NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe agenda.htm) and the Secretary to the Board's web site (http://www.comptroller.baltimorecity.gov/BOE.html).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204,City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

2. **BALTIMORE CITY OFFICES WERE CLOSED ON MONDAY, MAY 30, 2016 IN OBSERVANCE OF MEMORIAL DAY.**

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 8:45 AM ON WEDNESDAY JUNE 1, 2016 PRECEDING THE BOARD OF ESTIMATES' MEETING.

BOARD OF ESTIMATES' AGENDA – JUNE 1, 2016

Baltimore Development – 2015 Audited Financial Statements
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the December 31, 2015 Audited Financial Statements of the Baltimore Hotel Corporation, pursuant to Ordinance 05-128.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 11, 2006, the Board approved and authorized the appropriation of $305,000,000.00 in tax-exempt revenue bonds for the development and construction of a 757 room Convention Center Hotel, known as: The Hilton Baltimore which is owned by the Baltimore Hotel Corporation (BHC), a non-profit corporation and operated by the Hilton Hotels Corporation (Hilton).

The BHC was formed to assist the City in accomplishing an essential governmental function of enhancing economic development within the City by promoting and expanding the use of the Baltimore Convention Center. The Hotel promotes the health, safety and general welfare of the residents of the City, increases commerce and industry, enhances economic development within the City and advances the efficiency of citizens.

The audit was performed by the accounting firm of CliftonLarson Allen, LLP and was prepared in accordance with auditing standards generally accepted in the United States of America.

BDC – cont'd

At its Board meeting on March 18, 2016, the BHC Board of Directors voted unanimously to accept the December 31, 2015 audited financial statements as presented.

MBE/WBE PARTICIPATION:

N/A

Department of Planning – Report on Previously Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 28** favorable reports by the Planning Commission on May 12, 2016, on Transfers of Funds approved by the Board of Estimates at its meetings on April 27, May 4, and May 11, 2016.

PERSONNEL MATTERS

* * * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

5 - 30

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

PERSONNEL

	Hourly Rate	Amount

Department of Finance

1. **CLEMENT H. RULEY, JR.** $42.75 **$25,000.00**

Account: 1001-000000-1423-160800-601009

Mr. Ruley, Jr., retiree, will continue to work as a Contract Services Specialist I (Accounting Systems Analyst II). His duties will include, but are not limited to preparing financial statements for the principal agencies that are required to undergo Quadrennial audits. This is a 10% increase in the hourly rate from the previous contract period. The Department of Finance is requesting a waiver of the hourly rate portion of the AM 212-I, Part I. The period of the agreement is effective upon Board approval for one year.

Office of the Comptroller

2. **SAMANTHA BROGDEN-DOWELL** $21.40 **$20,214.00**

Account: 1001-000000-1300-157300-601009

Ms. Brogden-Dowell will continue to work as a Special Board of Estimates Technician I. Her duties will include, but will not be limited to assisting in the preparation of the agenda, minutes, maintenance of records and files for the Board of Estimates. She will also research Board documents to respond to MPIA requests, work on assigned projects and provide additional administrative support for Board functions. The period of the agreement is effective June 13, 2016 for six-months.

Department of General Services

3. **RONALD CHRISTMAS** $31.45 **$37,740.00**

Account: 1001-000000-1981-718100-601009

Mr. Christmas, retiree, will continue to work as a Systems Analyst (Information Systems and Network Specialist). His

PERSONNEL

	Hourly Rate	Amount

Department of General Services – cont'd

duties will include, but are not limited to providing system administration and oversight for implementation and technical support of the Fleet License Plate Recognition System; perform as Project Manager and Technical Support Specialist for modification of Fleet Management's EJ Ward Fuel System in order to import commercial credit card fuel transactions. He will also provide technical support during implementation of the AVL (Auto Vehicle Locator/Fuel Conceiver) global positioning systems to be installed in all City vehicles, and the implementation of the Archibus software system to support the Department's new Facilities Management System. He will assist in the training and technical support for the Fiscal Section, Executive Staff, Design/Construction Division, and Building Maintenance Division staff who will be utilizing the system. Mr. Christmas will also act as a liaison for the Information Technology and Network Administration, and attend meetings within the Department, other City agencies and private entities on behalf of the Director. The salary is in compliance with AM 212-1 Part I. This is the same salary as in the previous year contract period. The period of the agreement is effective upon Board approval for one year.

Environmental Control Board

4. **KATIE MURPHY O'HARA** $90.00 **$76,950.00**

Account: 1001-000000-1170-138600-601009

Ms. O'Hara will work as a Contract Services Specialist II (Hearing Officer). Her duties will include, but are not limited to making preliminary determinations as to whether citations issued by City Enforcement Officers comply with the codes, enter findings into a database during the course of the hearing or immediately thereafter. She will also review written requests from the public and provides written response in a timely manner. The period of the agreement is effective upon Board approval for one year.

PERSONNEL

	Hourly Rate	Amount

State's Attorney's Office

5. **DENISE LESNIEWSKI** $30.06 **$36,072.00**

Account: 1001-000000-1150-118000-601009

Ms. Lesniewski, retiree, will continue to work as a Contract Services Specialist I (Secretary SAO/Secretary). She will be responsible for managing a database that tracks lab results from the Baltimore City Police Department to assure that prosecutors throughout the Office of the State's Attorney know the status of each request in preparing for trial. She will also track lab reports for every trial, post-conviction petitions, DNA post-conviction petitions, Actual Innocence petitions, motions to reopen petitions, and various new trial motions. This is a 2% increase in the hourly rate from the previous contract period. The salary is in compliance with AM 212-1, Part I. The period of the agreement is effective upon Board approval for one year.

6. **ASHLEY BONSALL** $33.88 **$42,282.00**

Account: 5000-504716-1150-118300-601009

Ms. Bonsall will perform legal work preparing and trying cases of varying complexity in the Baltimore City Circuit Court and District Court as well as a variety of other legal matters. The period of the agreement is effective upon Board approval for one year.

7. Create the following 19 positions:

Classification: Chief State's Attorney
(1 position)
Job Code: 01963
Grade: 936 ($76,100.00 - $121,700.00)
Position No.: To be assigned by BBMR

PERSONNEL

	Hourly Rate	Amount

State's Attorney's Office – cont'd

Classification: Operations Officer IV
(1 position)
Job Code: 00088
Grade: 931 ($69,600.00 - $111,300.00)
Position No.: To be assigned by BBMR

Classification: Assistant State's Attorney
(3 positions)
Job Code: 01962
Grade: 929 ($64,600.00 - $103,200.00)
Position No.: To be assigned by BBMR

Classification: Law Clerk
(10 positions)
Job Code: 01975
Grade: 085 ($36,681.00 - $44,199.00)
Position No.: To be assigned by BBMR

Classification: Paralegal II SAO
(4 positions)
Job Code: 01978
Grade: 090 ($44,858.00 - $54,520.00)
Position No.: To be assigned by BBMR

Cost: $1,411,456.00 – 1001-000000-1150-118000-601001

These positions are considered to be Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Health Department

8. **DELLA YVONNE DUNCAN** $13.00 **$13,520.00**

Account: 4000-499016-3030-513200-601009

PERSONNEL

	Hourly Rate	Amount

Health Department – cont'd

Ms. Duncan will continue to work as a Contract Services Specialist II (Community Outreach Worker/Outreach Worker)/Special Populations for the STD/HIV Prevention Program. She will be responsible for recruiting clients for STD/HIV testing in community settings with high incidence of syphilis and/or HIV infection, identifying venues and key community stakeholders to reach priority populations such as youth Men Who Have Sex with Men (MSM), substance abusers and the homeless. She will provide client based health education and risk reduction counseling for STD and HIV prevention, complete intake forms, client logs and other paperwork associated with the outreach testing program, assist with the collection of gonorrhea and chlamydia specimens, and assist with setting up and breaking down outreach equipment including tables, canopies, chairs, literature and coolers. This is the same salary as in the previous contract period. The period of the agreement is July 1, 2016 through June 30, 2017.

9.	**JENNIFER B. PANKEY, R.N.**	$30.00	**$27,000.00**
10.	**SOPHIA M. KROME, R.N.**	$30.00	**$27,000.00**

Account: 5000-524316-3080-290700-601009

Mses. Krome and Pankey, retirees, will each continue to work as a Contract Services Specialist I (Community Health Nurse II). They will be responsible for assessing, planning, and evaluating patient care in the home, interviewing and assessing the health needs of individuals and families, and analyzing and interpreting assessment findings for health and welfare professionals. Mses. Krome and Pankey will develop nursing care plans for patients receiving skilled and non-skilled nursing services, provide preventive health education and community

PERSONNEL

Health Department – cont'd

	Hourly Rate	Amount

resources to improve the health status of individuals and families. This is the same salary as in the previous contract period. This salary is in compliance with AM 212-1, Part I. The period of the agreement is July 1, 2016 through June 30, 2017.

11. **JOHN C. FRANK** $25.00 **$ 1,750.00**

Account: 1001-000000-2401-258300-601009

Mr. Frank will work as a Contract Services Specialist II (Animal Control Investigator/Animal Hearing Panel Member). He will be responsible for providing notices of hearings in writing to the aggrieved party, any interested party, and the Office at least five days before the hearing. He will attend meetings as scheduled by the Chairperson of the Panel and conduct hearings to assure procedural due process in accordance with Panel Hearing Procedure Regulations. He will also obtain all relevant evidence pertaining to the issues in question and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is July 1, 2016 through June 30, 2017.

12. **ADRIENNE L. BLUMBERG** $25.00 **$11,375.00**

Account: 4000-433516-3024-295900-601009

Ms. Blumberg will continue to work as a Contract Services Specialist II (Health Program Administrator I/Program Manager). Her duties will include, but will not be limited

PERSONNEL

Health Department – cont'd

	Hourly Rate	Amount

to, administering the day-to-day operation of a senior center in Baltimore City including building management, establishing program goals including the planning, coordination, and approving program activities for independent seniors in a senior center setting. Ms. Blumberg will participate in budget planning for program operation, which may include some grant research and writing, ensuring accurate accountability of payments to vendors and maintaining adherence to the City procurement process. In addition, she will assist in policy development relative to program needs and activities and supervise and evaluate program staff, including the recommendation for hire, promotion, and/or termination. Ms. Blumberg will also interact with the community to establish programming as well as community needs and collect data respective to submitting related program and/or agency reports. This is the same hourly rate as in the previous contract period. The period of the agreement is July 1, 2016 through September 30, 2016.

13. **DONA BOWLEY** $8.75 **$ 3,657.50**

Account: 4000-432916-3024-268400-601009

Ms. Bowley will work as a Contract Services Specialist II (Community Aide/Kitchen Aide). She will setup and breakdown kitchen and dining area, serve food on serving line, assist seniors that are unable to serve themselves, ensure that kitchen equipment is kept clean and sanitary and assist with ensuring food products are stored properly and stock

PERSONNEL

Health Department – cont'd

		Hourly Rate	Amount

kitchen for the next day. The period of the agreement is effective upon Board approval through September 30, 2016.

14. **MARION GRANT** $8.75 **$ 9,399.70**

Account: 4000-423517-3110-306700-601009

Ms. Grant will continue to work as a Contract Services Specialist II (Office Assistant I/Senior Citizen Aide). She will monitor and process Senior Citizen Companion leave records, answer calls and inquiries for Senior Companion phone lines, send email reminders to Station Supervisors to submit timesheets, make Senior Companion and client monitor visits, and monitor the Quarterly Program Log submitted by Senior Companion quarterly. She will also collect and submit Senior Companion timesheets into the Volunteer Reporter, attend and support the Project Director at various events and assist the Program Director. This is a 6% increase from the previous contract period plus $299.70 for mileage reimbursement. The period of the agreement is July 1, 2016 through June 30, 2017.

15. **GRACIE A. CARR** $8.75 **$13,650.00**

Account: 5000-533117-3254-767300-601009

Ms. Carr will continue to work as a Contract Services Specialist II (Program Assistant/Guardianship Program Assistant). She will be responsible for scheduling medical and community appointments for clients, escorting clients to medical and community activities, shopping for food and

PERSONNEL

Health Department – cont'd

		Hourly Rate	Amount

clothes, relocating client's personal items/possessions to alternative living arrangements, monitoring clients in nursing homes, assisted living facilities and their private homes and documenting activities performed. This is a 6% increase in the hourly rate from the previous contract period. The period of the agreement is July 1, 2016 through June 30, 2017.

16. **GINA ROBINSON SHAW** $25.00 **$26,000.00**

Account: 5000-533117-3254-767300-601009

Ms. Shaw will continue to work as a Contract Services Specialist II (Senior Social Services Coordinator/Guardianship Specialist). She will perform initial assessment/investigation of alleged disabled adults to find if they are actually disabled or incompetent, attend guardianship court hearings, provide short term and ongoing case management to clients in a variety of settings, and will monitor through field visits and telephone contacts to clients in nursing homes, assisted living facilities, private homes and day care centers. Ms. Shaw will also develop and modify service plans inclusive of arranging and providing services, arrange for appropriate medical care and treatment and consent to needed medical procedures. In addition, she will also escort clients to needed services, relocate clients and possessions, coordinate and participate in care plan meetings, counseling sessions and interdisciplinary meetings, and maintain case records and files inclusive of case management notes, correspondence, financial information, medical reports and legal documents. This is the same hourly rate as in the previous contract period. The period of the agreement is July 1, 2016 through June 30, 2017.

PERSONNEL

Health Department – cont'd

	Hourly Rate	Amount
17. **KENNETH J. HAMLIN**	$10.50	**$10,920.00**

Account: 5000-535517-3255-271200-601009

Mr. Hamlin will continue to work as a Contract Services Specialist II (Program Assistant I/Guardianship Program Assistant). He will be responsible for escorting clients to medical and community activities, shopping for food and clothes, relocating client's personal items/possessions to alternate living arrangements, monitoring clients in nursing homes, assisted living facilities and their private homes, and documenting activities performed. This is the same salary as in the previous contract period. The period of the agreement is July 1, 2016 through June 30, 2017.

18. **JOY I. FREEDMAN**	$25.00	**$ 2,000.00**

Account: 1001-000000-2401-258300-601009

Ms. Freedman will continue work as a Contract Services Specialist II (Animal Control Investigator/Animal Hearing Panel Member) for the Bureau of Animal Control. Ms. Freedman will provide notices of hearings in writing to the aggrieved party, any interested party, and the office at least five days before the hearing, attend meetings as scheduled by the Chairperson of the Panel and conduct hearings to assure procedural due process in accordance with the Panel Hearing Procedure Regulations. She will obtain all relevant evidence pertaining to the issues related in question and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is July 1, 2016 through June 30, 2017.

19. **JAMIKA L. YOCHIM, RDH**	$45.00	**$81,900.00**

Account: 6000-624010-3030-273200-601009

PERSONNEL

Health Department – cont'd

Ms. Yochim will continue to work as a Contract Services Specialist II (Dental Hygienist/Clinical Dental Hygienist). She will provide services within the two dental clinics (Eastern and Druid) and at designated outreach facilities and events, provide diagnostic, preventive and periodontal care to clinic patients, provide oral health education to clinic patients, outreach participants, participant family members, and facilities staff. She will serve as a patient referral source for clinic services, monitor outreach activities and off-site activities and outcomes. This is the same salary as in the previous contract period. The period of the agreement is July 1, 2016 through June 30, 2017.

20. Create the following position:

Classification: Health Program Administrator I
Job Code: 61111
Grade: 923 ($57,200.00 - $91,700.00)
Position No.: To be assigned by BBMR

Cost: $86,106.84 – 4000-426616-3030-294000-601001

This position is considered to be a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

21. Create the following position:

Classification: Community Health Educator II
Job Code: 61252
Grade: 085 ($36,681.00 - $44,199.00)
Position No.: To be assigned by BBMR

Cost: $58,720.13 – 4000-480616-3030-294500-601001

PERSONNEL

Health Department – cont'd

This position is considered to be a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

22. Create the following position:

Classification: Community Health Educator I
Job Code: 61251
Grade: 082 ($33,140.00 - $39,199.00)
Position No.: to be assigned by BBMR

Cost: $53,993.96 – 4000-422716-3030-279200-601001

This position is considered to be a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

23. Create the following position:

Classification: Community Health Educator I
Job Code: 61251
Grade: 082 ($33,140.00 - $39,199.00)
Position No.: to be assigned by BBMR

Cost: $53,993.96 – 4000-494416-3030-279200-601001

This position is considered to be a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

24. a. Create the following new classification:

Classification: Public Health Representative Supervisor
Job Code: 42563
Grade: 927 ($60,800.00 - $97,300.00)

PERSONNEL

Health Department – cont'd

	Hourly Rate	Amount

b. Create the following two positions:

Classification: Public Health Representative Supervisor
Job Code: 42563
Grade: 927 ($60,800.00 - $97,300.00)
Position No.: To be assigned by BBMR

Cost: $176,813.30 – 4000-499015-3023-513200-601001

These positions are considered to be Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

25. Reclassify the following position:

From: Classification: Program Assistant I
Job Code: 81322
Grade: 080 ($31,142.00 - $36,634.00)

To: Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 ($29,672.00 - $34,218.00)

Cost: $1,901.45 – 4000-433516-3024-268400-601001

This position is considered to be a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Baltimore City Police Department

26. **LAWRENCE A. BANKS, SR.** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Banks, retiree, will continue to work as a Contract Service Specialist I (HR Generalist I) for the Human

PERSONNEL

Baltimore City Police Department – cont'd

		Hourly Rate	Amount

Resources Section – Applicant Investigation Section. He will be responsible for conducting background investigations for civilian applicants, special enforcement officers, and sworn promotional candidates. In addition, Mr. Banks will conduct local, state, and national record/warrant checks, investigate applicants, gather vital documents, and summarize this information into a pre-employment file. This is the same salary as in the previous contract period. The period of the agreement is July 21, 2016 through July 20, 2017.

27. **DONALD F. KRAMER** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Kramer, retiree, will continue to work as a Contract Service Specialist I (Firearms Examiner) for the Professional Development and Training Academy, Firearms Training Unit. He will be responsible for serving as a Glock Armorer, servicing all ranges of guns and diagnosing problems. Mr. Kramer will serve as a Remington Armorer, servicing shotguns, street and less lethal weapons, detailing strips, and cleaning and repairing weapons on-site. Mr. Kramer holds an armorer certification for specialty SWAT weapons. This is the same hourly rate as in the previous contract period. The period of the agreement is July 14, 2016 through July 13, 2017.

28. **SHONDA D. WILLIAMS** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Williams, retiree, will continue to work as a Contract Service Specialist I (Police Report Reviewer) for the

PERSONNEL

Baltimore City Police Department - cont'd

	Hourly Rate	Amount

Records Management Section. She will be responsible for approving Part One offense reports in the Inpursuit database system and verifying Part One offense reports to ensure the data coincides with the Inpursuit database. Ms. Williams will also input and change data in the Inpursuit database system and place approval after information is verified. This is the same salary as in the previous contract period. The period of the agreement is July 14, 2016 through July 13, 2017.

29. **REBECCA HERRINGTON** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Herrington, retiree, will continue to work as a Contract Services Specialist I (HR Generalist) - Recruitment/Applicant Investigation Unit. She will be responsible for assisting in recruiting by contacting applicants for the hiring process. Ms. Herrington will attend job fairs and applicant testing, conduct local, state, and national records and warrant checks, and investigate reference/neighborhood canvasses. She will interview applicants, gather documents and summarize information into a pre-employment file. This is the same salary as in the previous contract period. The period of the agreement is June 27, 2016 through June 26, 2017.

30. **FRED D. WRIGHT** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Wright, retiree, will continue to work as a Contract Service Specialist I (Data Entry Operator) for the Forensic Services Division. He will be responsible for processing Investigative Notices from the MSP Lab/Convicted Offender Labs, participating in the National DNA Index System and

PERSONNEL

Baltimore City Police Department – cont'd

	Hourly Rate	Amount

DNA case tracking data entry, and serving as a liaison for the Criminal Investigation Division. This is the same salary as in the previous contract period. The period of the agreement is July 14, 2016 through July 13, 2017.

31. **EDNA M. PRICE** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Price, retiree, will continue to work as a Contract Service Specialist I (Storekeeper I) for the Evidence Control Unit, Drug Vault. She will be responsible for tracking and transferring controlled dangerous substances (CDS) on a daily basis for transfer to the drug lab, organizing the various Evidence Control Unit drug vaults, and organizing types/amounts of the CDS prepared for drug burn for disposal. This is the same salary as in the previous contract period. The period of the agreement is July 14, 2016 through July 13, 2017.

On January 3, 1996, the Board of Estimates approved a waiver of the Administrative Manual Policy 212-1. This waiver allowed the Baltimore Police Department to hire retired police officers on a contractual basis.

32. Police Department

a. Abolish the following position:

Classification: Police Officer
Job Code: 41111
Grade: 723 ($48,971.00 - $83,881.00)
Position No.: 2041-44459

PERSONNEL

Police Department – cont'd

b. Reclassify the following 38 positions:

From: Police Flight Officer
Job Code: 4122
Grade: 726 ($96,070.00)
Position No.: 6400-19674

To: Police Flight Officer (EID)
Job Code: 41131
Grade: 796 ($97,329.00)

From: Police Officer
Job Code: 41111
Grade: 723 ($48,971.00 - $83,881.00)

To: Police Officer (EID)
Job Code: 41121
Grade: 799 ($48,575.00 - $85,906.00)

Position Nos.: 2002-18133; 2013-19159; 2014-35387; 2021-18933; 2021-17547; 2021-18905; 2021-18820; 2023-17391; 2041-18301; 2041-46560; 2041-18703; 2041-33801; 2041-19071; 2041-32654; 2041-17252; 2041-33814; 2041-17953; 2041-17760; 2041-35361; 2041-17599; 2041-45551; 2041-18085; 2041-17955; 2041-32701; 2041-17591; 2041-17638; 2041-17731; 2041-42199; 2041-17873; 2041-35415; 2041-45470; 2041-17792; 2041-17609; 2041-18503; 2041-18948; 2041-17986; 2041-45479

PERSONNEL

Police Department – cont'd

Costs:	($72,512.00)	Account No.:	1001-000000-2041-198100-601062
	$ 1,500.00	Account No.:	1001-000000-2001-195600-601062
	$ 1,500.00	Account No.:	1001-000000-2013-197800-601062
	$ 1,500.00	Account No.:	1001-000000-2014-197500-601062
	$ 1,500.00	Account No.:	1001-000000-2021-212700-601062
	$ 3,000.00	Account No.:	1001-000000-2021-212800-601062
	$ 1,500.00	Account No.:	1001-000000-2021-213100-601062
	$ 1,500.00	Account No.:	1001-000000-2023-744600-601062
	$42,000.00	Account No.:	1001-000000-2041-198100-601062
	$ 1,500.00	Account No.:	1001-000000-2041-716800-601062
	$ 1,500.00	Account No.:	1001-000000-6400-634100-601062

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

33. Department of Planning

a. Reclassify the following positions:

From: Capital Planning Analyst
Job Code: 34497
Grade: 923 ($57,200.00 - $91,700.00)
Position No.: 1870-16597

To: City Planner Supervisor
Job Code: 74139
Grade: 931 ($69,600.00 - $111,300.00)

From: Senior Capital Planning Analyst
Job Code: 34496
Grade: 927 ($60,800.00 - $97,300.00)
Position No.: 1870-16582

To: City Planner Supervisor
Job Code: 74139
Grade: 931 ($69,600.00 - $111,300.00)

PERSONNEL

Department of Planning – cont'd

b. Abolish the following classifications:

Classification: Capital Planning Analyst
Job Code: 34497
Grade: 923 ($57,200.00 - $91,700.00)

Classification: Senior Capital Planning Analyst
Job Code: 34496
Grade: 927 ($60,800.00 - $97,300.00)

Costs: $15,940.00 – 1001-000000-1873-187400-601001

Department of Transportation

34. Classify the following position:

From: New Position
Job Code: 90000
Grade: 900 ($1.00 - $204,000.00)
Position No.: 1952-50683

To: Claims Investigator
Job Code: 32211
Grade: 923 ($57,200.00 - $91,700.00)

Cost: $7,293.00 – 1001-000000-1952-194200-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

35. a. Create the following classification:

Classification: Quality Assurance Analyst
Job Code: 33810
Grade: 903 ($42,500.00 - $68,000.00)

PERSONNEL

Department of Transportation – cont'd

b. Create the following four positions:

Classification: Quality Assurance Analyst
Job Code: 33810
Grade: 903 ($42,500.00 - $68,000.00)
Position No.: To be assigned by BBMR

Cost: $238,206.00 – 1001-000000-6971-701800-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

36. a. Create the following classification:

Classification: Quality Assurance Analyst Supervisor
Job Code: 33811
Grade: 923 ($57,200.00 - $91,700.00)

b. Create the following position:

Classification: Quality Assurance Analyst Supervisor
Job Code: 33811
Grade: 923 ($57,200.00 - $91,700.00)
Position No.: To be assigned by BBMR

Cost: $85,800.00 – 1001-000000-6971-701800-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

37. a. Create the following new classification:

Classification: Administrative Adjudication Program Manager
Job Code: 31997
Grade: 929 ($64,600.00 - $103,200.00)

PERSONNEL

Department of Transportation- cont'd

b. Create the following new positions:

Classification: Administrative Adjudication Program Manager
Job Code: 31997
Grade: 929 ($64,600.00 - $103,200.00)
Position No.: To be assigned by BBMR

Cost: $135,000.00 – 1001-000000-6971-701800-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Baltimore City Circuit Court

38. Create the following two positions:

Classification: Alcohol Assessment Counselor III
Job Code: 00803
Grade: 087 ($39,701.00 - $47,990.00)
Position Nos.: To be assigned by BBMR

These positions are considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Cost: $11,795.00 – 5000-540316-1100-109400-601009

Office of Civil Rights and Wage Enforcement

39. Create the following position:

Classification: Operations Officer III
Job Code: 00087
Grade: 929 ($64,600.00 - $103,200.00)
Position Nos.: To be assigned by BBMR

Cost: $122,956.00 – 1001-000000-1562-171500-601001

PERSONNEL

Office of Civil Rights and Wage Enforcement – cont'd

40. Reclassify the following position:

Position No. 1561-10095

From: Operations Officer V
Job Code: 00089
Grade: 936 ($76,100.00 - $121,700.00)

To: Operations Manager II
Job Code: 00091
Grade: 942 ($85,400.00 - $140,800.00)

Costs: $19,072.00 – 1001-000000-1562-171500-601001

Employees' and Elected Officials' Retirement System

41. a. Create the following new non-civil service classification:

Classification: Senior Investment Analyst
Job Code: 10047
Grade: 936 ($76,100.00 - $121,700.00)

b. Reclassify the following position:

Position No. 1520-50647

From: Senior Investment Analyst
Job Code: 34456
Grade: 936 ($76,100.00 - $121,700.00)

To: Senior Investment Analyst
Job Code: 10047
Grade: 936 ($76,100.00 - $121,700.00)

PERSONNEL

Employees' and Elected Officials' Retirement System – cont'd

c. Abolish the following classification:

Classification: Senior Investment Analyst
Job Code: 34456
Grade: 936 ($76,100.00 - $121,700.00)

This position is considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

There are no costs associated with these actions.

42. Sheriff's Office

a. Create the following 9 new grades:

GRADE	HIRING	FULL PEF	EXP	SENIOR	Long 1-5	Long 6
76S	$29,009.00	$29,733.00	$32,525.00	$33,025	$ 991.00	$ 661.00
84S	$36,275.00	$37,583.00	$42,602.00	$43,295.00	$1,299.00	$ 866.00
85S	$37,415.00	$39,098.00	$44,358.00	$45,083.00	$1,352.00	$ 902.00
86S	$38,915.00	$40,685.00	$46,179.00	$46,939.00	$1,408.00	$ 939.00
87S	$40,495.00.	$42,350.00	$48,158.00	$48,950.00	$1,469.00	$ 979.00
89S	$43,887.00	$45,970.00	$52,424.00	$53,284.00	$1,599.00	$1,066.00
91S	$47,723.00	$50,023.00	$57,121.00	$58,066.00	$1,742.00	$1,161.00
93S	$51,946.00	$54,486.00	$62,306.00	$63,338.00	$1,900.00	$1,267.00
94S	$54,230.00	$56,881.00	$65,084.00	$66,160.00	$1,985.00	$1,323.00

b. Create the following new non-civil service classes:

Classification: Investigator, Sheriff
Job Code: 00073
Grade: 87S ($40,495.00 - $48,950.00)

Classification: Secretary I, Sheriff
Job Code: 00074
Grade: 91S ($47,723.00 - $58,066.00)

PERSONNEL

Sheriff's Office - cont'd

Classification: Secretary II, Sheriff
Job Code: 00075
Grade: 89S ($43,887.00 - $53,284.00)

Classification: Fiscal Technician, Sheriff
Job Code: 00076
Grade: 93S ($51,946.00 - $63,338.00)

Classification: Accounting Assistant III, Sheriff
Job Code: 00077
Grade: 84S ($36,275.00 - $43,295.00)

Classification: Clerical Assistant, Sheriff
Job Code: 00078
Grade: 76S ($29,009.00 - $33,025.00)

c. Change the following grades:

Classification: Chief Court Security
Job Code: 00824
From Grade: 094 ($53,167.00 -$64,863.00)
To Grade: 94S ($54,230.00-$66,160.00)

Classification: Radio Dispatcher, Sheriff
Job Code: 01420
From Grade: 084 ($35,564.00-$42,446.00)
To Grade: 84S ($36,275.00- $43,295.00)

Classification: Officer Court Security
Job Code: 00826
From Grade: 085 ($36,681.00-$44,199.00)
To Grade: 85S ($37,415.00-$45,083.00)

Classification: Lieutenant, Court Security
Job Code: 00829
From Grade: 086 ($38,152.00-$46,019.00)
To Grade: 86S ($38,915.00- $46,939.00)

Classification: Assistant Chief Court Security
Job Code: 00825
From Grade: 089 ($43,026.00–$52,239.00)
To Grade: 89S ($43,887.00- 53,284.00)

d. Change the following classification titles and grades:

From:	To:
Classification: Administrative Aide	Administrative Aide, Sheriff
Job Code: 00068	00068
Grade: 085 ($36,681.00-$44,199.00)	85S ($37,415.00-$45,083.00)

PERSONNEL

Sheriff's Office - cont'd

Classification:	Process Server	Process Server, Sheriff
Job Code:	01425	01425
Grade:	085 ($36,681.00-$44,199.00)	85S ($37,415.00-$45,083.00)

e. Reclassify the following 8 positions:

	From:	To:
Classification:	Investigator	Investigator, Sheriff
Job Code:	00820	00073
Grade:	087 ($39,701.00-$47,701.00)	87S ($40,495.00-$48,950.00)
Position No.:	1183-43861	
Classification:	Court Secretary I	Secretary I, Sheriff
Job Code:	00812	00074
Grade:	091 ($46,787.00-$56,927.00)	91S ($47,723.00- 58,066.00)
Position Nos.:	1182-24720; 1181-24724	
Classification:	Court Secretary II	Secretary II, Sheriff
Job Code:	00813	00075
Grade:	089 ($43,026.00-$52,239.00)	89S ($43,887.00-$53,284.00)
Position Nos.:	1183-44776; 1181-46738	
Classification:	Fiscal Technician	Fiscal Technician, Sheriff
Job Code:	00800	00076
Grade:	093 ($50,927.00-$62,096.00)	93S ($51,946.00-$63,338.00)
Position No.:	1182-24721	
Classification:	Accounting Assistant III	Accounting Assistant III, Sheriff
Job Code:	00789	00077
Grade:	084 ($35,564.00-$42,446.00)	84S ($36,275.00-$43,295.00)
Position No.:	1181-24731	

PERSONNEL

Sheriff's Office - cont'd

Classification:	Clerical Assistant II, Courts	Clerical Assistant, Sheriff
Job Code:	00810	00078
Grade:	076 ($28,440.00-$32,377.00)	76S ($29,009.00-$33,025.00)
Position No.:	1182-24722	

AMOUNT OF MONEY AND SOURCE:

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

The Baltimore City Sherriff's Office received extra funding from the State of Maryland to adjust the salaries of staff within the office. Based on the salary adjustment, it required the Department of Human Resources create nine new grades that would support the new salaries for the employees. As these employees are currently covered and will continually be covered by the City Union of Baltimore, the current grade structure would not support the new salary adjustment.

Space Utilization Committee – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with The Baltimore Rowing Club, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) being on the lower level, consisting of 3,050± sq. ft. The period of the Lease Agreement is July 1, 2015 through November 15, 2016, with no renewal options.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

$3,674.00

BACKGROUND/EXPLANATION:

The facility is being used as storage space for the Tenant'sboats. The Landlord is responsible for fire insurance. The Tenant must obtain approval from the Facility Administrator prior to making any improvements to the storage space. The Tenant must keep the storage area in a good and orderly manner. The tenant will have use of the weight room at the Facility Administrator discretion and will be responsible for Liability Insurance.

The Lease Agreement is late because the Department of Recreation and Parks was determining the best use for the storage of the boats.

The Space Utilization Committee approved this Lease Agreement on May 17, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee – Recreation Center Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Recreation Center Lease Agreement between the Department of Recreation and Parks, Landlord, and The Boys and Girls Club of Metropolitan Baltimore, Tenant, for a portion of property consisting of 6,185 sq. ft. known as 3560 3rd Street. The period of the Recreation Center Lease Agreement is effective upon Board approval for one year with an option to renew for one year.

AMOUNT OF MONEY AND SOURCE:

$1.00 – Annual Rent

BACKGROUND/EXPLANATION:

On June 18, 2012, the Board approved the original recreational center agreement with options to renew that have been exercised and have expired.

The Leased premises will be used to operate a recreation center for the purpose of recreational programming and community resource.

The Landlord will be responsible for cutting and maintaining the grounds in accordance with Department maintenance schedules, and will be held accountable for capital repairs costing more than $50,000.00. The Landlord will also keep the premises free of environmental hazards and pay the cost of furnishing utilities such as heat, electricity, water, and sewage.

The Tenant will be responsible for general cleaning and normal maintenance of the premises such as termite inspections, alarm, telephone, and internet systems and maintaining a Liability Insurance policy. The Tenant will also keep the adjacent parking

Space Utilization Committee – cont'd

lots and entrances free of snow, ice, and debris, and will maintain the playground and other equipment brought on premises by the Tenant.

The Space Utilization Committee approved this Lease Agreement on May 17, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Clear Channel Outdoor, Inc., Tenant, for the rental of a portion of property known as the descriptive lot on the north side of Monument Street and east of the Highland Avenue, consisting of approximately 29.035 acres. The period of the Lease Agreement was effective March 1, 2016, and will continue on a month-to-month basis until terminated by the Landlord or the Tenant.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Installation
$1,000.00	$83.33

BACKGROUND/EXPLANATION:

The leased premises are to be used for an outdoor advertising display for designated billboard panels. The Landlord will have the right to terminate the lease if the leased property is improved by permanent construction other than an outdoor advertising display. The Tenant will be responsible for accepting the leased premises in an "as is" condition and maintain the area in a clean condition. The Tenant will also maintain a Liability Insurance Policy.

The Space Utilization Committee approved this Lease Agreement on May 17, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Clear Channel Outdoor, Inc., Tenant, for the rental of a portion of property known as the descriptive lot at the rear north of Pulaski Highway at the former bed of Lakedale Avenue at North Point Road, consisting of approximately .198 acres. The period of the Lease Agreement was effective March 1, 2016, and will continue on a month-to-month basis until terminated by the Landlord or the Tenant.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Installation
$1,000.00	$83.33

BACKGROUND/EXPLANATION:

The leased premises are to be used for an outdoor advertising display for designated billboard panels. The Landlord will have the right to terminate the lease if the leased property is improved by permanent construction other than an outdoor advertising display. The Tenant will be responsible for accepting the leased premises in an "as is" condition and will maintain the area in a clean condition. The Tenant will also maintain a Liability Insurance Policy.

The Space Utilization Committee approved this Lease Agreement on May 17, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Clear Channel Outdoor, Inc., Tenant, for the rental of a portion of property known as the descriptive lot on the north corner of Dillon Street and the northwest corner of Dundalk Avenue, consisting of approximately 16,482.5 sq. ft. The period of the Lease Agreement was effective March 1, 2016, and will continue through February 28, 2026.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Quarterly Basis
$600.00	$150.00

BACKGROUND/EXPLANATION:

The leased premises are to be used for an outdoor advertising display for designated billboard panels. The Landlord will have the right to terminate the lease if the leased property is improved by permanent construction other than an outdoor advertising display. The Tenant will be responsible for accepting the leased premises in an "as is" condition and will maintain the area in a clean condition. The Tenant will also maintain a Liability Insurance Policy.

The Space Utilization Committee approved this Lease Agreement on May 17, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate – Assignmentof Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Terry Nesmith for an amount that is less than the lien amount for the property located at SWS 22-9 ft. Alley 1st SW of Woodhome Avenue 127 ft. SE of Harford Rd. (Block 5551, Lot 69).

AMOUNT OF MONEY AND SOURCE:

Property Address	Assessed Value	Flat Taxes & Water	Total Liens	Assignment Amount
SWS 22-9 ft. Alley 1st SW of Woodhome Avenue 127 ft. SE of Harford Rd.	$200.00	$42.72	$30,895.95	$200.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for Block 5551, Lot 69, in the total amount of $30,895.95.

Terry Nesmith has offered to purchase the Tax Sale Certificate for Block 5551, Lot 69 in the amount of $200.00, file a petition to foreclose, acquire title to the property and return it to productive use. The assignment amount of $200.00 will cover the flat taxes and water bills.

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bel Air Underground Services, Inc.	$	1,500,000.00
BMC Services, LLC	$	1,500,000.00
Enterprise Electric Company	$	153,648,000.00
Highlander Contracting Company, LLC	$	23,571,000.00
M&N Professional Concrete Contractors, Inc.	$	1,500,000.00
Marine Technologies, Inc.	$	8,000,000.00
Progress Environment, LLC	$	8,000,000.00
Reclaim Company, LLC	$	4,356,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brudis & Associates, Inc.	Engineer
Phoenix Engineering, Inc.	Engineer
WATEK Engineering Corporation	Engineer

Baltimore City Health Department – Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **KENNEDY KRIEGER INSTITUTE, INC.** **$40,030.00**

Account: 4000-427115-3080-294309-603051

The Kennedy Krieger Institute, Inc. Center for Autism and Related Disorders will provide screening assessment, training and staff case consultation by a trained psychologist with expertise in the early identification of autism spectrum disorders.

The agreement is late because the Grant Award from the Maryland State Department of Education was approved late in the fiscal year.

2. **KENNEDY KRIEGER INSTITUTE, INC.** **$53,204.00**

Account: 4000-427116-3080-294310-603051

The Kennedy Krieger Institute, Inc. will coordinate family support services with the Baltimore Infants and Toddlers Program. These services will include coordination of services to infants and toddlers and their families in the Hispanic/Latino and Orthodox Jewish communities.

The agreement is late because the Department was waiting for a revised budget and signatures.

MWBOO GRANTED A WAIVER.

3. **BALTIMORE MEDICAL SYSTEM, INC. (BMS)** **$ 4,600.00**

Account: 6000-626316-3080-513200-603051

The BMS will convene groups from different sectors of the Patterson Park North and East Neighborhoods to

Health Department - cont'd

participate in community conversations seeking resident input on strategies to create healthy neighborhoods. This community engagement strategy is part of the overall scope of work for the B'more for Healthy Babies communities supported by the Bureau of Maternal and Child Health of the Health Department and The Family League of Baltimore City. The period of the agreement is April 1, 2016 through June 30, 2016.

The agreement is late because it was awarded late in the fiscal year.

4. **THE JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH $ 45,000.00**

Accounts:	6000-626616-3030-292302-603051	20,000.00
	4000-480616-3030-294500-603051	25,000.00

The purpose of this agreement is to establish communication with key audiences about the new U Choose Sexual Health Education Program and to plan for communication for year two of the grant. The Johns Hopkins University, Bloomberg School of Public Health, Center for Communication Programs will develop and produce print materials and online content that inform the school community, parents, and youth about the new sexual health education program. The period of the agreement is March 1, 2016 through June 30, 2016.

The agreement is late because of a delay in receiving required documentation.

5. **THE JOHNS HOPKINS UNIVERSITY (JHU) $250,000.00**

Account: 4000-499016-3023-513201-603051

The JHU, School of Medicine will complete 12,000 HIV tests at Druid and Eastern STD clinics to include HIV testing, counseling, linkage to care, partner services, and

Health Department – cont'd

prevention services. The JHU, School of Medicine will also provide testing for other sexually transmitted infections (STIs such as syphilis, chlamydia, gonorrhea, etc.), hepatitis, and TB services as needed for clients presenting at the Department's STD clinics. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late because budget review and approval delayed processing.

MWBOO GRANTED A WAIVER.

6. **THE JOHNS HOPKINS UNIVERSITY (JHU) $153,541.00**

Account: 1001-000000-3030-271500-603051

The JHU, School of Medicine will provide ancillary services for the Department's Communicable Disease clinic, as needed. These services may include but are not limited to laboratory technical services, phlebotomy, and administrative support.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

7. **THE JOHNS HOPKINS UNIVERSITY (JHU) $ 52,168.00**

Account: 5000-569716-3023-274402-603051

The JHU will provide street outreach services that target and engage HIV positive Latinos in Primary Medical Care and enrolls them in the Maryland AIDS Drug Assistance Program, when eligible. The outreach consists of both educational presentations and the development of community relation-

Health Department – cont'd

ships with agencies that service the Latino population in the City.

MWBOO GRANTED A WAIVER.

8. **CHASE BREXTON HEALTH SERVICES, INC. $320,585.00**

Account: 5000-569716-3023-274437-603051

The organization will provide comprehensive HIV primary medical care to maximize the quality of life for HIV-positive residents of Baltimore City.

MWBOO GRANTED A WAIVER.

9. **CHASE BREXTON HEALTH SERVICES, INC. $ 85,292.00**
(CHASE BREXTON)

Account: 5000-569715-3023-274438-603051

The organization will provide targeted outreach services to link HIV-positive individuals who were either incarcerated or lost to health care. Whenever possible, Chase Brexton outreach workers visit with soon-to-be released persons to discuss their needs, including medical care, and to begin working with the individual to identify and address barriers to care that may limit their ability to re-engage in care upon release.

MWBOO GRANTED A WAIVER.

10. **CHASE BREXTON HEALTH SERVICES, INC. $ 48,232.00**
(CHASE BREXTON)

Account: 5000-569716-3023-274437-603051

The organization will provide services to reduce the impact of addictions as a barrier to patients establishing and maintaining a positive engagement in their health care. Chase Brexton will provide service evaluations, crisis

Health Department – cont'd

interventions, individual and group counseling that focuses on addressing the unmet needs of African American men having sex with men (MSM) with the co-occurring problems of substance abuse, HIV/AIDS, and mental health issues.

11. **HEALTH CARE FOR THE HOMELESS, INC. $116,691.00**

Account: 5000-569716-3023-274407-603051

Health Care for the Homeless, Inc. will provide outreach and engagement services and entitlement assistance to HIV+ persons experiencing homelessness.

MWBOO GRANTED A WAIVER.

12. **TOTAL HEALTH CARE, INC. $244,382.00**

Account: 5000-569715-3023-274413-603051

Total Health Care, Inc. will provide individualized case management assessments within 24 hours of the initial referral, develop a treatment plan within three sessions of the assessments, and conduct quarterly face to face or phone contact utilizing the client's treatment plan as a guide. Total Health Care, Inc. will track and monitor patient's progress on accomplishing the stated client objectives in the treatment plan for 325 clients in need of non-medical case management services, including clients needing referrals for Emergency Financial Assistance, legal, housing, child care and basic entitlement programs such as Medical Assistance or Primary Adult Care.

MWBOO GRANTED A WAIVER.

The agreements are late because the State of Maryland Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White State Special services. The providers are asked to submit a budget, budget

Health Department – cont'd

narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

13. **THE JOHNS HOPKINS UNIVERSITY (JHU) $314,872.00**

Account: 5000-569716-3023-274409-603051

The JHU will provide comprehensive treatment adherence services for HIV-infected children and youth. The Intensive Primary Care Clinic of the JHU Pediatric & Adolescent HIV/AIDS Program utilizes intensive medical case management, collaborative treatment planning, social work services and Child Life Specialist services.

MWBOO GRANTED A WAIVER.

14. **THE JOHNS HOPKINS UNIVERSITY (JHU) $ 56,566.00**

Account: 5000-569716-3023-274417-603051

The JHU, School of Medicine Adult HIV/AIDS program provides services to increase linkage to care. Clients seen under the State Special Non-Medical Case Management contract will have access to all the services offered at the Moore Clinic. In addition to the substance abuse program, services include primary HIV care, specialty medical care, case management, mental health, nursing, nutrition, treatment adherence, and pharmacy.

MWBOO GRANTED A WAIVER.

The agreements are late because the State of Maryland Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the

Health Department – cont'd

entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

15. **GAY, LESBIAN, BISEXUAL AND TRANSGENDER COMMUNITY CENTER OF BALTIMORE AND CENTRAL MARYLAND, LTD. (GLCCB)** **$127,562.00**

Account: 4000-484816-3023-513200-603051

The GLCCB has been a community resource for men who have sex with men (MSM) and transgender communities in Baltimore for more than two decades. For the purposes of this project, they will: collaborate with Special Teens At-Risk, Together Reaching Access, care and knowledge (STAR TRACK) and the AIDS Education and Training Center (AETC) on a training and recruitment program for Peer Navigators. The organization will hire Peer Navigators to assist patients with accessing Pre-Exposure Prophylaxis (PrEP) and remaining adherent, engage and inform the MSM and transgender communities via town hall community forums, print materials and educational events to increase knowledge and prevent HIV infections. The period of the agreement is September 30, 2015 through September 29, 2016.

MWBOO GRANTED A WAIVER.

16. **THE UNIVERSITY OF MARYLAND, BALTIMORE** **$163,201.00**

Account: 4000-484816-3023-513200-603051

The University of Maryland, Baltimore will design and implement targeted HIV prevention and care strategies to communities most at-risk for HIV in the Baltimore Metro Statistical Area. The period of the agreement is September 30, 2015 through September 29, 2016.

MWBOO GRANTED A WAIVER.

Health Department – cont'd

The agreements are late because this is a new grant from the Department of Health and Human Services, Centers for Disease Control and Prevention approved by the Board on November 4, 2015. Awards to sub-grantees were made in late November 2015. The sub-grantees were asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

17. **UNIVERSITY OF MARYLAND, BALTIMORE $ 11,000.00**

Account: 6000-626316-3080-513200-603051

The University of Maryland, Baltimore School of Social Work partnered with Promise Heights to create a pipeline of wraparound services that begins with prenatal care and continues through grade eight. Serving as lead partner of B'more for Healthy Babies, the organization will develop and implement a strategic action plan for community mobilization and community-based programming and outreach. As part of its work, the organization will deepen community engagement, identify peer leaders, and build community capacity around B'more for Healthy Babies. The period of the agreement is February 1, 2016 through June 30, 2016.

18. **UNIVERSITY OF MARYLAND, BALTIMORE $ 16,343.33**

Account: 4000-499916-3080-294201-603051

Homicides of infants and children five years old and younger have increased in the City. The Baltimore City Child Fatality Review Team and the City's B'more for Healthy Babies infant mortality reduction initiative have identified the need for a public health prevention strategy in Baltimore City to reduce child abuse and neglect and ensure the safety and survival of infants and young children.

Health Department – cont'd

The consultant for the University of Maryland, Baltimore School of Social Work will compile cases for team review from quantitative and qualitative data supplied by partner agencies, enter the data into the existing surveillance database and create new means (e.g. spreadsheet) to track data not accommodated by the database, analyze the data trends related to incidents, children and perpetrator, and contribute a section on this analysis to a final report and presentation of recommendations and action steps. The goals of these efforts are to develop recommendations and action steps for improving the City's investigation of, response to, and prevention of near fatal and fatal maltreatment. The period of the agreement is March 1, 2016 through June 30, 2016.

The agreements are late because of a delay in the administrative review process.

19. **A.J. BOGGS & COMPANY d/b/a IXN** **$ 72,141.00**

Account: 4000-427716-3023-273303-603051

IXN is trained in the installation, maintenance and support of CAREWare database services. The company has over ten years of experience hosting CAREWare services to Ryan White programs, HRSA grantees, community hospitals and private organizations. IXN will provide secure hosting support, assure cybersecurity and compliance with the Health Insurance Portability and Accountability Act and other federal regulations for data protection and sharing and provide training and technical assistance. IXN will also assist in configuring the centralized database to assure effective and efficient operations that best meet the needs of all stakeholders. The period of the agreement is May 16, 2016 through May 15, 2017.

Health Department – cont'd

The agreement is late because revisions of the agreement and budget delayed processing.

MWBOO GRANTED A WAIVER.

20. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **$ 2,920.00**

Account: 4000-427216-3080-294308-603051

The organization's World of Care Therapy Center will coordinate its services with the Department's Infants and Toddlers program. The services will include screenings, evaluations, and therapy in the areas of occupational therapy, speech language pathology, and physical therapy. The organization will provide a maximum of 403 therapy sessions and a maximum of ten evaluations.

The agreement is late because the grant award was received late in the fiscal year and budget revisions delayed its processing.

21. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS** **$474,000.00**

Account: 4000-480616-3030-294500-404001

The Baltimore City Public Schools System is committed to ensuring that all students graduate from high school ready for college, career training, and life success. The purpose of the City Schools' work on the U-Choose Evidence-Based Teen Pregnancy Prevention Program project is to integrate the project curricula within middle and high schools in Baltimore City and to develop and implement strategies to ensure sustainability.

Health Department – cont'd

The agreement is late because of a delay in the administrative review process.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Inter-Agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Agency Agreement with the Mayor's Office of Employment Development (MOED). The period of the Agreement is March 1, 2016 through August 31, 2016.

AMOUNT OF MONEY AND SOURCE:

$6,120.00 – 4000-428516-3160-271400-603051

BACKGROUND/EXPLANATION:

Teen dating violence (TDV) is a serious public health problem in the United States with both immediate and long-term health, social, and economic consequences. Due to concentrated poverty, lack of resources, and exposure to community violence, high-risk, urban youth may be at an increased risk of TDV. I2i Baltimore: What R U Looking 4™ is a program created by teens that promotes respectful, nonviolent dating relationships among tweens and teens, from ages 11 to 14 years old.

The Department's i2i What R U Looking 4™ Youth Brand Ambassador Program recruits youth from ages 15-18 years old to promote teen dating violence awareness and prevention in targeted communities and schools in the City.

The MOED, in conjunction with the Department, will employ 9 Youth Brand Ambassadors. The MOED will be responsible for processing the payroll for youth enrolled in the program. The Department staff will train and manage the social media components of the initiative and organize and host community events to promote healthy relationship messaging.

Health Department – cont'd

The Inter-Agency Agreement is late because it was just completed.

APPROVED FOR FUNDS BY FINANCE.

(The Inter-Agency Agreement has been approved by the Law Department as to form and legal sufficiency)

Health Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Grant Award from the Abell Foundation, Inc. The period of the Grant Award is May 1, 2016 through July 31, 2018.

AMOUNT OF MONEY AND SOURCE:

$500,000.00 – 6000-616017-3100-295900-406001

BACKGROUND/EXPLANATION:

Funding is provided to support the Vision for the Baltimore Initiative, aimed at providing eyeglasses for Baltimore City elementary and middle school students. This initiative capitalizes on the significant experience of the Department's School Health Program. Currently, school health performs vision screenings for pre-kindergarten, first grade, and eighth grade students in schools.

Funding from the Abell Foundation, Inc. will allow school health to expand its capacity to screen the remaining students in school. The Department plans to bring on 5 additional staff members to work with the existing vision screening team, that will be responsible for conducting screenings, case management, program management, and associated administrative functions.

During the two year funding period, the Department will be able to screen the remaining, non-mandated grades in 50 schools annually and look for ways to sustain the initiative beyond the grant period.

The Grant Award is late because it was received April 28, 2016, and delayed during the administrative review process.

Health Department – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Ratification of the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with The Johns Hopkins Bayview Medical Center, Inc. for the period of January 1, 2015 through December 31, 2015. The Board is also requested to approve and authorize payment for services provided.

AMOUNT OF MONEY AND SOURCE:

$50,000.00 – 4000-422515-3030-271500-603051

BACKGROUND/EXPLANATION:

The Johns Hopkins Bayview Medical Center's "Care-A-Van" program targets uninsured individuals and provides free outreach medical services in Southeast Baltimore including comprehensive medical care and health care education. Since it began in 1999, "Care-A-Van" has aggressively promoted health care and prevention of diseases, including syphilis, HIV and other sexually transmitted infections.

The agreement is late because the FY15 agreement was not processed.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

$9,000.00 - 5000-570516-3024-268400-405001

BACKGROUND/EXPLANATION:

This NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay Stephanie S. Regenold.

AMOUNT OF MONEY AND SOURCE:

$2,159.00 – 5000-530016-3080-595800-601009

BACKGROUND/EXPLANATION:

On June 24, 2015, the Board approved a Contractual Employee Agreement with Ms. Regenold to work in the Bureau of Maternal and Child Health in the amount of $43,967.00 and at the rate of $37.87 per hour for 1,161 maximum hours during the period of July 1, 2015 through June 30, 2016.

Ms. Regenold's hours were due to expire by March 31, 2016. The Department was processing an amendment to increase the number of hours. However, during that time, Ms. Regenold gave notice of her resignation so the contract amendment was not pursued. Consequently, to complete her work prior to leaving, her hours extended beyond those designated by her employee agreement, by 57 hours.

The expenditure of funds is late because it was delayed in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

Department of General Services – Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement between the Baltimore City Police Department (BPD) and the Baltimore Window Factory, Inc., Grantee.

AMOUNT OF MONEY AND SOURCE:

This right-of-entry is being granted at no cost to the City.

BACKGROUND/EXPLANATION:

The BPD leases the property known as Southeastern District Police Station located at 5710 Eastern Ave ("the Property"). The Department and the BPD desire that the Property be improved and renovated ("the Project"). The Baltimore Community Foundation, Inc. desires to fund the purchase and installation of new windows at the Project, and will enter into a contract with the Department to furnish all labor, materials, and/or equipment necessary to perform the installation. The Grantee anticipates the total cost to be $60,738.00, and agrees to complete the Project at no cost to the Department or the BPD. Upon completion of the Project, improvements will be the sole property of the Department. The Department does hereby grant unto the Grantee, and its employees only, a right-of-entry to enter upon the Property for the sole purpose of completing the project.

MBE/WBE PARTICIPATION:

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of General Services – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 3 to Marks, Thomas Architects, Inc. under Project 1125, 510/520 Fallsway Renovations. The duration of this task is 12 months.

AMOUNT OF MONEY AND SOURCE:

$172,616.26 – 1001-000000-5011-383000-603026

BACKGROUND/EXPLANATION:

This authorization will provide the design of the renovations of 510/520 Fallsway for the Department of Transportation and to provide Post Award services during the renovations.

MWBOO FOUND VENDOR IN COMPLIANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of General Services – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 1 to Alpha Construction and Engineering Corporation under Project 1219, Baltimore Convention Center Water Intrusion Repair. The duration of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

$333,926.15 – 9916-905734-9197-900000-706063

BACKGROUND/EXPLANATION:

This authorization will provide a design for the Baltimore Convention Center Water Intrusion Repair, bud analysis support, and post award services during the construction contract.

MBE/WBE PARTICIPATION:

MBE: HSA, Inc.	**$42,561.44**	**12.75%**
WBE: Constellation Design Group	**$19,858.00**	**5.95%**

MWBOO FOUND VENDOR IN COMPLIANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2203 Prentiss Place, (Block 1570, Lot 070) by gift from Ms. Madeline Foreman, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Foreman, owner, agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Foreman has offered to donate to the City, title to the property located at 2203 Prentiss Place. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 27, 2016, other than water bills, is as follows:

DHCD – cont'd

Tax Sale Cert #289113	Tax Sale Date: 05/19/14	$ 3,692.65
Tax Sale Cert #248091	Tax Sale Date: 10/27/10	9,474.87
Real Property Taxes	2015-2016	80.46
Real Property Taxes	2014-2015	97.02
Real Property Taxes	2013-2014	164.96
Real Property Taxes	2012-2013	142.45
Real Property Taxes	2011-2012	147.85
Real Property Taxes	2010-2011	164.53
Real Property Taxes	2009-2010	192.81
Real Property Taxes	2008-2009	210.34
Real Property Taxes	2007-2008	214.57
Miscellaneous Bills	#2286706	391.70
Miscellaneous Bills	#3012432	77.46
Miscellaneous Bills	#3191038	126.64
Miscellaneous Bills	#4076501	87.60
Miscellaneous Bills	#4179297	77.68
Miscellaneous Bills	#4294682	225.30
Miscellaneous Bills	#5238092	394.15
Miscellaneous Bills	#5484845	266.30
Miscellaneous Bills	#5742739	319.11
Miscellaneous Bills	#6641732	265.87
Miscellaneous Bills	#6957302	233.97
Miscellaneous Bills	#7323579	172.33
Miscellaneous Bills	#7793813	174.40
Miscellaneous Bills	#7928609	202.07
Environmental Fine	#50531193	300.00
	Total Taxes Owed:	**$17,897.09**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at WS Barclay Street 24-8 ft. S of 25 Street, (Block 3834, Lot 022) by gift from Mr. Stewart Nash, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Nash, owner, agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Nash has offered to donate to the City, title to the property located at WS Barclay Street 24-8 ft. S of 25< Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through February 23, 2016, other than water bills, is as follows:

DHCD – cont'd

Tax Sale Cert #292868	Tax Sale Date: 05/18/15	$ 3,907.07
Tax Sale Cert #259782	Tax Sale Date: 05/21/12	2,620.84
Tax Sale Cert #234985	Tax Sale Date: 05/17/10	2,845.95
Tax Sale Cert #184793	Tax Sale Date: 05/09/05	15,045.69
Tax Sale Cert #37672	Tax Sale Date: 05/12/86	146.34
Real Property Taxes	2015-2016	350.60
Real Property Taxes	2014-2015	478.73
Real Property Taxes	2013-2014	504.24
Real Property Taxes	2012-2013	586.26
Real Property Taxes	2011-2012	715.07
Real Property Taxes	2010-2011	751.37
Real Property Taxes	2009-2010	760.63
Real Property Taxes	2008-2009	645.02
Real Property Taxes	2007-2008	558.69
Real Property Taxes	2006-2007	608.83
Real Property Taxes	2005-2006	661.51
Special Benefit Surcharge	2015-2016	18.33
Special Benefit Surcharge	2014-2015	22.29
Special Benefit Surcharge	2013-2014	26.25
Special Benefit Surcharge	2012-2013	30.21
Special Benefit Surcharge	2011-2012	34.17
Special Benefit Surcharge	2010-2011	38.13
Special Benefit Surcharge	2009-2010	36.61
Special Benefit Surcharge	2008-2009	33.24
Special Benefit Surcharge	2007-2008	28.67
Special Benefit Surcharge	2006-2007	30.95
Special Benefit Surcharge	2005-2006	33.23
Special Benefit Surcharge	2004-2005	35.51
Special Benefit Surcharge	2003-2004	37.79
Special Benefit Surcharge	2002-2003	40.07
Miscellaneous Bills	Citation #5355128	251.35
Miscellaneous Bills	Citation #5408240	273.29
Miscellaneous Bills	Citation #5848676	218.65
Miscellaneous Bills	Citation #6022966	280.78
Miscellaneous Bills	Citation #6272140	324.00
Miscellaneous Bills	Citation #6631139	306.11

DHCD – cont'd

Miscellaneous Bills	Citation #6696900	387.68
Miscellaneous Bills	Citation #6751622	289.92
Miscellaneous Bills	Citation #7038516	278.45
Miscellaneous Bills	Citation #7377831	231.95
Miscellaneous Bills	Citation #7414899	230.84
Miscellaneous Bills	Citation #7463920	221.97
Miscellaneous Bills	Citation #7674054	223.30
Miscellaneous Bills	Citation #7776677	230.99
Environmental Fine	Citation #036474325	180.00
Property Registration	Citation #206764	461.50
	Total Taxes Owed:	**$36,023.07**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2207 Prentiss Place (Block 1570-072) by gift from Ms. Madeline Foreman, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Foreman, owner, agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these property to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Foreman has offered to donate to the City, title to the property located at 2207 Prentiss Place. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 27, 2016, other than water bills, are as follows:

DHCD – cont'd

2207 Prentiss Place

Tax Sale Cert. #301661	Tax Sale Date: 051815	$23,382.80
Real Property Taxes	2015-2016	80.46
Real Property Taxes	2014-2015	148.36
Real Property Taxes	2013-2014	113.58
Real Property Taxes	2012-2013	131.17
Real Property Taxes	2011-2012	218.44
Real Property Taxes	2010-2011	199.11
Real Property Taxes	2009-2010	232.81
Real Property Taxes	2008-2009	197.89
Real Property Taxes	2007-2008	214.57
Real Property Taxes	2006-2007	233.00
Real Property Taxes	2005-2006	253.54
Miscellaneous Bills	#2168201	377.10
Miscellaneous Bills	#2907533	89.99
Miscellaneous Bills	#3191053	147.88
Miscellaneous Bills	#3699907	40.52
Miscellaneous Bills	#4091211	87.07
Miscellaneous Bills	#4091286	87.07
Miscellaneous Bills	#4178653	43.52
Miscellaneous Bills	#4294690	157.14
Miscellaneous Bills	#5214101	220.09
Miscellaneous Bills	#5354287	178.74
Miscellaneous Bills	#6022792	202.07
Miscellaneous Bills	#6960629	268.77
Miscellaneous Bills	#7326242	236.87
Miscellaneous Bills	#7659386	196.27
Environmental Fine	#50531185	300.00
Alley/Footway	#04049-000000	244.80
	Total Taxes Owed:	**$28,283.63**

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Alka A. Vyas, Developer, for property located at 1100 W. Lombard Street, in the Hollins Market Neighborhood.

AMOUNT OF MONEY AND SOURCE:

$500.00 – Purchase Price

BACKGROUND/EXPLANATION:

The Developer will purchase the lot using private funds. There will not be any construction on the lot. The Developer intends to use the lot as a carport/yard space. The Developer currently owns the property located at 1102 W. Lombard Street.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued at $857.00 and will be sold for $500.00. The property is being sold to Ms. Vyas below the Waiver Valuation price because of the following reasons:

- the sale will help to promote a specific benefit to the immediate community,
- the sale will help eliminate blight from the neighborhood, and
- the sale will return the vacant lot to the tax rolls when the buyer has renovated it.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) – Acquisition of Leasehold Interest by HUD URA Sec. 24.102(c)(2)

ACTION REQUESTED OF B/E:

The Board is requested to approve the Utilization of HUD URA Sec. 24.102(c)(2) to acquire the leasehold interest in the property located at 2236 E. North Avenue (Block 4171, Lot 019) from Aftarmath Realty, LLC, owner.

AMOUNT OF MONEY AND SOURCE:

$6,706.64 - 9910-905507-9588-900000-704040

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve Baltimore City neighborhoods.

The subject property is condemned and located on a block that is scheduled for demolition within the next 45 days. The demolition of the 2200 block of E. North Avenue is necessary to further the City's efforts to revitalize blighted neighborhoods. Employing the use of HUD URA Sec. 24.102(c)(2) provides the DHCD the option to purchase a property without the requirement of an independent appraisal report. Specifically, HUD URA Sec. 24.102(c)(2) states, the report is not required if:

(i) the Agency determines the valuation problem is uncomplicated and the anticipated value of the proposed acquisition is estimated at $10,000.00 or less based on a review of available data, and

(ii) when the independent report is determined to be unnecessary, the Agency shall prepare a waiver valuation report.

DHCD – cont'd

The purchase price of $6,706.64 was based on a review of available data from:

- the State Department of Assessments and Taxation,
- the Metropolitan Region Information System,
- Land Records, and
- the City of Baltimore Land Asset Management.

A copy of the Waiver Valuation form and corresponding document has been submitted.

The time and costs associated with acquiring 2236 E. North Avenue by waiting for two independent appraisals and conducting negotiations and demolishing around the property would be substantially higher than negotiating an agreed upon amount with a willing property owner. The contractors estimate the cost of rebuilding the walls around the subject property range from $10,000.00 to $15,000.00 per wall, depending on the height and length of the property.

In an effort to expedite the process, Aftarmath Realty, LLC has agreed to waive its right to an independent appraisal and convey the property located at 2236 E. North Avenue to the City for $6,706.64, less the current amount of liens owned on the property.

With the Board's approval, the City will use HUD URA Sec. 24.102 (c) (2) to receive clear and marketable title to the property at 2236 E. North Avenue to promote the City's continued revitalization efforts.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Department of Housing and Community Development – Community Development Block Grant Agreements

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreements (CDBG).

1. **PARKS & PEOPLE FOUNDATION, INC.** **$80,000.00**

Account: 2089-208916-5930-714934-603051

This agreement will provide CDBG funds to subsidize the Build Resources and Nurturing Community Health and Environmental Stewardship after-school and summer green job training education and employment program. The program will provide youth, aged 14-21, that reside at Gilmor Homes with after-school green career exploration, educational workshops, field trips and on-the-job training in the areas of landscaping, storm-water management and erosion control, urban and community gardening, tree planting and other skills to address the environmental and social needs of the community. The period of the agreement is February 1, 2016 through January 31, 2017.

MWBOO GRANTED A WAIVER.

2. **JUBILEE BALTIMORE, INC.** **$39,330.00**

Account: 2089-208916-5930-436453-603051

This agreement will provide CDBG funds to subsidize the Subgrantee's staff and operating cost directly related to the construction of City Arts 2, located at 1700 Greenmount Avenue in the Greenmount West neighborhood and Station North Arts and Entertainment District. The Subgrantee will participate in design and construction management, and is the lead partner responsible for marketing and leasing of the 60 units as affordable rental housing. The period of the agreement is January 1, 2016 through December 31, 2016.

Department of Housing and – cont'd
Community Development

3. **BON SECOURS OF MARYLAND FOUNDATION, INC.** **$180,000.00**

Account:	2089-208916-5930-530403-603051	118,623.47
	2089-208916-5930-530434-603051	61,376.53

The Subgrantee will implement a Clean and Green program to implement a community greening strategy by converting blighted vacant lots in low-and moderate-income areas of Southwest Baltimore into green open spaces and side yards. This program will also provide employment training to area residents to develop the necessary job skills in order to become gainfully employed in the "green" industries. The Subgrantee will engage the Community Law Center to gain access to privately-owned lots using the Self-Help Nuisance Abatement process. The period of the agreement is January 1, 2016 through December 31, 2016.

MWBOO GRANTED A WAIVER.

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

Department of Housing and – cont'd
Community Development

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the University of Maryland University College. The period of the Agreement is January 1, 2016 through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

$125,000.00 - 6000-611216-2013-197500-603026

BACKGROUND/EXPLANATION:

The Police Department desires to increase the leadership skills of selected police officers by having them participate in an undergraduate Criminal Justice Leadership Development program at the University of Maryland University College.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Police Department – Inter-agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-agency Agreement with the Baltimore City Board of School Commissioners. The period of the Agreement is September 1, 2014 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

$32,000.00 – 4000-477015-2023-212614-600000

BACKGROUND/EXPLANATION:

On February 4, 2014, the Board approved the FY14 Urban Area Security Initiative (UASI) Award. This award is intended to facilitate and strengthen the Nation and Maryland against risk associated with potential terrorist attacks and focuses on developing integrated systems for prevention, protection, response, and recovery.

This Inter-agency Agreement will fund Baltimore's Truancy Assessment Center, which is intended to develop and implement emergency planning and preparedness courses in City High Schools.

The agreement is late because of the delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

(The Inter-agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

Police Department – Inter-governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-governmental Agreement with the Department of Housing and Community Development. The period of the Agreement is October 1, 2014 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

$160,000.00 – 4000-479616-2252-694204-607001

BACKGROUND/EXPLANATION:

On November 18, 2015, the Board approved and authorized acceptance of grant award.

A portion of the grant funds were allocated to the DHCD, Code Enforcement Division (CED). This agreement will provide funding for attorneys, paralegals and paralegal assistants in the DHCD-CED who will aim to reduce crime through crime prevention programs and strategic legal interventions to abate nuisances.

APPROVED FOR FUNDS BY FINANCE

(The Inter-governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

Police Department – Inter-governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-governmental Agreement with the Office of the State's Attorney's of Baltimore City (OSA). The period of the Agreement is July 1, 2015 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

$50,000.00 – 4000-475715-2252-694202-607001

BACKGROUND/EXPLANATION:

On November 12, 2014, the Board approved and authorized a grant award. A portion of the funds were allocated to the OSA. Funded by this grant, the SAO will purchase a computer server that will support the computer and network infrastructure.

The Inter-governmental Agreement is late because of the delays in the Administrative process.

APPROVED FOR FUNDS BY FINANCE

(The Inter-governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

Police Department – Inter-governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an inter-governmental Agreement with the Circuit Court for Baltimore City (CCBC). The period of the Agreement is July 1, 2015 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

$135,000.00 – 4000-475715-2252-694203-607001

BACKGROUND/EXPLANATION:

On November 12, 2014, the Board approved and authorized a grant award. A portion of the funds were allocated to the CCBC. The CCBC will utilize the funds to support crime reduction and deterrence by offering crime prevention programs in the community, in addition to developing community services opportunities and support for offenders.

The Inter-governmental Agreement is late because of the delays in the Administrative process.

APPROVED FOR FUNDS BY FINANCE

(The Inter-governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office on Criminal Justice - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Grant Award from the Local Initiative Support Corporation (LISC). The period of the Grant Award is December 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

$3,500.00 - 6000-606516-2252-688000-600000

BACKGROUND/EXPLANATION:

The LISC awarded this grant on January 4, 2016 to the City to pay expenses associated with creating communication products for the Byrne Criminal Justice Innovation program. The funds will be utilized to create short film documentaries surrounding the McElderry Park neighborhood.

This Grant Award is late due to the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office on Criminal Justice – Memorandum of Understanding Interagency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding Interagency Agreement with the Baltimore City Board of School Commissioners. The period of the agreement is November 1, 2014 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

$95,000.00 – 1001-000000-2252-750900-603026

BACKGROUND/EXPLANATION:

Baltimore City School Police work in excess of 40 hours on occasion at Baltimore City Youth Centers. The City will reimburse the School Board for overtime deployment at the Collington Square and Lillian Jones facilities during the operations of these Youth Connections Centers.

The Memorandum of Understanding Interagency Agreement is late due to an administrative oversight.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding Interagency Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office on Criminal Justice - Amendment to Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Memorandum of Understanding with The Johns Hopkins Hospital.

AMOUNT OF MONEY AND SOURCE:

$115,000.00 - 4000-477515-2252-688000-607001

BACKGROUND/EXPLANATION:

On November 4, 2015, the Board approved an agreement with The Johns Hopkins Hospital. This grant provides funding for The Johns Hopkins Hospital, a sub-recipient, to administer and review cases to identify and properly refer potential abused children to the necessary services.

This amendment will correct the salary for the Physical CPT Coordinator. On the Scope of Services on the original agreement, the salary for the Physical CPT Coordinator was mistakenly entered for an amount not to exceed $110,000.00 in the total amount of funds allotted for The Johns Hopkins Hospital. The correct amount for the Physical CPT Coordinator should be for an amount not to exceed $115,000.00 for the full amount of the Grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office of – On-Call Agreement
Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Agreement with Straughan Environmental, Inc., under Project No. 1237S, On-Call Environmental Site Design and Engineering Services. The period of the Agreement is effective upon Board approval for five years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

$2,000,000.00 – Upset limit – No funds are required at this time.

BACKGROUND/EXPLANATION:

On December 27, 2013, the Maryland Department of the Environment reissued a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer (MS4) permit to the City of Baltimore. The City prepared and submitted Watershed Implementation Plan (WIP) as required by the MS4 Permit. The WIP projects must be designed and constructed before the MS4 permit expires on December 26, 2018 to avoid stipulated penalties. Straughan Environmental, Inc. will provide environmental site design and engineering services storm water management projects listed in WIP, On-Call Environmental Site Design and Engineering Services.

MBE/WBE PARTICIPATION:

Straughan Environmental, Inc. will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with the Baltimore City Code, Article 5, Subtitle 28.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

DPW – cont'd

MBE:	AB Consultants, Inc.	$200,000.00	10%
	J.K. Datta Consultants, Inc.	140,000.00	7%
	Mercado Consultants, Inc.	200,000.00	10%
	Total	**$540,000.00**	**27%**
WBE:	Straughan Environmental, Inc.*	**$200,000.00**	**10%**

***Indicates Self-Performing.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office of – On-Call Agreement
Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Agreement with Rummel, Klepper & Kahl, LLP Project No. 1236R, On-Call Stormwater Study and Engineering Design Services. The period of the Agreement is effective upon Board approval for five years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

$2,000,000.00 – Upset limit – No funds are required at this time.

BACKGROUND/EXPLANATION:

On December 27, 2013, The Maryland Department of the Environment reissued a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer (MS4) permit to the City of Baltimore. The City prepared and submitted Watershed Implementation Plan (WIP) as required by the MS4 Permit. The WIP projects must be designed and constructed before the MS4 permit expires on December 26, 2018 to avoid stipulated penalties. Rummel, Klepper & Kahl, LLP will provide environmental site design and biddable documents for storm water drainage systems and storm water management projects listed in WIP.

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with the Baltimore City Code, Article 5, Subtitle 28.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

DPW - cont'd

MBE:	AB Consultants, Inc.	$200,000.00	10%
	Alvi Associates, Inc.	160,000.00	8%
	Daniel Consultants, Inc.	180,000.00	9%
	Total	**$540,000.00**	**27%**
WBE:	Albrecht Engineering, Inc.	$ 80,000.00	4%
	Straughan Environmental, Inc.	80,000.00	4%
	Peer Consultants, P.C.	40,000.00	2%
		$200,000.00	**10%**

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/ Office of Eng. & Constr. – Partial Release and Full Release of Retainage Agreements

The Board is requested to approve and authorize execution of the release of retainage agreements with the following contractors for the various contracts:

	Contractor	Contract No.	Amount
1.	**ALLIED CONTRACTORS INC.**	**SWC 7764**	**$ 60,927.00**

Account: 9958-908093-9520-000000-200001

As of September 9, 2015, Allied Contractors, Inc. has completed 100% of all work for SWC 7764, Race Street Culvert Replacement and Rehabilitation. The contractor has requested a partial release of retainage in the amount of $60,927.00. Currently, the City is holding $121,854.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to $60,927.00. The remaining $60,927.00 is sufficient to protect the interest of the City.

2.	**FRU-CON CONSTRUCTION**	**SC 855**	**$1,217,554.74**

Account: 9956-904529-9551-000000-200001

As of August 31, 2014, Fru-Con Construction, a Division of Balfour Beatty Infrastructure, Inc. has completed 100% of all work for SC 855, ENR Improvements to Existing Facilities at PWWTP. The contractor has requested a full release of retainage in the amount of $1,217,554.74. Currently, the City is holding $1,217,554.74 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to $0.00.

MWBOO APPROVED THE RELEASES OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage and Full Release of Retainage Agreements have been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Task Assignment of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 1 to Whitman, Requardt & Associates, LLP under Project 1227W, On-Call Stormwater Study and Engineering Design Services. The duration of this task is approximately three years.

AMOUNT OF MONEY AND SOURCE:

$99,613.90 – 2072-000000-5181-390700-603018

BACKGROUND/EXPLANATION:

The goal of this task is to provide engineering services for immediate response and investigation of various, to-be-determined, storm drain locations. These engineering services to improve the storm drain system include: hydrologic and hydraulic services, structural integrity assessment of storm drains, design services including preparation of sketches, plans, specification, and cost estimates in accordance with all applicable City standards. This task will also provide some construction services including review of RFIs, change orders, submittals, site visits and progress meetings etc.

MBE/WBE PARTICIPATION:

MBE:	Daniel Consultants, Inc.	$100,000.00	10%
	RJM Engineering, Inc.	100,000.00	10
	Savin Engineers, P.C.	70,000.00	7
	Total MBE:	**$270,000.00**	**27%**
WBE:	iDesign Engineering, Inc.	**$100,000.00**	**10%**

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Public Works/Office – On-Call Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the On-Call Agreement with A. Morton Thomas and Associates, Inc., Consultant, under Project 1236A Stormwater Study and Engineering Design Services. The period of the Agreement is effective upon Board approval for five years or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

$2,000,000.00

BACKGROUND/EXPLANATION:

A. Morton Thomas and Associates, Inc. will perform on-call consulting services for various tasks assigned by the City on an as needed basis. The scope involves designing civil/environmental stormwater drainage systems, geotechnical services, conducting and evaluating all subsurface investigations, and responding to stormwater system and open channel emergencies, preparing design reports, performing inspections, and constructing management services, and structural engineering evaluation and design. The cost of services rendered will be based on a not to be exceeded negotiated price for each task assigned. The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Award Commission.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

Department of Public Works/Office – cont'd
of Engineering and Construction

MBE:	AB Consultants, Inc.	$440,000.00	22%
	Reviera Enterprises, Inc. d/b/a REI/Drayco	40,000.00	2
	Delon Hampton & Associates, Chartered	60,000.00	3
	Total MBE:	**$540,000.00**	**27%**
WBE:	Stormwater Consulting, Inc.	$ 40,000.00	2%
	Straughan Environmental, Inc.	140,000.00	7
	The Robert B. Balter Company	80,000.00	4
	Total WBE:	**$260,000.00**	**13%**

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works and – Baltimore County Water Rates
Department of Finance

ACTION REQUESTED OF B/E:

The Board is requested to approve new metered water and fire service rates for Baltimore County residents, as proposed by Baltimore County in a communication dated March 21, 2016.

AMOUNT OF MONEY AND SOURCE:

The proposed rates represent approximately a 12% increase over the current rates for Baltimore County residents which became effective July 1, 2015.

BACKGROUND/EXPLANATION:

These rates are submitted to the Board for concurrence in accordance with the terms of the Metropolitan District Act of 1924, as amended. Under the Act, the City is obligated to provide water to Baltimore County at cost. Revenue from these proposed rates will be used to fund Baltimore County's share of expenditures in the Baltimore City Water Utility operation. If revenues from billings to County customers exceed the cost, the City remits the excess to the County; if there is a shortfall, the County must pay the difference. If agreed to, these rates will be applied to all Baltimore County water bills issued on and after July 1, 2016.

DPW and Dept. of Finance – cont'd

Metered Water Rate Schedule Applicable to
Baltimore County

Minimum Quarterly Charges

Meter Size	Consumption Allowed	Minimum Charge
5/8"	1,000 Cubic Feet	$ 18.74
3/4"	1,800 Cubic Feet	$ 33.73
1"	4,000 Cubic Feet	$ 74.96
1-1/2"	7,000 Cubic Feet	$ 131.18
2"	16,000 Cubic Feet	$ 299.84
3"	28,000 Cubic Feet	$ 524.72
4"	64,000 Cubic Feet	$1,199.36
6"	115,000 Cubic Feet	$2,155.10
8"	180,000 Cubic Feet	$3,373.30
10"	255,000 Cubic Feet	$4,778.70
12" and larger	455,000 Cubic Feet	$8,526.70

Quarterly Consumption Charge

First 1,000,000 cubic feet per quarter or fraction thereof - $18.74 per 1,000 cubic feet.

Over 1,000,000 cubic feet per quarter or fraction thereof - $12.45 per 1,000 cubic feet.

DPW and Dept. of Finance – cont'd

The following changes to the various Rate Codes for Baltimore County are to be made effective on July 1, 2016:

Rate Code – Description	Change
51 – Regular Accounts	Apply new Metered Water Rate Schedule
53 – Metered Fire Services	Increase annual service charge to $284.97 and apply quarterly consumption charges
58 – Special Customers	All consumption to be charged at $12.45 per 1,000 cubic feet
97 – City Property in the County	Apply new Metered Water Rate Schedule

Metered Fire Services should be billed at the new rate effective July 1, 2016.

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	LOCATION	APPLICANT	PRIVILEGE/SIZE
1.	38 E. Cross Street	Cross Street Associates, LLC	Egress stairway 14'8" x 3'
	Annual Charge: $ 234.40		
2.	1100 Washington Boulevard	Monarch Development, LLC	ADA ramp 13' x 3'8"
	Flat Charge: $ 70.30		
3.	3728 Hudson Street	3728 Hudson, LLC	Outdoor seating 160 sq. ft. on Eaton Street, 28 sq. ft. on Hudson Street
	Annual Charge: $1,795.00		
4.	501 S. Broadway	Bahar, LLC	Eight gooseneck lamps, four flat signs, one @ 26.3" x 8.6', one @ 31.8" x 10.9", one @ 17.7" x 8.6", one @ 16" x 8.2"
	Annual Charge: $ 270.40		
5.	1 N. Charles Street	Tnhyif Revi Tango, LLC	One 4" conduit @ 21 LF
	Annual Charge: $ 73.50		

Department of Transportation – cont'd

LOCATION	APPLICANT	PRIVILEGE/SIZE
6. 2811 Dillon Street	2811 Dillon Street, LLC	One awning 15'3" x 12', one flat sign 3'6" x 3'6"
Annual Charge: $401.90		
7. 600 S. Bond Street	H & S Properties, Inc.	ADA ramp 43.75' x 4', staircase 9'8" x 4' on Bond Street, staircase 10.5' x 3.75' on Fleet Street
Flat Charge: $140.60		
8. 601 S. Caroline Street	Pee Tee Associates	ADA ramp 43.75' x 4', staircase 67 sq. ft.
Flat Charge: $140.60		
9. Edmondson Avenue at Swann Avenue, Paca Street at Saratoga Street, two at Franklin Street at Edmondson Avenue, Mulberry Street at Smallwood Avenue, Fayette Street at Paca Street, Edmondson Avenue at Hilton Street, Edmondson	Mass Transit Administration	Eleven 12'9" x 6'11" bus shelters

Department of Transportation – cont'd

LOCATION	APPLICANT	PRIVILEGE/SIZE
Avenue at Augusta Avenue, Edmondson Avenue at Wildwood Parkway, two at Edmondson Avenue at Allendale Street		
Annual Charge: $0.00		
10. 55 Market Place	Market Place Commercial Limited Partnership	One single face electric sign 15' x 4'
Annual Charge: $336.00		

Since no protests were received, there are no objections to approval.

Department of Transportation - Developer's Agreement No. 1409

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1409 with Harbor Point Open Space Corp.

AMOUNT OF MONEY AND SOURCE:

$1,034,283.30

BACKGROUND/EXPLANATION:

The Developer would like to construct a new mixed use development in the vicinity of 1000 Wills Street and 900 South Caroline Street and they are desiring to install various utilities and landscaping to serve this project. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of $1,034,283.30 has been issued to Harbor Point Open Space Corp., which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1409 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Conduit Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Conduit Lease Agreement with Freedom Telecom Services, Inc. d/b/a FTS Fiber, Lessee. The period of the Conduit Lease Agreement is June 1, 2016 through June 1, 2017.

AMOUNT OF MONEY AND SOURCE:

$11,655.00 – 2024-000000-5480-259401-401980

BACKGROUND/EXPLANATION:

The Lessee is a new user and this is their first request to lease conduit space in the City's Conduit System. Their linear installation is anticipated to be approximately 3,500 linear ft., which will be billed at $3.33 per linear foot, totaling $11,655.00. However, they will be billed semi-annually at a cost of $5,827.50.

APPROVED FOR FUNDS BY FINANCE

(The Conduit Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the Maryland Department of Transportation. The Grant Agreement is effective upon Board approval through September 29, 2017.

AMOUNT OF MONEY AND SOURCE:

$300,000.00 – 9950-903182-9527-000000-490358

BACKGROUND/EXPLANATION:

The Maryland Bikeways Program was established and approved by the General Assembly to provide State transportation funding to support and expedite projects that improve bicycle transportation in the State. The Maryland Department of Transportation has granted $300,000.00 to the Department to design and construct a .75 mile two-way cycletrack along West Pratt Street between Martin Luther King Jr. Boulevard and the Jones Falls Trail on Light Street. The project will replace a vehicular lane on West Pratt Street and connect several key future protected bike facilities including the Cathedral Street cycletrack and the Jones Falls Trail.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * * *

The Board is requested to approve

the Transfers of Funds

listed on the following pages:

99 - 100

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Transportation		
1. **$15,000.00** State Constr. Rev.	9950-905754-9507 Constr. Res. - Annual Urgent Needs Bridge Repair	9950-906754-9508 Structural Repairs on Bridges Citywide

This transfer will cover the costs of prints and preliminary expenses and other related cost necessary to advertise project TR 16010 "Structural Repairs on Bridges Citywide."

Department of Housing and Community Development		
2. **$1,450,000.00** State Fund Appropriations	9910-918016-9587 Blight Elimination – Mortgage Services Settlement – State Fund Appropriations (Reserve)	
$ 400,000.00	----------	9910-910505-9588 MSS – Demolition - State Fund Appropriations
1,050,000.00 **$1,450,000.00**	----------	9910-905507-9588 MSS – Acquisition - State Fund Appropriations

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S

Department of Housing and Community Development – cont'd

This transfer will move funds to allow the City to use the Attorney General's Settlement Funds for acquisition, demolition, and relocation as approved in the Mortgage Services Settlement Agreement with the State.

3.	**$200,000.00** Comm. Dev. Block Grant 41	9996-920983-9587 Demo of Blighted Structures (Reserve)	9996-930011-9593 Direct Homeownership

This transfer will provide community development block grant funds for Baltimore Housing's Homeownership Incentive Program for fiscal year 2016.

Baltimore Development Corporation

4.	$ 61.85 23rd EDF	9910-906993-9960 Constr. Res. Inner Harbor Area	9910-909460-9601 Inner Harbor
	3,000.00 23rd EDF	9910-913990-9600 Constr. Res. Comm. Rev.	9910-921101-9601 Comm. Rev.
	5,296.00 24th EDF	9910-908018-9600 Constr. Res. Seton, Cross Rds., Park Circle	9910-907104-9601 W. Balto. Ind. & Coml.
	712.32 24th EDF	9910-994001-9600 Constr. Res. Unallocated Res.	9910-908102-9601 S. Balto. Ind. & Coml.

$ 9,070.17

This transfer will provide funds to reimburse the Baltimore Development Corporation for eligible capital expenses for the month ending April 30, 2016.

Mayor's Office of Minority and Women-Owned Business Development - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Baltimore City Ethics Board to benefit the Baltimore City Foundation, Inc. for the 2016 Supplier Diversity and Inclusion (SDI)/Minority Enterprise Development (MED) Week. The period of the campaign is effective upon Board approval through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

SDI/MED Week was designed to show that the City of Baltimore is open for business for minority and women-owned business enterprises. The 2016 SDI/MED Week will be held October 17 – 21, 2016.

The campaign will support the costs associated with the event, i.e. production, fundraising, and advertising. Solicitations will be made to the business community by letters, phone calls, and at events.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B set out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

Circuit Court for – Cooperative Reimbursement Agreement
Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Cooperative Reimbursement Agreement between the State of Maryland, Department of Human Resources and Child Support Enforcement Administration. The period of the Agreement is October 1, 2015 through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

$232,875.00 – 4000-401516-1100-116800-404001

BACKGROUND/EXPLANATION:

The Domestic Relations Cooperative Reimbursement Grant will continue to provide funds for operational costs and salary/OPC expenditures for the Domestic Relations Masters Program on a 34% to 66% basis. Prior to Fiscal Year 1998, Baltimore City provided all funding for child support and custody enforcement, as required under spousal support obligations under this program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Cooperative Reimbursement Agreement has been approved by the Law Department as to form and legal sufficiency.)

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount
Dept. of Housing and Community Development (DHCD) – Options			
1. Lawrence, LLC	2237 Druid Hill Avenue	G/R $60.00	$ 550.00
2. Amy Sue Nochumowitz, Substitute Trustee Under the Deed of Trust for Ross Adam Nochumowitz	2214 Druid Hill Avenue	G/R $96.00	$ 880.00

Funds are available in account 9910-905788-9588-900000-704040, Druid Hill Project.

3. Joseph Barksdale	3122 Virginia Avenue	L/H	$13,728.00

Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD – Condemnations

4. James Cann	4406 Daytona Avenue	L/H	$ 6,260.00
5. First National Development, LLC	4408 Daytona Avenue	L/H	$ 7,300.00

Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demo Project.

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount
DHCD - Condemnations – cont'd			
6. Verna L. Corbett	1722 Division Street	L/H	$ 1,340.00

Funds are available in account 9910-908044-9588-900000-704040.

Department of Law – Payments of Settlements

7. Red Run Properties, LLC (prior owner)	4663 Park Heights Avenue	L/H	$15,000.00

On July 1, 2015, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located in 4663 Park Heights Avenue. The Board previously approved a fair market value of $15,000.00 based upon an independent appraisal report.

The City requested an updated appraisal which resulted in a valuation of $18,417.00. The owner produced a report that valued the property at $55,000.00. After negotiations, the parties agreed to settle the case for $30,000.00. Therefore, the Board is requested to approve the additional $15,000.00 in settlement of this case.

Funds are available in account 9910-903183-9588-900000-704040.

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount
Department of Law – Payments of Settlement – cont'd			
8. Ira and Kiara Bonner (prior owner)	2722 Reisterstown Road	L/H	$ 1,222.00

On November 18, 2015, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located in 2722 Reisterstown Road. The Board previously approved a fair market value of $12,220.00 based upon an independent appraisal report.

The previous owner agreed to settle the condemnation case for an additional 10% (i.e., $1,222.00); a total settlement of $13,442.00. Therefore, the Board is requested to approve the additional $1,222.00 in settlement of this case.

Funds are available in account 9910-908044-9588-900000-704040, Enterprise Reisterstown Road Project.

Fire Department – Payment of Back Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve the retroactive pay for Mr. Terrance M. Murphy. The retroactive pay is for the period of July 25, 2015 through October 18, 2015.

AMOUNT OF MONEY AND SOURCE:

$19,337.96 – 1001-000000-2112-226000-601061

BACKGROUND/EXPLANATION:

Pursuant to Local 734 Memorandum of Understanding (MOU), Article 31(E), Mr. Murphy is entitled to 90 days leave with pay. On May 28, 2015, Mr. Murphy filed for his 90 days leave with pay prior to retirement. Mr. Murphy received four terminal leave days. Mr. Murphy was denied 86 terminal leave days and filed a grievance on September 25, 2015. The Union on behalf of the member achieved a Settlement Agreement entitling Mr. Murphy to 86 terminal leave days per Local 734, MOU Article 31(E).

Mayor's Office of Human Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with The Salvation Army, a Georgia Corporation for The Salvation Army, Baltimore (Salvation Army). The period of the Agreement is July 1, 2014 through June 30, 2016. `

AMOUNT OF MONEY AND SOURCE:

$283,360.00 - 5000-502816-3572-764500-603051

BACKGROUND/EXPLANATION:

The Salvation Army will use the funds to cover the cost of 15 transitional housing beds for 730 nights for clients of the Baltimore City Department of Social Services Transitional Housing Program.

The Agreement is late because of the transition in staffing. Therefore, this item was overlooked.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreements

The Board is requested to approve and authorize execution of the Agreements.

1. **UNIVERSITY OF MARYLAND, BALTIMORE** **$345,360.00**

   Account: 4000-484716-3023-513200-603051

   This agreement will support the implementation of targeted HIV prevention and care strategies to communities most at risk for HIV in the Baltimore Metro Statistical Area. The period of the Agreement is September 30, 2015 through September 29, 2016.

2. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **$288,765.00**

   Account: 4000-484716-3023-513200-603051

   The JHU, Center for Child and Community Health Research will collaborate with the Department to implement and evaluate a pre-exposure prophylaxis program in order to reduce acquisition of HIV for high-risk men who have sex with men and transgender women not in HIV care. The period of the Agreement is September 30, 2015 through September 29, 2016.

The agreements are late because of the required budget review process used to comply with the grant requirements.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office of Engineering and Construction – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with Whitman, Requardt & Associates, LLP, Consultant, under WC 1190, PAS Montebello Filtration Plant I Improvements. The period of the Agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

$532,867.56 – Water Revenue Bonds
360,890.61 – Baltimore County
$893,758.17 – 9960-905622-9557-900020-706032

BACKGROUND/EXPLANATION:

The Consultant will provide engineering services during the construction of WC 1190 PAS Montebello Filtration Plant Electrical Improvements. Those services will include attending all construction related meetings, conducting field investigations of any problems, and compiling and formatting as-built for turnover to the City. The Consultant will also review shop drawings, requests for information, change orders, and operation and maintenance manuals submitted by the contractor. The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE:	Shah & Associates, Inc.	$456,461.31	51.1%
WBE:	Phoenix Engineering, Inc.	$ 11,672.25	1.3%
	Carroll Engineering, Inc.	7,062.76	.8%
	Total WBE:	**$ 18,735.01**	**2.1%**

Department of Public Works/Office of – cont'd
Engineering and Construction

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Agreement with Whitman, Requardt & Associates, LLP, Consultant, under Project 1180.5 Small Water Main Replacement and Rehabilitation Design at Various Locations: FY2013. The Amendment No. 1 to Agreement extends the period of the Agreement through November 6, 2017.

AMOUNT OF MONEY AND SOURCE:

$0.00

BACKGROUND/EXPLANATION:

On May 6, 2015, the Board approved a two year agreement with the Consultant for Small Water Main Replacement and Rehabilitation Design at Various Locations. The project was temporarily put on-hold by the City while the assigned design areas were being evaluated by the Office of Asset Management to further evaluate the existing water mains for replacement versus cleaning and lining.

Under the proposed Amendment, the Consultant will continue to design and prepare the contract documents including plans, specifications, cost estimates, permit applications, community outreach meetings, right-of-ways, etc. In order to complete the design work and make up lost time due to the City's temporary suspension of work tasks, the Office of Engineering & Construction is recommending the extension of the agreement by six months through November 6, 2017. All other terms and conditions of the original agreement remain unchanged.

Department of Public Works/Office – cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise programs on accordance with the Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Agreement with Hazen & Sawyer PC for S.C. 913, Wastewater Engineering Services for the Improvements to the Low Level Sewershed Collection System. The Amendment No. 1 to Agreement extends the period of the Agreement through May 11, 2017.

AMOUNT OF MONEY AND SOURCE:

$0.00 – 9956-918616-9551-900020-703032

BACKGROUND/EXPLANATION:

On May 11, 2011, the Board approved the five-year agreement with Hazen & Sawyer PC to provide engineering services for the Improvements to the Low Level Sewershed Collection System in compliance with the Consent Decree. This Amendment No. 1 to Agreement will extend the period of the Agreement through May 11, 2017, to allow the consultant to continue to provide post award engineering services. These services include, but are not limited to preparing the final as-built and attend the final acceptance walk-through which occurs one year after construction is completed (warranty period). The original agreement expired on May 11, 2016.

Hazen & Sawyer PC was originally approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

Department of Public Works/Office – cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Agreement with EMA, Inc. for W.C. 1326, SCADA/DCS Master Plan/Single Platform System. The Amendment to Agreement extends the period of the Agreement through May 6, 2017.

AMOUNT OF MONEY AND SOURCE:

$0.00 – 9960-904546-9557-900020-702064

BACKGROUND/EXPLANATION:

On May 6, 2015, the Board approved the one-year agreement with EMA, Inc. to provide design for Replacement of Loch Raven Dam Environmental Operations Facilities. Due to the expanding amount of deficiencies in the current systems, extended reviews and investigations into those systems were required. Once the reviews were completed, additional time was needed to compile and develop the single platform master plan. Therefore, this Amendment to Agreement will extend the period of the Agreement through May 6, 2017, at no additional cost to the City.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Law Department - Opinion – Request for Refund of Real Property Taxes

The Board is requested to approve a refund of real property taxes for Mr. Charles E. Pearsall:

It is the opinion of the Law Department that the claimant has met the qualifications for a real property tax exemption for disabled veterans, and that the claimant is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. It has been determined that the claimant is entitled to a refund of real property taxes, which were paid as follows:

Claimant	Property	Taxable Year	Amount
Mr. Pearsall	818 South Milton Avenue	2014/2015	**$2,070.44**

Mr. Pearsall filed his application on April 29, 2016.

Pursuant to the Tax Property Article, Section 208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation. In order to avoid interest being paid, each claimant's application for a refund must be made within 60 days of the application.

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release brought by Joseph Crystal, Plaintiff, against former Commissioner Anthony Batts and the Baltimore City Police Department alleging various violations of Mr. Crystal's right to freedom of speech under the United States Constitution and the Maryland Declaration of Rights.

AMOUNT OF MONEY AND SOURCE:

$42,000.00 – 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

Former Baltimore City Police Department Detective Joseph Crystal filed suit in federal court against the Baltimore City Police Department, former Commissioner Anthony Batts, and a police sergeant, alleging that he had been harassed by his fellow officers for reporting alleged criminal misconduct by other members of Mr. Crystal's unit. Mr. Crystal sought in excess of $5,000,000.00 in damages. In addition to legal defenses they had to Mr. Crystal's claims, the Baltimore City Police Department and Commissioner Batts were confident discovery would establish that they had acted diligently to protect Mr. Crystal's rights.

During the litigation, a sergeant who was at one time named as a defendant was dismissed from the case following the production of documents and the depositions of Mr. Crystal. Mr. Crystal also agreed to refrain from re-asserting in the litigation any of the factual allegations he had made in the complaint concerning the sergeant. Following the sergeant's dismissal, Mr. Crystal, the BPD and former Commissioner Batts engaged in settlement discussions. The internal documents and emails produced by the Baltimore City Police Department to Mr. Crystal

Dept. of Law – cont'd

demonstrated the diligent good faith efforts that former Commissioner Batts and the rest of the Baltimore City Police Department took to address Mr. Crystal's concerns. Mr. Crystal did not have this evidence before suit. Despite the high degree of confidence that the Baltimore City Police Department and former Commissioner Batts had on the merits, the parties decided it would be more economical to resolve the case through settlement. Therefore, the parties propose to settle the matter for the sum total of $42,000.00 in return for a dismissal of the litigation, plus the issuance of a joint public statement.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release brought by Johnita Barnes, Plaintiff, in connection with a slip and fall.

AMOUNT OF MONEY AND SOURCE:

$105,000.00 – 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

On May 11, 2012, the Plaintiff, a Clean Sweep Ambassador employed by the Downtown Baltimore Partnership, alleges that she tripped on a dislodged sidewalk brick located at 104 N. Howard Street on May 11, 2012. As a result of her fall, the Plaintiff suffered significant injuries including a fractured femur. Plaintiff incurred medical bills of nearly $50,000.00 as well as lost time at work. Plaintiff filed suit against the City seeking $500,000.00 in damages.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer Plaintiff payment of $105,000.00 for complete resolution of the case. In return, Plaintiff has agreed to dismiss all claims connected to this incident.

The Law Department's Settlement Committee has reviewed this matter, and recommends to the Board that settlement of this matter be approved in the amount requested.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

Bureau of the Budget and Management Research - Supplemental General Fund Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplemental General Fund Appropriation for the Department of Transportation (DOT), Service No. 688, Snow and Ice Control.

AMOUNT OF MONEY AND SOURCE:

$36,000,000.00 – Income Tax
4,000,000.00 - State Highway User Revenues
$40,000,000.00

BACKGROUND/EXPLANATION:

This supplemental is needed to close an expenditure deficit in the DOT due to costs incurred during the January blizzard and other snow events throughout the winter season.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Bureau of the Budget and Management Research - Supplemental General Fund Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplemental General Fund Appropriation for the Police Department, Service No. 622, Police Patrol.

AMOUNT OF MONEY AND SOURCE:

$10,000,000.00	- Transfer Tax
10,000,000.00	- Recordation Tax
6,000,000.00	- Assigned General Fund balance
$26,000,000.00	

BACKGROUND/EXPLANATION:

This supplemental is needed to close an expenditure deficit in the Police Department due to severance payouts, overtime expenses, and costs incurred in preparation for police officer trials.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

Mayor's Office of Employment Development – First Amendment to the Individual Training Agreements, Correction to Agreement, and Agreement

The Board is requested to approve and authorize execution of the First Amendment to the Individual Training Agreements, Correction to Agreement and Agreement.

FIRST AMENDMENT TO THE INDIVIDUAL TRAINING AGREEMENTS

1. **ALL-STATE CAREER, INC.** **$25,100.00**

Accounts: 4000-807516-6312-467253-603051
4000-806716-6312-467253-603051
4000-807115-6312-467253-603051

On January 27, 2016, the Board approved an agreement with All-State Career, Inc. to provide training in those areas specified on the Maryland Higher Education Commission (MHEC) list.

The purpose of this amendment is to increase the amount of compensation by $25,100.00 to provide training to City residents in those areas specified on the MHEC list. The original amount was $60,600.00. This amendment will make the total $85,700.00.

The accounts and the amount drawn from those accounts cannot be determined until participants are registered. The period of the agreement is August 1, 2015 through June 30, 2016.

2. **TOWSON UNIVERSITY** **$13,485.00**

Accounts: 4000-807516-6312-467253-603051
4000-806716-6312-467253-603051
4000-807115-6312-467253-603051

On December 9, 2015, the Board approved an agreement with Towson University to provide training in those areas

Mayor's Office of Employment Development – cont'd

specified on the Maryland Higher Education Commission (MHEC) list.

The purpose of this amendment is to increase the amount of compensation by $13,485.00 to provide training to City residents in those areas specified on the MHEC list. The original amount was $30,400.00. This amendment will make the total $43,885.00.

The accounts and the amount drawn from those accounts cannot be determined until participants are registered. The period of the agreement is August 1, 2015 through June 30, 2016.

3. **BALTIMORE CITY COMMUNITY COLLEGE $10,100.00**

Accounts: 4000-807516-6312-467253-603051
4000-806716-6312-467253-603051
4000-807115-6312-467253-603051

On November 25, 2015, the Board approved an agreement with Baltimore City Community College to provide training in those areas specified on the Maryland Higher Education Commission (MHEC) list.

The purpose of this amendment is to increase the amount of compensation by $10,100.00 to provide training to City residents in those areas specified on the MHEC list. The original amount was $101,500.00. This amendment will make the total $111,600.00.

The accounts and the amount drawn from those accounts cannot be determined until participants are registered. The period of the agreement is July 1, 2015 through June 30, 2016.

APPROVED FOR FUNDS BY FINANCE

Mayor's Office of Employment Development – cont'd

CORRECTION TO AGREEMENT

4. **BON SECOURS OF MARYLAND FOUNDATION, INC. D/B/A BON SECOURS COMMUNITY WORKS** **$ 0.00**

Account: 4000-807416-6312-781005-603051

On November 25, 2015, the Board approved the original agreement with the organization to provide Certified Nursing Assistant and Geriatric Nursing Assistant training. The agreement was approved in the amount of $248,866.00, for the period November 1, 2015 through April 30, 2017. The approved account number was incorrect. The correct account number is 4000-807416-6312-781005-603051. All other terms and conditions of the Agreement will remain unchanged.

AGREEMENT

5. **AMERICA WORKS OF MARYLAND, INC.** **$150,000.00**

Account: 4000-807416-6312-774905-603051

This agreement authorizes the organization to provide adult literacy/education services for hard-to-serve, low-skilled, unemployed or underemployed City residents. The organization will recruit, enroll, provide orientation and barrier assessment for at least 192 City residents (students) and provide comprehensive adult education and literacy services, which include gaining a high school diploma or General Education Development diploma.

Mayor's Office of Employment Development – cont'd

The funds will be drawn from a federal department of labor demonstration grant received from the State of Maryland Department of Labor, Licensing and Regulation. The period of the agreement is May 1, 2016 through April 30, 2017.

The agreement is late due to a late submittal of information by the Vendor that was needed to complete the agreement.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to the Individual Training Agreements, Correction to Agreement, and Agreement have been approved by the Law Department as to form and legal sufficiency.)

Circuit Court for Baltimore City - TRANSFER OF LIFE-TO-DATE SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Gervette Richardson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

Donors	Days
Michelle A. Chavis	2
Gwendolyn Henderson	1
Cheryl Manning	1
Christopher W. McKenzey	2
Kisha Parris Jacques	2
Shelly A. Scruggs	1
Total	**9**

Ms. Richardson is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Richardson to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

Parking Authority of Baltimore City - Consent and Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consent and Agreement for the benefit of PNC Bank National Association (PNC) and Skylar Development, LLC (Skylar).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Board approved a Parking Lease Agreement with Skylar on September 9, 1998, and an Amendment to Parking and Lease Agreement on January 6, 1999 to support redevelopment of the Bagby Building (Bagby) located at 1000-1006 Fleet Street. The original agreement provides Skylar with a 20-year term through February 28, 2019.

The City and Skylar are also parties to a Parking Agreement that was approved by the Board on March 25, 2015, and amended with Board approval on April 13, 2016 (the "New Parking Agreement"). The New Parking Agreement is an extension of the term of the Original Parking Agreement.

Skylar is refinancing the Bagby Development and their lender, PNC, is requiring that the Parking Agreement be collaterally assigned to PNC, so that in the event of a default by Skylar and a resulting foreclosure, PNC will have the parking to support the Bagby Development. Through this Consent and Agreement the City is consenting to the collateral assignment of the Parking Agreement from Skylar to PNC.

APPROVED FOR FUNDS BY FINANCE

(The Consent and Agreement has been approved by the Law Department as to form and legal sufficiency.)

Parking Authority of – Baltimore City — Extension of Meter Maintenance Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the second option to extend the Meter Maintenance Agreement with the Parking Authority of Baltimore City. The second option to extend the Meter Maintenance Agreement will extend the period of the agreement through May 31, 2017.

AMOUNT OF MONEY AND SOURCE:

$85,344.00 – 2076-000000-2321-252800-607001

BACKGROUND/EXPLANATION:

An Agreement for Pay-and-Display Parking Stations with CALE was executed and approved by the Board on July 19, 2006, and amended with approval on October 17, 2007, July 30, 2008, April 8, 2009, February 17, 2010, August 25, 2010, April 25, 2012, October 3, 2012, and July 23, 2014. The Board approved the assignment of the Agreement for Pay-and-Display Parking Station and the Meter Maintenance Agreement from CALE Parking Systems USA, Inc. to CALE America, Inc. on February 15, 2012. The Agreement for Pay-and-Display Parking Stations allowed the City, through the Parking Authority, to purchase and install 887 multi-space meters (EZ Park Meters) throughout the City. The benefits associated with these meters have been recognized by the City's agencies, citizens, businesses and visitors.

The Meter Maintenance Agreement was approved by the Board on May 26, 2010, amended once with the Board's approval on February 5, 2014 and has an initial term of 5 years through May 31, 2015. The Meter Maintenance Agreement allows the PABC to extend the term of the agreement for two 1-year periods by providing notice to CALE and obtaining approval from the Board. The Parking Authority exercised the first one-year option last year, and is now requesting approval of the second notice exercising the second 1-year extension through May 30, 2017.

This notice of extension will ensure that the successes of the EZ Park program will continue by requiring regular preventive

Parking Authority of – cont'd
Baltimore City

maintenance on EZ Park meters, tracking repair alarms/complaints, and requiring response times by CALE technicians when meters require repairs. CALE meters are meeting expectations and the Parking Authority believes that this Meter Maintenance Agreement is in the best interest of the City. As a result of the EZ Park meter program, parking meter revenues have increased by 9 million dollars annually.

The advantages of EZ Park meters, compared to the old single-space meters, are numerous:

- Expanded payment options - EZ Park meters not only accept coins for payment of parking charges, but they offer the convenience of accepting credit cards for payment as well, Currently, about 55% of revenues collected at EZ Park meters are through credit card transactions, and parking patrons appreciate the payment option,
- Additional Parking Spaces - Because conventional meters must be spaced to accommodate the longest cars, they are separated by more space than necessary for small cars. At unmarked curbs, smaller cars can fit into spaces too small for longer cars, and about 10 to 15 percent more cars can typically fit into the available curb space,
- Enhanced streetscapes - One EZ Park meter can replace up to 15 (or more) single-space meters, and EZ Park meters do not require marking individual curb spaces on the street. EZ Park meters thus reduce street clutter by removing unnecessary hardware and signs.
- Wireless communications - Each of the EZ Park meters communicate continuously in real-time with central computers at Parking Authority offices providing current parking data at our fingertips. EZ Park meters also let us

Parking Authority of – cont'd
Baltimore City

- know when they are in need of repair or supplies, and when cash needs to be collected,
- Pricing and duration flexibility — EZ Park meters have the ability to charge different prices by time of day or day of the week, thus responding to variations in parking demand. Price schedules can be remotely reconfigured in any neighborhood through wireless technology,
- Proof of payment provided - the receipt that is printed by EZ Park meters is proof of payment for the parker's business and tax records. Also, parkers who wish to appeal a ticket from parking enforcement will have evidence of payment,
- Reduced meter downtime — EZ Park meters automatically report mechanical failures wirelessly to a central computer. Rapid service response can then make it likely that meters are up and running when motorists try to pay for parking,
- Economical - One EZ Park meter can cost less to purchase and maintain than the eight to fifteen (or more) individual single-space meters that one EZ Park meter replaces. Payment by credit and debit cards, and the fact that the EZ Park meters will send a wireless alert when cash needs to be collected, reduces the cost of collecting, transferring and counting coins,
- Superior data collection — EZ Park meters produce records of parking occupancy on each block by time of day, day of the week, for particular months, and for particular seasons. The information can then be utilized to analyze usage patterns and set prices to manage the parking supply, and

PABC - cont'd

- Increased revenue controls — EZ Park meters automatically record how much money is collected from the various payment options. Each meter keeps a running tally of the day's receipts, and that tally is sent wirelessly to the central computer. This allows auditors to detect any discrepancies when the revenue is collected and counted.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The second option to extend the Meter Maintenance Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Civic Works, Inc. The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

$200,000.00 – 1001-000000-1875-773300-603050

BACKGROUND/EXPLANATION:

Under this Agreement, the Growing Green Initiative will be funding Civic Works, Inc., a non-profit organization, to support a robust workforce development program to transform vacant lots into temporary green spaces by training high school students through the Civic Works' Baltimore Conservation Leadership Corps and young adults through the Community Lot Team. In working to "Clean and Green" vacant lots, participants will develop job skills, remain physically active and learn more about the environment. Civic Works, Inc. is dedicated to strengthening Baltimore's communities through education, skills development, and community service.

Civic Works will transform over 200 vacant lots as "Clean and Green" or temporary green spaces, which includes fencing, re-seeding, and removing brush on sites throughout the 2016 growing season. Four targeted neighborhood areas have been identified for Clean and Green improvements: Coldstream Homestead Monetbello; Broadway East; Central Park Heights; and the Penn North, Upton, Druid Heights, Sandtown-Winchester areas.

The funds from this program are drawn from the Greening Initiative Supplementary Operating Appropriation funds.

Department of Planning – cont'd

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The terms and conditions of the Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Park Heights Renaissance. The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

$75,000.00 – 1001-000000-1875-773300-603050

BACKGROUND/EXPLANATION:

Under this Agreement, the Growing Green Initiative will be funding Park Heights Renaissance, a non-profit organization implementing the Baltimore City Park Heights Master Plan where land and economic development, alongside human development, are transformative influences in the revival of a thriving and sustainable community, to lead the design and implementation of a Community Managed Open Space located at 4814 Pimlico Road.

There are approximately 900 vacant lots in Park Heights. While vacant land provides an opportunity for new development and open space in the future, its current condition has a negative impact on the image and marketability of the community. As the Park Heights community begins to revitalize, new development must be complemented by short term, cost efficient blight elimination strategies. The Growing Green Initiative will fund the creation of a new Community Managed Open Space, which will be a long-term greening site incorporated into the overall neighborhood design and will transform several vacant lots.

The funds from this program are drawn from the Greening Initiative Supplementary Operating Appropriation funds.

Department of Planning – cont'd

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contracts

listed on the following pages:

137 - 142

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

In connection with the Transfers of Funds,

reports have been requested

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr.

1. WC 1301R, On-Call Large Water Main Repairs — Anchor Construction Corp. $11,376,185.24

   MBE: S&J Service, Inc. $682,600.00 6%

   WBE: Barbies Recycling and Hauling, Inc. $114,000.00 1%

   MWBOO FOUND VENDOR IN COMPLIANCE.

2. **TRANSFER OF FUNDS**

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$ 7,508,282.50 (Water Revenue Bonds)	9960-909100-9558 Constr. Reserve Water Infrastructure Rehab)	
5,058,402.12 (Baltimore County)	9960-936001-9558 (Constr. Res. Unallocated)	
1,482,199.63 (Baltimore County)	9960-907101-9558 (Constr. Res. Small Water Mains)	
967,680.75 (Baltimore County)	9960-910300-9558 (Constr. Res. Water Facilities)	
$15,016,565.00		
$ 1,137,618.50	----------	9960-907127-9557-2 (Extra Work)
1,137,618.50	----------	9960-907127-9557-3 (Engineering)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr. – cont'd

TRANSFER OF FUNDS

AMOUNT	**FROM ACCOUNT/S**	**TO ACCOUNT/S**
682,571.11	----------	9960-907127-9557-5 (Inspection)
11,376,285.24	----------	9960-907127-9557-6 (Construction)
682,471.65	----------	9960-907127-9557-9 (Administration)
$15,016,565.00		

The funds are required to cover the cost of the award for WC 1301R, On-Call Large Water Main Repairs.

3. WC 1347, AMI/R Urgent Need Metering Infrastructure Repair and Replacement Various Locations (Up to 2" Water Service) — Metra Industries, Inc. — $4,977,650.00

MBE: Economic International Construction Co., Inc. — $696,871.00 — 14%
WBE: R&R Contracting Utilities, Inc. — $298,659.00 — 6%

MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr. – cont'd

4. **TRANSFER OF FUNDS**

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$3,467,209.00 (Water Utility Funds)	9960-909100-9558 (Constr. Res. Water Infrastructure Rehab)	
3,467,209.00 (Baltimore County) **$6,934,418.00**	9960-904709-9588 (Constr. Res. Towson Finished Water Reservoir)	
$ 497,765.00	----------	9960-908603-9557-2 (Extra Work)
497,765.00	----------	9960-908603-9557-3 (Engineering)
662,579.00	----------	9960-908603-9557-5 (Inspection)
4,977,650.00	----------	9960-908603-9557-6 (Construction)
298,659.00 **$6,934,418.00**	----------	9960-908603-9557-9 (Administration)

The funds are required to cover the cost of the award for WC 1347, AMI/R Urgent Need Metering Infrastructure Repair & Replacement at Various Locations (Up to 2").

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr. - cont'd

5. WC 1242, Brown Pond Dam Breach — Monumental Paving & Excavating, Inc. — $446,591.00

MBE:	Justdrafting & Construction Support Services, Inc.	$ 5,250.00	1.18%
	National Construction, Inc. d/b/a National Concrete	1,100.00	0.25
	T E Jeff, Inc.	21,900.00	4.90
	P&J Contracting Company, Inc.	29,050.00	6.50
	Priority Construction Corporation	5,250.00	1.18
		$62,550.00	**14.01%**
WBE:	S&L Trucking, LLC	**$13,425.00**	**3.00%**

MWBOO FOUND VENDOR IN COMPLIANCE.

6. **TRANSFER OF FUNDS**

AMOUNT	**FROM ACCOUNT/S**	**TO ACCOUNT/S**
$292,880.74 (County Appropriations)	9960-907158-9558 (Constr. Res. Earthen Dam)	
428,374.26 (Water Rev. Bonds)		
$721,255.00		

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works/Office Engr. and Constr. – cont'd

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$ 44,659.00	----------	9960-907140-9557-900020-3 (Extra Work)
105,000.00	----------	9960-907140-9557-900020-3 (Engineering)
98,209.00	----------	9960-907140-9557-900020-5 (Inspection)
446,591.00	----------	9960-907140-9557-900020-6 (Construction)
26,796.00	----------	9960-907140-9557-900020-9 (Administration)
$721,255.00		

The funds are required to cover the cost of project 1182.2W, Environmental Engineering Services Task 1 (WC 1242).

Bureau of Purchases

7. B50004531, Promotional Items — $275,000.00

Promotions Unlimited, Inc.
TrayPML
Authentic Promotions.com

(Departments of Health, Recreation & Parks, etc.)

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

8. B50004553, Mowing, Maintenance & Landscaping for Cluster Six — Lorenz, Lawn & Landscape, Inc. d/b/a Lorenz, Inc. — $ 186,660.00

(Department of Recreation & Parks)

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MBE: 4Evergreen Lawn Care, LLC $47,500.00 27%

WBE: Fouts Lawn Care Corp., Inc. $16,000.00 9%

MWBOO FOUND VENDOR IN COMPLIANCE.

9. B50004560, Technical Services for Liquid Oxygen Plants at Patapsco Wastewater Treatment Plant — Mohawk Cryo LLC — $ 1,000,000.00

(Dept. of Public Works, Water & Wastewater)

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

10. B50004566, Methanol for Wastewater Treatment Plants — Univar USA Inc. — $3,150,000.00

(Dept. of Public Works, Water & Wastewater)

MWBOO GRANTED A WAIVER.

Bureau of Purchases – Acceptance of B50004268 Technical Proposal and Open Price Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Technical Proposal B50004268, 311 Customer Resource Management (CRM) System and open envelope B containing the Price Proposal for the below listed vendors. The Board is also requested to authorize the return of the remaining price proposals to the vendors not meeting the minimum technical score.

International Business Machines Corp.
Incapsulate, LLC
Verint Americas, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A – No Funds recommended at this time

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, e-Maryland Marketplace, and in local newspapers. Twelve proposals were received on January 31, 2016. Out of the twelve proposals received, six proposals were found responsive and subsequently reviewed by the Evaluation Committee for scoring. Out of the six responsive proposals scored by the Evaluation Committee, three achieved the minimum technical score for price opening.

The agencies for this service are Mayor's Office of Information Technology, Department of Housing and Community Development, Department of Transportation, Department of Public Works, etc.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

1. DAYCON PRODUCTS $ 0.00 Renewal
Contract No. 08000 - Green Seal 42 Training Classes – Baltimore Convention Center - Purchase Order No. P527905

On July 2, 2014, the Board approved the initial award in the amount of $49,014.00. The award contained two 1-year renewal options. On June 3, 2015, the Board approved the first renewal in the amount of $0.00. This final renewal in the amount of $0.00 is for the period June 25, 2016 through June 24, 2017.

2. SOCIAL SOLUTION GLOBAL, INC. $5,700.00 Renewal
Contract No. 08000 - ETO Software Maintenance and Support – Mayor's Office of Employment Development – Req. No. R729552

On June 9, 2011, the City Purchasing Agent approved the initial award in the amount of $6,300.00. The award contained five 1-year renewal options. Four renewal options have been approved. This final renewal in the amount of $5,700.00 is for the period June 1, 2016 through May 31, 2017.

3. INDUSCO WIRE GROUP, INC. $ 0.00 Renewal
Contract No. 06000 - Tow Chains, Cables and Related Items – Department of Transportation – Purchase Order No. P524356

On July 17, 2013, the Board approved the initial award in the amount of $31,877.50. The award contained two 1-year renewal options. This renewal in the amount of $0.00 is for the period August 1, 2016 through July 31, 2017, with one 1-year renewal option remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

4. FINCH SERVICES, INCORPORATED $41,429.69 Low Bid
Solicitation No. B50004579 - Tractor with a Front End Loader - Department of General Services - Req. No 715674

5. ROBNET, INC. $10,000.00 Renewal
Contract No. B50003611 - Provide Stainless Steel Fasteners - Department of Public Works - Purchase Order No. P527927

On July 14, 2014, the City Purchasing Agent approved the initial award in the amount of $4,999.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of $10,000.00 is for the period July 11, 2016 through July 10, 2017.

6. NULINX INTERNATIONAL, INC. $44,000.00 Agreement
Contract No. 08000 - COPA Software Subscription - Mayor's Office of Human Services-Head Start - Req. No. R724311

The Board is requested to approve and authorize execution of an Agreement with Nulinx International, Inc. The period of the Agreement is effective upon Board approval for one year with four 1-year renewal options.

The vendor is the sole source provider of the COPA Software that is currently being used by the Head Start Program.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

7. COMPRISE TECHNOLOGIES, INC. $50,890.00 Agreement

Contract No. 08000 – Smart Access Manager (SAM) Software and Hardware License and Service Agreement – Enoch Pratt Free Library – Req. No. R726488

The Board is requested to approve and authorize execution of an Agreement with Comprise Technologies, Inc. The period of the Agreement is June 1, 2016 through May 31, 2017, with four 1-year renewal options.

Execution of the agreement will provide the libraries with continued access to SAM software licenses, hardware, SmartPay Subscription Services and support that is fully integrated with the library's patron database as well as their public PCs for the library to manage patron's authentication, time and print functions on all public workstations. Comprise Technologies, Inc. is the sole source for the development of their proprietary software, support and maintenance, including hardware devices that integrates with the software that is already established at the Enoch Pratt Libraries.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

8. SOURCE TECHNOLOGIES, LLC $278,400.00 Agreement

Contract No. 06000 – STX Chemical-Back River Wastewater Treatment Plant – Department of Public Works, Back River Wastewater Treatment Plant – Req. No. R725018

The Board is requested to approve and authorize execution of an Agreement with Source Technologies, LLC. The period of the agreement is June 1, 2016 through May 31, 2017, with two 1-year renewal options.

This requirement will provide a comprehensive odor control service package, which includes chemicals, remote monitoring, related equipment, monthly reporting and other related services for the purpose of further reducing odor and corrosion at Back River Wastewater Treatment Plant. The Department of Public Works entered into a pilot program with the awardee beginning in 2013, for the purpose of testing their proprietary, advanced oxidation process and obtained results meeting their requirements. The price offered is found to be fair and reasonable. The above amount is the City's estimated requirement.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

MWBOO GRANTED A WAIVER.

9. EARLY MORNING SOFTWARE, INC. $ 17,080.00 Renewal

Contract No. 06000 – PRISM Hosting and Services Agreement – Mayor's Office of Employment Development – P.O. No. P533766

On May 30, 2014, the City Purchasing Agent approved the initial award in the amount of $24,080.00. On December 23, 2015, the Board approved a renewal and ratification in the amount of $17,080.00. This second renewal in the amount of

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

$17,080.00 is the continuation of hosting and support services for the PRISM Workforce Management Suite software, which is used to monitor Local Hiring compliance for the Mayor's Office of Employment Development. The period of the renewal is June 1, 2016 through May 31, 2017, with successive one-year renewal options. The above amount is the City's estimated requirement.

10. AVOLVE SOFTWARE CORPORATION $ 43,565.20 Renewal

Contract No. 08000 – Software License and Services Agreement – Department of Housing and Community Development – P.O. No. P524738

On September 28, 2011, the Board approved the initial award in the amount of $257,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This software (ProjectDox) provides the ability to review electronic plans and is integrated with the using agency's current permitting system (Accela). This final renewal in the amount of $43,565.20 is for the period June 2, 2016 through June 1, 2017.

11. ALTURA COMMUNICATION SOLUTIONS, LLC $ 20,000.00 Renewal

Contract No. 06000 – Voice Mail Maintenance and Xpress Care Software Services – Municipal Telephone Exchange – P.O. No. P520592

On June 13, 2012, the Board approved the initial award in the amount of $41,742.00. The award contained two 1-year renewal options. On May 27, 2015, the Board approved the first renewal in the amount of $20,000.00. This final renewal in the amount of $20,000.00 is for the period June 13, 2016 through June 12, 2017. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

12. JADIAN, INC. f/n/a JADIAN ENTERPRISES, INC. $100,000.00 Renewal

Contact No. B50002202 – Quality Management Software System for Environmental Health – Baltimore City Health Department – P.O. No. P520606

On May 23, 2012, the Board approved the initial award in the amount of $90,169.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of $100,000.00 is for the continuation of quality management software required by the Health Department to perform licensing and inspection services to City businesses and residents. The period of the renewal is May 23, 2016 through May 22, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

13. WALTERS RELOCATIONS, INC. $ 0.00 Ratification and Renewal

Contract No. B50002236 – Office Moving Services – Departments of Housing and Community Development and Health, etc.

On February 8, 2012, the Board approved the initial award in the amount of $154,462.50. The award contained two 1-year renewal options. Subsequent actions have been approved. The period of the ratification is April 30, 2016 through June 1, 2016. The period of the renewal is June 2, 2016 through April 29, 2017. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 0% WBE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

	Commitment	Performed
MBE: J&J Moving & Hauling Inc.	10%	See note below

WBE: N/A

Work performed by the vendor did not exceed $50,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

14. GOEL SERVICES, INC.
COLOSSAL CONTRACTORS, INC.
JLN CONSTRUCTION SERVICES, LLC — $ 0.00 — Ratification and Renewal

Contract No. B50003223 – Building Façade Improvements – Department of Housing and Community Development – P.O. Nos. P526238, P526329 and P526240

On February 5, 2014, the Board approved the initial award in the amount of $450,000.00. The award contained three 1-year renewal options. Due to an administrative oversight, the first renewal option was not exercised. This ratification and renewal is necessary to continue the service. The period of the ratification is February 5, 2016 through May 30, 2016. The period of the renewal is June 1, 2016 through February 4, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

Compliance reviews were not necessary as each vendor has received payments of less than the $50,000.00 threshold to date.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

15. DAZSER-BAL CORPORATION
d/b/a JANI-KING OF
BALTIMORE $719,800.00 Increase

Contract No. B50001751 – Janitorial Services for the Department of General Services Area D – Department of General Services – P.O. No. P518313

On July 13, 2011, the Board approved the initial award in the amount of $0.00 to Merit Building Contracting Services. The award contained two 1-year renewal options. On September 21, 2011, the contract was rescinded and re-awarded to Dazser-Bal Corporation d/b/a/ Jani-King of Baltimore. Subsequent actions have been approved. This increase in the amount of $719,800.00 is necessary to provide funds for the remainder of the contract and will make the award amount $3,022,414.00. The contract expires on October 15, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 20% MBE AND 10% WBE.

		Commitment	Performed	
MBE:	Destiny Group, Inc. t/a KMT Contractors	20%	$189,473.77	24%
WBE:	Fitch Dustdown Co., Inc.	10%	$ 31,363.00	4%

Vendor has requested and was granted a waiver from the balance of the WBE goal. Per contracting agency, there is no further available opportunity for segmentation.

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

16. LANGUAGE LINE SERVICES $ 30,000.00 Increase
Maryland State Contract No. 050B2400001 – Statewide Language Interpretation Services (Telephonic Translation Services) – Baltimore City Health Department, etc. – P.O. No. P521528

On September 27, 2012, the City Purchasing Agent approved the initial award in the amount of $20,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. Due to increased usage by various agencies, an increase in the amount of $30,000.00 is necessary to continue service until the contract is renewed. This increase in the amount of $30,000.00 will make the award amount $180,000.00. The contract expires on September 30, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

17. GEIGER PUMP AND EQUIPMENT COMPANY $100,000.00 Increase
Contract No. 08000 – OEM Parts for Polychem Systems – Department of Public Works – P.O. No. P524984

On September 25, 2013, the Board approved the initial award in the amount of $500,000.00. The award contained two 1-year renewal options. Due to increased usage, an increase in the amount of $100,000.00 is necessary. This increase will make the award amount $600,000.00. The contract expires on October 8, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

18. PROTECTION ONE ALARM MONITORING, INC.
STANLEY SECURITY SOLUTIONS, INC.

$1,000,000.00 Increase

Contract No. B50003927 – Maintenance, Repair and Installation Services for Electronic Security Systems – Departments of General Services, Public Works, Police Department and others – P.O. Nos. P535034 and P530583

On March 25, 2015, the Board approved the initial award in the amount of $1,000,000.00. The award contained two 2-year renewal options. On March 23, 2016, the Board approved an Assignment of the contract in the amount of $0.00. This increase in the amount of $1,000,000.00 is necessary to meet City agencies continuing and increased utilization of the critical services covered by this contract. The current term ends on March 31, 2018, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 13% MBE AND 3% WBE.

Protection One Alarm Monitoring formerly ASG Security

		Commitment	Performed	
MBE:	Plexus Installations, Inc.	11%	0	
	Entry Control Systems, Inc.	2%	32,914.00	5.5%
		13%	**$32,914.00**	
WBE:	SCD Information Technology	3%	0	

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

Protection One Alarm Monitoring, Inc. formerly ASG Security was found in non-compliance on May 4, 2016, and will be required to give MWBOO an acceptable plan to come in compliance. It was determined that Stanley Security Solutions, Inc. would not be reviewed due to not meeting the threshold for a compliance review.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

19.	BOUND TREE MEDICAL, LLC	$125,000.00	
	MIDWEST MEDICAL SUPPLY CO., LLC	125,000.00	
	MOORE MEDICAL LLC	125,000.00	
		$375,000.00	Increase

Contract No. B50002139 – Emergency Medical Supplies – Baltimore City Fire Department – P.O. Nos. P518749, P518750 and P518751

On November 23, 2011, the Board approved the initial award in the amount of $550,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This increase in the amount of $375,000.00 will provide funds for the Fire Department to continue to purchase the needed emergency medical supplies during the remainder of the term. This increase will make the award amount $2,645,000.00. The contract expires on November 22, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

20.	DONALD B. RICE TIRE CO., INC. **Cars – 1st Call Trucks & Hvy. Equip. 2nd Call** No funds requested	EDGEWATER TIRE CENTER, INC. **Cars – 2nd Call Trucks & Hvy. Equip. 1st Call** $848,000.00	SERVICE TIRE TRUCK CENTER, INC. **Cars – 3rd Call Trucks & Hvy. Equip. 3rd Call** No funds requested
		$848,000.00	Increase

Contract No. B50003065 – Vehicle Tires: Cars, Trucks & Heavy Equipment – Department of General Services – Fleet Management – P.O. Nos. Various

On September 18, 2013, the Board approved the initial award in the amount of $1,198,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to increased usage, an increase in the amount of $848,000.00 is necessary to fund the remainder of the current term. This increase will make the award amount $4,046,000.00. The contract expires on September 30, 2016, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

21.	T.E.A.M. SERVICE CORPORATION OF NEW YORK THE ELECTRIC MOTOR REPAIR COMPANY	$200,000.00 300,000.00 **$500,000.00**	Increase and Extension

Contract No. B50001986 – Repair and Maintenance Services for Electrical Motors up to 300 H.P. – Departments of Public Works, General Services, Transportation and others – P.O. Nos. P517872 and P517873

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

On August 10, 2011, the Board approved the initial award in the amount of $1,424,000.00. The award contained one renewal option. Subsequent actions have been approved. An increase in the amount of $200,000.00 is necessary to allow for uninterrupted service while this requirement is re-advertised. The period of the extension is August 10, 2016 through December 31, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 4% MBE AND 2% WBE.

TEAM Service Corporation

		Commitment	Performed	
MBE:	Personal Electrical, LLC	4%	$17,591.82	4.6%
WBE:	Roane's Rigging and Transfer Co., Inc.	1.5%	$ 0.00	0%
	Oelmann Electric Supply Co., Inc.	0.5%	$11,163.75	2.9%
	Total	**2%**	**$11,163.75**	**2.9%**

Electric Motor Repair Company

MBE:	A.M. and Son Electric, LLC		0	
	Calmi Electric Company		0	
	Roane's Rigging & Transfer Co., Inc.		0	
	Pro Energy Electric, LLC		$3,366.28	2.4%
	Total	**4%**	**$3,366.28**	**2.4%**
WBE:	The Dexter Company	2%	0	

MWBOO FOUND VENDORS IN COMPLIANCE.

Per contracting agency, there is no further available opportunity for segmentation. (Repairs are done in vendor's shop or on-site) Vendor has shown good faith efforts.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

22. HEALTHNET AEROMEDICAL SERVICES, INC. $110,000.00 Selected Source

Contract No. 06000 - Non-Emergent Medical Air Transportation Services - Baltimore City Health Department - Req. No. R727905

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit Baltimore City Health Department will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2016 through May 31, 2017, with three 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

23. ROCKY MOUNTAIN HOLDINGS, LLC $452,542.00 Selected Source

Contract No. 06000 - Non-Emergent Air Transportation Services - Health Department, Field Health Services - Req. No. R727913

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department", through the Transportation Grants Program.

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit Baltimore City Health Department will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2016 through May 31, 2017, with three 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

24. PHI AIR MEDICAL, LLC $400,000.00 Selected Source

Contract No. 06000 – Non-Emergent Medical Air Transportation Services – Baltimore City Health Department – Req. No. R727897

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department", through the Transportation Grants Program.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit Baltimore City Health Department will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2016 through May 31, 2017, with three 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

25. AIR AMBULANCE
SPECIALISTS, INC. $195,360.00 Selected Source
Contract No. 06000 – Non-Emergent Medical Air Transportation Services – Baltimore City Health Department – Req. No. R727911

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department", through the Transportation Grants Program.

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit Baltimore City Health Department will screen all

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2016 through May 31, 2017, with three 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

26.	SAFEWARE INC.	$ 66,416.89	Cooperative Purchase Contract

Contract No. 4400001839 - Long Range Acoustic Devices (LRAD) 450XL Public Warning Systems and Accessories - Baltimore City Fire Department - Req. No. R730137

The competitively bid US Communities Contract #4400001839 will be used to procure two Long Range Acoustic Devices (LRAD)450XL LRAD Public Warning Systems and Accessories for the Baltimore City Fire Department. The system will allow for and employ technology capable of broadcasting highly intelligible voice messages containing critical, emergency and lifesaving warning information.

The system will be funded utilizing the State Homeland Security Grant Program funds, which will expire on June 30, 2016. Safeware Inc. is the authorized vendor offering the lowest prices for the LRAD 450XL System in the Mid-Atlantic area.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

Department of Finance – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve the Memorandum of Understanding (MOU) with certain members of the Maryland Hospital Association and the Maryland Independent College and University Association. The period of the Agreement is July 1, 2016 through June 30, 2026.

AMOUNT OF MONEY AND SOURCE:

$60,000,000.00

BACKGROUND/EXPLANATION:

The MOU is intended to establish an assessment payment mechanism through which nonprofit organizations can further contribute to essential City services while at the same time preserve their tax-exempt status. The MOU includes the following organizations:

HOSPITALS:

Bon Secours
JHH & JHBMC
MedStar Good Samaritan
MedStar Harbor Hospital
MedStar Union Memorial
Mercy Medical Center
Sinai LifeBridge
St. Agnes Health Care
UMMC
UM Midtown

COLLEGES AND UNIVERSITIES:

Johns Hopkins University
Loyola University Maryland
Maryland Institute College of Art
Notre Dame of Maryland University

The organizations will make an annual payment of $6,000,000.00 to the City. The total payment to the City for 10 year life of the agreement will be $60,000,000.00.

Mayor's Office of Human Services – Department of Audits – FY13 Single Audit Findings on Low Income Home Energy Assistance Program – Report on Corrective Actions

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the correspondence received from Matthew Lyon, Director of the Maryland Department of Human Resources as sufficient to close out the outstanding issue related to the Low Income Home Energy Assistance Program (LHEAP) FY Audit Findings.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Mayor's Office of Human Services appeared before the Board on February 24, 2016 to speak to issues related to the negative findings in the FY 13 audit cited against the low Income Home Energy Assistance Program (LIHEAP) while under the direction of Baltimore Housing. The MOHS Community Action Partnership Center (MOHS-CAP) worked with the Maryland Department of Human Resources to ensure safeguards were put in place to prevent the replication of the negative findings in the FY13 Audit. While the audit findings have been reviewed by the Maryland Department of Human Resources, the Board also requested a response from the US Health and Human Services Department since the State is the direct awardee of the grant and not the City of Baltimore. The MOHS-CAP was to initially report back to the Board on this issue on April 6, 2016 but requested an extension to April 27, 2016. Once the extension was granted, MOH-CAP met with the Department of Audit's and the Maryland Department of Human Resources to obtain the letter which is now being presented to address the audit findings #2012-005, 2013-017 and 2013-018.

Maryland's Human Services Agency
Department of Human Resources Larry Hogan, Governor | Boyd K. Rutherford, Lt. Governor | Sam Malhotra, Secretary

May 13, 2016

Baltimore City Board of Estimates
100 N Holliday Street
Baltimore, MD 21202

Dear Honorable President and Members of the Board of Estimates:

I am in receipt of your request for the Maryland Department of Human Resource, Office of Home Energy Programs (OHEP) to provide (1) an opinion regarding remaining findings cited by the City of Baltimore Department of Audits for fiscal year 2013 of the City's Low Income Energy Assistance Program (2) its satisfaction to the current and planned corrective actions and (3) whether there is concern of having funds returned to the State. A response to each individual finding and an overall summary is provided below.

Finding #2013-005: Missing Folders, Various Errors and Omissions Were Noted During Our Review of the Program Documentation

State OHEP is encouraged by the steps being taken by the City to minimize missing documents and incomplete paperwork for its energy assistance applications. Specifically, the State considers the City's commitment to begin use of its Electronic Content Management System (ECMS) as a way to ensure that documentation is not lost and improve customer service.

Similarly, State OHEP is pleased to see that the City is restructuring its quality assurance procedures for both its case files and payment transactions. In the coming fiscal year, State OHEP will be using a new monitoring tool to audit the City's program, and will work jointly with the City to ensure they are prepared.

Finding #2013-017: Weaknesses Were Noted in Several Areas of Concern

State OHEP is satisfied with the new fiscal controls put in place by the City to ensure segregation of duties, separation of funding, and recordkeeping of payments. The switch to direct deposit for payment to vendors should additionally result in faster payment to vendors. Regarding recordkeeping of files, State OHEP recognizes the efforts of the City to increase file space and will be satisfied with the proper security of confidential files once the City completes its closeout of the current year and transfers all remaining files into file cabinets at the end of June.

Finding #2013-018: Widespread Discrepancies Were Noted in the Client Application Process

The corrective actions related to this finding are addressed by the City in Finding #2013-005 and #2013-017.

Summary

While State OHEP reserves the right to demand return of funding to the State should it uncover through a future audit issues that merit such action, we do not request the return of funding by the City as a result of the remaining findings cited by the City Department of Audits. Furthermore, while the City has additional work needed to ensure proper safeguards are in place within its program, State OHEP is encouraged by the progress made over the past year and will continue to work in partnership with the City to resolve any outstanding concerns.

If you have any further questions on this matter, please contact me at 410-767-7415 or by e-mail at Matthew.Lyons@maryland.gov.

Sincerely,

Matthew Lyons
Director, Office of Home Energy Programs
Maryland Department of Human Resources

Department of Audits - Department of Audits' Response to the Report of the Mayor's Office of Human Services Related to the Fiscal Year 2013 Single Audit Low Income Home Energy Assistance Program (LIHEAP) Findings

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Department of Audits' response to the Mayor's Office of Human Services Related to the Fiscal Year 2013 Single Audit Low Income Home Energy Assistance Program (LIHEAP) Findings.

BACKGROUND/EXPLANATION:

As requested by the Board of Estimates, the Mayor's Office of Human Services (MOHS) has provided information, in a letter dated May 25, 2016, on the corrective actions taken related to the audit findings identified in the Single Audit of the City of Baltimore for fiscal year 2013 for the Low Income Home Energy Assistance Program (CFDA Number 93.568) presented to the Board of Estimates on April 29, 2015.

Single Audit Finding Number 2013-005 was for the Low Income Home Energy Assistance Program (LIHEAP), CFDA #93.568, and addressed the issues found during our test of program eligibility. LIHEAP was administered by the Department of Housing and Community Development (DHCD) during fiscal year 2013. Starting July 1 2014, LIHEAP has been administered by the Mayor's Office of Human Services (MOHS). LIHEAP is funded by the U.S. Department of Health and Human Services (HHS) through the Maryland Department of Human Resources (MDHR).

The Department of Audits recommended that DHCD resolve both the known questioned costs of $44,609 and the likely questioned costs of $6,201,821 in accordance with the determination of the grantor, the U.S. Department of Health and Human Services.

Department of Audits – cont'd

The MOHS has obtained a letter from the Maryland Department of Human Resources, Office of Home Energy Programs (OHEP), dated May 13 2016, stating that "While State OHEP reserves the right to demand return of funding to the State should it uncover through a future audit issues that merit such action, the Department did not request the return of funding by the City as a result of the remaining findings cited by the Department of Audits." While there is no direct response from the grantor, the U.S. Department of Health and Human Services, the Maryland Department of Human Resources, the grant's pass-through agency, has stated that it will not request any return of funds from the City for these FY 2013 LIHEAP audit findings. Accordingly, in the absence of further grantor communication regarding this matter, the Department of Audits will consider Single Audit Finding Number 2013-005 resolved.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount
Baltimore City Council			
1. Rochelle Spector	2016 Annual Conference & Exposition Long Beach, Los Angeles County, CA July 19 – August 13, 2016 (Reg. Fee $515.00)	Elected Official Expense Account	$2,527.76

The subsistence rate for this location is $214.00 per night. The cost of the hotel is $209.00 per night, plus taxes of $31.56 per night. The Department is requesting additional subsistence of $35.00 per day for meals and incidentals.

The 2016 Annual Conference & Exposition is from July 21 - July 25. The dates of July 19 – 20 and July 26 - August 13 are at her own expense. Ms. Spector is only requesting travel cost associated with the conference.

2. Sharon Green Middleton	2016 National Association of Counties Conf. and Exposition Long Beach, Los Angeles County, CA July 21 – 26, 2016 (Reg. Fee $490.00)	Elected Officials Expense Account	$2,469.98

The subsistence rate for this location is $214.00 per night. The hotel cost is $204.00 per night, plus hotel tax of $30.80 per night. The Departing is requesting additional subsistence in the amount of $30.00 per day for meals and incidentals. The airfare in the amount of $545.96 and registration fee in the amount of $490.00 were prepaid using a City-issued Procurement card assigned to Mr. Hosea Chew. Therefore, the amount to be disbursed to Ms. Green-Middleton is $1,434.02.

TRAVEL REQUESTS

	Name	To Attend	Fund Source	Amount
Police Department				
3.	Chris Nyberg Aileen Villodas Angel Gonzalez Alvin Ortiz Wendy Farley Charles Marshall Rodney Davis Stanley Lynch Rebecca Harrington Valencia Nock* James Handley**	Puerto Rico Recruitment San Juan, Puerto Rico June 19 – 30, June 19 - 26, 2016* June 23 - 30, 2016**	Asset Forfei-ture	$20,390.89

The lodging cost is $4,015.00, plus $185.00 cleaning fee, $281.05 lodging tax, $59.00 property damage protection, and a service fee of $231.00; making the total lodging package $4,771.05. The cost of lodging for the representatives has been prepaid by Check No. 017567 issued to Mr. Nyberg from the Police Department's Emergency Fund.

In accordance with AM-240-5, travel outside of the Continental United States, the City representative must include a proposed daily allowance which the representative believes to be both reasonable and economical. The lodging is for eleven days. The cost of lodging is shared equally among the representatives. The proposed total subsistence for the first nine listed representatives each is $962.00 and $722.00 each for the remaining two representatives. The subsistence amount covers lodging, meals and incidentals.

The amount to be disbursed to Ms. Villodas, Mr. Gonzalez, Mr. Ortiz, Ms. Farley, Mr. Marshall, Mr. Rodney Davis, Mr. Lynch, and Ms. Harrington each is $561.00 each and $357.00 each to Ms. Nock and Mr. Handley.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount

Police Department - cont'd

The amount of be disbursed to Mr. Nyberg is $3,608.86.

The Department is requesting two rental vans, one in the amount of $1,242.60 and one in the amount of $1,305.26, plus $500.00 for fuel, for a total amount of $3,608.86. The vehicles are necessary because public transportation in not available to reach the job fair site. The cost of the vehicle rentals and fuel are included in the travel request for Mr. Nyberg.

Pursuant to AM 240-8, if official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve funds for such expenses in advance of the trip.

The airfare totaling $4,249.00 was prepaid by a City-issued credit card assigned to Mr. Tribhuvan Tracker.

All expenses for (food, lodging, rental cars and gas) the representatives on the recruitment event at Puerto Rico will be paid out of the Department Emergency Fund checking account. These expenses will finally be charged to the Asset Forfeiture Account.

A General Services Agreement to aid the Police Department in recruitment was entered into with Mr. Nelson G. Berrios Hernandez to assist the Department in the development of a media plan consisting of press releases, press coverage in radio, TV, and digital media. The amount of the Agreement which is $2,560.00 included as part of the travel request.

(The Media Services Contract has been approved by the Law Department as to form and legal sufficiency.)

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount
Employees' Retirement System (ERS)			
4. Roselyn Spencer	ILPA Members-Only Conference Chicago, IL June 1 - 3, 2016 (Reg. Fee 499.00)	Special Funds	$1,227.69

The subsistence rate for this location is $274.00 per night. The cost of the hotel is $256.68 per night. The hotel taxes are $44.64 per night. The ERS is requesting additional subsistence in the amount of $22.68 per day for two days for meals and incidentals. The ERS is requesting an additional $40.00 subsistence for one day for meals and incidentals because the conference ends at 2:00 p.m. and the attendee will not be leaving until the close of the business day. The early registration fee in the amount of $499.00 is paid directly to ILPA by ERS. Ms. Spencer will be disbursed $1,227.69.

Health Department			
5. Emilie Gilde	Policy Surveillance Summer Institute 2016 June 8 - 10, 2016 Philadelphia, PA (Reg. Fee $150.00)	DHMH Cigarette Restitution Fund	$ 825.11

The registration fee in the amount of $150.00 was prepaid on a City issued procurement card assigned to Mr. Ryan Hemminger. The disbursement to Ms. Gilde will be $675.11

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Name	To Attend	Fund Source	Amount
Health Department			
6. Aisha Darby	Paychotherapy Net-Worker Symposium Washington, DC Mar. 17 - 20, 2016 (Reg. Fee $739.00)	HRSA Ryan White	$1,679.74

The subsistence rate for this location is $295.00 per night. The hotel cost is $232.00 per night, plus hotel tax of $33.64. per night. The registration in the amount o $739.00 was paid by City-issued procurement card assigned to Mr. Hemminger.

Ms. Darby planned to drive her vehicle to and from the conference on a daily basis. A month prior to the conference, Ms. Darby received an email discouraging attendee from driving because of limited off-site parking and the conference hotel was fully booked. Ms. Darby was redirected to another hotel. Ms. Darby attended the conference and incurred out of pocket expenses. Therefore, the Department request reimbursement in the amount of $940.74 to Ms. Darby.

TRAVEL REIMBURSEMENT

Transportation:	$ 9.00
Taxi:	44.62
Hotel	696.00
Hotel Tax:	100.92
Food:	90.20
	$940.74 – Total Reimbursement

The retroactive travel approval is late because the Department did not have enough time to submit the travel request prior to travel because of the necessary changes in the originally planned mode of transportation and hotel changes.

TRAVEL REQUEST

Name	To Attend	Funds	Amount
Office of the State's Attorney for Baltimore City			
7. Gerald Collins Daniel Kim Richard Gibson	Manhattan District Attorney's Intelligence - Driven Prosecution Symposium New York, NY - June 01 - 03, 2016 (Reg. Fee $0.00)	General Funds	$3,152.98

The subsistence rate for this location is $344.00 per night. The cost of the hotel for Messrs. Collins and Gibson is $270.00 per night and the hotel taxes are $43.32 per night for each attendee. The cost of the hotel for Mr. Kim is $269.00 per night and the hotel taxes are $43.17 per night.

The hotel and hotel taxes for each attendee and the Amtrak train fare in the amount of $199.00 for Mr. Kim were pre-paid on a City-issued credit card assigned to Ms. Robin Haskins. Therefore, Mr. Collins will be disbursed $439.12, Mr. Gibson will be disbursed $427.24, and Mr. Kim will be disbursed $210.00.

AGENDA

BOARD OF ESTIMATES **06/01/2016**

PROPOSALS AND SPECIFICATIONS

1.	Department of Public Works/ Office of Engineering and Construction	- WC 1204, Druid Lake Finished Water Tanks **BIDS TO BE RECV'D: 07/13/2016** **BIDS TO BE OPENED: 07/13/2016**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED