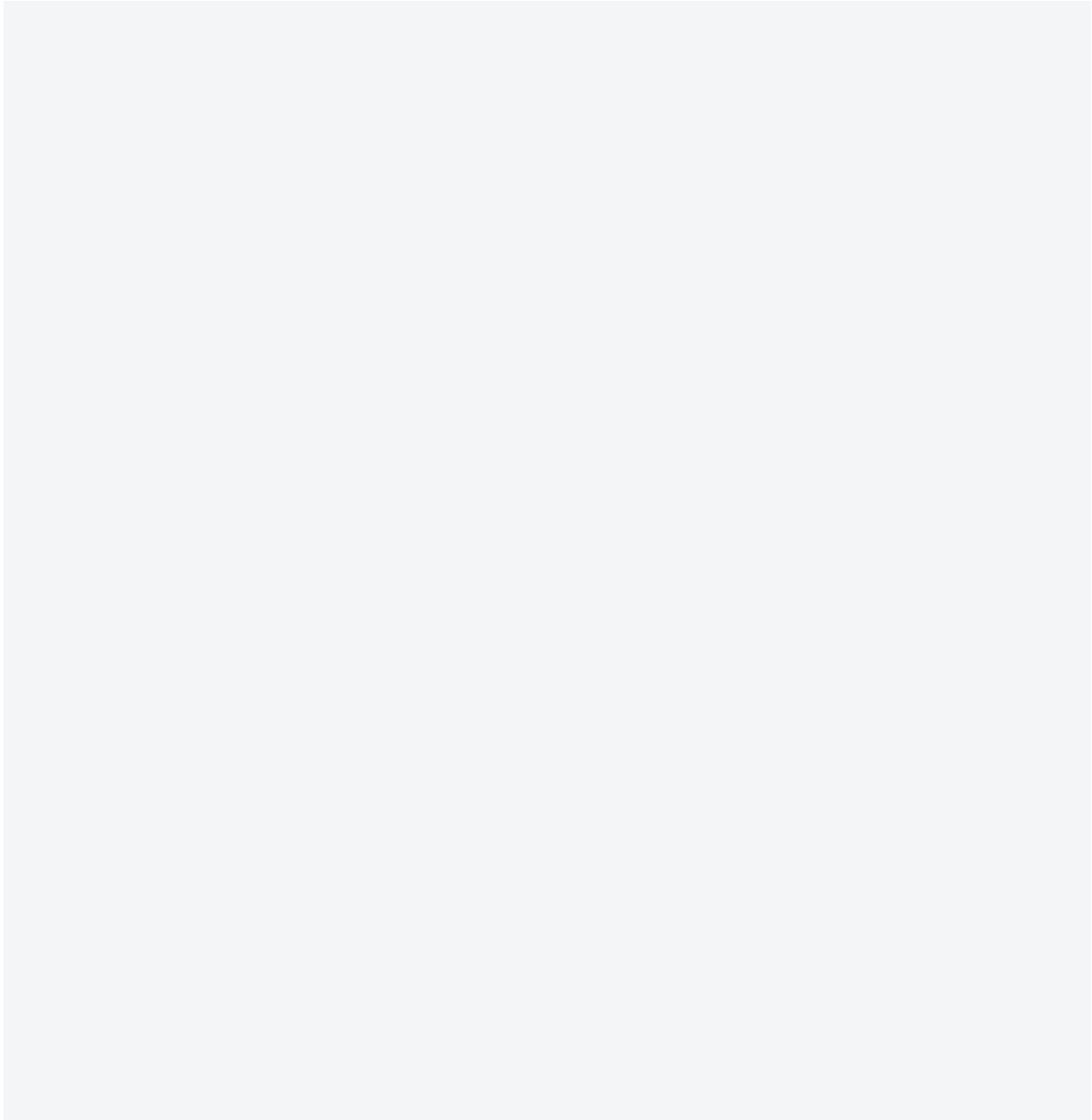
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SB-23-14782 - Second Amendment to Office Lease Agreement

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a City Lease - Intergovernmental Amendment with the Baltimore City Health Department. Period of agreement is: 1/1/2024 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 261,700.44

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount
	\$ 261,700.44

Annual Base Rent

BACKGROUND/EXPLANATION:

The Baltimore City Health Department leases 15,340 rentable square feet on the second and third floor of the city owned office building located at 7 East Redwood Street. This second Amendment extends the term of the lease for an additional year from January 1, 2024, to December 31, 2024. The base rent of \$261,700.44 is payable in equal monthly installments of \$21,808.37 each.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

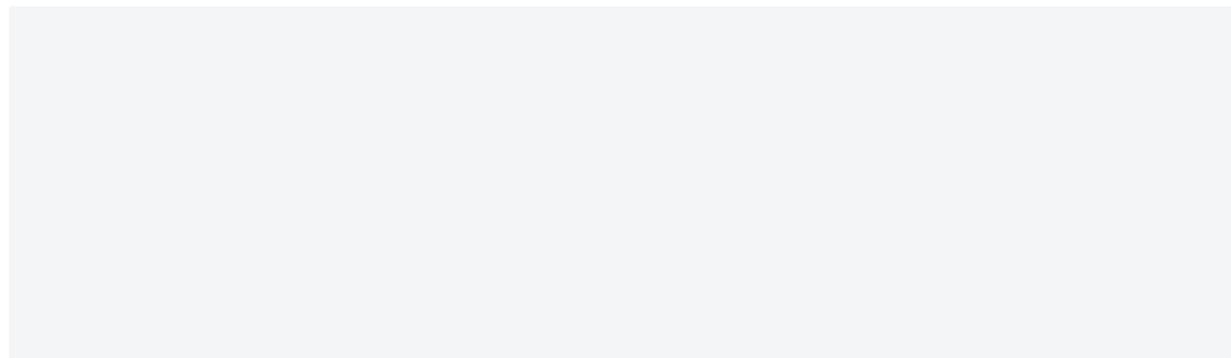
MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14704 - Reimbursement of Court Medical Division Physician, Gregory Fey, MD

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement for Gregory Fey, MD.
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 579.00

Project Fund	Amount
5000-GRT001788-CCA000037-SC630320	\$ 579.00

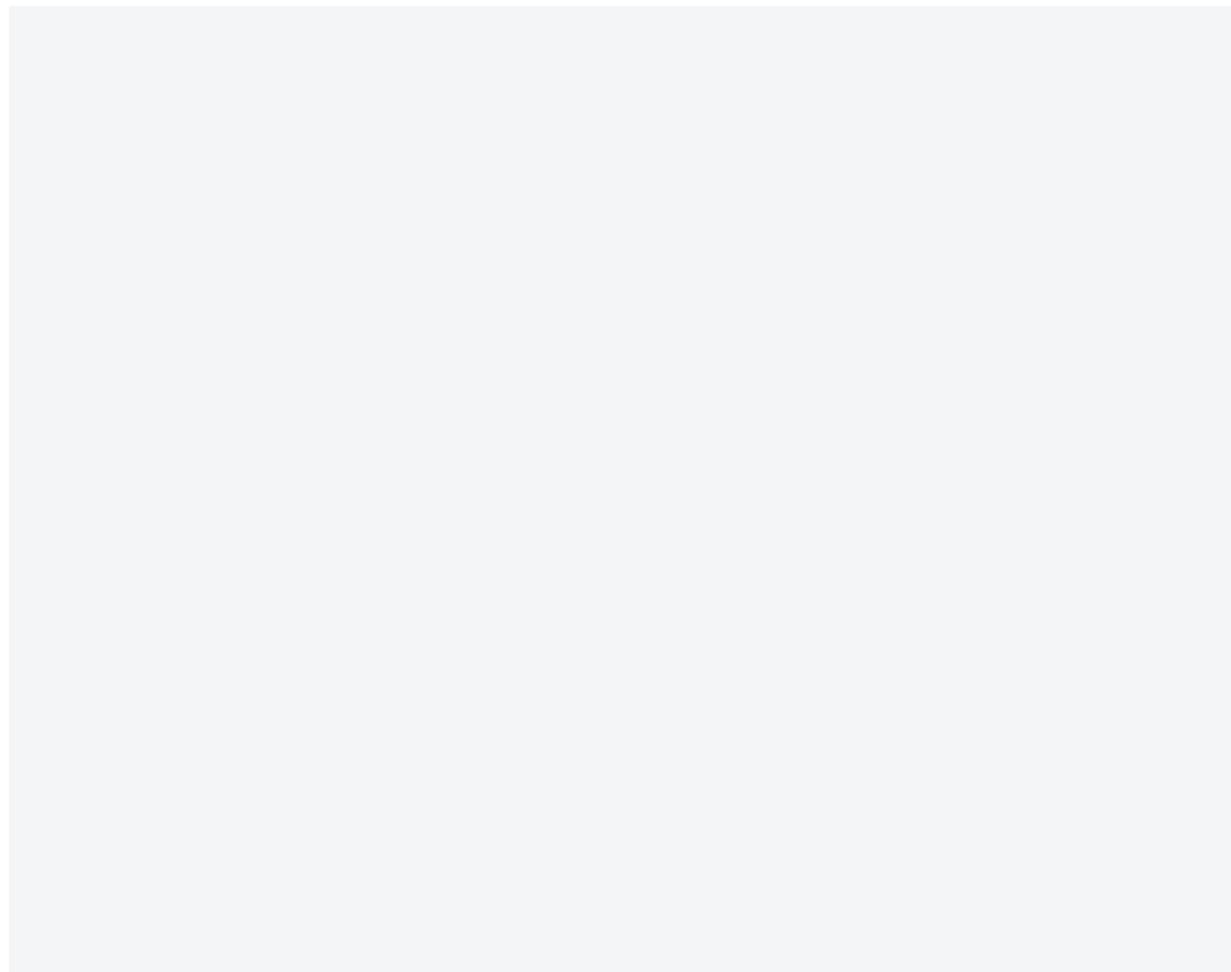
BACKGROUND/EXPLANATION:

Training material to maintain licensure/provide supervision to forensic fellows, residents, and medical students

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14791 - BCERS Travel Request - Bryant**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Dorothy Bryant to attend the Opal Group's Public Funds Summit West 2024. Ms. Bryant will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ. Period of agreement is: 1/7/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,101.22

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,101.22

BACKGROUND/EXPLANATION:

To approve the travel for Ms. Dorothy Bryant, Trustee of the Employees' Retirement System, for her educational trip to the Opal Group's Public Funds Summit West 2024. Ms. Bryant will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ is \$225.00 in January.

Airfare: \$624.80, paid directly by Ms. Bryant

Ground: \$60.00

Subsistence: \$675.00, at \$225.00 per day, for three days

Hotel Tax: \$189.42, paid directly by Ms. Bryant

Additional Subsistence: \$552.00, \$432.00 of which has been paid directly by Ms. Bryant for her hotel reservation and \$120.00 for three days of meals and incidentals at \$40.00 per day.

This conference takes aim at topics that are of particular relevance to public pension funds. The exchange of ideas both in and out of the session halls is key in educating and identifying viable alternatives that will address top concerns for pensions and their longevity. Beyond the investment sphere, they also address legal issues facing pension plans, ethics regulations and the importance of on-going education for plan sponsors and their fiduciaries.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14789 - ERS Travel Request - Moore-Carter**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Deborah Moore-Carter who will attend the Opal Group's Public Funds Summit West 2024 ib 1/8/2024 - 1/9/2024 in Scottsdale, AZ. Period of agreement is: 1/7/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,161.23

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,161.23

BACKGROUND/EXPLANATION:

To approve the travel for Ms. Deborah Moore-Carter, Chair of the Employees' Retirement System, for her educational trip to the Opal Group's Public Funds Summit West 2024. Ms. Moore-Carter will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ is \$225.00 in January.

Airfare: \$684.81, paid directly by Ms. Moore-Carter

Ground: \$60.00

Subsistence: \$675.00, at \$225.00 per day, for three days

Hotel Tax: \$189.42, paid directly by Ms. Moore-Carter

Additional Subsistence: \$552.00, \$432.00 of which has been paid directly by Ms. Moore-Carter for her hotel reservation and \$120.00 for three days of meals and incidentals at \$40.00 per day.

This conference takes aim at topics that are of particular relevance to public pension funds. The exchange of ideas both in and out of the session halls is key in educating and identifying viable alternatives that will address top concerns for pensions and their longevity. Beyond the investment sphere, they also address legal issues facing pension plans, ethics regulations and the importance of on-going education for plan sponsors and their fiduciaries.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14793 - RSP Travel Reimbursement - Ryan-Johnson**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Antoinette Ryan-Johnson to attend the Opal Group's Public Funds Summit West 2024. Ms. Ryan-Johnson will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. Period of agreement is: 1/7/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,859.79

Project Fund	Amount
6000-SPC006040-CCA000050-SC630301	\$ 1,859.79

BACKGROUND/EXPLANATION:

To approve the travel for Ms. Antoinette Ryan-Johnson, Trustee of the Retirement Savings Plan, for her educational trip to the Opal Group's Public Funds Summit West 2024. Ms. Ryan-Johnson will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ is \$225.00 in January.

Airfare: \$383.60, paid directly by Ms. Ryan-Johnson

Ground: \$60.00

Subsistence: \$675.00, at \$225.00 per day, for three days

Hotel Tax: \$189.42, paid directly by Ms. Ryan-Johnson

Additional Subsistence: \$552.00, \$432.00 of which has been paid directly by Ms. Ryan-Johnson for her hotel reservation and \$120.00 for three days of meals and incidentals at \$40.00 per day.

This conference takes aim at topics that are of particular relevance to public pension funds. The exchange of ideas both in and out of the session halls is key in educating and identifying viable alternatives that will address top concerns for pensions and their longevity. Beyond the investment sphere, they also address legal issues facing pension plans, ethics regulations and the importance of on-going education for plan sponsors and their fiduciaries.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14792 - ERS Travel Reimbursement Request - Roberts**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Patricia Roberts who will attend the Opal Group's Public Funds Summit West 2024. Ms. Roberts will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. Period of agreement is: 1/7/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,546.55

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 1,546.55

BACKGROUND/EXPLANATION:

To approve the travel for Ms. Patricia Roberts of the Employees' Retirement System, for her educational trip to the Opal Group's Public Funds Summit West 2024. Ms. Roberts will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ is \$225.00 in January.

Airfare: \$467.87, paid directly by Ms. Roberts

Ground: \$60.00

Subsistence: \$675.00, at \$225.00 per day, for three days

Additional Subsistence: \$343.68, \$223.68 of which has been paid directly by Ms. Roberts for her hotel reservation and \$120.00 for three days of meals and incidentals at \$40.00 per day.

This conference takes aim at topics that are of particular relevance to public pension funds. The exchange of ideas both in and out of the session halls is key in educating and identifying viable alternatives that will address top concerns for pensions and their longevity. Beyond the investment sphere, they also address legal issues facing pension plans, ethics regulations and the importance of on-going education for plan sponsors and their fiduciaries.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14711 - ERS Travel Request - Holton**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Helen Holton to attend the Opal Group's Public Funds Summit West 2024. Dr. Holton will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ Period of agreement is: 1/7/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,223.30

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,223.30

BACKGROUND/EXPLANATION:

To approve the travel for Dr. Helen Holton, Vice-Chair of the Employees' Retirement System, for her educational trip to the Opal Group's Public Funds Summit West 2024. Dr. Holton will be traveling to the conference in Scottsdale, AZ from January 8-9, 2024. The subsistence rate for Scottsdale, AZ is \$225.00 in January.

Airfare: \$746.88, paid directly by Dr. Holton

Ground: \$60.00

Subsistence: \$675.00, at \$225.00 per day, for three days

Hotel Tax: \$189.42, paid directly by Dr. Holton

Additional Subsistence: \$552.00, \$432.00 of which has been paid directly by Dr. Holton for her hotel reservation and \$120.00 for three days of meals and incidentals at \$40.00 per day.

This conference takes aim at topics that are of particular relevance to public pension funds. The exchange of ideas both in and out of the session halls is key in educating and identifying viable alternatives that will address top concerns for pensions and their longevity. Beyond the investment sphere, they also address legal issues facing pension plans, ethics regulations and the importance of on-going education for plan sponsors and their fiduciaries.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14488 - Disability Hearing Service Agreement- Edward G. Daniels**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract Edward G. Daniels, Esq.. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00

Project Fund	Amount
1001-CCA000485-SC630326	\$ 20,000.00

Mr. Daniels will be paid under the contract an annual amount not to exceed \$20,000, at a rate of \$750 per written decision for which a hearing is held and \$300 - \$600 per written decision for which no hearing is held. Funding for Mr. Daniels's services will be provided through 1001 General Fund - CCA000485 Panel of Claims Examiners (MGE) - SC630326 - Professional Services

BACKGROUND/EXPLANATION:

Article 22, §9(p) of the Baltimore City Code establishes a panel of hearing examiners to adjudicate Employees' Retirement System and Fire and Police Employees' Retirement System disability and death benefit cases. The panel is appointed on a 1-year contract basis by your Honorable Board and is paid under terms established by your Honorable Board. Under §9(p)(2) (iii), the ERS Board of Trustees may submit to this Honorable Board recommended candidates for the panel. Mr. Daniels is respectfully recommended as a hearing examiner by the ERS Board under the terms of the Agreement, based on his experience and expertise in adjudicating retirement disability and death benefit claims.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-14243 - Baltimore City FY20 Urban Area Security Initiative (UASI) \$614271 | No-Cost Extension

ACTION REQUESTED:

The Board is requested to approve 2020 Grant Adjustment Notice from the Maryland Department of Emergency Management. Period of agreement is: 9/1/2020 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to ratify the prior agreement and approve acceptance of a no-cost extension from the Maryland Department of Emergency Management (MDEM) of the FY20 Urban Area Security Initiative (UASI) grant. The new performance period for this award is from September 1, 2020, through December 31, 2023.

On April 19, 2023, the Board of Estimates approved a no-cost extension of \$614,271.00 for a performance period from September 1, 2020, to October 31, 2023.

On September 1, 2021, the Board of Estimates approved a grant award from the Maryland Department of Emergency Management (MDEM) in the amount of \$614,271.00 for a performance period from September 1, 2020, to February 28, 2023.

The FY20 Urban Area Security Initiative (UASI) grant is intended to facilitate and strengthen the nation and Maryland against risks associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery.

This is late due to the late receipt of award documents.

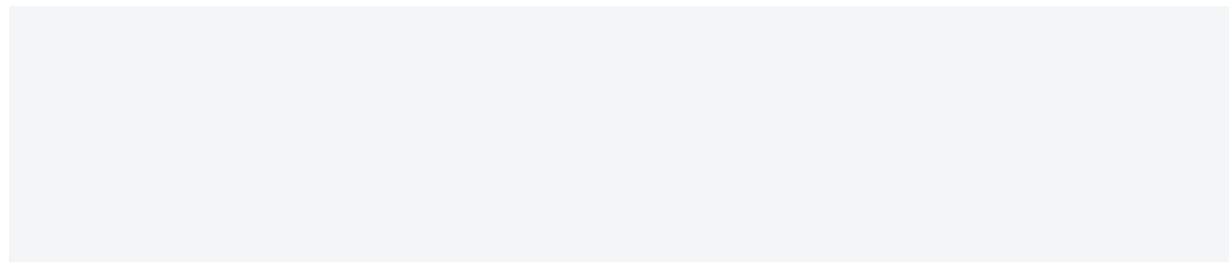
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension



SB-23-14500 - Baltimore City Fire FY23 Urban Area Security Initiative Award

ACTION REQUESTED:

The Board is requested to approve an Award from the Maryland Department of Emergency Management. Period of agreement is: 9/1/2023 to 2/28/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 523,047.26

Project Fund	Amount
4000-CCA000114	\$ 523,047.26

The Grant Worktag number is: GRT001968. Unable to pull from drop down menu.

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve and authorize acceptance of a grant award from the Maryland Department of Emergency Management for the FY23 Urban Area Security Initiative.

The performance period for this award is from September 1, 2023, through February 28, 2026.

The FY23 Urban Area Security Initiative is intended to facilitate and strengthen the nation and Maryland against risks associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery.

This is late due to the late receipt of documents.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

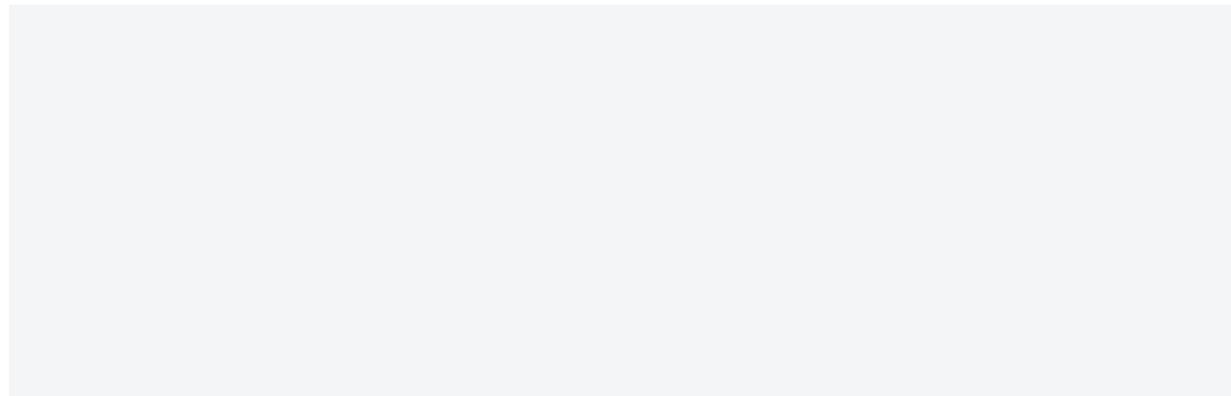
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards



SB-23-14778 - Late expense report-Edmund Goode-2023 MD Emergency Management Assoc. Symposium 05/30/2023-06/02/2023**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Edmund Goode who attended the 2023 MDEMA Conference from May 30, 2023, to June 2, 2023, Ocean City, MD. Period of agreement is: 5/30/2023 to 6/2/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 691.24

Project Fund	Amount	Start Date	End Date
4000-GRT000651-CCA000114-SC630301	\$ 691.24	5/30/2023	6/2/2023

Grant funded conference travel and per diem related expenses.

BACKGROUND/EXPLANATION:

Expense Reimbursement Total: \$691.24 (\$395.54 Fire Travel card & \$295.74 employee cost)

Amount

Account Code

Description

\$395.54 4000-GRT000651-SC630301 Lodging w/o Taxes

\$67.75 4000-GRT000651-SC630301 Conference Registration

\$194.01 4000-GRT000651-SC630301 POV mileage and tolls

\$33.98 4000-GRT000651-SC630301 Per diem

Edmund Goode submitted his employee expense report with appropriate backup documents on time. The information was not processed due to unforeseen administrative/clerical issues and is being resubmitted for processing.

The Maryland Emergency Management Association (MDEMA) organizes symposiums to bring together emergency managers, public safety personnel, and other responders from around the state to network and discuss various topics that impact the emergency management enterprise. The symposiums provide a platform for professional development courses, networking opportunities, and career postings in the field.

Travel to the symposium allowed Edmund to learn about grant funding, best practices of first responders and lessons learned, trends in climate change and terrorist behaviors/targets, public assistance after disasters, and first responder/emergency management industry trends.

Spend Authorization [SB-23-11473](#) was submitted and approved.

The Administrative Manual, Section 240-11, states the Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without the written approval of the Board of Estimates.

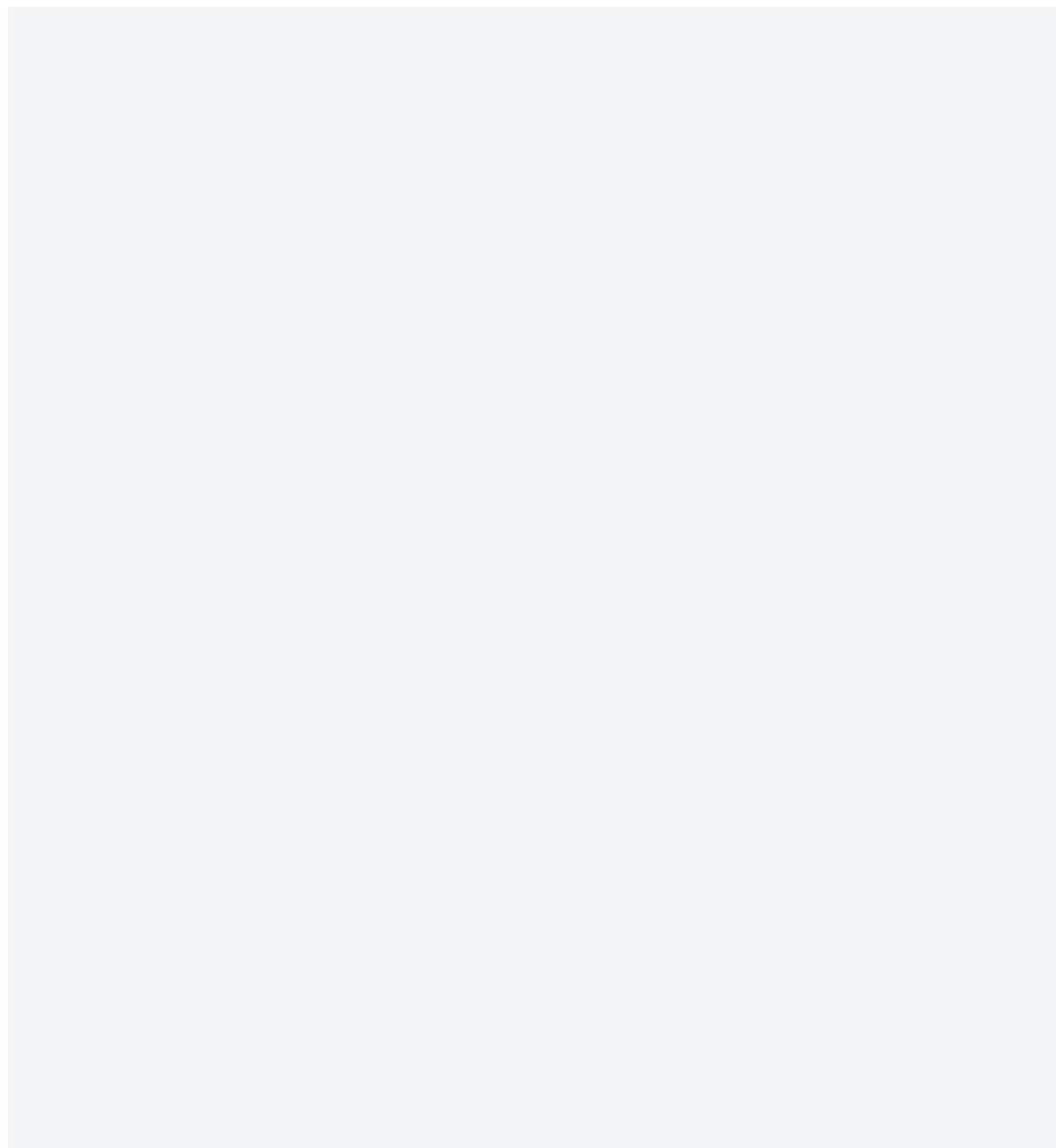
This is late due to unforeseen administrative/clerical issues that have now been resolved.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14870 - EMS Recruitment & Retention Incentive Program

ACTION REQUESTED:

The Board is requested to approve a Hiring/Retention Incentive . Period of agreement is: 1/12/2024 to 8/16/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,212,500.00

Project Fund	Amount
6000-SPC006121-CCA000116 FY2024 funding level	\$ 877,500.00
6000-SPC006121-CCA000116 FY2025 funding level	\$ 1,335,000.00

BACKGROUND/EXPLANATION:

Since 2020, the department has experienced higher-than-normal attrition within the Emergency Medical Technician and Paramedic classifications, coupled with a nationwide downward trend in hiring new employees to fill those vacant positions. The Retention Incentive will be paid in three installments and the Recruitment Incentive paid in two installments, spread over Fiscal Years 24-25. Implementing this program will assist the department in not only retaining current employees and also greatly enhance our recruitment efforts in order to fill these critical positions.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to employment contract

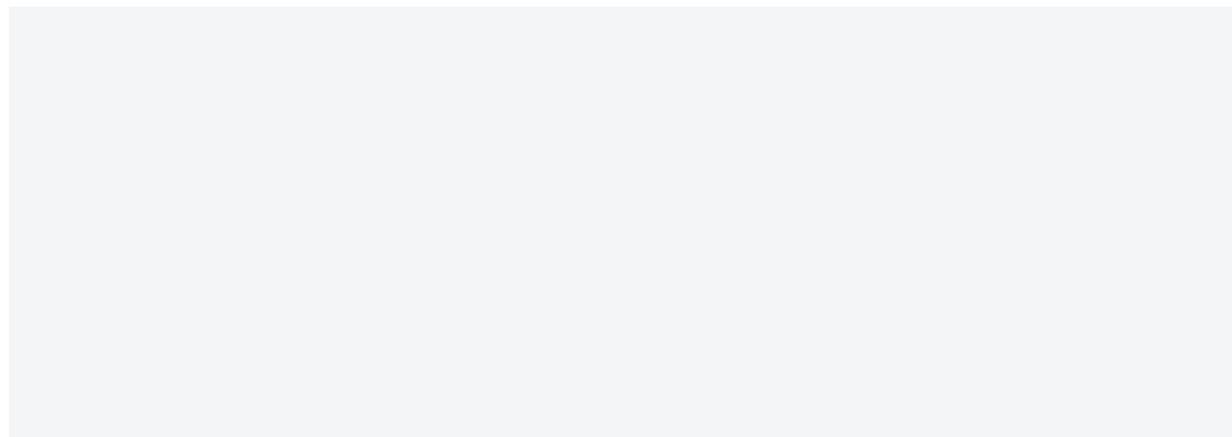
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14770 - BCFPERS Travel Request - Thomas Nosek

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Thomas Nosek to attend the Koried Plan Sponsor Educational Institute in Key West Florida on 1/16/2024 - 1/19/2024. Period of agreement is: 1/16/2024 to 1/19/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,813.96

Contract Award Amount: \$ 1,813.96

Project Fund	Amount	Start Date	End Date
6000-SPC006041-CCA000049-SC630301 Travel Request for Thomas Nosek	\$ 1,813.96	1/16/2024	1/19/2024

BACKGROUND/EXPLANATION:

Mr. Nosek will attend the Koried Plan Sponsor Educational Institute in Key West, Florida. The invitation-only Plan Sponsor Educational Institute brings together Public Pension and Union Trustees who share a common interest in fiduciary responsibilities. The Trustees will gain a better understanding of the current issues pension funds are facing.

The Summation of the cost of the conference:

Subsistence - 1287.00
 Air Fare - 293.96
 Ground - 60.00
 P&IE - 173.00
 \$1813.96

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14768 - BCFPERS Travel Request - Midred Forbes

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Mildred Forbes to attend the Koried Plan Sponsor Educational Institute in Key West, Florida on 1/16/2024 - 1/19/2024. Period of agreement is: 1/16/2024 to 12/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,789.20

Contract Award Amount: \$ 1,789.20

Project Fund	Amount	Start Date	End Date
6000-SPC006041-CCA000049-SC630301	\$ 1,789.20	1/16/2024	1/19/2024

BACKGROUND/EXPLANATION:

The invitation-only Plan Sponsor Educational Institute brings together Public Pension and Union Trustees who share a common interest in fiduciary responsibilities. The Trustees will gain a better understanding of the current issues pension funds are facing.

The Summation of the cost of the conference:

Subsistence - 1287.00

Air Fare - 269.20

Ground - 60.00

P&IE - 173.00

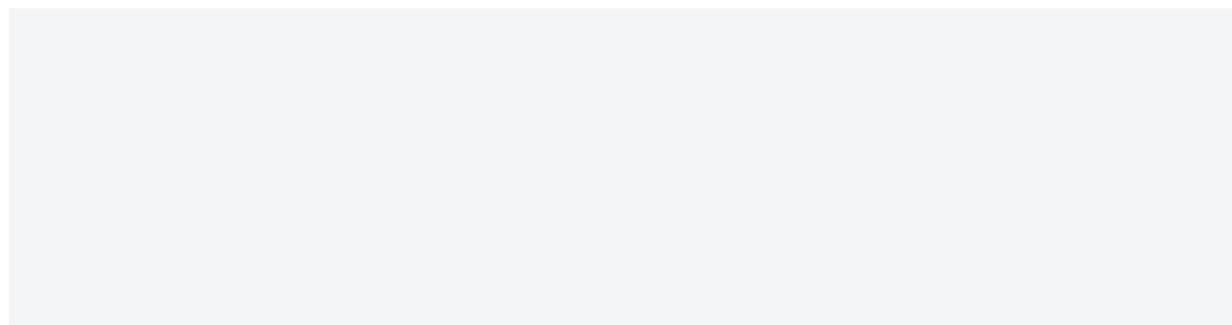
\$1789.20

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14772 - BCFPERS - Travel Request - Robert Haukdal

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Robert Haukdal to attend the Koried Plan Sponsor Institute in Key West, Florida on 1/16/2024 - 1/19/2024. Period of agreement is: 1/16/2024 to 1/19/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,972.97

Contract Award Amount: \$ 1,972.97

Project Fund	Amount	Start Date	End Date
6000-SPC006041-CCA000049-SC630301 Travel Request for Robert Haukdal	\$ 1,972.97	1/16/2024	1/19/2024

BACKGROUND/EXPLANATION:

The invitation-only Plan Sponsor Educational Institute brings together Public Pension and Union Trustees who share a common interest in fiduciary responsibilities. The Trustees will gain a better understanding of the current issues pension funds are facing.

The summation of the cost of the Conference:

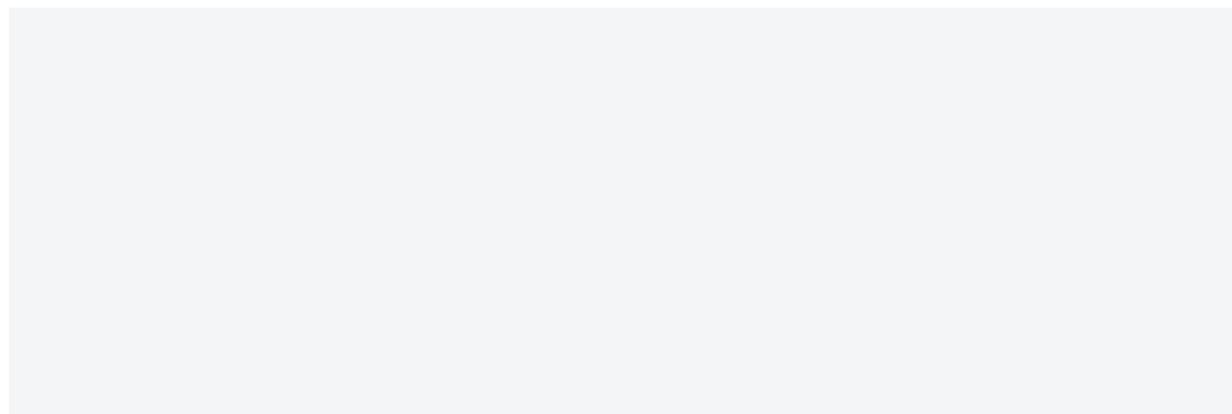
- Subsistence - ~~1287.00~~
- Air Fare - 452.97
- Ground - ~~60.00~~
- P&IE - 173.00
- \$1972.87

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14738 - Amendment No. 1 for GANT BRUNETT ARCHITECTS, INC. under Project 1366R - 23881 On-Call Architectural design Services.

ACTION REQUESTED:

The Board is requested to approve the First Amendment to Agreement with Gant Brunnett Architects, Inc. under Project 1366R - 23881 On-Call Architectural Design Services. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 23881

Solicitation #: 1366R

BACKGROUND/EXPLANATION:

This Amendment No 1 will add two (2) additional years and \$3,000,000 Upset limit to the original agreement with GANT BRUNETT ARCHITECTS, INC. which was approved on October 18, 2023 by your Honorable Board.

This amendment will allow Gant Brunnett Architects, Inc. to continue to provide Architectural Design Services to accommodate the larger scale design projects.

-

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal % 18.00% MBE Goal Amount \$ 0.00

MBE Total Paid \$.00 Vendor: N/A

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 16% that were approved in the Original Agreement for Project 1366R.

WBE Goal % 16.00% WBE Goal Amount \$ 0.00

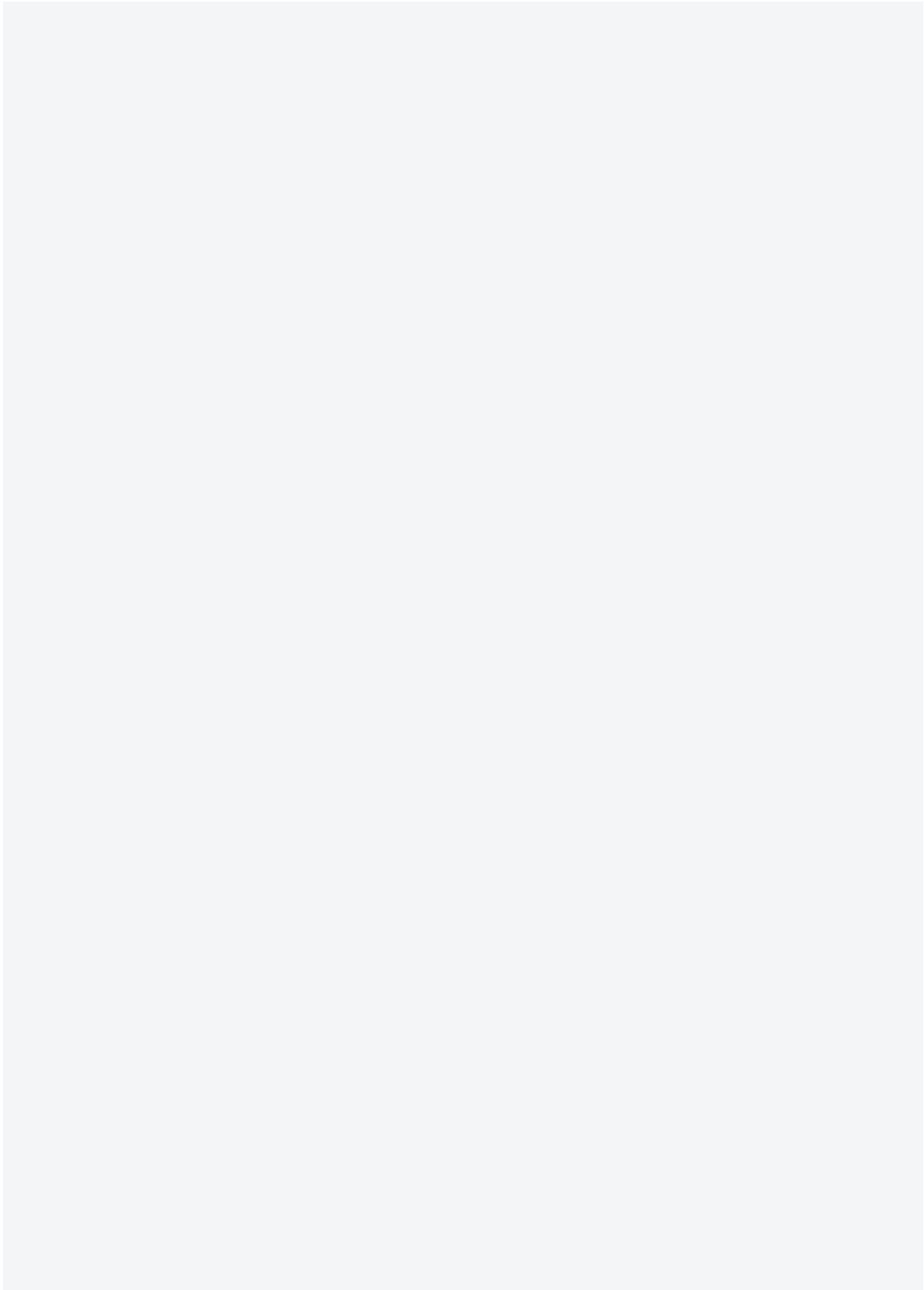
WBE Total Paid \$.00 Vendor: N/A

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 16% that were approved in the Original Agreement for Project 1366R.

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits Notes the Time Extension and Increase in Upset Limits, and will Review Task Assignments



SB-23-14736 - Amendment No. 1 for MANNS WOODWARD STUDIOS, INC. under Project 1366R - 23880 On-Call Architectural design Services

ACTION REQUESTED:

The Board is requested to approve the First Amendment to Agreement with Manns Woodward Studios, Inc. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 23880

Solicitation #: 1366R

BACKGROUND/EXPLANATION:

This Amendment No. 1 will add two (2) additional years and \$3,000,000 Upset limit to the original agreement with MANNS WOODWARD STUDIOS, INC. which was approved on September 20, 2023 by your Honorable Board. This amendment will allow MANNS WOODWARD STUDIOS, INC. to continue to provide Architectural Design Services to accommodate the larger scale design projects.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	18.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 16% that were approved in the Original Agreement for Project 1366R.

WBE Goal %	16.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 16% that were approved in the Original Agreement for Project 1366R.

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits Notes the Time Extension and Increase in Upset Limits, and will Review Task Assignments

SB-23-14739 - Amendment No. 1 for WBCM, LLC. under Project 1366R - 23883 On-Call Architectural design Services.

ACTION REQUESTED:

The Board is requested to approve the First Amendment to Agreement with WBCM, LLC., under Project 1366R - 23883 On-Call Architectural Design Services. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 23883 Solicitation #: 1366R

BACKGROUND/EXPLANATION:

This Amendment No 1 will add two (2) additional years and \$3,000,000 Upset limit to the original agreement with WBCM, LLC. which was approved on October 04, 2023 by your Honorable Board. This amendment will allow WBCM, LLC. to continue to provide Architectural Design Services to accommodate the larger scale design projects.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal % 18.00% MBE Goal Amount \$ 0.00

MBE Total Paid \$.00 Vendor: N/A

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 16% that were approved in the Original Agreement for Project 1366R.

WBE Goal % 16.00% WBE Goal Amount \$ 0.00

WBE Total Paid \$.00 Vendor: N/A

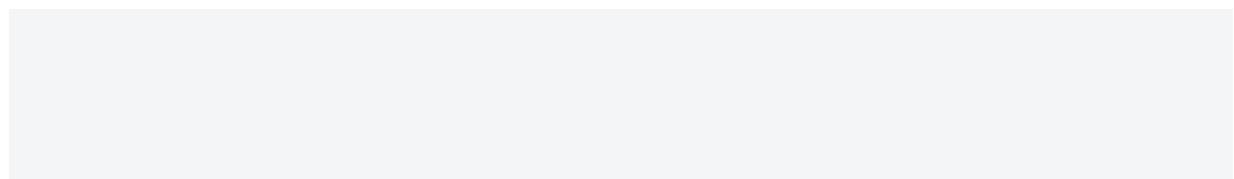
The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 16% that were approved in the Original Agreement for Project 1366R.

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits Notes the Time Extension and Increase in Upset Limits, and will Review Task

Assignments



SB-23-14461 - Approval of Electric Vehicle Charging Infrastructure Study Contract to ICF Incorporated LLC (ICF)**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with ICF Incorporated, LLC ("ICF"). Period of agreement is: Based on Board Approval with a duration of 4 Years

1/10/2024 / to 1/9/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 206,934.00

Project Fund	Amount
2030-CCA000132-SC630318	\$ 206,934.00

BACKGROUND/EXPLANATION:

DGS is requesting approval of a (de facto) professional services agreement with ICF Incorporated, LLC ("ICF") to provide consulting and advisory services to develop a strategy to transition its administrative (light-duty) vehicles to zero emissions vehicles. This includes strategy on zero emissions vehicles, electric vehicle charging equipment, evaluation of fleet training, advising on energy utility tariffs, charger siting, and evaluation of current routes and management of vehicles to optimize the matching of vehicles with agency needs.

The scope of work is highly technical and there are very few vendors with the experience in this area, which requires deep knowledge of fleet management as well as energy utility regulation and tariff design, vehicle technology, charging technology, financial strategy, and management strategies. ICF demonstrated the requisite experience and knowledge and was selected through a competitive RFP process for best value as a professional services agreement.

The contract will end on January 1, 2028 unless terminated earlier in accordance with the terms of the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14503 - Grant Agreement- FY24 Maryland Department of Transportation (MDOT), Maryland Transit Administration (MTA), for the Statewide Special Transportation Assistance Program (SSTAP)

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement Grant Agreement-FY24 Maryland Department of Transportation (MDOT), Maryland Transit Administration (MTA), for the Statewide Special Transportation Assistance Program (SSTAP). Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 505,780.00

Project Fund	Amount
1001-CCA000231-SC630341	\$ 126,445.00
5000-CCA000231-SC630341	\$ 379,335.00

GRT001633 DOES NOT DISPLAY DATA

BACKGROUND/EXPLANATION:

This grant agreement is provided by the Maryland Department of Transportation (MDOT), Maryland Transit Administration (MTA) to BCHD to provide subsidy assistance for taxi rides for elderly persons and/or persons with disabilities in Baltimore City.

-

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14506 - Agreement - Cozy Cove Home Care LLC

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement Cozy Cove Home Care LLC. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 28,800.00

Project #: 003373

Project Fund	Amount
5000-CCA000228-SC670701	\$ 28,800.00
GRT001720-DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Cozy Cove Home Care LLC.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

-

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-13477 - Baltimore Medical Systems, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement Baltimore Medical Systems, Inc.
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,000.00

Project #: CO #003262

Project Fund	Amount
4000-GRT001143-CCA001143-SC630351	\$ 90,000.00

BACKGROUND/EXPLANATION:

The Baltimore City Health Department (BCHD) is working to achieve population immunity against COVID-19 through a vaccination effort that is supported by residents, community organizations, and business across the city. Critical to achieving population immunity is mounting an effort to learn from the community what is needed in order to educate and address vaccine hesitancy through mass communications and in special populations of Baltimore City residents that are vulnerable due to increased risk of exposure to or severe disease stemming from COVID-19.

The award is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

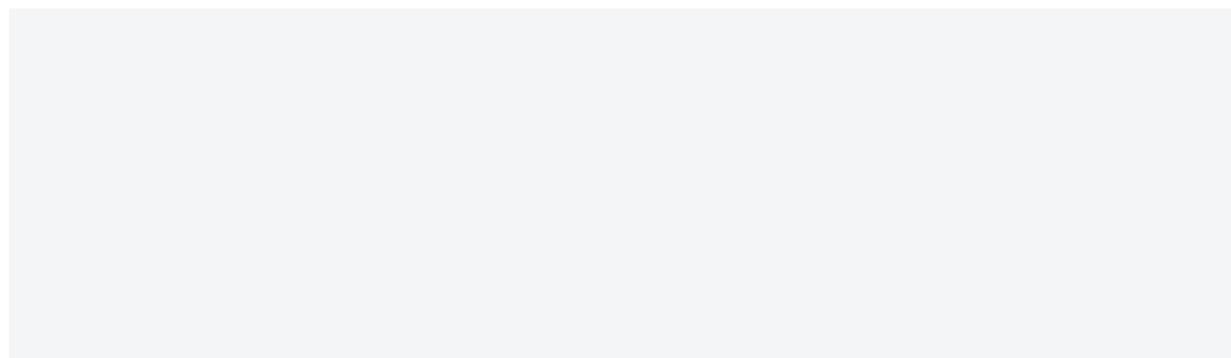
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14253 - Agreement – A Blessing Away from Home, LLC

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement A Blessing Away from Home, LLC.
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 65,000.00

Project #: 003351

Project Fund	Amount
5000-CCA000228-SC670701	\$ 65,000.00
GRT001720- DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at A Blessing Away from Home, LLC.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13795 - Johns Hopkins University School of Nursing - Reach Initiative

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Johns Hopkins University Reach Initiative. Period of agreement is: 7/1/2023 to 6/20/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 244,675.00

Project #: CO#3344

Project Fund	Amount
5000-CCA000206-SC630351	\$ 244,675.00
Grant/Special Fund ID: GRT001757	

BACKGROUND/EXPLANATION:

The REACH Initiative is a Johns Hopkins University School of Nursing Center that focuses on serving Baltimore City and the State of Maryland with direct service provision for HIV and PrEP related training, capacity development and testing. These services will be conducted in accordance with Ryan White Early Intervention Services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

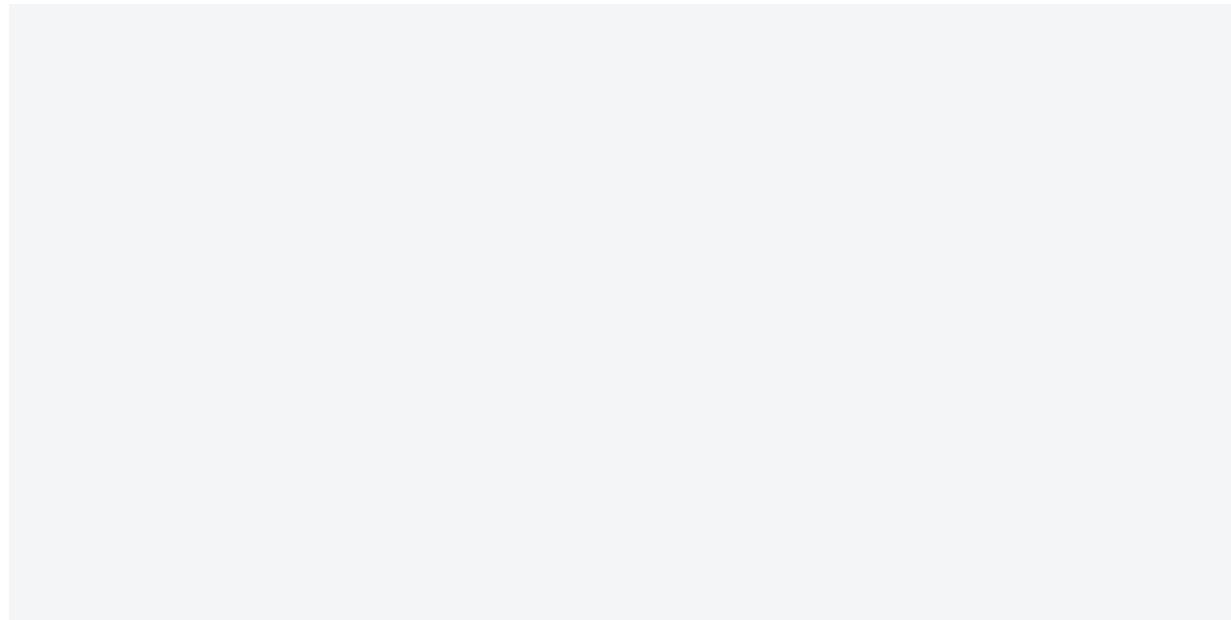
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-13763 - Johns Hopkins University, School of Medicine

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Johns Hopkins Univeristy . Period of agreement is: 8/1/2022 to 7/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 567,503.00

Project #: CO#3425

Project Fund	Amount
4000-GRT001289-CCA000206-SC630351	\$ 567,503.00

BACKGROUND/EXPLANATION:

The Johns Hopkins University School of Medicine’s Division of Infectious Diseases will provide the services of clinicians and other skilled medical staff for oversight and medical care to patients at the Health Department’s Sexual Health Clinics.

Late Explanation:

The agreement is late because of administration delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

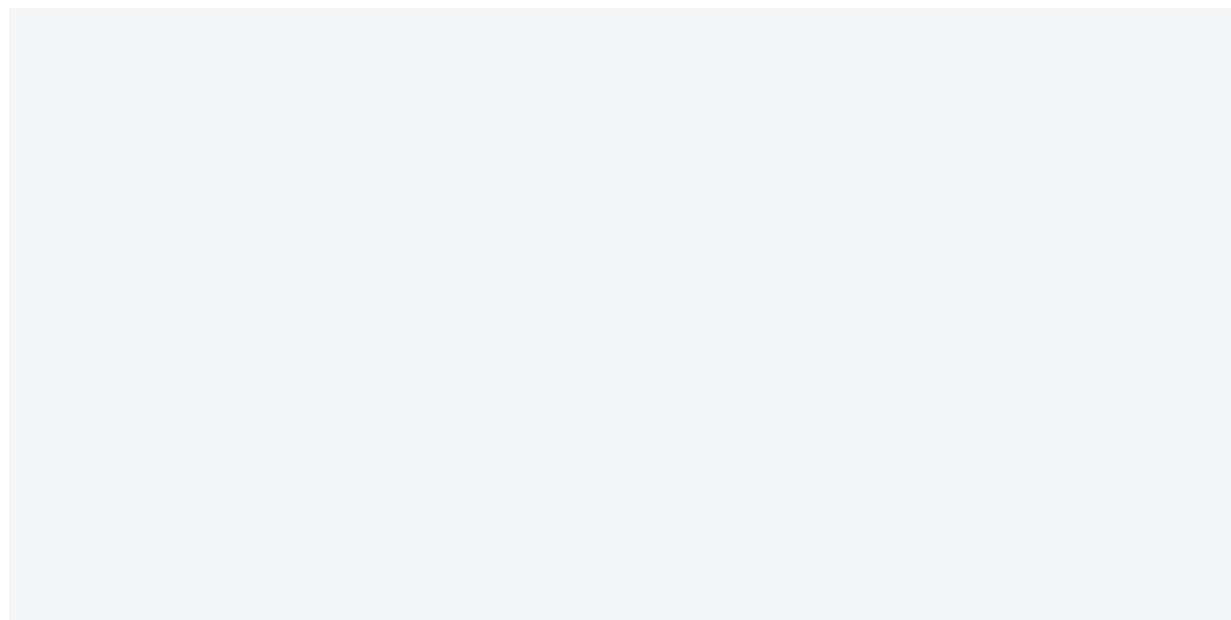
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14441 - City of Refuge Baltimore, Inc

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with City of Refuge Baltimore, Inc.
Period of agreement is: 11/1/2023 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 800,000.00

Project #: 003504

Project Fund	Amount
4001-GRT000755-CCA001358-SC640414	\$ 800,000.00

BACKGROUND/EXPLANATION:

Grant agreement for City of Refuge to offer culturally appropriate food resources for the Brooklyn/Curtis Bay communities and other Latinx residents in Baltimore City.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

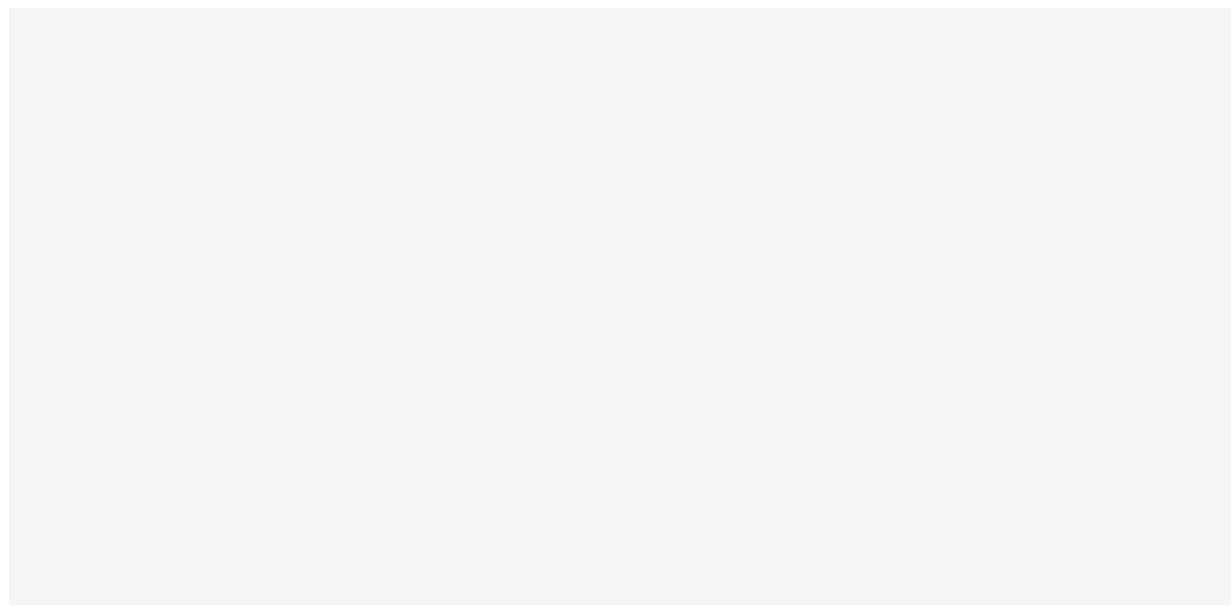
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14239 - Inter-Agency Agreement- Mayor’s Office of Employment Development U Choose Teen Pregnancy Prevention Program

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with the Mayor’s Office of Employment Development (MOED). Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,000.00

Project #: 003446

Project Fund	Amount
4000-CCA000167-SC630351	\$ 90,000.00
GRT001706 NO DATA TO DISPLAY	

BACKGROUND/EXPLANATION:

The Mayor’s Office of Employment Development (MOED) has a vision that all city residents to maximize their career potential, and all employers to have the human resources to grow and prosper. MOED goal is to reach that vision by creating a workforce system that works. Within its Youth Services division MOED focus on providing a future workforce. The division operates Baltimore City’s Youth Summer Jobs Programs, as well as job-training opportunities through Youth Opportunity Baltimore and Youth Partner Programs. The purpose of MOED’s work on this project is to implement the designated evidence-based program (EBP) within its youth community-based settings.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14477 - Ratification Agreement – House of TLC, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Ratification Agreement – House of TLC, Inc.. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 32,400.00

Project #: BCHD943

Project Fund	Amount
5000-CCA000228-SC670701	\$ 32,400.00

GRT001390 DOES NOT DISPLAY DATA

BACKGROUND/EXPLANATION:

Your Honorable Board's approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at House of TLC, Inc.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

-

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14257 - Agreement – Home of Tender Care LLC.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement Home of Tender Care LLC. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00

Project #: 003376

Project Fund	Amount
5000-CCA000228-SC670701	\$ 20,000.00
GRT001720-DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Home of Tender Care LLC.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

-

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-12391 - Ratification: Johns Hopkins University, John G. Bartlett-EIS

ACTION REQUESTED:

The Board is requested to ratify and authorize execution of a provider agreement with The Johns Hopkins University. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 115,000.00

Project #: BCHD781

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 115,000.00

BACKGROUND/EXPLANATION:

The Johns Hopkins University will provide Early Intervention Services including targeted HIV testing and counseling and status-neutral HIV and PrEP linkage and engagement in care services and access to support services to promote identification of previously undiagnosed HIV infections and engagement in HIV prevention and education services.

This agreement is late due to duplication.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

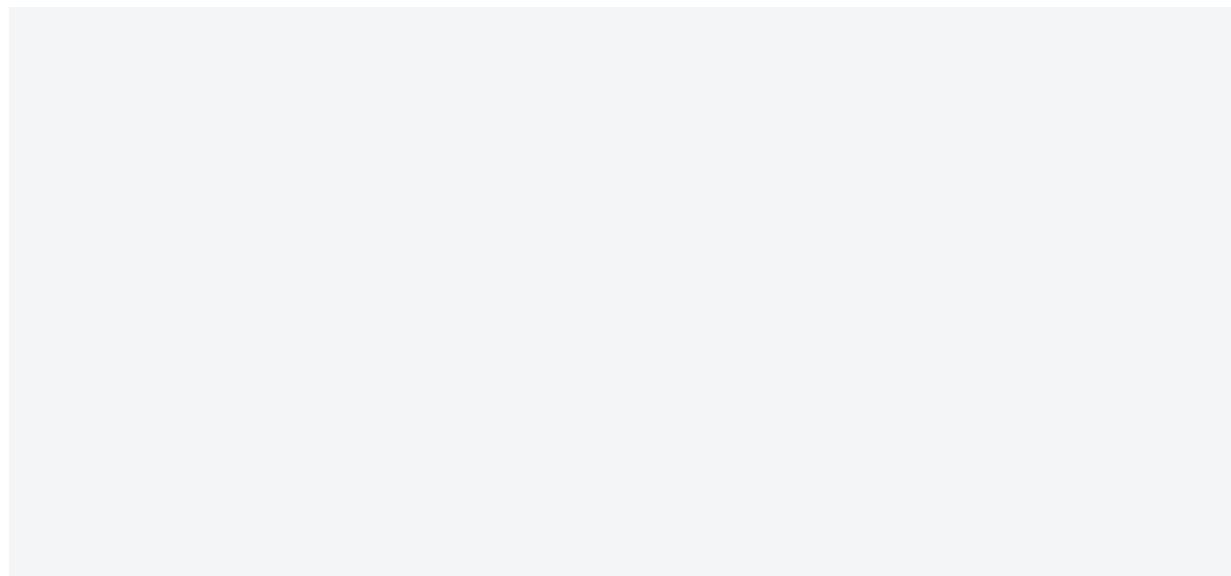
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14145 - John Hopkins University MDH

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 56,020.00

Project #: 003353

Project Fund	Amount
4000-CCA000168-SC630351	\$ 56,020.00
GRT001866 NO DATA TO DISPLAY	

BACKGROUND/EXPLANATION:

The Johns Hopkins University – via the consultation services of Jessica Ratner, MD -- will outreach, engage, and educate clinicians on a variety of efforts related to perinatal opioid and other drug use, maternal mortality in Maryland, and the B'more for Healthy Babies (BHB) initiative. Dr. Ratner will also participate in BHB's Prenatal/Postpartum Behavioral Health (PPBH) Network and collaborate with the Baltimore City Health Department Bureau of Maternal & Child Health (MCH) and various community-based organizations to potentially offer additional programming and support to stakeholders. Dr. Ratner has consulted with BCHD and BHB since 2021. This work fits into MCH's work to reduce maternal mortality and improve perinatal behavioral wellness, as part of the overarching BHB initiative.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14258 - Agreement – House of Victory Home Care, INC.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement House of Victory Home Care, INC..
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 53,000.00

Project #: 003378

Project Fund	Amount
5000-CCA000228-SC670701	\$ 53,000.00
GRT001720-DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Garrison Estates Assisted Living II, LLC.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

-

LATE EXPLANATION: This agreement is late due to late submission from program.

-

MBE/WBE PARTICIPATION: MBE/WBE PARTICIPATION: The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

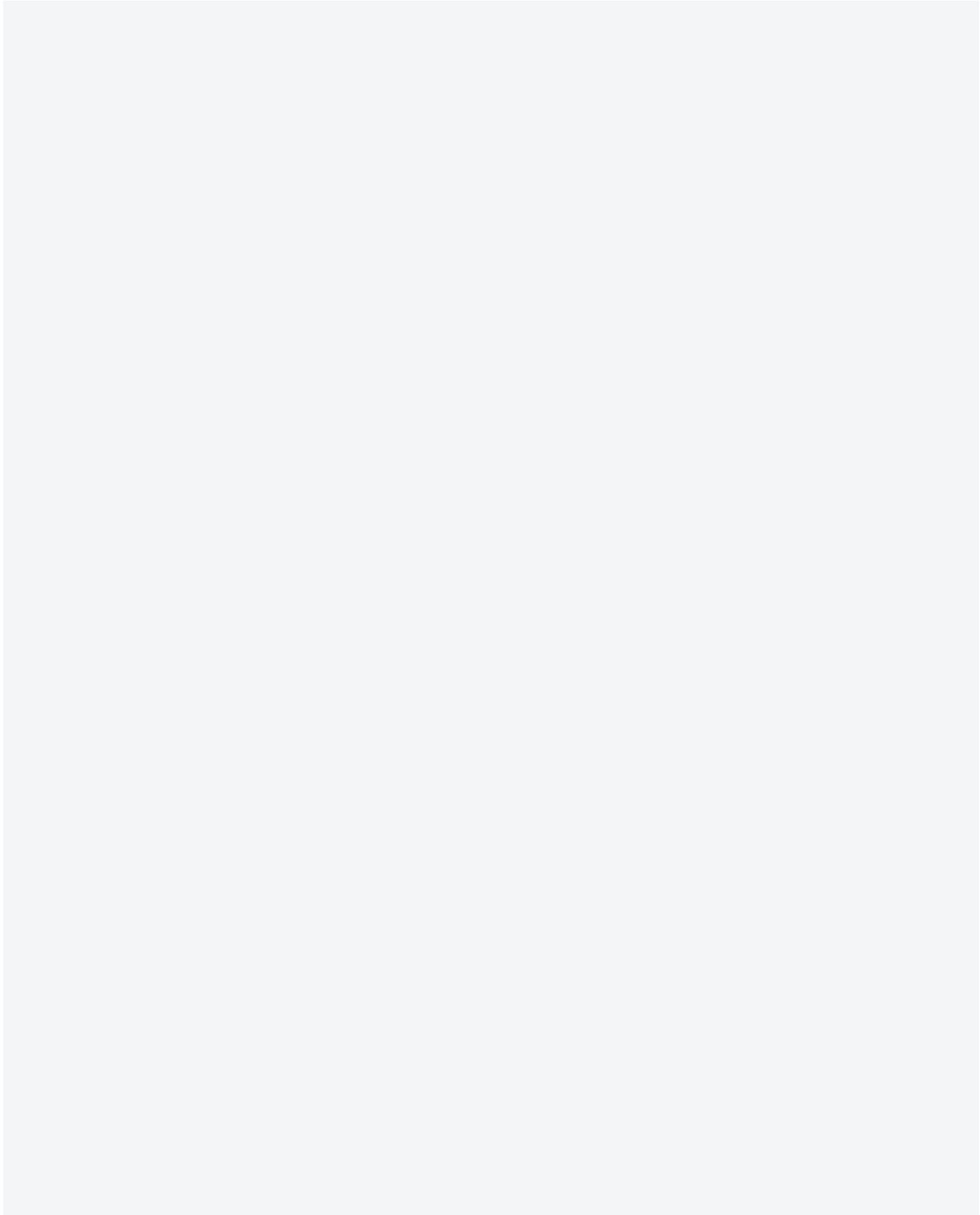
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14585 - iConnect Corp A/K/A iConnect Consulting

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with iConnect Corp A/K/A iConnect Consulting. Period of agreement is: 5/1/2023 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project #: 003458

Project Fund	Amount
5000-CCA000206-SC630351	\$ 130,000.00
GRT001757 NO DATA TO DISPLAY	
4001-GRT000755-CCA001373-SC630351	\$ 120,000.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is for the Contractor to host a web-based portal to facilitate electronic lab test orders and results for the public on behalf of the City. (“Project”).

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13464 - University of Maryland Baltimore- PRIDE**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with University of Maryland.. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 262,773.00

Project #: 003205

Project Fund	Amount
4000-CCA000172-SC630351 GRT001775 NO DATA TO DISPLAY	\$ 71,267.00
4000-CCA000172-SC630351 GRT001774 NO DATA TO DISPLAY	\$ 141,473.00
1001-CCA000172-SC630351	\$ 50,033.00

BACKGROUND/EXPLANATION:

The UMB will provide services in the Premature Infant Development Enrichment Program (PRIDE²). Maryland's PRIDE² program is a collaborative endeavor between the Department of Pediatrics at the University of Maryland, Baltimore and the Baltimore Infants & Toddlers Program (BITP).

The purpose of Maryland's PRIDE² is to provide a collaborative effort of identifications, evaluation and service coordination for the BITP eligible infants in the University of Maryland Hospital for Children (UMHC) Neonatal Intensive Care Unit (NICU) and Mercy NICU, or who attend the UMHC NICU follow-up clinic.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14256 - Agreement – Heavenly Grace Assistant Living Facility, Inc

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement Heavenly Grace Assistant Living Facility, Inc.. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,000.00

Project #: 003375

Project Fund	Amount
5000-CCA000228-SC670701	\$ 10,000.00
GRT001720-DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Heavenly Grace Assistant Living Facility, Inc.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

-

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14254 - Agreement – Betty & Debbie’s Family Place, Incorporated

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Betty & Debbie’s Family Place, Incorporated. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 30,000.00

Project #: 003357

Project Fund	Amount
5000-CCA000228-SC670701	\$ 30,000.00
GRT001720-DOES NOT DISPLAY DATA	

BACKGROUND/EXPLANATION:

This request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Betty & Debbie’s Family Place, Incorporated.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals ages 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

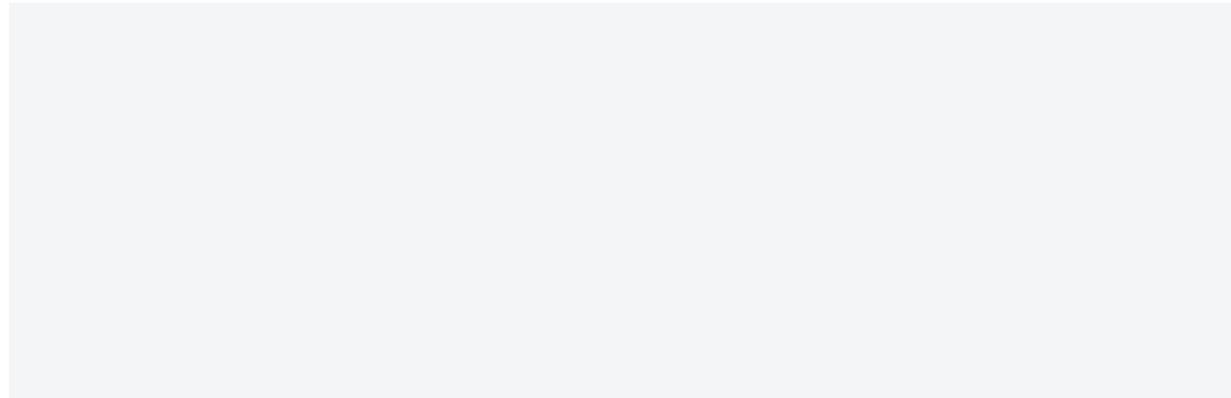
This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Law has reviewed and approved for form and legal sufficiency
Audits has reviewed and has no objection to BOE approval



SB-23-14434 - Ratification- Caring For You Assisted Living, LLC

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement Ratification- Caring For You Assisted Living, LLC . Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 48,750.00

Project #: BCHD948

Project Fund	Amount
5000-CCA000228-SC670701	\$ 48,750.00
GRT001390- DATA DOES NOT DISPLAY	

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Caring For You Assisted Living, LLC.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

LATE EXPLANATION: This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14579 - Keyausha Jones Hill- July 2023 (ER-007863) and August 2023 (ER-007864) Mileage Expense Reports

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement for Keyausha Jones Hill. Period of agreement is: 7/1/2023 to 8/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90.08

Project Fund	Amount
6000-SPC006076-CCA000183-SC630302 July 2023 Mileage (ER-007863)	\$ 21.50
6000-SPC006076-CCA000183-SC630302 August 2023 Mileage (ER-007864)	\$ 68.58

BACKGROUND/EXPLANATION:

Keyausha Jones Hill did not submit her expense report due to not being aware of the expense report process. The expense report is now outside of the guidelines set forth in AM 240.11. The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11). The Department requests the Board’s approval to reimburse Keyausha Jones Hill.

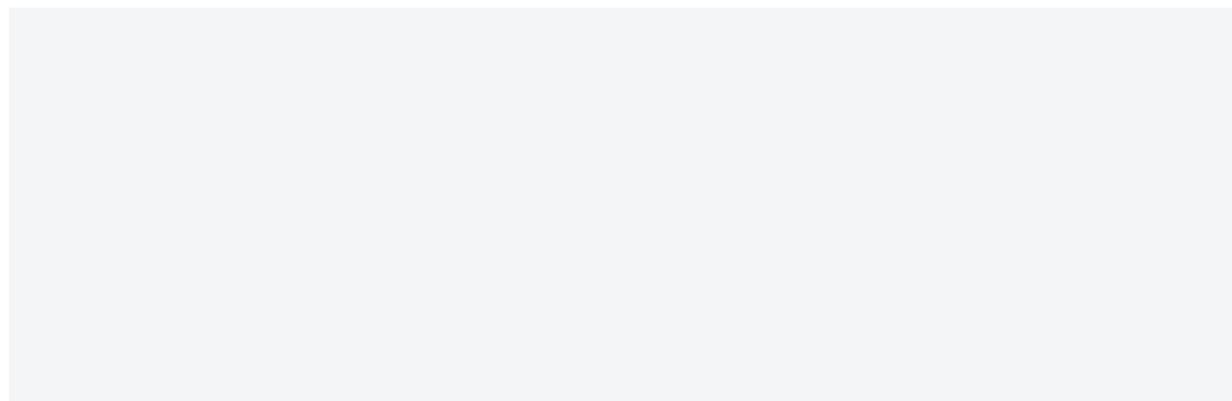
The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14514 - Shonnette Boone- March 2023 Uniform Reimbursement ER-006323**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement Shonnette Boone.

Period of agreement is: 3/18/2023 to 3/18/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 48.48

Project Fund	Amount
1001-CCA000171-SC640421	\$ 48.48
Clothing Allowance- March 2023	

BACKGROUND/EXPLANATION:

The City has an agreement with BCHD's nursing staff that ensures all nurses are permitted to be reimbursed up to \$300 for clothing allowance each fiscal year. Shonnette Boone is a part of BCHD's nursing staff and submitted her expense statement for the clothing reimbursement to her supervisor within the allotted 30-day period. Ms. Boone's expense statement was not approved by her supervisor until after the 30-day period. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Shonette Boone. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14777 - Junique Betts- September 2023 Mileage ER-008392

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement Junique Betts. Period of agreement is: 9/1/2023 to 9/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 81.37

Project Fund	Amount
4000-CCA000172-SC630302	\$ 81.37

Funding grant is GRT001774 FY24 CLIG IDEA Part C Funds Program Support. Grant did not populate in BOEsubmits portal. September 2023 Mileage

BACKGROUND/EXPLANATION:

Junique Betts was not aware of the new expense report process for her September 2023 expense report. The expense report is now outside of the guidelines set forth in AM 240.11. The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

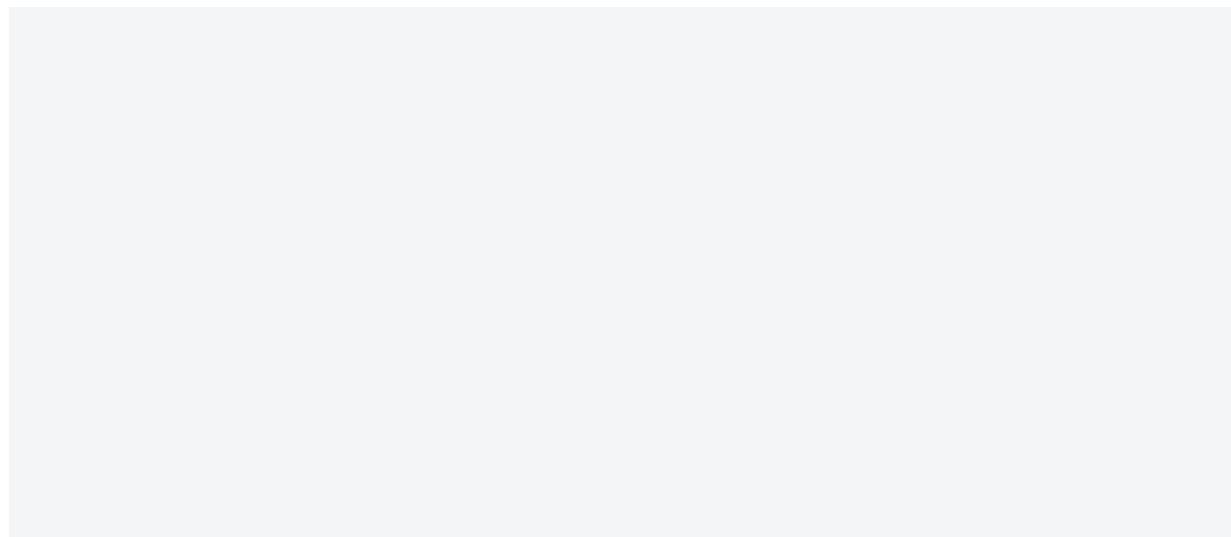
The Department requests the Board’s approval to reimburse Junique Betts. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14572 - Kari Warpinski- June 2022- Membership Dues and Study Guide Expense Reimbursement ER-008319**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Kari Warpinski
Period of agreement is: 6/24/2022 to 6/24/2022

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 205.91

Project Fund	Amount
1001-CCA000199-SC630320	\$ 205.91
Emerging Professional Membership and REHD/RH Study Guide	

BACKGROUND/EXPLANATION:

Kari Warpinski's expense report for her membership and study guide purchase was forwarded to BAPS on June 30, 2022, but it was not processed. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Kari Warpinski. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14580 - Banita Edwards-Porter July 2023 Mileage Expense Report (ER-007878)**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Banita Edwards-Porter. Period of agreement is: 7/1/2023 to 7/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60.89

Project Fund	Amount
6000-SPC006076-CCA000183-SC630302 July 2023 Parking	\$ 2.15
6000-SPC006076-CCA000183-SC630302 July 2023 Local Mileage	\$ 58.74

BACKGROUND/EXPLANATION:

Banita Edwards-Porter's July 2023 mileage and local parking expense report was late due to her not knowing how to properly submit an expense report. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Banita Edwards-Porter. The Department apologizes for the lateness.

Banita Edwards-Porter attempted to create mileage requests and requested assistance from multiple staff members but, was unable to complete and submit the expense report within the given time limit.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14776 - Roseline Okoro- September 2023 Mileage- ER-007913

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement Roseline Okoro. Period of agreement is: 9/1/2023 to 9/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50.74

Project Fund	Amount
6000-SPC006076-CCA000183-SC630302	\$ 50.74
September 2023 Mileage	

BACKGROUND/EXPLANATION:

Roseline Okoro’s expense report was submitted within the 30-day limit but, was returned by BAPS due to a new requirement of notating why the employee traveled to the different locations. Once the expense report was returned, there was not sufficient time to make the requested adjustments to the expense report. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

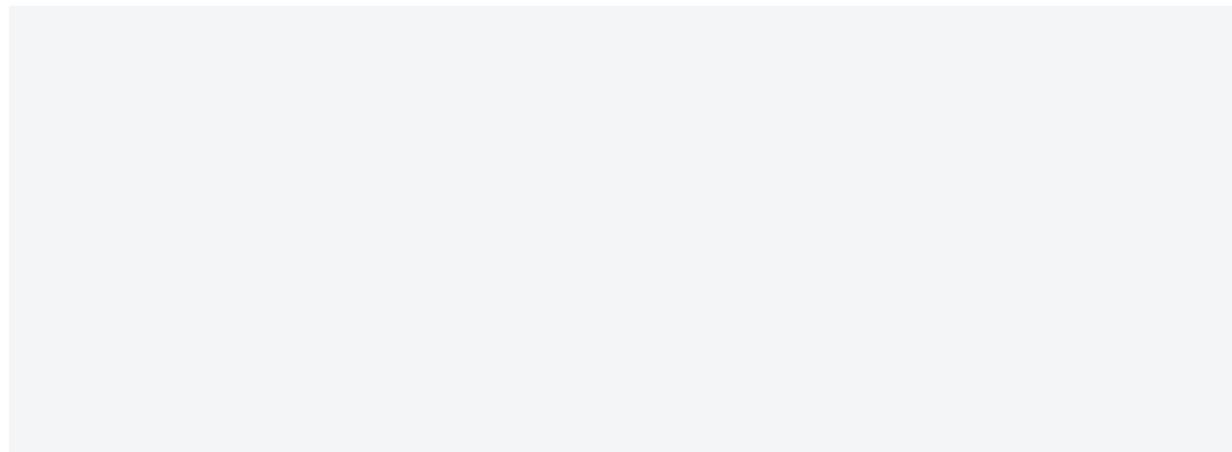
The Department requests the Board’s approval to reimburse Roseline Okoro. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14769 - Joann Hunter- October 2023 Expense Report ER-008257

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement for Joann Hunter. Period of agreement is: 10/1/2023 to 10/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 134.68

Project Fund	Amount
5000-CCA000206-SC630302	\$ 134.68

Funding grant is GRT001757 FY 24 SEXUALLY TRANSMITTED DISEASE (EIS). Grant did not populate in the BOESubmits portal. October 2023 Mileage.

BACKGROUND/EXPLANATION:

Joann Hunter's expense report was entered in Workday on 11/29/2023 which is within the 30-day limit but, it was marked as late by Workday.

The Department requests the Board's approval to reimburse Joann Hunter. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14574 - Roseline Okoro- July 2023 (ER-007880) and August 2023 (ER-007893)
Mileage Expense Reports**

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement Roseline Okoro. Period of agreement is: 7/1/2023 to 8/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 32.88

Project Fund	Amount
6000-SPC006076-CCA000183-SC630302 August 2023 Mileage (ER-007893)	\$ 13.09
6000-SPC006076-CCA000183-SC630302 July 2023 Mileage (ER-007880)	\$ 19.79

BACKGROUND/EXPLANATION:

Roseline Okoro's July 2023 and August 2023 mileage expense reports were late because she did not know how to complete the expense report form in Workday. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

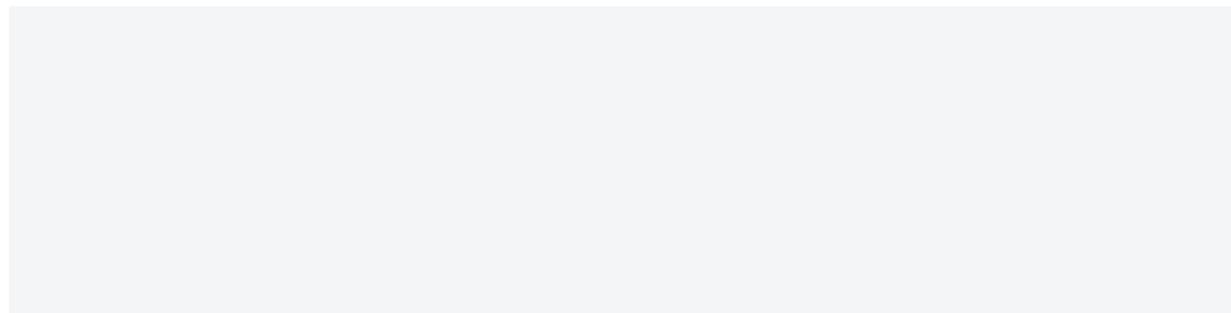
The Department requests the Board's approval to reimburse Roseline Okoro. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14779 - Kari Warpinski- Exam Fee Reimbursement ER-008416

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement Kari Warpinski. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 280.00

Project Fund	Amount
1001-CCA000200-SC630322	\$ 280.00
National Environmental Health Association Individual State Exam Fee	

BACKGROUND/EXPLANATION:

Kari Warpinski: The expense report was not attempted to be submitted until the exam was passed in November, as it was expressed by supervisors that the fee is not reimbursed if the exam is failed. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board’s approval to reimburse Kari Warpinski. The Department apologizes for the lateness.

The National Environmental Health Association (NEHA) State Exam Fee, which is a requirement for this position, is reimbursable once the exam is successfully passed. The staff member paid the exam fee out of pocket in May 2023. In November, they successfully passed the exam and then submitted the expense report for reimbursement.

Thank you for your consideration.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-14774 - Felisha Gadson- Employee Expense Report ER-0082772

ACTION REQUESTED:

The Board is requested to approve an Employee Expense Reimbursement for Felisha Gadson. Period of agreement is: 10/24/2023 to 10/26/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 165.99

Project Fund	Amount
1001-CCA000171-SC630322 License Renewal	\$ 136.00
1001-CCA000171-SC630322 Training course	\$ 29.99

BACKGROUND/EXPLANATION:

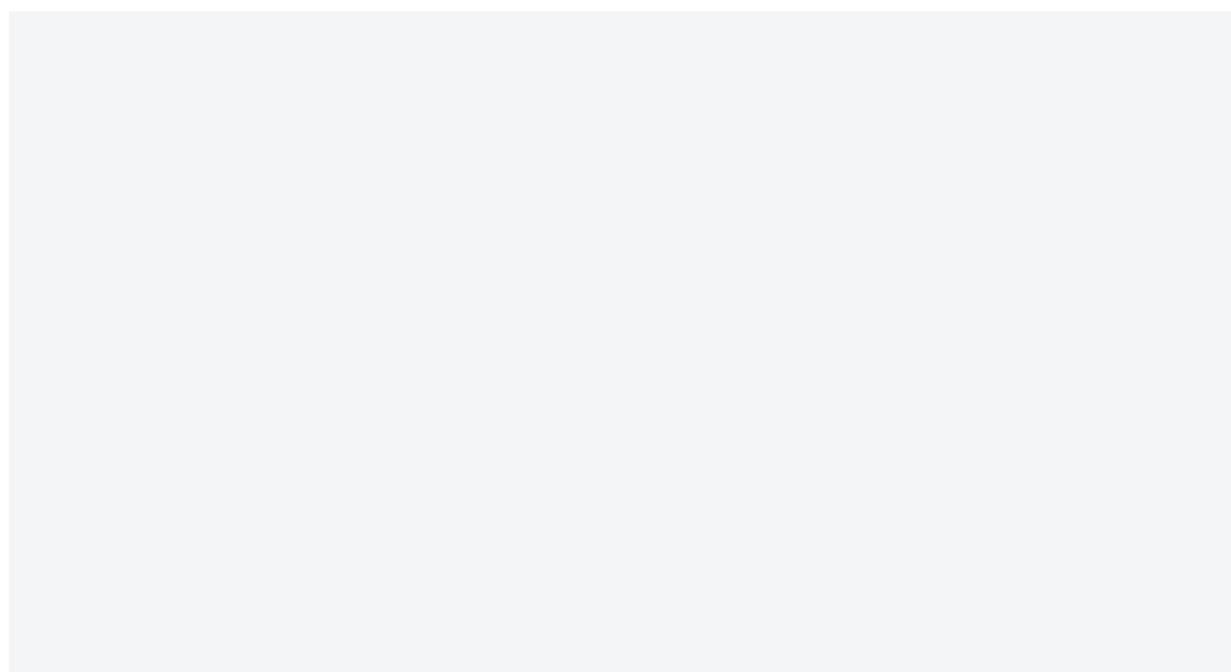
Felisha Gadson’s expense report to reimburse the cost of her license renewal and training course was submitted on the last day of the 30-day limit but, it was marked as late by Workday. The Department requests the Board’s approval to reimburse Felisha Gadson. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-12597 - CDBG-CV1/CARES act Agreement LATINO ECONOMIC DEVELOPMENT CORPORATION OF WASHINGTON, D.C.

ACTION REQUESTED:

The Board is requested to approve a Ratification to CDBG Grant Subrecipient Agreement with Latino Economic Development Corporation of Washington, D.C. Period of agreement is: 1/1/2021 to 5/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 400,000.00

Project Fund	Amount
2089-GRT001156-CCA001146-SC670701	\$ 400,000.00

BACKGROUND/EXPLANATION:

This Ratification Agreement with Latino Economic Development Corporation began on January 1, 2021, through May 31, 2023, with the option to be extended at the sole option of the City.

The purpose of was agreement is to provide CDBG funding to provide case management services to low-income tenants that reside in Baltimore City in order to prevent unnecessary or unjust evictions that cause homelessness and neighborhood destabilization and improve housing conditions that do not meet housing and health codes. Subgrantee will receive referrals for case management from and will refer low and moderate-income tenants to the Mayor’s Office of Children and Family Success’ (MOCFS) Eviction Prevention Program for rental support to avoid an eviction. Funds will support the provision of Housing Case Management to prevent eviction of eligible low- and moderate-income tenants impacted by COVID-19.

Approval of this agreement will allow DHCD to reimburse the organization for case management services performed under the CDBG Cares Act.

The Department is requesting approval of the Ratification of this Agreement due to changes in the budget, staff and a delay in negotiations on the final terms of the services to be provided.

The Department apologizes for the late submission to the Board.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

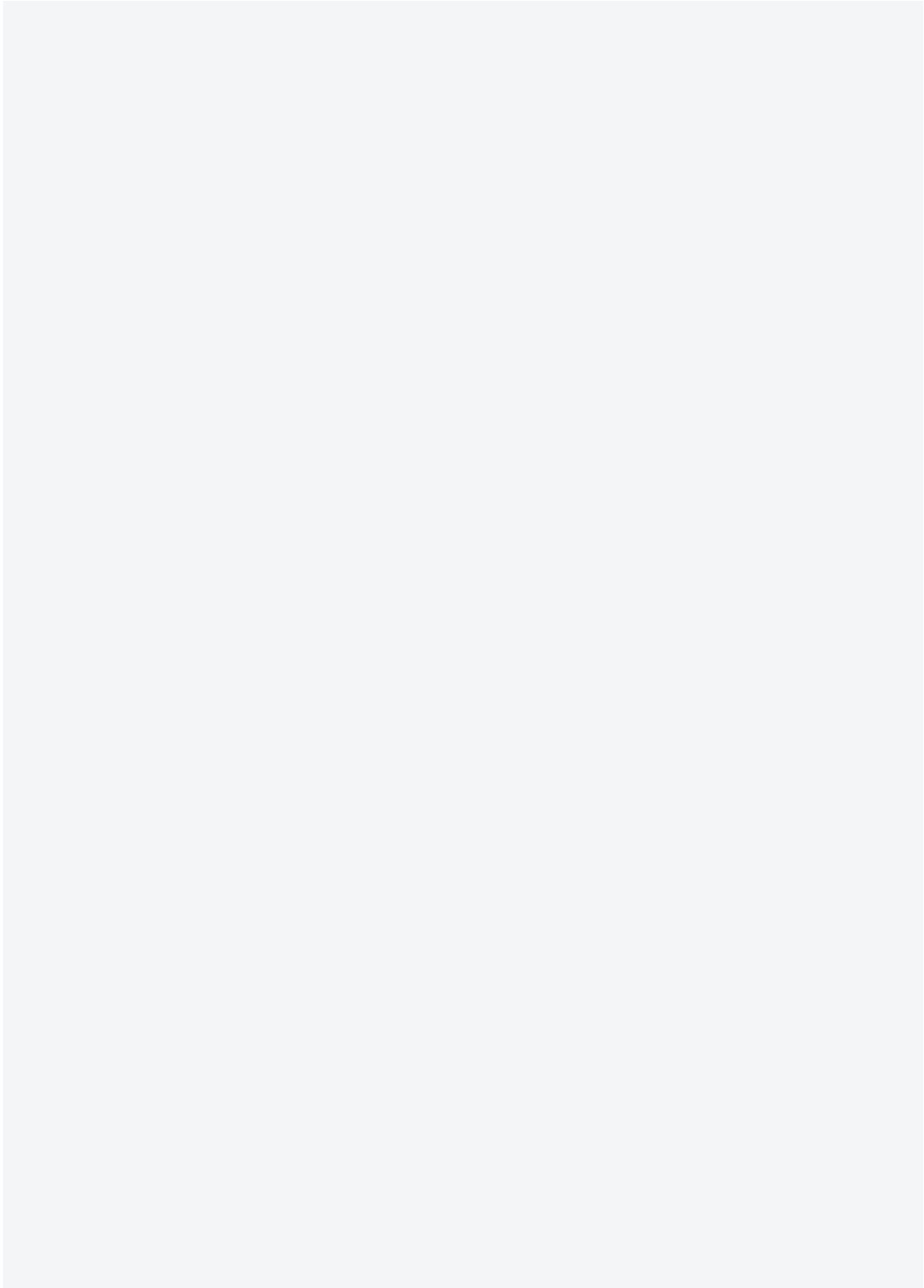
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14004 - Approval of a Grant Agreement with NO BOUNDARIES COALITION, INC.
CCG FY19 OP 15.1****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with No Boundaries Coalition, Inc. Period of agreement is: Based on Board Approval with a duration of 24 Months
1/10/2024 / to 1/9/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 53,494.00

Project Fund	Amount
1001-CCA000249-SC670701	\$ 53,494.00

Your Honorable Board is requested to approve a Grant Agreement with NO BOUNDARIES COALITION, INC. making Fifty-Three Four Hundred Ninety-Four Dollars (\$53,494.00) available to support the development of a master plan for the Sandtown Winchester and Harlem Park communities. The term of the Agreement is twenty-four (24) months effective from the date of approval.

BACKGROUND/EXPLANATION:

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, DHCD released the CCG Operating Grant Guidelines and Application. On June 14, 2021 the Mayor awarded twenty- three (23) organizations.

Through the CCG Operating program, SANDTOWN WINDCHESTER HARLEM PARK MASTER PLAN COMMITTEE (SANDTOWN) was notified on June 14, 2021, that it had received an award of Community Catalyst Operating Grant Funds in the amount of Fifty-Three Four Hundred Ninety-Four Dollars (\$53,494.00) to support the development of a master plan for the Sandtown Winchester and Harlem Park communities as set forth in the Award Letter 1; SANDTOWN is an unincorporated group that is imbedded within NO BOUNDARIES COALITION, INC. and thus requested DHCD to award the GRANT FUNDS and enter into this Agreement with NO BOUNDARIES COALITION, INC. in place of SANDTOWN; DHCD revised the Award Letter to reflect GRANTEE receiving the award of GRANT FUNDS, as set forth in the Award Letter dated July 9, 2021;

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: 7th District

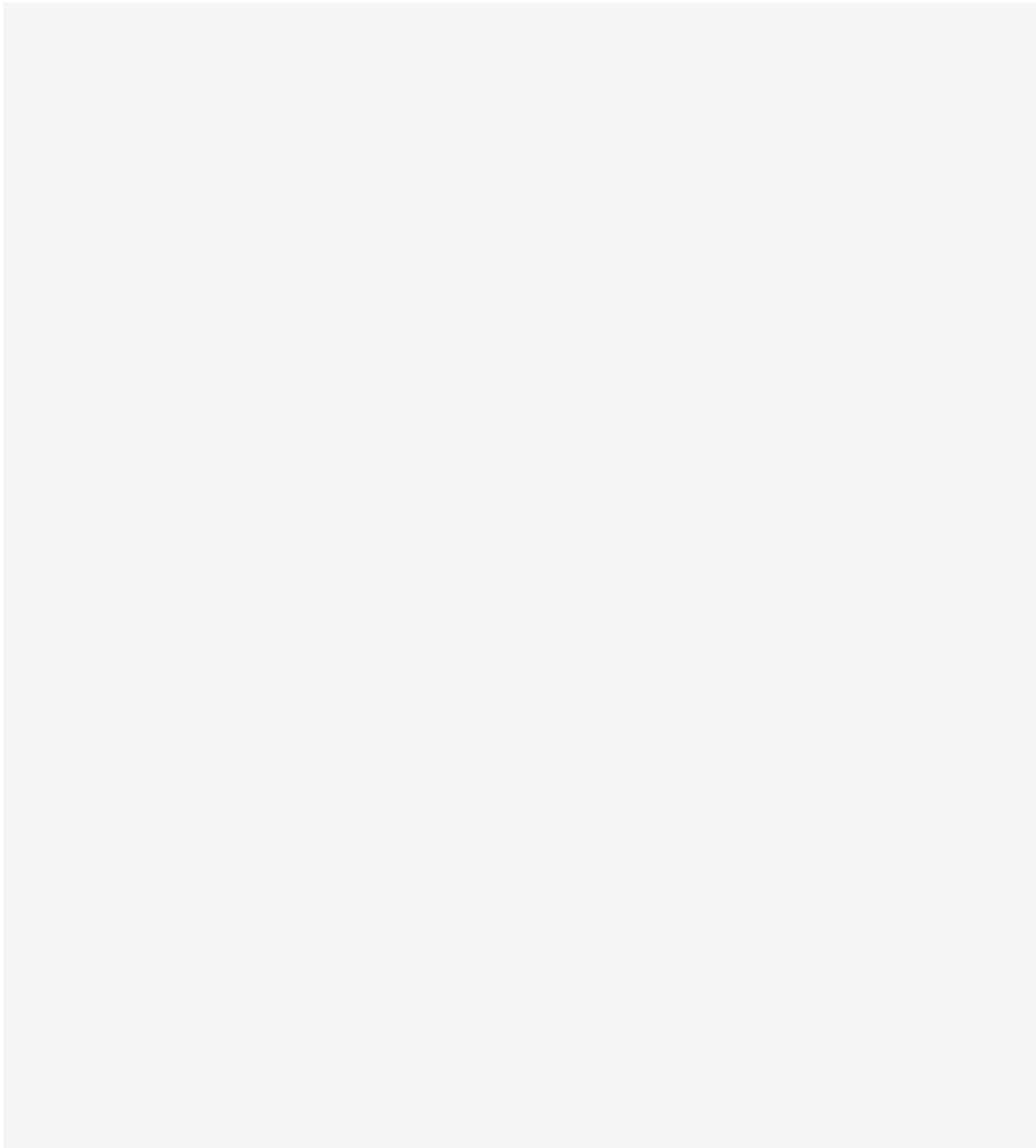
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14480 - Approval of a Grant Agreement (CCG RND03 OP303) with FUSION PARTNERSHIPS, INC.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Fusion Partnerships, Inc. Period of agreement is: Based on Board Approval with a duration of 24 Months
1/10/2024 / to 1/9/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount
1001-CCA000249-SC670701	\$ 50,000.00

BACKGROUND/EXPLANATION:

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG) to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On September 16, 2022, DHCD released the CCG Operating Round 3 grant guidelines and application. On April 24, 2023, Mayor Brandon M. Scott awarded twenty-two (22) organizations with CCG Round 3 Operating Awards.

FUSION PARTNERSHIPS, INC, was awarded Fifty Thousand Dollars (\$50,000.00) in operating funds to be used solely for those items included in the Approved Budget and Scope of Work The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City (the "Effective Date") and shall expire twenty-four (24) months thereafter (the "Termination Date"). GRANTEE may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the GRANT FUNDS.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14338 - Holly Lane Apartments 4900 Crenshaw Ave. \$2,720,000 City HOME Loan Amendment**ACTION REQUESTED:**

The Board is requested to approve a HOME Loan Subordination Agreement with TSG Holly Lane, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Request BOE approval to resubordinate an existing HOME loan to a new senior lender and authorize the DHCD Commissioner to execute the Subordination Agreement to effectuate the loan closing.

Holly Lane Apartments is a 170-unit multifamily residential apartment building (the "Development") located at 4900 Crenshaw Avenue (the "Property"). The Borrower is TSG Holly Lane, LLC (the "Borrower"), the sponsor of which is TriStar Group, LLC, a Baltimore-based for-profit real estate developer specializing in ownership and operation of multifamily housing projects.

Holly Lane Apartments was originally built in 1964. On May 9, 2007, the Board approved a HOME Investment Partnerships Program Loan in the amount of \$2,720,000 (the "City HOME Loan") to Holly Lane Apartments, LP to renovate 140 of the 170 apartments as affordable housing for residents earning 60% or less of the Area Median Income. On July 20, 2020, the Board approved an amendment to the City HOME Loan to facilitate the transfer of the property to TSG Holly Lane, LLC (the "Borrower"), and to subordinate the City HOME Loan to both a first mortgage in the approximate amount of \$9,900,000 from KeyBank National Association and a second mortgage in the approximate amount of \$1,791,238 from the Neighborhood Impact Investment Fund, Inc.

Both the superior KeyBank National Association and Neighborhood Impact Investment Fund, Inc. loans had terms of 24 months, which have been extended since maturing on August 7, 2022 to facilitate refinancing.

Since the prior Board approval, the property has stabilized, and the Borrower has secured a short-term first mortgage ("First Mortgage") through the Housing Partnership Network to take out the KeyBank National Association and Neighborhood Impact Investment Fund, Inc. ("NIIF") loans while the project completes the application process for 4% Low-Income Housing Tax Credits to support needed renovations to the property. The First Mortgage will be in the principal amount of up to \$13,345,995 with a term of 18 months and interest-only payments due monthly based on an interest rate of currently estimated at 6.97%. The proposed transaction

moves the City HOME Loan from third to second-lien position behind the First Mortgage (first-lien position), although it increases the amount of debt preceding the City HOME Loan by approximately \$1,645,023. NIIF is expected to remain in the transaction as a participant in the HPN loan but this will not affect the City's rights as the second-lien mortgagee. The \$140,000 required by the City's HOME loan will be deferred until the 4% LIHTC refinancing.

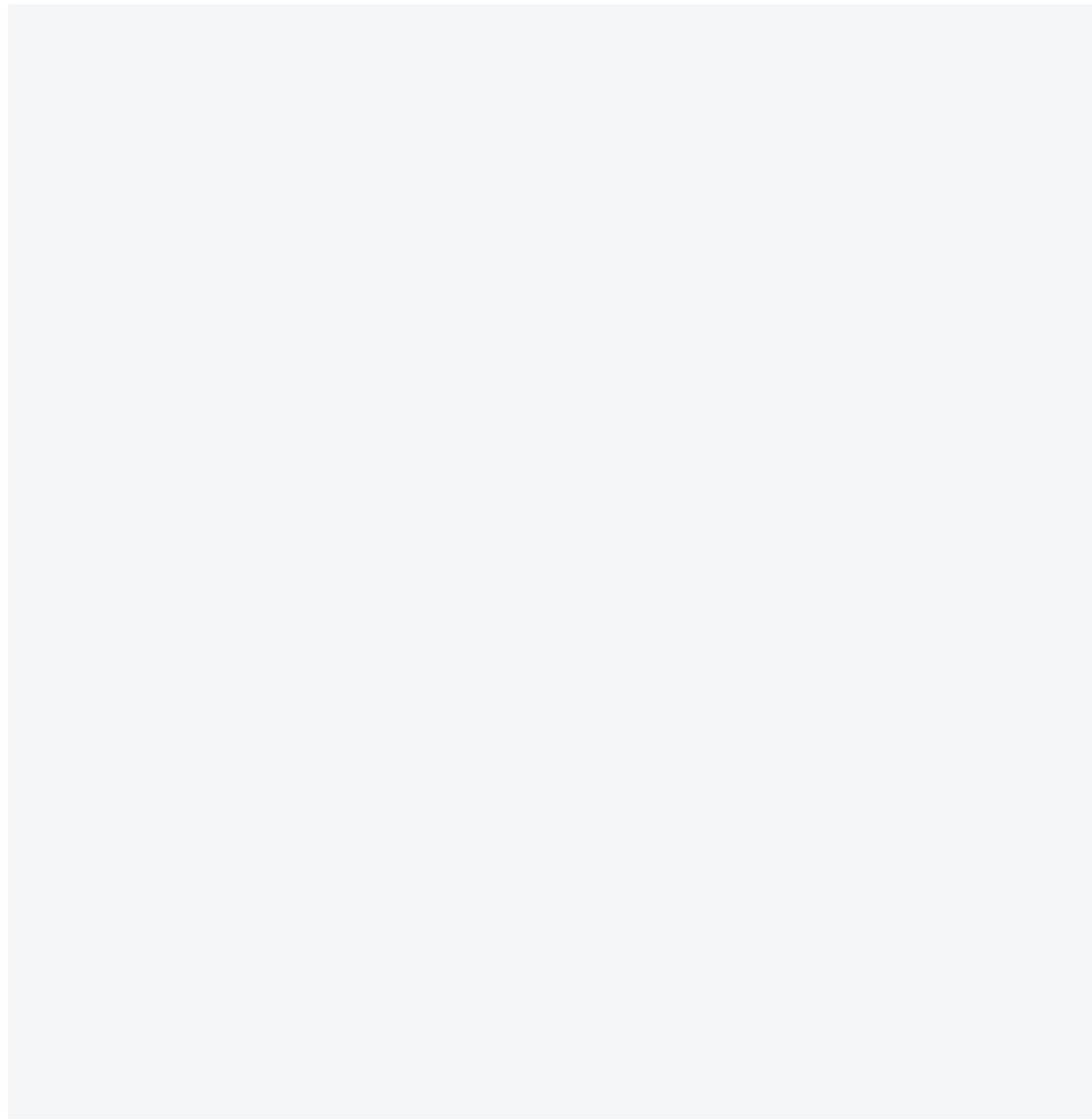
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14083 - June 2023 Local Mileage Reimbursement for Jahmal Anderson. Expense Report Number -006939

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement for Jahmal Anderson. Period of agreement is: 6/1/2023 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 366.88

Project Fund	Amount
1001-GRT000840-CCA000340-SC630302	\$ 366.88

BACKGROUND/EXPLANATION:

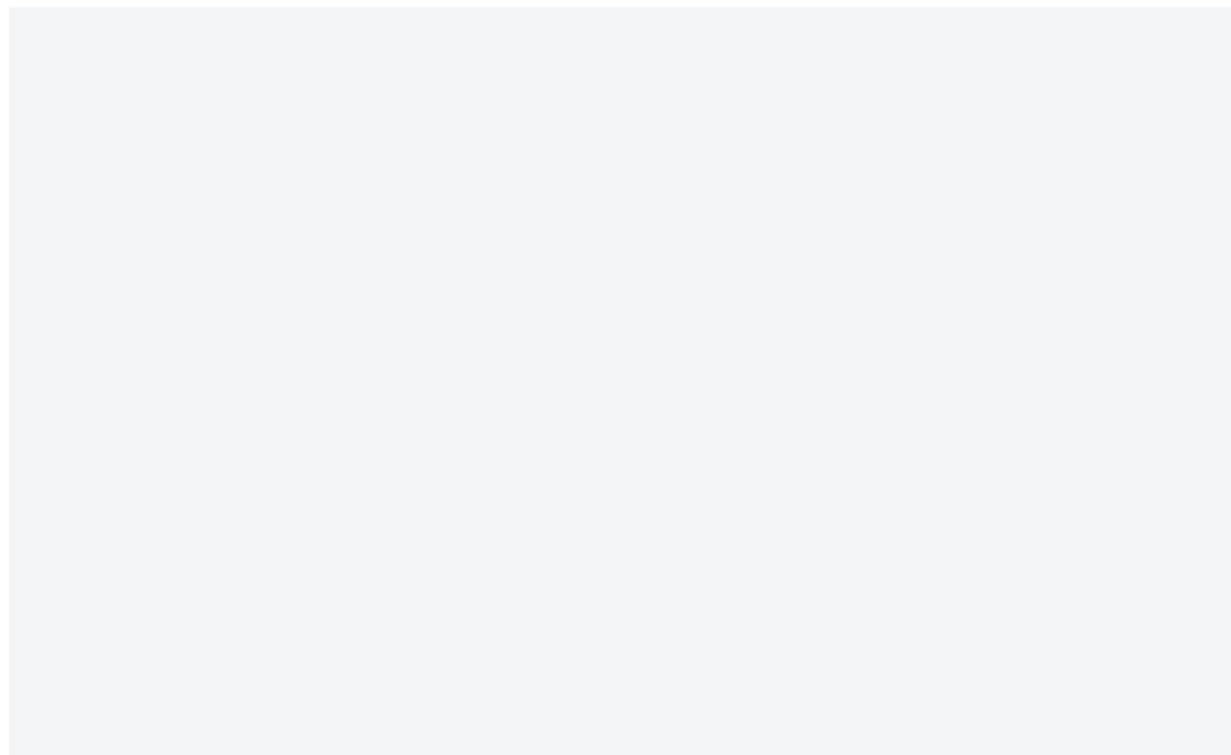
Jahmal Anderson a current Grant Service Specialist who use his personal vehicle for official business to conduct site visits, building inspections and handle complaints. During the period of June 1st, 2023, through June 30, 2023, mileage was incurred. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile.ER 006939

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13800 - April 2023 Local mileage Reimbursement for Leon Coleman

ACTION REQUESTED:

The Board is requested to approve a Employee Expense Reimbursement for Leon Coleman.

Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 280.19

Project Fund	Amount
	\$ 280.19

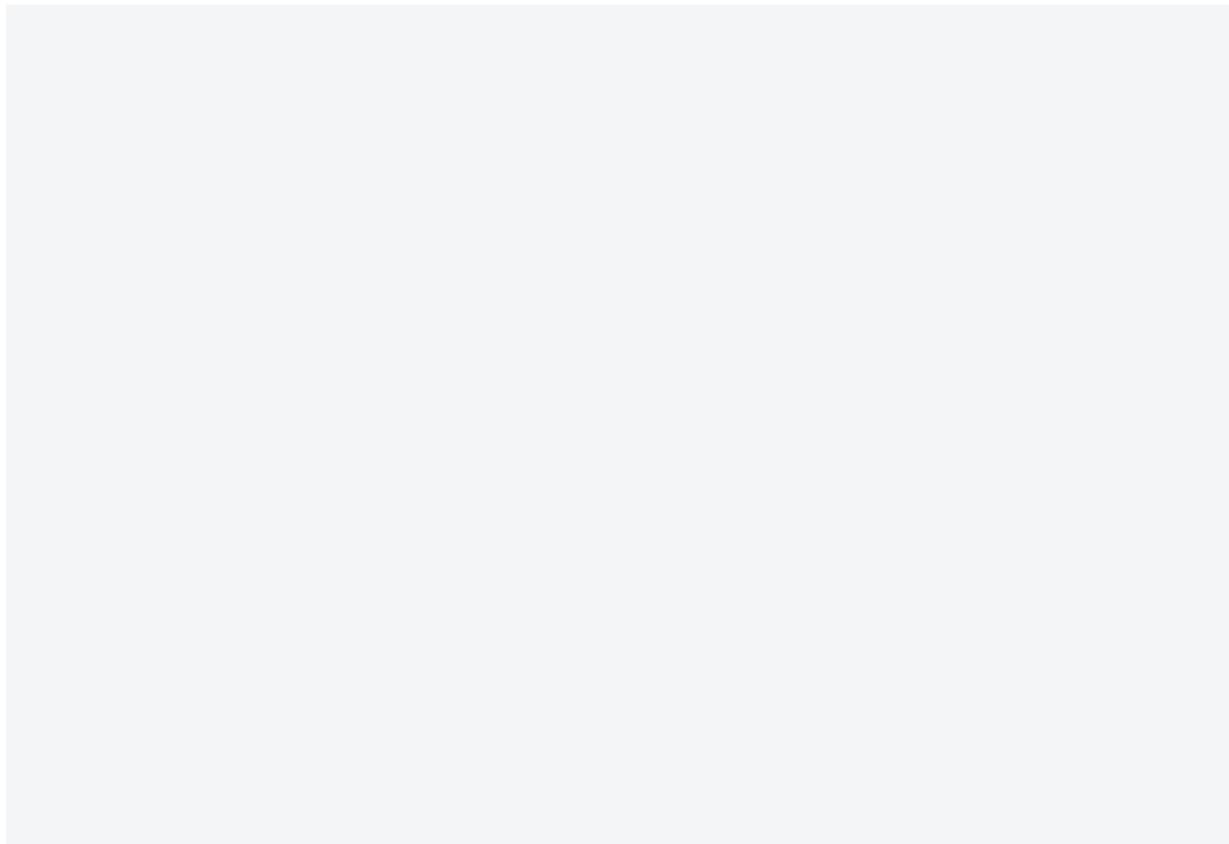
Total amount due.

BACKGROUND/EXPLANATION:

Leon Coleman, a current construction building inspector for DHCD, use his personal vehicle for official business to conduct site visits, building inspections and handle complaints. During the period of April 03, 2023 through April 24, 2023, mileage was incurred. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:



SB-23-14806 - Travel Request for Cephas Thornton and Jasmine Armstrong**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Cephas Thornton & Jasmine Armstrong to attend the Government Finance Officers Association (GFOA) , Washington, DC on Washington, DC on January 23-26, 2023. Period of agreement is: 1/22/2024 to 1/26/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,074.70

Project Fund	Amount
1001-CCA000310-SC630301	\$ 5,074.70

The fund amount covers the cost for two travelers. See explanation under background information tab.

BACKGROUND/EXPLANATION:

Cephas Thornton will travel to Washington, DC for the Government Finance Officers Association (GFOA) in-person trainings. The trainings will be held in Washington, DC on January 23-26, 2023. Mr. Thornton will arrive one daily early due to the early conference start time on Jan. 23, 023. Mr. Thornton will participate in Accounting Academy: An Intensive Introduction training. The training will highlight best practices for understanding accounting and financial reporting for the city. It will promote professional development, networking and resource. The GSA lodging rate for this location is \$193/day. The hotel rate is \$193/per night and does not include taxes of \$33.974/nightly at 4 nights. The hotel was paid using John Blakeney's City-issued travel card and registration was paid using Jasmine Armstrong's city issued P-card.

Trip Related Cost:

GSA Lodging \$772.00

Hotel Taxes \$135.89

Registration \$1197.00

Grd. Trsprt \$60.00

Mileage \$56.46

M&IE \$316

TOTAL \$2,537.35

Jasmine Armstrong will travel to Washington, DC for the Government Finance Officers Association (GFOA) in-person trainings. The trainings will be held in Washington, DC on January 23-26, 2023. Ms. Armstrong will arrive one daily early due to the early conference start time on Jan. 23, 023. Ms. Armstrong will participate in Accounting Academy: An Intensive Introduction training. The training will highlight best practices for understanding accounting and financial reporting for the city. It will promote professional development, networking and resource. The GSA lodging rate for this location is \$193/day. The hotel rate is \$193/per night and does not

include taxes of \$33.974/nightly at 4 nights. The hotel was paid using John Blakeney's City-issued travel card and registration was paid using Jasmine Armstrong's city issued P-card.

Trip Related Cost:

GSA Lodging \$772.00

Hotel Taxes \$135.89

Registration \$1197.00

Grd. Trsprt \$60.00

Mileage \$56.46

M&IE \$316

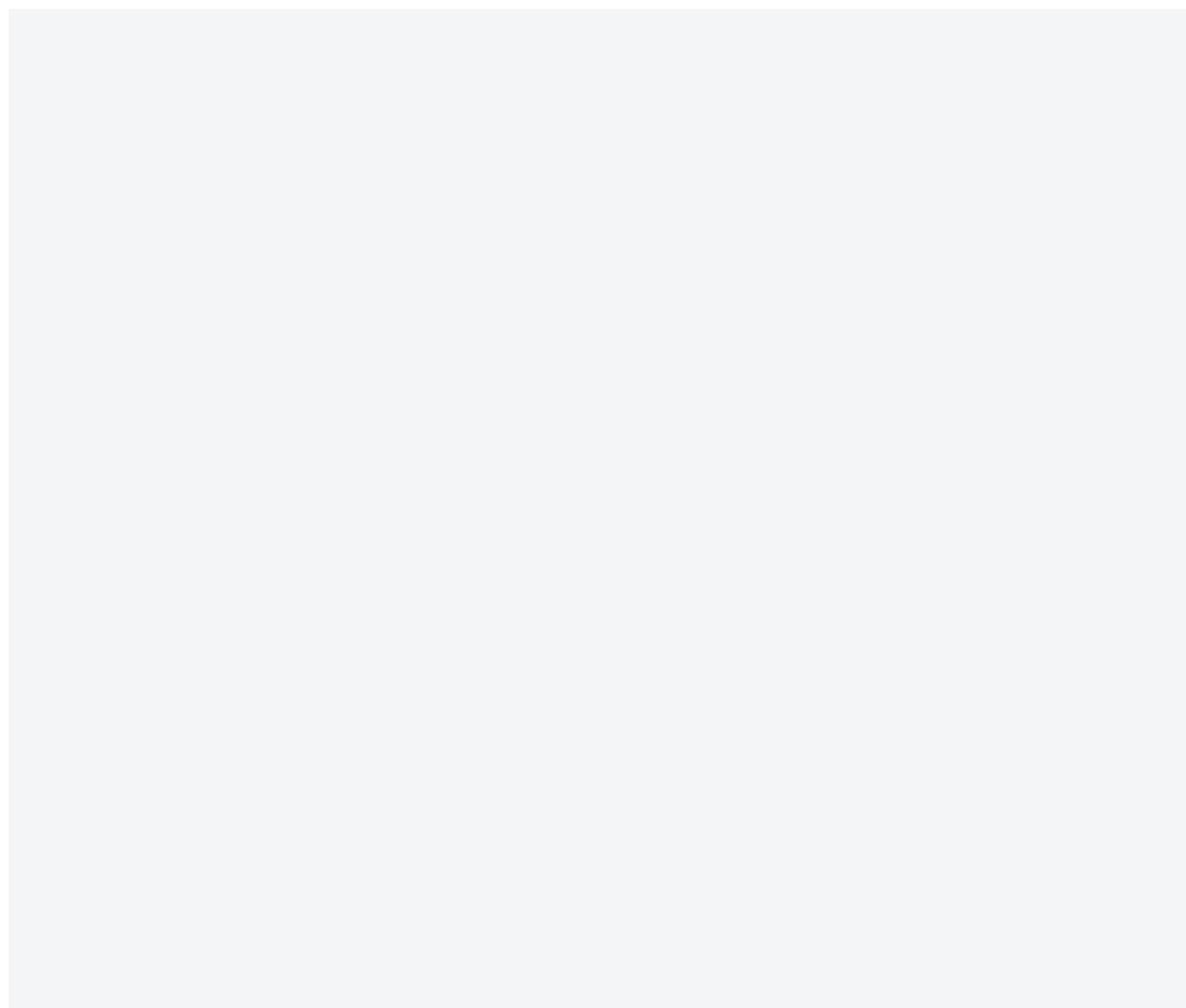
TOTAL \$2,537.35

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



SB-23-14805 - Travel Request for Dr. Marvin Blye and Dr. Desire Luamba.**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Dr. Marvin Blye, Dr. & Desire Luamba the attend the Government Finance Officers Association (GFOA), Washington, DC on January 23-26, 2023. Period of agreement is: 1/22/2024 to 1/25/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,138.76

Project Fund	Amount
1001-CCA000310-SC630301	\$ 4,138.76

Funding will cover the cost for two travelers (\$2069.38 x 2) See explanation under background information tab.

BACKGROUND/EXPLANATION:

Dr. Marvin Blye will travel to Washington, DC for the Government Finance Officers Association (GFOA) in-person trainings. The trainings will be held in Washington, DC on January 23-26, 2023. Dr. Blye will arrive one day early due to the in-training early start time on Jan. 23, 2023. Dr. Blye will participate in two trainings - Revenue Policies and Role of the Finance Officer in the Budget Process trainings. Each training will highlight financial governance best practices, professional development, networking and resource, along with in-depth topics in evaluating the city's revenue portfolio and how to make the best budget decisions for the city. The GSA lodging rate for this location is \$193/day. The hotel rate is \$193/per night and does not include taxes of \$33.974/nightly at 3 nights and M&IE is \$79/day as per the GSA per diem. The hotel was paid using John Blakeney's City-issued travel card and registration was paid using Dr. Marvin Blye's city issued P-card.

Trip Related Cost:

GSA Lodging \$579.00

Hotel Taxes \$101.92

Registration \$1,035.00

Grd. Trsprt \$60.00

Mileage \$56.46

M&IE \$237

TOTAL \$2069.38

Dr. Desire Luamba will travel to Washington, DC for the Government Finance Officers Association (GFOA) in-person trainings. The trainings will be held in Washington, DC on January 23-26, 2023. Dr. Desire will arrive one day early due to the conference early start time on Jan. 23, 2023. Dr. Desire will participate in two trainings - Revenue Policies and Role of the Finance Officer in the Budget Process trainings. Each training will highlight financial governance best practices, professional development, networking and resource, along with in-depth topics in

evaluating the city's revenue portfolio and how to make the best budget decisions for the city. The GSA lodging rate for this location is \$193/day. The hotel rate is \$193/per night and does not include taxes of \$33.974/nightly at 3 nights. The hotel was paid using John Blakeney's City-issued travel card and registration was paid using Jasmine Armstrong's city issued P-card.

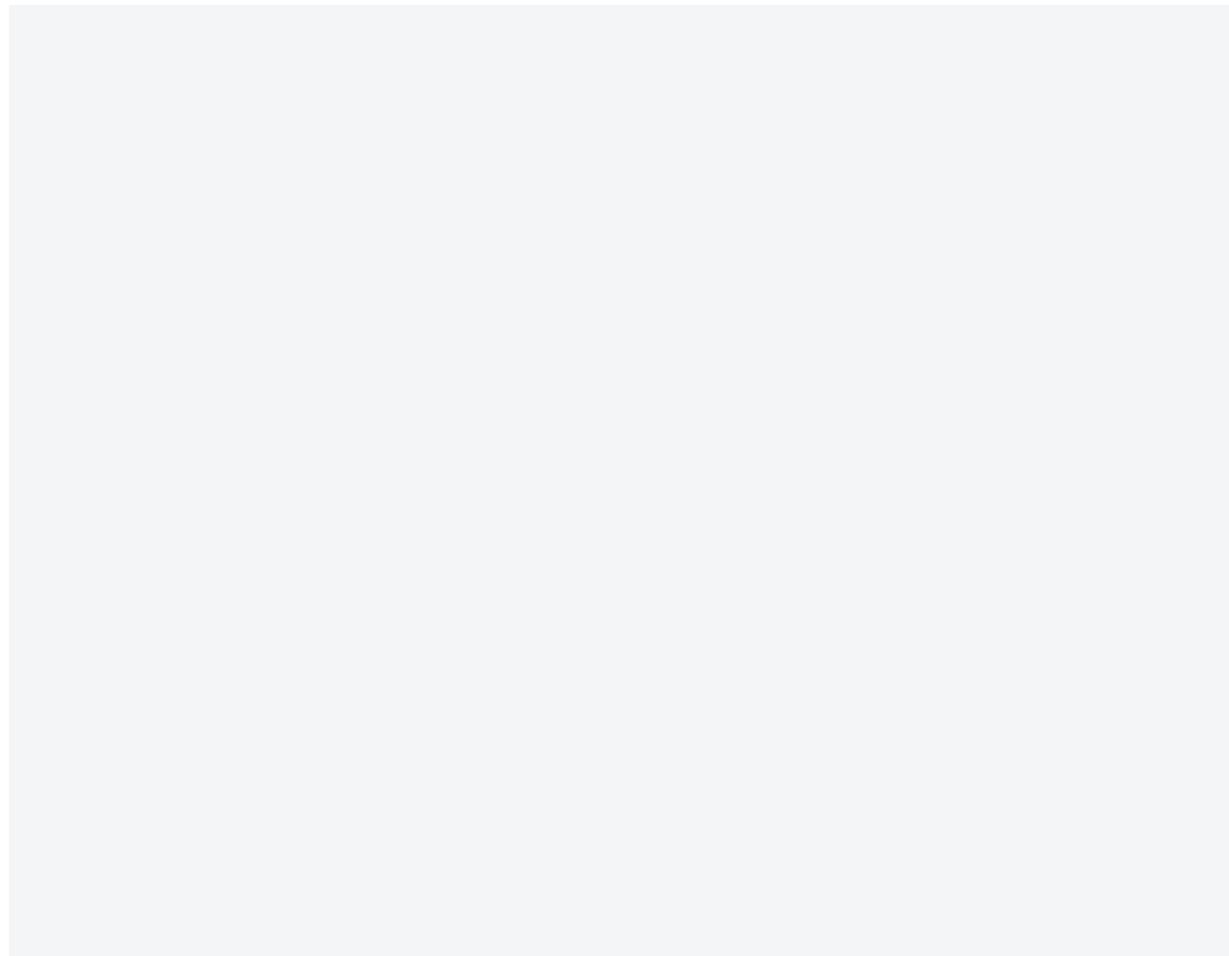
Trip Related Cost:

- GSA Lodging \$579.00
- Hotel Taxes \$101.92
- Registration \$1,035.00
- Grd. Trsprt \$60.00
- Mileage \$56.46
- M&IE \$237
- TOTAL \$2069.38

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Law has reviewed and approved for form and legal sufficiency



SB-23-14274 - Side Yard Land Disposition Agreement - 531 LAURENS ST

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Side Yard Land Disposition Agreement with Black Women Build Baltimore, Inc. for the property located at 531 Laurens Street. Period of agreement is:

Based on Board Approval with a duration of 10 Years

12/13/2023 / to 12/12/2033

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,000.00

Project Fund	Amount
	\$ 1,000.00

The lot will be sold for the price of 1,000.00 of which Five Hundred Twenty Dollars and 00 cents (\$520.00) shall be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 531 LAURENS ST to adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-14748 - Approval of the addition of 1113 Greenmount Avenue to the Schedule A for the Johnston Square Land Disposition Agreement Previously Approved on October 10, 2019**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Rebuild Johnston Square Partners, LLC. for 1113 Greenmount Avenue. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

On October 10, 2019 your Honorable Board approved a multi-phased Land Disposition Agreement to Rebuild Johnston Square Partners, LLC, which included a seller take-back mortgage component with a forgivable element for end-use owner occupants. The total aggregate amount of the seller take-back mortgage could potentially be One Million Four Hundred Forty-Six Thousand Dollars (\$1,446,000.00) over the anticipated ten-year length of this agreement. Section 1:05 of that Agreement allowed for properties to be added or removed from the Schedule A with a board letter, thus eliminating the need for a full Amendment. Rebuild Johnston Square Partners, LLC was formed to revitalize and rebuild the Johnston Square community. The Developer will renovate and redevelop the vacant buildings and lots for both residential and commercial uses including home ownership. The purchase price and improvements to the sites will be funded through public and private funds. The City will acquire privately owned property in this transaction subject to funding availability.

The Board is requested to approve the addition of 1113 Greenmount Avenue to the Schedule A for the Johnston Square Land Disposition Agreement previously approved on October 10, 2019.

The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code; and the Johnston Square Urban Renewal Plan.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE: The properties listed in the LDA are comprised of residential vacant buildings and were priced pursuant to the appraisal policy of Baltimore City via the representative waiver valuation process at Eight Thousand Three Hundred Dollars (\$8,300.00) per three-story vacant building and Eight Thousand Dollars (\$8,000.00) per two-story vacant building. The properties will be sold to the developer for Six Thousand Dollars (\$6,000.00) per two- and three-story vacant building.

This provides a comprehensive approach to prevent or eliminate blight by coordinating the revitalization of the Johnston Square community through a combination of rehabilitation and/or redevelopment for the benefit of low and moderate income individuals and families.

The properties are being sold to Rebuild Johnston Square Partners, LLC for a reduced negotiated price because of the following reasons:

1. The renovations will be to the specific benefit to the immediate community.
2. This transaction will eliminate blight from the blocks, and thus eliminate blight from the neighborhood.
3. These sales and renovations will return currently vacant buildings and lots to the tax rolls.
4. The properties are being sold for a negotiated price due to their condition, which will require extensive remediation.

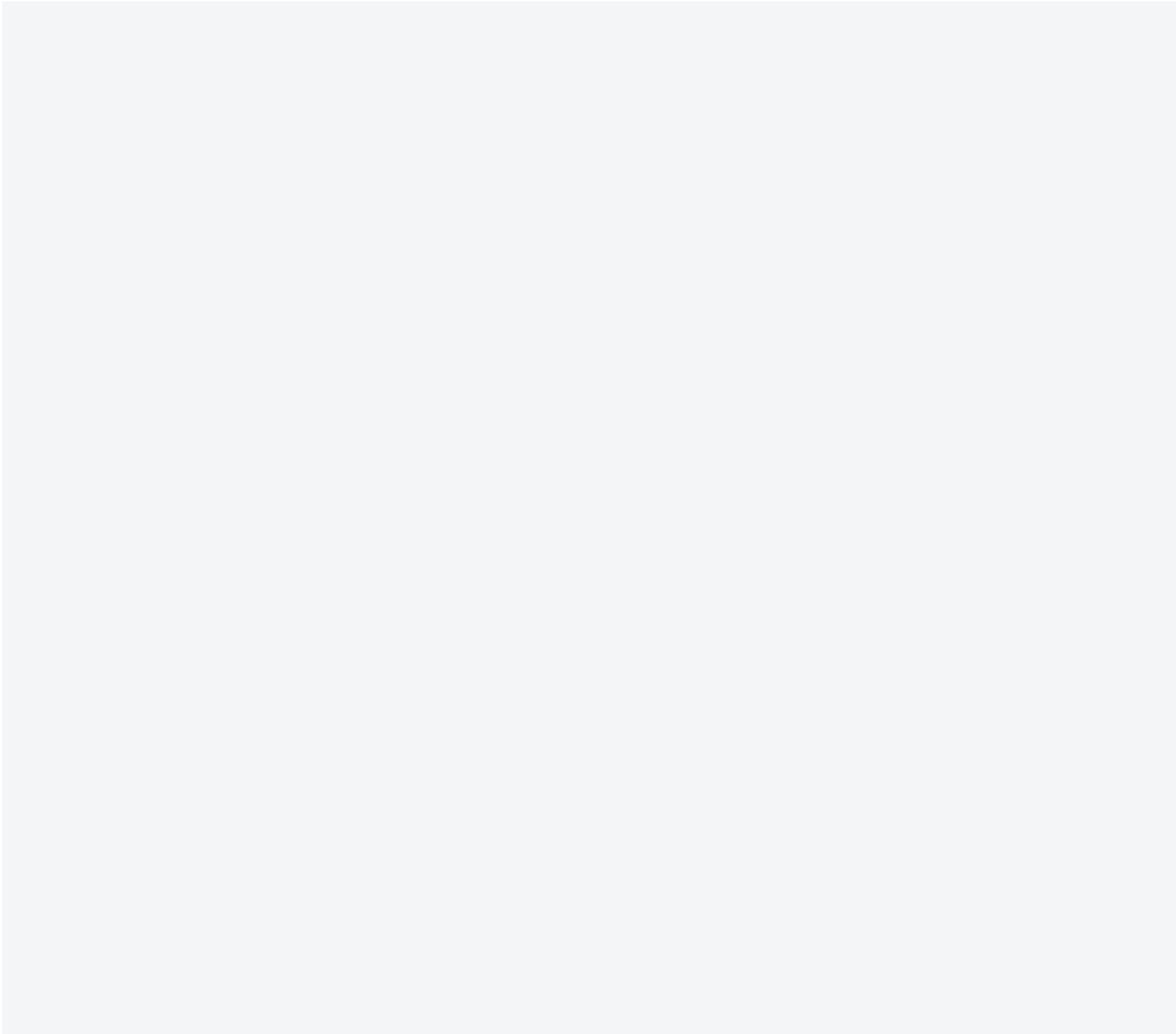
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14276 - Land Disposition and Acquisition Agreement - Property Exchange - 3105 OAKFORD AVENUE for 2614 W. COLDSRING LANE**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition and Acquisition Agreement with Damiola Victor Akinngabe for the property known as 2614 W. Cold Spring Lane. Period of agreement is: Based on Board Approval with a duration of 12 Months
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 600.00

Project Fund	Amount
	\$ 600.00

The Mayor and City Council of Baltimore will pay all the settlement costs associated with the acquisition of 2614 W. Cold Spring Lane, not to exceed \$600.00. Damiola Victor Akinngabe will pay all the settlement costs associated with the disposition of 3105 Oakford Ave. Amount of Money \$600.00 - Settlement Fees Source 9910 - Housing Fund Main, HOME, BDC and Downtown P'ship Capital Project Fund PRJ000518 - Acquisition and Relocation - Current CAP009588 - CAP Housing and Community Development

BACKGROUND/EXPLANATION:

The Board is requested to approve the Land Disposition and Acquisition Agreement between the Mayor and City Council of Baltimore and Damiola Victor Akinngabe. for the even exchange of comparable properties. Damiola Victor Akinngabe. received notice of the City's intent to demolish his property located at 2614 W. Cold Spring Lane. Because he intended to rehabilitate the property, a property exchange for a comparable City owned property that is better located for redevelopment, was proposed. The City will convey 3105 Oakford Ave to Damiola Victor Akinngabe, and he will pay all the associated settlement costs. In exchange, he will convey 2614 W. Cold Spring Lane to the City and has agreed to rehab 3105 Oakford Ave within 12 months of the date of settlement. Improvements to the site will be funded through private sources.

The rehab will consist of both interior and exterior improvements. A property exchange is less costly than acquiring the property through tax sale foreclosure or eminent domain. This action will further the City's efforts to eliminate blight and protect the health and safety of its citizens. As such, the City has agreed to pay for all title work and associated settlement costs on 3105 Oakford Ave not to exceed \$600.00. The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code authorize the City to dispose of 2614 W. Cold Spring Lane and the provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code authorize the City to acquire 2614 W. Cold Spring Lane.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City's appraisal policy, waiver valuations were prepared which determined the value of 3105 Oakford Ave and 2614 W. Cold Spring Lane to be \$18,000.00 (each). Both properties are also assessed for \$6,333.00 (each). This is an even and fair exchange, both properties are of equal value. The properties are close to each other.

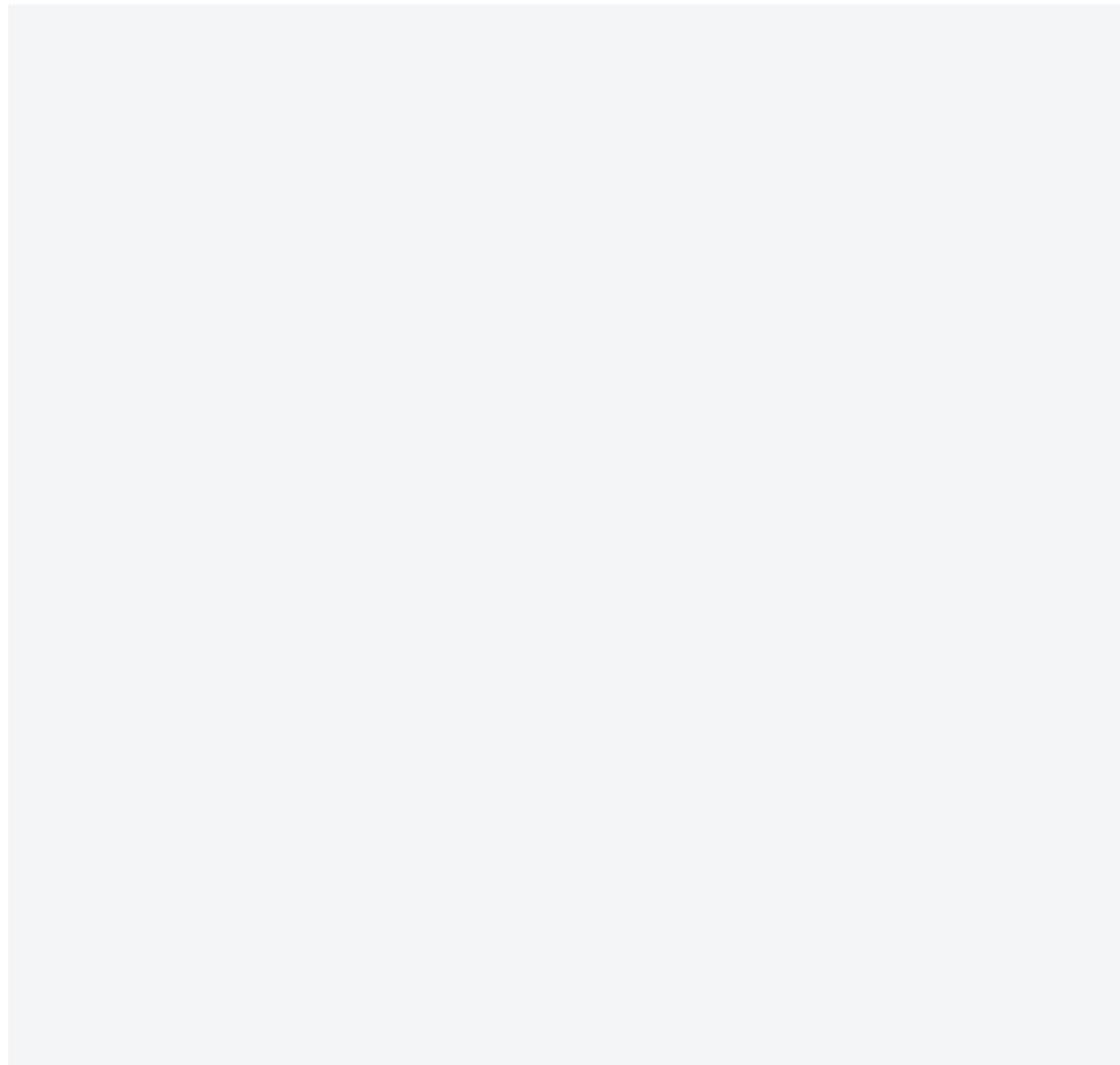
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14680 - Non-Retiree Employment Contract - SAO 878-24 Talmadge Branch

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Talmadge Branch. Period of agreement is: 12/6/2023 to 5/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00

Project Fund	Amount
1001-CCA001016-SC610109	\$ 20,000.00

BACKGROUND/EXPLANATION:

The State’s Attorney’s Office has requested approval of an employment contract for Talmadge Branch, for six months beginning December 6, 2023, through May 10, 2024, upon Board of Estimates approval, for 200 hours. Talmadge Branch will work as a Contract Services Specialist II. This position will act as the Legislative Consultant for the State’s Attorney’s Office (SAO) and will represent the office at the Maryland General Assembly and State Legislature; advocate for the office to secure passage of legislation aimed at crime reduction and crime fighting strategies; and identify and evaluate pending and proposed bills that may affect SAO policies and strategies. The Department of Human Resources recommends granting this employment contract.

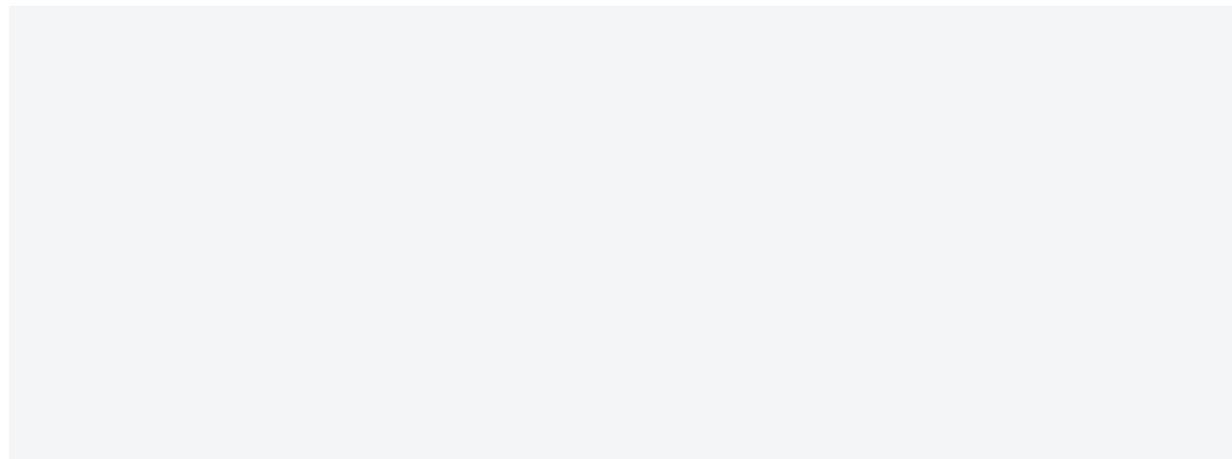
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency



SB-23-14641 - Non-Retiree Employment Contract - LAW 924-24 - Michael Comeau

AGC3500 - Law

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Michael Comeau. Period of agreement is: Based on Board Approval with a duration of 1 Years
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 55,000.00

Project Fund	Amount
2046-CCA000378-SC610109	\$ 55,000.00

BACKGROUND/EXPLANATION:

The Baltimore City Department of Law has requested approval of an employment contract for Michael Comeau, for one-year beginning the date of Board of Estimates approval, for 925 hours. This contract is within compliance of the AM Policy 212-1, Part I. Michael Comeau will work as a Contract Services Specialist I. This position will assist the Law department by preparing and trying cases on behalf of Baltimore City before the Workers' Compensation Commission, in the Circuit Court, and/or other appropriate jurisdictions; performing legal research and rendering legal opinions on questions that are raised in connection with that work; draft and prepare various legal documents, including exhibits and witness testimony in the form of affidavits; advise and inform superiors on the status of hearings/trial proceedings, and any obstacles and solutions to successful outcomes; and negotiate settlements on behalf of the City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved

SB-23-14675 - Amendment - Non-Retiree Employment Contract - SAO 814-24 Shonte Eldridge

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract Amendment increasing contract hours with Shonte Eldridge. Period of agreement is: Based on Board Approval with a duration of 80 Days

1/10/2024 / to 3/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 85,200.00

Contract Amendment \$ 0.00 Amendment Number:
Amount:

Project Fund	Amount
1001-CCA001016-SC610109	\$ 85,200.00

Total Contract award amount over all amendments

BACKGROUND/EXPLANATION:

The Office of the State’s Attorney has requested approval of a second employment contract amendment for Shonte Eldridge. On January 18, 2023, the Honorable Board approved an agreement for one-year, ending on January 17, 2024, for 312 hours. On June 7, 2023, the agreement was amended to increase the maximum hours to 468 hours and maximum compensation amount. The Office of the State’s Attorney would like to further amend the original agreement with Shonte Eldridge by adding an additional 100 hours for a total of 568 hours. Shonte Eldridge will work as a Contract Services Specialist II. This position is responsible for analyzing the SAO’s current grant and fiscal budget to document critical financial processes and identify budgetary needs, gaps, and waste; Developing a short and long-term process improvement strategy that aligns employees’ needs with the organization’s new goals and provides best practice recommendations and tactics to improve overall office business and prosecutorial effectiveness; Conducting internal change management forums and educational sessions to document areas of needed change to ensure SAO leaders and employees understand what matters most to the new administration and how to activate necessary change behaviors across the organization; Reviewing all existing SAO business policies and processes for cohesiveness and develop the necessary tools, templates, and reporting required to support any new policies and process improvements; and Participating in the recruiting of critical SAO positions that have yet to be filled under the new administration.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

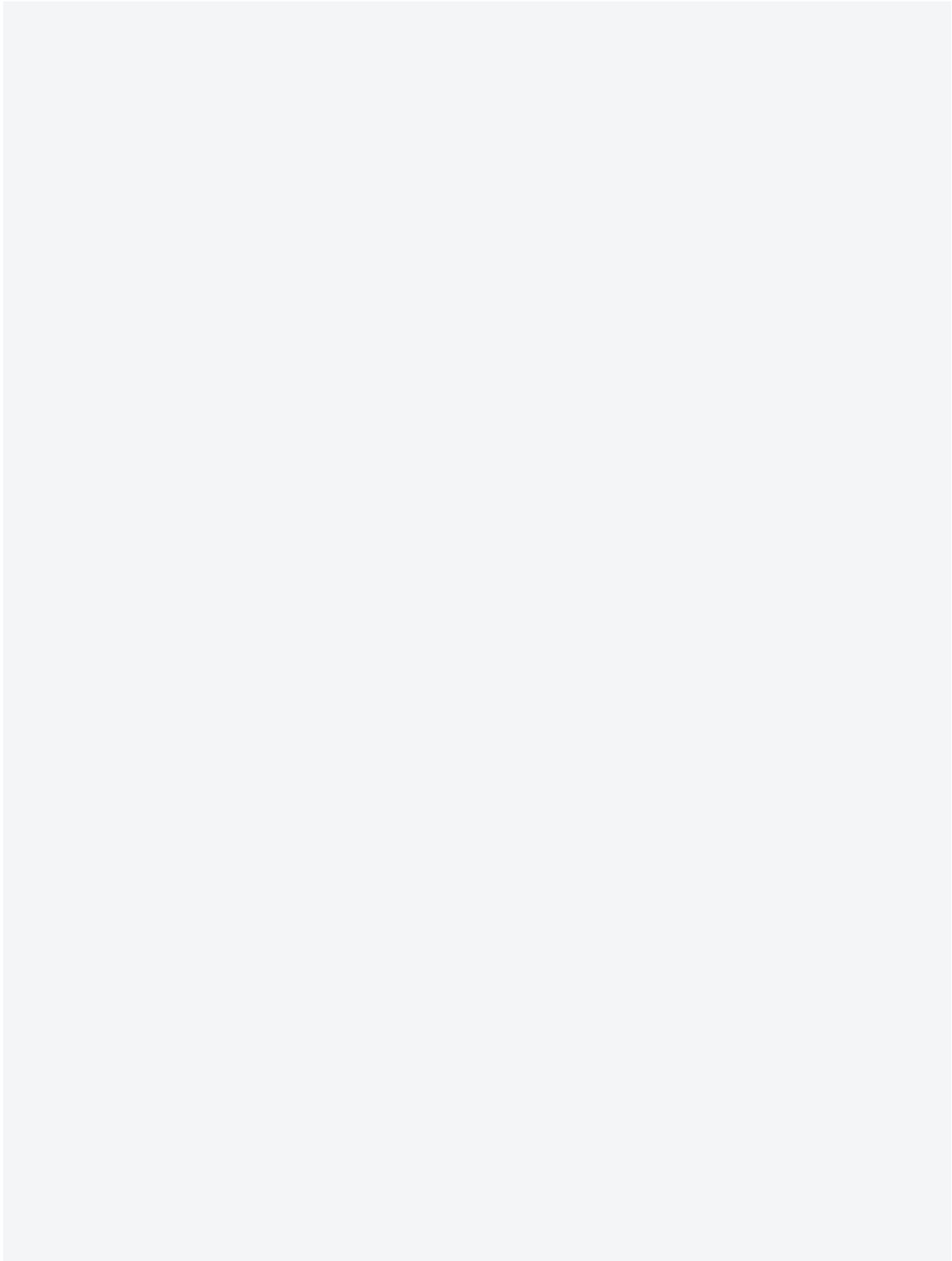
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14646 - Employment Contract - MOHS 881-24 - Garshét Hatcher

AGC4381 - M-R Office of Homeless Services

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Garshét Hatcher. Period of agreement is: Based on Board Approval with a duration of 1 Years
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 62,420.00

Project Fund	Amount
1001-CCA000590-SC610109	\$ 62,420.00

BACKGROUND/EXPLANATION:

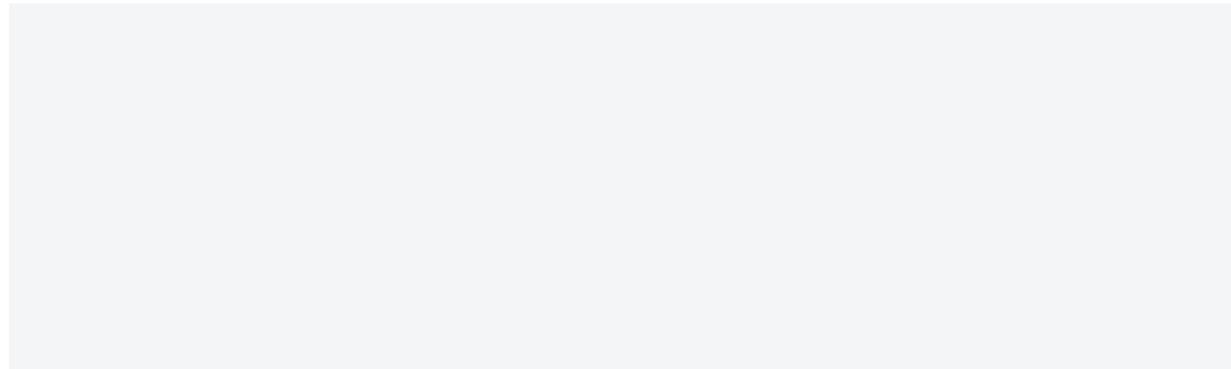
The Mayor’s Office of Homeless Services is requesting approval of an employment contract for Garshét Hatcher, for one-year beginning the date of Board of Estimates approval at a rate of \$30.00 per hour, for 2,080 hours, not to exceed \$62,420.00. This is a 13.21% increase from the last contract period. Garshét Hatcher will continue work as a Contract Services Specialist II (Digital Communications Associate). The Digital Communications Associate position is responsible for helping guide MOHS efforts to expand community awareness and increase investments and collaborations to solve homelessness and mitigate the risks for individuals experiencing homelessness. The Digital Communications Associate reports to the Public Relations Officer in the Mayor’s Office of Homeless Services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14623 - Employment Contract - BCIT 933-24 - Danteh Sema

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Danteh Sema. Period of agreement is: 2/4/2024 to 2/3/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 76,876.80

Project Fund	Amount
1001-CCA000656	\$ 76,876.80

BACKGROUND/EXPLANATION:

The Baltimore City Office of Information Technology has requested approval of an employment contract for Danteh Sema, for one-year beginning the date of Board of Estimates approval or February 4, 2024, whichever one comes later, for 2,080 hours. Danteh Sema will continue to work as a Contract Services Specialist II. This position is responsible for coordinating with Business Analysts and customers to develop business requirements and specification documents; maintaining business intelligence models to design, develop and generate both standard and ad-hoc reports; managing new report generation and report enhancement based on the change requests; identifying and resolving data reporting issues; performing quality assurance checks on new or enhanced reports; recommending improvements to provide optimum reporting solutions and staying updated with business operations and business intelligence processes.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14629 - Employment Contract – ECB 934-24 - Amber Nestico, Esq.

AGC4383 - M-R Environmental Control Board

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Amber Nestico, Esq. Period of agreement is: 1/4/2024 to 8/3/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 92,160.00

Project Fund	Amount
1001-CCA000468-SC610109	\$ 92,160.00

BACKGROUND/EXPLANATION:

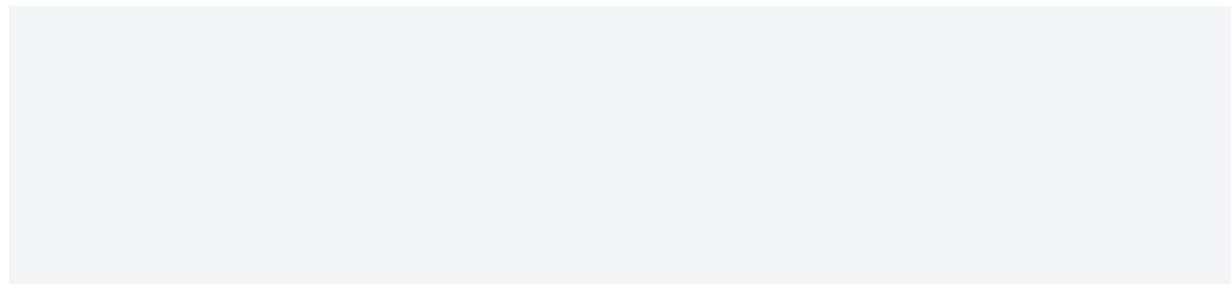
The Environmental Control Board (ECB) has requested approval of an employment contract for Amber Nestico, Esquire, beginning the date of Board of Estimates approval, or January 4, 2024, whichever comes later, through August 3, 2024, for a maximum of 1024 hours. Amber Nestico will work as a Contract Services Specialist II. This position is responsible for conducting hearings pursuant to the requirements and rules of the Environmental Control Board; conducting hearings for the Department of Housing and Community Development for the formal administrative appeals for Housing Code Enforcement; from time to time at the request of the Department of Public Works (DPW) and ECB, conduct water bill appeals in strict accordance with the regulations and policies adopted by the Department of Public Works (“DPW”) and the Baltimore City Code, and submitting their proposed decision to the Director of DPW who shall have the final decision-making authority per the Baltimore Charter.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14688 - Non-Retiree Employment Contract - DGS 990-24 Morgan Welck

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Morgan Welck. Period of agreement is: 1/3/2024 to 1/2/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 40,000.00

Project Fund	Amount
1001-CCA000140-SC610109	\$ 40,000.00

BACKGROUND/EXPLANATION:

The Baltimore City Department of General Services has requested approval of an employment contract for Morgan Welck, for one-year beginning January 3, 2024, through January 4, 2025, upon the Board of Estimates approval, for 1900 hours. Morgan Welck will work as a Contract Services Specialist II. This position will be responsible for conducting exit interviews, completing termination checklists and terminating employees in Workday; preparing and sending documents pertaining to FMLA, ADA Accommodation, and Workers' compensation; tracks and updates OSHA log; maintains the probation period for new hires; and processes employment verification.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency

SB-23-14681 - Non-Retiree Employment Contract Amendment - SAO 902-24 Shonte Eldridge

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract Shonte Eldridge. Period of agreement is: 1/17/2024 to 1/16/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 93,600.00

Project Fund	Amount
1001-CCA001007-SC610109	\$ 93,600.00

BACKGROUND/EXPLANATION:

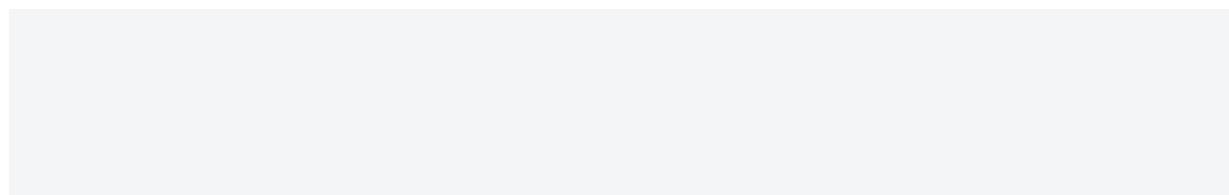
The Office of the State’s Attorney has requested approval of an employment contract for Shonte Eldridge, for one-year beginning on January 17, 2024, or the date this Agreement is approved by the Baltimore City Board of Estimates, which ever date comes later, and ending on January 16, 2025, for 1040 hours. Shonte Eldridge will work as a **Contract Services Specialist II**. This position is responsible for analyzing the SAO’s current grant and fiscal budget to document critical financial processes and identify budgetary needs, gaps, and waste; Developing a short and long-term process improvement strategy that aligns employees’ needs with the organization’s new goals and provides best practice recommendations and tactics to improve overall office business and prosecutorial effectiveness; Conducting internal change management forums and educational sessions; and Participating in the recruiting of critical SAO positions that have yet to be filled under the new administration.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14660 - Non-Retiree Employment Contract - Police 846-24 - Lisa Fink

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Lisa Fink. Period of agreement is: 1/6/2024 to 1/5/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 84,500.00

Project Fund	Amount
1001-CCA001225-SC610109	\$ 84,500.00

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract for Lisa Fink, for one-year beginning January 6, 2024, through January 5, 2025, or upon the Board of Estimates approval, whichever comes later, per hour for 1,907 hours. This is the same hourly rate as in the previous contract period. Lisa Fink will work as a Contract Services Specialist II. This position is responsible for developing departmental policies and procedures related to handling sexual assault investigations, misconduct investigations and discipline, first amendment protected activity, fair and impartial policing and stops, searches and arrests; developing E-Learning modules and in person training curriculums; drafting communications for departmental members on consent decree and policy requirements; proofreading written guidance, informational materials, PowerPoint presentations and other materials created and distributed by the CDIU (Consent Decree Implementation Unit); supporting and troubleshooting problems for the departmental Qualified Bilingual Member program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

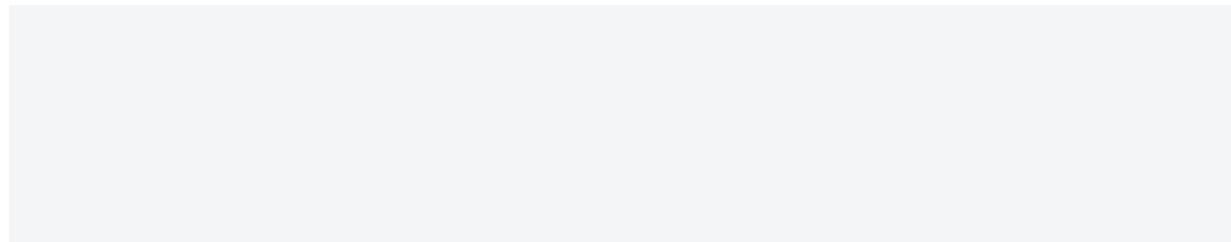
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14639 - Retiree Employment Contract - HLTH 903-24 - Demetria Rodgers

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Demetria Rodgers.
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 14,560.00

Project Fund	Amount
4000-CCA000167-SC610109	\$ 14,560.00
Grant: GRT001641	

BACKGROUND/EXPLANATION:

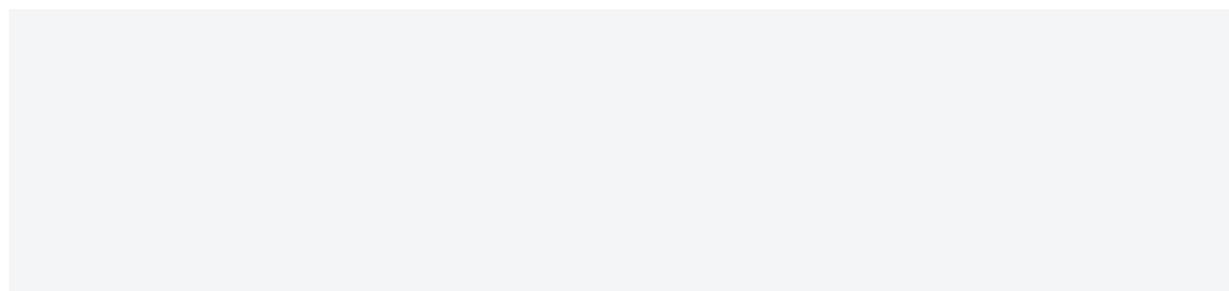
The Baltimore City Health Department has requested approval of an employment contract for Demetria Rodgers, retiree, for one-year beginning retroactively July 1, 2023, through June 30, 2024, upon approval by the Board of Estimates, for 520 hours. This is a 4% increase in the hourly rate from previous contract period. This contract is within compliance of the AM Policy 212-1, Part I. Demetria Rodgers will work as a **Contract Services Specialist I**. This position will be responsible for overseeing the activities of nursing and support clinical personnel; participating with ARH Director in planning, developing and implementing clinical training programs for sub grantees; auditing sub grantees clinics to monitor the quality of care; planning and developing management and mid-level clinical in-service training programs requiring scheduling and coordination of various presenters and training modules; serving as point of contact for trainings by answering inquiries, and receiving and confirming registration notices and writing reports on training program activities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency



SB-23-14678 - Retiree Employment Contract - SAO 716-24 Maria Keith

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree Maria Keith. Period of agreement is: 11/2/2023 to 11/3/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,034.00

Project Fund	Amount
1001-CCA001007-SC610109	\$ 63,034.00

BACKGROUND/EXPLANATION:

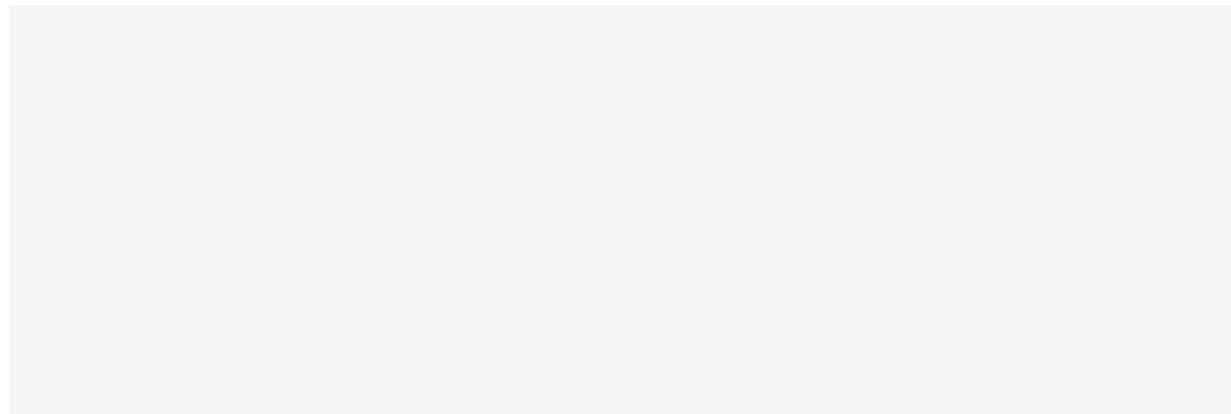
The State’s Attorney’s Office has requested approval of an employment contract for Maria Keith, for one-year beginning on November 2, 2023, through November 1, 2024, upon approval by the Board of Estimates. Maria Keith will serve as a Contract Service Specialist I. This position is responsible for investigating felony, domestic violence, and violent crime cases, locating, and interviewing witnesses, and acting as a liaison with police agencies. Maria Keith will perform these duties in addition to the standard duties of an investigator in the Criminal Investigations unit of the State's Attorney's Office. The Department of Human Resources recommends granting this employment contract.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14661 - Retiree Employment Contract - POL 847-24 - Loretta Bolling

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Loretta Bolling. Period of agreement is: 3/27/2024 to 3/26/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000716-SC610109	\$ 51,146.89

BACKGROUND/EXPLANATION:

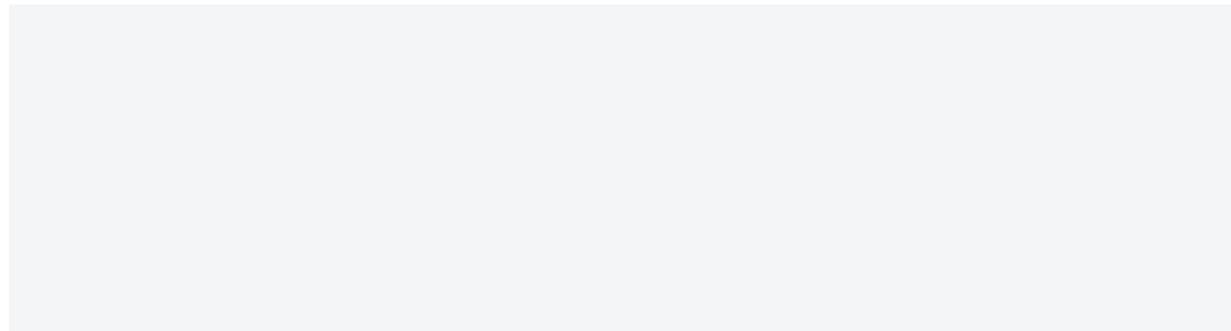
The Baltimore City Police Department has requested approval of an employment contract for Loretta Bolling, retiree, for one-year beginning March 27, 2024, through March 26, 2025, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Loretta Bolling will work as a Contract Services Specialist I. This position is responsible for scheduling applicant testing appointments; conducting applicants fingerprinting; gathering all vital documents for the hire date of the applicants; informing applicants of all position requirements for which they applied; conducting applicant interviews; working with outside agencies to apply for employment certification and conducting all aspects of the hiring process including finalization of legal documents, reviewing of the benefits package and assisting out-of- state applicants with information regarding relocation to Maryland and acquiring housing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



**SB-23-14637 - MISSING FULLY EXEC CONTRACT - Retiree Employment Contract -
HLTH 901-24 - Angela Burden**

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Angela Burden. Period of agreement is: 8/31/2023 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 52,035.00

Project Fund	Amount
4000-CCA000170-SC610109	\$ 52,035.00
Grant: GRT001674	

BACKGROUND/EXPLANATION:

The Baltimore City Health Department has requested approval of an employment contract for Angela Burden, retiree, for one-year retroactive to August 31, 2023, through June 30, 2024, upon approval by the Board of Estimates, at a rate of \$51.11 per hour, for 1,018 hours, not to exceed \$52,035.50. This is an increase of 17.4% from the last contract. The Health department is asking for a waiver to the hourly rate for retirees. This contract is within compliance of the AM Policy 212-1, Part I. This agreement is late due to delays in the administrative process. Angela Burden will work as a Contract Services Specialist I. This position is responsible for collecting data from medical records related to fetal and infant deaths housed at area delivery hospitals and prenatal care providers; preparing this data for review and analysis by the Fetal-Infant Mortality Review (FIMR) team to better understand fetal and infant death in Baltimore City; and making recommendations for change.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14640 - Retiree Employment Contract - LAW 879-24 - Aaron Whitcomb

AGC3500 - Law

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Retiree Aaron Whitcomb. Period of agreement is: 12/6/2023 to 12/5/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 37,065.00

Project Fund	Amount
2036-CCA000366-SC610109	\$ 37,065.00

BACKGROUND/EXPLANATION:

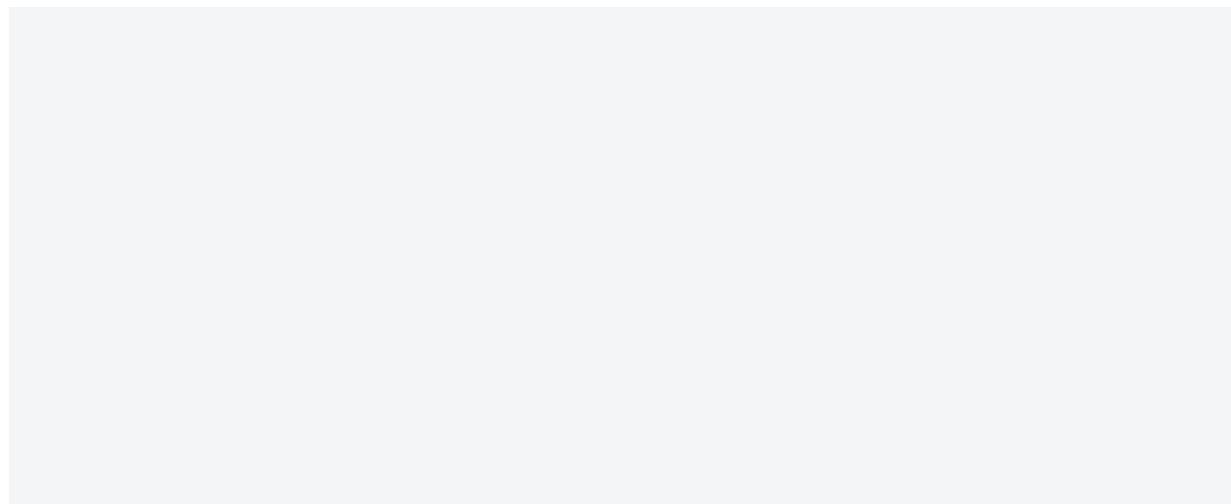
The Baltimore City Department of Law has requested approval of an employment contract for Aaron Whitcomb, for one-year beginning December 6, 2023, through December 5, 2024, upon the Board of Estimates approval, for 832 hours. This contract is within compliance of the AM Policy 212-1, Part I. Aaron Whitcomb will work as a Contract Services Specialist I. This position will function as a contract Claims Investigator in the Department’s Central Bureau of Investigation division. Aaron Whitcomb will provide guidance and support to the division on various claims and settlements, assisting in expediting claim responses and reducing backlog of claims.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee. Law has reviewed and approved for form and legal sufficiency



SB-23-14676 - Retiree Employment Contract - SAO 855-24 Kevin Dunton

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Kevin Dunton. Period of agreement is: 11/24/2023 to 11/23/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,034.00

Project Fund	Amount
1001-CCA001007-SC610109	\$ 63,034.00

BACKGROUND/EXPLANATION:

The State’s Attorney’s Office has requested approval of an employment contract renewal for Kevin Dunton, retiree, for one year beginning November 24, 2023, through November 23, 2024, upon approval from the Board of Estimates, for 1,907 hours. This contract is consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State’s Attorney with no restrictions on the number of hours worked and rate of pay. Kevin Dunton will work as a Contract Services Specialist I. This position is responsible for assisting the Assistant State’s Attorneys on the movement of cases, inputting of charges, finalizing of charging documents, and finding open warrants; locating and interviewing witnesses; acting as a liaison with other law enforcement and public safety agencies.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved

SB-23-14655 - Retiree Employment Contract - Police 845-24 - Chaunte Hall

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Chaunte Hall. Period of agreement is: Based on Board Approval with a duration of 1 Years
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788-SC610109	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract for Chaunte Hall, retiree, for one-year beginning upon the approval of the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Chaunte Hall will work as a Contract Services Specialist I. This position is responsible for receiving, logging, and tracking incoming Maryland Public Information Act (MPIA) requests; including but not limited to documents, body worn camera request, and subpoenas; providing responsive data using RMS, InPursuit, Lotus Notes, BPD Navigator, CJIS, MD Judiciary Case Search, and CAD Communicate with various BPD custodians, Assistant State’s Attorneys, Law Enforcement Agencies and Insurance Companies; and handling incoming calls for the Document Compliance Unit.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved

SB-23-14677 - Retiree Employment Contract - SAO 856-24 LaKeesha Norris

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree LaKeesha Norris. Period of agreement is: 11/24/2023 to 11/23/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,034.00

Project Fund	Amount
1001-CCA001007-SC610109	\$ 63,034.00

BACKGROUND/EXPLANATION:

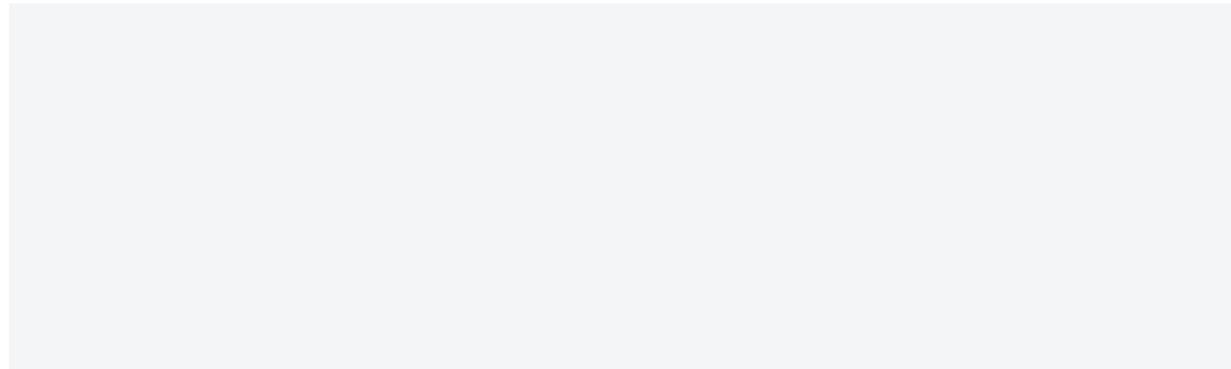
The State’s Attorney’s Office has requested approval of an employment contract for Lakeesha Norris, retiree, for one year beginning the date of Board of Estimates approval or November 24, 2023, through November 23, 2024, whichever one comes later, for 1,906 hours. This contract is consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State’s Attorney with no restrictions on the number of work hours and rate of pay. Lakeesha Norris will continue to work as a Contract Services Specialist I. This position is responsible for investigating felony, homicide and violent crime cases; locating and interviewing witnesses and acting as a liaison with other law enforcement agencies. The Department of Human Resources recommends granting this employment contract.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14679 - Retiree Employment Contract - SAO 858-24 Sharon Alston

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree Sharon Alston. Period of agreement is: 11/24/2023 to 11/23/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,034.00

Project Fund	Amount
1001-CCA001016-SC610109	\$ 63,034.00

BACKGROUND/EXPLANATION:

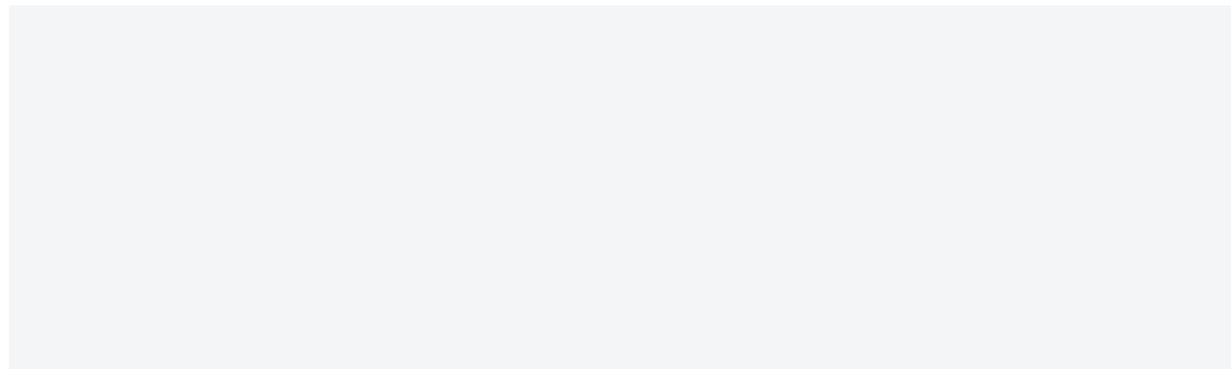
The State’s Attorney’s Office has requested approval of an employment contract for Sharon Alston, retiree, for one year beginning November 24, 2023, through November 23, 2024, upon Board of Estimates approval, for 1,907 hours. This contract is consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State’s Attorney with no restrictions on the number of hours worked and rate of pay. Sharon Alston will continue to work as a Contract Services Specialist I. This position is responsible for investigating felony, homicide, and violent crime cases, locating and interviewing witnesses, and acting as a liaison with other law enforcement and public safety agencies.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14687 - Retiree Employment Contract - Trans 926-24 Franklin Williams

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Franklin Williams.
Period of agreement is: 12/6/2023 to 12/5/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 30,384.00

Project Fund	Amount
1001-CCA001085-SC610109	\$ 30,384.00

BACKGROUND/EXPLANATION:

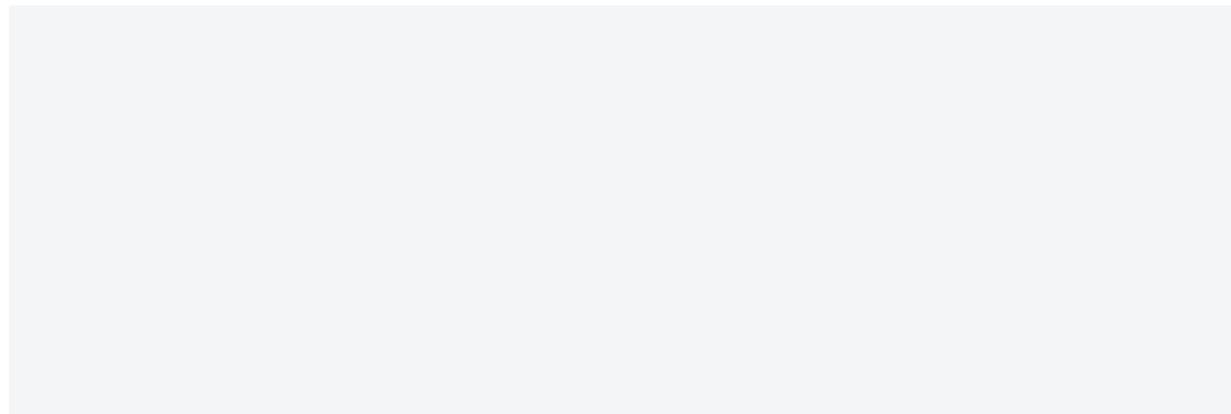
The Department of Transportation has requested approval of an employment contract for Franklin Williams, retiree, for one year beginning the date of Board of Estimates approval or December 6, 2023, through December 5, 2024, whichever one comes later, for 1,200 hours. This contract is within compliance of the AM Policy 212-1, Part I. Franklin Williams will work as a **Contract Services Specialist I**. This position is responsible for communicating with the Control One Communications Team to receive reports on damaged/malfunctioned traffic signals; reporting/responding to site location of failed equipment; repairing/replacing traffic signals; documenting all work performed associated with report received from Control One as well as reporting data on all repairs of traffic signals to Control One.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency



SB-23-14662 - Retiree Employment Contract - POL 848-24 - Deidre Eames

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract with Retiree Deidre Eames. Period of agreement is: 2/14/2024 to 2/13/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000776-SC610109	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract for Deidre Eames, retiree, for one year beginning on February 14, 2024, through February 13, 2025, or upon the date of Board of Estimates approval, whichever comes later, for 2,080 hours. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Deidre Eames will work as a Contract Services Specialist I This position is responsible for receiving, logging, assigning and tracking all incoming Maryland Public Information Act (MPIA) requests; providing responsive data using Record Management System (RMS), InPursuit, Lotus Notes, Baltimore Police Department Navigator, Criminal Justice Information System (CJIS), MD Judiciary Case Search and Computer Aided Dispatch (CAD); communications with various Baltimore Police Department custodians, Assistant State’s Attorneys, law enforcement agencies and insurance companies.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved

SB-23-14690 - Position Classification Upgrades (2)

AGC4100 - Liquor License Board

ACTION REQUESTED:

The Board is requested to approve a Position Classification Upgrade retroactive to July 1, 2023.
Period of agreement is: 7/1/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

The Budget Bureau has incorporated funds for these class upgrades and position actions in the agency's FY 24 Budget.

BACKGROUND/EXPLANATION:

Retitle and Upgrade the following Classification:

FROM:

Classification: Liquor Board Secretary III

Job Code: 33206

Grade: 092 (\$57,743 - \$70,310)

TO:

Classification: Liquor Board Executive Assistant

Job Code: 33206

Grade: 931 (\$83,165 - \$132,947)

Upgrade the following classifications:

Classification: Liquor Board Assistant Executive Secretary

Job Code: 33205

FROM Grade: 099 (\$78,107 - \$95,488)

TO Grade: 931 (\$83,165 - \$132,947)

Classification: Liquor Board Chief Inspector

Job Code: 42945

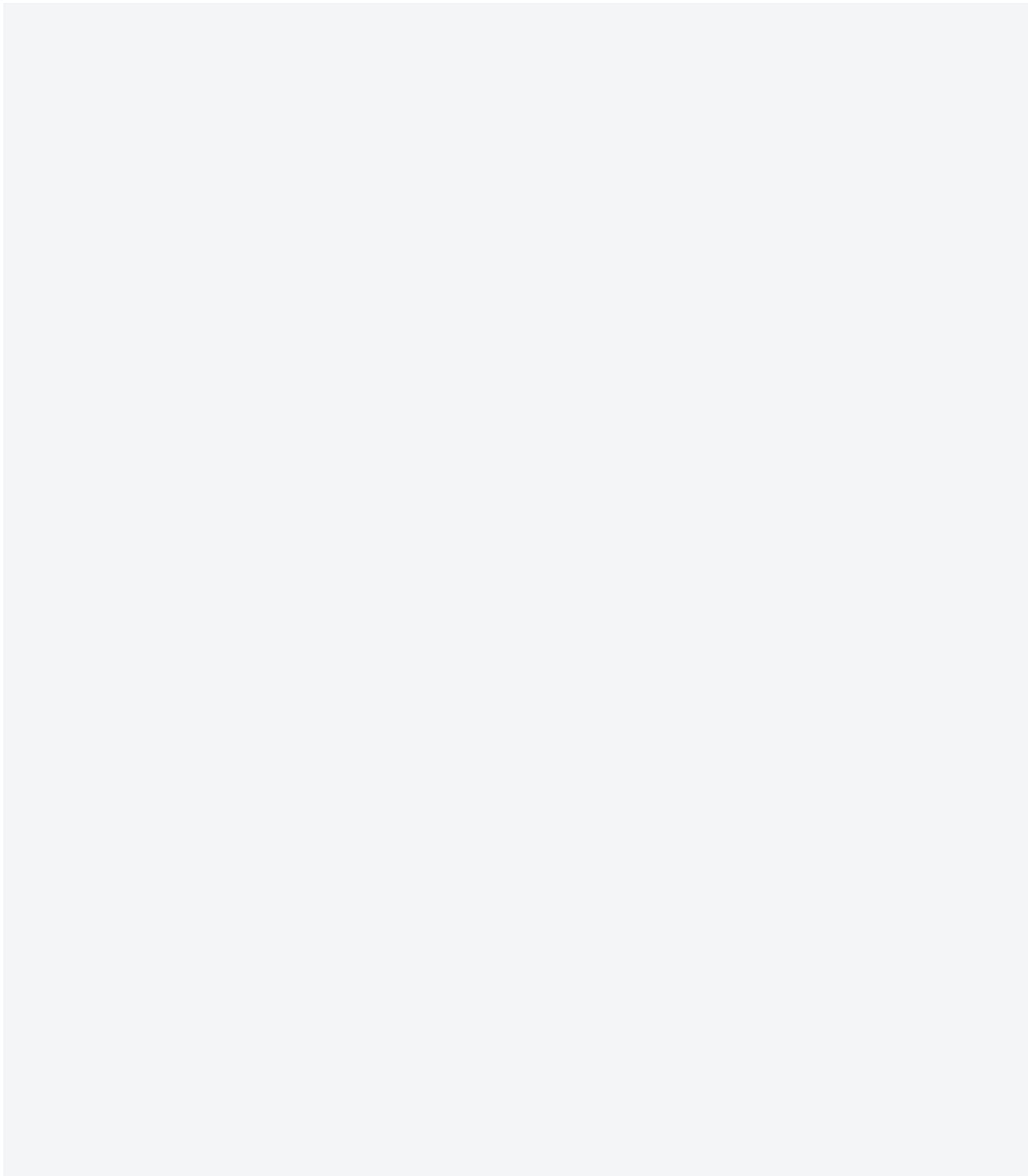
FROM Grade: 099 (\$78,107 - \$95,488)

TO Grade: 931 (\$83,165 - \$132,947)

The Department of Human Resources has reviewed a request from the Board of Liquor License Commissioners. The Department of Human Resources (DHR) conducted a competitive market analysis for the above classifications. DHR was tasked with reviewing the classifications for salary competitiveness and to identify if the classes were out-of-line with the external marketplace. DHR confirmed that the salary planning for the classifications lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended upgrading the classifications. The recommended changes will allow Baltimore City to competitively attract and retain talent. The agency is requesting retro to July 1, 2023. These positions are to be

considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			



SB-23-14653 - Position Creation - Police 703 -24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Position Creation. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 108,114.00

Project Fund	Amount
1001-CCA000740	\$ 108,114.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$83,165 - \$132,947)

Position #: TBA

The Department of Human Resources has reviewed a submission from the Police Department to create the above position. This position will function as the Deputy Director of Records Management and will be responsible for maintaining framework for the National Incident Based Reporting System, conducting research and evaluation of trends to develop long and short-term goals, objectives, and solutions for the division, implementing key initiatives and special projects assigned by management and identifying policies and processes needed to enhance effectiveness and efficiency for the division. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

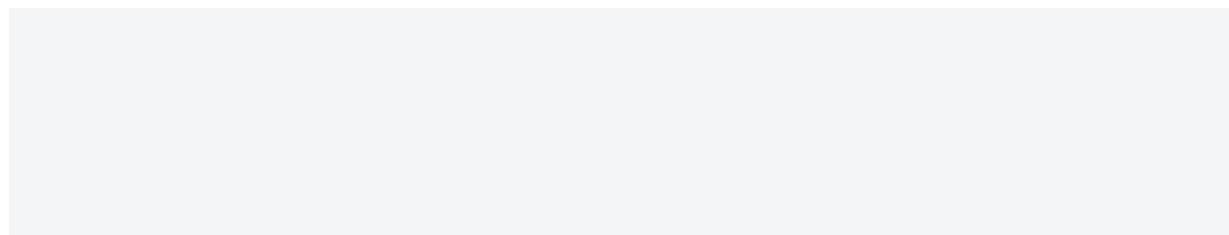
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



SB-23-14686 - Abolishment & Position Creation - Trans 926-24

AGC7000 - Transportation

ACTION REQUESTED:

Abolishment & Creation - Vacant Position - Trans 926-24 Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 142,214.00

Project Fund	Amount
1001-CCA001031	\$ 142,214.00

BACKGROUND/EXPLANATION:

I. Abolish the following vacant position:

Classification: Operations Officer II

Job Code: 31110

Grade: 927 (\$72,624- \$116,198)

Position #: 49733

II. Create the following two (2) positions:

Classification: Liaison Officer I

Job Code: 31420

Grade: 090 (\$53,065- \$64,495)

Position #'s: TBD

The Department of Human Resources has reviewed a submission from the Department of Transportation (DOT) to abolish and create two positions. DOT has experienced a significant uptick in the utilization of Liaisons. The liaisons are significant to addressing DOT's collaboration between the Department, City Council members and the various community associations. The positions will be responsible for serving as a liaison between the Department of Transportation (DOT) and relevant community groups and associations, businesses and professional groups and the City; attending community and neighborhood meetings to gather information for the agency and to answer community questions on agency policies and programs; conducting special studies and making recommendations, noting potential problems and sources of conflict with communities and the general public and advises community and neighborhood groups on resolving specific problems and complaints associated with DOT programs, policies or projects.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

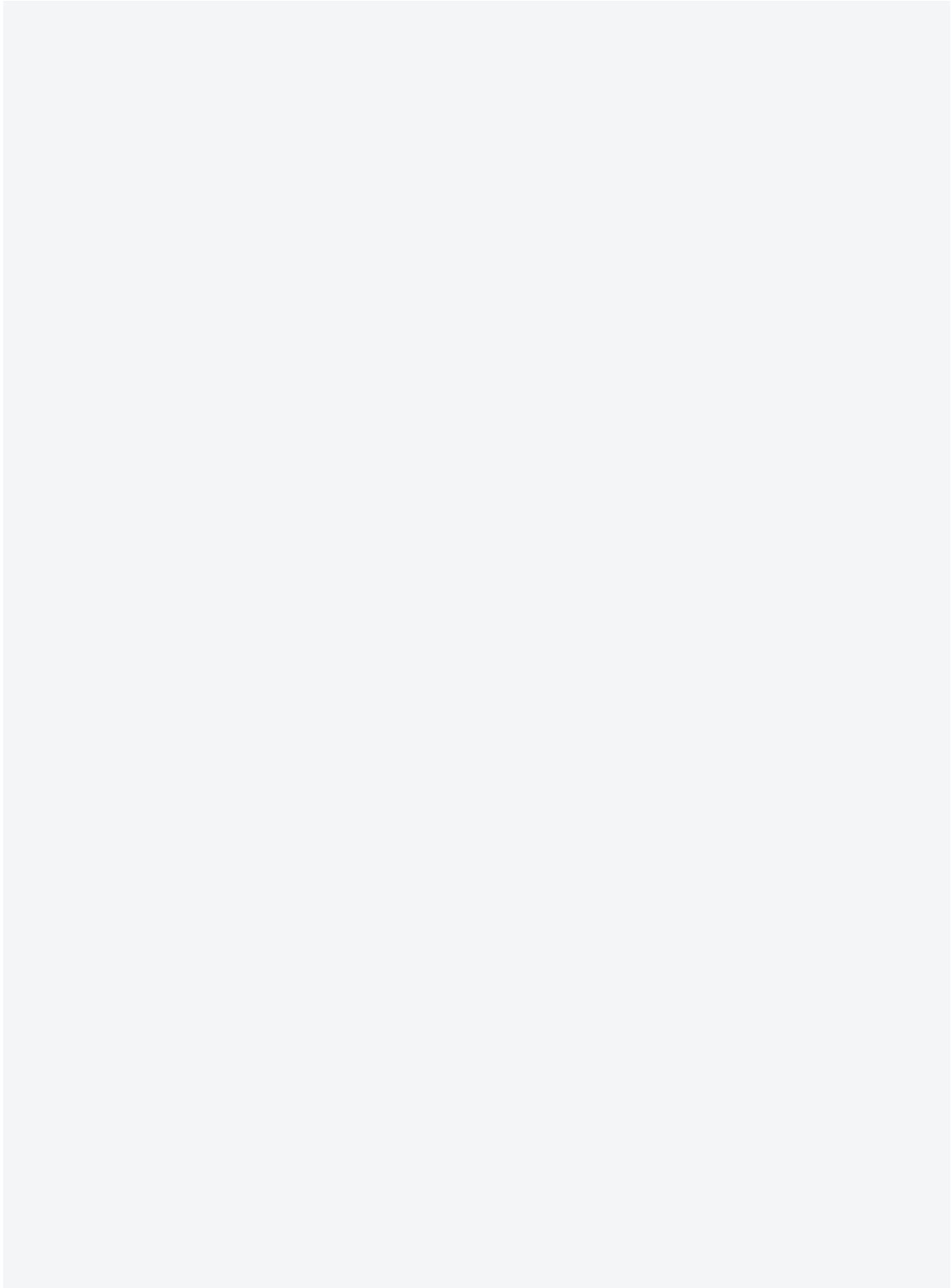
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



SB-23-14664 - Position Creation (10) - Pratt 913 through 922-24

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Creations for the Enoch Pratt Free Library. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 682,331.00

Project Fund	Amount
4000-GRT001455-CCA000062	\$ 682,331.00
FUND: 4000; 4001 GRT001452 - ARPA GRT001455 - Public Network Expansion	

BACKGROUND/EXPLANATION:

Create the following ten (10) positions:

Classification: Grant Service Specialist II

Job Code: 10216

Grade: 919 (\$40,589 - \$64,385)

Position #'s: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to create the above positions. The positions will function as Digital Navigators. The responsibilities of the positions will be assisting library patrons and community members with a variety of digital tasks, including computer usage, internet navigation, software applications, and online resources; conducting technical training classes at various locations, including Pratt libraries and partner organizations, creating and maintaining instructional materials, resources, and documentation to support digital navigation services and tech training classes; assisting patrons and community members assessing and navigating telehealth platforms and telemedicine scheduling platforms, and providing assistance with the 30,000 Chromebook distribution within the City of Baltimore by assisting with appointments, eligibility verification, and ensuring that patrons have the information needed to log in and operate the Chromebooks. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
MWBOO has reviewed and approved

SB-23-14636 - Position Creation - HLTH 829-24

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Creation. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 59,898.00

Project Fund	Amount
4000-CCA000164	\$ 59,898.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Program Assistant I

Job Code: 81322

Grade: 080 (\$36,839 - \$43,336)

Position #'s: TBD

The Department of Human Resources has reviewed a request from the Health Department to create the above position. The responsibilities of the position will be coordinating, scheduling, and identifying communities with low rates of blood lead testing; working closely with the Director overseeing the Point of Care Testing Initiative; coordinating and providing technical training and assistance to Federally Qualified Health Centers, private insurance providers, and a host of other citywide partners on the operation and benefits of using the Lead Care II point-of-care blood lead testing machine; coordinating community resources, collecting grant data, compiling reports and setting up trainings. The position is to be considered Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

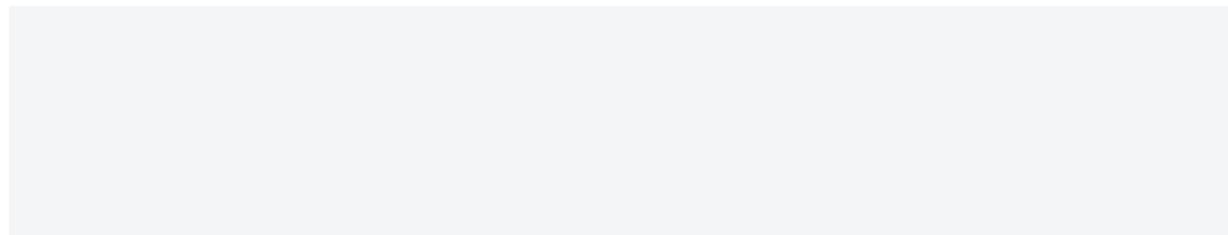
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



**SB-23-14670 - Reclassification of Positions - Vacant (2) & Filled (1) Positions - DPW
808 - 810-24**

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve Position Reclassifications. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with these actions.

BACKGROUND/EXPLANATION:

Reclassify the following two vacant positions:

FROM:

Classification: Utility Policy Analyst

Job Code: 31140

Grade: 929 (\$77,191 - \$123,343)

Position #'s: 61155 and 61156

TO:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #'s: 61155 and 61156

Reclassify the following filled position:

FROM:

Classification: Utility Policy Analyst

Job Code: 31140

Grade: 929 (\$77,191 - \$123,343)

Position #: 61157

TO:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #: 61157

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Public Works to reclassify the above vacant and filled positions. These positions are being reclassified as they are not only monitoring the legislation that will impact utilities policies, but they also will

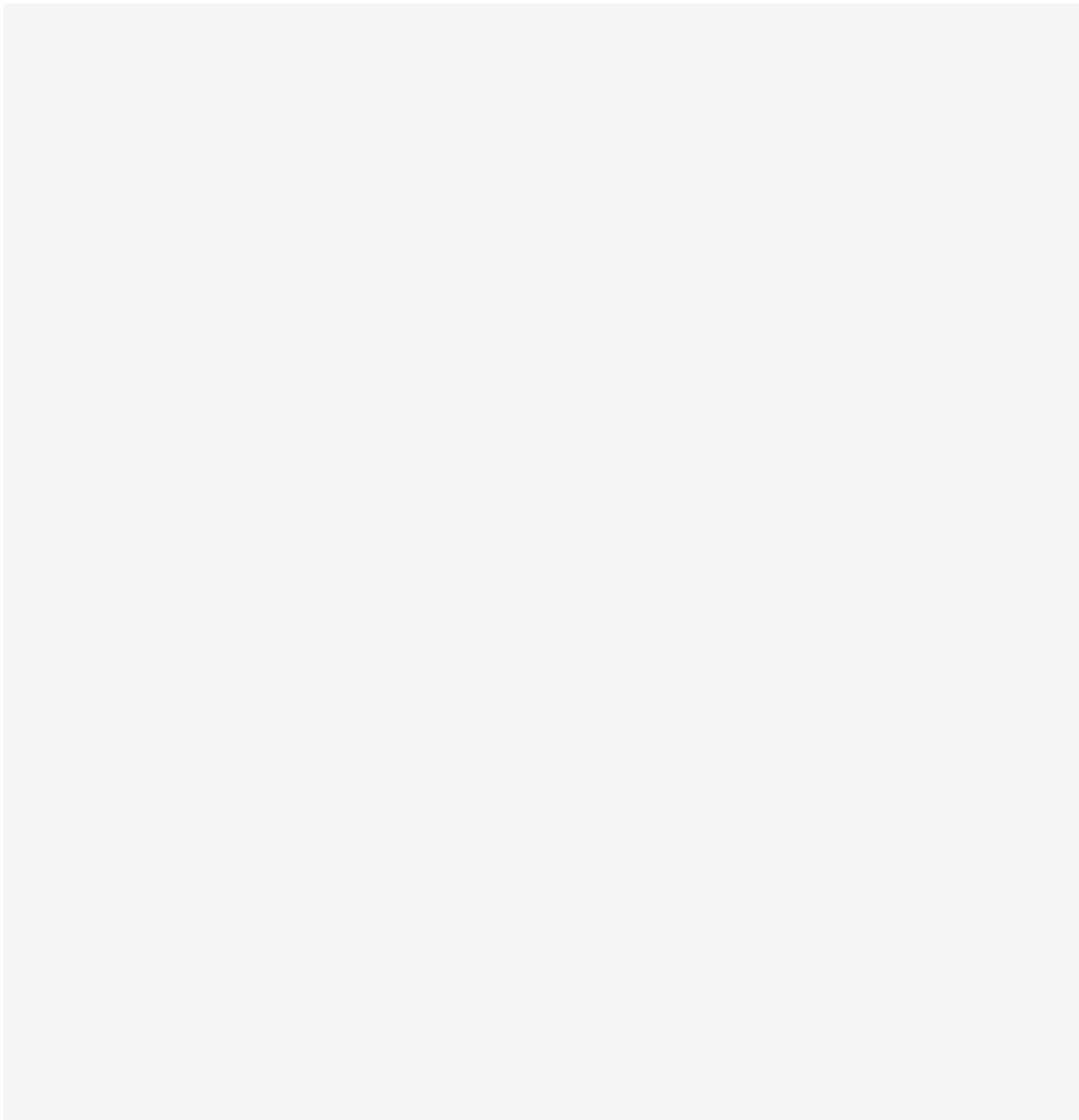
be responsible for conducting investigations and implementing solutions for customer billing disputes, investigating inquiries regarding the “water discount program”, cutoffs, lack of billing notices, participating in customer appeal hearings, and adjusting the customers' bills when warranted. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY **LIVING WAGE:** **LOCAL HIRING:** **PREVAILING WAGE:**
BALTIMORE:

N/A N/A N/A N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14668 - Position Creation & Reclassifications (3) - BCRP 937-24

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Position Creation and Reclassifications . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

Create the following new non-civil classification:

Classification: Park District Manager

Job Code: 10103

Grade: 906 (\$58,217- \$93,006)

ACTIONS REQUESTED OF B/E:

Reclassify the following three (3) filled positions:

FROM:

Classification: Park District Manager

Job Code: 53623

Grade: 906 (\$58,217 - \$93,006)

Position #'s: 48182, 48183, and 48184

TO:

Classification: Park District Manager

Job Code: 10103

Grade: 906 (\$58,217 - \$93,006)

Position #'s: Same

ACTIONS REQUESTED OF B/E:

Reclassify the following vacant position:

FROM:

Classification: Park District Manager

Job Code: 53623

Grade: 906 (\$58,217 - \$93,006)

Position #: 53336

TO:

Classification: Park District Manager

Job Code: 10103

Grade: 905 (\$58,217 - \$93,006)

Position #: Same

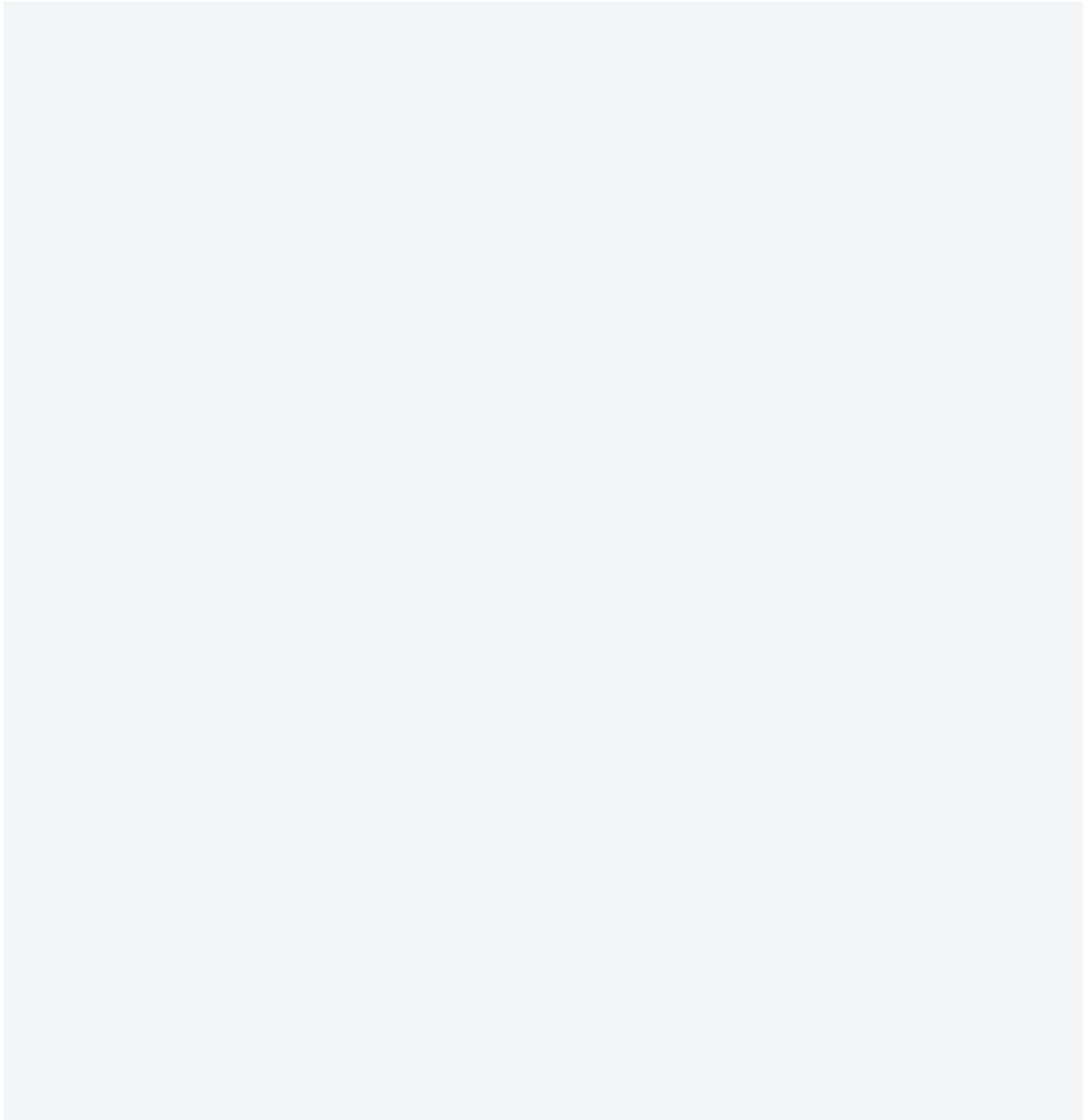
Effective November 24, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14649 - Classification - New Position - OECR 978-24

AGC5500 - Office of Equity and Civil Rights

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
1001	\$ 0.00

Cost Center ID: CCA001445 Administration There is no cost associated with this change.

BACKGROUND/EXPLANATION:

Classify the following position:

FROM:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #: 95007

TO:

Classification: HR Generalist II

Job Code: 07395

Grade: 923 (\$68,289 - \$109,521)

Position #: same as above

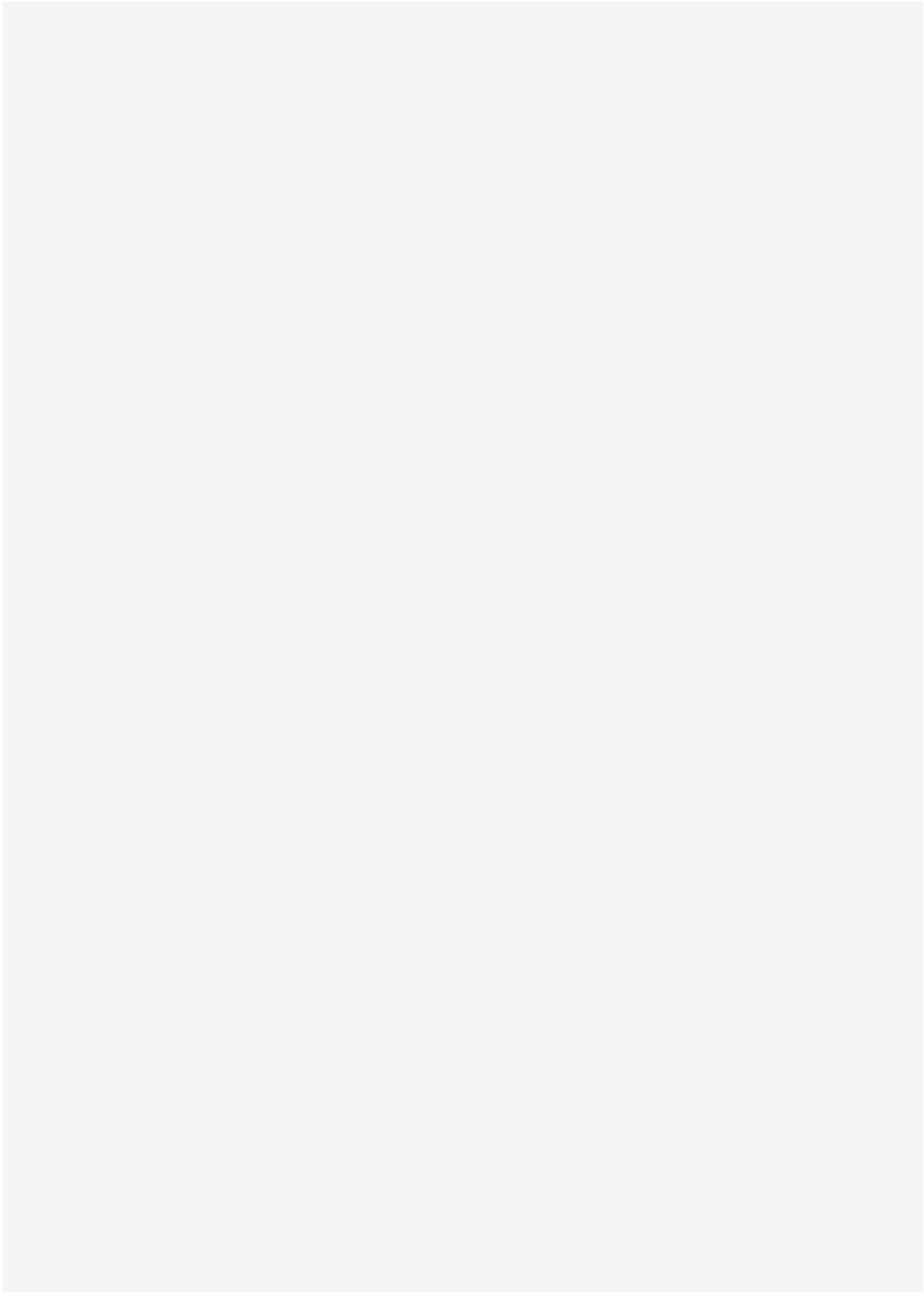
The Department of Human Resources has reviewed a submission from the Office of Equity and Civil Rights to classify the above position. The position will be responsible for interviewing, screening and reviewing job applicants for positions; preparing advertisements for vacant positions and placing them in newspapers and magazines, reviewing job applications to determine the backgrounds of applicants, recommending the selection and placement of applicants to agency supervisors; scheduling and participating in interviews, evaluating job applications required for agency-specific classifications and reviewing position classification requests and; conducting organizational and staffing studies. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14645 - Reclassification of a Filled Position - Mayor 986-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Filled Position Reclassification retroactive to December 6, 2023. Period of agreement is: 12/6/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,833.00

Project Fund	Amount
1001-CCA000395	\$ 5,833.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$50,837 - \$81,292)

Position #: 46620

TO:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$58,217 - \$93,006)

Position #: Same

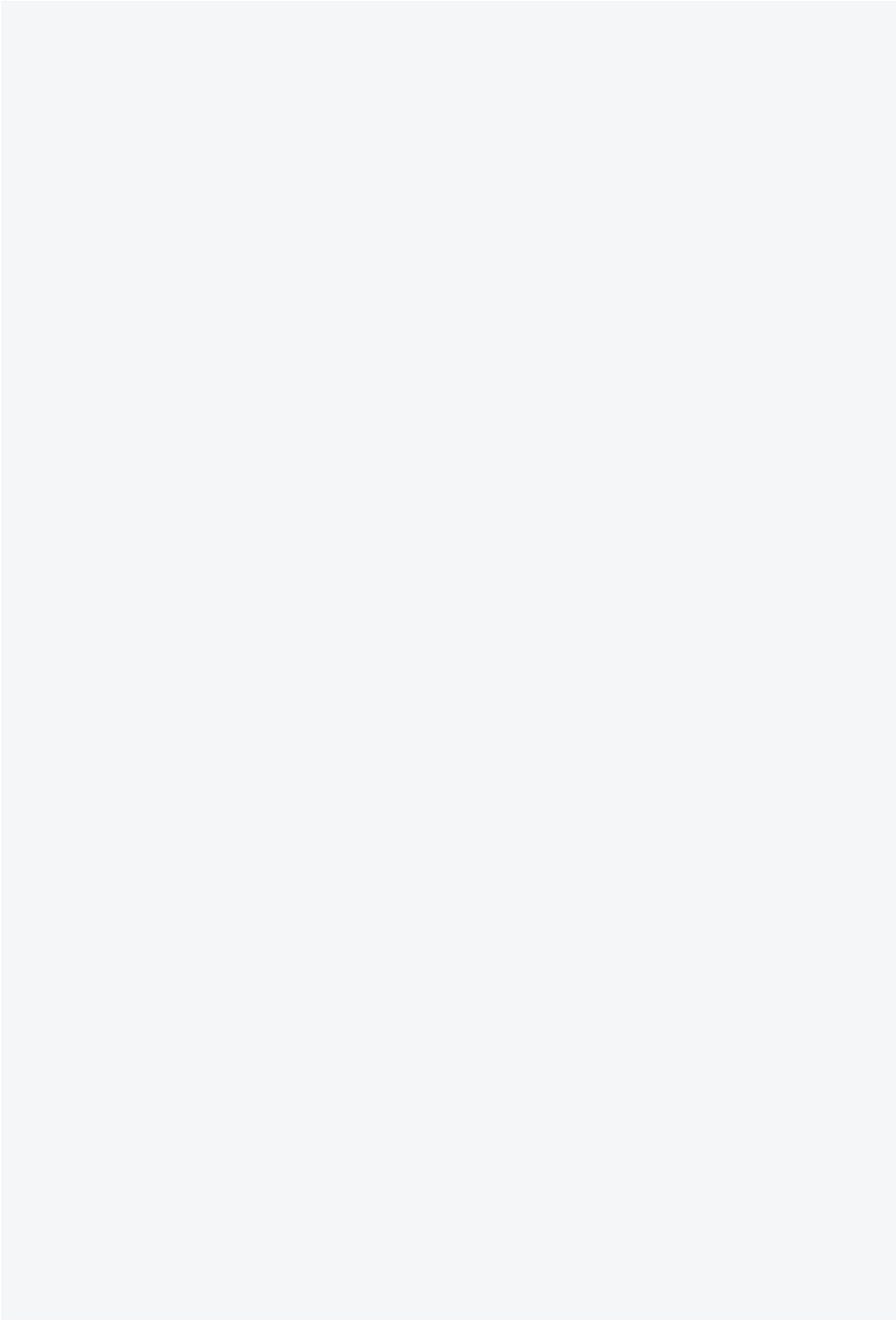
The Department of Human Resources has reviewed a request from the Mayor’s Office of Constituent Services to reclassify the above filled position. The position is being reclassified to serve as the special projects manager. The position will now be responsible for developing communications plan, developing content for the website, working with BCIT to configure Salesforce for the Mayor’s Office, and maintaining project progress, setting deadlines, and resolving issues. The agency is requesting the project to be retro to December 6, 2023. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14634 - Reclassification Filled Position - HLTH 683-24

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 32,250.00

Project Fund	Amount
1001-CCA000195	\$ 32,250.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Health Facilities Coordinator

Job Code: 53275

Grade: 903 (\$50,837 - \$81,292)

Position #: 46288

TO:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: Same

The Department of Human Resources has reviewed a request from the Health Department to reclassify the above filled position. The position will be responsible for developing and executing a strategic procurement process and facilities management. The responsibilities of the position will be assigning, approving, and processing procurements in the city's electronic procurement system; monitoring and setting deadlines for required assignments associated with procurement specialist, such as but not limited to project management of informal and formal solicitations, recommendations for contracts awarded, and setting up master blanket purchase orders and releases; analyzing and developing cost projections for materials, equipment and contractual services; recommending and monitoring expenditures; conducting meetings with directors of programs in the various health districts; addressing and resolving complaints; making recommendations regarding facilities and building operations, space control and leasing arrangements, clinic locations and relocations and renovations and construction activities; discussing and advising on problems, clinic client traffic, facility cleanliness and the ordering and receiving of supplies.

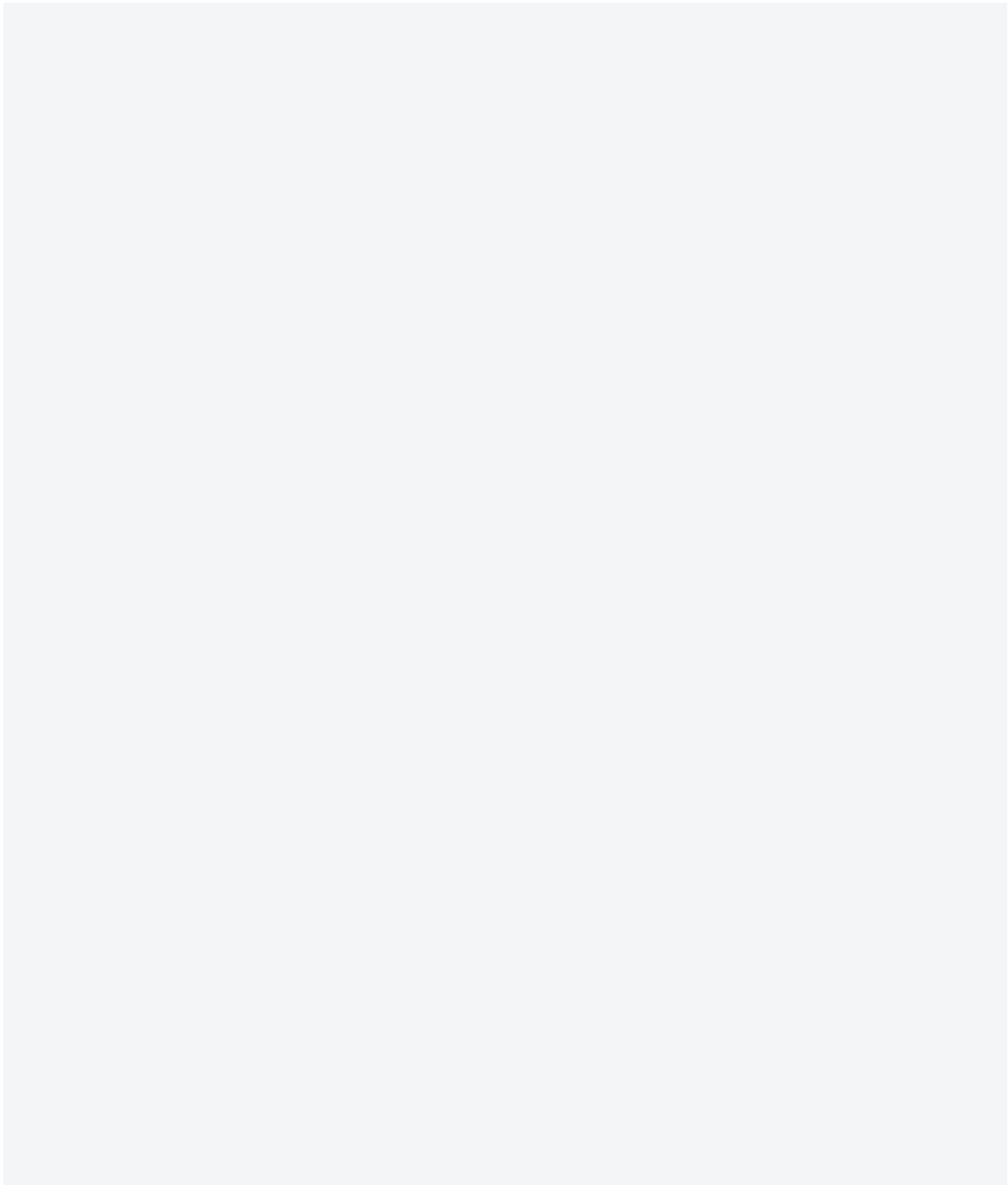
The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14644 - Reclassification - Filled Position - Mayor 985-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled retroactive to 12/6/23.
Period of agreement is: 12/6/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,267.00

Project Fund	Amount
1001-CCA000395	\$ 10,267.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881 - \$86,210)

Position #: 15981

TO:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$58,217 - \$93,006)

Position #: Same

The Department of Human Resources has reviewed a request from the Mayor’s Office of Constituent Services to reclassify the above filled position. The position is being reclassified to serve as the lead constituent services liaison. The position will now be responsible for providing customer service assistance to constituents via all phone requests, assigning and managing the completion of all ceremonial documents, tabulating and reporting all correspondence data via excel reports, and reviewing work of lower level liaison’s. The agency is requesting the project to be retro to December 6, 2023. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-23-14633 - Reclassification - Vacant Position - HCD 979-24

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer IV

Job Code: 31112

Grade: 931 (\$83,165 - \$132,947)

Position #: 52239

TO:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$83,165 - \$132,947)

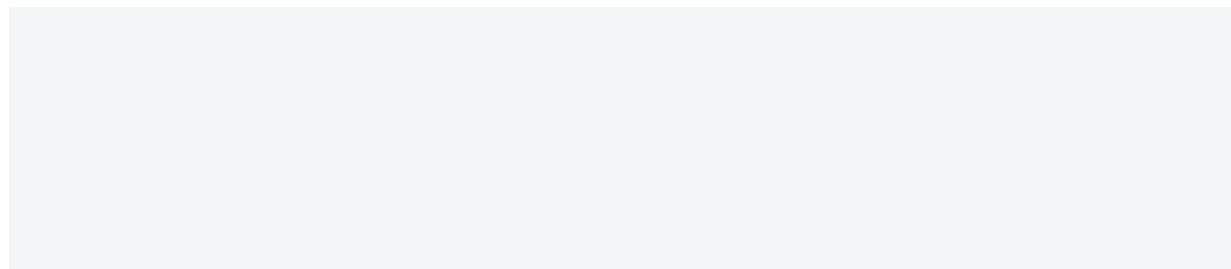
Position #: Same as above

Effective November 16, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14643 - Reclassification - Filled Position - Mayor 984-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Filled Position Reclassification retroactive to 12/6/23.
Period of agreement is: 12/6/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 14,850.00

Project Fund	Amount
1001-CCA000395	\$ 14,850.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Criminal Justice Associate

Job Code: 00111

Grade: 903 (\$50,837 - \$81,292)

Position #: 16053

TO:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$58,217 - \$93,006)

Position #: Same

The Department of Human Resources has reviewed a request from the Mayor’s Office of Constituent Services to reclassify the above filled position. The position is being reclassified to serve as the lead correspondence liaison. The position will now be responsible for providing customer service assistance to constituents via all written formats, assigning and managing the completion of all ceremonial documents, tabulating and reporting all correspondence data via excel reports, and reviewing work of lower level liaison’s. The agency is requesting the project to be retroactive to December 6, 2023. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-23-14689 - Reclassification - Filled Position - Fire 1017-24

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,486.00

Project Fund	Amount
1001-CCA000121	\$ 4,486.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Fire Captain Investigation and Prevention Services

Job Code: 41254

Grade: 341 (\$76,331.57 - \$94,149.91)

Position #: 32951

TO:

Classification: Fire Captain Investigation and Prevention Services, ALS

Job Code: 41252

Grade: 378 (\$82,504.83 - \$101,035.91)

Position #: 32951

The Department of Human Resources has reviewed a request from the Fire Department to reclassify the above filled position. This position is being reclassified to ensure the employee is compensated properly that currently hold the Advanced Life Support (ALS) certification. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-23-14635 - Reclassification - Filled Position - HLTH 693-24

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,613.00

Project Fund	Amount
1001-CCA000199	\$ 4,613.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Permits and Records Technician I

Job Code: 33294

Grade: 080 (\$36,839 - \$43,336)

Position #: 14845

TO:

Classification: Permits and Records Technician II

Job Code: 33295

Grade: 083 (\$40,572 - \$48,252)

Position #: Same

The Department of Human Resources has reviewed a request from the Health Department to reclassify the above filled position. The position will be responsible for processing and issuing various types of commercial and special event permits to city business owners and residents; explaining and answering inquiries and questions on permit needs and requirements for the general public, non-profit organizations, business owners and others; replying to internal, external and other government districts regarding permits and program fees; using quality management software to track all facility and permit information, and to verify eligibility for certain required certifications; filing and maintaining both paper and electronic records and databases; providing statistical information for inclusion in reports, and assigning work to Permits and Records Technician I for processing of permits. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY
BALTIMORE:**

LIVING WAGE:**LOCAL HIRING:****PREVAILING WAGE:**

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N/A

N/A

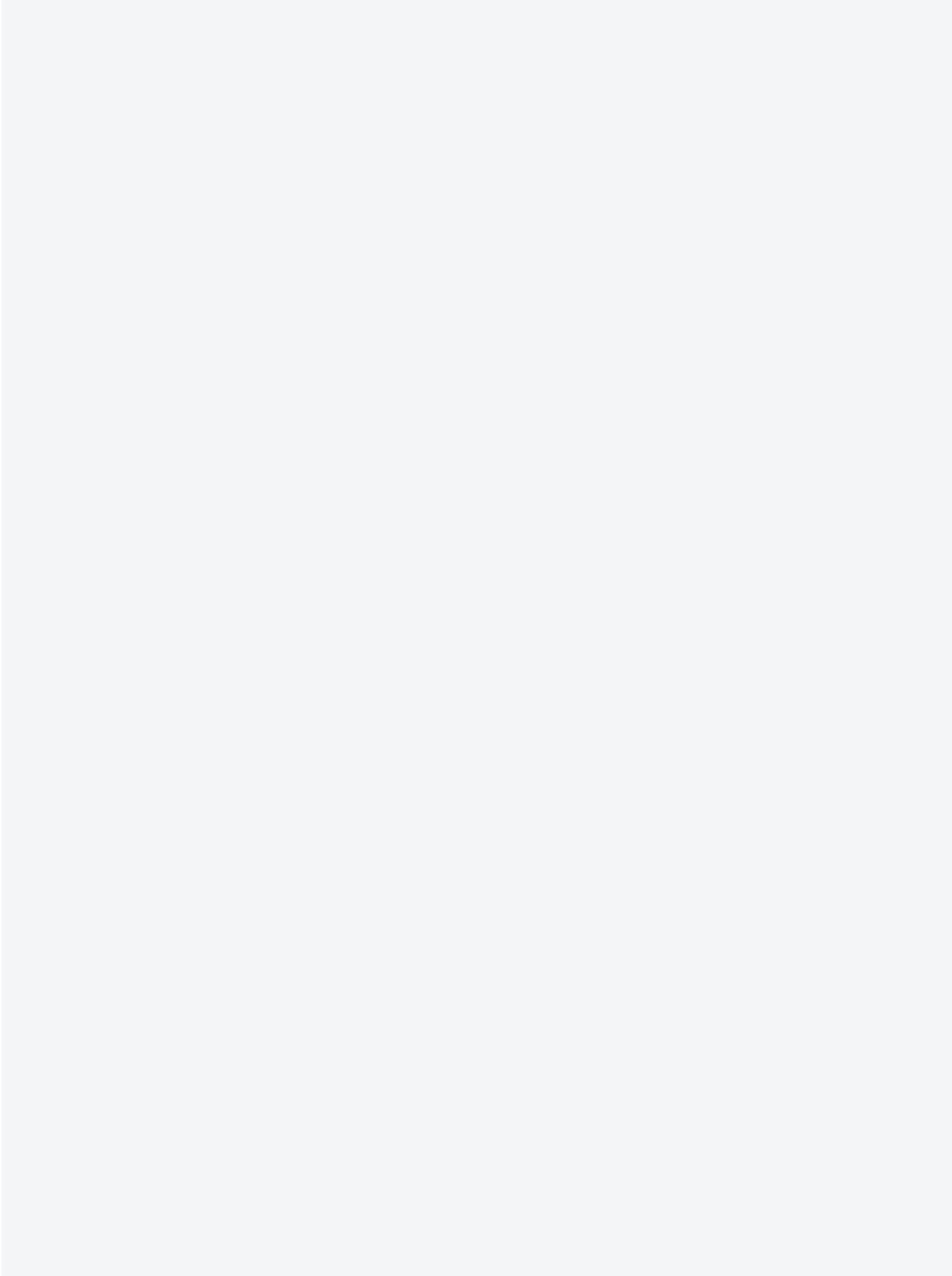
N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14671 - Reclassification - Filled Position - BCRP 940-24

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: 48180

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

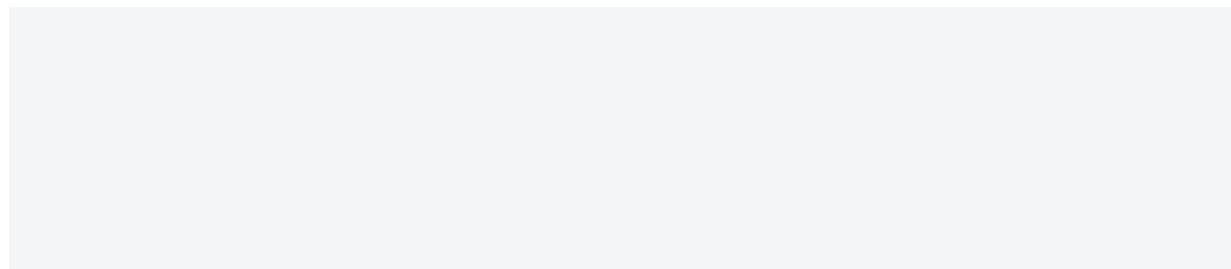
Position #: Same

Effective November 24, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14654 - Reclassification - Filled Position - BPD 789-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 15,370.00

Project Fund	Amount
1001-CCA000716	\$ 15,370.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Motor Pool Worker II

Job Code: 54442

Grade: 427 (\$36,413 - \$39,310)

Position #: 34124

TO:

Classification: Fleet Quality Control Analyst

Job Code: 51262

Grade: 089 (\$50,899 - \$61,796)

Position #: same as above

The Department of Human Resources has reviewed a submission from the Police Department to reclassify the above filled position. This position is now responsible for reviewing in-house progress on vehicle repairs; monitoring timeliness of repairs against industry standards and internally agreed upon turn-around time checkpoints; conferring with motor mechanics and management regarding causes for delays in completion of work and effects resolution, preparing reports on vehicle abuse and other avoidable costs; submitting reports to identified agency personnel; performing field inspections to identify vehicles that are not being appropriately inspected by vehicle operators, or properly stored when in agency possession; providing reports to supervisors; follows-up with supervisors to ensure correction action is taken and documenting entire process in report database. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

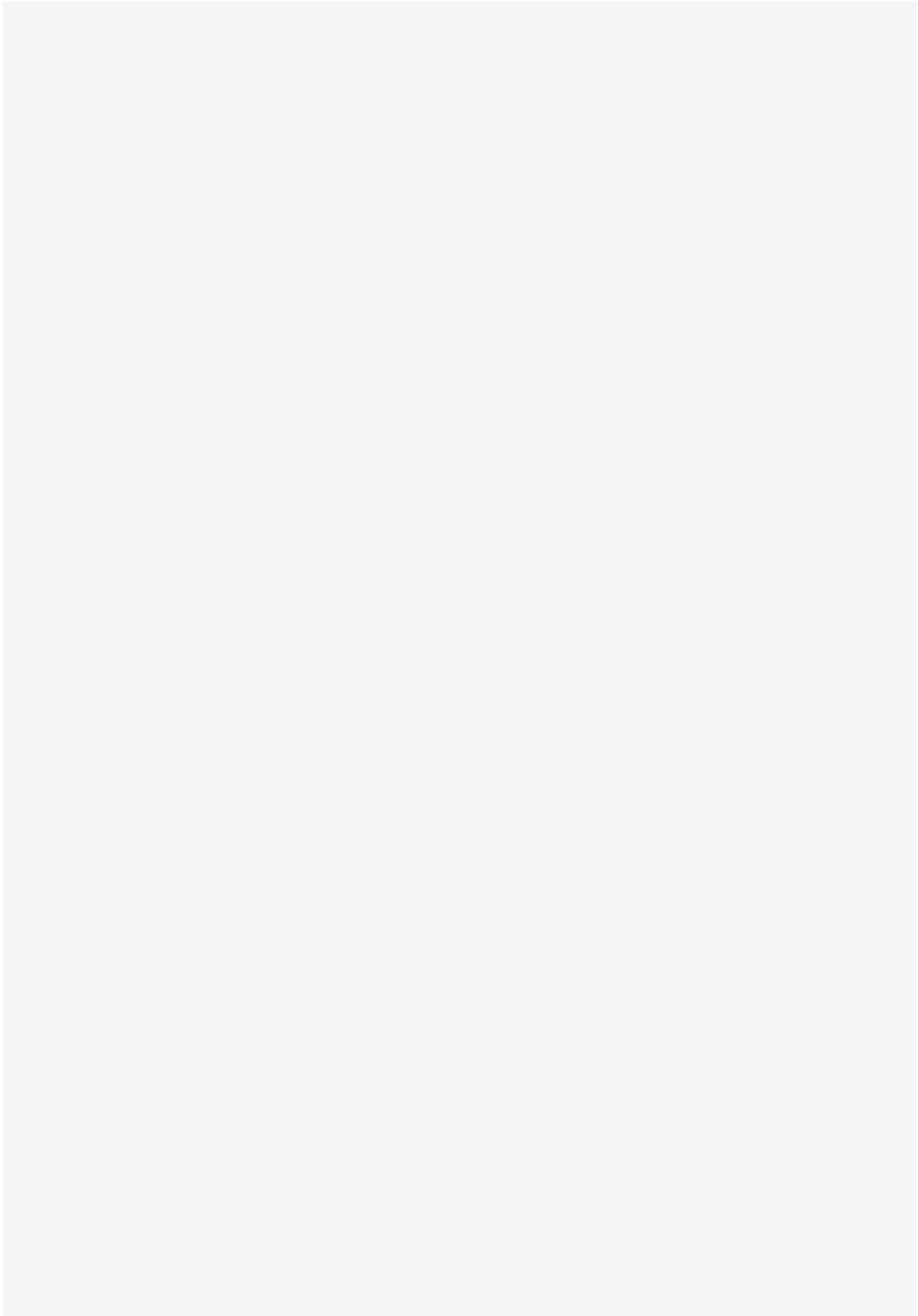
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14642 - Reclassification - Filled Position - MAYOR 952-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,209.00

Project Fund	Amount
1001-CCA000395	\$ 12,209.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Office Assistant

Job Code: 00197

Grade: 914 (\$33,985 - \$46,660)

Position #: 34084

TO:

Classification: Operations Assistant III

Job Code: 00081

Grade: 904 (\$53,881 - \$86,210)

Position #: Same

The Department of Human Resources has reviewed a request from the Mayor’s Office of Constituent Services to reclassify the above filled position. The position is being reclassified to serve as a correspondence unit assistant. The position will now be responsible for providing customer service assistance to constituents via all written formats, inputting constituent information into the database, and preparing and distributing ceremonial documents. The agency is requesting this project to be retroactive to December 6, 2023. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-23-14631 - Reclassification - Filled Position - ERS 953-24

AGC2100 - Employees' Retirement Systems

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,887.00

Project Fund	Amount
6000-CCA000048	\$ 20,887.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Agency IT Specialist I

Job Code: 33147

Grade: 923 (\$68,289 - \$109,521)

Position #: 48275

TO:

Classification: Agency IT Specialist III

Job Code: 33149

Grade: 929 (\$77,191- \$123,343)

Position #: Same

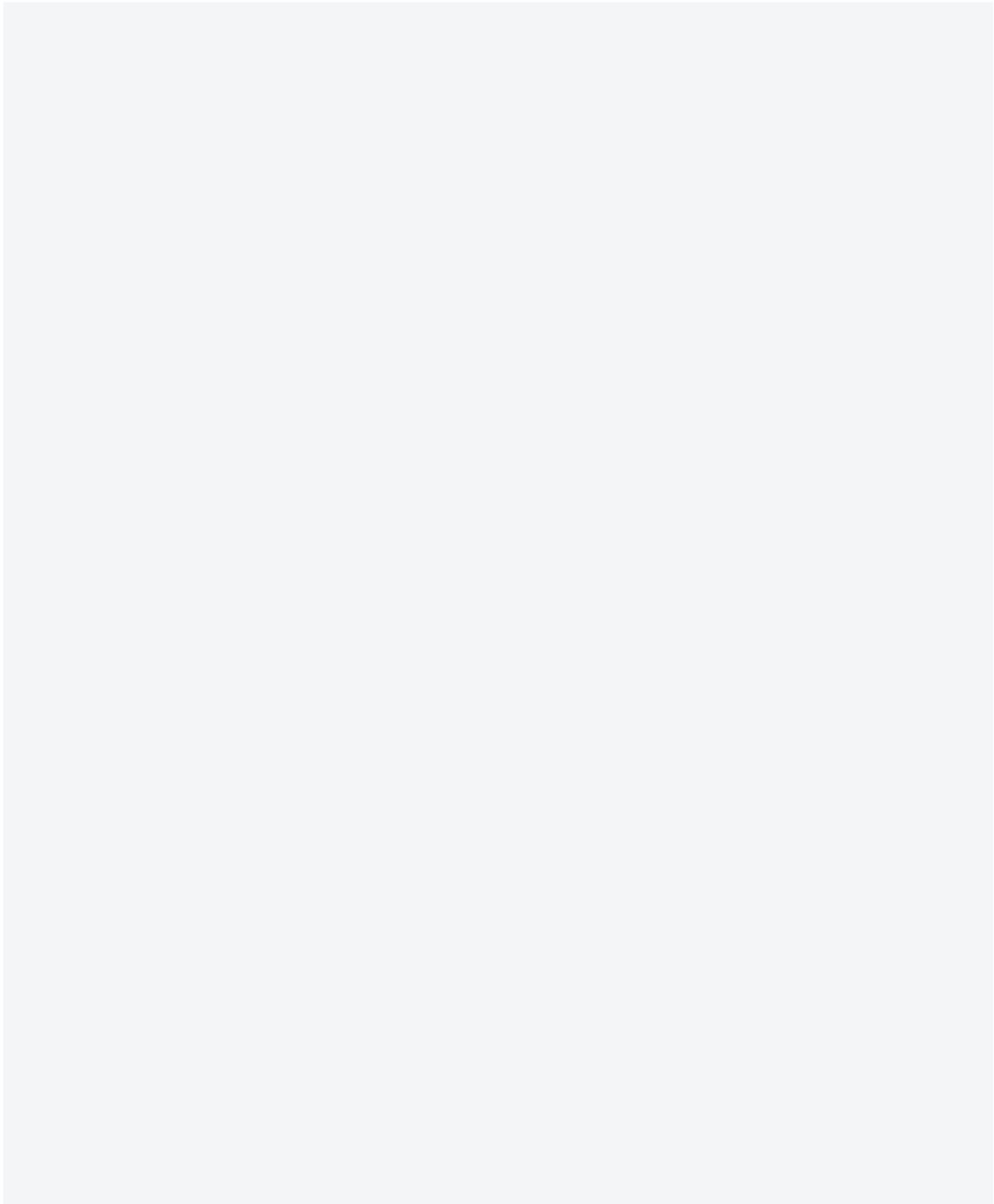
The Department of Human Resources has reviewed a submission from the Employees' & Elected Officials & Retirement Savings Plan, to reclassify the above filled position. The position previously functioned at the entry level of the classification and primarily provided support to the IT Manager and over the last few years, the position has gained more autonomy and functions at a senior level, performing more complex task. The position's duties have evolved and are more indicative of an Agency IT Manager III, who duties and responsibilities encompass; leading and training lower-level Specialist; independently analyzes complex issues; troubleshoots and resolves all technology issues reported to the IT help desk; identifies, evaluates and recommends technology solutions that can improve day-to-day organizational efficiency; gathers, summarizes recurring technical issues in order to identify trends or equipment defects and presents a recommendation to the IT Manager for approval; diagnoses and provides a speedy resolution for configuration, integration and user management, for staff members working virtually and collaborating with external IT Consultants and Vendors to resolve more complex technical problems. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14627 - Reclassification - Vacant Position - DGS 739-24

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this project.

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Fiscal Supervisor

Job Code: 34425

Grade: 927 (\$72,624 - \$116,198)

Position #: 54463

TO:

Classification: Energy Program Manager I

Job Code: 75337

Grade: 927 (\$72,624 - \$116,198)

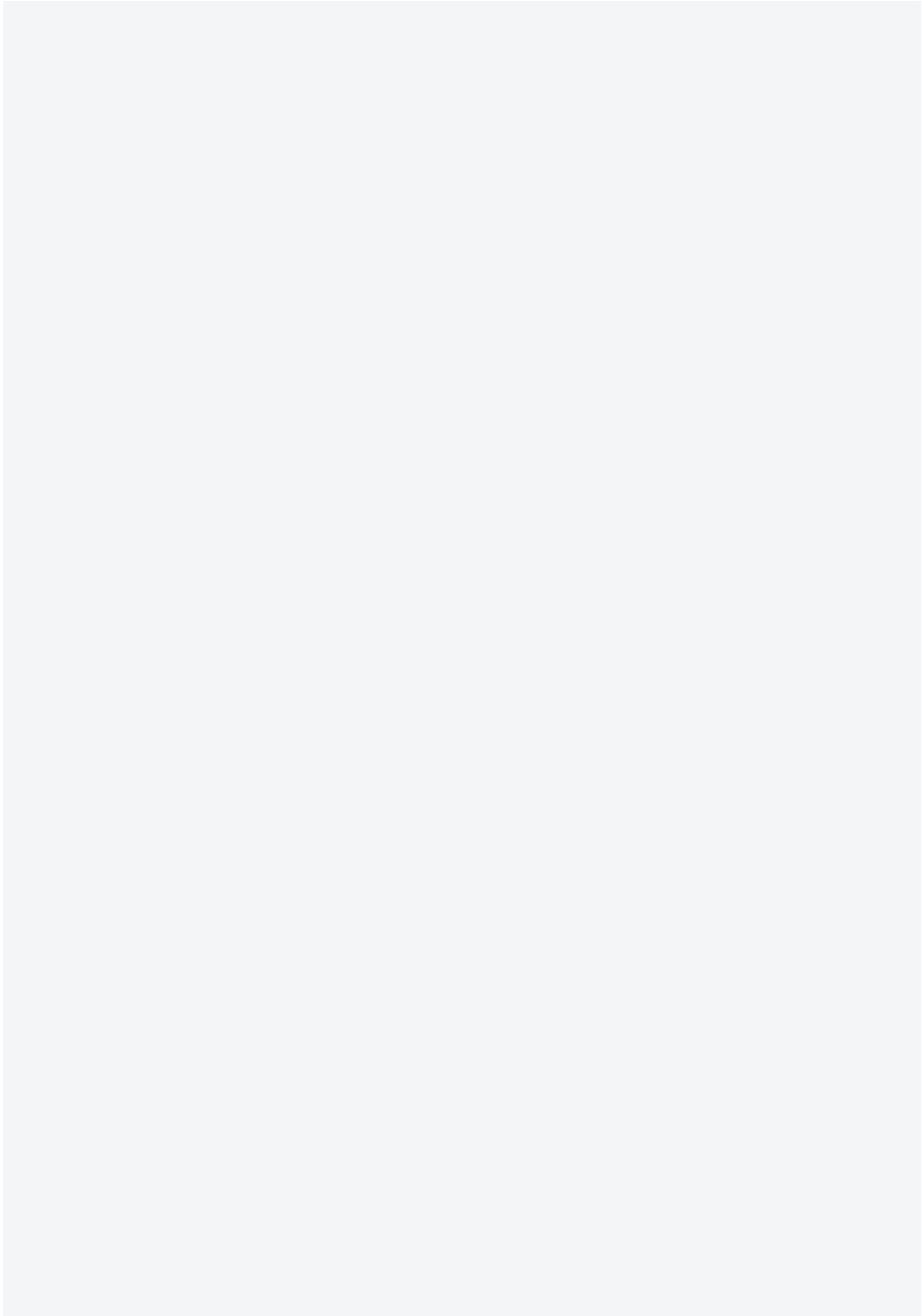
Position #: 54463

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above vacant position. The duties and responsibilities of the position has been changed and the agency now needs a position to facilitate the support required for current and emerging Energy Programs in the Energy Division. The position will be responsible for leading utility data management, managing utility bills and invoices; working closely with the Energy Program Manager on utility bill, processing activities; coordinating benchmarking and performance tracking; planning, developing, and recommending new fiscal procedures for utility bills; enrolling accounts in energy supply contracts and opening and closing utility accounts. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14620 - Reclassification - Vacant Position - BCIT 637-24

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification of a Vacant Position. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 72,561.50

Project Fund	Amount
1001-CCA000653	-\$ 72,561.50
Cost Savings	

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: IT Manager

Job Code: 10186

Grade: 942 (\$102,024 - \$168,204)

Position #: 46986

TO:

Classification: IT Project Manager BCIT

Job Code: 10187

Grade: 939 (\$96,168 - \$158,483)

Position #: 46986

The Department of Human Resources has reviewed a submission from the Baltimore City Office of Information Technology (BCIT) to reclassify the above vacant position. The position is being downgraded to function in the Applications Division as the Project Manager. The duties and responsibilities of the position encompass; performing project management work and ensuring that the Office of Broadband and Digital Equity (BDE) is meeting its goals and deadlines; executing and delivering enterprise programs and projects; coordinating with other teams and application leadership as necessary, to resolve schedules, issues and other challenges; aligning technological solutions with business strategies, through the delivery of a portfolio of city projects; using performance metrics to assess and evaluate and implementing and facilitating guideline and metrics, to achieve a standardize approach to project execution. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

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N/A

N/A

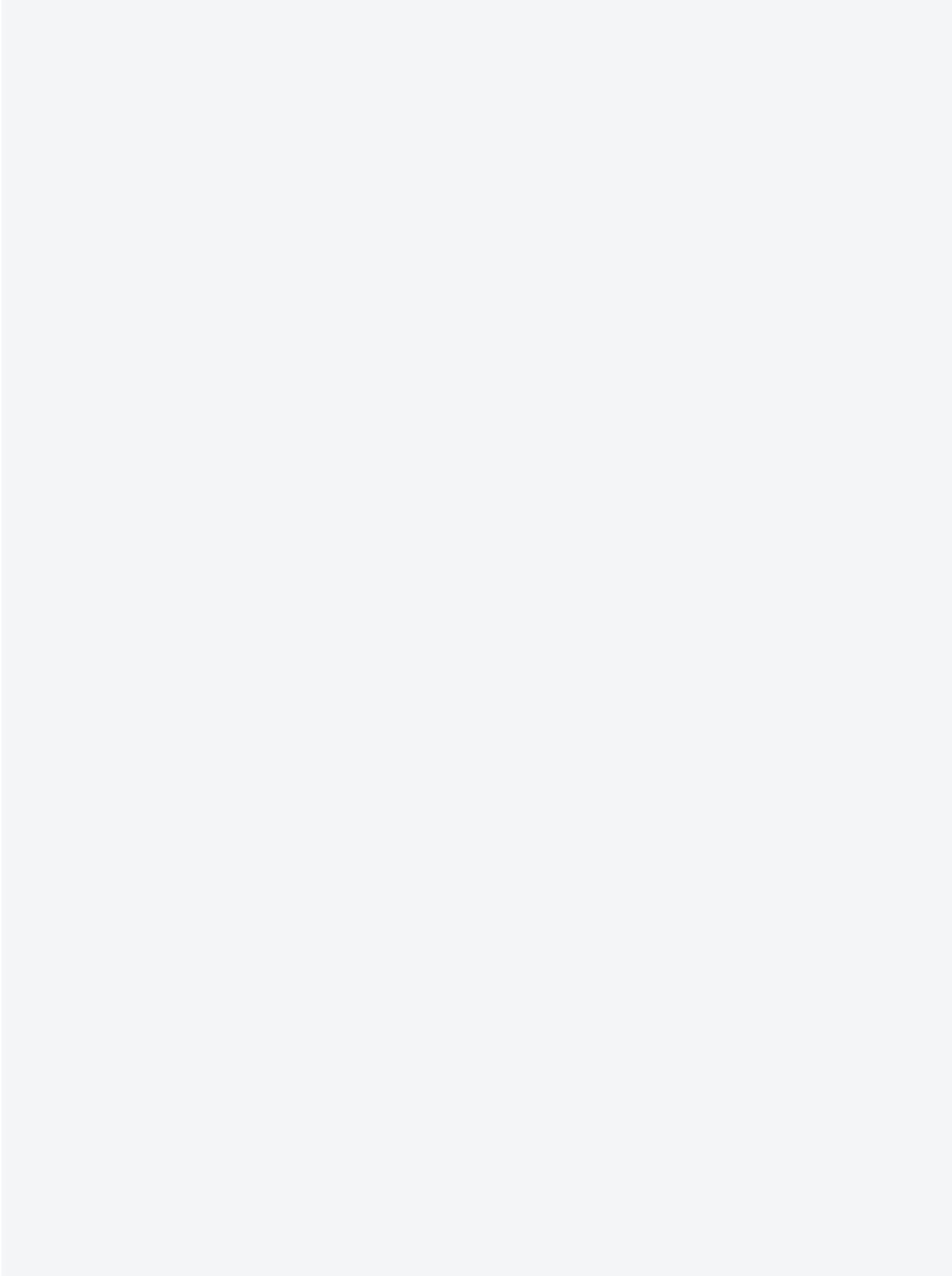
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N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14625 - Reclassification - Vacant Position - DGS 735-24

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 24,982.00

Project Fund	Amount
2030-CCA000133	-\$ 24,982.00
Cost Savings	

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Building Repairer Supervisor

Job Code: 53115

Grade: 087 (\$46,964 - \$56,769)

Position #: 54455

TO:

Classification: Laborer Crew Leader II

Job Code: 52943

Grade: 429 (\$37,989 - \$41,849)

Position #: 54455

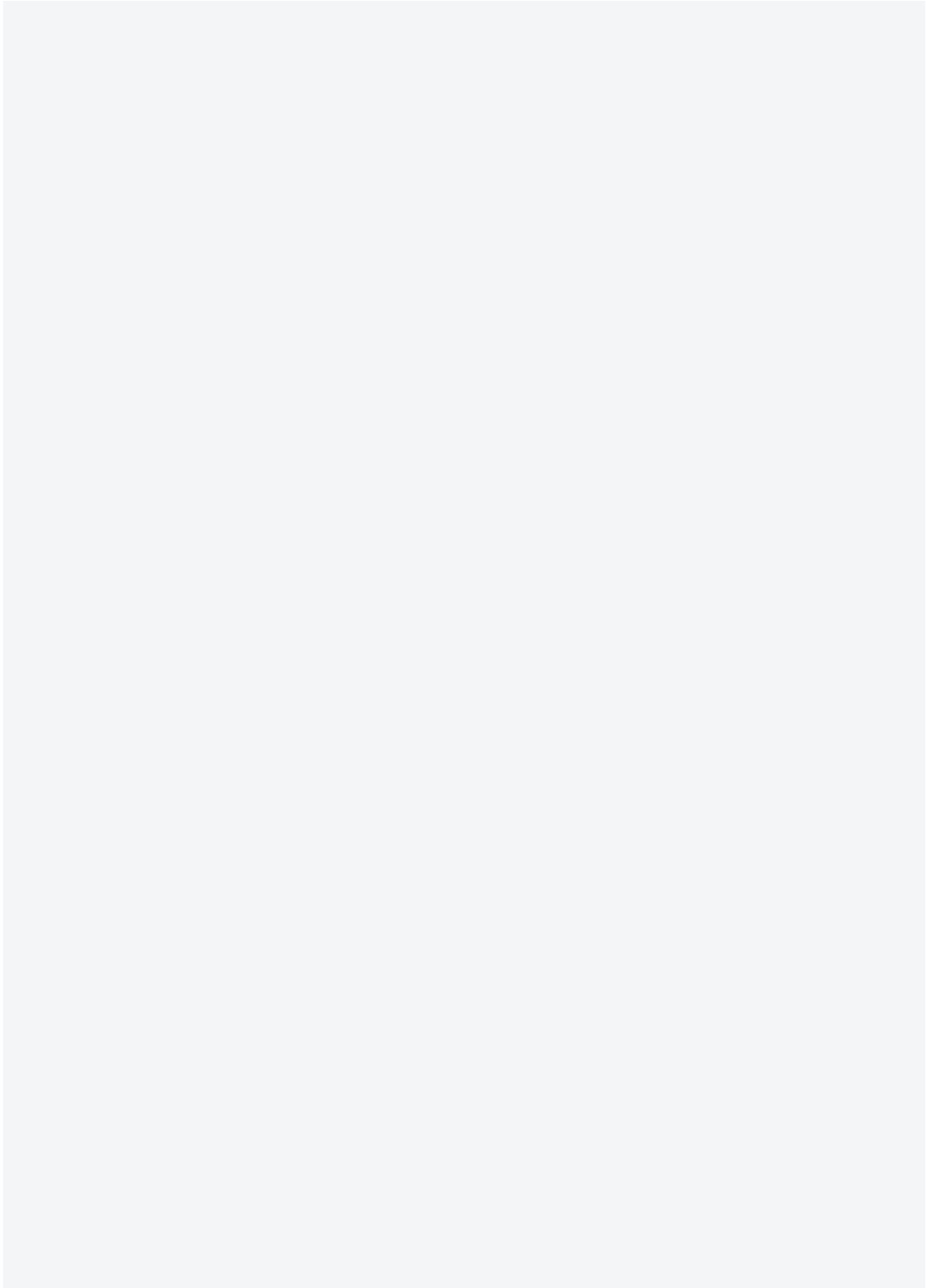
The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above vacant position. The Fleet Division is downgrading this position to facilitate the Fleet Division's need for a Laborer Crew Leader II to provide support to the Building Maintenance Manager. The position will be responsible for oversight of the daily activities of subordinate building repair and related personnel and coordinating new and ongoing projects at Fleet's Central Garage and all seven (7) substations located throughout the City. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14667 - Classification - New Position - DPW 770-24

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 40,000.00

Project Fund	Amount
1001-CCA000891	\$ 40,000.00

BACKGROUND/EXPLANATION:

Classify the following position:

FROM:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #: 95105

TO:

Classification: Operations Manager II

Job Code: 31115

Grade: 942 (\$102,024 - \$168,204)

Position #: same as above

The Department of Human Resources has reviewed a submission from the Department of Public Works to reclassify the above vacant position. The agency is classifying the position to create a position to function as the Deputy Director of Fiscal Division. This position will be responsible for generating innovative ideas and analytics to streamline the budgetary processes and procedures as it relates to budgeting, conducting analysis on budget projections, working directly with internal and external agencies and stakeholders, assisting, and developing goals and objectives, ensuring financial compliance with state and federal government, and evaluating and implementing procedures to accomplish the agency's goals. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

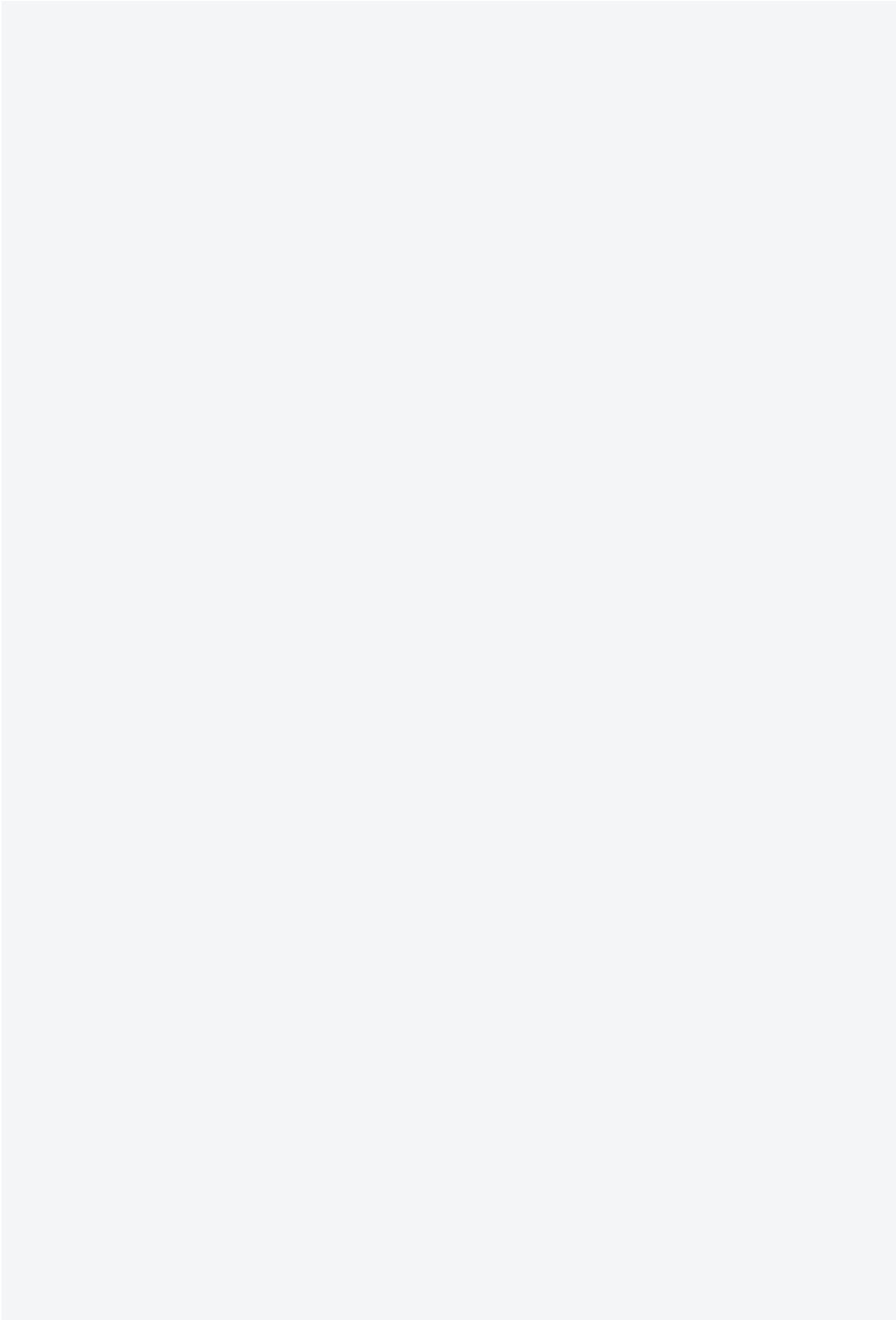
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14628 - Reclassification - Vacant Position - DHR 983-24

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: HR Specialist II

Job Code: 33629

Grade: 927 (\$72,624 - \$116,198)

Position #: 10018

TO:

Classification: Operations Officer II

Job Code: 31110

Grade: 927 (\$72,624 - \$116,198)

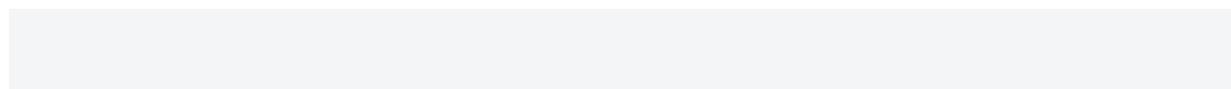
Position #: Same

The Department of Human Resources is requesting a reclassification of the above vacant position. The position will be responsible for conducting data collection and performing analysis, collecting employee engagement data via surveys, focus groups, drafting communication for employee engagement initiatives, analyzing common trends and providing recommendations and providing user support for the enterprise employee engagement platforms. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14626 - Reclassification - Vacant Position - DGS 738-24

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There is no cost associated with this change.

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: 54465

TO:

Classification: Procurement Officer II

Job Code: 33586

Grade: 923 (\$68,289 - \$109,521)

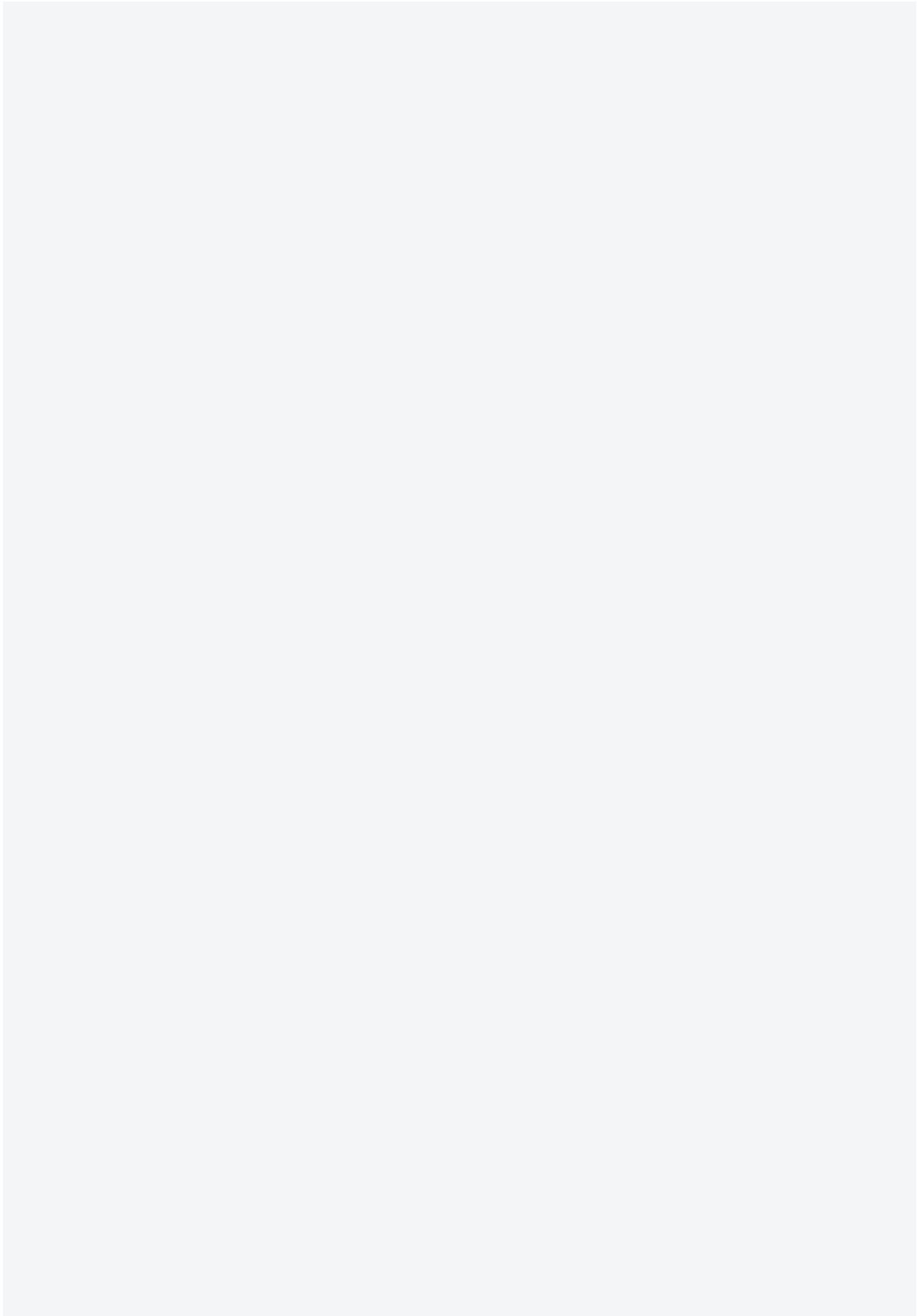
Position #: Same

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above vacant position. The position is being reclassified because the duties and responsibilities are more indicative of a Procurement Officer. The procurement position requires a liaison between the Facilities and the City's Procurement Department, as well as overseeing and coordinating purchases for multiple DGS Agency's divisions. The duties and responsibilities encompass; performing budget analysis, as it relates to procurement, cost projections, and forecasting and monitoring spending and expiration tracking, and vendor payment data, to ensure that all contracts are up to date. This position is to be considered a Position of Trust, in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14650 - Reclassification - Vacant Positions - OECR 981-982-24

AGC5500 - Office of Equity and Civil Rights

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
1001	\$ 0.00

Cost Center ID: CCA001445 (Administration) There is no cost associated with this change.

BACKGROUND/EXPLANATION:

Classify the following two vacant positions:

FROM:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #'s: 95008 and 95009

TO:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$72,624 - \$116,198)

Position #'s: same as above

The Department of Human Resources has reviewed a submission from the Department of Finance to reclassify the above vacant position. These positions will function as an Equity Operations Analyst and the other position will function as a Policy Legislation Analyst. The Equity Operation Analyst will be responsible for serving as the point of contact and facilitating the coordination among different agency departments and divisions for equity-related initiatives, assisting in organizing meetings, preparing agendas, taking minutes, and following up on action items to ensure effective collaboration and communication, maintaining accurate and up-to-date program documentation, including program plans, progress reports, and participant data, assisting in preparing Equity Annual reports and annual Equity report impact and conducting research and analysis on equity-related topics, policies, and best practices and compiling relevant information and contribute to the development of reports, briefings, and presentations. The Policy Legislation Analyst will be responsible for conducting equity assessments of City's existing and proposed practices, policies, and legislation and produce a baseline analysis of the equity impact, conducting equity analysis of the agency's existing and proposed actions and policies, encompassing programs, operations, and projects, drafting legislative proposals; reviewing and tracking state, federal, and city legislation and analyzing

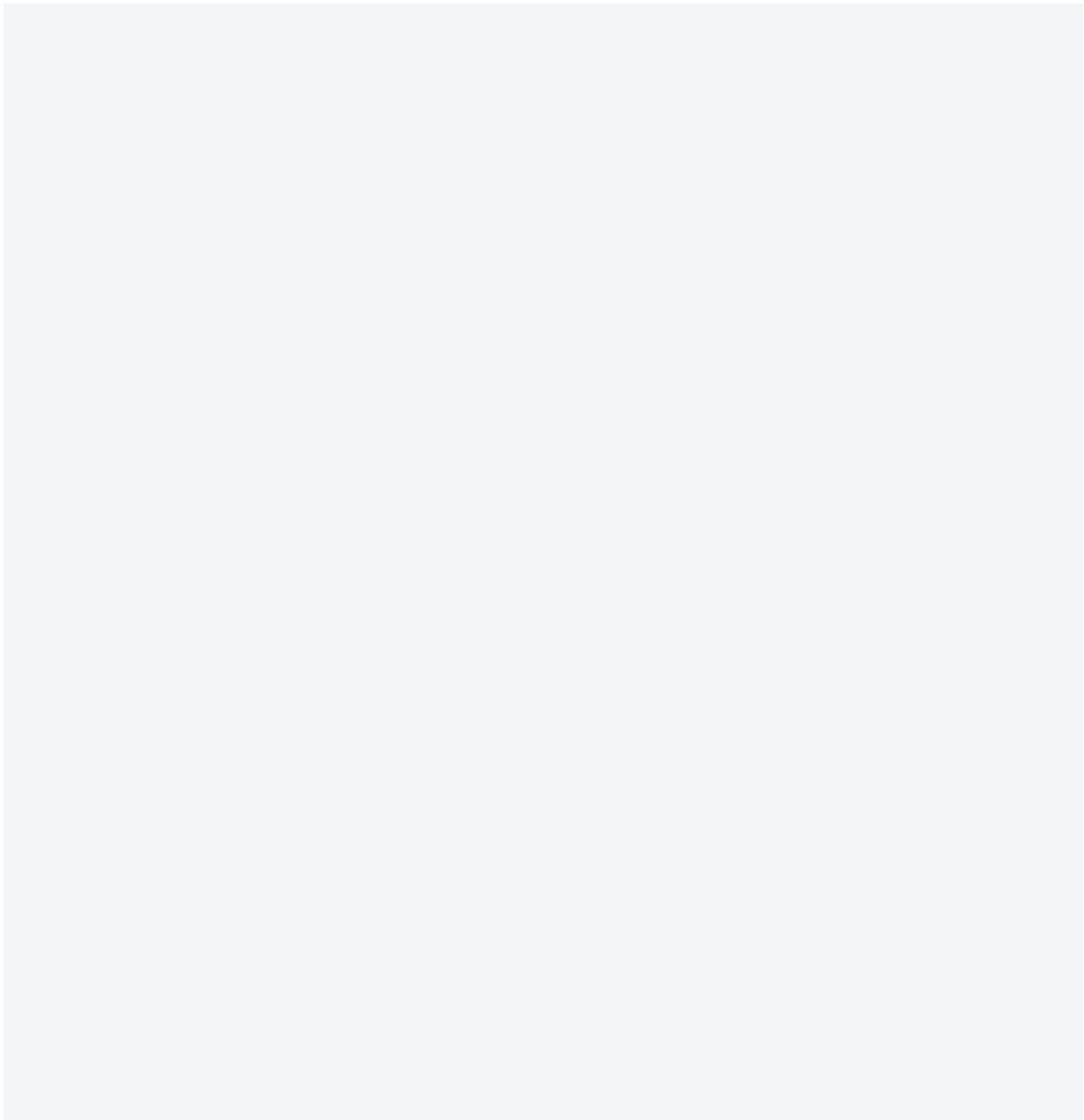
bills and proposes amendments to bills with Diversity Equity Inclusion implications for the agency. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14684 - Reclassification - Vacant Position - SMBA&D 876-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 13,980.00

Project Fund	Amount
1001-CCA001433	\$ 13,980.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881 – \$86,210)

Position #: 47967

TO:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$58,217 – \$93,006)

Position #: Same

The Department of Human Resources has reviewed a submission from the Mayor’s Office of Small and Minority Business Advocacy and Development (SMBA&D) to reclassify the above positions. SMBA&D was created in FY24 to support small, and minority owned businesses through various programming intended to remediate the past discrimination and prevent ongoing discrimination in the City’s contracting process. The position will be responsible for performing a variety of administrative duties, managing workflow across departments, improving customer service, streamlining and improving processes. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-23-14672 - Reclassification - Vacant Position - BCRP 960-24

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 49,637.00

Project Fund	Amount
1001-CCA000993	\$ 49,637.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Plans & Inspection Supervisor

Job Code: 72724

Grade: 095 (\$66,657 - \$80,078)

Position #: 54258

TO:

Classification: Operations Officer II

Job Code: 31110

Grade: 923 (\$72,624 - \$116,198)

Position #: Same

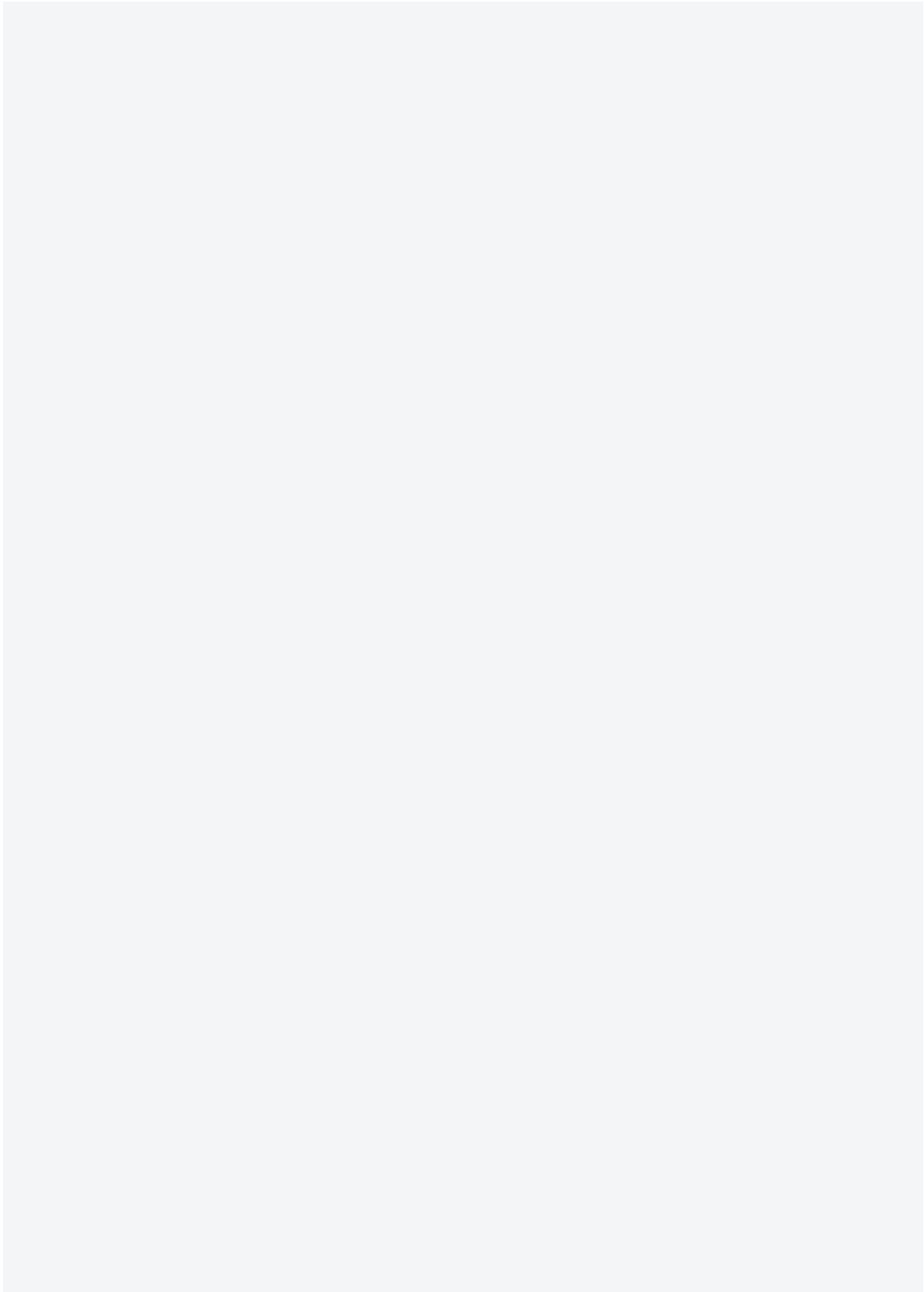
The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above vacant position. This position will be responsible for planning and coordinating the review of stream restoration, street, highway, utility, and development construction plans, supervising employees engaged in analyzing plans and assessing impacts on trees and forested land from projects and evaluating compliance with environmental laws and regulations; ensures timeliness and quality of work; evaluating employee work performance, disciplines, and recommends hiring, firing and promoting of subordinates. Reviewing and approving requests for fee in lieu mitigation payments and conducting engineering design and specification reviews for compliance with laws, regulations, and City standards and policies. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14665 - Abolishment and Reclassification - Vacant Position - DPW 768-24.

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve an abolishment and reclassification of a vacant position.
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 12,396.00

Project Fund	Amount
2071-CCA000828	-\$ 12,396.00
Costs Savings	

BACKGROUND/EXPLANATION:

Abolish the following vacant position:

Classification: Water Treatment Technician III

Job Code: 54313

Grade: 437 (\$48,734 - \$56,099)

Position #: 23598

Reclassify the following vacant position:

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$36,839 - \$43,336)

Position #: 33623

TO:

Classification: Engineer Supervisor

Job Code: 72115

Grade: 936 (\$90,895 - \$145,365)

Position #: same as above

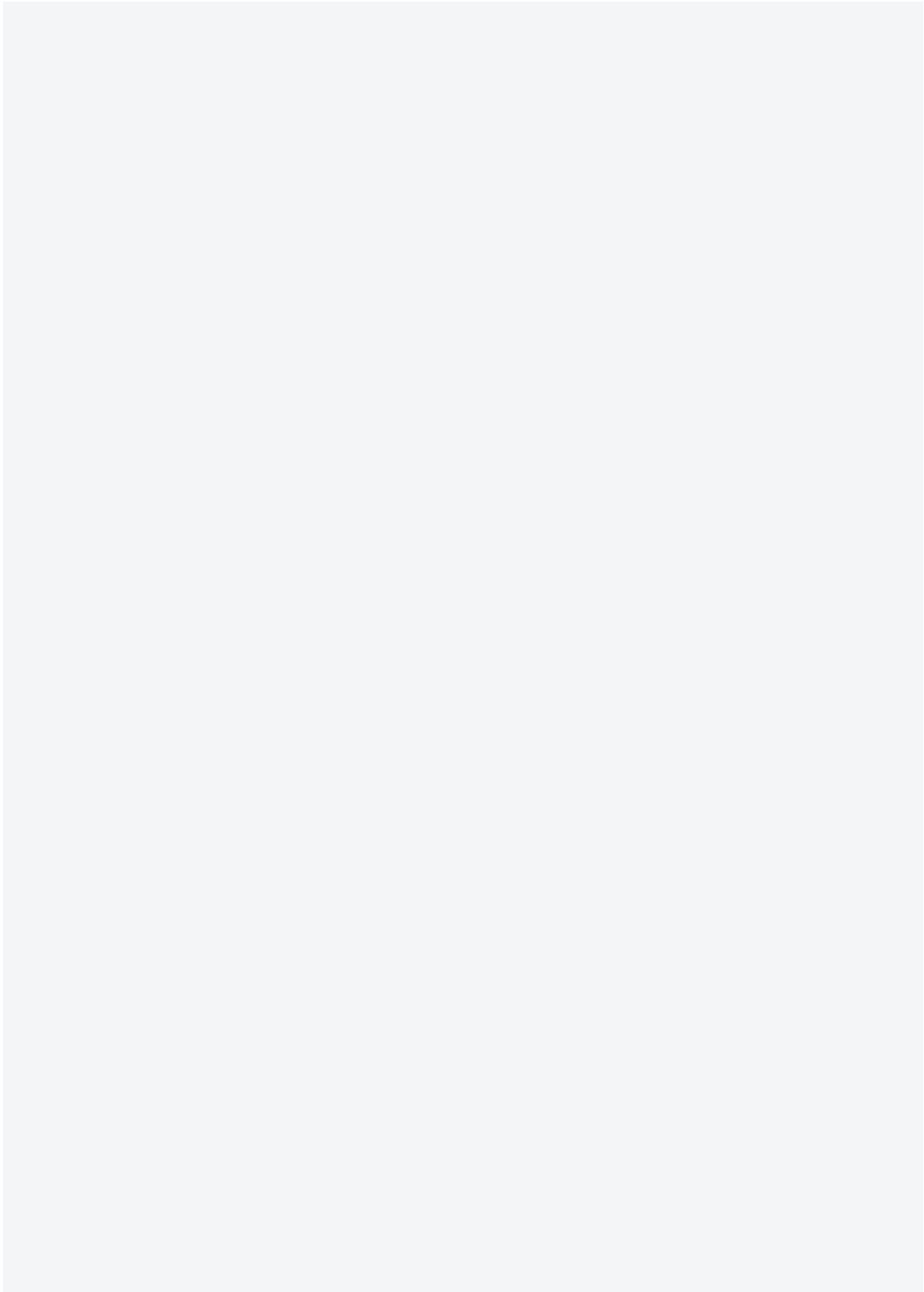
The Department of Human Resources has reviewed a submission from the Department of Public Works to reclassify the above vacant position. The agency is reclassifying the position to correct a double fill request, so that the employee currently sitting in a DUP position can be placed in their own position. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14673 - Reclassification - Vacant Position - BCRP 961-24

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Events Manager

Job Code: 52995

Grade: 902 (\$47,907 - \$76,606)

Position #: 54494

TO:

Classification: Operations Assistant I

Job Code: 31104

Grade: 902 (\$47,907 - \$76,606)

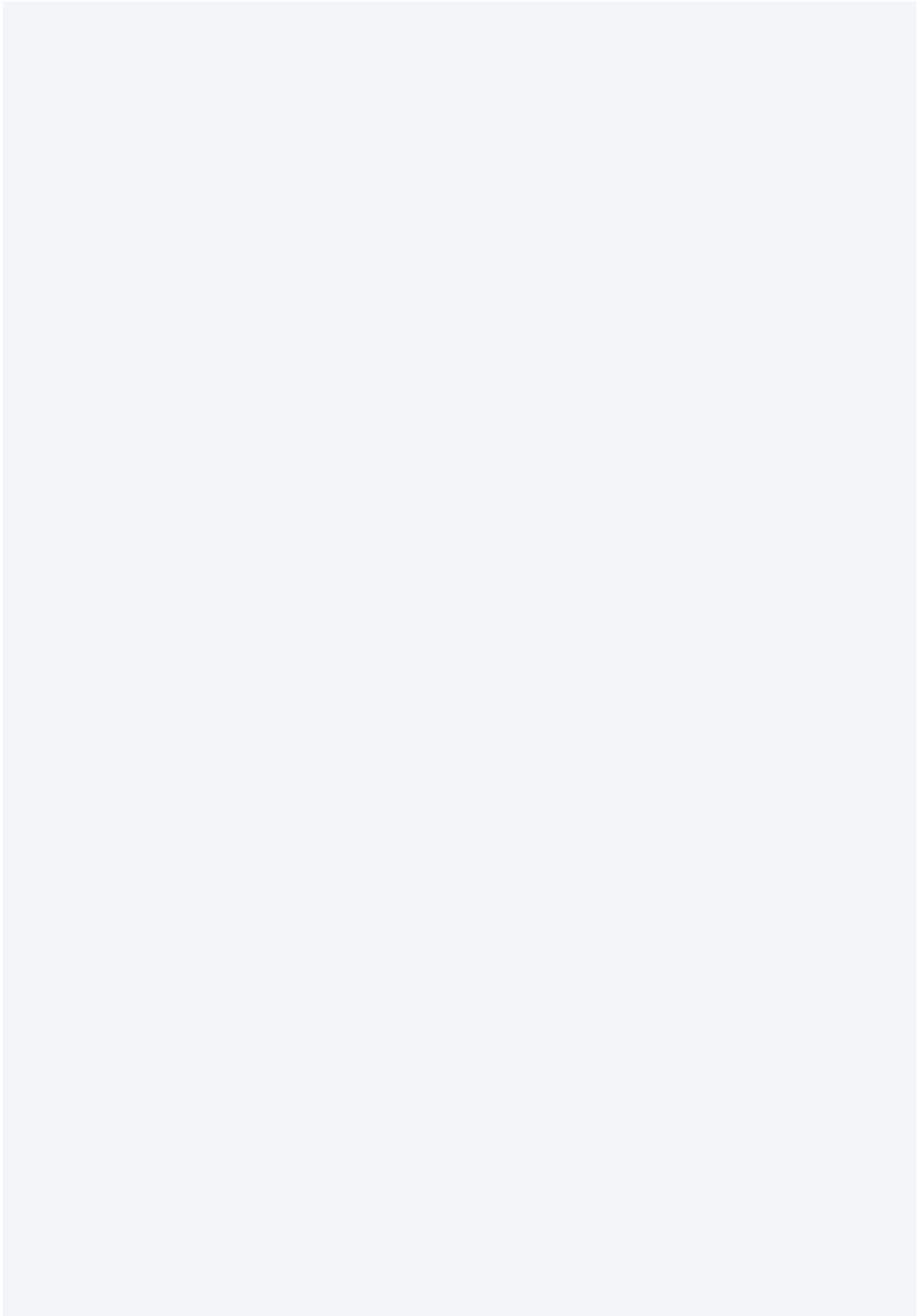
Position #: Same

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above vacant position. This position will be responsible for maintaining the website, including creating content, editing images and creating graphic pieces for website including monthly 'what's in bloom', special event pages, registration pages, editing and uploading content created by others, maintaining on-line calendar current, testing website for usability and fix bugs, engaging volunteers to assist with special tasks, creating media pieces, coordinating with BCRP/BCIT departments as needed to maintain continuity, documenting activities and collections by taking photos, collecting premium quality images; editing and watermarking photos. This position will also be responsible for recruiting volunteers including screening, interviewing, orienting, and training volunteers, updating candidate's applications as needed. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14624 - Reclassification - Vacant Position - DGS 689-24

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 10,275.00

Project Fund	Amount
1001-CCA000139	-\$ 10,275.00
Costs Savings	

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: 54458

TO:

Classification: Procurement Officer I

Job Code: 33587

Grade: 091 (\$55,348 - \$67,341)

Position #: Same

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above vacant position. The position is being reclassified because the duties and responsibilities are more indicative of a Procurement Officer. The procurement position is needed to coordinate contracts and procurement management efforts within the agency. The duties and responsibilities include liaising between DGS and the Bureau of Procurement, administering contract support, intra agency and vendor education and developing scope of work and detail specifications for bid documents and monitoring relevant data as well as generating needed reports from Workday.

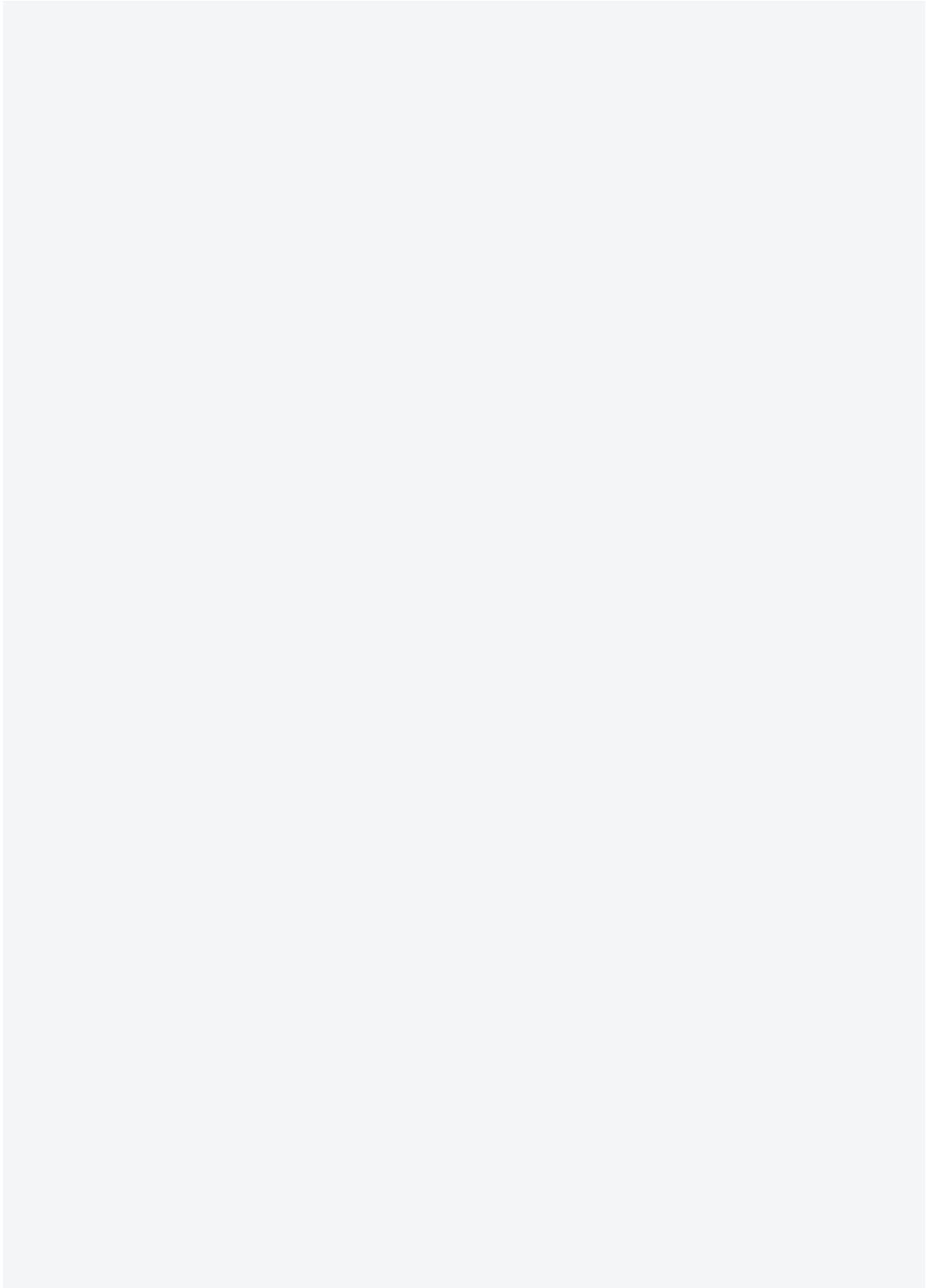
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust, in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14632 - Reclassification - Vacant Position - FINANCE 827-24

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,082.00

Project Fund	Amount
1001-CCA000098	\$ 10,082.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Operations Manager II

Job Code: 00091

Grade: 942 (\$102,024 - \$168,204)

Position #: 12372

TO:

Classification: Operations Manager III

Job Code: 00092

Grade: 960 (\$108,231 - \$178,513)

Position #: same as above

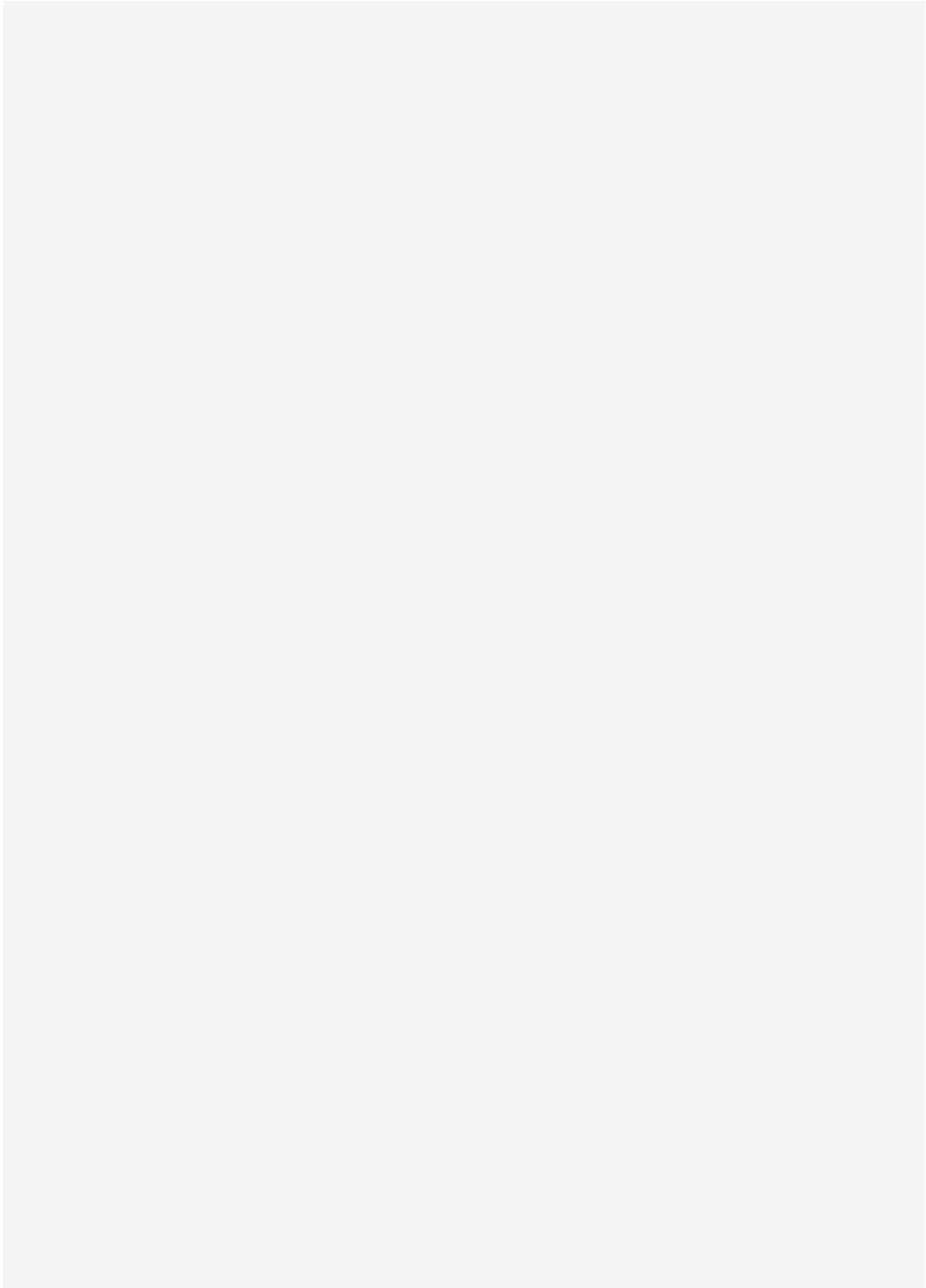
The Department of Human Resources has reviewed a submission from the Department of Finance to reclassify the above vacant position. This position will function as the Deputy Director for the Bureau of Accounting and Payroll Services and will be responsible for serves as the primary reviewer of the annual comprehensive financial report (ACFR) to ensure it complies with current guidance and is accurately presented, advises staff as needed on presentation of financial reporting, implements new ACFR software (Workiva) to replace manual schedules and software, provides oversight and monitoring of general accounting operations to include accounting, capital projects, accounts receivable, capital accounting and grant accounting, ensures that critical deadlines are achieved in functional areas, and acts as a business process administrator for the city, which encompasses understanding workflows in various areas beyond BAPS. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14685 - Reclassification - Vacant Position - SMBA&D 951-24

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,357.00

Project Fund	Amount
1001-CCA001433	\$ 9,357.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Operations Assistant I

Job Code: 00704

Grade: 902 (\$47,907 – \$76,606)

Position #: 76742

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 – \$109,521)

Position #: Same

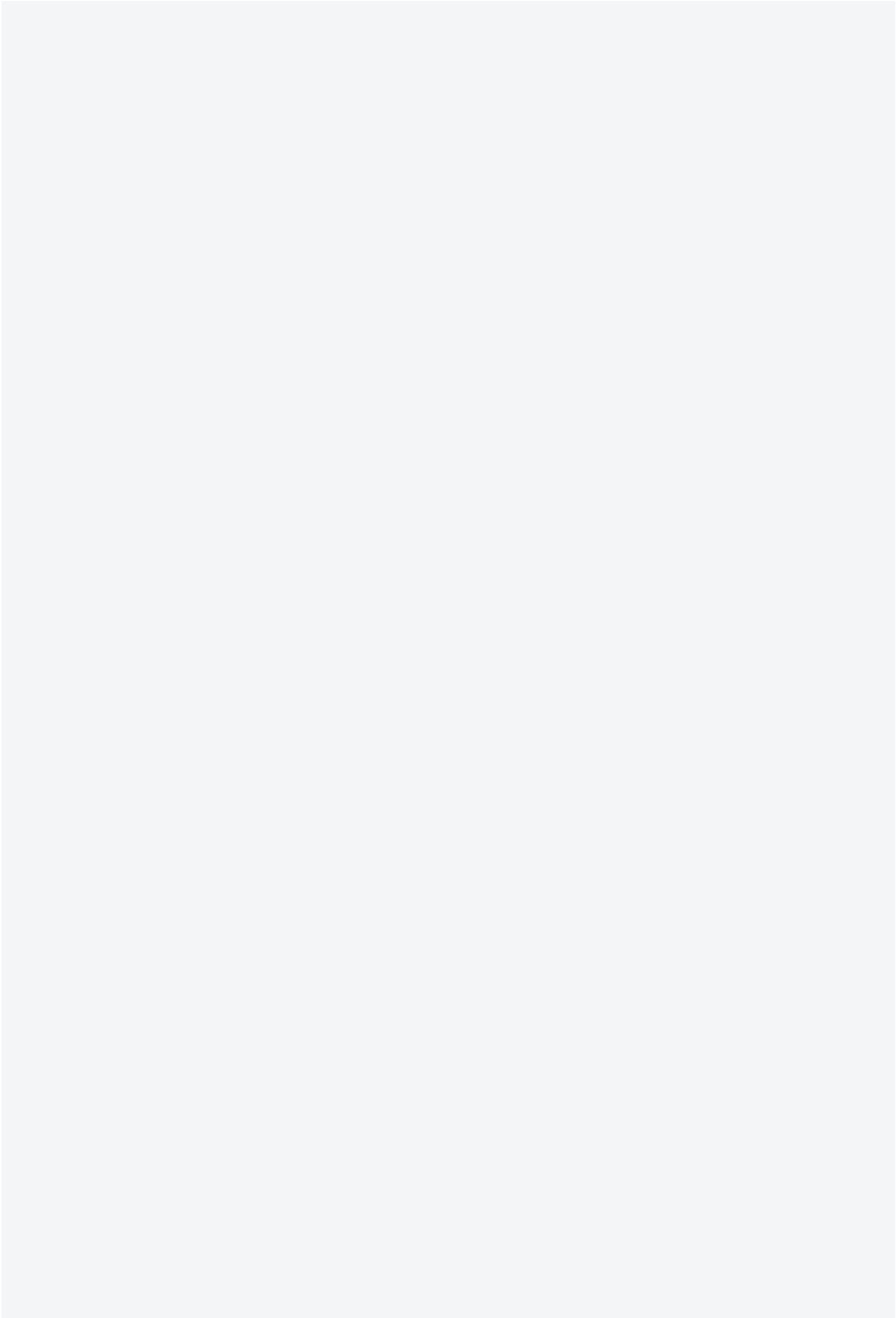
The Department of Human Resources has reviewed a submission from the Mayor’s Office of Small and Minority Business Advocacy and Development (SMBA&D) to reclassify the above positions. SMBA&D was created in FY24 to support small, and minority owned businesses through various programming intended to remediate the past discrimination and prevent ongoing discrimination in the City’s contracting process. The position will serve as an Outreach Coordinator for assigned areas to create effective and sustainable partnerships. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14666 - Position Abolishment & Reclassification of Vacant Position - DPW 769-24

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a vacation position abolishment and reclassification. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 24,813.00

Project Fund	Amount
2070-CCA000819	-\$ 24,813.00

BACKGROUND/EXPLANATION:

ACTION REQUESTED OF B/E:

Abolish the following vacant position:

Classification: CDL Driver I

Job Code: 54516

Grade: 447 (\$41,174 - \$45,046)

Position #: 22614

Reclassify the following vacant position:

FROM:

Classification: Office Support Specialist II

Job Code: 33212

Grade: 077 (\$34,328 - \$39,348)

Position #: 23815

TO:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881 - \$86,210)

Position #: Same as above

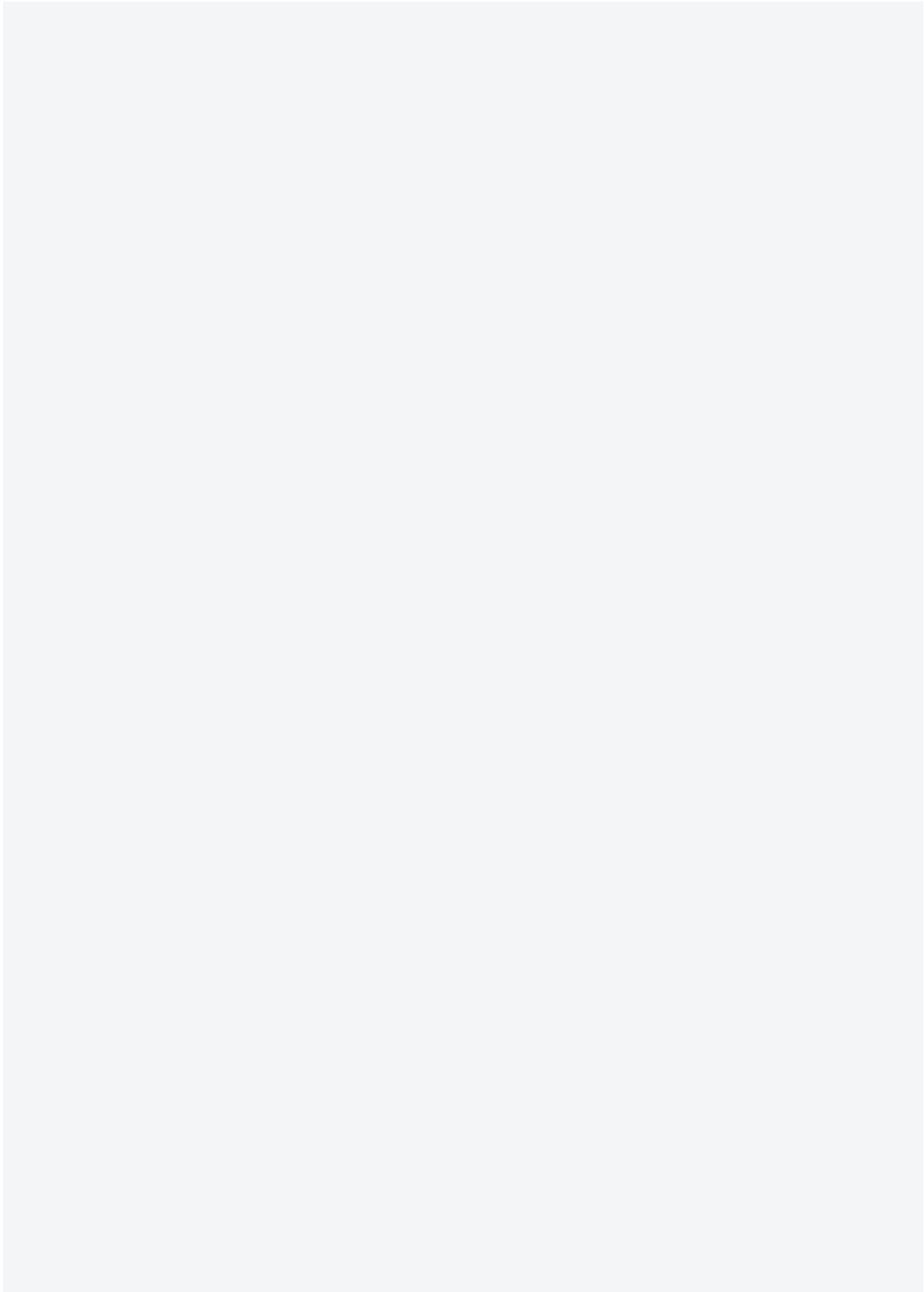
The Department of Human Resources has reviewed a submission from the Department of Public Works to reclassify the above vacant position. The agency is reclassifying the position to correct a double fill request, so that the employee currently sitting in a DUP position can be placed in their own position. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14651 - Reclassification - Vacant Positions (2) - POLICE 685-686-24

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification of two vacant positions. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,050.00

Project Fund	Amount
1001-CCA000717	\$ 20,050.00

BACKGROUND/EXPLANATION:

Reclassify the following two vacant positions:

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$36,839 - \$43,336)

Position #'s: 47444 and 16735

TO:

Classification: Administrative Coordinator

Job Code: 31100

Grade: 087 (\$46,964 - \$56,769)

Position #'s: same as above

The Department of Human Resources has reviewed a submission from the Police Department to reclassify the above vacant positions. These positions will now be responsible for assisting executive or senior management in a staff capacity by coordinating office services collecting, compiling and analyzing budgetary data; assisting in completing and assembling budget forms; projecting and recommending budget expenditures; assisting on preparing budget program and other narrative statements; monitoring budget expenditures during the fiscal year to assure compliance with budget limitations and completing studies of office procedures, forms and records, making recommendations for changes and updating procedure manuals; communicating and disseminating policies to staff as needed to ensure compliance; designing forms and records systems; participating in project and program planning process by compiling relevant data and statistical reports; implementing and monitoring the effectiveness of recommended procedures, forms and record systems. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

Board of Estimates Agenda	Human Resources			1/10/2024
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N/A

N/A

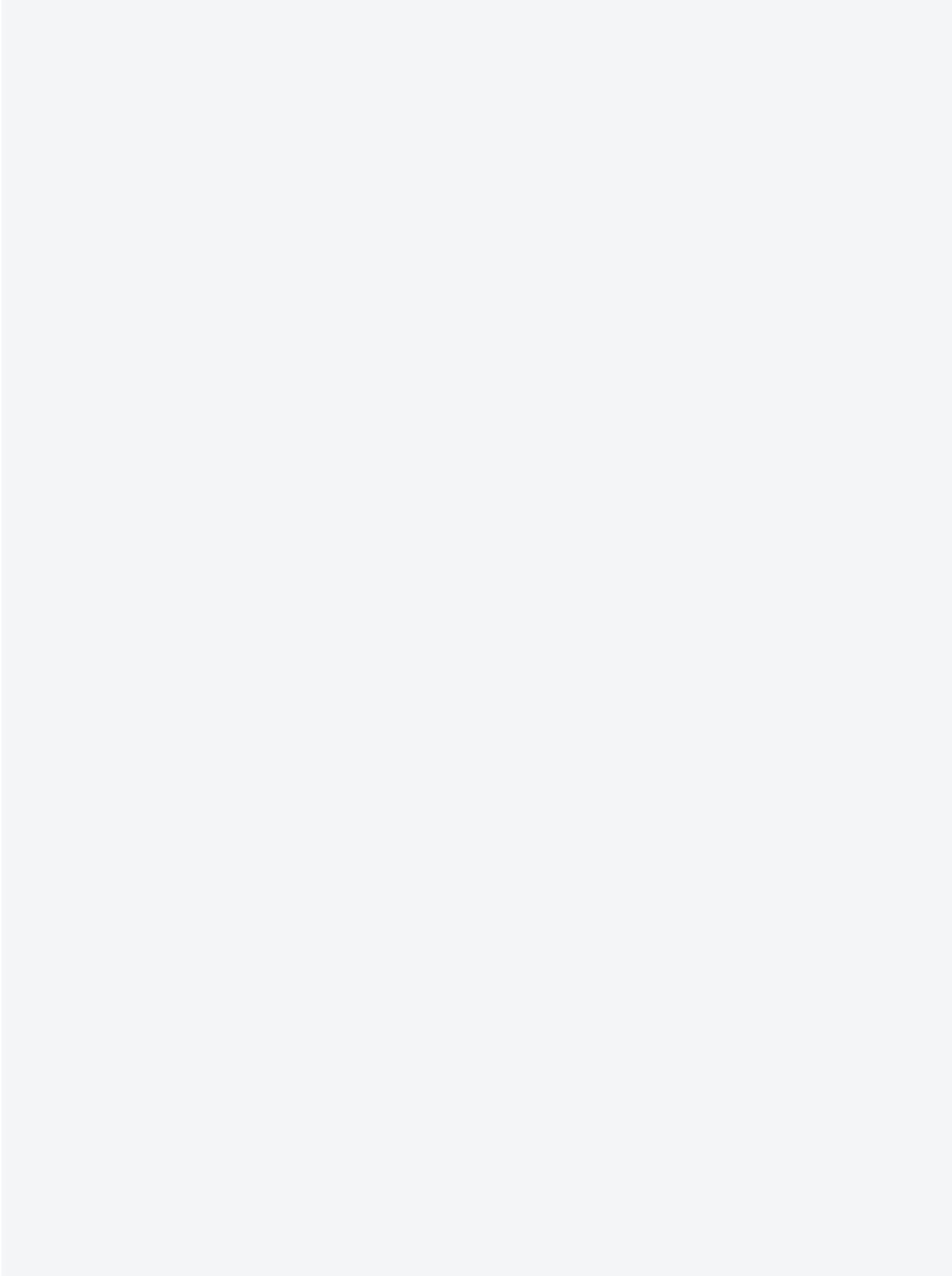
N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-14790 - Employee Travel Request, Chief Solicitor Cheryl Parker**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Cheryl Parker to attend the Labor Arbitration Institute in Tampa, Florida, on Jan. 24-26. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,304.46

Project Fund	Amount	Start Date	End Date
1001-CCA000371-SC630320	\$ 2,304.46	1/24/2024	1/26/2024

Travel and accommodation to Tampa, Florida, for the Labor Arbitration Institute. Cheryl Parker is a Chief Solicitor in the Labor and Employment Practice Group of the Law Dept.

BACKGROUND/EXPLANATION:

The Law Dept. requests permission for Chief Solicitor Cheryl Parker to attend the Labor Arbitration Institute in Tampa, Florida, on Jan. 24-26. Her attendance at this event is relevant to her ongoing efforts to represent the Mayor and City Council in the Labor and Employment division. She will learn the latest labor law and arbitration developments, refine advocacy skills, and engage in strategic thinking.

The per diem rate for this location is \$192/day for lodging, \$69/day for meals and incidentals, and \$51.75/first and last day of travel per GSA's per diem rate for FY2024. We also request an additional \$80/day for her stay at the convention center hotel where the conference will occur. The daily rate is \$272/day. These items are pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip Related Costs:

Registration Fee: \$1050.00

Airfare: \$537.96

Hotel: \$192/night x 2 = \$384.00

Additional Hotel Cost: \$80/day x 2 = \$160.00

First/Last Day of Travel: \$51.75 x 2 = \$103.50

Meals & Incidentals: \$69/day x 1 = \$69.00

TOTAL Estimated Cost: \$2304.46

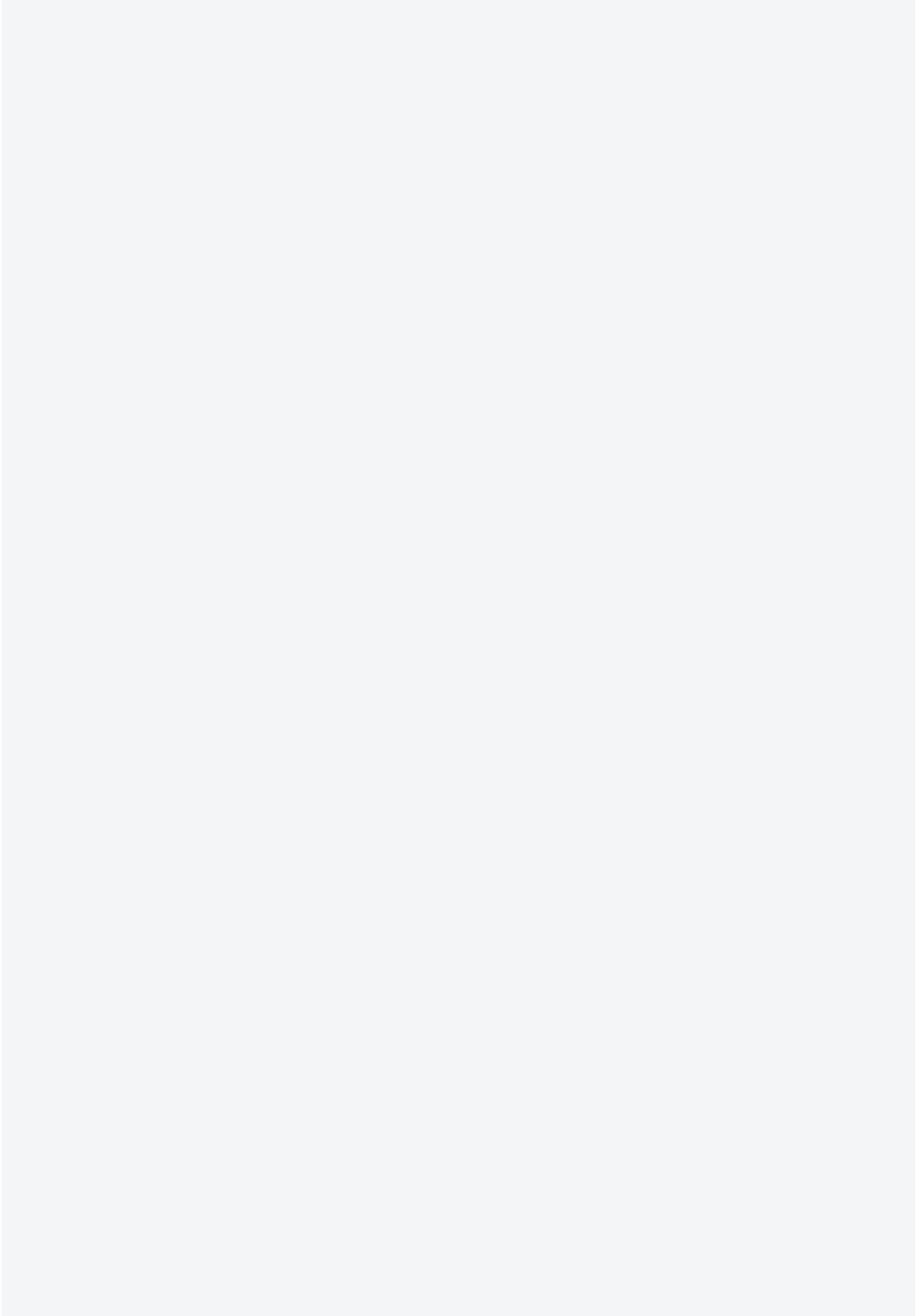
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



SB-23-14573 - Employment Agreement for Dr. Ihuoma G. Emenuga

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve an Employment Agreement with Dr. Ihuoma G. Emenuga, MD.
Period of agreement is: 1/22/2024 to 1/21/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 225,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000191-SC610101	\$ 225,000.00	1/22/2024	1/21/2028

Executive's base salary shall be Two Hundred Twenty-Five Thousand Dollars (\$225,000) per year, minus withholdings.

BACKGROUND/EXPLANATION:

The Board of Estimates ("Board") is requested to approve and authorize execution of an Employment Agreement ("Agreement") between [Dr. Ihuoma G. Emenuga](#), MD, MPH, MBA ("Dr. Emenuga") and the Mayor and City Council of Baltimore City ("City") for the period commencing on or about January 22, 2024 and continuing thereafter in accordance with the requirements of Article IV §6(b) of the Baltimore City Charter.

Dr. Emenuga has been recognized for her exceptional leadership and contributions to the health field. Dr. Emenuga received a medical degree from the University of Nigeria, completed a residency program at Howard University Hospital, and completed a fellowship program at George Washington University Hospital. She holds a certification from the American Board of Internal Medicine.

Mayor Scott wishes to employ Dr. Emenuga as the Commissioner of Health for the City of Baltimore, subject to City Council confirmation. Dr. Emenuga agrees to enter into an agreement with the City to serve in this role. The agreement (attached) details the benefits to which Dr. Emenuga is entitled, including potential severance payments in the event she is not confirmed by the City Council or in case of a "termination without cause".

The Law Department has reviewed and approved this Agreement for form and legal sufficiency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14716 - Condemnation of four temporary construction easements and a perpetual easement in Block 7610, Lot 019 - Payment of Settlement and approval of Right of Entry

ACTION REQUESTED:

The Board is requested to approve a Settlement Agreement and Release to a Right of Entry Agreement with 6601 Suitland Road, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,800.00

Contract Award Amount: \$ 23,200.00 Award Date: 6/7/2023

Project Fund	Amount
9958-PRJ000663-CAP009520-SC630318	\$ 51,800.00

BACKGROUND/EXPLANATION:

The Law Department seeks approval of payment of a settlement of an action to acquire by condemnation four temporary construction easements and a perpetual easement in Block 7610, Lot 019 located in the Cherry Hill Community for the SDC 7788R Seamon Avenue Stabilization and Step Pool Conveyance System Project, including the approval of a Right of Entry. The Owner is 6601 Suitland Road, LLC.

On July 20, 2023, the City filed a condemnation action to acquire four temporary construction easements and a perpetual easement in the fee simple interest in the descriptive property known as the south side Waterview Avenue, rear of 2200-2208 Round Road in Baltimore, Maryland (Ward 25, Section 05, Block 7610, Lot 019). The Board of Estimates previously approved \$23,200.00 to acquire the four temporary construction easements and the perpetual easement in the subject property based upon the highest of two independent appraisals as of August 2, 2021 and August 31, 2021. The Owner filed an Answer contesting the City's right to take and the fair market value. The Owner produced an appraisal valuing the four temporary construction easements and the perpetual easement at \$128,800.00 as of April 14, 2022. The parties participated in mediation and agreed to settle the condemnation action for a total of \$75,000.00. As part of the terms of the settlement, the Owner also agreed to provide the City with an immediate right of entry for the construction of the project and the City agreed to implement the corrective measures necessary to abate the open violation notices dated May 19, 2015 and October 22, 2014 by installing a silt fence for erosion control as part of the project. A copy of the settlement order, addendum, and right of entry are attached. Thus the Board of Estimates is requested to approve an additional \$51,800.00 [\$75,000.00 less the previous approval amount of \$23,200.00]. The owner of the Fee Simple interest is 6601 Suitland Road, LLC.

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

Board of Estimates Agenda		Law		1/10/2024
N/A	N/A	N/A	N/A	

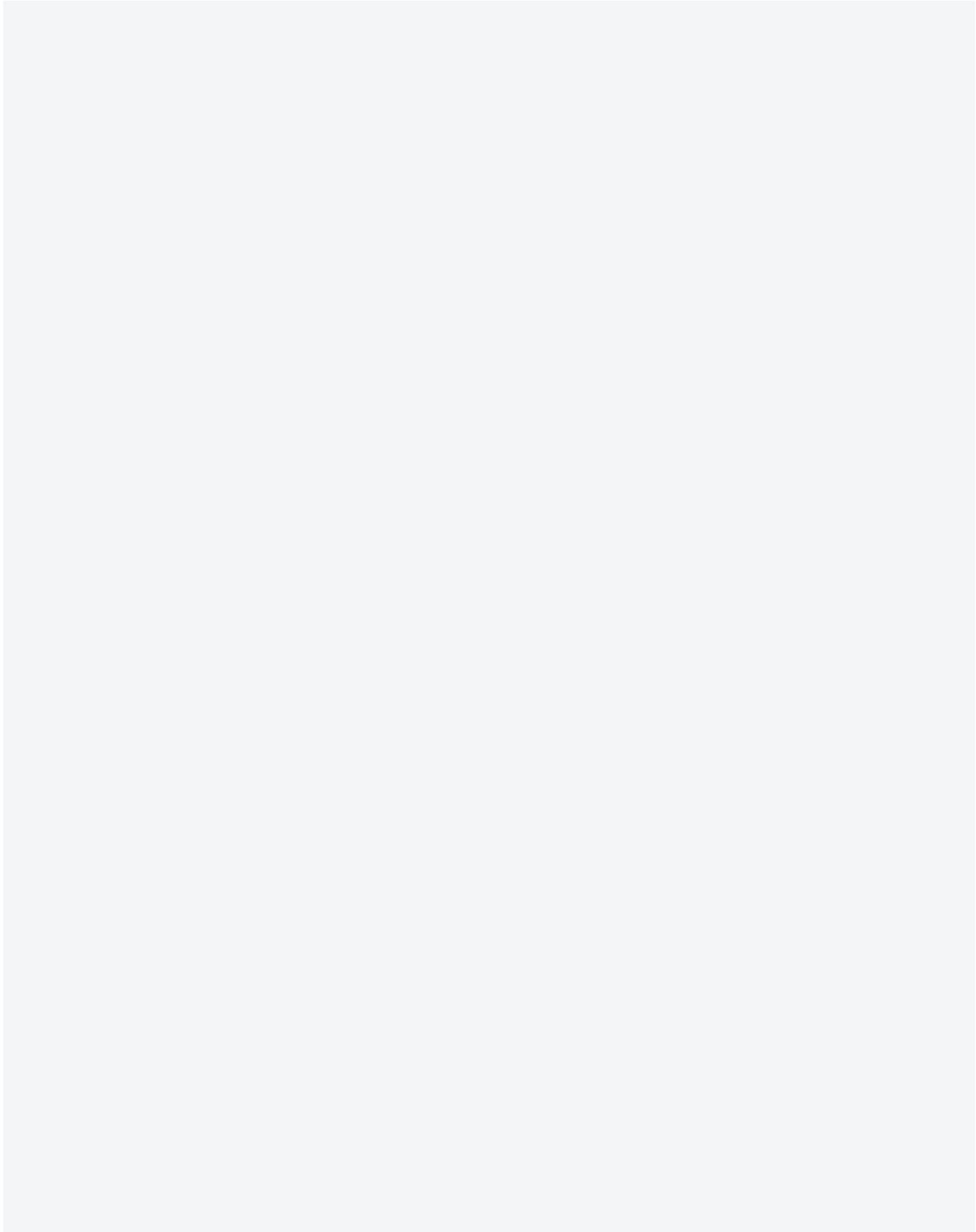
COUNCIL DISTRICT: 10th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14761 - G.M.H. Associates of America, Inc**ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release with GMH Associates of America, Inc. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 97,500.00

Project Fund	Amount
2070-CCA000816-SC630370	\$ 97,500.00

BACKGROUND/EXPLANATION:

The Law Dept. requests authorization to settle a general liability claim against the City of Baltimore. G.M.H. Associates of America, Inc. was contracted with the Maryland Environmental Services (MES) to rehabilitate clarifier settling tanks at the Back River Sewage Treatment Plant. G.M.H. completed work on one tank and moved its equipment into another tank to begin work. DPW filled the completed tank with sewage overnight on January 26, 2023, but negligently failed to close a connecting pipe, flooding the contractor's equipment including a large crane, skid steer, and various other equipment with many feet of raw sewage. The claimed loss was \$278,000 in damages, but the law department has reduced that amount significantly and believes there is some shared responsibility in the mishap.

Therefore, the law department recommends a settlement for this loss at \$97,500 to avoid litigation and to partially reimburse the contractor for the negligence of Public Works personnel.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14622 - Claimant: CSX Claim Number: 210013971 Loss Date: December 27, 2020**ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release with CSX Transportation, Inc. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 185,000.00

Project Fund	Amount
2044-CCA000378-SC630370	\$ 185,000.00

BACKGROUND/EXPLANATION:

CSX alleges that water and debris began to flow into the CSX Howard Street tunnel from an underground City water main on December 27, 2020. The leak occurred near mile marker post BAK 94, located at the south end of the intersection of N. Howard Street and W. Mulberry Street. CSX has alleged that the track structure was damaged as a result of the incident. CSX has further alleged that the City was aware of the aging and defective main and that CSX had placed the Department of Public Works on notice and that it failed to take corrective action to prevent the loss. The claimed loss amount is \$369,621.19. The law department requests settlement authority for \$185,000 to avoid litigation in the matter.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14659 - Grant Agreement between Baltimore City and the Neighborhood Design Center, LLC**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Neighborhood Design Center, LLC. Period of agreement is: 12/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project Fund	Amount
1001-CCA000481-SC670701	\$ 100,000.00

Baltimore City is granting general funds to support the International Placemaking Week Convention in June 2024, an event that will bring together global leaders and practitioners to share knowledge, build partnerships, and promote the art and science of placemaking. Neighborhood Design Center, LLC will be responsible for planning and coordinating International Placemaking Week 2024, in collaboration with Project for Public Spaces.

BACKGROUND/EXPLANATION:

Neighborhood Design Center, LLC will provide the following Scope of Services:

- **Event Planning and Coordination:** GRANTEE will take on the responsibility of planning and coordinating International Placemaking Week 2024 in collaboration with Project for Public Spaces.
- **Program Development:** GRANTEE and Project for Public Spaces will co-curate an engaging and informative program, including keynote speakers, workshops, panel discussions, and site visits. GRANTEE will work to identify and invite renowned experts in the field of placemaking.
- **Community Engagement:** GRANTEE will organize community-engaged mobile workshops and supplemental activities to involve local residents, businesses, and organizations. These initiatives will showcase the positive impact of placemaking on Baltimore's neighborhoods and foster a sense of ownership and pride in the community.
- **Marketing and Promotion:** GRANTEE will engage in marketing and promotional efforts to attract participants from the region, across the country, and around the world. This will involve creating marketing materials, managing social media campaigns, and working with Project For Public Spaces, Visit Baltimore, and local and international media outlets to ensure extensive coverage.
- **Fundraising:** The total amount being raised by GRANTEE to bring this event to Baltimore is \$220,000. GRANTEE will raise funds, in collaboration with Project for Public Spaces, to cover additional costs incurred in hosting and producing this event. This includes soliciting sponsorships, in-kind donations, and grant funding.
- **Accessibility, Equity, and Inclusivity:** GRANTEE will provide accommodations for attendees with disabilities and ensure the event venues are accessible. GRANTEE will prioritize

supporting local artists, communities, and local small businesses within the conference expenditures. The registration and participation structure will include a scholarship program and volunteer opportunities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

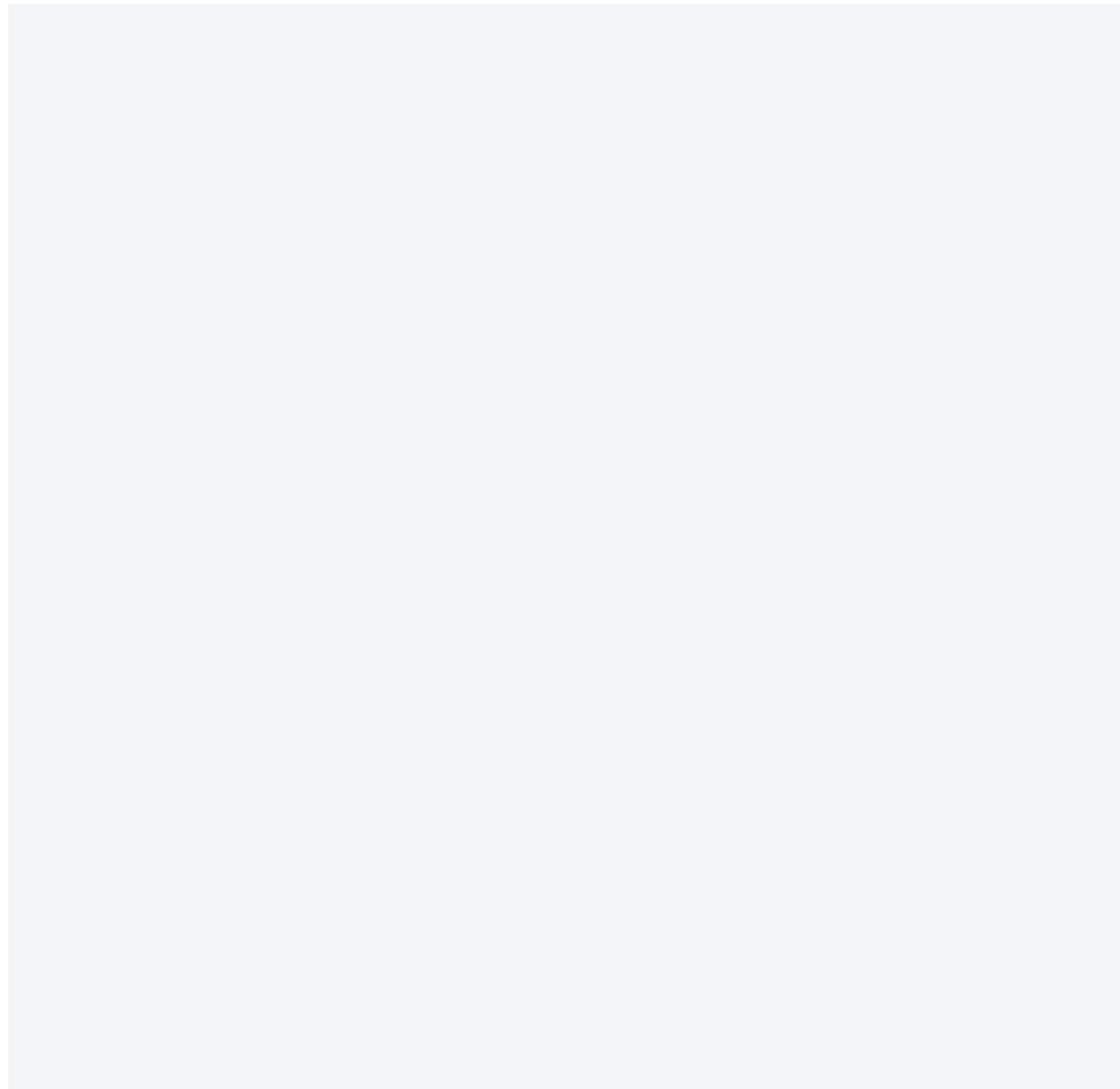
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14836 - Approve travel request for Londyn Smith de Richelieu

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Londyn Smith de Richelieu to attend the Creating Change Conference 2024, in New Orleans, LA on 1/16/2024 - 1/21/2024. Period of agreement is: 1/16/2024 to 1/21/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,790.58

Project Fund	Amount
1001-CCA001313-SC630301	\$ 2,790.58

BACKGROUND/EXPLANATION:

Londyn Smith de Richelieu is traveling to New Orleans, LA on January 16–21, 2024 to attend the Creating Change Conference 2024. This conference will allow Ms. Smith de Richelieu the opportunity to engage with a diverse community of activists and organizers from other cities and states. The experience will be empowering, bringing fresh ideas and perspectives to provide to the Citizens of Baltimore which can contribute to the city’s growth and effectiveness. The per diem rate for this location is \$162 / night for lodging and \$74 / day for meals and incidentals as per GSA’s Per Diem rates for FY2024. The hotel rate is \$234 /day we are requesting an additional \$360 to cover the hotel cost. The hotel was paid using Desimoune McCoy’s city-issued travel card.

Trip related cost:

Registration		\$433.07
Airfare		\$ 552.96
Hotel Lodging	\$162 / day x 5	\$ 810.00
Additional to cover Hotel	\$72 / day x 5	\$ 360.00
Hotel Room & Occupancy Tax	\$40.91 / day x 5	\$ 204.55
M&IE	\$74/ day x 5	\$ 370.00
Ground Transportation		\$ 60.00
	Total:	\$2,790.58

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-14250 - Acceptance of Head Start Grant Award - Ulysses Currie Head Start State Supplemental Grant #241001

ACTION REQUESTED:

The Board is requested to approve acceptance of a Grant Award from the Maryland State Department of Education. Period of agreement is: 7/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 247,313.00

Project Fund	Amount	Start Date	End Date
5000-CCA000505-SC630351	\$ 247,313.00	7/1/2023	9/30/2024
GRT001948 - Ulysses Currie - State Supplemental Grant for Summer Head Start			

BACKGROUND/EXPLANATION:

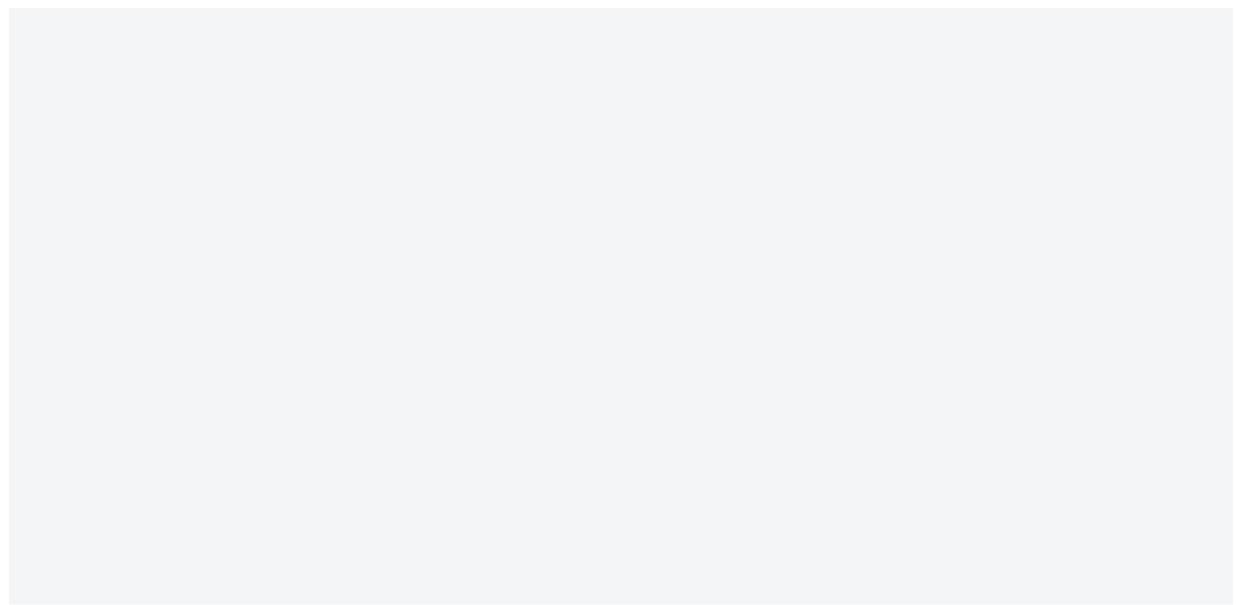
The Maryland State Department of Education has awarded the Mayor & City Council Baltimore City Head Start program \$247,313 in funding to support a 2024 summer Head Start program for children and families enrolled in the Head Start program during the school year. The City plans to contract with Head Start providers to provide these summer services as it has done in previous years. The purpose of the program is to mitigate the impact of summer learning loss for children three to four years of age.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and found that it confirms the grant awards



SB-23-14561 - Grant Award Acceptance: FY24 CSBG Agreement between the Department of Housing and Community Development (DHCD) and the Mayor's Office of Children and Family Success (MOCFS)

ACTION REQUESTED:

The Board is requested to approve acceptance of a Grant Award between the Department of Housing and Community Development (DHCD) and the Mayor's Office of Children and Family Success. Period of agreement is: 10/1/2023 to 9/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,496,937.00

Project Fund	Amount	Start Date	End Date
5000-CCA000512-RC0603 GRT001799	\$ 2,496,937.00	10/1/2023	9/30/2025

BACKGROUND/EXPLANATION:

The federal Department of Health and Human Services (DHHS) provided pass-through funding to the Department of Housing and Community Development of Maryland so that it could run the Community Services Block Grant (CSBG) Program, which provides financial assistance to community action agencies.

The Mayor's Office of Children and Family Success (MOCFS) has been granted \$2,496,937 in funding by the Department of Housing and Community Development (DHCD) to run a community anti-poverty program. The grant funds must be expended by September 30, 2025, at the latest.

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and has no objection to BOE approval

SB-23-14555 - Agreement between the City of Baltimore Mayor's Office of Children and Family Success and the Center for Urban Families

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement for The Center for Urban Families, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount	Start Date	End Date
4000-GRT001785-CCA000505-SC630351	\$ 60,000.00	7/1/2023	6/30/2024
Agreement between the City of Baltimore Mayor's Office of Children and Family Success and the Center for Urban Families.			

BACKGROUND/EXPLANATION:

The City has a need for a consultant to manage projects and activities designed to implement an integrated multi-faceted fatherhood/male involvement service delivery system.

Under the direction of the Center for Urban Families (“the Consultant”) a Fatherhood Engagement Coordinator will manage a wide range of projects and activities designed to implement an integrated multi-faceted fatherhood/male involvement service delivery system that is a model of excellence as outlined in the “Building a Model for Father Engagement.

The scope of the responsibilities of this position is defined in the attached contract. The funding request has been submitted late due to administrative delays that slowed down the process of finalizing the details of the grant.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and has no objection to BOE approval

SB-23-14613 - MDOL Apprenticeship Agreement: \$250,000

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with the Maryland Department of Labor. Period of agreement is: 1/6/2023 to 1/5/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project Fund	Amount
4000-GRT001028-CCA001206	\$ 250,000.00

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve an agreement between the Mayor's Office of Employment Development (MOED) and the Maryland Department of Labor (Provider) for professional services.

The purpose of this agreement is to permit the Maryland Department of Labor to allow at least 100 eligible Baltimore City residents to receive training and become registered as apprentices with a sponsored employer. In exchange for the \$250,000 to be paid to the provider, the provider will give incentives to employers to support the apprentices by paying for their apprenticeship training or support services, not to exceed \$2,500 per apprentice.

The total amount of this agreement shall not exceed two hundred fifty thousand dollars (\$250,000).

This agreement was delayed in its presentation to the Honorable Board due to the additional time necessary to reach a comprehensive understanding between the parties.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14612 - MOED: FY24 - Fostering Opioid Recovery Through Workforce Development to address the Opioid Crisis Agreement: \$101,101.28

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with Civic Works, Inc. Period of agreement is: 8/1/2023 to 5/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 101,101.28

Project Fund	Amount
4000-GRT000775-CCA001205-SC630351	\$ 101,101.28

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve an agreement between the Mayor's Office of Employment Development (MOED) and Civic Works, Inc. for professional services.

The purpose of this Agreement is for the Provider to deliver workforce related services that align with the local plan and include career services to include job readiness, life management skills, career planning, coaching and job matching services. Who have voluntarily disclosed a history of being affected directly or indirectly by the opioid crisis.

The total amount of this agreement shall not exceed One Hundred and One Thousand, One Hundred and One Dollars and Twenty-eight Cents (\$101,101.28).

This agreement was delayed in its presentation to the Honorable Board due to the additional time necessary to reach a comprehensive understanding between the parties.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This contract is federally funded

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14592 - MOED: FY24 Youth Opportunity Academy Agreement: \$217,285.42**ACTION REQUESTED:**

The Board is requested to approve a Collaborative/Cooperative Agreement with the Baltimore City Board of School Commissioners. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 217,285.42

Project Fund	Amount
5000-GRT001800-CCA000535	\$ 217,285.42

BACKGROUND/EXPLANATION:

The Board is requested to approve and authorize the execution of a consultant agreement between the Baltimore City Board of School Commissioners (BCPSS) and the Mayor's Office of Employment Development (MOED).

The Baltimore City School Board of Commissioners operates an alternative school for high school students in a portion of MOED's Youth Opportunity Westside Center, located at 1510 West Lafayette Avenue in Baltimore City. As the consultant, MOED will complement the academic services of the board by providing wrap-around services such as youth development initiatives, cultural enrichment activities, and job readiness training. These efforts are designed to help increase school attendance and decrease the drop-out rate of students who attend alternative high schools.

The agreement was delayed in its presentation to the Honorable Board due to additional time necessary to reach a comprehensive understanding between the parties.

*Please note that the Real Estate Department will submit the mentioned lease agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14723 - HSP FY24 Renewal Agreement between the Mayor’s Office of Homeless Services and House of Ruth Maryland Inc.

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with the House of Ruth Maryland Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 245,000.00

Project Fund	Amount
5000-CCA000594-SC630351	\$ 245,000.00
GRT001929	

BACKGROUND/EXPLANATION:

This Agreement Retroactively started on July 1, 2023.

The city has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP) FY24. As a sub-recipient House of Ruth Maryland, Inc. will provide an emergency shelter and supportive services to one hundred fifty (150) victims made homeless from domestic violence in the City of Baltimore. The Provider will offer service(s) under their Safe Shelter and Housing Program.

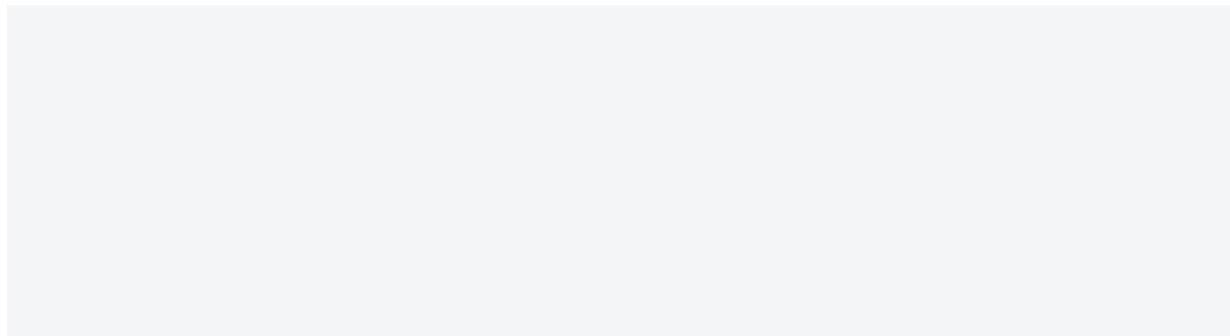
The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and has no objection to BOE approval



SB-23-14725 - HSP FY24 Renewal Agreement between the Mayor’s Office of Homeless Services and House of Ruth Maryland, Inc.

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with the House of Ruth Maryland, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 172,858.00

Project Fund	Amount
5000-CCA000651-SC630351	\$ 172,858.00
GRT001944	

BACKGROUND/EXPLANATION:

This agreement started retroactively on July 1, 2023.

The city has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient House of Ruth Maryland, Inc. will offer medium term rental assistance service(s) to twenty (20) victims made homeless from domestic violence in the City of Baltimore. The Provider will provide these services under the Safe Homes, Strong Communities Rapid Re-Housing.

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

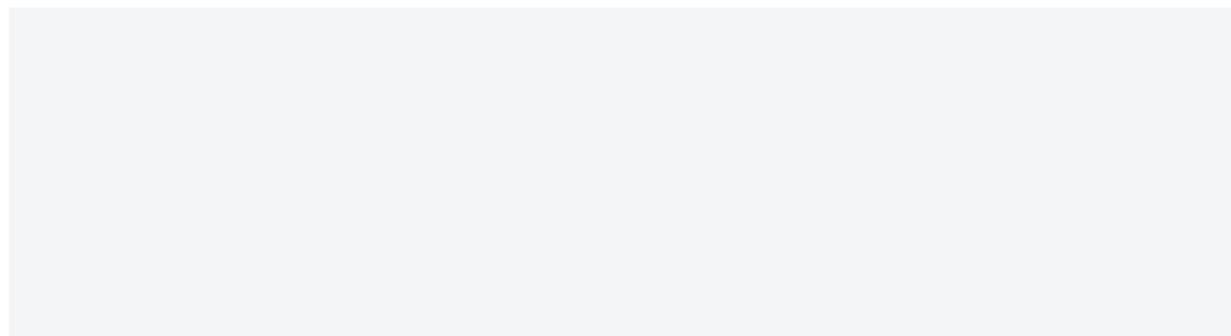
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14471 - Renewal Agreement between the Mayor’s Office of Homeless Services and Manna House, Inc.

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with Manna House, Inc..
Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 106,908.00

Project Fund	Amount
1001-CCA000614-SC630351	\$ 106,908.00

BACKGROUND/EXPLANATION:

The City has allocated certain General Funds to the Mayor’s Office of Homeless Services to utilize funds to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Sub-provider, Manna House, Incorporated, will use funds to operate a homeless shelter day center and provide supportive services to Three Hundred (300) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Day Resources Center/Meal Program.

This project retroactively starts on July 1, 2023

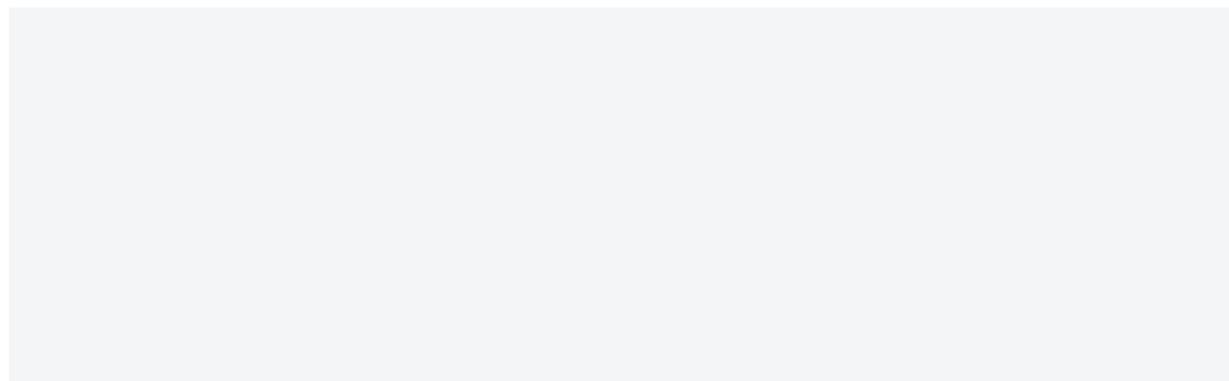
The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and has no objection to BOE approval



SB-23-14533 - HSP FY24 Renewal Agreement between the Mayor’s Office of Homeless Services and Community Housing Associates, Inc.

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with Community Housing Associates, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 56,530.00

Project Fund	Amount
5000-CCA000594-SC630351 grt001927	\$ 56,530.00

BACKGROUND/EXPLANATION:

The period of the agreement is retroactive to July 1, 2023.

The city has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient, Community Housing Associates, Inc. will provide supportive services to one hundred twenty-two (122) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Resident Advocate Program.

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

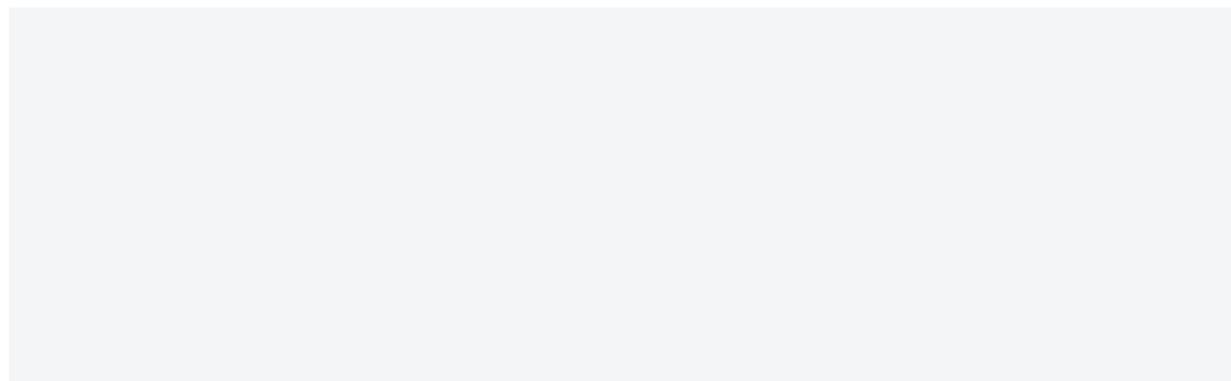
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14758 - HSP FY24 Renewal Agreement between the Mayor's Office of Homeless Services and Downtown Partnership of Baltimore, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Downtown Partnership of Baltimore, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project Fund	Amount
5000-CCA000594-SC630351 GRT001945	\$ 250,000.00

BACKGROUND/EXPLANATION:

The period of the agreement is retroactive to July 1, 2023.

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a Provider, Downtown Partnership of Baltimore, Inc. will provide homeless street outreach services to two hundred (200) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Outreach Services Project.

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-14724 - HSP FY24 Renewal Agreement between the Mayor’s Office of Homeless Services and House of Ruth Maryland, Inc.

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with the House of Ruth Maryland, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 98,727.00

Project Fund	Amount
5000-CCA000594-SC630351 grt001930	\$ 98,727.00

BACKGROUND/EXPLANATION:

This agreement retroactively started on July 1, 2023

The city has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient House of Ruth Maryland, Inc. provide Eviction Prevention service(s) to fifty (50) households experiencing homelessness in the City of Baltimore. The Provider will provide these services under the Housing Prevention Program.

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

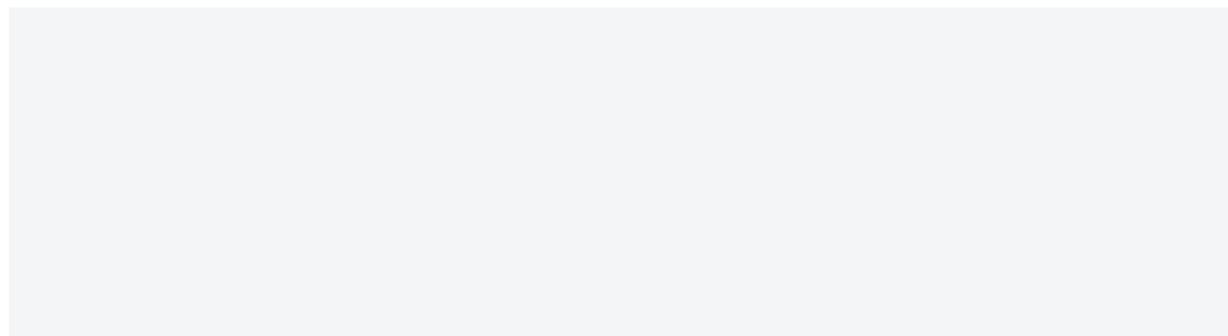
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14720 - No-Cost Extension of Agreement with TierPoint Maryland, LLC. f/k/a Baltimore Technology Park, for Data Center Colocation (SCON-001336)

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Extension TierPoint Maryland, LLC. f/k/a Baltimore Technology Park. Period of agreement is: 1/11/2024 to 4/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00 Contract#SCON-001336

Contract Award Amount:	\$	Award Date:	9/11/2013
	1,653,520.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	2
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Solicitation #: B50002948

BACKGROUND/EXPLANATION:

On 9/11/2013 the Board approved the Original Agreement with TierPoint Maryland, LLC. for Data Center Colocation, in the amount of \$1,653,520 for the term 9/11/2013 - 9/10/2018, with five (5) one-year renewal options. All renewal options have been exercised. Subsequent Board actions as shown in the Contract Value Summary below.

Therefore, the Board is requested to approve a three (3) month no-cost extension beginning 1/10/2024 through 4/10/2024 for the continuation of colocation, which is the building space environment, physical security, and expansion support for the City's network infrastructure equipment (i.e., servers, computing hardware, storage area networks, etc.). The extension is needed for continuation of services until a new selected source contract is awarded. It was previously anticipated that the new selected source contract would go before the Board for award approval on 12/6/2023.

BCIT Law counsel has reviewed the Master Service Agreement for TierPoint Maryland, LLC and has submitted redlines for the vendor to review with their counsel. TierPoint Maryland, LLC has informed BCIT that they will need additional time to review BCIT redlines. BCIT requests the additional 3-month extension to allow time to finalize negotiations for the new contract with TierPoint Maryland, LLC.

The new contract is now anticipated to go before the Board for approval in January 2024.

CONTRACT VALUE SUMMARY:

- 1) Initial award approved by the Board on September 11, 2013: \$1,653,520.00
- 2) 1st Amendment approved by the Board on August 13, 2014: \$0.00

- 3) 2nd Amendment approved by the Board on March 16, 2016: \$275,512.36
 - 4) Increase approved by the Board on September 14, 2016: \$307,527.83
 - 5) 1st Renewal approved by the Board on October 17, 2018: \$1,000,000.00
 - 6) 2nd Renewal approved by the Board on July 17, 2019: \$1,000,000.00
 - 7) 3rd Renewal approved by the Board on October 14, 2020: \$1,000,000.00
 - 8) 4th Renewal approved by the Board on September 1, 2021: \$300,000.00
 - 9) 5th Renewal approved by the Board on September 21, 2022: \$500,000.00
 - 10) 1st Extension approved by the Board on November 15, 2023: \$0.00
 - 11) 2nd Extension pending Board approval: \$0.00
- Total Contract Value: \$6,036,560.19

BCIT has received approval from the CPA to submit items to the BOE on behalf of Procurement.

EMPLOY BALTIMORE:

LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	20.80%	MBE Goal Amount	\$ 343,932.00
MBE Attainment %	100.00%	MBE Attainment Amount	\$ 33,833.38

MBE Total Paid \$ 33,833.38 Vendor: Cytherian, LLC

MWBOO set goals of 5% MBE and 2% WBE. TierPoint Maryland, LLC committed to participation of 20.8% MBE and 2.9% WBE and was found non-compliant on July 23, 2014, with actual utilization of 16.83% MBE and 2.52% WBE. On August 13, 2014, the Board approved the Bureau's request that the difference between the commitment and the utilization be waived, as the shortfall was due to the City's reduction in the need to physically relocate old servers. The goals were only applicable to the initial relocation during the first year of the contract.

WBE Goal %	-2.90%	WBE Goal Amount	\$ 41,668.00
WBE Attainment %	100.00%	WBE Attainment Amount	\$ 0.00

WBE Total Paid \$ 5,070.00 Vendor: DK Consulting, LLC

MWBOO set goals of 5% MBE and 2% WBE. TierPoint Maryland, LLC committed to participation of 20.8% MBE and 2.9% WBE and was found non-compliant on July 23, 2014, with actual utilization of 16.83% MBE and 2.52% WBE. On August 13, 2014, the Board approved the Bureau's request that the difference between the commitment and the utilization be waived, as the shortfall was due to the City's reduction in the need to physically relocate old servers. The goals were only applicable to the initial relocation during the first year of the contract.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-14600 - Capital Transfer

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Capital Funds. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9910-PRJ002331-CAP009588	\$ 328,300.00
PRJ002331 922059 Application Integration Upgrade	
9903-PRJ001925-CAP009116	-\$ 328,300.00

BACKGROUND/EXPLANATION:

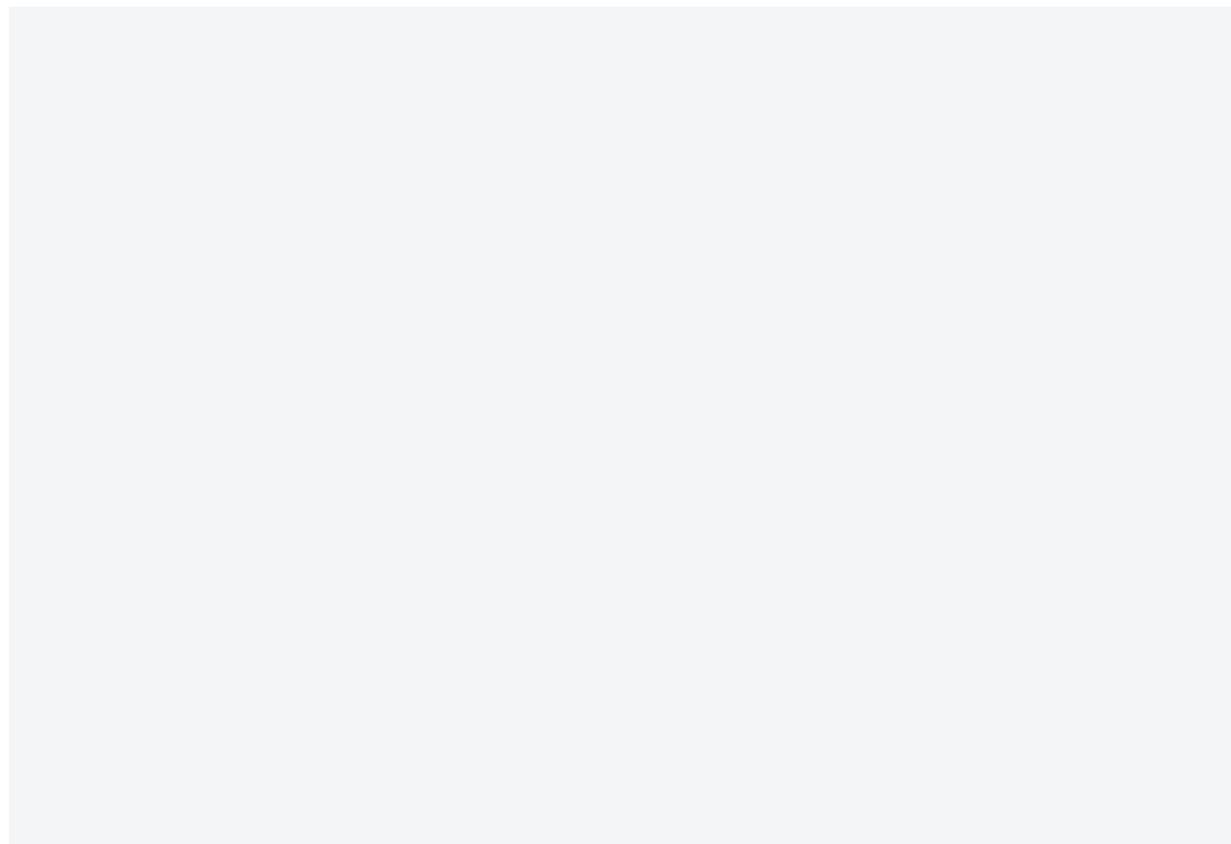
This transfer will be used for to pay outstanding invoices to support the Broadband Digital Equity Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.



SB-23-14707 - MONSE - Maryland Department of Juvenile Services - Award Acceptance - Side Step Diversion Program - \$200,375

ACTION REQUESTED:

The Board is requested to approve acceptance of an Award from the Maryland Department of Juvenile Services. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 200,375.00

Project Fund	Amount	Start Date	End Date
5000-CCA001333-RC0603 grant worktag: grt001995	\$ 200,375.00	7/1/2023	6/30/2024

BACKGROUND/EXPLANATION:

This Interagency Agreement (“Agreement”), made by and between Baltimore City Mayor’s Office of Neighborhood Safety and Engagement (“Governmental Entity”) and the Maryland Department Juvenile Services (“Juvenile Services” or “State”), collectively the “Parties”, shall commence 07/01/2023 and shall terminate 06/30/2024. The Governmental Agency shall provide Side Step Diversion Program services. Whereas Juvenile Services desires that the Governmental Entity deliver certain human services to third party clients of Juvenile Services.

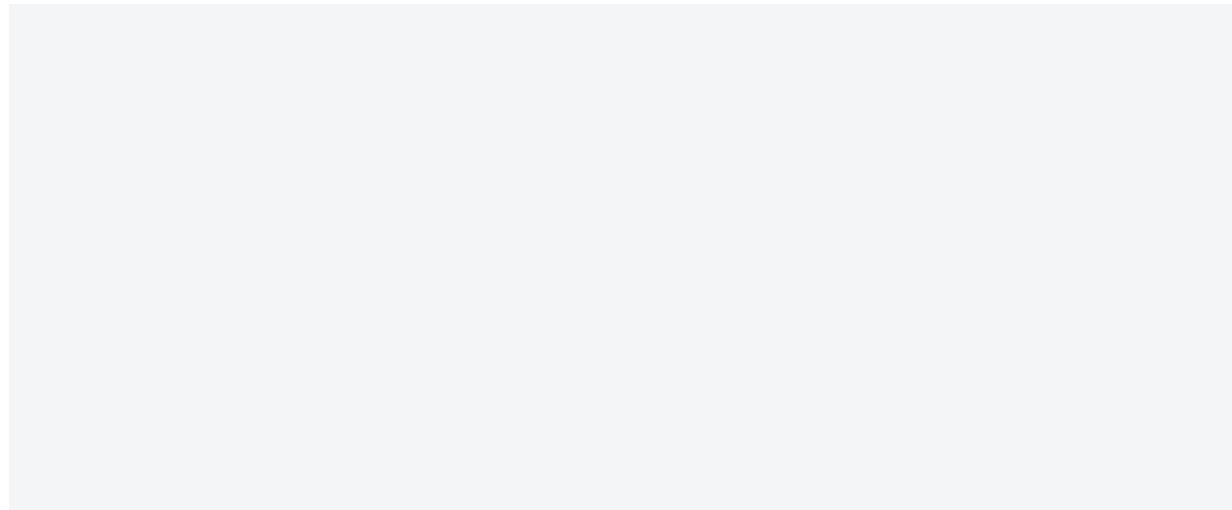
This was late due to the award being granted after the award term period.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and found that it confirms the grant awards



SB-23-14618 - Let's Thrive Baltimore INC.

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with Let's Thrive Baltimore, Inc. Period of agreement is: 10/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 25,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000516-SC630351	\$ 25,000.00	10/1/2023	6/30/2024

Let's Thrive Baltimore founded in 2016 with the mission to provide holistic community support, strategies, and awareness for families impacted by trauma in Baltimore City. Let's Thrive Baltimore plans to end child trafficking by confronting attitudes, behaviors and systems that perpetuate it, and by providing victims with the services necessary to rebuild their lives safely.

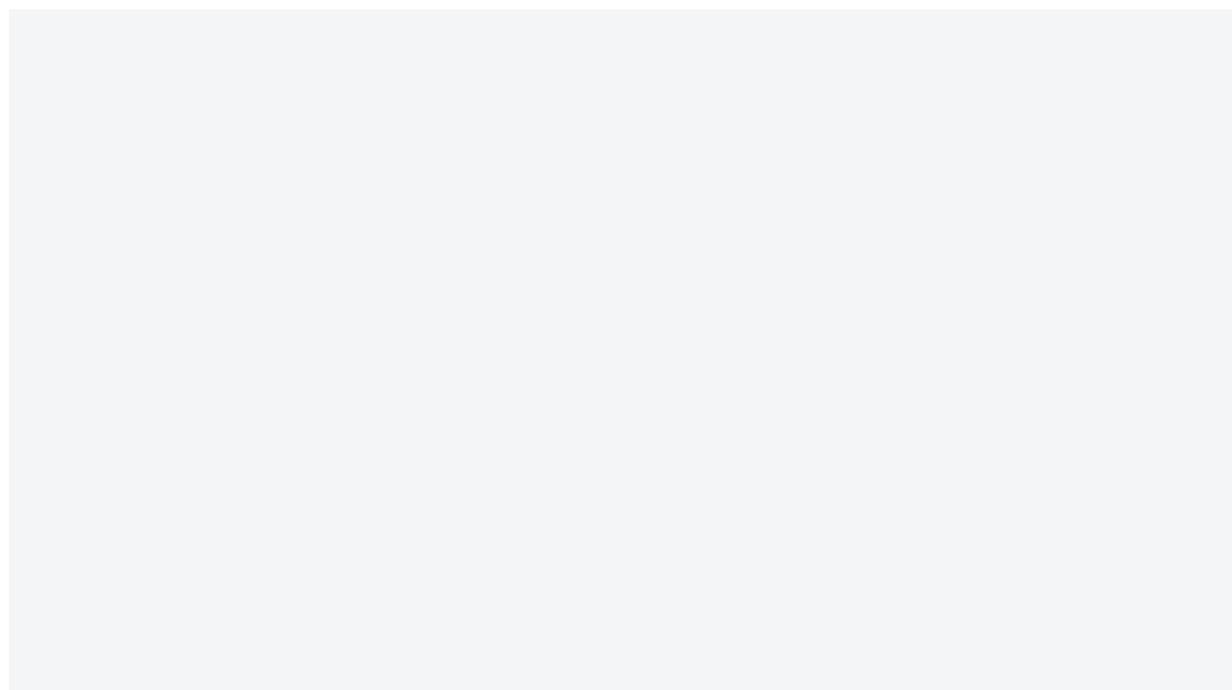
BACKGROUND/EXPLANATION:

Let's Thrive Baltimore founded in 2016 with the mission to provide holistic community support, strategies, and awareness for families impacted by trauma in Baltimore City. Let's Thrive Baltimore plans to end child trafficking by confronting attitudes, behaviors and systems that perpetuate it, and by providing victims with the services necessary to rebuild their lives safely.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Audits has reviewed and has no objection to BOE approval



SB-23-14590 - MONSE - Community Law In Action, Inc. (CLIA) - Side Step FY24

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement Award with Community Law In Action, Inc. Period of agreement is: 10/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000523-SC630351	\$ 50,000.00	10/1/2023	6/30/2024

This was late due to delays in the direct selection process.

BACKGROUND/EXPLANATION:

The Baltimore City Council, approved funding for the Pre-Arrest Remote Diversion Program in the FY24 budget to provide support in programming that offers young people suspected of certain unlawful behaviors a meaningful opportunity to avoid the harms of the justice system. The SideStep Pre-Arrest Remote Diversion Program was advertised to the public and proposals were received from not-for-profit organizations providing services and resources to youth in Baltimore City. CLIA will increase engagement opportunities for youth and young adults throughout the grant period to stay actively engaged in learning and positive development efforts. They will reduce the likelihood of youth and young adults' participants involvement and interaction with justice system and law enforcement. They will increase the level of accessibility for youth and young adults to be connected to resources, trusted adult partners, and enriching opportunities. Lastly, they will support in furthering either college, career, or entrepreneurial endeavors for participants.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-14717 - Prevailing Wage 2024

ACTION REQUESTED:

The Board is requested to approve the Prevailing Wage Rate Recommendation for 2024. Period of agreement is: 1/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Wage Commission has completed its annual review of the City's Prevailing Wage rates. This memo outlines our findings and recommendations, ensuring wages reflect industry standards and fair compensation.

In compliance with Article 5, Subtitle 25 of the City Code, the Wage Commission presents its findings from the annual examination of the City's Prevailing Wage rates. Our comprehensive study determined the wage rates for City contracts governed by Prevailing Wage laws. We gathered data from various sources, including contracting associations, labor unions, and trade organizations, via a public survey encompassing both public and private sector work.

Recommended Wages

Enclosed, please find a detailed list of occupations and their recommended wages.

Recommendations for Classification Elimination

We propose the following classification eliminations to enhance the effectiveness and fairness of the Prevailing Wage system:

- Classification 3: This classification is redundant, as it mirrors state rates available on the Department of Labor's website.
- Classification 4: Its relevance is limited to federal Housing and Urban Development-funded projects and does not impact the City's general funds.
- Classification 5: Lacking collaboration from labor organizations, this classification has historically led to below-standard wages. Its removal, aligning with Classification 1, streamlines compliance and supports fair wages.

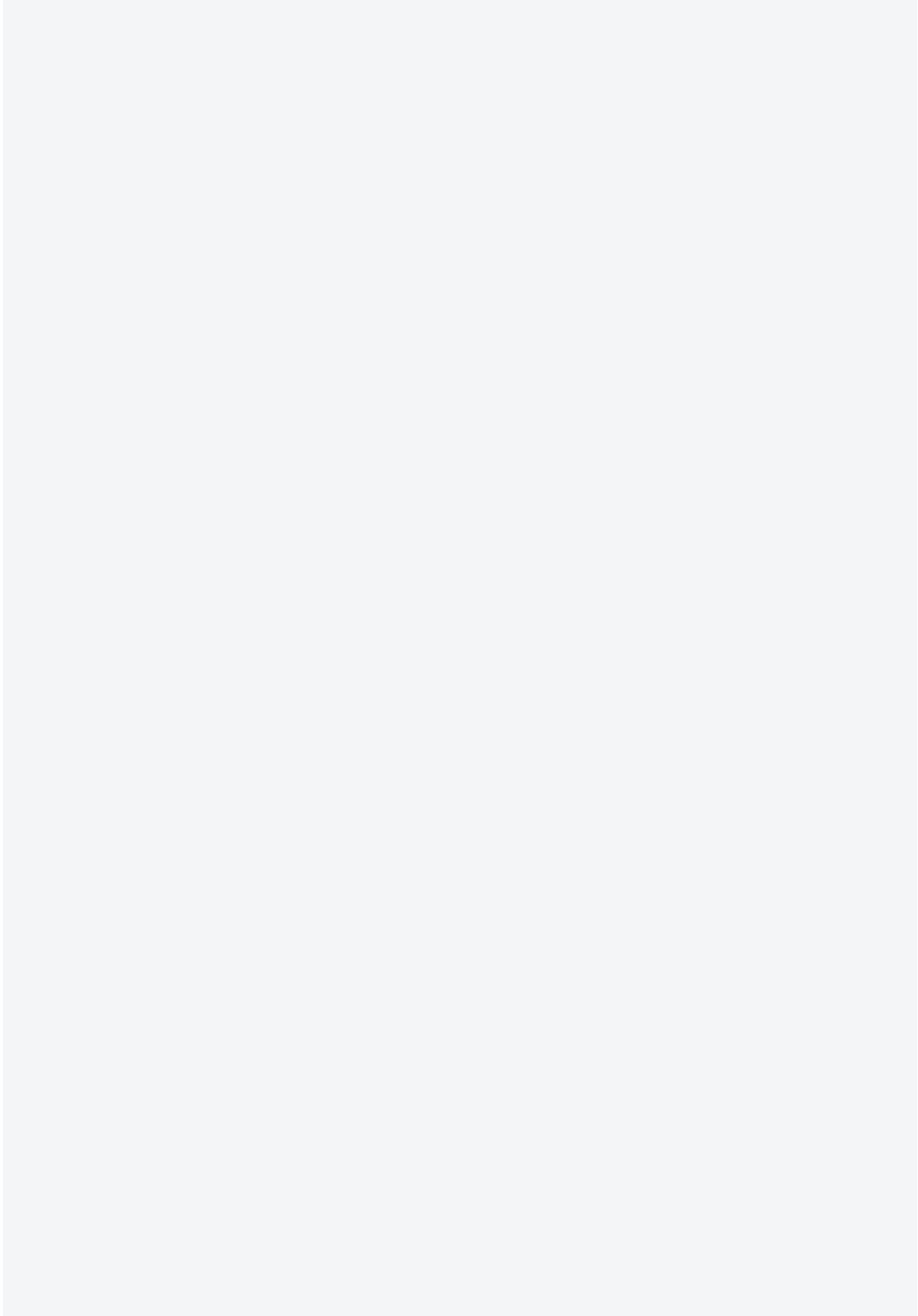
Implementation and Conclusion

Upon approval, we recommend these rates become effective for contracts advertised on or after December 31, 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-14833 - Living Wages CY2024

ACTION REQUESTED:

The Board is requested to approve the Living Wage Rate Recommendation for 2024. Period of agreement is: 7/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Wage Commission, in accordance with the Living Wage Law, City Code Article 5, Subtitle 26, is required each year in December to recommend to the Board of Estimates a revised Living Wage rate for City of Baltimore service contracts.

The Wage Commission reviewed the yearly revision of the U.S. Census Bureau's Poverty threshold. After careful consideration of the poverty level for a family of four, currently set at \$32,000.00, and other wage data, the Commission is recommending to the Board of Estimates that the Living Wage be increased from the current hourly pay rate of \$13.33 to \$15.38 This pay rate shall apply to City of Baltimore service contracts as recommended by the City Purchasing Agent and designated by the Board of Estimates.

Methodology for calculation: \$32,000 is divided by 2080 (a forty-hour week x 52 weeks) = \$15.38.

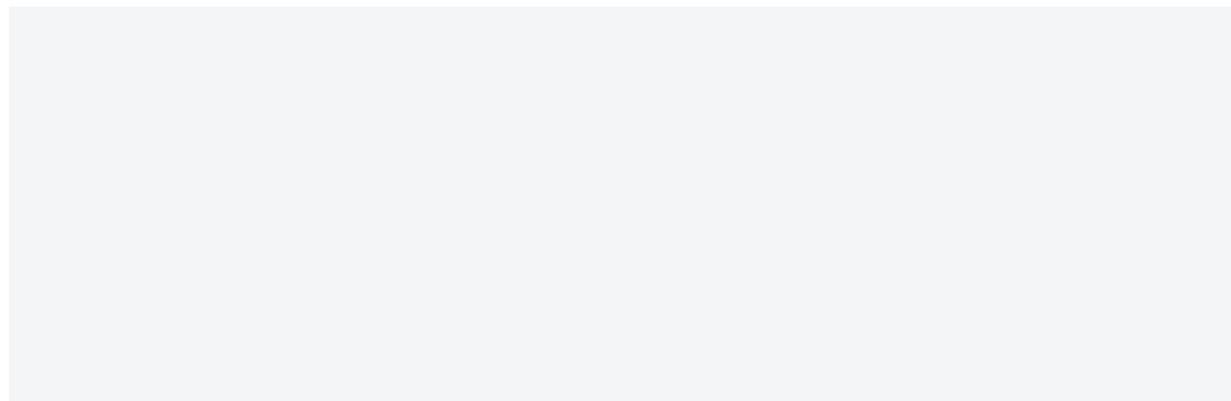
Upon approval by the Board, these rates are recommended to become effective for contracts advertised on or after July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14703 - Gensler Architecture Planning & Design, P.A.

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement with Gensler Architecture Planning & Design. Period of agreement is: 1/1/2024 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 396,550.00

Project Fund	Amount
5000-GRT001321-CCA000705-SC630326	\$ 396,550.00
Award id. no. AWD000866 - MD \$500,000.00	

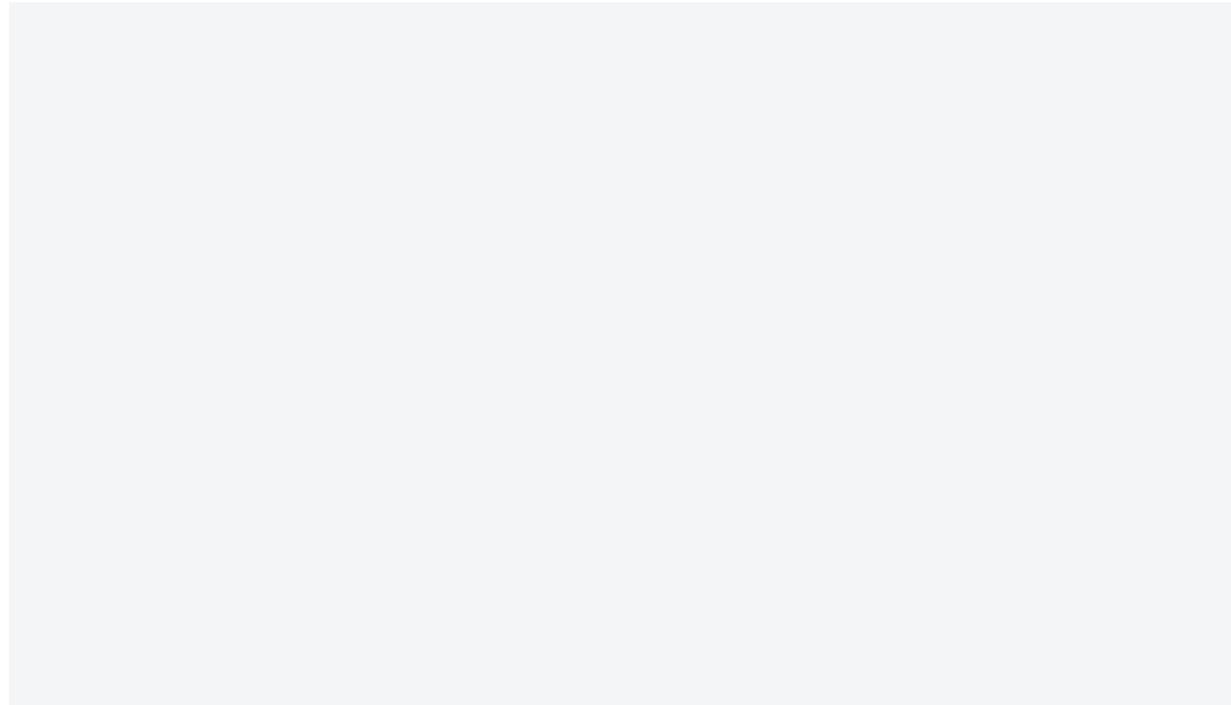
BACKGROUND/EXPLANATION:

The purpose of this contract is to perform a marketing and conceptual predevelopment study for the site known as State Center. The City's goal is to create a vision for the State Center site guiding eventual redevelopment as a Transit Oriented Development and anchor for this area of Baltimore.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and has no objection to BOE approval



SB-23-14562 - Memorandum of Understanding with Mercy Medical Center

ACTION REQUESTED:

The Board is requested to approve a Memorandum of Understanding (MOU) with Mercy Medical Center. Period of agreement is: 10/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,000.00

Project Fund	Amount	Start Date	End Date
4000-CCA000719-RC0602 GRT001897 FY24 Victims of Crime Act (VOCA) - Federal	\$ 10,000.00	10/1/2023	6/30/2024

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve and authorize the agreement between the Baltimore Police Department and the Mercy Medical Center, Inc. The agreement will be funded through the "Baltimore City's Federal VOCA Continuation" grant, Award # VOCA-2022-0050. The Baltimore City's Federal VOCA Continuation grant was approved through the Board of Estimates on November 15, 2023.

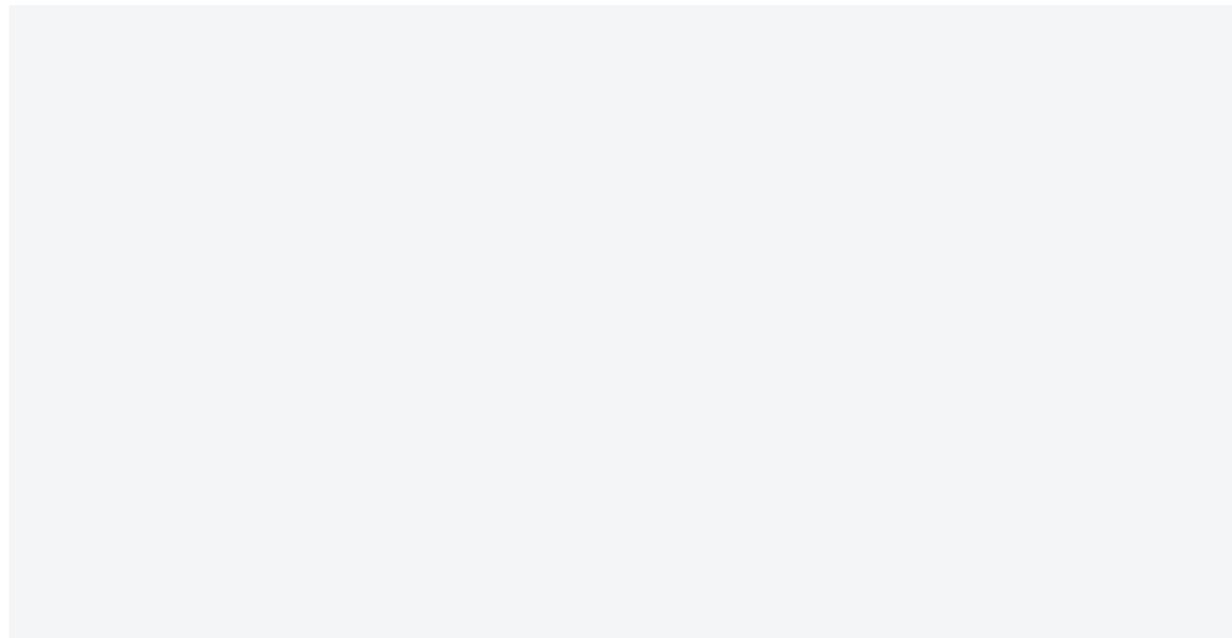
This is late due to the late receipt of the award documents and the administrative process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- Audits has reviewed and has no objection to BOE approval



SB-23-14614 - Late submission of Expense Report 3/13/23-3/15/23

ACTION REQUESTED:

The Board is requested to approve an Employee Expense Reimbursement for Megan Descalzi.
Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 203.92

Project Fund	Amount
5000-GRT001825-CCA000719-SC630301	\$ 203.92

BACKGROUND/EXPLANATION:

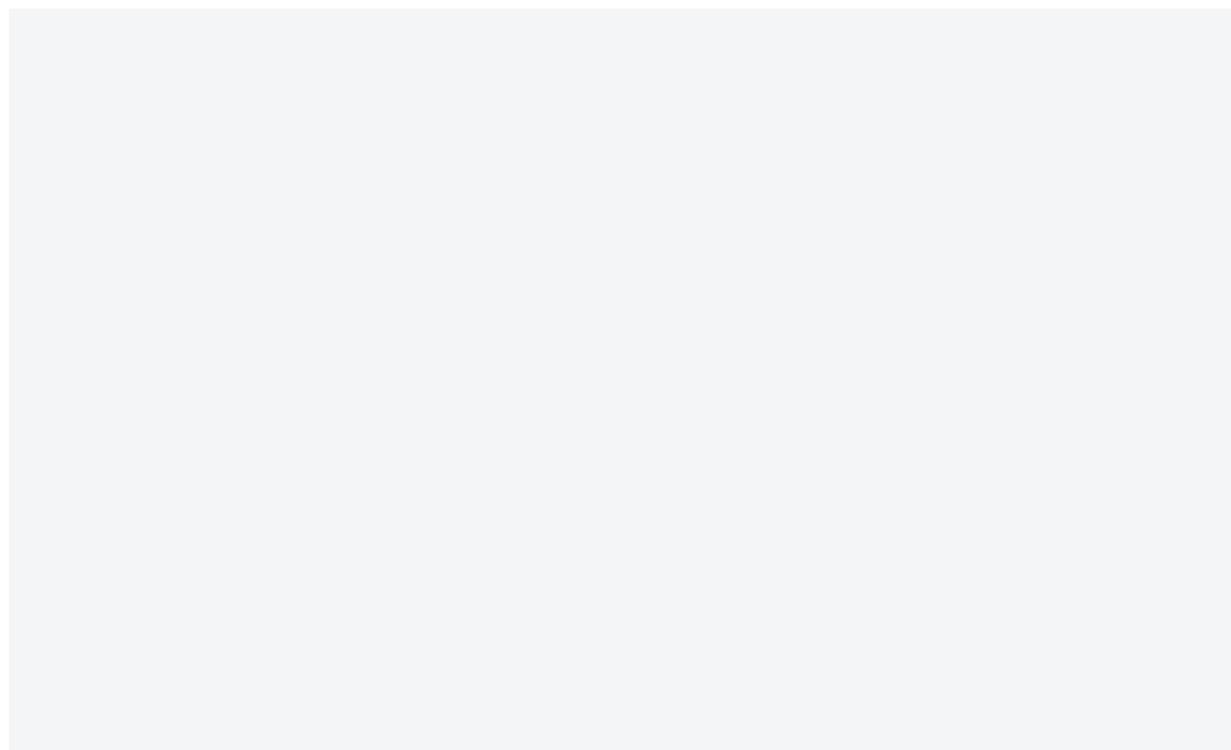
This Expense Report ER-008355, is late because of late approval submission. A spend authorization was not processed. The SA was also waiting on a SAPP Grant authorization During the process she went to the conference on her own and is now requesting the hotel fee she paid upon her return.

Hotel \$203.92

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14619 - Travel Training Reimbursement Anealia Harvey - Late Submission

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Reimbursement for Anealia Harvey who attended the International Association of Identification's Conference that was held in National Harbor, MD on August 20-26, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 635.00

Project Fund	Amount
1001-CCA001162-SC630320	\$ 635.00

The Baltimore Police Department internally approved employee Anealia Harvey to attend the International Association of Identification's conference that was held in National Harbor, MD from August 20-26, 2023. The employee needs reimbursement of funds paid out of pocket caused by the delay in internal approvals and delays in communicating the approvals to the requester.

BACKGROUND/EXPLANATION:

The Baltimore Police Department internally approved employee Anealia Harvey to attend the International Association of Identification's conference that was held in National Harbor, MD from August 20-26, 2023. The employee needs reimbursement of funds paid out of pocket caused by the delay in internal approvals and delays in communicating the approvals to the requester. Anealia Harvey requested the funds through the required travel/training request on 2/11/2023 but the training request was not fully approved until 8/17/2023 of which was past the date to register for the conference. This required the employee to pay for the conference registration fees themselves.

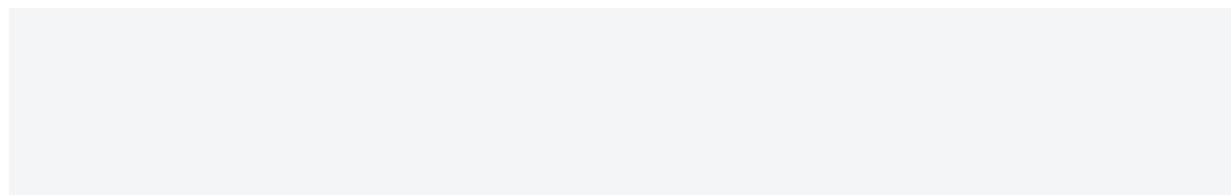
Additionally, there were delays in acquiring the paperwork for reimbursement within the required time frame set by the City of Baltimore. The reimbursement packet was not submitted to personnel in charge of expense reports until October 2023 of which staffing shortages did not allow the writing of this memo until December 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-14701 - Request officer Josh Curry travel to Miami, FL to attend Axon Conference 4/22- 4/26/ 2024..

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Joshua Curry to attend the AXON Conference on 4/22-4/26/2024, at the Miami Beach Convention Center in Miami, FL. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,596.15

Project Fund	Amount
1001-CCA001225-SC630301	\$ 1,596.15

BACKGROUND/EXPLANATION:

This request is for approval to attend the AXON Conference, 4/22-4/26/2024. It will be held at the Miami Beach Convention center in Miami, FL. Axon is combining its technology and training conferences, Accelerate and TASERCON, respectively, into a single conference experience called "Axon Week". The conference will feature keynotes on the future of public safety technology, training, breakout sessions on innovative solutions in the public safety sector as well as opportunities to connect with colleges from around the globe as well as technology providers. officer Curry will need airfare, Lodging, and even though Lunch will be served at the conference per diem and taxi fee from the airport to the hotel and return.

Airfare	\$282.80
Room Charges	\$676.80 \$169.20 @ 4 nights
Room Taxes	\$231.55
Per Diem Estimate	\$345.00 \$69.00 @ 5 days
Taxi	\$60.00

TOTAL \$1,596.15

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-14710 - Professional Services Contract - SketchCop Solutions

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement SketchCop Solutions. Period of agreement is: 10/31/2023 to 10/30/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 125,000.00

Project Fund	Amount
1001-CCA000787-SC630326	\$ 125,000.00

Baltimore Police Department requires an expert forensic sketch artists to provide services to include composite sketches, facial reconstructions, facial approximations, and court appearances. The term of this agreement will retroactively commence on October 31, 2023, following approval of the Baltimore City Board of Estimates and will terminate five years thereafter, unless terminated earlier in accordance with this agreement.

BACKGROUND/EXPLANATION:

Michael Streed from SketchCop Solutions is a trained Forensic Facial Imaging Expert whos services are essential and necessary in the production of forensic composite sketches and facial approximations related to violent crimes occurring in Baltimore City. Michael Streed is a former employee of the Baltimore Police Department and is familiar with the community and how to relate to the community when it comes to witness interviewing which is a key component to composite sketching. He has performed this service for the Baltimore Police Department for approximately 9 years, and the fee schedule in the attached contract describes the services that he provides. This request will ensure that his services are continued. This request is being submitted late due to the length of time to acquire the new contract and internal approvals.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-13337 - Renewal - Management of Parking Garages Group IV

AGC1400-PABC - Parking Authority of Baltimore City

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Renewal SP Plus Corporation d/b/a SP Municipal Services. Period of agreement is: 6/1/2023 to 5/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 828,175.00

Contract Renewal Amount: \$ 828,175.00 Renewal Number: 2

Project #: SCON-001582 Solicitation #: B50005554

Project Fund	Amount
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2075-CCA001046-SC630326	\$ 275,558.00
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The budget for Lexington St Garage \$275,558.00 which also includes SC630316, SC630326, and SC630338

2075-CCA001048-SC630316	\$ 552,617.00
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The total budget for Baltimore St Garage is \$552,617.00 which includes SC630316, SC630326, and SC630338

BACKGROUND/EXPLANATION:

On June 5, 2019, the Board approved an initial award as shown in the Contract Value Summary below. The purpose of this contract is to have a management firm for Group IV parking garage facilities at two locations Guilford Avenue and East Lexington Street for the Parking Authority of Baltimore. This is a renewal of an existing contract. The company has been managing these two garages since 2019. The Board is requested to approve the second and final renewal option. BOP could not locate the original one-page agreement at this time.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on June 5, 2019	\$ 36.00
2. Correction, Ratification and increase approved by the Board on June 23, 2021	\$ 7,500,000.00
3. 1st Renewal approved by the Board June 29, 2022	\$ 0.00
4. 2nd Renewal pending Board approval	<u>\$ 828,175.00</u>
Total Contract Value	\$ 8,328,211.00

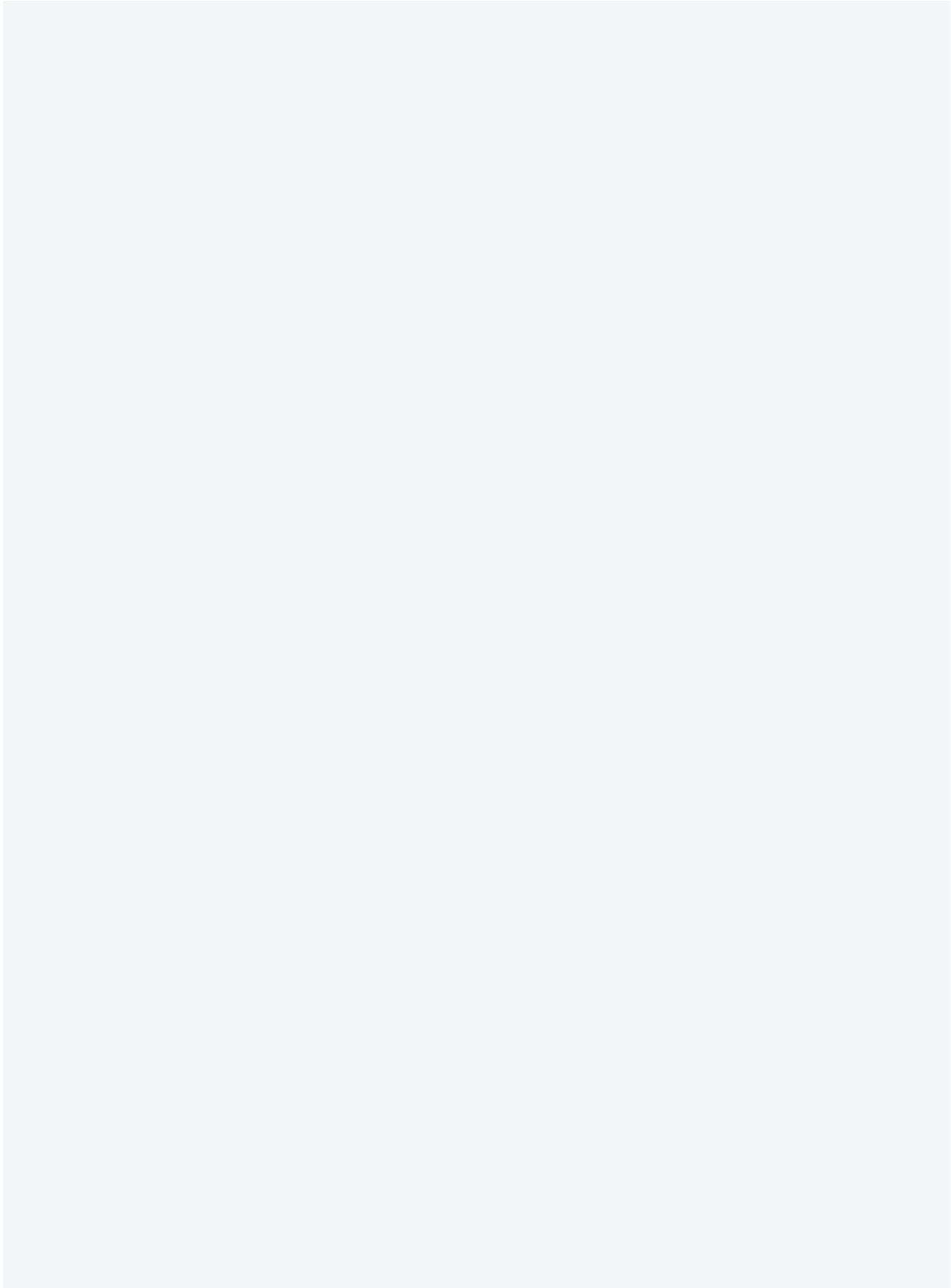
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-14345 - Extension - Contract Number B50005072 - Air Sealing and Insulation

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Extension USA Energy Co.. Period of agreement is: 9/20/2017 to 9/25/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: P.O. No.: SCON-
001441

Project Fund	Amount
5000-GRT001141-CCA000091-SC630326	\$ 0.00

BACKGROUND/EXPLANATION:

On September 20, 2017, the Board approved an initial award as shown in the Contract Value Summary below. The contract is for air sealing and insulation services for Herring Run Library, Patterson Park Library, Reisterstown Library, Dunbar Day Care Center and Roosevelt Recreation Center. A replacement solicitation will be posted by June 30, 2024 and new award made by August 31, 2024. The Board is requested to extend the contract for continuity of service as no services could be provided during the pandemic.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, under Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on September 20, 2017	\$ 200,000.00
2. 1st Renewal approved by the Board on October 17, 2018	\$ 0.00
3. 2nd Renewal approval by the Board on August, 21, 2019	\$ 100,000.00
4. Ratification and 4th Renewal approved by the Board	\$ 200,000.00
5. Extension pending Board approval	\$ 0.00
Total contract value	\$ 500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	Applicable	N/A	N/A

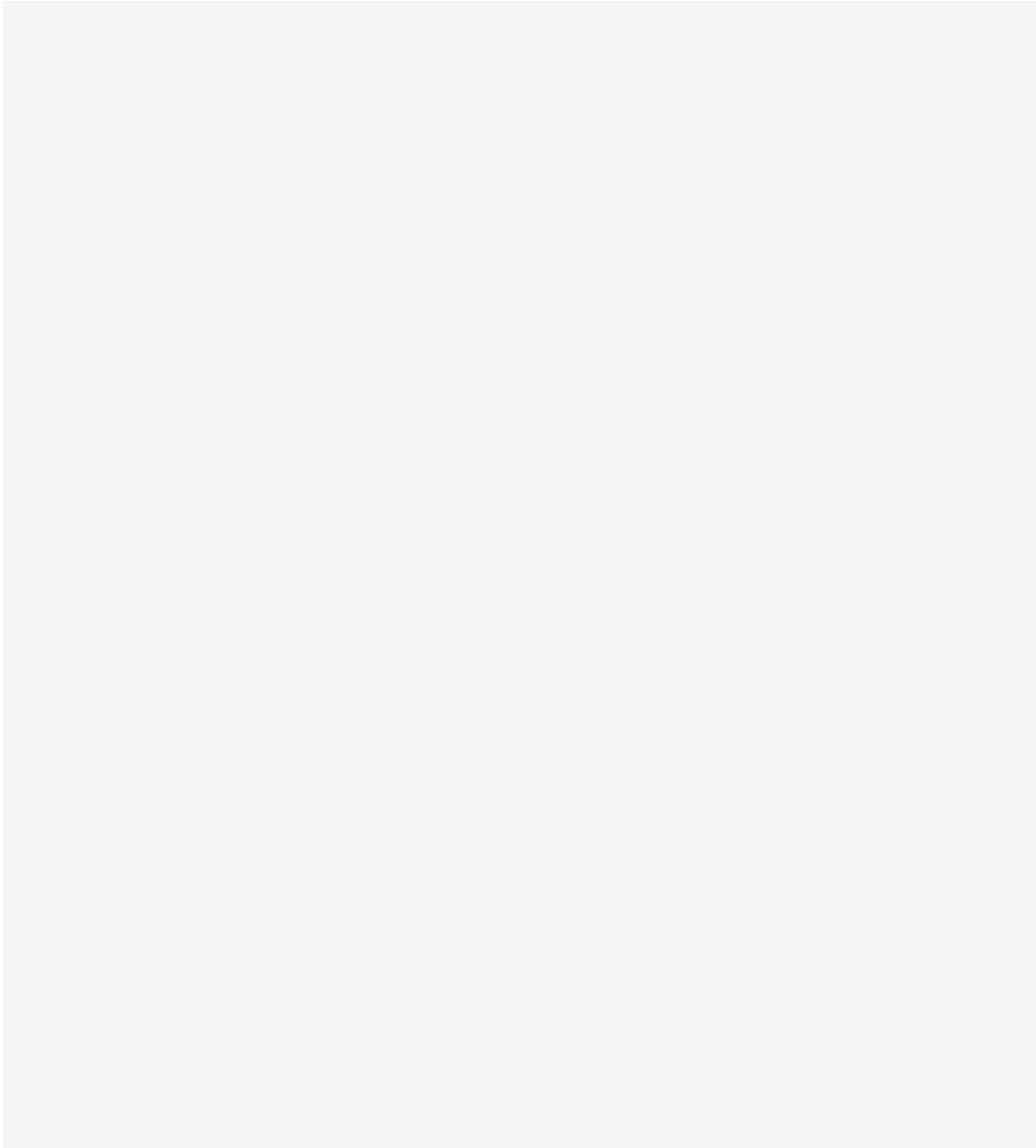
MBE / WBE PARTICIPATION:

Board of Estimates Agenda	Procurement		1/10/2024
MBE Goal %	18.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: usa energy	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: usa energy	

COUNCIL DISTRICT: 1st District, 7th District, 13th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-13954 - Sourcewell Contract Number 032119-JDC - Heavy Construction Equipment with Related Attachments and Supplies

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Increase JESCO, Inc. . Period of agreement is: 12/15/2021 to 5/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 6,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001935

Project Fund	Amount
2030-CCA000133-SC630335	\$ 6,000,000.00

BACKGROUND/EXPLANATION:

On December 15, 2021, the Board approved an initial award as shown in the Contract Value Summary below. This is a Cooperative Contract to obtain John Deere various equipment. This increase will allow for the purchase of 8 pieces of equipment for DOT, BCRP and DPW.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 15, 2021	\$ 66,459.39
2. 1 st Increase was approved by the Board on May 18, 2022	\$ 2,000,000.00
3. 2 nd Increase was approved by the Board on August 24, 2022	\$ 2,897,890.00
4. Extension was approved by the Board on March 1, 2023	\$ 1,000,000.00
5. Extension was approved by the Board on March 1, 2023	<u>\$ 1,000,000.00</u>
Total contract value	\$ 11,964,349.39

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

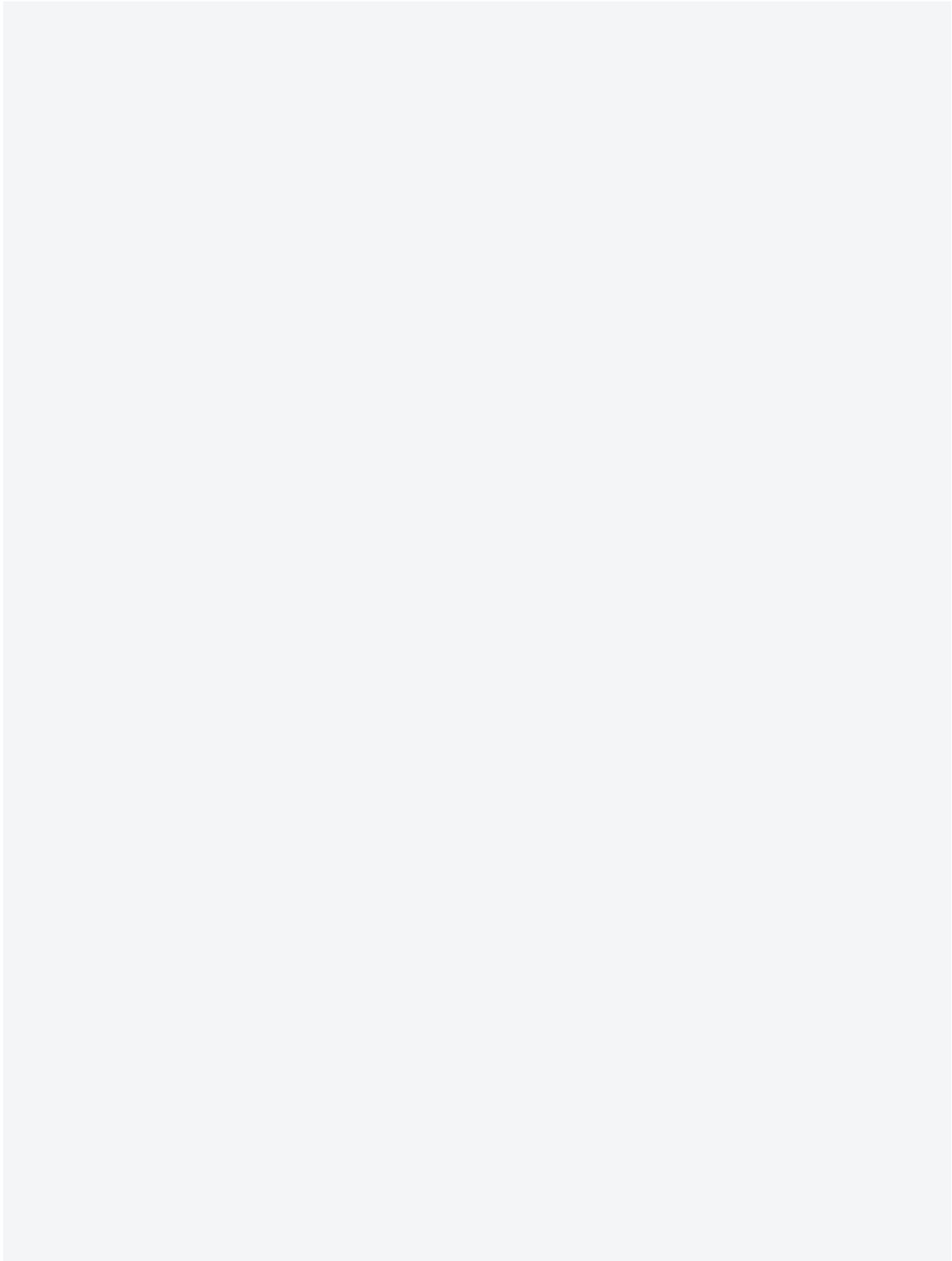
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14785 - Award - Contract Number 06000 - EFOY Subscription and Mobile Units Agreement

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Selected Source LiveView Technologies, Inc. Period of agreement is: Based on Board Approval with a duration of 12 Months

1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 67,104.00

Project #: Req. No.: RQ-013197

Project Fund	Amount
2071-CCA000818-SC640409	\$ 67,104.00

BACKGROUND/EXPLANATION:

Execution of the attached agreement will provide mobile CCTV Cameras, including the software subscription, for security surveillance at remote DPW sites. The subscription cost includes the mobile units and maintenance. The subscription is a better operational option than purchasing the mobile units, where the end-user agency, DPW, would be responsible for upkeep, maintenance, and damages caused at remote locations.

The period is one year, with one-year renewals upon Board approval.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-14794 - Contract Number 08000- Supplies and Consumables for EVOLIS Microplate Processor & Geenius System

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Sole Source Bio-Rad Laboratories. Period of agreement is: 1/10/2024 to 1/9/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 275,000.00

Project #: Req. No.: RQ-010979

Project Fund	Amount
1001-CCA000208-SC640437	\$ 275,000.00

BACKGROUND/EXPLANATION:

Bio-Rad Laboratories is the sole manufacturer of the EVOLIS Microplate Processor & Geenius System. The Baltimore City Health Department (BCHD) currently uses this equipment to conduct Hepatitis C and HIV testing procedures. The testing reagents used for this equipment can only be procured from the original manufacturer as any additional products must be compatible with existing structures. The contract term is from January 10, 2024, through January 09, 2027, with two, one-year renewal options.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

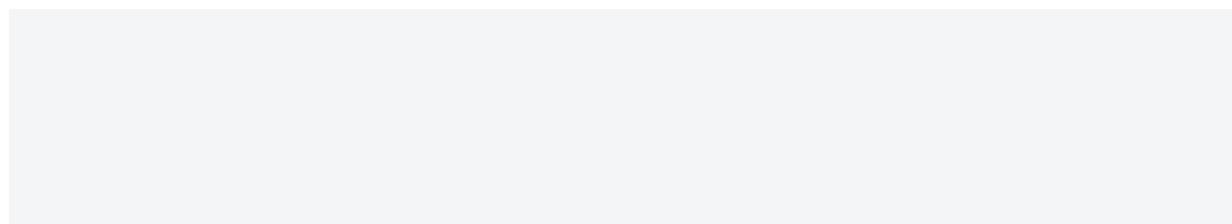
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-14517 - Award - Solicitation Number 06000 - Ergonomics Software Assessment Tool

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Selected Source VelocityEHS. Period of agreement is: 12/1/2023 to 12/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 36,410.16

Project #: Req. No.: RQ-010108

Project Fund	Amount
2043-CCA000100-SC630318 SC650508	\$ 36,410.16

BACKGROUND/EXPLANATION:

The ergonomic software allows City employees to begin and complete an online assessment about trends and work habits that cause health and safety risks. The Software uses artificial intelligence to assess staff experiencing back, shoulder pain, etc. and uses that information to determine and provide solutions that includes a path forward to employee. VelocityEHS will purchase 500 assessments a year for a set price and once the employee receives an assessment their file will remain open for a specified period.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less. It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-14788 - Increase - Contract Number B50006220 - Provide Cement and Mortar Mixes

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Increase Belair Road Supply Company. Period of agreement is: 6/1/2021 to 6/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 150,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001833

Project Fund	Amount
1001-CCA001074-SC640409	\$ 150,000.00

BACKGROUND/EXPLANATION:

The Department of Transportation has a continuous need for various types of cement, mortar, and concrete mixes for curb, street, and BGE footway repairs on an as-needed basis; therefore, an increase is required.

On June 2, 2021, the Board approved an initial award with subsequent action as shown in the Contract Value Summary below. Contract expires June 1, 2024, with two, one-year renewal options remaining.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

Initial Award approved by the Board on June 2, 2021 \$ 45,000.00

1st Renewal approved by the Board on June 7, 2023 \$ 25,000.00

Increase pending Board approval \$150,000.00

Total Contract Value \$220,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-14786 - Award - Contract Number 06000 MANAGEENGINE 365 Manager Plus, LOG 360 Service Desk

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Selected Source ZOHO CORPORATION. Period of agreement is: 10/12/2023 to 10/11/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 39,435.00

Project #: RQ-014160

Project Fund	Amount
1001-CCA001016-SC630326	\$ 39,435.00

BACKGROUND/EXPLANATION:

The Office of the State’s Attorney for Baltimore City has a requirement to get a complete Windows desktop management software solution that provides Software Deployment, Patch Management, Asset Management, Remote Desktop Sharing, Service Pack Deployment, Configurations, Active Directory Reports, User Logon Reports and Windows System Tools. The selected supplier provided the free trial which was tested and found working per requirement of the agency. The cost is effective compare to other half a dozen companies reviewed.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

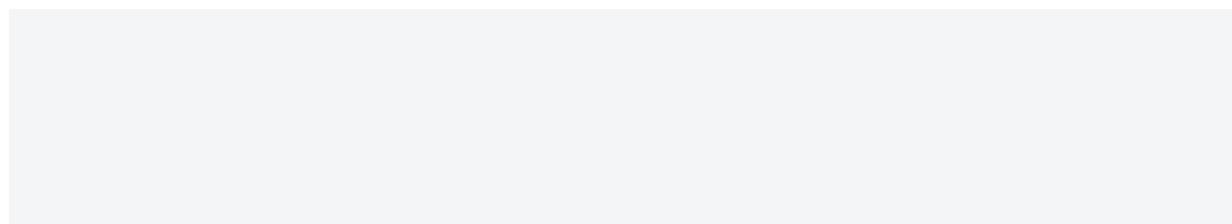
MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



SB-23-14781 - Unauthorized Procurement - Equipment Maintenance

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Unauthorized Procurement ASGCO . Period of agreement is: 2/28/2023 to 3/14/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,222.00

Project #: Req. No. RQ-
019798

Project Fund	Amount
2070-CCA000848-SC630380	\$ 12,222.00

BACKGROUND/EXPLANATION:

DPW-Wastewater Facilities-Back River WWTP had an urgent need for the replacement of a belt to keep the centrifuges operational to meet standards set by OSHA/MDE/EPA. ASGCO is a manufacturer of conveyor products and equipment and completed the job. P-Card approval was granted for the payment of this job; however, the supplier did not process the transaction in a timely manner. When processed, the P-Card could not be opened to process the transaction because the P-Card holder was no longer employed with DPW.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-14756 - Approval of Prequalification for Consultants

ACTION REQUESTED:

The Board is requested to approve a Prequalification of Architects/Engineers . Period of agreement is: 1/10/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

By the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

CenKen Group, LLC (MBE)
1424 Odenton Road, Suite 2E
Odenton, MD 21113

ENGINEERING

Environ-Civil Engineering, LTD (MBE)
9891 Broken Land Parkway, Suite 203
Columbia, MD 21046

ENGINEERING

Frederick Ward Associates, Inc.
P.O. Box 727, 5 South Main Street
Bel Air, MD 21014

ARCHITECTURE

LANDSCAPE ARCHITECTURE

ENGINEERING

LAND SURVEYING

GEO-Technology Associates, Inc.
3445-A Box Hill Corporate Center Drive
Abingdon, MD 21009

ENGINEERING

Rummel, Klepper & Kahl, LLP

700 East Pratt Street, Suite 21202
Baltimore, MD 21202

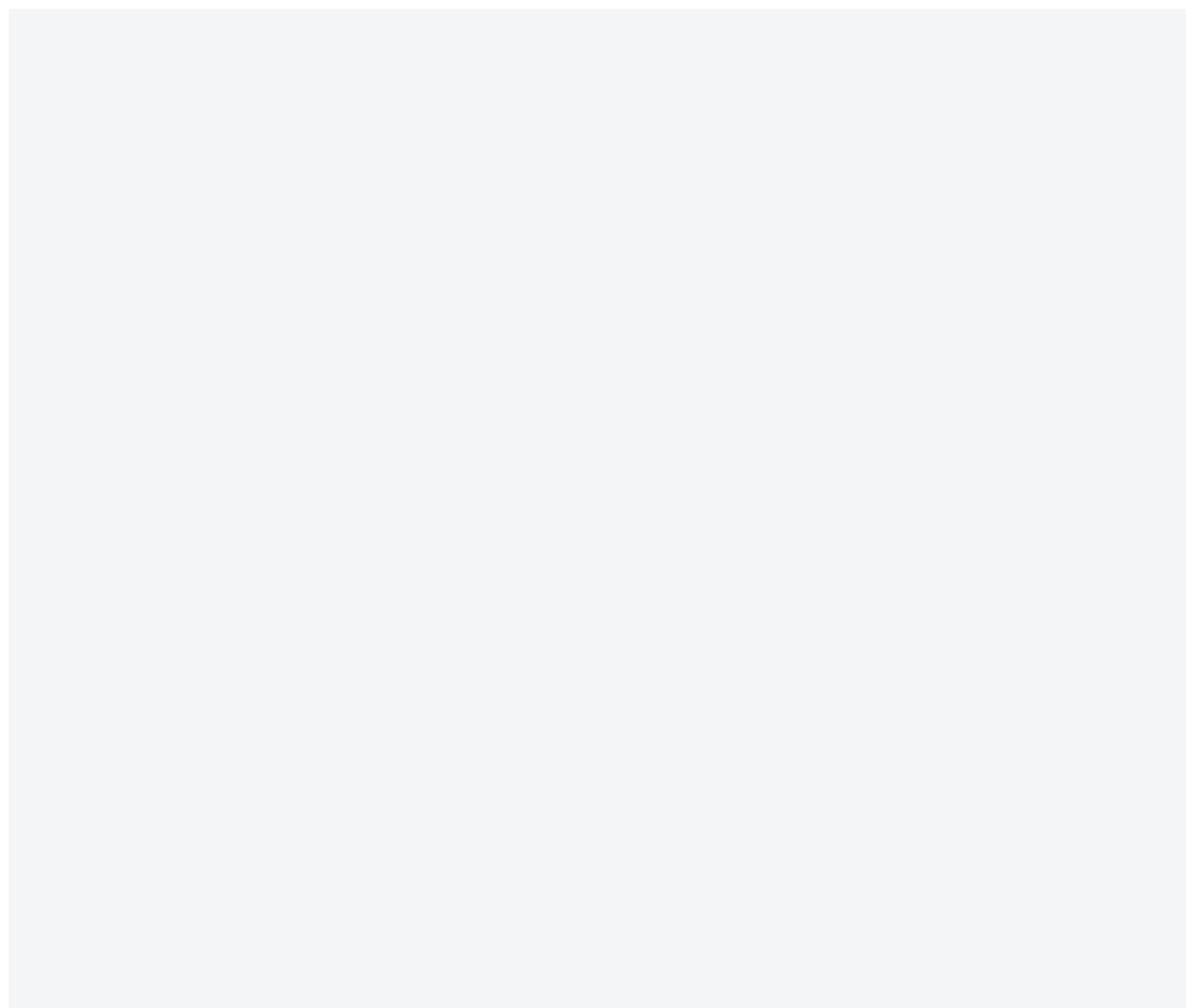
LANDSCAPE ARCHITECTURE
ENGINEERING
LAND SURVEYING

Unknown Studio Landscape Architecture & Urban Design, LLC
2612 Maryland Avenue
Baltimore, MD 21218

LANDSCAPE ARCHITECTURE

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide
ENDORSEMENTS:



SB-23-14757 - Approval for Prequalification of Contractors**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors . Period of agreement is: 1/10/2024 to 1/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

By the Rules for Prequalification of Contractors, as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Barton Malow Builders LLC 300 West Pratt Street, Suite 310 Baltimore, MD 21201	\$285,530,000.00
Donald Excavating, Inc. 7831 Philadelphia Road Baltimore, MD 21237	\$1,500,000.00
Gram Infrastructure Service, LLC 5209 Reisterstown Road, 2 nd Floor Baltimore, MD 21215	\$1,280,000.00
GMH Associates of America, Inc. 5 Chelton Way, Building 15 Trenton, NJ 08638	\$8,000,000.00
Horton Mechanical Contractors, Inc. (MBE) 7909 Philadelphia Road Baltimore, MD 21237	\$42,290,000.00
J. F. Fischer, Inc. 7909 Philadelphia Road Rosedale, MD 21237	\$106,970,000.00
M & N Professional Concrete Contractors, Inc. (MBE) P.O. Box 44014 Nottingham, MD 21236	\$1,390,000.00

Mid-Atlantic Electrical Contracting Incorporated	\$1,500,000.00
12440 Owings Mills Boulevard	
Reisterstown, MD 21136	
-	
P&P Sewer Techs, Inc.	\$1,500,000.00
1115 Elwin Road, Suite C	
Fort Washington, MD 20744	
Power and Combustion, Incorporated	\$25,360,000.00
7909 Philadelphia Road	
Rosedale, MD 21237	
Preston H. Roberts, Inc.	\$1,500,000.00
3402 Acorn Street, Suite 202	
Williamsburg, VA 23188	
R & R Contracting Utilities, Inc. (WBE)	\$1,500,000.00
1601 Shakespeare Street	
Baltimore, MD 21231	
Specialty Underwater Service, LLC	\$10,000,000.00
1000 John Roebling Way	
Saxonburg, PA 16056	
**Work Capacity Rating Underwritten By Blanket Guarantee of \$10,000,000.00 From The Parent Corporation Brayman Holding Company Inc.	

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Alphabetical Listing

-	
Barton Malow Builders LLC	\$285,530,000.00
Donald Excavating, Inc.	\$1,500,000.00
Gram Infrastructure Service, LLC	\$1,280,000.00
GMH of America, Inc.	\$8,000,000.00
Horton Mechanical Contractors, Inc. (MBE)	\$42,290,000.00
J. F. Fischer, Inc.	\$106,970,000.00

M & N Professional Concrete Contractors, Inc. (MBE) \$1,390,000.00

Mid-Atlantic Electrical Contracting Inc.\$1,500,000.00

P&P Sewer Techs, Inc. (MBE)\$1,500,000.00

Power and Combustion, Incorporated\$25,360,000.00

Preston H. Roberts, Inc.\$1,500,000.00

R & R Contracting Utilities, Inc. (WBE)\$1,500,000.00

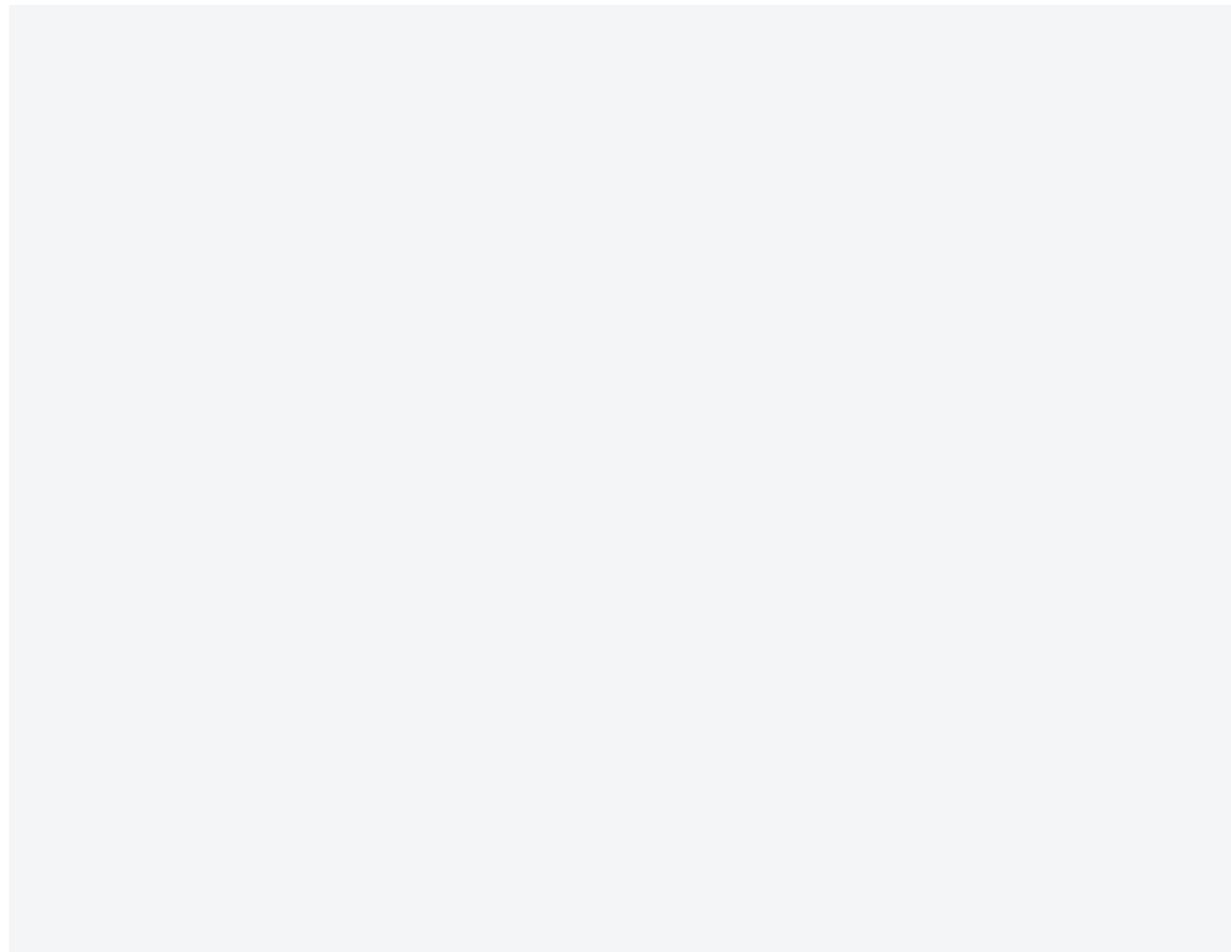
Specialty Underwater Services, LLC\$10,000,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



**SB-23-14596 - SDC 7794 - Colgate Stormwater Pumping Station Upgrade PAS-
Amendment 2**

ACTION REQUESTED:

The Board is requested to approve an amendment to the Architectural/Engineering Design Contract under SDC 7794 with EMA, Inc. Period of agreement is: 1/10/2024 to 3/7/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 44,383.31

Contract Amendment \$ 44,383.31 Amendment Number: 2

Amount:

Project #: SDC 7794

Project Fund	Amount
9958-PRJ001754-CAP009520-SC630318	\$ 44,383.31
Design and Studies	

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting an upset limit increase of \$44,383.31 to accommodate extensive increase and construction time, due to COVID, design changes, and a permit from Maryland Historic Trust. This is the second amendment. The original expiration date was March 17, 2023, and the new expiration date, upon approval Board approval, will be March 17, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	16.00%	MBE Goal Amount	\$ 64,020.17
MBE Attainment %	0.00%	MBE Attainment Amount	\$ 3,227.45
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	

WBE Goal %	5.00%	WBE Goal Amount	\$ 20,277.98
WBE Attainment %	0.00%	WBE Attainment Amount	\$ 2,419.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	

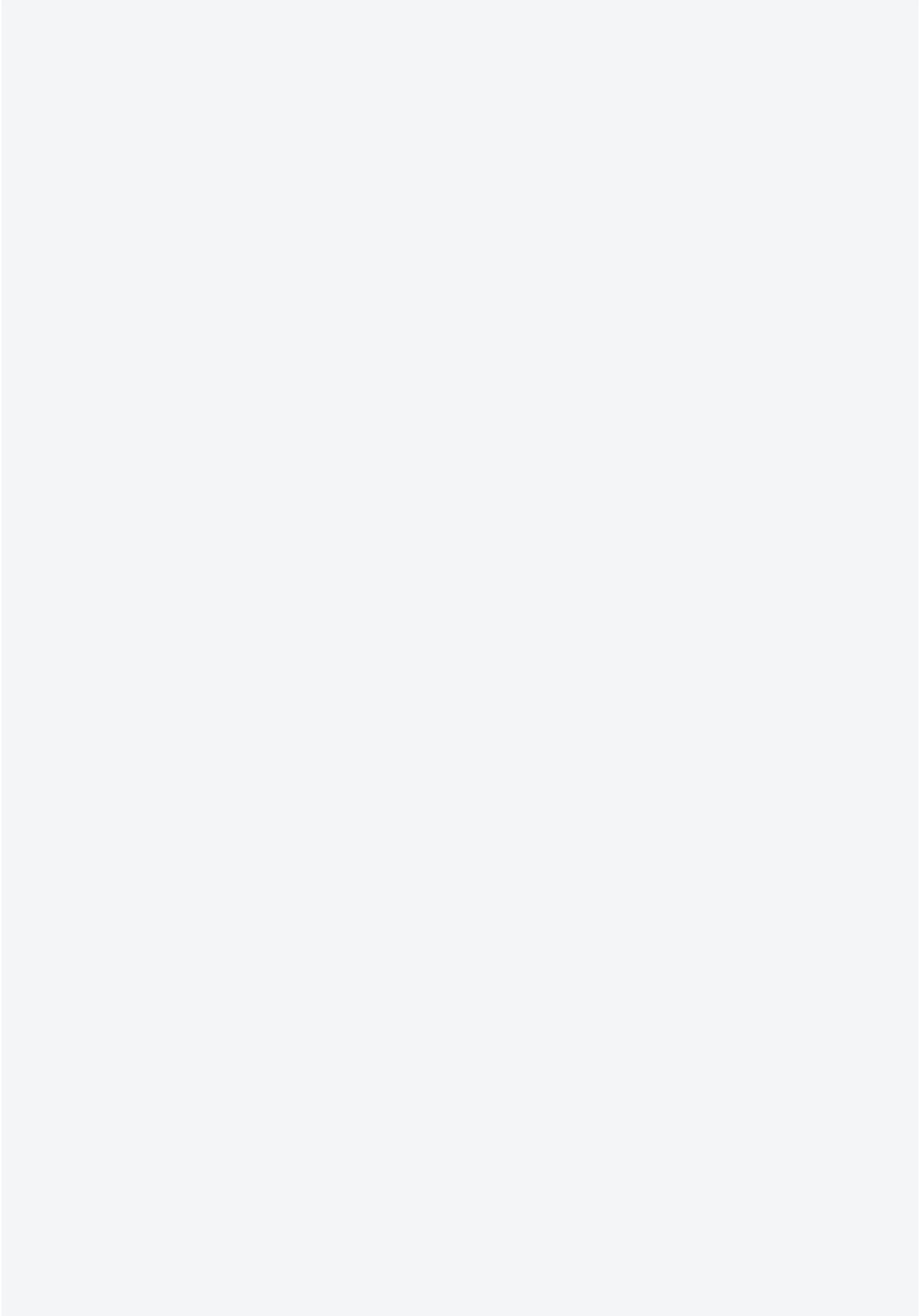
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14284 - Proj. 1358-Amend. 1 Valve and Fire Hydrant Assessment, Operation and Maintenance Throughout the Baltimore Metropolitan Water System

ACTION REQUESTED:

The Board is requested to approve Amendment No. 1 to Agreement with Pure Engineering Services, under Project 1358, Valve & Fire Hydrant Assessment, Operation, and Maintenance Throughout The Baltimore Metropolitan Water System. Period of agreement is: Based on Board Approval with a duration of 12 Months
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,236,631.69

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Proj 1358

Project Fund	Amount
2071-CCA000821-SC630326	\$ 718,315.84
9960-GRT000666-CAP009557-SC630404	\$ 1,200,000.00
9960- GRT000666- PRJ002782-CAP009557-63015-SC630404- AGC6100-CIP0557	
2071-CCA000838-SC630326	\$ 700,000.00
2071-CCA000819-SC630326	\$ 600,000.00
2070-CCA000860-SC630326	\$ 300,000.00
2071-CCA000837-SC630326	\$ 718,315.85

BACKGROUND/EXPLANATION:

On February 16, 2022, the Board approved a twenty-four (24) month agreement with Pure Technologies, Inc./DBA Wachs Water Services to perform assessment, operation, and maintenance of valves between 2 and 120 inches in site; assessment, operation, and maintenance of fire hydrants; in-situ assessment and repair of large valves; executing planned shutdowns in support of water main renewal, replacement and assessment; the electronic collection of associated field data; facility improvements and water meter replacements; and assist with reactive response associated with system emergencies and customer complaints. The original project agreement executed in 2022 extended the project until February 2024. Under the proposed Amend. 1, the consultant will continue to provide the above mentioned services, The consultant will also perform quality assurance of all field data and follow data management procedures set forth by the City. All work will be performed throughout Baltimore City and Baltimore County. The current project is due to expire on February 15, 2024 and the proposed Amend. 1 will extend the agreement by a period of twelve (12) months up to February 15, 2025. All other terms and conditions of the agreement will remain unchanged.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	11.00%	MBE Goal Amount	\$ 878,075.16
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	
MBE Goal %	11.00%	MBE Goal Amount	\$ 881,813.57
MBE Total Paid	\$.00	Vendor: Dhillon Engineering, Inc.	
MBE Goal %	8.00%	MBE Goal Amount	\$ 639,953.10
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	
WBE Goal %	13.00%	WBE Goal Amount	\$ 1,039,953.90
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-14728 - Release of Retainage for Water Contract No. 7777- Drainage repairs and Improvements at Various Locations**ACTION REQUESTED:**

The Board is requested to approve a release of retainage for Construction Contract No. 777 with Metra Industries. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 178,241.25

Project #: WC 7777

Project Fund	Amount
9958-PRJ001461-CAP009520-SC240230 BD 19777	\$ 178,241.25

BACKGROUND/EXPLANATION:

As of April 28, 2021, Metra Industries has completed 100% of all work for WC 7777. The Contractor has requested a Full Release of Retainage for \$178,241.25. Currently, the City is holding \$178,241.25 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$0.00

Per the Board of Estimates' decision on March 15, 2023, Metra Industries, Inc. has been suspended from performing work for the City of Baltimore for two (2) years.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	0.00%	MBE Goal Amount	\$ 483,109.48
MBE Attainment %	0.00%	MBE Attainment Amount	\$ 39,679.92
MBE Total Paid	\$.00	Vendor: M. Luis Construction Co., Inc	
MBE Goal %	0.00%	MBE Goal Amount	\$ 306,660.25
MBE Attainment %	0.00%	MBE Attainment Amount	\$ 105,570.00
MBE Total Paid	\$.00	Vendor: AB Trucking & Contracting LLC	
WBE Goal %	0.00%	WBE Goal Amount	\$ 107,000.00
WBE Attainment %	0.00%	WBE Attainment Amount	\$ 219,361.06

WBE Total Paid

\$.00

Vendor: R&R Contracting Utilities

COUNCIL DISTRICT: Citywide

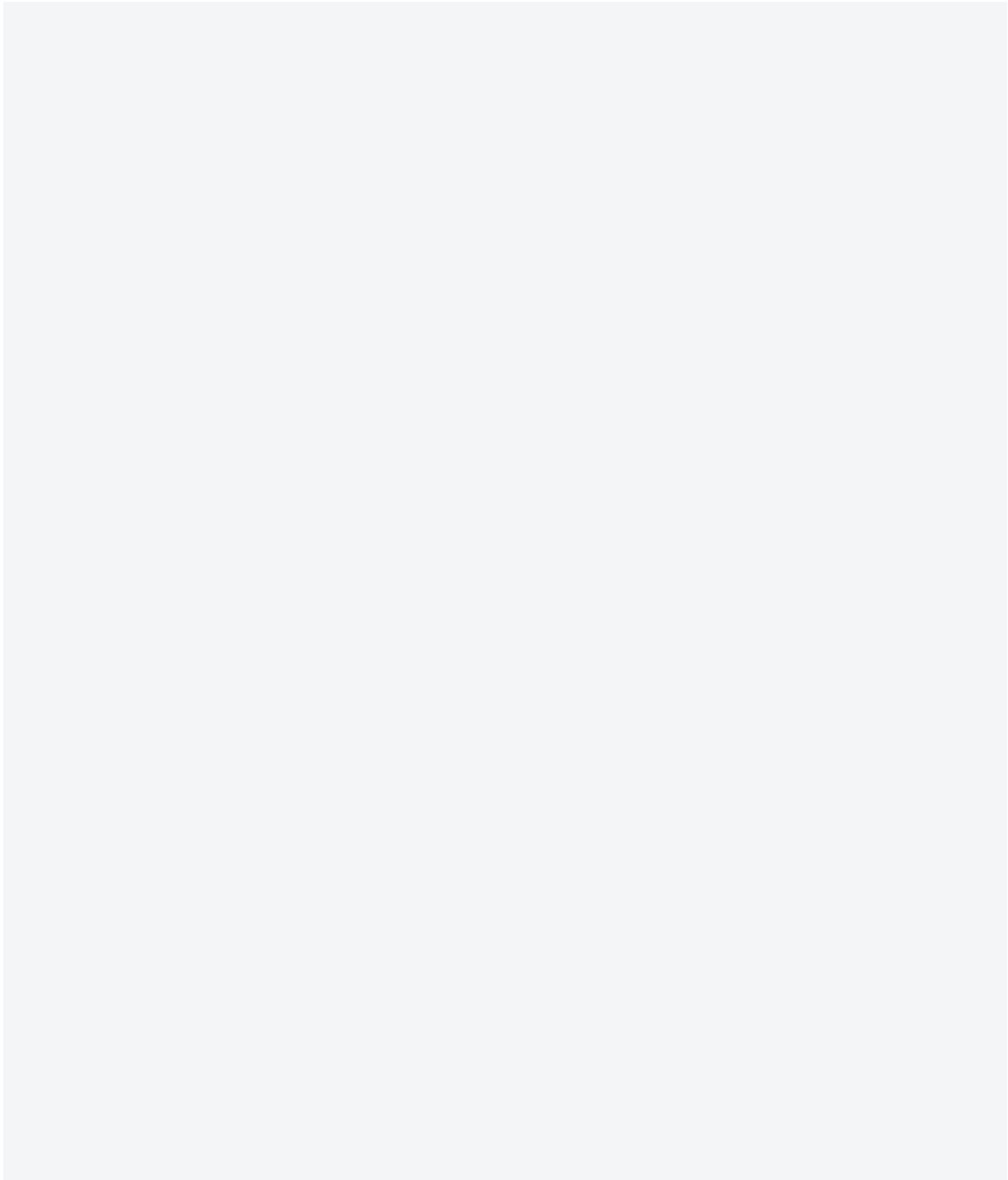
ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-13836 - Project 1804 - OC Project and Construction Management Assistance and Inspection Services Task 22**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Task Assignment Hazen and Sawyer under Project 1804 (WC1387) On Call Project and Construction Management Assistance and Inspection Services Task 22. Period of agreement is: Based on Board Approval with a duration of 16 Months

1/10/2024 / to 5/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 127,961.38

Project Fund	Amount
9960-PRJ002567-CAP009557-SC630318	\$ 127,961.38

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction needs one Inspector 1 for WC 1387. This task is for 16 months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	8.00%	MBE Goal Amount	\$ 40,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	
MBE Goal %	7.00%	MBE Goal Amount	\$ 350,000.00
MBE Total Paid	\$.00	Vendor: Savin Engineering PC	
MBE Goal %	14.00%	MBE Goal Amount	\$ 700,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	
WBE Goal %	7.00%	WBE Goal Amount	\$ 350,000.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	
WBE Goal %	3.00%	WBE Goal Amount	\$ 150,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

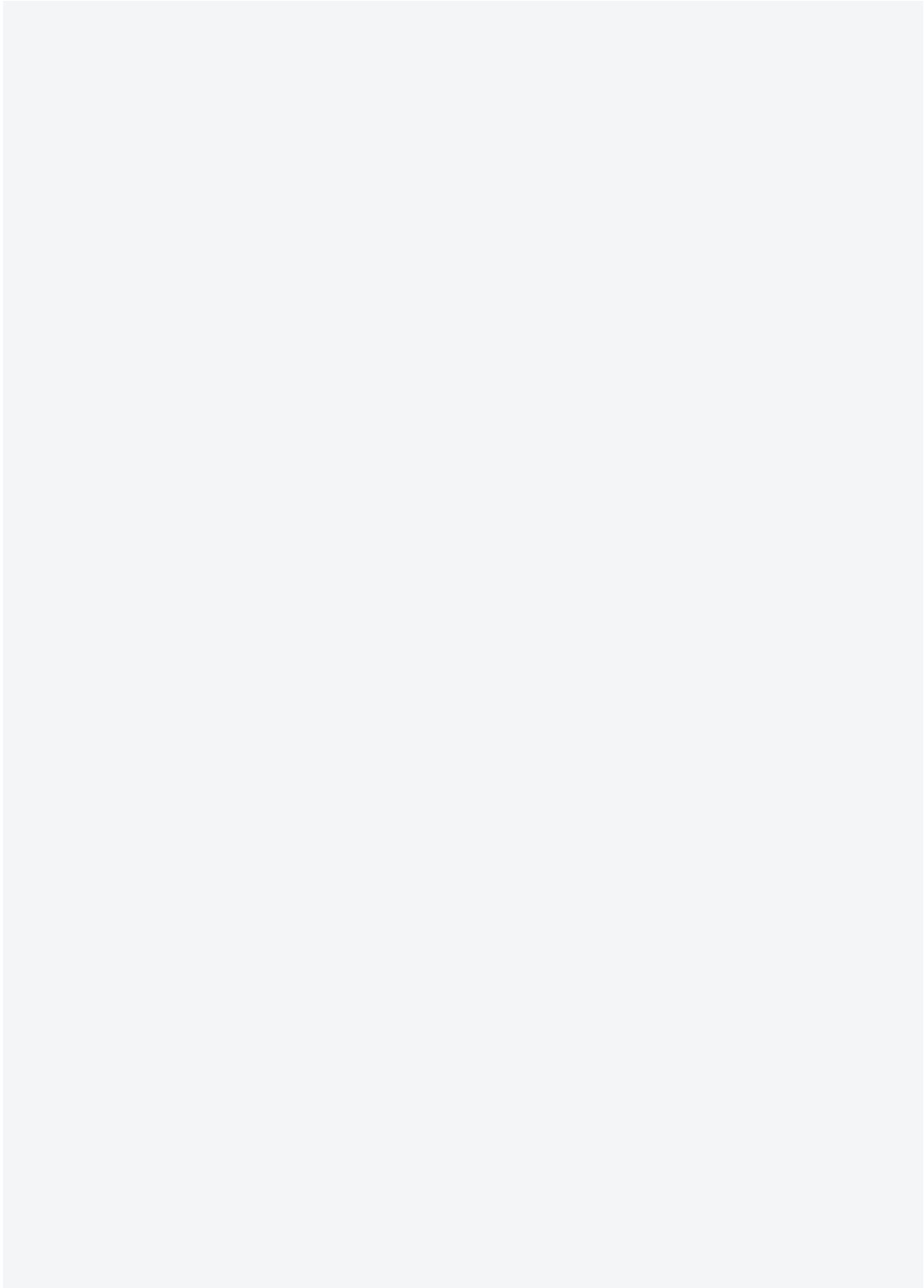
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-13615 - Water Contract No. 1252- Grantley Road and Vicinity Water Main Replacement Change Order 2

ACTION REQUESTED:

The Board is requested to approve a Construction Contract Extra Work Order with Monumental Paving & Excavating, Inc. under WC 1252. Period of agreement is: Based on Board Approval with a duration of 80 Days
1/10/2024 / to 3/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,131,902.63

Contract Extra WO \$ 0.00 Extra WO Number:

Amount:

Project #: WC 1252

Project Fund	Amount
9960-PRJ000778-CAP009557-SC630318	\$ 1,131,902.63

BACKGROUND/EXPLANATION:

The agency is requesting the Board to approve extra work and time extension with Monumental Paving & Excavating, Inc. under W.C. 1252. This request is the 2nd time extension and will increase the duration time of the contract by 80 days for a total of 791 days. The new completion date is September 8, 2024.

The Office of Engineering & Construction requests additional restoration and paving work associated with the new revised Department of Transportation standards that were put into place following the design and award of the project. The following items are expected to exceed the original contract quantities:

ITEM 501 Superpave 9.5 mm Surface Course 11,000 SY @ \$21.00 = \$231,000.00

ITEM 502 Superpave 12.5 mm Surface Course 200 SY @ \$21.00 = \$4,200.00

ITEM 503 Milling & Resurfacing 35650 SY @ \$19.50 = \$695,175.00

ITEM 505 Cement Concrete Paving Mod Mix 6,580 CY @ \$210.00 = \$121,800.00

ITEM 509 Reflective Pavement Marking 5" 8,500 LF @ \$3.60 = \$30,600.00

ITEM 511 Reflective Pavement Marking 24" 3,000 LF @ \$10.80 = \$32,400.00

Bond @ 1.5% = \$16,727.63

The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

Board of Estimates Agenda	Public Works		1/10/2024
MBE Goal %	2.30%	MBE Goal Amount	\$ 159,400.00
MBE Total Paid	\$.00	Vendor: Economic International Construction Co. Inc	
MBE Goal %	7.00%	MBE Goal Amount	\$ 668,900.00
MBE Total Paid	\$.00	Vendor: Clopton Concrete and Construction, Inc.	
WBE Goal %	5.00%	WBE Goal Amount	\$ 345,100.00
WBE Total Paid	\$.00	Vendor: S & L Trucking	

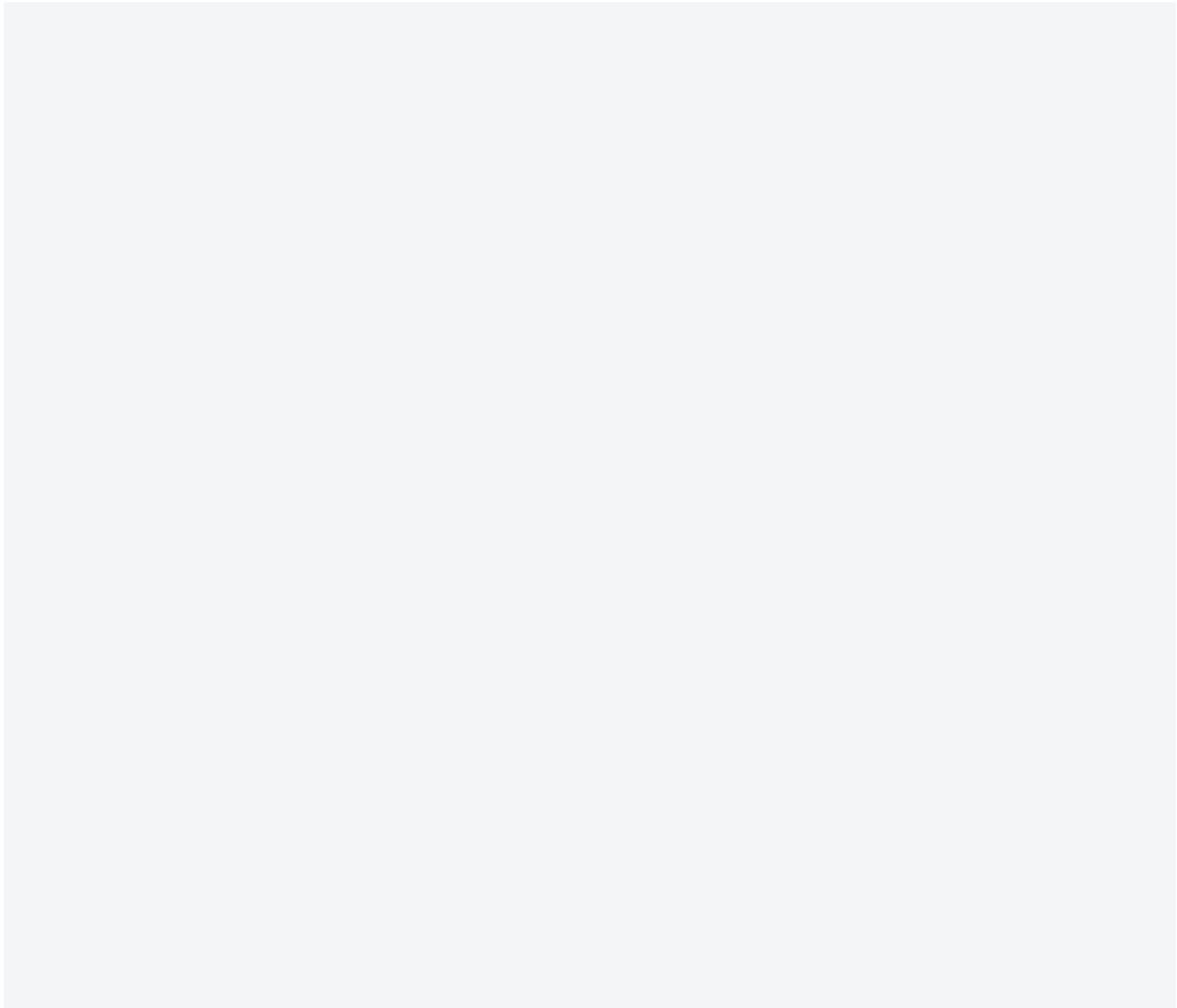
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR



SB-23-14021 - Project 1345H (WC 1290)- O/C Project and Construction Management Assistance Task 5

ACTION REQUESTED:

The Board is requested to approve a On Call Service Contract Task Assignment with Hazen & Sawyer, PC. under Project 1345H, On Call Project and Construction Management Assistance, Task No. 5. Period of agreement is: Based on Board Approval with a duration of 27 Months 1/10/2024 / to 4/9/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 517,460.00

Project #: 1290

Project Fund	Amount
9960-PRJ000423-CAP009557-SC630318	\$ 517,460.00
Inspection	

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting Hazen and Sawyer to provide inspection services for the construction project WC 1290- Downtown Area Water Main Replacements.

The scope of the original agreement includes: Project 1345H services includes but are not limited to assisting the Office of Engineering and Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's pay application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, RFI reviews and responses, and construction contract administrative support. Depending on the nature or other work and City staff requirements, personnel representing the selected firm shall be available on an as needed basis.

The scope of the construction project includes: design for replacement of approximately 12,050 linear feet of small diameter water main and replacement of various sized valves, fire hydrants and water services in the Downtown area. The project area is bounded by East Baltimore Street to the south, the Tyson Street to the west, East Centre Street to the north and Holliday to the east.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

Board of Estimates Agenda	Public Works		1/10/2024
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MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$.00	Vendor: N/A	
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not in compliance because there are no approved tasks to date on this agreement. MBE has been assigned 16.68%, for the first 4 tasks.

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$.00	Vendor: N/A	
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not in compliance because there are no approved tasks to date on this agreement. WBE has been assigned 6.71 % for the first 4 tasks

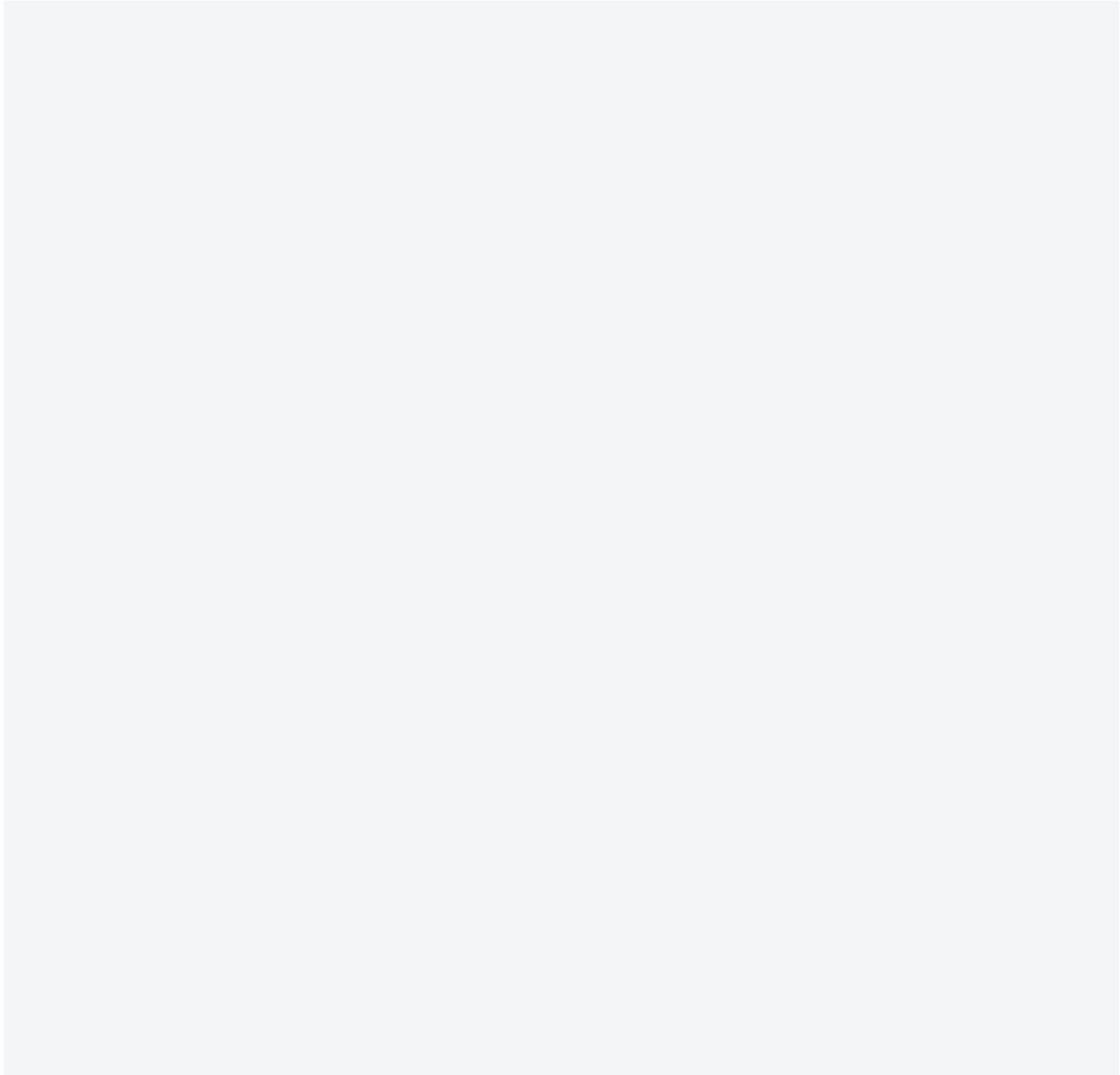
COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-13622 - Project 1370G- On Call/Urgent Need Wastewater Engineering Services Agreement

ACTION REQUESTED:

The Board is requested to approve an On-Call Service Contract with Gannett Fleming, Inc. for Project 1370G. Period of agreement is: Based on Board Approval with a duration of 3 Years 1/10/2024 / to 1/9/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,500,000.00

Project #: Project 1370G

Project Fund	Amount
	\$ 1,500,000.00

This is the upset limit for this contract. Specific amount for task will be determined when issued. No funds required at this time.

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting the approval of Project 1370G On-Call/Urgent Need Wastewater Engineering Services Agreement with Gannett Fleming, Inc. This request is for Gannett Fleming, Inc. Inc. to provide on-call/urgent need wastewater design and engineering services for various wastewater collection systems and appurtenances to improve the City's wastewater collection system. It may also include planning, design, addressing emergencies, and construction phase services related to evaluation, assessment, repairs, maintenance, rehabilitation, and new construction for the improvements of the Baltimore Wastewater System. The period of the agreement is effective upon Board approval for three (3) years with one (1) 2-year option or until the upset limit is reached, whichever occurs first.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	10.00%	MBE Goal Amount	\$ 150,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	
MBE Goal %	5.00%	MBE Goal Amount	\$ 75,000.00
MBE Total Paid	\$.00	Vendor: Savin Engineering PC	
MBE Goal %	15.00%	MBE Goal Amount	\$ 225,000.00
MBE Total Paid	\$.00	Vendor: AB Consultants	
WBE Goal %	10.00%	WBE Goal Amount	\$ 150,000.00

WBE Total Paid	\$.00	Vendor: Phoenix Engineering, Inc.	
WBE Goal %	5.00%	WBE Goal Amount	\$ 75,000.00
WBE Total Paid	\$.00	Vendor: Celadon Technologies, LLC	

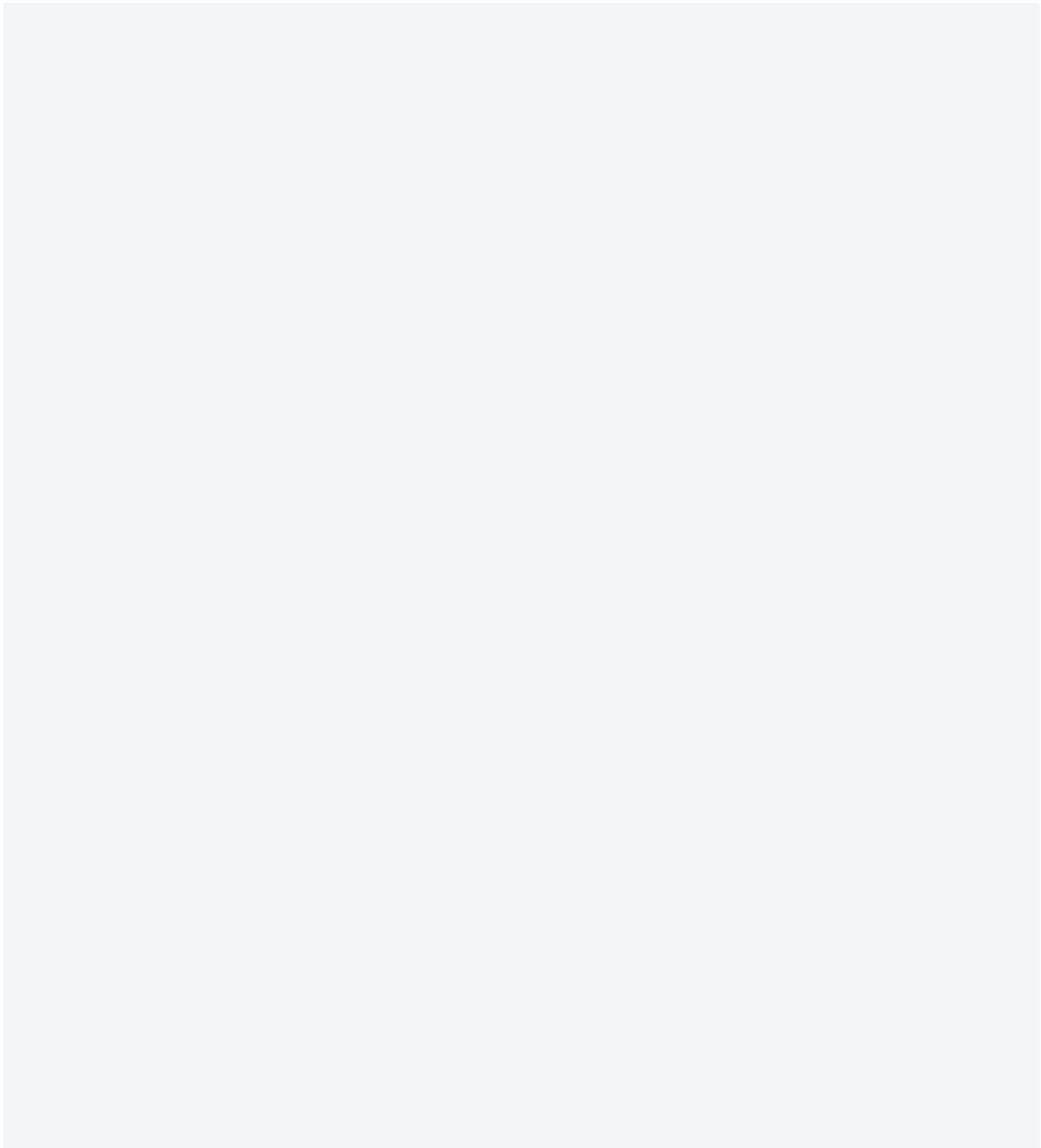
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-13698 - Project 1326W- O/C Urgent Need Stormwater Engineering Services Task 2

ACTION REQUESTED:

The Board is requested to approve a On Call Service Contract Task Assignment Whitman, Requardt, & Associates, LLP. Period of agreement is: Based on Board Approval with a duration of 18 Months

1/10/2024 / to 7/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,178.59

Project Fund	Amount
9958-PRJ000808-CAP009520-SC630318 Design and Studies	\$ 500,178.59

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting approval of Task 2 - Immediate Response and Investigation at Various Locations. This request is for Whitman, Request & Associates, LLP to provide the City with engineering services for immediate responses and investigation of various to-be-determined storm drain locations. The consultant will perform hydrologic and hydraulic analysis and provide inspection and assessment of the storm drains for structural integrity, preparation of sketches, plans, specifications, and cost estimates by all the applicable City Standards to improve the storm drain system, The task will also provide some construction services including reviewing of the request for information (RFIs), change orders, submittals site visits, inspections and progress meeting, etc.

No utilization of subs on this contract due to this being the second task. Consultants will utilize sub efficiently and meet the goals of the contract.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	5.00%	MBE Goal Amount	\$ 750,000.00
MBE Total Paid	\$.00	Vendor: Savin Engineering PC	

WBE Goal %	10.00%	WBE Goal Amount	\$ 150,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

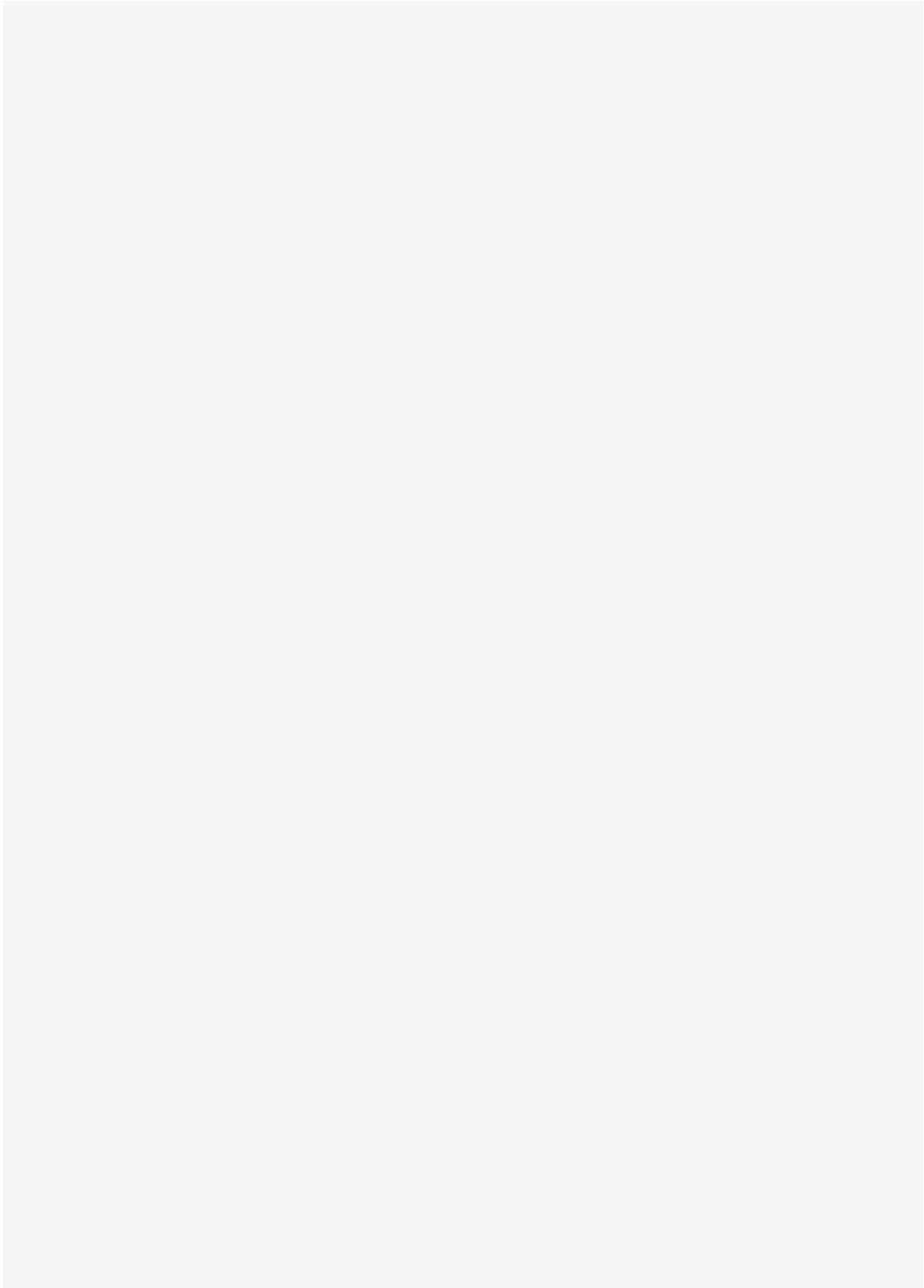
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14022 - Project 1802 - WC1292 Project and Construction Management Assistance Services Task 23

ACTION REQUESTED:

The Board is requested to approve a On Call Service Contract Task Assignment with Johnson, Mirmiran & Thompson under Project 1802. Period of agreement is: Based on Board Approval with a duration of 20 Months

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 269,636.85

Project #: WC 1292

Project Fund	Amount
9960-PRJ001211-GRT000666-CAP009557-SC630318	\$ 269,636.85

BACKGROUND/EXPLANATION:

The original contract expires on July 10, 2025. The duration of the task is 20 months.

The scope of the original agreement includes: Assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Savin Engineering PC	

The original contract's goals are MBE: 29% and WBE: 10%. The current goals are MBE:29% and WBE:15%

WBE Goal %	10.00%	WBE Goal Amount	\$ 500,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

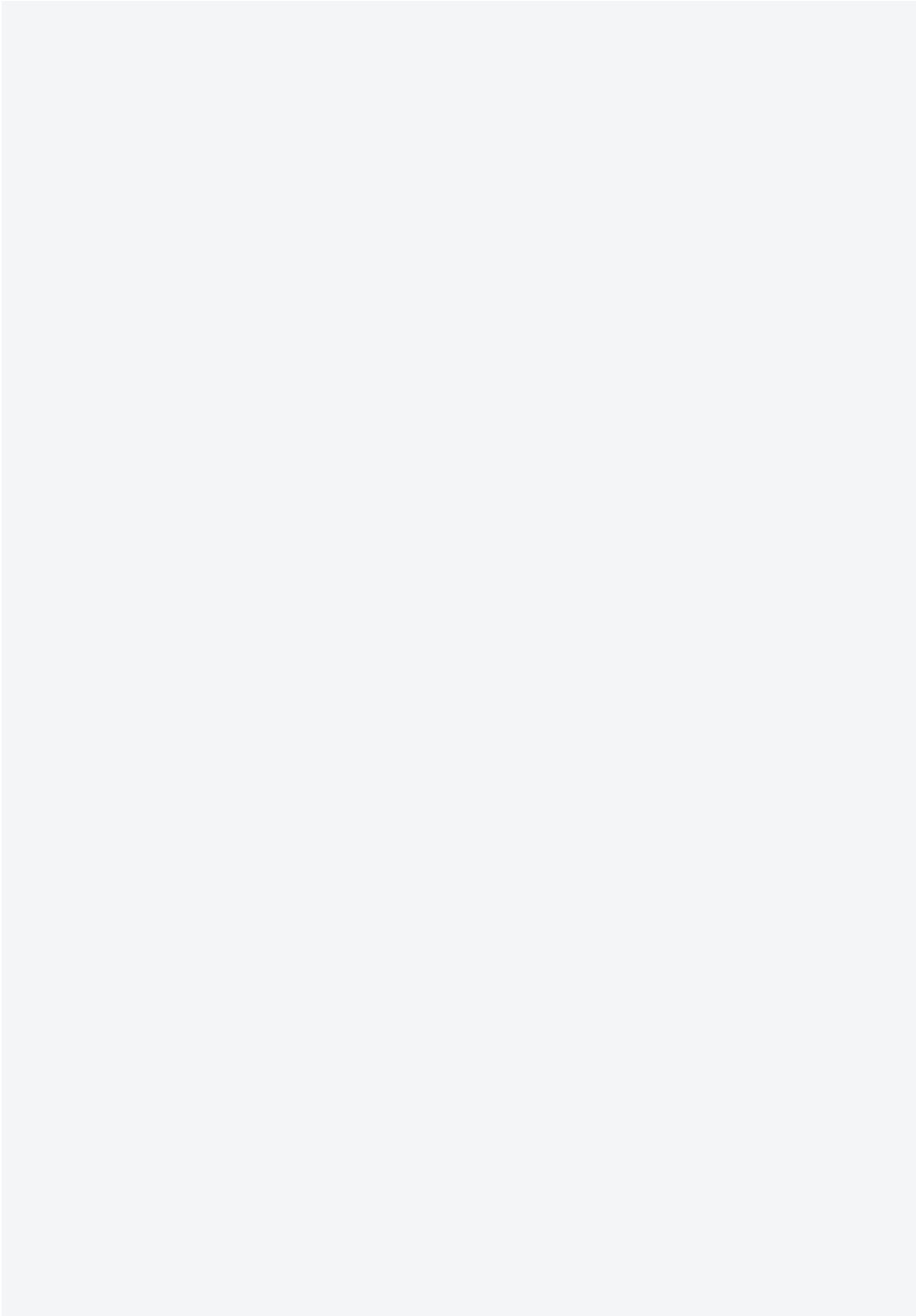
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR



**SB-23-12668 - Project 1236S (ER 4126) - O/C Stormwater Study and Engineering
Design Services Task 6**

ACTION REQUESTED:

The Board is requested to approve an On Call Service Contract Task Assignment with STV, Inc..
Period of agreement is: Based on Board Approval with a duration of 12 Months

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 175,574.27

Contract Award Amount: \$ 2,000,000.00 Award Date: 5/4/2016

Project #: WC 1241

Project Fund	Amount
9958-PRJ001060-CAP009525-SC630318	\$ 175,574.27
Design & Studies	

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction needed design services to solve a flooding issue at Spelman Road and Patapsco Avenue. The project task expired in March 2018 without completing the project and exhausting all of the assigned funds. STV, Inc. wishes to credit the funds to the project. The credit requested will facilitate future work which is within the original scope of the agreement. T

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 120,000.00
MBE Total Paid	\$.00	Vendor: AB Consulting, Inc.	

MBE Goal %	7.00%	MBE Goal Amount	\$ 140,000.00
MBE Total Paid	\$.00	Vendor: NMP Engineering Consultants, Inc.	

WBE Goal %	10.00%	WBE Goal Amount	\$ 200,000.00
WBE Total Paid	\$.00	Vendor: Straughan Environmental Services, Inc.	

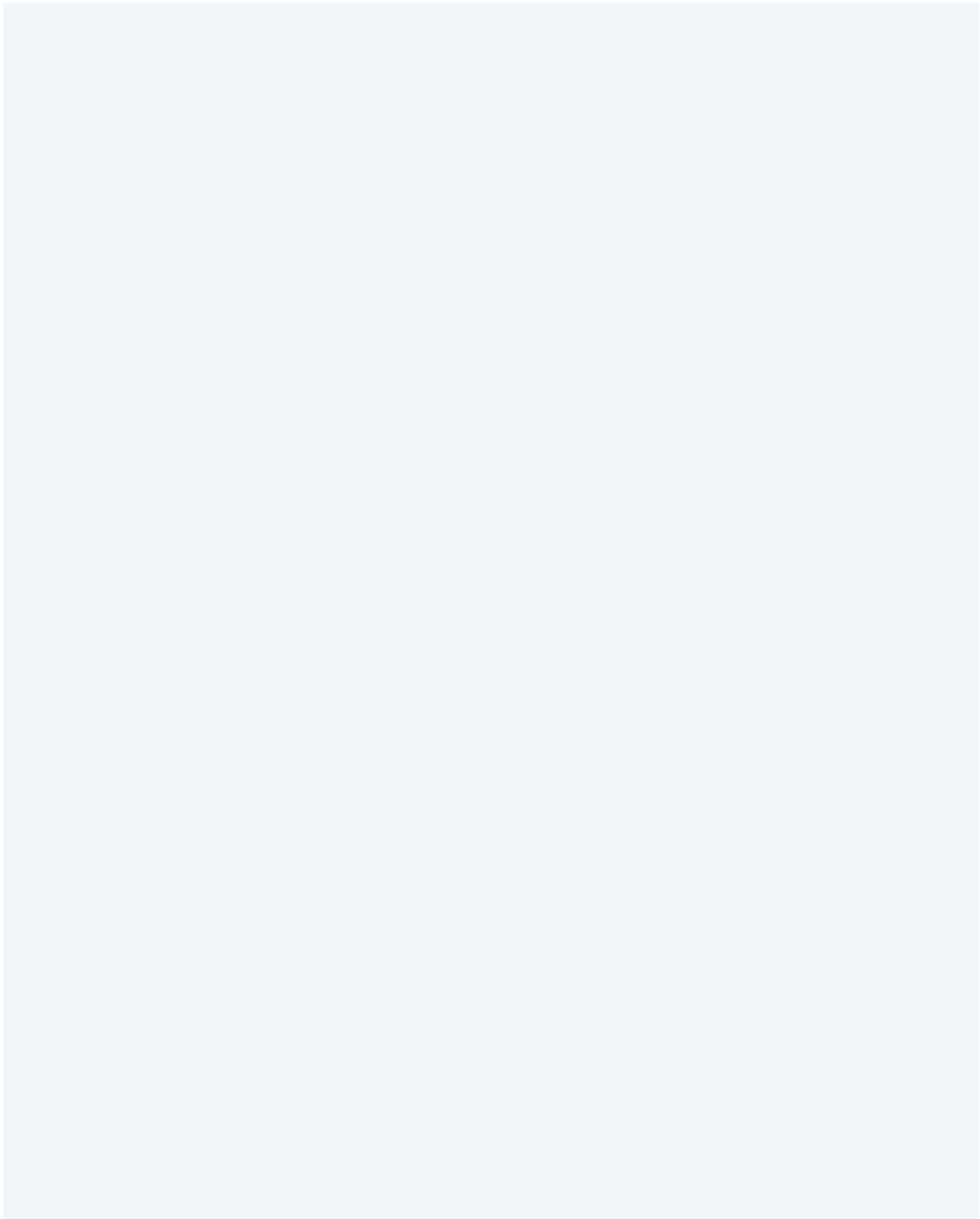
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14567 - Task 2 under Project 1350.1 - On Call Project and Construction Management

ACTION REQUESTED:

The Board is requested to approve a Task Assignment for a Project Construction Management Contract with Rummel, Klepper, and Kahl, LLP. Period of agreement is: Based on Board Approval with a duration of 17 Months
1/10/2024 / to 6/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 366,721.53

Project #: WC 1285

Project Fund	Amount
9960-PRJ001223-CAP009557-SC630318	\$ 366,721.53

BACKGROUND/EXPLANATION:

The Board is requested to approve Task 2 with Rummel, Klepper, and Kahl, LLP under WC 1285. The original contract will expire on 10/18/27. The task is for 17 months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Kumi Construction Management Corporation	
MBE Goal %	-8.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

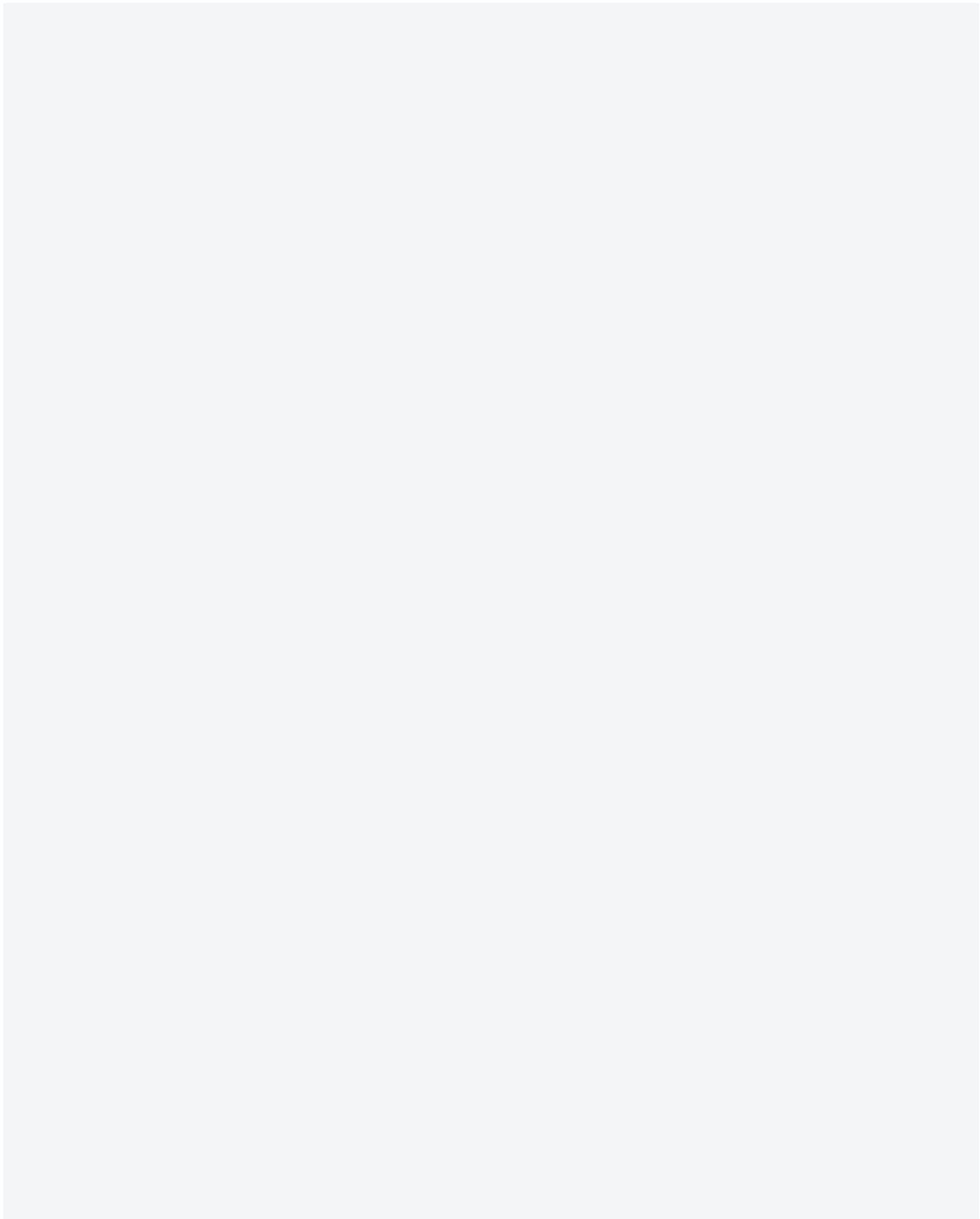
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14551 - Task 5 under Project 1350.1 (SC 1019 & 1020)- ON Call Project and Construction Management Agreement**ACTION REQUESTED:**

The Board is requested to approve a Task 5 under Project 1350.1 (SC 1019 & 1020) for an On Call Project and Construction Management Agreement Rummel, Klepper, and Kahl. Period of agreement is: Based on Board Approval with a duration of 2 Years
1/24/2024 / to 1/23/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 919,302.96

Project #: SC 1019 & SC
1020

Project Fund	Amount
9960-PRJ002211-GRT000666-CAP009551- SC630318	\$ 919,302.96

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting Rummel, Klepper and Kahl and the subconsultant Bryant Associates to provide support services for SC 1019 and SC 1020 for 2 years. The work requested is within the original scope of the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Kumi Construction Management Corporation	
MBE Goal %	8.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

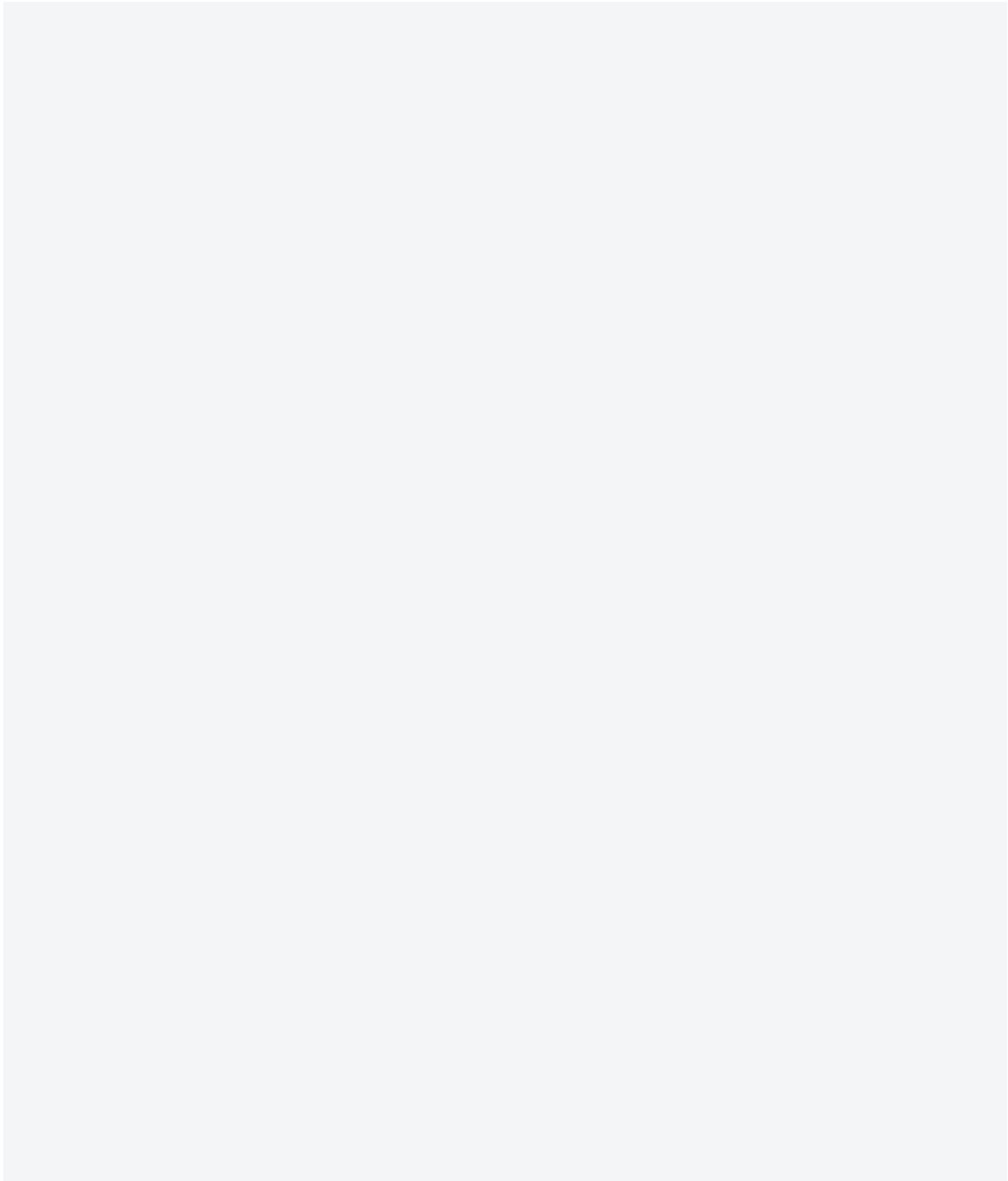
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14550 - Task 3 for Project 1350.1 - On Call Project and Construction Management Agreement

ACTION REQUESTED:

The Board is requested to approve a Project Construction Management Contract Rummel, Klepper, and Kahl, LLP under Project 1350.1 On Call Project and Construction Management.

Period of agreement is: Based on Board Approval with a duration of 12 Months

1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 388,582.83

Project #: 1350.1

Project Fund	Amount
9960-PRJ001223-CAP009557-SC630318	\$ 388,582.83

BACKGROUND/EXPLANATION:

The office of Engineering and Construction is requesting Rummel, Klepper & Kahl, LLP and sub-consultant DME to provide CPM Scheduling Services for various projects. Task includes services from subconsultant DME.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	0.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	

MBE Goal %	0.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Kumi Construction Management Corporation	

MBE Goal %	0.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	

MBE Goal %	0.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	

WBE Goal %	0.00%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	

WBE Goal %	0.00%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

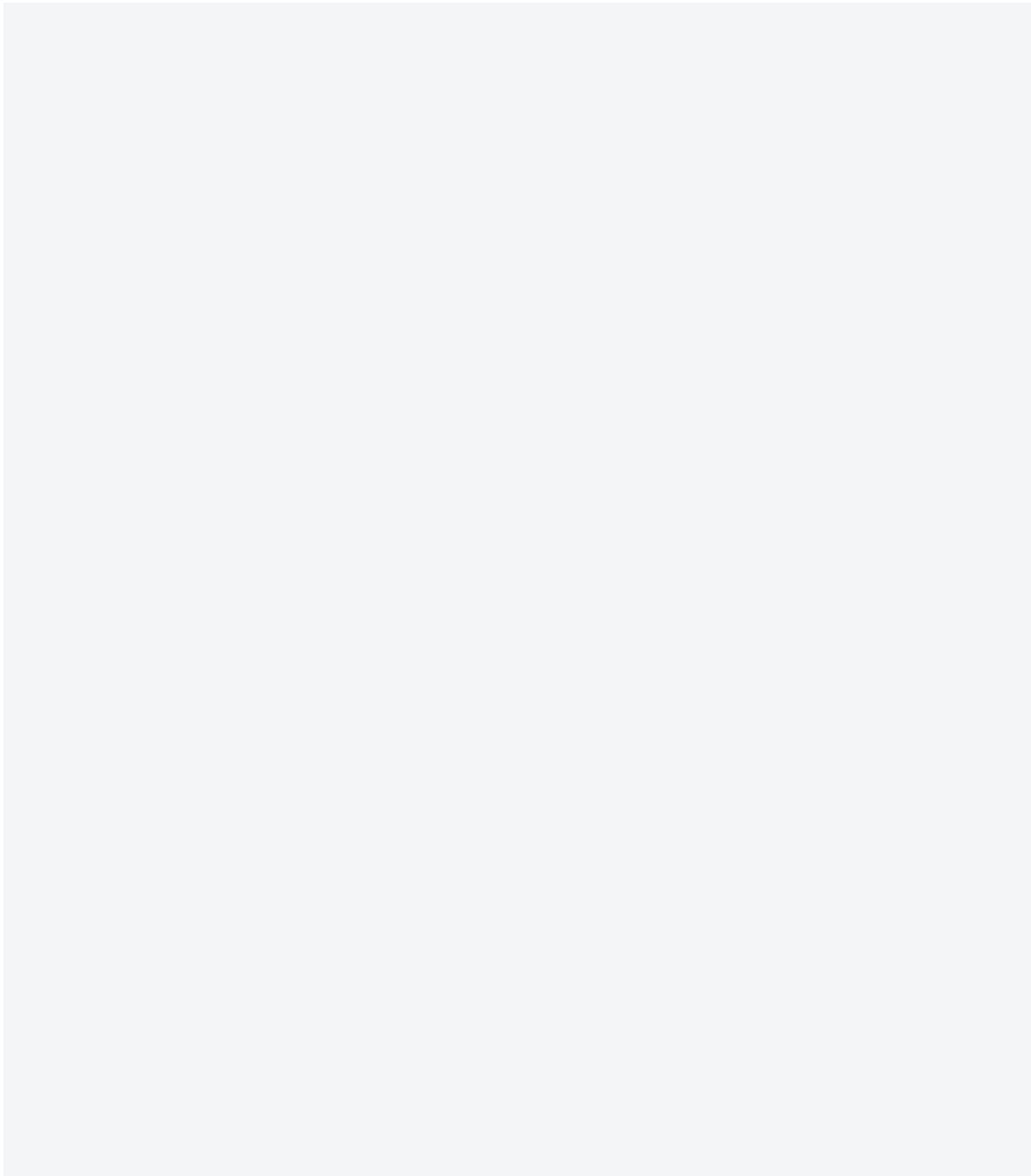
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14553 - Task 4 under Project 1350.1 Project and Construction Management Agreement**ACTION REQUESTED:**

The Board is requested to approve a Project Construction Management Contract Rummel, Klepper, and Kahl under Project 1350.1 (WC 1204) On Call Project and Construction Management. Period of agreement is: Based on Board Approval with a duration of 18 Months 1/10/2024 / to 7/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 311,924.16

Project #: 1350.1-WC 1204

Project Fund	Amount
9960-PRJ001086-GRT000666-CAP009557-SC630318	\$ 311,924.16

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting Rummel, Klepper, and Kahl LLP to provide inspection services for the ongoing work on WC 1200 Druid Lake Finished Water Tanks. The work requested is within the original scope of the agreement This is an 18 month task.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	

MBE Goal %	8.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: Kumi Construction Management Corporation	

MBE Goal %	8.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	

MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	

WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

Board of Estimates Agenda	Public Works		1/10/2024
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Attainment %	0.00%	WBE Attainment Amount	\$ 311,924.16
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	

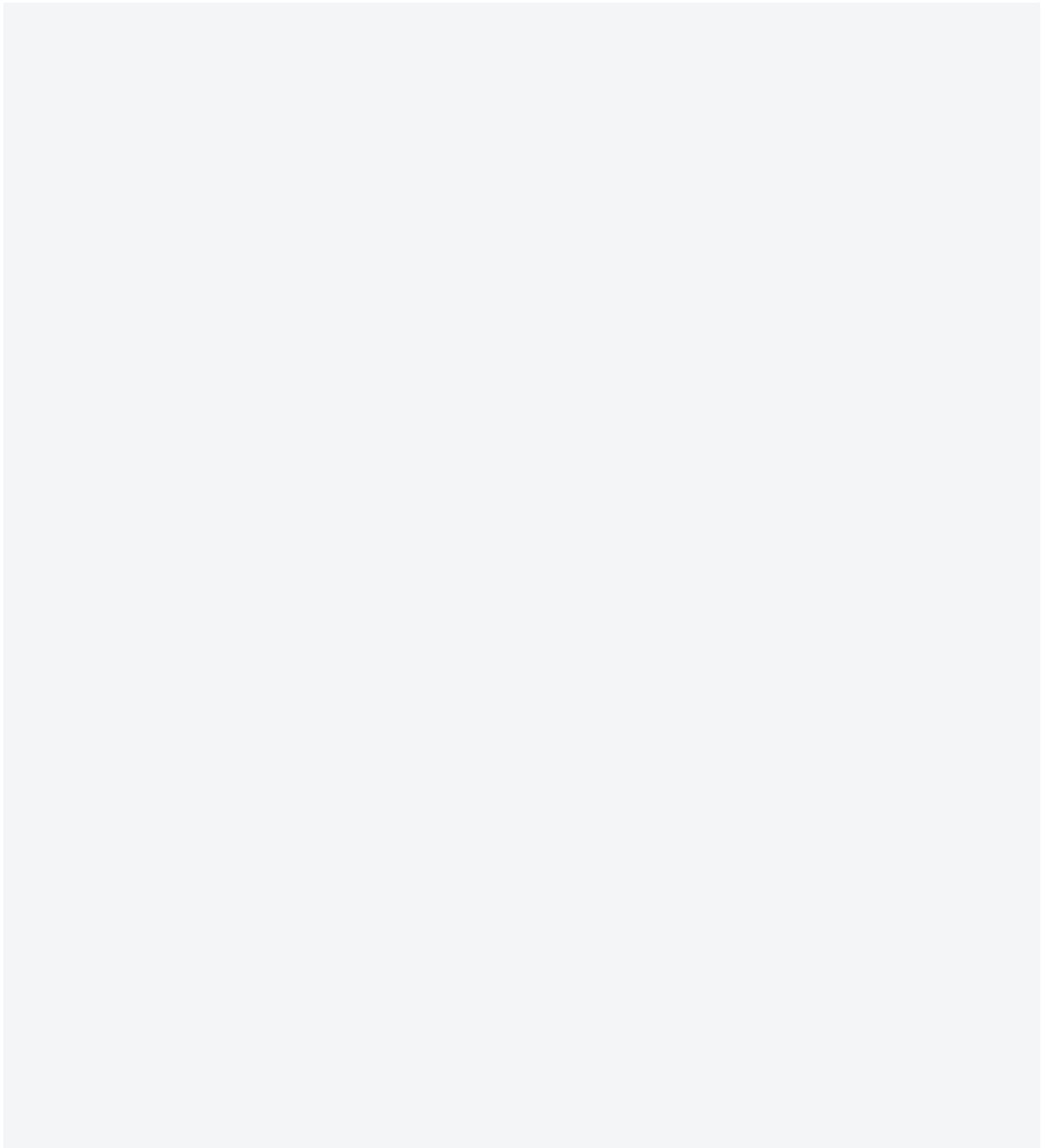
COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14549 - Task 1 - Project 1350.1 - On Call Project and Construction

ACTION REQUESTED:

The Board is requested to approve Task No. 1 with Rummel, Klepper & Kahl, LLP, under Project 1350.1 On Call Project and Construction Management. Period of agreement is: Based on Board Approval with a duration of 12 Months
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 306,762.14

Project Fund	Amount
9960-PRJ001223-CAP009557-SC630318 Design & Studies	\$ 306,762.14

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Rummel, Klepper & Kahl (RK&K) to provide services for various water, sewer and storm drain contract work on WC 1411, SC 1027 and SDC 7800. The work requested is within the original scope of the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	5.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	

MBE Goal %	0.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Kumi Construction Management Corporation	

MBE Goal %	0.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	

MBE Goal %	0.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	

WBE Goal %	0.00%	WBE Goal Amount	\$ 375,000.00
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WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.
WBE Goal %	0.00%	WBE Goal Amount \$ 375,000.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc

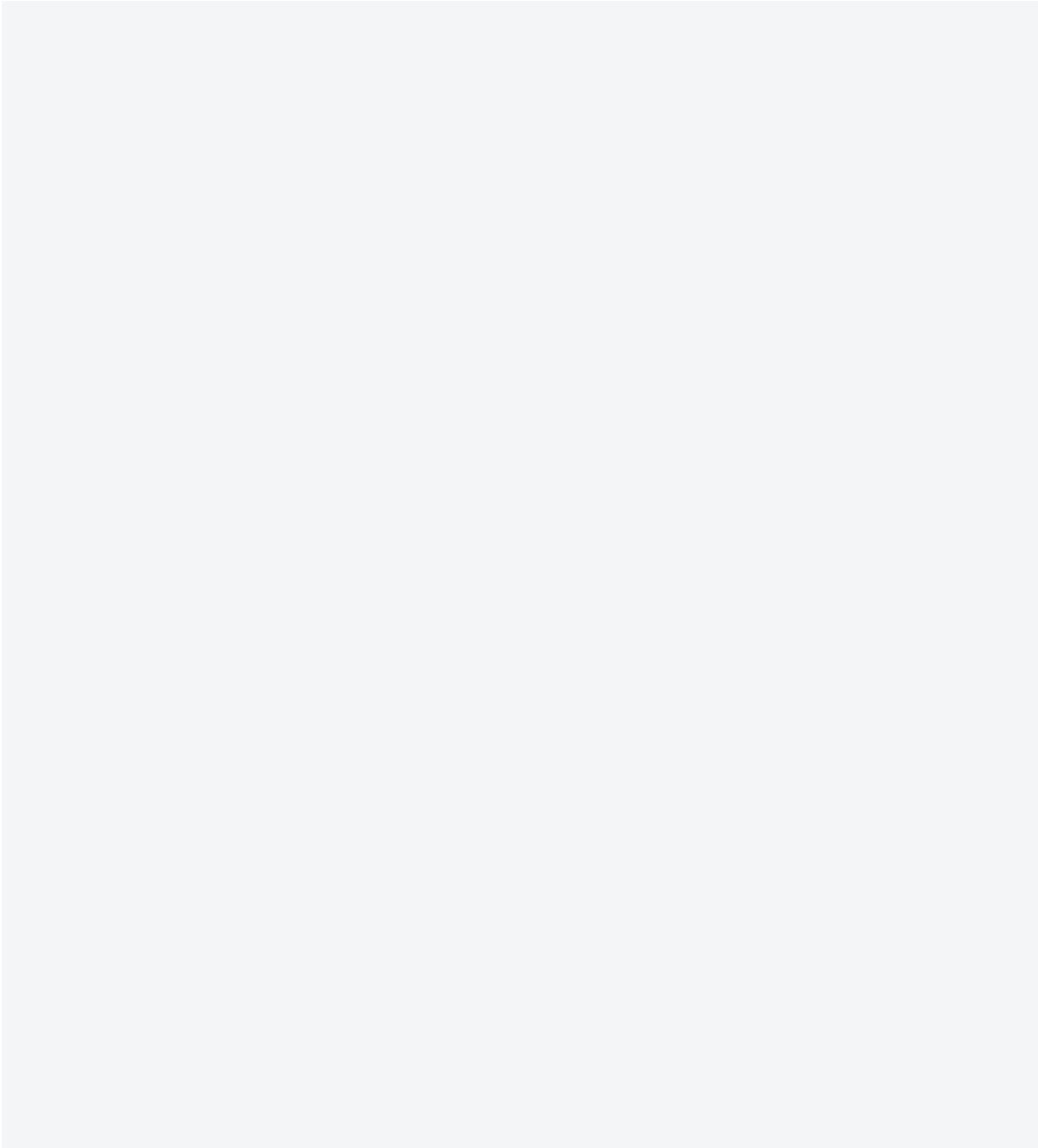
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14552 - Task 6 under Project 1350.1 - Project and Construction Management Agreement

ACTION REQUESTED:

The Board is requested to approve a task for a Project Construction Management Contract with Rummel, Klepper, and Kahl, LLP under Project 1350.1 (WC 1354). Period of agreement is: Based on Board Approval with a duration of 1 Years
1/10/2024 / to 1/9/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 228,269.45

Project #: WC 1354

Project Fund	Amount
9960-PRJ001223-CAP009557-SC630318	\$ 228,269.45

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting Rummel, Klepper, and Kahl to provide support services for WC 1354 for 1 year. The work requested is within the scope of the original agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	8.00%	MBE Goal Amount	\$ 400,000.00
MBE Total Paid	\$.00	Vendor: DM Enterprises of Baltimore, LLC	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Bryant Associates, Inc.	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: Kumi Construction Management Corporation	
MBE Goal %	6.00%	MBE Goal Amount	\$ 300,000.00
MBE Total Paid	\$.00	Vendor: C.C. Johnson & Malhotra, P.C.	
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Ross Technical Services, Inc	

Board of Estimates Agenda	Public Works		1/10/2024
WBE Goal %	7.50%	WBE Goal Amount	\$ 375,000.00
WBE Total Paid	\$.00	Vendor: Albrecht Engineering, Inc.	

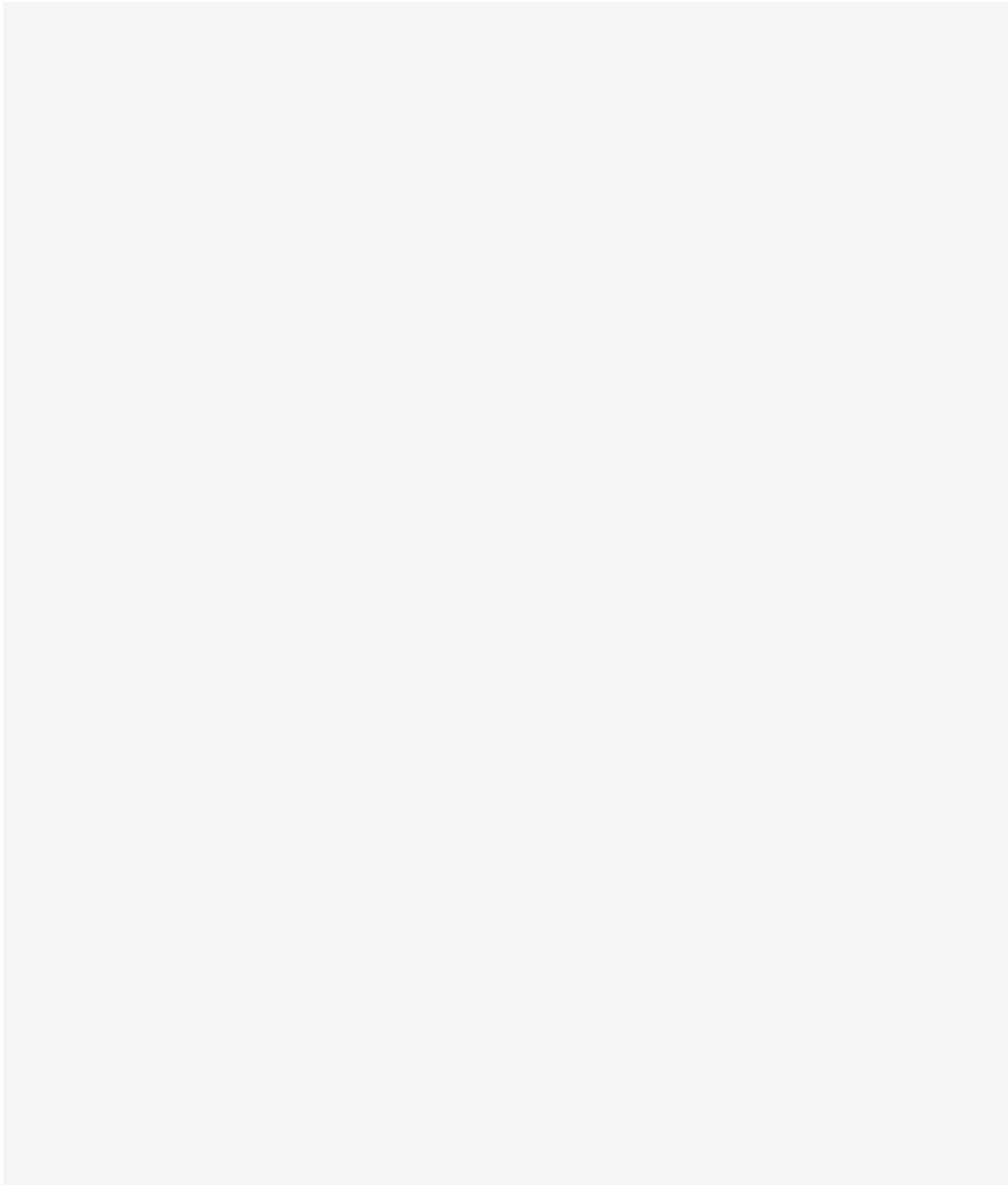
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14783 - Report - Approved Emergency Procurement Application - Goode Companies, Inc.

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to note a Emergency Procurement Extension Goode Companies, Inc..
Period of agreement is: 6/23/2020 to 6/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 908,076.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
	\$ 908,076.00

BACKGROUND/EXPLANATION:

The Department of Public Works (DPW) is requesting Emergency Authorization to extend the emergency contract with Goode Companies, Inc (P552481) , to provide mixed refuse collection for routes in Northeast Baltimore. The agreement will be for 6 months, for an increase of \$908,076.00.

The original emergency authorization request was approved June 23, 2020 (see attached).

Since the original request, there have been two amendments:

- 1) A one-year extension with an increase of \$848,670.
- 2) 2nd one-year extension with an increase of \$1,000,000.

Per Article 23 of the Baltimore City Code, the Department of Public Works is required to clean the public right-of-way, and collect and remove mixed refuse and recyclable material. Services need to continue to prevent unsanitary conditions, such as rat infestations, illegal dumping, and unclean streets.

Requisition RQ-016537 was submitted for a long-term contract to avoid additional amendments.

Pursuant to Article VI, Section 11 (e)(ii) of the Baltimore City Charter the Department of Public Works hereby certifies that the above-described conditions constitute an emergency of such a nature that the public welfare would be adversely affected by waiting for approval of the Board of Estimates.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 3rd District, 14th District, 2nd District**ENDORSEMENTS:**

MWBOO has reviewed and approved

SB-23-14598 - Transfer of Funds SDC 7794 Amendment 2 Colgate Stormwater Pumping Station Upgrade

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 7794

Project Fund	Amount
9958-PRJ001754-CAP009520	\$ 100,000.00
9958-PRJ001985-RES009522	-\$ 100,000.00

BACKGROUND/EXPLANATION:

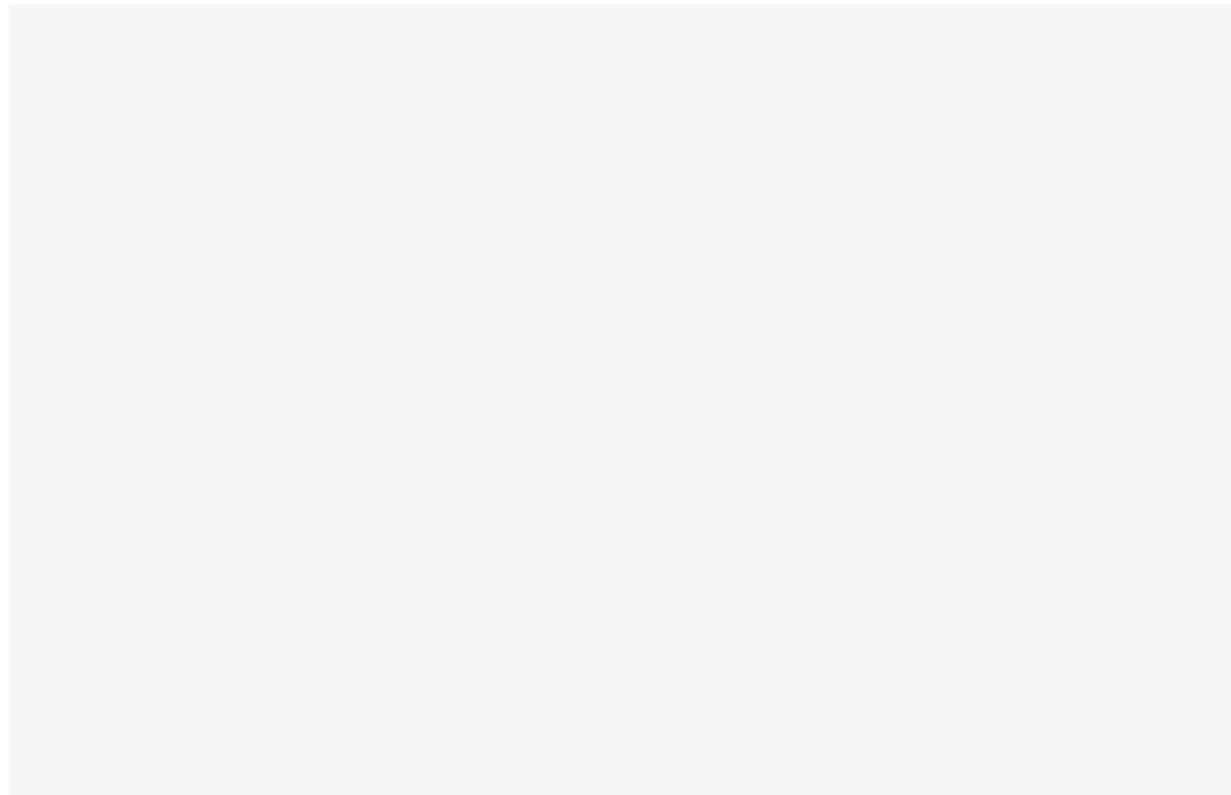
The transfer will cover extra work costs for SDC 7794 Amendment 2 Colgate Stormwater Pumping Station Upgrade (BD 19786).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.



SB-23-14621 - Transfer of Funds for Sanitary Contract 935- Sparrows Pt Alt Outfall

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: SC 935

Project Fund	Amount
9956-PRJ001870-RES009549	-\$ 1,724,164.00
BR Sparrows Point Outfall - County Revenue 9956- PRJ001870- RES009549- RC0607	
9956-PRJ000943-CAP009551	\$ 3,148,328.00
SC 935 Sparrows Point Outfall	
9956-PRJ001870-RES009549	-\$ 1,424,164.00
BR Sparrows Point Outfall - Revenue Bonds 9956- PRJ001870- RES009549- RC0604	

BACKGROUND/EXPLANATION:

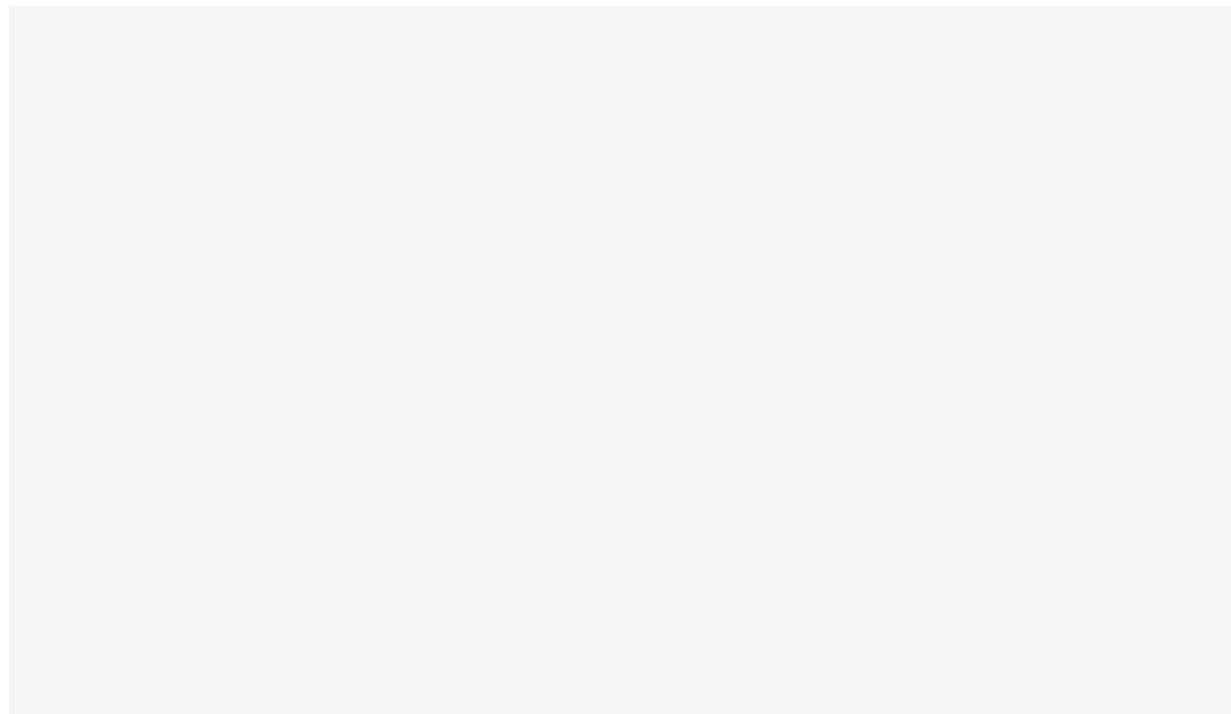
The transfer will cover construction-related costs for SC 935 Sparrows Pt Alt Outfall.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.



SB-23-14773 - 2nd Renewal Option to Lease Agreement - 1555 Warner Street

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a City Lease of Private Property Renewal CBAC Borrower, LLC, dba Horseshoe Casino. Period of agreement is: 3/14/2024 to 3/13/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

BACKGROUND/EXPLANATION:

The Board is requested to approve the 2nd renewal option of a Lease Agreement by and between CBAC Borrower, LLC, dba Horseshoe Casino, Landlord, and the Mayor and City Council of Baltimore, Tenant, for the rental of space within that certain parking garage commonly known as ‘Horseshoe Casino Parking Garage’ located on the property known as 1555 Warner Street, being on the 1st floor, consisting of approximately 431 sq. ft.

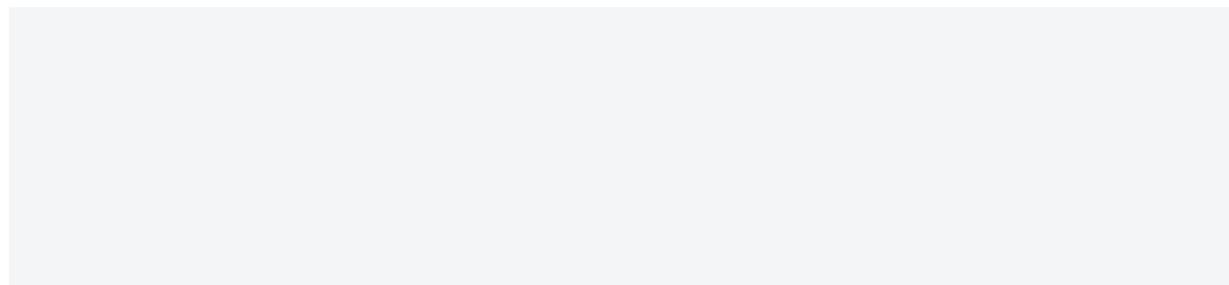
Rent is \$1.00 if demanded.

On March 14, 2018, the Board of Estimates approved the Lease Agreement for five (5) years commencing upon the Board of Estimates approval date and terminating five (5) years thereafter, with the right to renew for two (2) additional periods of one (1) year each. On April 23, 2023, the Board of Estimates approved the 1st renewal option for one (1) year, commencing March 14, 2023, and terminating March 13, 2024. The Tenant has exercised the 2nd renewal option for one (1) year, commencing March 14, 2024, and terminating March 13, 2025. All other rentals, conditions and provisions of the Lease Agreement dated March 14, 2018, and the 1st renewal option approved on April 23, 2023, shall remain in full force and effect.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 10th District

ENDORSEMENTS:



SB-23-14764 - Lease Agreement 1427 Light Street - Studio #206

ACTION REQUESTED:

The Board is requested to approve a City Lease with Nadia Rea Morales (Tenant) for the property known as 1427 Light Street, School 33 Art Center (School 33) Studio 206. Period of agreement is: 11/1/2023 to 10/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 6,600.00

Project Fund	Amount
	\$ 6,600.00

BACKGROUND/EXPLANATION:

The Board is requested to approve the authorization of a Lease Agreement by and by and between the Mayor and City Council of Baltimore (hereinafter called Lessor) and Nadia Rea Morales (hereinafter called Lessee) for the rental of a portion of the property known as School #33, Art Center, 1427 Light Street, being Studio #206, containing 550 sq. ft.

The annual rent for said premises shall be \$6,600.00, payable in monthly installments of \$550.00. The rent for the renewal term shall be \$7,200.00 annually, payable in monthly installments of \$600.00.

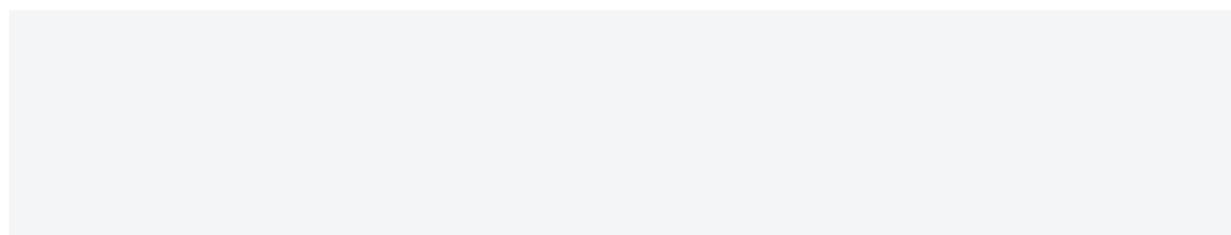
The demised premises will be used as an artist’s studio for the Lessee. The term of this lease shall be for one (1) year, commencing November 1, 2023, and terminating October 31, 2024, with right to renew automatically for three (3), one (1) year terms. Lessor is responsible for heat, electricity and water. Lessee is responsible for air condition, content insurance, janitorial, trash receptacles, and security. Lessee is responsible for the installation of a telephone and internet, maintaining the wireless network (Wi-Fi).

The Space Utilization Committee approved this Lease Agreement on December 15, 2023. The Law Department approved as to form and legal sufficiency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:



SB-23-14599 - Assignment of Tax Certificate - 2001 N. Bentalou Street

ACTION REQUESTED:

The Board is requested to approve Assignment of a Tax Sale Certificate with Tuckers Trucking, LLC. for 2001 N. Bentalou Street. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 7,000.00

Project Fund	Amount
	\$ 7,000.00

BACKGROUND/EXPLANATION:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 2001 N. Bentalou Street (Block 3213, Lot 017)

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
2001 N. Bentalou St.	\$7,000.00	\$6,780.68	\$90,862.41	\$7,000.00

The City acquired the Tax Sale Certificate on June 27, 2022 for 2001 N. Bentalou Street (Block 3213, Lot 017).

Tuckers Trucking, LLC has offered to purchase the Tax Sale Certificate for 2001 N. Bentalou Street for \$7,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$7,000.00 will cover the outstanding flat taxes and water for the property at the time of the tax sale auction. Other charges include liens of \$6,524.32 for miscellaneous and \$3,360.00 environmental.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

SB-23-14762 - Performance and Payment Bonds for North Point Builders of Maryland LLC to be executed. Related to SB-23-14763 Patterson Park White House Project LLC Donation Agreement (Phase 2 Community Space & Courtyard)

ACTION REQUESTED:

The Board is requested to approve a Performance and Payment Bonds with North Point Builders of Maryland, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,378,008.00

Project Fund	Amount
	\$ 1,378,008.00

BACKGROUND/EXPLANATION:

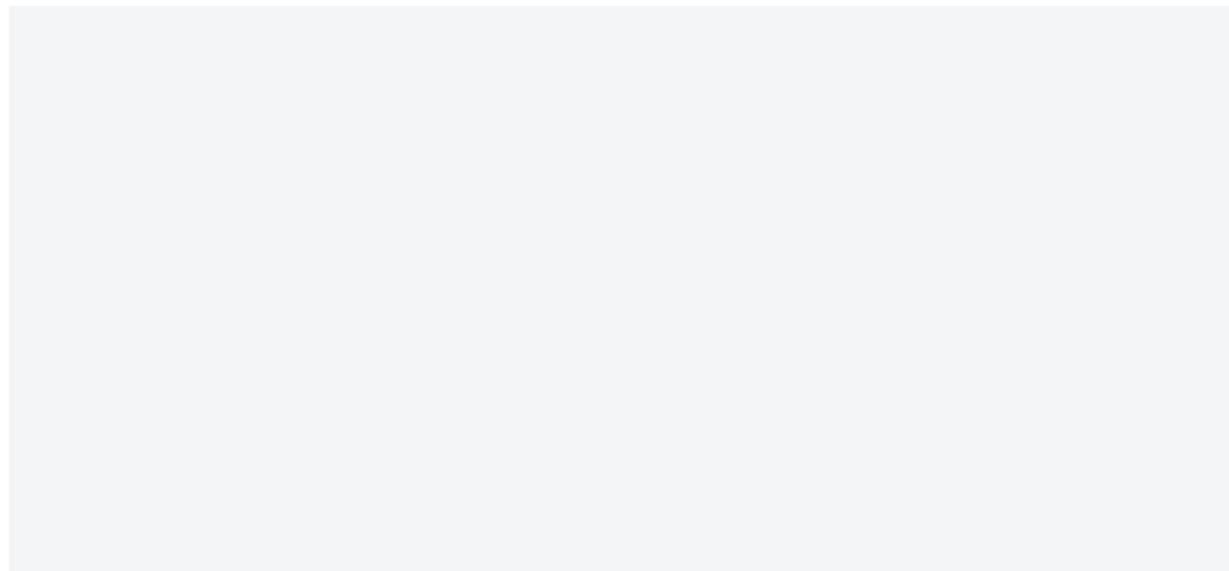
The Performance Bonds and Payment Bonds submitted by North Point Builders of Maryland, LLC are related to the improvements for the property located 27 S. Patterson Park Avenue, aka 100 S. Linwood Avenue, (block 1740, Lot 001). The sum of the bonds is \$1,378,008.00.

The subject bonds are related to SB-23-14763 Donation Agreement with Patterson Park White House Project LLC and North Builders of Maryland LLC for Phase 2 Community Space & Courtyard. The term of the bonds shall coincide with the donation agreement terms which is upon final acceptance of the completed project by the City.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
MWBOO has reviewed and approved



SB-23-14289 - Task #9 Project No.1317 On-Call Landscape Architecture Design Services Unknown Studio Landscape Architecture & Urban Design, LLC.

ACTION REQUESTED:

The Board is requested to approve an On Call Service Contract Task Assignment to Uknown Studio Landscape Architecture & Urban Design, LLC. Period of agreement is: Based on Board Approval with a duration of 10 Months
1/10/2024 / to 11/9/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 543,345.59

Contract Award Amount:	\$	Award Date:	5/13/2020
	4,000,000.00		

Contract Extra WO	\$ 543,345.59	Extra WO Number:	009
Amount:			

Project #: Project #1317

Project Fund	Amount
9938-PRJ001267-CAP009474-SC630318	\$ 543,345.59

BACKGROUND/EXPLANATION:

Unknown Studio Landscape Architecture & Urban Design, LLC, as Task No.9 under On-Call Project No. 1317, to provide design services in accordance with their proposal dated October 23, 2023. This task will include design services for Druid Hill Lake SD 30%. The period of the task is approximately 10 months.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Total Paid	\$.00	Vendor: PI.KL Studio, LLC	

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Total Paid	\$.00	Vendor: Navarro & Wright Consulting Engineers, Inc.	

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Total Paid	\$.00	Vendor: Forella Group, LLC	

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Total Paid	\$.00	Vendor: KES Engineering, Inc.	

WBE Goal %	14.00%	WBE Goal Amount	\$ 210,000.00
WBE Total Paid	\$.00	Vendor: MK Consulting Engineers, LLC	

COUNCIL DISTRICT: 7th District

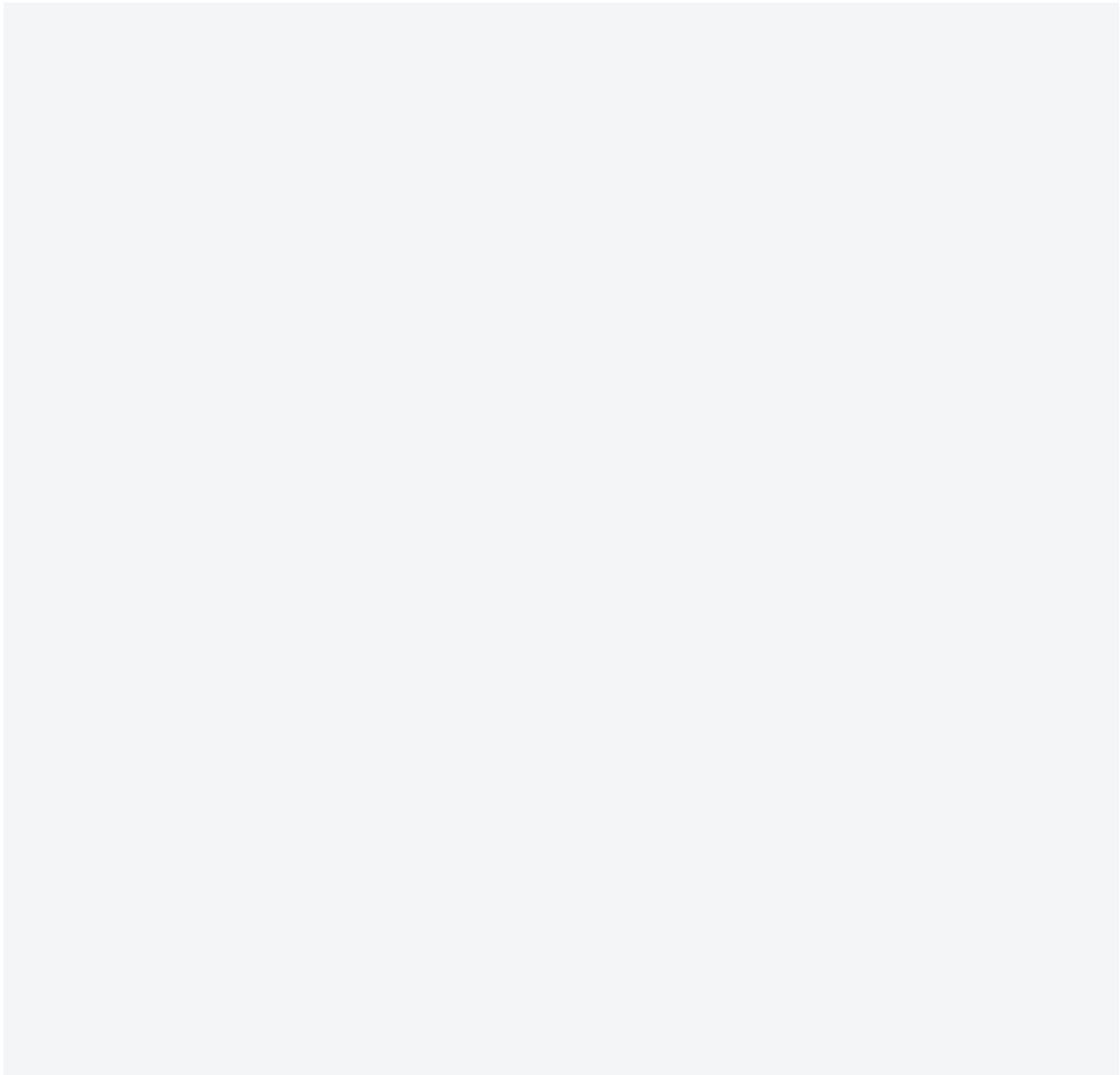
ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14367 - Task#13 Project No.1317 On-Call Landscape Architecture Design Services Pawpaw Design, LLC (DBA Jonathan Ceci)

ACTION REQUESTED:

The Board is requested to approve a Task Assignment No. 13 with Pawpaw Design, LLC (DBA Jonathan Ceci, Landscape Architects), under Project No. 1317 On-Call Landscape Architectural Design Services. Period of agreement is: Based on Board Approval with a duration of 2 Years 1/10/2024 / to 1/9/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 443,635.37

Contract Award Amount:	\$ 1,500,000.00	Award Date:	6/10/2020
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Contract Extra WO Amount:	\$ 443,635.37	Extra WO Number:	013
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Project #: Project# 1317

Project Fund	Amount
9938-PRJ002161-CAP009474-SC630318	\$ 443,635.37

BACKGROUND/EXPLANATION:

This task will include design services for North Harford Park Phase III Plant. The period of the task is approximately 2 years.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Attainment %	0.90%	MBE Attainment Amount	\$ 13,362.46
MBE Total Paid	\$ 13,362.46	Vendor: KES Engineering, Inc.	

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Attainment %	1.60%	MBE Attainment Amount	\$ 23,725.67
MBE Total Paid	\$ 23,725.67	Vendor: Forella Group, LLC	

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
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Board of Estimates Agenda	Recreation & Parks		1/10/2024
MBE Attainment %	0.70%	MBE Attainment Amount	\$ 10,860.99
MBE Total Paid	\$ 10,860.99	Vendor: Columbia Engineering, Inc.	
WBE Goal %	14.00%	WBE Goal Amount	\$ 210,000.00
WBE Attainment %	5.20%	WBE Attainment Amount	\$ 78,098.77
WBE Total Paid	\$ 78,098.77	Vendor: Cityscape Engineering, LLC	

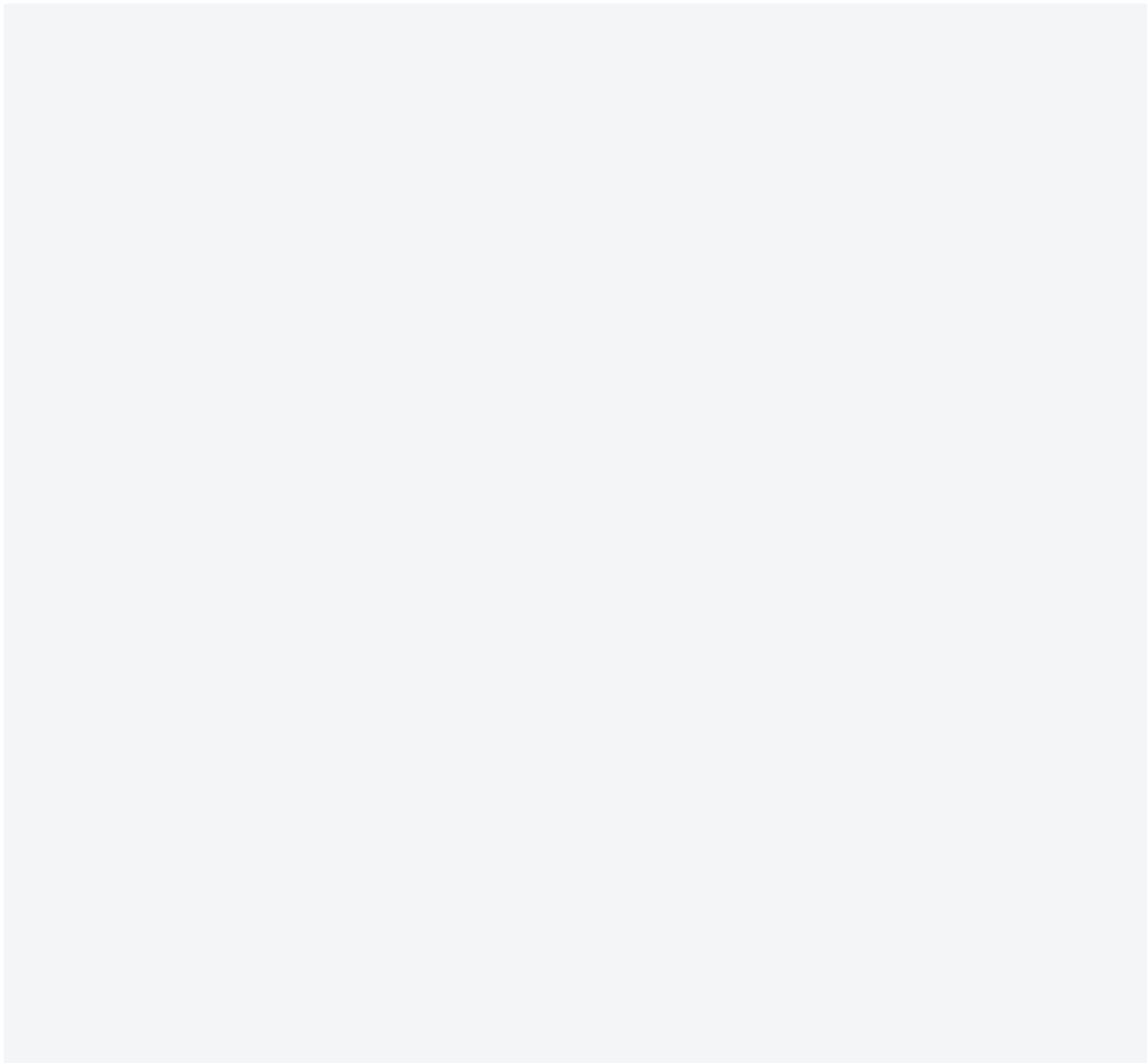
ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14763 - Donation Agreement with Patterson Park White House Project LLC and North Builders of Maryland LLC for Phase 2 Community Space & Courtyard - Related to SB-23-14762 Performance and Payment Bonds

ACTION REQUESTED:

The Board is requested to approve a Donation Agreement between Patterson Park White House Project, LLC and North Point Builders of Maryland LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,378,008.00

Project Fund	Amount
	\$ 1,378,008.00

BACKGROUND/EXPLANATION:

Donor, Patterson Park White House Project LLC wishes to make a donation of improvements on City property located at 27 S. Patterson Park Ave., aka 100 S. Linwood Ave., (BLK/LOT - 1740/001). The estimated donation cost is \$1,378,008.00 for Phase 2 Community Space & Courtyard Project which includes the construction of a one-story building with covered porch, a courtyard with landscaping enclosed by a metal fence, three rain gardens, an ADA ramp, water utility upgrades, etc.

The Donor has selected North Point Builders of Maryland LLC to perform the work and the donor shall make payment directly to its contractor. All parties are aware that all donated improvements become the sole property of the City upon completion. The City did not participate in the selection of the contractor, nor shall any City funds be contributed to the cost of this project. The Department gratefully accepts this donation of improvements to City property. The term of this agreement shall begin upon approval by the BOE and end upon Final Acceptance of the Project by the City, unless terminated sooner.

The period of the Agreement is effective upon Board approval and shall end upon Final acceptance of the Project by the City, unless earlier terminated pursuant to the terms hereof. This submission is related to SB-23-14762 - North Point Builders of Maryland LLC Performance & Payment Bonds.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
 MWBOO has reviewed and approved
 Audits has reviewed and has no objection to BOE approval

SB-23-14737 - Transfer of Funds - Patterson Park Masterplan

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds. Period of agreement is: 1/10/0024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9938-PRJ001639-CAP009474-SC630404	\$ 144,000.00
9938-PRJ001535-RES009475-RC0603	-\$ 144,000.00

BACKGROUND/EXPLANATION:

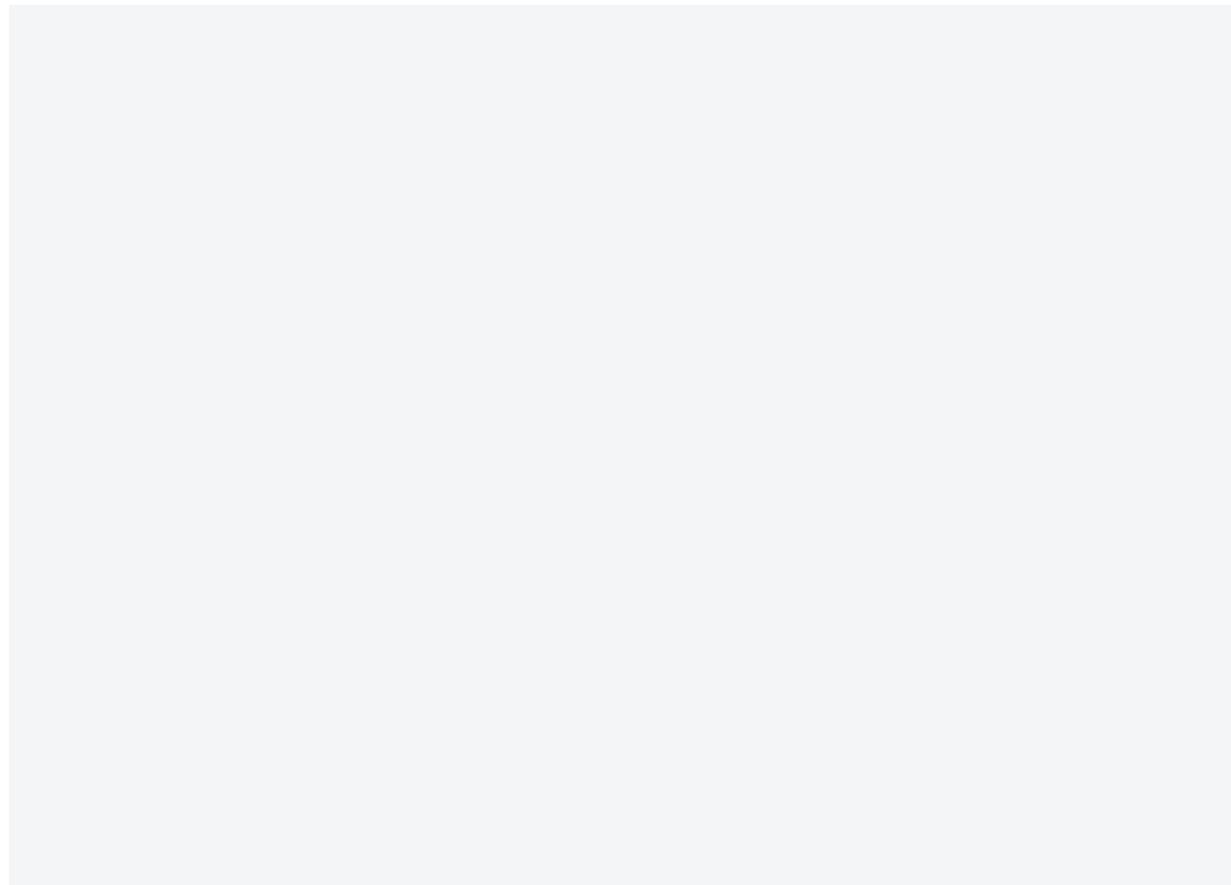
This transfer will provide funds to cover the costs associated with the renovation of a Fountain in Patterson Park.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.



SB-23-14589 - Traffic Mitigation Zone Fees**ACTION REQUESTED:**

The Board is requested to approve an Extension to the Postponement of Traffic Mitigation Fee Increase in Five Traffic Mitigation Zones. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

On November 22, 2011, City Ordinance 11-529 took effect and provided for the establishment of Traffic Mitigation Zones in five areas of the city, replacing the process of conducting a traffic impact study for each individual development within a within those areas. The five Traffic Mitigation Zones are defined as geographic areas are defined in the Section 3805 of the Building Code as areas that have overburdened and interrelated transportation networks and that are anticipated to experience significant development.

In May 2012 the Board of Estimates (BOE) approved the establishment of the first per trip traffic mitigation fee for the South/Middle Branch Traffic Mitigation Zone fee in the amount of \$55.51 per vehicle trip.

In January 2019, the BOE established a new fee schedule for all zones that significantly increased the per trip fee although phased the increase over four years.

In May 2022, the BOE approved a postponement in the fee increase scheduled set to take effect on January 1, 2023 due to impacts of the pandemic on the real estate market and changes in travel behavior. The BOE directed the Department of Transportation to assess market impacts of the pandemic and return with a new fee schedule to take effect on or about January 1, 2024.

Pursuant to the Board's direction, the Department has reviewed existing and forecasted development and travel demand for each zone. As to development forecasts, DOT identified the future design pipeline as any project that would otherwise qualify to pay traffic impact fee and has been reviewed (site plan, building permit, zoning approval, etc.) by an agency since October 2022 as be susceptible to having a use & occupancy permit within the next 5 years. DOT also reviewed the Baltimore Metropolitan Council's 2045 population, household, and employment projections for all census tracts in each zone. As to travel demand, DOT compared traffic volumes on key streets in each zone from 2013 when the Ordinance took effect to traffic volumes in late 2022; DOT also reviewed congestion levels (actual vs. free flow speeds) from the Regional Integrated Transportation Information System comparing data from fall 2014 to fall 2022. (Data from 2014 is the most thorough and consistent historical dataset using the RITIS database for comparison purposes.)

For each zone, DOT finds as follows:

Downtown/Midtown Zone. Compared to 2013, traffic volumes in the Inner Harbor and Central Business District are down 9.0% in 2022; and down 3.5% in the Midtown area. While morning peak hour congestion is less prevalent in 2022 than 2014, afternoon peak hour congestion continues to be a concern on east/west roads between Charles Street and President Street south of Franklin Street, and in the area near the University of Baltimore and Penn Station. Several mixed-use redevelopment projects are in the development pipeline, and BMC projects 3.8% population growth and 8.1% employment growth by 2030. DOT believes that spot improvements in the roadway network, continued growth of the bicycle network, pedestrian safety improvements, and transit service expansion will help to mitigate traffic congestion. The recommended fee is to be held at \$195.75 per trip.

East: Compared to 2013, traffic volumes in the east zone were 0.3% higher in 2022. Congestion continues at a similar rate in 2022 as in 2013 with Orleans Street and Monument Street being of greatest concern. Some residential redevelopment continues to occur in the zone, but most projects do not meet the thresholds for traffic mitigation requirements. BMC projects 11.3% population growth and 13.4% employment growth by 2030. DOT believes that spot improvements in the roadway network, continued growth of the bicycle network, pedestrian infrastructure and safety improvements, and transit service expansion will help to mitigate traffic congestion. The recommended fee is to be held at \$114.75 per trip.

South Baltimore/Middle Branch: Compared to 2013, traffic volumes in the Baltimore Peninsula area are up 9.4%; however, traffic volumes in the outer portions of the South Baltimore/Middle Branch zone are down by 1.2%. While morning peak hour congestion in 2022 was about the same as in 2014, afternoon peak hour congestion has increased along South Hanover Street between the Hanover Street bridge and Ostend Street and along McComas Street. While the first phase of commercial development in Baltimore Peninsula has been constructed, several multifamily and townhome developments are now in the final stages of permitting. Westport and Sharp-Leadenhall have redevelopment projects in the pipeline as well. BMC projects 14.0% population growth and 31.1% employment growth by 2030. DOT believes that spot improvements in the roadway network, continued growth of the bicycle network, pedestrian infrastructure and safety improvements, and transit service expansion will help to mitigate traffic congestion. The recommended fee is to be held at \$161.25 per trip.

Southeast: Compared to 2013, traffic volumes in Southeast Baltimore are down between 5.6% and 9.5%, except in the industrial areas along Broening Highway and Holabird Avenue where they are up more than 11%. The southeast Baltimore zone has had significant and consistent levels of congestion during the morning and afternoon peak hour since at least 2007, especially along Fleet and Aliceanna Streets, Eastern Avenue, and Boston Street between President Street and I-95, and on President Street, Central Avenue, and Broadway. Southeast Baltimore has a strong multifamily development pipeline ranging from future phases of Perkins Home

redevelopment to new projects in Harbor Point and Canton. BMC projects 10.1% population growth and 8% employment growth by 2030. DOT believes that spot improvements in the roadway network, continued growth of the bicycle network, pedestrian infrastructure and safety improvements, and transit service expansion will help to mitigate traffic congestion. The recommended fee is to be held at \$225.75 per trip.

Southwest: Compared to 2013, traffic volumes in the southwest zone are 4.3% higher in 2022 with most of the increase in the vicinity of the UM Biopark and along Washington Boulevard east of Monroe Street. Congestion in the southwest zone, however, has been reduced overall during the morning and afternoon peak hours. The southwest zone has a modest redevelopment pipeline that qualifies for traffic mitigation requirements; however, BMC projects 21.5% population growth and 4.3% employment growth by 2030. DOT believes that spot improvements in the roadway network, continued growth of the bicycle network, pedestrian infrastructure and safety improvements, and transit service expansion will help to mitigate traffic congestion. The recommended fee is to be held at \$178.50.50 per trip.

[Pursuant to the Ordinance, the Department announced the proposed traffic mitigation fees for each of the five traffic mitigation zones on the City's website with an open comment period of 45 days beginning July 1, 2018 and ending September 4, 2018. On August 7, 2018 the Department held a public meeting to discuss the proposed Traffic Mitigation per trip fees for each of the Traffic Mitigation Zones. The meeting was held at the War Memorial located at 101 North Gay Street.](#)

Fee Agreements and Payments

It has been the practice of DOT to require an agreement with each Applicant that specifies the fee amount to be even when there is no deviation from the fee schedule approved by the Board of Estimates. This practice does not reflect the intent of the Ordinance which was to streamline the traffic impact study and fee payment process. By way of comparison, the payment of other fees for building permits does not require a separate agreement with the Applicant to be approved by the Board of Estimates.

Pursuant to the Ordinance, agreements shall be approved by the by the Board of Estimates when the Director of Transportation:

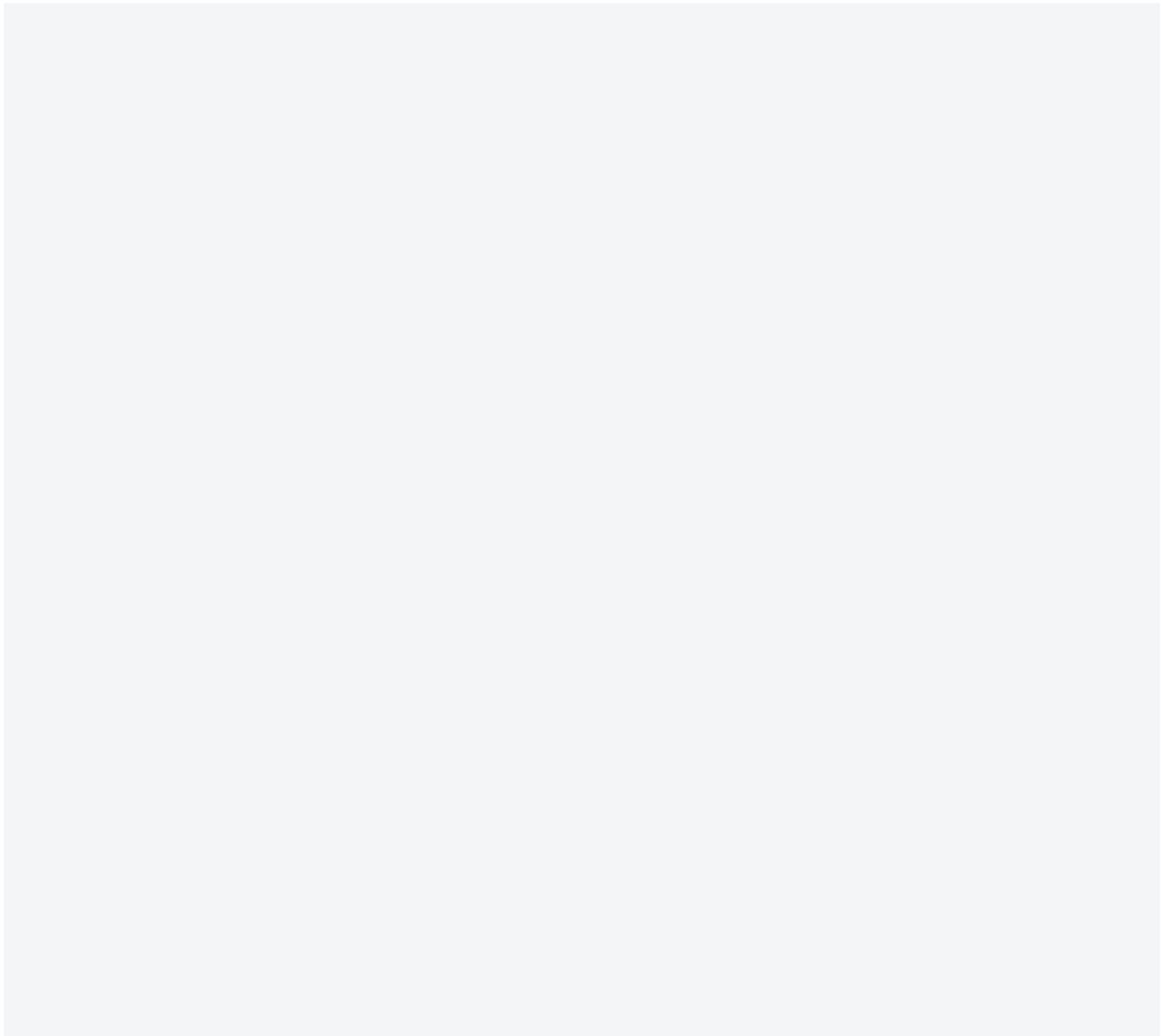
1. authorizes trip generation credits for specific actions that will reduce travel demand from the project (Section 3806.4.2.1).
2. accepts the dedication of the property needed for a transportation improvement that will mitigate adverse traffic impacts (Section 3806.5)
3. an installment payment agreement is to be made for fees greater than \$50,000 (Section 3806.6.2.1)

- 4. permits traffic mitigation fees to be used for certain minor site access improvements (Section 3807.3)

Pursuant to the Ordinance, traffic mitigation fees are to be deposited into a separate Revenue Account of the General Fund. Subject to appropriation, revenue derived from the traffic mitigation fees may be used for eligible projects as identified by DOT and approved by the Director of Transportation. On an annual basis, the Department of Transportation, in consultation with the Director of Finance, is required to report on the total fees collected, appropriated, and expended within the zone.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide
ENDORSEMENTS:



SB-23-14602 - TR21004 Inspire Schools Sidewalk Reconstruction**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Retainage - Partial Release J. Villa Construction. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 45,845.00

Project #: TR21004

Project Fund	Amount
9904-PRJ001338-CAP009127	\$ 45,845.00

BACKGROUND/EXPLANATION:

Release of Retainage from J. Villa Construction, Inc. for Contract No. TR21004 – Inspire Schools Sidewalk Reconstruction. All work on Contract No. TR21004 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$45,845.00. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR21004 Inspire Schools Sidewalk Reconstruction was held on June 2, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 287,300.00
MBE Attainment %	72.00%	MBE Attainment Amount	\$ 690,488.56
MBE Total Paid	\$ 906,910.12	Vendor: J. Villa Construction, Inc.	

WBE Goal %	10.00%	WBE Goal Amount	\$ 144,300.00
WBE Attainment %	10.30%	WBE Attainment Amount	\$ 98,285.22
WBE Total Paid	\$ 906,910.12	Vendor: Rowen Concrete	

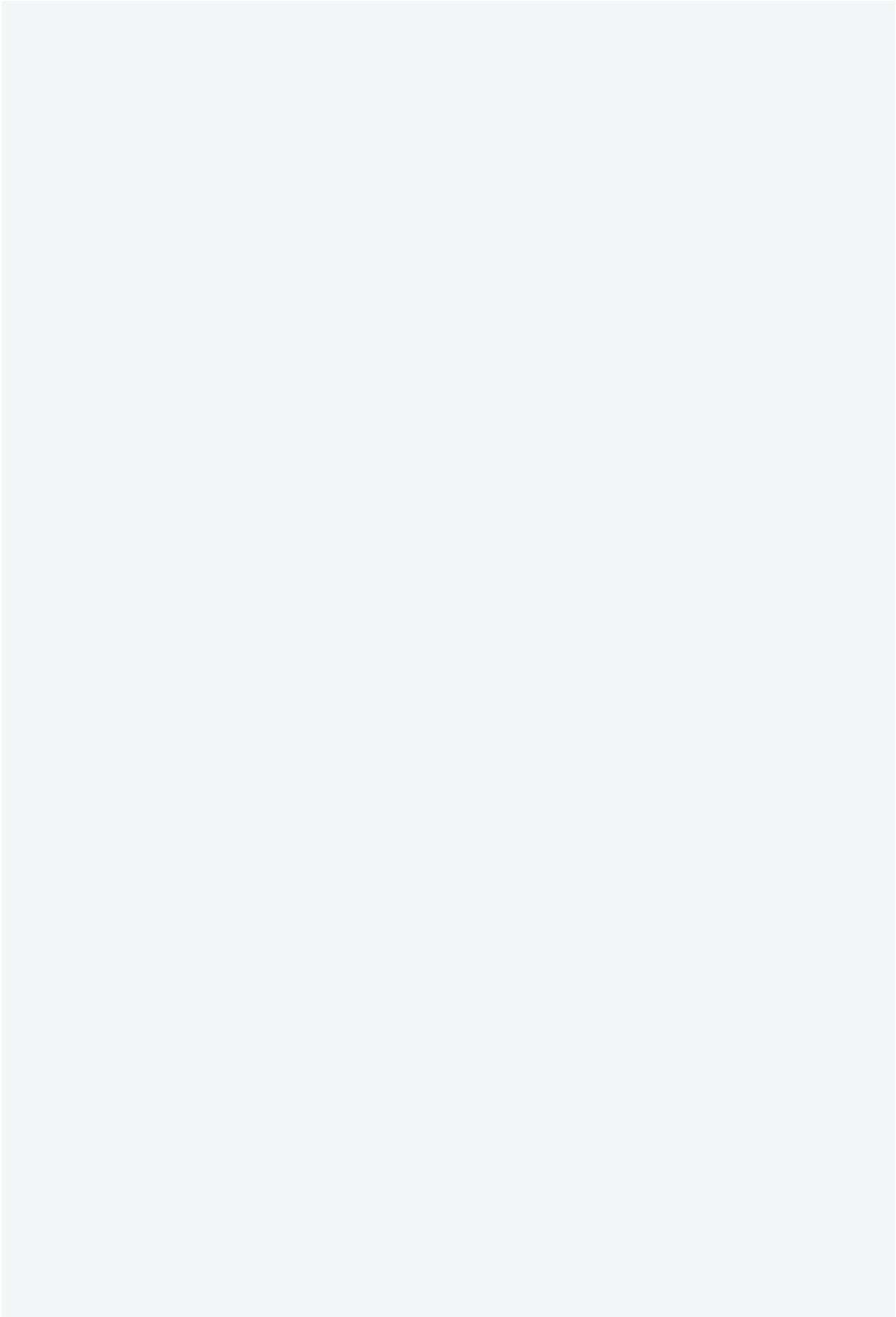
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval



SB-23-14459 - Release of Retainage - TR21005 Reconstruction of Alleys Citywide**ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage to Santos Construction Co., Inc., under Contract No. TR 21005 - Reconstruction of Alleys Citywide. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 93,295.50

Project #: TR21005

Project Fund	Amount
9950-PRJ001653-CAP009504	\$ 93,295.50

BACKGROUND/EXPLANATION:

Release of Retainage from Santos Construction Co., Inc. for Contract No. TR21005 – Reconstruction of Alleys Citywide. All work on Contract No. TR21005 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$93,295.50. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR21005 Reconstruction of Alleys Citywide was held on May 11, 2023.

Santos Construction Co., Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

MBE – 27% - achievement 35.85%; WBE - 10% - achievement 15.83%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	13.50%	MBE Goal Amount	\$ 177,293.48
MBE Attainment %	26.00%	MBE Attainment Amount	\$ 481,885.20
MBE Total Paid	\$ 481,885.20	Vendor: Machado Construction Co. Inc	
WBE Goal %	6.00%	WBE Goal Amount	\$ 78,797.10
WBE Attainment %	10.00%	WBE Attainment Amount	\$ 185,405.84
WBE Total Paid	\$ 185,405.84	Vendor: Rowen Concrete	
WBE Goal %	4.00%	WBE Goal Amount	\$ 52,531.40
WBE Attainment %	6.00%	WBE Attainment Amount	\$ 105,685.00

WBE Total Paid

\$ 105,685.00

Vendor: S & L Trucking

COUNCIL DISTRICT: Citywide

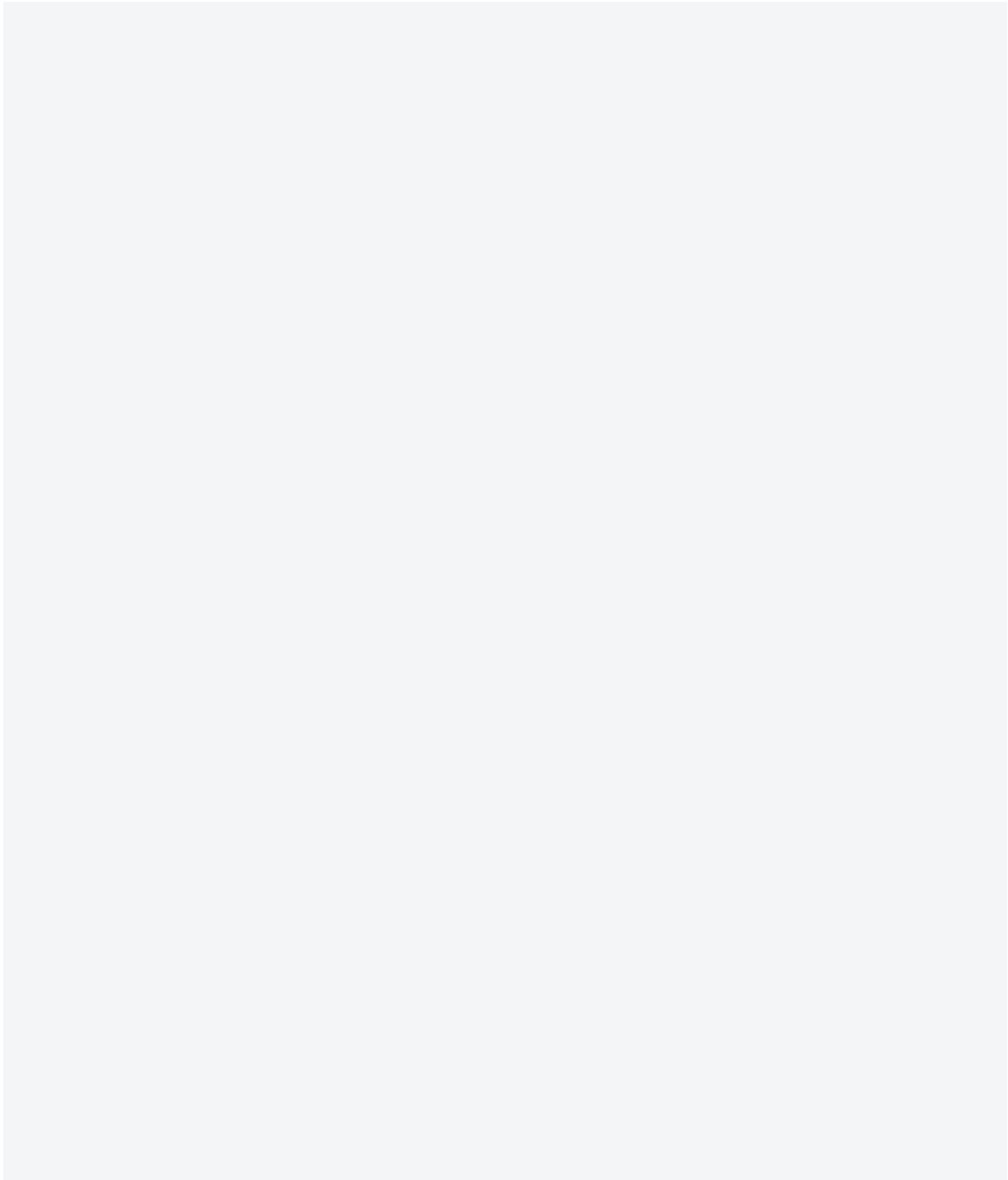
ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-14715 - EAR - WSP USA Project No. 1342 Task No. 2 BD No. 40546 - On Call Construction Project Management Services for Roadways, Bridges, Traffic, Conduits and Associated Projects

ACTION REQUESTED:

The Board is requested to approve a Task Assignment No. 2 to WSP USA, Inc. (formerly Parsons Brinkerhoff, Inc.) under Project No. 1342 On Call Construction Project Management Services for Roadways, Bridges, Traffic, Conduits & Associated Projects. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 124,461.41

Contract Award Amount: \$ 3,000,000.00 Award Date: 6/7/2023

Project #: 1342

Project Fund	Amount
9950-PRJ001307-CAP009504-SC630318	\$ 124,461.41
9950-909517-CAP009504-PRJ001307-SC630318 - GO Bond	

BACKGROUND/EXPLANATION:

This authorization will provide the City DOT Alleys and Footways section with a PW Inspector II in the management and inspection of sidewalks, gutters, and alleys construction contracts. This EAR was approved by MWBOO on 12/6/2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

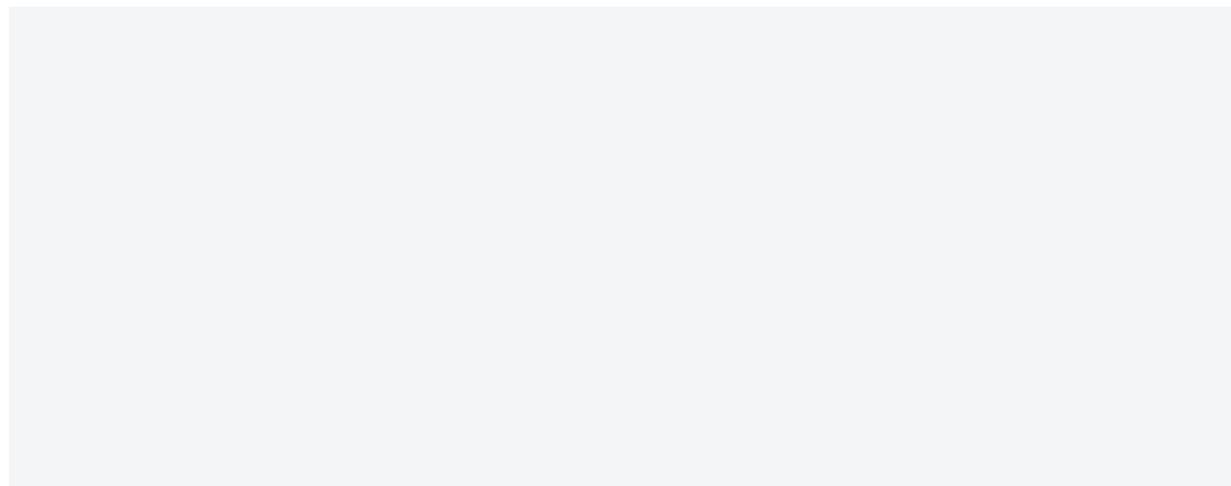
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-14755 - Approval of Developer's Agreement No. 1828 with The Johns Hopkins University

ACTION REQUESTED:

The Board is requested to approve Developer's Agreement No. 1828 with The Johns Hopkins University. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

A performance bond in the amount of \$335,367.00 has been issued to The Johns Hopkins University, who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

The Johns Hopkins University would like to construct new road, sidewalk, street lighting and signal improvements in the vicinity of the University located at 3200-3500 North Charles Street.

This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

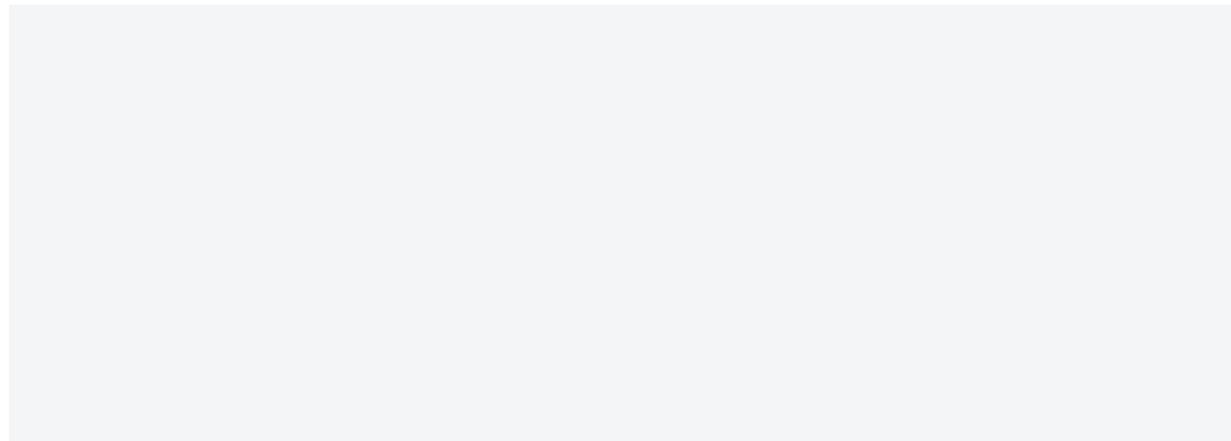
A performance bond in the amount of \$335,367.00 has been issued to The Johns Hopkins University, who assumes 100% of the financial responsibility.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 14th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14721 - Approval of a License Agreement for 612 Cathedral Street

ACTION REQUESTED:

The Board is requested to approve a License Agreement with Pro Hospitality Baltimore, LLC. for 612 Cathedral Street. Period of agreement is: Based on Board Approval with a duration of 10 Years

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Pro Hospitality Baltimore, LLC desires to install and maintain the following items: new tree pits and tree pit surrounds, pavers, lighting, trench drain to assist with drainage, in the right of way in front of their renovated property known as 612 Cathedral Street, Baltimore, Md. 21201.

This License Agreement will allow the above-mentioned items to remain in the street right of way for 10 years. All installation and maintenance of these items are the responsibility of Pro Hospitality Baltimore, LLC.

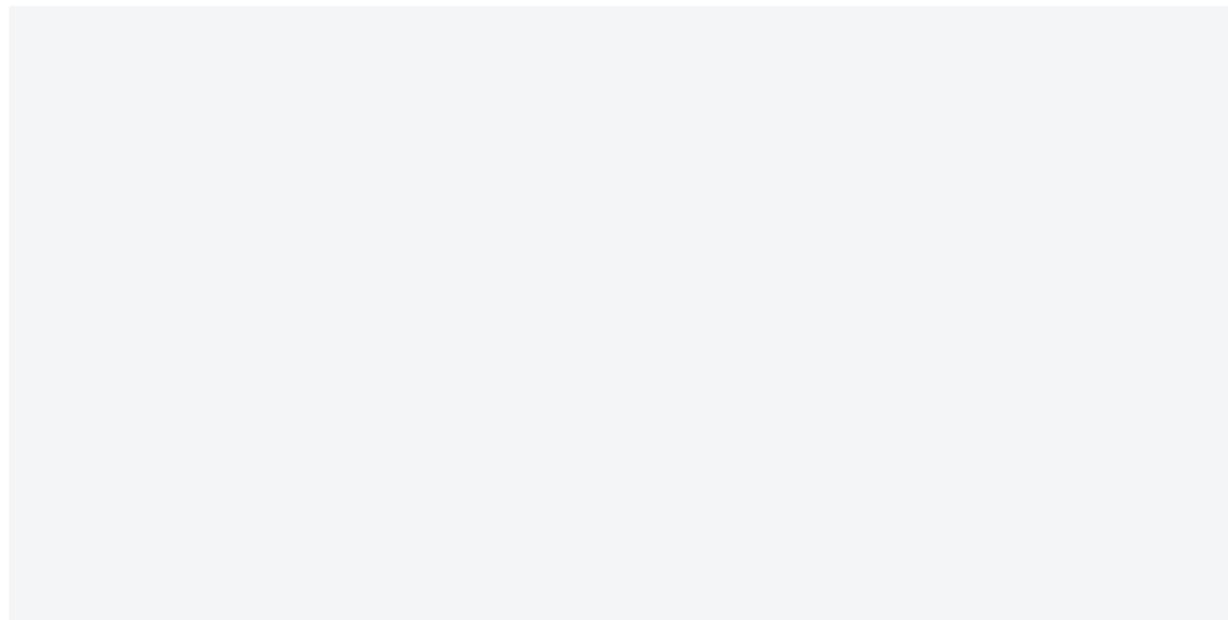
For the use of the street right of way Pro Hospitality Baltimore, LLC is paying the Mayor and City Council of Baltimore \$100.00 per year.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



SB-23-14765 - Curbside Commercial Seating

ACTION REQUESTED:

The Board is requested to approve a Minor Privilege Permit to Liams Properties, LLC. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

ACTION REQUESTED OF B/E: An Application for Curbside Commercial Seating is submitted to your Honorable Board for approval. The application is in order as to the Curbside Commercial Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016, and further amended June 7, 2023, and current regulations. under Article 32 of the Baltimore City Code.

LOCATION

1032 Light Street

APPLICANT

Liana Properties, LLC
Blue Agave

PRIVILEGE SIZE

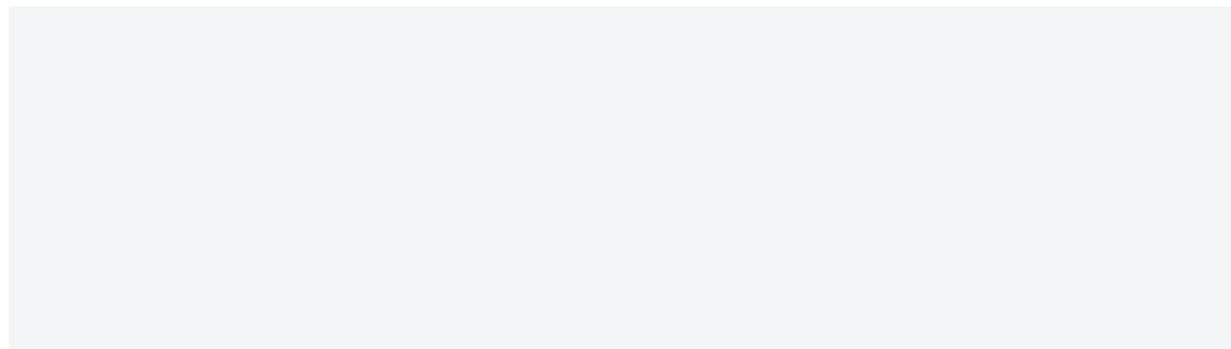
280 SQ. FT.

AMOUNT OF MONEY AND SOURCE: \$2800.00 Annual Charge

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:



Bids will be opened at 12pm in the Board of Estimates Chamber. Results will be posted afterwards: <https://comptroller.baltimorecity.gov/boe/bids>