

**MINUTES****REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President  
Honorable Stephanie Rawlings-Blake, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Rudolph S. Chow, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
S. Dale Thompson, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good Morning, the May 4, 2016, meeting of the Board of Estimates is now called to order. Um -- in the interest -- in the interest of these meetings, we're going to ask that the um - - that everyone respect the meeting schedule and act accordingly. If you don't act accordingly, you will be asked to leave the hearing room immediately. I will direct the Board members attention to the memorandum from my office dated May 2, 2016, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

City Solicitor: "MOVE approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The routine agenda has been adopted."

\* \* \* \* \*

MINUTES

THE DEPARTMENT OF FINANCE  
WILL PRESENT THE  
PROPOSED ORDINANCE OF ESTIMATES FOR FY 2017  
AND  
AN ORDINANCE TO LEVY AND COLLECT A TAX  
AND  
REQUEST AUTHORIZATION TO ADVERTISE  
THE ORDINANCE OF ESTIMATES

## MINUTES

President: "Uh -- the first item on the non-routine agenda can be found on page 1. Department of Finance will present the Proposed Ordinance of Estimates for Fiscal 2017 and the Ordinance to Levy and Collect a Tax, Request Authorization to Advertise the Ordinance of Estimates. Budget Director Andrew Kleine will make the presentation to the Board."

Mr. Andrew Kleine: "Good Morning Mr. President, Madam Mayor, Madam Comptroller, members of the Board of Estimates, I'm here today to present the Board with a proposed Fiscal 2017 Ordinance of Estimates and changes to the preliminary plan and the Proposed Ordinance to Levy and Collect a Tax. The proposed Ordinance includes \$2.65 billion for Operating Expenses, an increase of \$92.2 million, or 3.6% above the Fiscal 2016 adopted budget. The General Fund Operating Budget is \$1.75 billion, \$48 million or 2.8% above the Fiscal 2016 level, \$524 million for capital expenses including \$15.5 million in general funds PAYGO Capital and \$65 million in general obligation bond borrowing. There are no significant changes from the preliminary budget. The proposed Ordinance to Levy and Collect a Tax maintains the City's Real Property Tax rate at \$2.248 dollars per \$100 dollars of assessed value and the Personal Property Tax rate at \$5.62

## MINUTES

dollars per \$100 of assessed value. I ask your Honorable Board to approve these two proposed Ordinances for consideration by the City Council and to approve the advertisement of the Ordinance of Estimates in two local newspapers as required by the City Charter. I'll be happy to answer any questions."

President: "Any questions? Okay."

Mayor: "I'm -- I'm done talking about the budget."

President: "Okay, I will entertain a Motion--"

Mr. Kleine: "--I wish I could say that."

City Solicitor: "I -- I Move approval of the recommendations -- um -- by the Board of Estimates and authorize and direct publication as required by the Charter of the -- of the recommendation of the Ordinance of Estimates and the Proposed Property Tax Rates of \$2.248 dollars per \$100 of assessed -- of assessed value and the Personal Property Rate of \$5.62 dollars per \$100 dollars of assessed um -- value for property -- Personal Property Tax."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. Please **NOTE** that the Council President **ABSTAINED** because this is coming before the City Council. The Motion carries."

\* \* \* \* \*

**MINUTES**

Bureau of the Budget and - Annual Ordinance of Estimates FY 2017  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Fiscal 2017 Ordinance of Estimates for transmittal to the Baltimore City Council.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Ordinance of Estimates totals \$3,169,849,149.00, including \$2,645,862,149.00 for operating expenses and \$523,987,000.00 for capital expenses.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

UPON MOTION duly made and seconded, the Board approved the Fiscal 2017 Ordinance of Estimates for transmittal to the Baltimore City Council. The President **ABSTAINED**.

## Kim A. Trueheart

May 3, 2016

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are: Page2, Bureau of the Budget and Management Research; Annual Ordinance of Estimates FY 2017 of the Board of Estimates, BOE Agenda dated May 4, 2016, if acted upon:
  - a. This Annual Ordinance of Estimates continues the legacy of this administration's DisInvestment in the future of the city's youth;
  - b. This Annual Ordinance of Estimates continues the legacy of this administrations' inequitable investment in crime fighting strategies instead of crime preventing strategies;
  - c. This Annual Ordinance of Estimates reduces the percentage of investment in Education from 13% of the annual budget down to 12% of the annual budget;
  - d. This Annual Ordinance of Estimates fails to utilize outcome-based budget to substantiate making/increasing investments into worthwhile strategies that provide benefits to our children;
  - e. This Annual Ordinance of Estimates fails to reduce investment in strategies that perennially do not improve the quality of life for residents. The following service areas should be reduced and the funds reallocated to serving our youth as follows: Service: Service 625 SWAT/ESU; Service 628 Police Internal Affairs; Service 637 Special Operations – K-9 and Mounted Unit; Service 638 Marine Unit; Service 688 Snow and Ice Control. These service areas combined total - \$6,575,511.00 in increased FY 17 investments.

Email: [kimtrueheart@gmail.com](mailto:kimtrueheart@gmail.com)

5519 Belleville Ave  
Baltimore, MD 21207

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs, wasteful spending and missed opportunities to increase investments in our youth.

4. Remedy I desire: The Board of Estimates should reject this Ordinance of Estimates and task BBMR to increase the allocation of funding for Education and services that serve our youth.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 4, 2016.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207



**MINUTES**

Bureau of the Budget and - Annual Property Tax Ordinance FY 2017  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Fiscal 2017 Tax Rate Ordinance for transmittal to the Baltimore City Council.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Real Property Tax Rate is proposed to remain at \$2.248 per \$100.00 of assessed value. The Personal Property Tax Rate is 2.5 times the Real Property Tax Rate per State Law.

UPON MOTION duly made and seconded, the Board approved the Fiscal 2017 Tax Rate Ordinance for transmittal to the Baltimore City Council. The President **ABSTAINED**.

**MINUTES**Department of Planning - Fiscal Year 2017 - 2022 Capital Budget  
and Capital Improvement Program

The Board is requested to **NOTE** receipt of the revised FY 2017 Capital Budget and the FY 2017 - 2022 Capital Improvement Program.

At its March 10, 2016 Planning Commission meeting, the Planning Commission recommended program totaled \$3,422,000,000.00 for capital projects during FY 2017 - 2022, and \$525,000,000.00 to be appropriated as part of the FY 2017 Budget.

Since the March 10, 2016 Planning Commission approval, revisions were recommended to the FY 2017-2022 Capital Improvement Program and approved by the Board of Finance. With these changes, the recommended program remains at \$3.422 billion for capital projects during FY 2017 - 2022 and \$525 million to be appropriated as part of the FY 2017 Budget.

**Changes to FY 2017:**

<b><u>CIP #</u></b>	<b><u>Project</u></b>	<b><u>Source</u></b>	<b><u>Change</u></b>
601-053	Inner Harbor Infrastructure Surface Improvements	359-State Stimulus	(\$2,000,000)
601-053	Inner Harbor Infrastructure Surface Improvements	690-Other State Funds	\$2,000,000

**Changes to Six Year Program:**

197-089	Forest Park Library Renovation	100-General Obligation Bonds	
		FY18	\$1,500,000
		FY19	\$1,500,000
457-004	Walbrook Library Renovation	FY20	\$1,500,000
		FY21	\$1,500,000
		FY22	\$1,500,000
		100-General Obligation Bonds	
		FY18	(\$1,500,000)
	FY19	(\$1,500,000)	
	FY20	(\$1,500,000)	

**MINUTES**

Dept. of Planning - cont'd

457-005	Light Street Library Renovation	100-General Obligation Bonds	
		FY21	(\$1,500,000)
		FY22	(\$1,500,000)

After the March 28<sup>th</sup> Board of Finance approval, the following additional revisions were recommended to the FY 2017-2022 Capital Improvement Program.

**Changes to FY 2017:**

<b><u>CIP #</u></b>	<b><u>Project</u></b>	<b><u>Source</u></b>	<b><u>Change</u></b>
588-983	Demolition of Blighted Structure	503-Community Development Block Grants	(\$524,000)

**Changes to Six Year Program:**

474-016	Park Rehabilitation Program	603-State Open Space Grants FY18	\$300,000
474-031	Druid Hill Park Trail Head	603-State Open Space Grants FY18	\$300,000
474-034	Athletic Field Renovations	603-State Open Space Grants FY18	\$1,100,000
474-085	Patterson Park Masterplan Implementation	603-State Open Space Grants FY18	\$300,000

The recommendations of the Planning Commission along with the revisions listed above are reflected in the recommendations. The recommended program totals \$3.423 billion for capital projects during FY 2017-2022 and \$524 million to be appropriated as part of the FY 2017 Budget.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the revised FY 2017 Capital Budget and the FY 2017 - 2022 Capital Improvement Program. The President **ABSTAINED**.

## MINUTES

Board of Finance - Six Year Capital Improvement Program

By City Charter, the review schedule for the Capital Improvement Program (CIP) includes an endorsement by the Board of Finance. At a scheduled meeting on March 28, 2016, the FY 2017 Capital Budget totaling \$523,987,000.00 and the FY 2017-2022 CIP totaling \$3,423,407,000.00, amended by the Department of Planning was presented to the Board of Finance. Following the presentation, the Board of Finance endorsed the CIP as summarized below:

**Board of Finance Recommended 2017-2022 CIP  
(\$000)**

Source	2017	2018	2019	2020	2021	2022	Total
G.O. Bonds	65,000	65,000	65,000	65,000	65,000	65,000	390,000
General Fund	15,500	17,000	17,000	17,000	17,000	17,000	100,500
Revenue Loans	62,120	245,007	178,839	106,440	167,309	428,161	1,187,876
Federal	48,351	41,737	34,486	39,985	33,668	36,867	235,094
State	178,859	38,000	28,144	9,825	11,685	12,000	278,513
Other	154,157	208,359	134,676	152,541	238,419	343,272	1,231,424
<b>TOTAL</b>	<b>523,987</b>	<b>615,103</b>	<b>458,145</b>	<b>390,791</b>	<b>533,081</b>	<b>902,300</b>	<b>3,423,407</b>

UPON MOTION duly made and seconded, the Board **NOTED** the review schedule for the Capital Improvement Program and the endorsement by the Board of Finance. The President **ABSTAINED**.

**MINUTES**

Department of Finance - Six Year Capital Improvement Program

**ACTION REQUESTED OF B/E:**

The Board is recommended to adopt the Six-Year Capital Improvement Program for Fiscal Years 2017 through 2022.

**BACKGROUND/EXPLANATION:**

The Department of Finance completed its review of the Six-Year Capital Improvement Program for Fiscal Years 2017 through 2022.

As required by City Charter, the first year of this program represents the Capital Budget for Fiscal Year 2017 and will be included in Part B of the proposed Ordinance of Estimates.

The Six-Year Capital Improvement Program is summarized as follows:

(Dollars in Thousands)

Source	2017	2018	2019	2020	2021	2022	Total
G.O. Bonds	65,000	65,000	65,000	65,000	65,000	65,000	390,000
General Fund	15,500	17,000	17,000	17,000	17,000	17,000	100,500
Revenue Loans	62,120	245,007	178,839	106,440	167,309	428,161	1,187,876
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State	178,859	38,000	28,144	9,825	11,685	12,000	278,513
Other	154,157	208,359	134,676	152,541	238,419	343,272	1,231,424
<b>TOTAL</b>	<b>523,987</b>	<b>615,103</b>	<b>458,145</b>	<b>390,791</b>	<b>533,081</b>	<b>902,300</b>	<b>3,423,407</b>

UPON MOTION duly made and seconded, the Board **ADOPTED** the Six-Year Capital Improvement Program for Fiscal Years 2017 through 2022. The President **ABSTAINED**.

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Daco Construction Corporation	\$ 1,500,000.00
DSM Properties, LLC	\$ 5,850,000.00
J. Fletcher Creamer & Son, Inc.	\$709,731,000.00
J. Villa Construction, Inc.	\$ 1,500,000.00
KBK Builders, LLC	\$ 8,000,000.00
KCI Construction Services, LLC d/b/a KCI Communications Infrastructure	\$ 31,680,000.00
Optimum Controls Corporation	\$ 8,000,000.00
Thielsch Engineering, Inc.	\$316,863,000.00
Young's Floor Service and Remodeling Company, Inc.	\$ 585,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Johnson Consulting Engineers, Inc.	Engineer
NMP Engineering Consultants, Inc.	Engineer
Precision Measurements, Inc.	Land Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the above listed firms.

## MINUTES

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Rachel Scheuerman.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Wendy L. Allen	5
Ann Marie Harvey	3
John Kinsella	2
John A. Richardson	3
Ellen Riordan	<u>2</u>
<b>Total</b>	<b>15</b>

Ms. Scheuerman is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Scheuerman to remain in pay status.

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the above listed City employees to the designated employee, Ms. Rachel Scheuerman.

**MINUTES**

Baltimore City Circuit Court - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland Mediation and Conflict Resolution Office of the Administrative Office of the Courts for the Juvenile Court's Alternative Dispute Resolution program. The period of the Grant Award is April 1, 2016 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$2,887.00 - 5000-579716-1100-109400-405001

**BACKGROUND/EXPLANATION:**

The award will provide funding for training and education for the Juvenile Court's roster mediators and Alternative Dispute Resolution Coordinator, as well as for necessary office equipment, furniture, and supplies.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Maryland Mediation and Conflict Resolution Office of the Administrative Office of the Courts for the Juvenile Court's Alternative Dispute Resolution program.



**MINUTES**

Parking Authority of - Parking Facility Rate Adjustment  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an adjustment to the transient rate at the City-owned West Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that the rate adjustment at this parking facility is warranted at this time.

To bring the transient rate charged at the West Street Garage in line with its surrounding facilities, the PABC staff developed the submitted rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

MINUTES

PABC - cont'd

Location	Proposed Transient Rate Changes			Proposed Monthly Rate Changes
West Street Garage	Regular Transient Rates			Regular Monthly Rate
		Current Rate	Proposed Rate	Last Rate Change
	Thurs.-Sat 2 hr. rate	\$10.00	\$11.00	March 2013
				<b>No proposed changes</b>

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the adjustment to the transient rate at the City-owned West Street Garage that is managed by the PABC.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved  
the Transfers of Funds  
listed on the following pages:  
1577 - 1578

SUBJECT to receipt of favorable reports  
from the Planning Commission,  
the Director of Finance having  
reported favorably thereon,  
as required by the provisions of the  
City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 50,000.00	9910-913764-9588	9910-908130-9588
29 <sup>th</sup> Comm. Dev. Bond	Westport CDC Projects	American Communities Trust - CDC

This transfer will provide appropriations for the strategic planning effort and initial analysis to determine the feasibility of a community center. The CDC is partnering with the American Communities Trust which will be undertaking the work.

2. \$ 430,570.50	9910-903963-9587	9910-904130-9588
State Fund - Video Lottery Terminal (VLT)	Park Heights Redevelopment - Pimlico Local Impact Aid - VLT	PHR-FY16-Pimlico Local Impact Aid - VLT

This transfer will provide appropriations that will be used to fund personnel and consultant related expenses for the Park Heights Redevelopment project.

3. \$1,000,000.00	9910-909932-9587	9910-914135-9588
1 <sup>st</sup> Comm. & Eco. Dev.	Poppleton Acquisi- tion, Demo, Relo- cate - 1 <sup>st</sup> Comm. & Eco. Dev. (Reserve)	Poppleton CW Ph 2-4 Acquisition - Demo - 1 <sup>st</sup> Comm. & Eco. Development

This transfer will provide appropriation for the acquisition of remaining properties, relocation of residents and demolition of structures to complete site control of Phases 2 through 4 of the 13.5 acre Poppleton Center/West redevelopment area.

MINUTES

TRANSFERS OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Department of Housing and Community Development - cont'd

The redevelopment area is for future redevelopment as mixed-income projects. Phase 1 site area has been acquired and cleared.

**MINUTES**Health Department - Expenditures of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expenditures of funds and to authorize the purchase of incentive gift cards.

	<u>Vendor</u>	<u>No. of Cards/Denomination</u>	<u>Amount</u>
1.	<b>RITE AID</b>	400 @ \$5.00 each	<b>\$2,000.00</b>
	Account: 4000-480516-3023-271700-604051		
2.	<b>RITE AID</b>	200 @ \$5.00 each	<b>\$1,000.00</b>
	Account: 5000-569716-3023-274403-604051		

The incentive gift cards will be purchased for the STD/HIV Prevention Program. The cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. In addition, the cards will enhance the staff's ability to attract those encountered to receive counseling and testing on the van. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and

**MINUTES**

Health Department - cont'd

its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expenditures of funds and authorized the purchase of incentive gift cards.

**MINUTES**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Chase Brexton Health Services, Inc. The period of the Agreement is January 1, 2016 through December 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$97,000.00 - 4000-499016-3023-513201-603051

**BACKGROUND/EXPLANATION:**

Chase Brexton Health Services, Inc. will complete at least 2,000 HIV tests to include testing, counseling, linkage to care, and referrals for partner services and prevention services.

The agreement is late because it was delayed during the administrative review process.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Chase Brexton Health Services, Inc.



**MINUTES**Fire Department - Equipment Exchange Proposal**ACTION REQUESTED OF B/E:**

The Board is requested to approve an equipment exchange proposal with Draeger Inc. The period of the value of the equipment exchange is effective upon Board approval through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

No funds are required for this equipment exchange.

**BACKGROUND/EXPLANATION:**

This equipment exchange proposal will transfer ownership of a Mobile Live Fire Trailer (MLFT) to Draeger Inc. valued at \$70,000.00. Draeger Inc. will provide a new Self-Contained Breathing Apparatus Confidence Maze (Maze) to the Fire Department's Fire Academy.

The MLFT is a training prop that simulates live fire conditions for fire fighters in a safe setting. Since the reconstruction of the Burn Building, the use and applicability of the trailer has diminished. The trailer was purchased in 2005 through the Assistance to Firefighters Grant Program (AFG) under FEMA Grant No. EMW-2005-FG-17198. The Fire Department has received approval from the Department of Homeland Security, Grants Directorate to exchange the MLFT for Maze equipment. The Maze will consist of the following parts:

- four modules WIDE x 7 modules LONG x 2 modules HIGH,
- provided loose for installation by end-user (includes manual and hardware for installation),
- Maze modules of 1,000 mm high, 800 mm wide and 800 mm long,
- includes:
  - six pass-through devices for moving up or down a story,

**MINUTES**Fire Department - cont'd

- four each diagonal obstacle,
- four each horizontal obstacle,
- four each vertical obstacle,
- four each manhole obstacle,
- one each crawling pipe (60" long),
- one each sliding door,
- one each casement door,
- one each collapsible floor prop,
- one each entanglement prop, and
- one each 2 x 4 joist prop (24" centers).

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board **DEFERRED** the Equipment Exchange proposal with Draeger Inc. for one week.

**MINUTES**

Department of General Services (DGS) - Donation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Donation Agreement among the Mayor and City Council of Baltimore acting by and through the DGS, the Police Department, the J.S. Plank and D.M. DiCarlo Family Foundation, Inc. (J.S. Plank), and RAM Contracting Services, LLC.

**AMOUNT OF MONEY AND SOURCE:**

No City funds are required.

**BACKGROUND/EXPLANATION:**

The Western District Police Station is in need of major improvements and renovations. Over the past year, the DGS has performed over \$300,000.00 in repairs in the Western District Police Station. J.S. Plank now desires to fund a \$2,400,000.00 improvement to the building and has agreed to donate the entire cost of the project and perform the construction. J.S. Plank, selected a contractor, RAM Contracting Services, LLC, a certified MBE firm, as a construction manager to oversee performance of the work. The DGS and the Police Department have not contributed any funding to the project or participated in selecting the Contractor. Upon completion of the project, the improvements provided by the Contractor will become the sole property of the City.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Donation Agreement among the Mayor and City Council of Baltimore acting by and through the DGS, the Police Department, the J.S. Plank and D.M. DiCarlo Family Foundation, Inc. (J.S. Plank), and RAM Contracting Services, LLC.

**MINUTES**Baltimore Police Department - Consultant Agreements

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreement is effective upon Board approval for two years.

1. **EARL W. MAISEL** \$60,000.00

Account: 1001-000000-2003-195500-603026

2. **BRIAN J. HORTON** \$60,000.00

Account: 1001-000000-2003-195500-603026

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer receive a polygraph examination before completing the hiring process.

Messrs. Maisel and Horton are expert Polygraph Examiners. The Department will utilize their services to conduct the required pre-employment polygraphs.

The combined forecast of the current economy and the Department's attrition rate compared to the need to hire Police Officer Trainees impacts the Department's critical plan to create a qualified pool of candidates and the need for the expert services of polygraph examiners.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board **DEFERRED** the Consultant Agreements for one week.

MINUTES

Department of Recreation and Parks - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Floura Teeter Landscape Architects, Inc., Consultant, under Project No. 1233, On-Call Landscape Architectural Design Services. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,200,000.00 - upset limit

**BACKGROUND/EXPLANATION:**

The Consultant will provide landscape and architectural design services for renovation and improvement of various park and recreation facilities.

**MBE/WBE PARTICIPATION:**

The On-Call Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

<b>MBE:</b> MA Engineering Consultants, Inc.	0-11%
Sidhu Associates, Inc.	0-11%
<b>Total MBE:</b>	<u>11%</u>

<b>WBE:</b> Floura Teeter Landscape Architects, Inc.	0-10%
Phoenix Engineering, Inc.	0-10%
Substance 151, Benefit, LLC	0-10%
<b>Total WBE:</b>	<u>10%</u>

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

**MINUTES**

Dept. of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Floura Teeter Landscape Architects, Inc., Consultant, under Project No. 1233, On-Call Landscape Architectural Design Services.

**MINUTES**

Department of Recreation and Parks - Donation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Donation Agreement with the Parks and People Foundation, Inc., (PPF) and D&A Dunlevy Landscapers, Inc. (Contractor). The period of the Donation Agreement is effective upon Board approval through Final Acceptance of the Project by the City.

**AMOUNT OF MONEY AND SOURCE:**

The City will not expend any funds for this project.

**BACKGROUND/EXPLANATION:**

The PPF will make improvements to Newington Park, including the removal of existing impervious surfaces and the installation of new native species gardens, benefiting the City's stormwater management and the beautification of this community green space.

The project cost is approximately \$41,943.00. The PPF has received funding for this project through the Maryland Department of Natural Resources, Chesapeake and Atlantic Coastal Bays Trust Fund. Under the terms of this Donation Agreement, the PPF will pay D&A Dunlevy Landscapers, Inc., for all necessary work and expenses associated with this project.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Donation Agreement with the Parks and People Foundation, Inc., and D&A Dunlevy Landscapers, Inc. The Mayor **ABSTAINED**.

**MINUTES**

Department of Recreation and Parks - Donation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Donation Agreement with Blue Water Baltimore, Inc. (BWB) and Environmental Quality Resources, LLC, Contractor. The period of the Donation Agreement is effective upon Board approval through Final Acceptance of the Project by the City.

**AMOUNT OF MONEY AND SOURCE:**

The City will not expend any funds for this project.

**BACKGROUND/EXPLANATION:**

The BWB will restore a portion of the Jones Falls to a more natural state, including the removal of concrete channels and the installation of new stream vegetation.

The project cost is approximately \$600,000.00. The BWB has received funding for this project through the Maryland Department of Natural Resources, Chesapeake, and Atlantic Coastal Bays Trust Fund. Under the terms of this Donation Agreement, the BWB will pay Environmental Quality Resources, LLC for all necessary work and expenses associated with this project.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Donation Agreement with Blue Water Baltimore, Inc. and Environmental Quality Resources, LLC, Contractor.



MINUTES

Department of Public Works/Office - Agreement  
Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with STV, Inc. under Project No. 1236S, On-Call Stormwater Study and Engineering Design Services. The period of the Agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00 - upset limit

**BACKGROUND/EXPLANATION:**

On December 27, 2013, the Maryland Department of the Environment (MDE) reissued a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit to the City of Baltimore. The City prepared and submitted the Watershed Implementation Plan (WIP) as required by the MS4 Permit. The WIP projects must be designed and constructed before the MS4 Permit expires on December 26, 2018, to avoid stipulated penalties. STV, Inc. will provide design and biddable documents for storm water drainage systems and storm water management projects listed in the WIP.

<b>MBE:</b> AB Consultants, Inc.	\$120,000.00	6%
Alvi Associates, Inc.	80,000.00	4%
IDesign Engineering, Inc.	100,000.00	5%
NMP Engineering Consultant, Inc.	140,000.00	7%
RJM Engineering, Inc.	100,000.00	5%
	<b><u>\$540,000.00</u></b>	<b><u>27%</u></b>

## MINUTES

DPW/Office of Eng. & Constr. - cont'd

**WBE:** Straughan Environmental, Inc.                    \$200,000.00            10%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with STV, Inc. under Project No. 1236S, On-Call Stormwater Study and Engineering Design Services. The President voted **NO**.

**MINUTES**

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Arcadis U.S., Inc., Consultant, under Project 1303, On-Call Project and Construction Management Assistance. The Amendment No. 1 to Agreement extends the period of the agreement through April 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

On May 1, 2013, the Board approved an agreement with Arcadis U.S., Inc. to provide On-Call Project and Construction Management Assistance for all aspects of quality assurance for proposed improvements to the City's Water & Wastewater Systems and Facilities. The original agreement expired on April 30, 2016. This amendment will extend the period of the agreement for an additional 12 months.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW THE TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Agreement with Arcadis U.S., Inc., Consultant, under Project 1303, On-Call Project and Construction Management Assistance.

**MINUTES**

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with EMA, Inc., Consultant, under Project 1776, On-Call Process Control and SCADA Engineering Services. The Amendment No. 1 to Agreement extends the period of the agreement through September 17, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$750,000.00 - upset fee increase

**BACKGROUND/EXPLANATION:**

On September 18, 2013, the Board approved an agreement with EMA, Inc. This amendment will extend the period for an additional two years and increases the upset limit by \$750,000.00 for a total of \$2,250,000.00.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Program, in accordance with the Baltimore City Code, Article 5, Subtitle 28.

**AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Agreement with EMA, Inc., Consultant, under Project 1776, On-Call Process Control and SCADA Engineering Services. The President voted **NO**.

**MINUTES**

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment No. 1 to agreement with KPMG Corporate Finance, LLC under Project 1207 Owner Project Alternative Delivery Advisory Services for the City Capital Program.

**AMOUNT OF MONEY AND SOURCE:**

\$122,561.43	-	2070-000000-5601-398400-603018
418,782.41	-	2070-000000-5601-398500-603018
151,862.70	-	2070-000000-5601-613800-603018
207,247.09	-	2070-000000-5601-613900-603018
16,436.58	-	2070-000000-5181-390700-603018
5,716.98	-	2070-000000-5161-389800-603018
30,015.65	-	2070-000000-5601-730000-603018
30,014.66	-	2070-000000-5601-730000-603018
<b>\$982,637.50</b>		

**BACKGROUND/EXPLANATION:**

In August 2015, the Office of Engineering and Construction requested the assistance of KPMG's Corporate Finance, LLC to review the feasibility of delivering the Back River Wastewater Treatment Plant, SC 918, via Alternate Project Delivery (APD) methods. KPMG Corporate Finance, LLC has provided diligent assistance to the Office of Engineering and Construction on the Back River Project. On November 30, 2015, the Design-Build Executive Committee approved the re-procurement of the Back River Project via the APD procurement method, under Construction Manager at Risk (CMAR) delivery model. KPMG Corporate Finance, LLC is an integral part of the Back River Project team and is expected to continue providing advisory support to the Office of Engineering and Construction throughout the procurement and the pre-construction phase of the contract. Advisory services to be provided by KPMG Corporate Finance, LLC falls within the scope of Project 1207. The estimated overall budget for KPMG Corporate Finance, LLC activities in support of the Back River Project will be \$982,637.50. The total cost for Project 1207 will be \$1,982,637.50.

**MINUTES**

Department of Public Works/Office - cont'd  
of Engineering and Construction

On September 17, 2014, the Architectural and Engineering Awards Commission awarded Project 1207, Owner Project Alternative Delivery Advisory Services for the City Capital Program to KPMG Corporate Finance, LLC for a period of 24 months. The scope of work includes, but will not be limited to the following: APD Programmatic Support, Identifying Candidate APD Projects, and Project Implementation.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Programs, in accordance with the Baltimore City Code, Article 5, Subtitle 28.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to agreement with KPMG Corporate Finance, LLC under Project 1207 Owner Project Alternative Delivery Advisory Services for the City Capital Program.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Debra A. Moy and Karen E. Meekins	1327 N. Chapel St.	G/R \$24.00	\$ 160.00
2. MWK Trust	1517 McKean Ave.	G/R \$65.00	\$ 595.84
3. Lighthouse Ground Rents, LLC	1921 Perlman Place	G/R \$72.00	\$ 480.00

Funds are available in account 9910-908044-9588-900000-704040, Tax Sale Ground Rents Project.

4. Nathan C. Irby, Jr.	2021 E. Biddle St.	L/H	\$38,170.00
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Funds are available in account 9910-908636-9588-900000-704040.

5. Ibrahim Hegazi	2216 Druid Hill Ave.	L/H	\$ 7,040.00
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Funds are available in account 9910-905788-9588-900000-704040, Druid Hill Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
6. G. H. Goldberg, LLC	2021 E. Biddle St.	G/R \$45.00	\$ 300.00
Funds are available in account 9910-908636-9588-900000-704040, FY'16 Whole Block Demolition Project.			
7. Janice Mayo	2214 Druid Hill Ave.	L/H	\$ 7,360.00
8. Janice Mayo	2222 Druid Hill Ave.	L/H	\$ 7,333.00
9. Derek J. Compton	2218 Druid Hill Ave.	L/H	\$ 7,333.00
10. Cam Prop. Mgmt., LLC.	2237 Druid Hill Ave.	L/H	\$ 2,600.00

Funds are available in account 9910-905788-9588-900000-704040,  
Druid Hill Project.

The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject properties interest in conformity with the applicable law.

Law Department - Payment of Settlements

11. KDG Properties, LLC formerly known as KDG, LLC (Previous Owner)	1938 Perlman Place	F/S	\$11,500.00
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Funds are available in account 9910-905507-9588-900000-704040.



## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlements - cont'd</u>			

On February 4, 2015, the Board approved acquisition of the fee simple interest in the property located at 1938 Perlman Place. The Board previously approved the fair market value in the amount of \$25,000.00, based upon an independent appraisal report. The owner produced a report valuing the property at \$45,000.00. After negotiations, the parties agreed to settle the case for \$36,500.00. Therefore, the Board is requested to approve an additional \$11,500.00.

12.	Aeron Alberti and Gregory Wolff	708 Mura St.	L/H	\$ 4,967.00
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Funds are available in account 9910-910715-9588-900000-704040.

On October 7, 2015, the Board approved acquisition of the leasehold interest in the property located at 708 Mura Street. The Board previously approved the fair market value in the amount of \$7,533.00, based upon an independent appraisal report. The property owner contested the valuation of the property and offered an appraisal report that valued the property at \$16,500.00. After negotiations, the parties agreed to settle the case for \$12,500.00. Therefore, the Board is requested to approve an additional \$4,967.00.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing options, condemnations, and payment of settlements.

## MINUTES

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 24** favorable reports by the Planning Commission on April 21, 2016, on Transfers of Funds approved by the Board of Estimates at its meetings on April 6, April 13, and April 20, 2016.

The Board **NOTED** 24 favorable reports by the Planning Commission on April 21, 2016 on Transfers of Funds approved by the Board of Estimates at its meetings on April 6, April 13, and April 20, 2016.

**MINUTES**

Department of Planning - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement with Parks and People Foundation, Inc. The period of the Grant Agreement is effective upon Board approval for 18 months.

**AMOUNT OF MONEY AND SOURCE:**

\$22,000.00 - 1001-000000-1875-773300-603050

**BACKGROUND/EXPLANATION:**

The organization will provide Neighborhood Greening Grants for targeted neighborhoods for the fall of 2016 grant cycle. The targeted neighborhoods include Coldstream Homestead Montebello, Broadway East, Central Park Heights, Penn North, Upton, Druid Heights, and the Sandtown Winchester area. Each neighborhood will be eligible for five \$1,000.00 Neighborhood Greening Grants for vacant lot greening projects. Examples of eligible projects include publicly accessible gardens, community edible gardens, tree plantings, pocket parks, and rain gardens. Neighborhood Greening Grants provide project funding for hand tools, plants, and other materials needed to implement the project or engage neighborhood residents in project activities.

The funds for this program are drawn from the Greening Initiative Supplementary Operating Appropriation funds. The organization is a non-profit that has a sound track record of assisting community groups as they develop sustainable greening projects on vacant lots, and has project management and grant making expertise that focuses on awarding small neighborhood greening grants.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

MINUTES

Dept. of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Parks and People Foundation, Inc. The Mayor **ABSTAINED**.

**MINUTES**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1719 E. Oliver Street	Mt. Tabor Baptist Church	Handicap ramp 18' x 8'5"
Flat Charge: \$ 70.30		
2. 400 E. Lanvale Street	TRF DP Holdings, LLC	One set of steps 8' x 3'
Flat Charge: \$ 35.20		
3. 2501 N. Charles Street	2501 Charles, LLC	Outdoor seating 20' x 4'
Annual Charge: \$ 337.50		
4. 429 N. Eutaw Street	429 N. Eutaw Street Limited Partnership	Outdoor seating 20' x 4'
Annual Charge: \$ 337.50		

## MINUTES

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 3200 Saint Paul Street	Johns Hopkins University	Two single face electric signs, one @ 19 sq. ft., one @ 6.44 sq. ft., one double face electric sign 4' x 1.5'

Annual Charge: \$ 210.90

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

**MINUTES**

Department of Transportation - Developer's Agreement No. 1438

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1438 with Cross Street Baltimore Federal Hill, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$1,554,587.00

**BACKGROUND/EXPLANATION:**

The Developer would like to install new water service to its proposed new building located in the vicinity of 101 W. Cross Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$1,554,587.00 has been issued to Cross Street Baltimore Federal Hill, LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1438 with Cross Street Baltimore Federal Hill, LLC.

**MINUTES**

Department of Transportation (DOT) - Request to Advertise  
Request for Proposals

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the advertisement of a Request for Proposal (RFP) in connection with TR 16020, Comprehensive Conduit Facilities Management Services on May 6, 2016.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On April 20, 2016, the Board approved the Department of Transportation's request for preparation of the RFP and exceptions to the Design Build Resolution for the subject project. The DOT has prepared the RFP and now desires to advertise it on May 6, 2016, in addition to following the Procurement Plan outlined in the request for preparation of the RFP on April 20, 2016.

**MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office established construction goals of 27% for MBE and 7% for WBE, and professional services goals of 27% for MBE and 10% for WBE. These goals are included in the RFP.

UPON MOTION duly made and seconded, the Board approved the advertisement of the Request for Proposal in connection with TR 16020, Comprehensive Conduit Facilities Management Services on May 6, 2016.



**MINUTES**

Mayor's Office on Criminal - Grant Adjustment Notice and  
Justice (MOCJ) an Amendment to Memorandum  
of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) and approve and authorize execution of an Amendment to the Memorandum of Understanding (MOU) with the Baltimore Child Abuse Center (BCAC).

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 4000-477515-2252-688000-600000

**BACKGROUND/EXPLANATION:**

On February 25, 2015, the Board approved the Child Protection Review Grant, Award No. BJAG-2012-0057. On December 23, 2015, the Board approved the MOU with the BCAC and allocated them \$99,000.00. The BCAC provides programs to support victims of child abuse and children who are witnesses to violence throughout the City.

The GAN transfers \$60,000.00 from the Child Protection Review Grant to the BCAC. The funds will increase the BCAC's budget to \$159,000.00. The amendment allows the BCAC to hire and train advocates.

This request is late because of delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE****AUDITS NOTED THE GRANT ADJUSTMENT NOTICE.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Adjustment Notice and approved and authorized execution of an Amendment to the Memorandum of Understanding with the Baltimore Child Abuse Center.

**MINUTES**

Mayor's Office on Criminal - Grant Adjustment Notice and  
Justice (MOCJ) an Inter-Governmental Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) and approve and authorize execution of an Inter-Governmental Agreement with the Baltimore City Police Department's Family Crimes Unit.

The initial term of the grant was December 1, 2014 through June 30, 2016. The GAN changes the end date of the Award to August 31, 2016. The period of the Inter-Governmental Agreement is March 1, 2016 through August 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$41,000.00 - 4000-477515-2252-688000-600000

**BACKGROUND/EXPLANATION:**

On February 25, 2015, the Board approved a Grant Award No. BJAG-2012-0057 from the Governor's Office of Crime Control and Prevention for the "Citywide Child Protection Review" program in the amount of \$340,000.00. On July 29, 2015, the Board approved a GAN extending the grant through June 30, 2016.

The Inter-Governmental Agreement allows funds from the grant award to be utilized for the relocation of the Baltimore City Police Department's Family Crimes Unit to 2300 N. Charles Street, within a building owned by the Baltimore Child Abuse Center.

This request is late because of delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE EXTENSION.**

MINUTES

MOCJ - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Adjustment Notice and approved and authorized execution of the Inter-Governmental Agreement with the Baltimore City Police Department's Family Crimes Unit.

**MINUTES**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement of Sale with Positive Youth Expressions, Inc. for the sale of the property known as NS 15 Ft. Alley 1<sup>st</sup> N of Mosher Street, 120 Ft. E of Dukeland Street (Block 2395, Lot 067).

**AMOUNT OF MONEY AND SOURCE:**

\$7,000.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The authority to sell this property was approved by City Council Ordinance No. 477, on December 6, 1973. The property known as NS 15 Ft. Alley 1<sup>st</sup> N of Mosher Street, 120 Ft. E of Dukeland Street (Block 2395, Lot 067) contains approximately 11,640 sq. ft.

Positive Youth Expressions, Inc. will construct and maintain a community/youth center consisting of approximately 4,860 sq. ft. and an outside park/play area of approximately 6,780 sq. ft. Positive Youth Expressions, Inc. has provided a good faith deposit of \$700.00.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement of Sale with Positive Youth Expressions, Inc. for the sale of the property known as NS 15 Ft. Alley 1<sup>st</sup> N of Mosher Street, 120 Ft. E of Dukeland Street (Block 2395, Lot 067).

**MINUTES**

Department of Real Estate - Assignment of Tax Sale Certificates

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Tax Sale Certificates to Positive Youth Expressions, Inc. for an amount that is less than the lien amount for the properties located at 1001 N. Dukeland Street, 1005 N. Dukeland Street, and 1007 N. Dukeland Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
1001 N. Dukeland St.	\$1,000.00	\$7,162.44	\$290,219.46	\$7,162.44
1005 N. Dukeland St.	\$5,000.00	\$6,304.04	\$107,407.17	\$6,304.04
1007 N. Dukeland St.	\$5,000.00	\$4,873.39	\$ 83,611.86	\$5,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 1001 and 1005 N. Dukeland Street on May 18, 2015, in the amount of \$290,219.46 and \$107,407.17, respectively. The City acquired the Tax Sale Certificate for 1007 N. Dukeland Street on October 21, 2015 in the amount of \$83,611.86.

Positive Youth Expressions, Inc. has offered to purchase the Tax Sale Certificates for 1001, 1005, and 1007 N. Dukeland Street, file the petitions to foreclose, acquire title to the properties, and return them to productive use. The purchase price of \$7,162.44 for 1001 N. Dukeland Street and \$6,304.04 for 1005 N. Dukeland Street will cover both properties flat taxes and water bills. The assessed value for the properties is \$1,000.00 and \$5,000.00, respectively. The purchase price of \$5,000.00 for 1007 N. Dukeland Street will cover the property's flat taxes and water bill and is priced at the assessed value, which is higher than the flat taxes and water bill.

**MINUTES**

Dept. of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Tax Sale Certificates to Positive Youth Expressions, Inc. for an amount that is less than the lien amount for the properties located at 1001 N. Dukeland Street, 1005 N. Dukeland Street, and 1007 N. Dukeland Street.

**MINUTES**

Department of Housing and                    - Resolution for the One-Year  
Community Development (DHCD)        Annual Action Plan

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the filing of the Resolution for the One-Year Annual Action Plan for four Federal Formula grant programs: Community Development Block Grant (CDBG), Emergency Solution Grant (ESG), HOME Investment Partnerships (HOME), and the Housing Opportunities for Person With AIDS (HOPWA) Programs.

**AMOUNT OF MONEY AND SOURCE:**

\$19,819,736.00 - Community Development Block Grant Entitlement of \$19,099,736.00 and projected program income of \$720,000.00  
           3,473,557.00 - HOME Entitlement of \$3,280,557.00 and projected income of \$193,000.00  
           1,688,313.00 - Emergency Solutions Grant Entitlement  
          8,331,845.00 - Housing Opportunities for Persons With Aids Entitlement  
**\$33,313,451.00**

Total FFY 2016 (CFY 2017) Funding

**BACKGROUND/EXPLANATION:**

The Annual Action Plan serves as the required annual application to the U.S. Department of Housing and Urban Development (HUD) for the following four federal formula grant programs: CDBG, HOME, ESG, and HOPWA. The Plan was developed by the Department of Housing and Community Development (DHCD), which administers the CDBG and HOME programs, and the Mayor's Office of Human Services, which administers the ESG and HOPWA programs.

The approved funding would be used to support a wide range of community development and housing activities including neighborhood planning initiatives, youth recreation and education programs, creation of affordable housing units, service provision to the elderly, the homeless, and persons with HIV/AIDS.

**MINUTES**

DHCD - cont'd

The Annual Action Plan identifies specific activities that will be undertaken during the City fiscal year beginning July 1, 2016.

The submitted Resolution will authorize the Commissioner of DHCD and the Director of the Mayor's Office of Human Services to submit the Annual Action Plan for the CDBG, HOME, ESG, and HOPWA programs. The Resolution also designates the Commissioner and the Director, as the authorized official representatives of the Mayor and City Council of Baltimore, to act in connection with the Annual Action Plan and to provide any information as may be required by HUD. This will include assurances and certifications to ensure that the City will comply with various regulations, policies, and other federal laws as prescribed in the Housing and Community Development Act of 1974, as amended.

**MBE/WBE PARTICIPATION:**

Minority and Women's Business Enterprise requirements will be included in applicable agreements with City agencies and non-profit organizations.

UPON MOTION duly made and seconded, the Board approved and authorized the filing of the Resolution for the One-Year Annual Action Plan for four Federal Formula grant programs: Community Development Block Grant, Emergency Solution Grant, HOME Investment Partnerships and the Housing Opportunities for Persons With AIDS Programs.



**MINUTES**

Department of Housing and - Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with East Baltimore Development, Inc. (EBDI). The period of the Grant Agreement is effective upon Board approval through July 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 9910-909428-9588

**BACKGROUND/EXPLANATION:**

The EBDI is managing the redevelopment of an 80-acre site that includes new biotech space, commercial and retail space and over 2,100 units of mixed-income housing. Under the terms of a land disposition and development agreement (LDDA) approved by the Board on April 22, 2004, and the amendment to the LLDA approved by the Board on 19, 2007, the EBDI is charged with services associated with acquisition, implementing development, and maintaining the project area. In the LDDA, the City committed to providing funding to assist the EBDI in developing and maintaining the project area.

The EBDI is requesting \$200,000.00 to offset costs associated with maintaining the Project area as required under the LDDA. The funds will be used to keep the area clean by removing trash and debris and to offset costs associated with last winter's snow removal. The EBDI has procured the services of Frontline Management to undertake the work.

**MBE/WBE PARTICIPATION:**

The EBDI will adhere to the MBE/WBE standards established in the original LDDA.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

DHCD - cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<b>\$200,000.00</b> 28 <sup>th</sup> CDB	9910-907424-9588 EBDI TRF Part- nership	9910-909428-9588 EBDI - General Maintenance & Operating Activities

This transfer will provide funding to support the general maintenance and operating activities that the EBDI provides throughout the project area in accordance with the LDDA.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with East Baltimore Development, Inc. The Transfer of Funds was approved **SUBJECT** to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

**MINUTES**

Department of Housing and - Community Development  
Community Development      Block Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement (CDBG) with Creative Alliance, Inc. The period of the Agreement is September 1, 2015 through August 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$ 25,000.00 - 2089-208916-5930-531126-603051  
45,000.00 - 2089-208916-5930-531130-603051  
**\$ 70,000.00**

**BACKGROUND/EXPLANATION:**

This agreement will provide CDBG funds for after-school educational activities and a summer arts program for youth. The sub-grantee will also provide a New Resident Program for immigrant and refugee groups residing in Southeast Baltimore.

**FOR FY 2016, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$141,488.37, AS FOLLOWS:**

**MBE: \$38,201.76**

**WBE: \$14,148.80**

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

**MINUTES**

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with Creative Alliance, Inc.

MINUTES

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 4902 Beaufort Avenue, (Block 4577, Lot 041) by gift from Alexander Cummings, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Alexander Cummings, Owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Alexander Cummings has offered to donate to the City, title to the property located at 4902 Beaufort Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 5, 2016, other than water bills, is as follows:

Real Property Tax	\$ 0.00
Miscellaneous Bills	0.00
<b>Total Owed:</b>	<b>\$ 0.00</b>

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 4902 Beaufort Avenue, (Block 4577, Lot 041) by gift from Alexander Cummings, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2801 Mosher Street, (Block 2384, Lot 001) by gift from Wells Fargo Bank, N.A., Owner **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Wells Fargo Bank, N.A., Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Wells Fargo Bank, N.A. has offered to donate to the City, title to the property located at 2801 Mosher Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 5, 2016, other than water bills, is as follows:

Real Property Taxes	2015-2016	\$ 0.00
Miscellaneous Bills		<u>0.00</u>
	<b>Total Owed:</b>	<b>\$ 0.00</b>

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 2801 Mosher Street, (Block 2384, Lot 001) by gift from Wells Fargo Bank, N.A., Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.



MINUTES

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 328 N. Mount Street, (Block 0149, Lot 015) by gift from Eugene Lowery and Denise Lowery, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Eugene Lowery and Denise Lowery, Owners, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Eugene Lowery and Denise Lowery have offered to donate to the City, title to the property located at 328 N. Mount Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 7, 2016, other than water bills, is as follows:

Property Registration #018225	\$177.00
<b>Total Owed:</b>	<b><u>\$177.00</u></b>

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition of the leasehold interest in the property located at 328 N. Mount Street, (Block 0149, Lot 015) by gift from Eugene Lowery and Denise Lowery, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2704 Boarman Avenue, (Block 3305, Lot 031) by gift from Steven Custis and Lakisha Custis, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Steven Custis and Lakisha Custis, Owners, agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Steven Custis and Lakisha Custis have offered to donate to the City, title to the property located at 2704 Boarman Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 5, 2016, other than water bills, is as follows:

Tax Sale Cert #293979	05/18/2016	\$1,526.48
Real Property Taxes	2015-2016	402.37
Miscellaneous Bills	#7707953	245.17
Miscellaneous Bills	#7784507	231.95
	<b>Total Owed:</b>	<b><u>\$2,405.97</u></b>

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 2704 Boarman Avenue, (Block 3305, Lot 031) by gift from Steven Custis and Lakisha Custis, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1340 Argyle Avenue, (Block 0393, Lot 021) by gift from Mary McFadden-James, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Ms. McFadden-James, Owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mary McFadden-James has offered to donate to the City, title to the property located at 1340 Argyle Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 5, 2016, other than water bills, is as follows:

## MINUTES

DHCD - cont'd

Tax Sale Cert. #291872	Date: 05/20/2013	\$30,572.62
Real Property Taxes	2015-2016	457.79
Real Property Taxes	2014-2015	433.78
Real Property Taxes	2013-2014	426.25
Real Property Taxes	2012-2013	523.47
Real Property Taxes	2011-2012	581.76
Miscellaneous Bills	#6608657	222.87
Miscellaneous Bills	#6614713	237.24
Miscellaneous Bills	#6623748	269.43
Miscellaneous Bills	#6701536	149.29
Miscellaneous Bills	#6772727	129.96
Miscellaneous Bills	#6795041	235.83
Miscellaneous Bills	#6897854	137.77
Miscellaneous Bills	#7054935	234.40
Miscellaneous Bills	#7393929	263.25
Miscellaneous Bills	#7459605	143.94
Miscellaneous Bills	#7914880	119.48
	<b>Total Taxes Owed</b>	<b>\$35,139.13</b>

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 1340 Argyle Avenue, (Block 0393, Lot 021) by gift from Mary McFadden-James, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2535 Emerson Street, (Block 2176, Lot 103) by gift from Emerson Street Property Trust, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Emerson Street Property Trust, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Emerson Street Property Trust has offered to donate to the City, title to the property located at 2535 Emerson Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through February 22, 2016, other than water bills, is as follows:

## MINUTES

DHCD - cont'd

Tax Sale Cert #296518	Date 05/18/15	\$ 4,935.39
Tax Sale Cert #270573	Date 10/24/12	36,545.01
Real Property Taxes	2015-2016	76.32
Real Property Taxes	2014-2015	144.22
Real Property Taxes	2013-2014	109.44
Real Property Taxes	2012-2013	127.00
Real Property Taxes	2011-2012	154.94
Real Property Taxes	2010-2011	160.36
Real Property Taxes	2009-2010	228.64
Real Property Taxes	2008-2009	193.72
Real Property Taxes	2007-2008	262.73
Real Property Taxes	2006-2007	228.80
Miscellaneous Bills	#3017829	81.24
Miscellaneous Bills	#4091732	100.38
Miscellaneous Bills	#4236113	108.73
Miscellaneous Bills	#4286738	111.04
Miscellaneous Bills	#4436887	174.70
Miscellaneous Bills	#4660551	133.21
Miscellaneous Bills	#4747283	101.95
Miscellaneous Bills	#5140314	237.72
Miscellaneous Bills	#5173075	240.36
Miscellaneous Bills	#5201405	121.55
Miscellaneous Bills	#5219654	227.76
Miscellaneous Bills	#5680483	429.48
Miscellaneous Bills	#5727854	241.95
Miscellaneous Bills	#6045827	186.28
Miscellaneous Bills	#6052195	215.71
Miscellaneous Bills	#6164412	337.54
Miscellaneous Bills	#6289136	378.45
Miscellaneous Bills	#6340236	368.83
Miscellaneous Bills	#6358758	364.73
Miscellaneous Bills	#6453252	595.12
Miscellaneous Bills	#6459226	192.71
Miscellaneous Bills	#6539035	349.66
Miscellaneous Bills	#6611339	464.46
Miscellaneous Bills	#6650089	180.71
Miscellaneous Bills	#6687189	327.43
Miscellaneous Bills	#6910665	328.40
Miscellaneous Bills	#7083876	282.08
Miscellaneous Bills	#7224827	267.70
Miscellaneous Bills	#7355449	191.20



## MINUTES

DHCD - cont'd

Miscellaneous Bills	#7439086	155.94
Miscellaneous Bills	#7489594	263.71
Miscellaneous Bills	#7650666	223.54
Miscellaneous Bills	#7895519	200.61
Environmental Fine	#52376878	1,500.00
Environmental Fine	#52604337	1,500.00
Footway Paving Bill	G950-504-396-10-135	238.68
Footway Paving Bill	G950-504-448-20-638	226.17
Property Registration	Reg #302589	1,984.00
<b>Total Taxes Owed:</b>		<b><u>\$56,800.30</u></b>

UPON MOTION duly made and seconded, the Board approved the acquisition of the leasehold interest in the property located at 2535 Emerson Street, (Block 2176, Lot 103) by gift from Emerson Street Property Trust, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

1632 - 1633

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- |  |  |              |
|--|--|--------------|
| 1. B50004443, Biomedical<br>Waste Pickup and<br>Disposal | Advant-Edge Solutions<br>of Middle Atlantic,<br>Inc. | \$ 96,795.00 |
|--|--|--------------|

(Health Dept.)

**MWBOO GRANTED A WAIVER.**

- |  |                                       |              |
|--|---------------------------------------|--------------|
| 2. B50004491, Concrete<br>Sidewalk and other<br>Structural Repairs<br>at Various Locations | Santos Construction,<br>Company, Inc. | \$539,900.00 |
|--|---------------------------------------|--------------|

(Dept. of Recreation &amp; Parks, etc.)

<b>MBE:</b> Santos Construction Company, Inc.*	\$ 72,886.50	13.5%
Machado Construction Company, Inc.	<u>72,886.50</u>	<u>13.5%</u>
<b>Total</b>	<b>\$145,773.00</b>	<b>27.0%</b>

<b>WBE:</b> S&L Trucking, LLC	\$53,990.00	10.0%
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\*Indicates Self-Performing

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |  |                              |                     |
|--|------------------------------|---------------------|
| 3. B50004506, Provide &<br>Deliver Various Trees<br>for Tree Baltimore<br>Initiative | SiteOne Landscape<br>Supply  | <b>\$378,000.00</b> |
|  | Clear Ridge Nursery,<br>Inc. | \$220,000.00        |
|  |                              | \$158,000.00        |

(Dept. of Recreation &amp; Parks)

**MWBOO GRANTED A WAIVER.**

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- |   |  |              |
|---|--|--------------|
| 4. B50004509, Supply &<br>Deliver Spring & Fall<br>2016 Trees Planting &<br>Maintenance | Lorenz Lawn &<br>Landscape, Inc.<br>d/b/a Lorenz, Inc. | \$275,810.00 |
|---|--|--------------|

(Dept. of Recreation & Parks)

**MWBOO SET MBE AND WBE GOALS AT 0%.**

- |   |  |              |
|---|--|--------------|
| 5. B50004534, Scrap Tire<br>Collection, Disposal<br>and Recycling Service | Auston Transfer &<br>Processing L.L.C. | \$ 67,500.00 |
|---|--|--------------|

(DPW, Solid Waste)

**MWBOO GRANTED A WAIVER.**

**MINUTES**

Department of Public Works/  
Office of Engineering and  
Construction (OEC)

- Recommendation of Selected  
Vendor for Award of S.C. 918H,  
Construction Manager at Risk  
Services for Improvements to the  
Headworks at Back River  
Wastewater Treatment Plant

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the recommendation of the selected vendor, Clark Construction/Ulliman Schutte, LLC, under SC 918H, Construction Management at Risk Services for Headworks at Back River Wastewater Treatment Plant. The period of the pre-construction phase is effective upon Board approval for one year or until the upset limit is reached, whichever comes first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,745,000.00 - Baltimore City (50%)  
1,745,000.00 - Baltimore County (50%)  
**\$3,490,000.00** - 9956-907689-9551-900020-703032

**BACKGROUND/EXPLANATION:**

On January 27, 2016, the Board authorized the Department of Public Works/OEC to procure the services of a Construction Manager at Risk (CMAR) firm, under the general guidance of the Design-Build Resolution with approved exceptions that were summarized by the OEC. The Request for Proposals was also approved by the Board and was issued on January 29, 2016.

The OEC received four proposer teams who were interviewed on March 15, 2016. Based on the proposal evaluations and interviews, the Joint Venture Team of Clark Construction/Ulliman Schutte, LLC was the highest scoring team, and the OEC is requesting the award of the Pre-Construction Phase Services Contract to the Joint Venture. The vendor was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

MINUTES

DPW/OEC - cont'd

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the Minority and Women Business Enterprise programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,919,500.00	9956-906689-9549	
County Approp- riations	Constr. Reserve Back River Waste- water Treatment Plant and Primary Influent Facility	
1,919,500.00	" "	
Wastewater <u>Revenue Bonds</u>		
<b>\$3,839,000.00</b>		
 \$3,490,000.00	 -----	9956-907689-9551-3
		Engineering
<u>349,000.00</u>	 -----	9956-907689-9551-9
<b>\$3,839,000.00</b>		Administration

The funds are required to cover the cost of the pre-construction for SC 918H, Construction Management at Risk Services for Headworks at Back River Wastewater Treatment Plant.

## MINUTES

DPW/OEC - cont'd

UPON MOTION duly made and seconded, the Board approved the recommendation of the selected vendor, Clark Construction/Ulliman Schutte, LLC, under SC 918H, Construction Management at Risk Services for Headworks at Back River Wastewater Treatment Plant. The transfer of funds was approved **SUBJECT** to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |             |           |
|--|-------------|-----------|
| 1. MOBILEPD, INC.  | \$30,000.00 | Agreement |
| Contract No. 08000 - MobilePD Smartphone App Customization and Web Hosting - Baltimore City Police Department - Req. No. R720833 |             |           |

The Board is requested to approve and authorize execution of an Agreement with MobilePD, Inc. The period of the Agreement is effective upon Board approval for two years with three 1-year renewal options.

This sole source award to MobilePD, Inc. is for web hosting and customized Smartphone Apps, providing the public with real time access to law enforcement and social outreach alerts. The MobilePD is the only permitted interface with Metro Crime Stoppers of Maryland. The price is found to be fair and reasonable. Therefore, this sole source award is recommended.

- |  |        |         |
|--|--------|---------|
| 2. TENNANT SALES AND SERVICE, CO.  | \$0.00 | Renewal |
| Contract No. B50002500 - Parts and Service for Tennant Scrubbers-Sweepers & Litter Vacs - Department of General Services, Fleet Management - P521030 |        |         |

On August 8, 2012, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. On June 17, 2015, the Board approved the first renewal in the amount of \$7,300.00. This final renewal in the amount of \$0.00 is for the period August 1, 2016 through July 31, 2017.



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases

3. CHILD SAFETY SOLUTIONS,  
INC. \$28,864.90 Sole Source  
Contract No. 08000 - Pedestrian and Bicycle Safety Books -  
Department of Transportation - Req. No. R726102

Child Safety Solutions, Inc. is the sole proprietor of these educational books, that are used to reinforce pedestrian and bicycle safety principles taught though the DOT Safety City Program.

4. OW INVESTORS, LLC d.b.a  
MARS COMPANY \$10,000.00 Low Bid  
Contract No. B50003513 - Small Pentagon Hammers -  
Department of Public Works - Req. No.P527422

On May 28, 2014, the City Purchasing Agent approved the initial award in the amount of \$17,000.00. The award contained three 1-year renewal options. On April 15, 2015, the Board approved the first renewal in the amount of \$17,000.00. This second renewal in the amount of \$10,000.00 is for the period May 26, 2016 through May 25, 2017, with one 1-year renewal option remaining.

5. STANLEY SECURITY  
SOLUTIONS \$17,950.00 Renewal  
Contract No. B50003409 - Preventative Maintenance on  
Stanley Automatic Doors - Baltimore Convention Center -  
P.O. No. P527095

On April 30, 2014, the City Purchasing Agent approved the initial award in the amount of \$17,950.00. The award contained two 1-year renewal options. On April 22, 2015, the City Purchasing Agent approved the first renewal in the amount of \$17,950.00. This final renewal in the amount of \$17,950.00 is for the period May 1, 2016 through April 30, 2017. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |    |                                       |             |          |
|----|---------------------------------------|-------------|----------|
| 6. | POINT DEFIANCE<br>AIDS PROJECTS/NASEN | \$40,000.00 | Increase |
|----|---------------------------------------|-------------|----------|
- Solicitation No. B50004257 - Needles - Health Department - P.O. No. P533709

On November 25, 2015, the Board approved the initial award in the amount of \$43,950.00. The award contained two 1-year renewal options. Due to increased usage, an increase in the amount of \$40,000.00 is necessary. This increase will make the award amount \$83,950.00. The above amount is the City's estimated requirement.

- |    |                     |                |          |
|----|---------------------|----------------|----------|
| 7. | W.W. GRAINGER, INC. | \$2,600,000.00 | Increase |
|----|---------------------|----------------|----------|
- Contract No. BPO-001B1400635 - Maryland State Contract - Maintenance, Repair and Operating Supplies - Department of General Services, Department of Public Works, etc. P.O. No. P519531

On February 29, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one renewal option. Subsequent actions and sole renewal option have been approved. Due to increased usage, an increase in the amount of \$2,600,000.00 is necessary to cover purchases through the end of the contract term. This increase will make the award amount \$12,700,000.00. The contract expires February 28, 2017. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 5% MBE AND 0% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Walters Relocation, Inc.	5%	\$109,040.00	5.2%

**WBE:** N/A

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

8. CAREFUSION SOLUTIONS, LLC	\$90,117.00	Ratification
Solicitation No. 06000 - Pyxis Medstation - Health Department - Req. No. R700877		

On April 16, 2015, the Health Department ordered a Pyxis Medstation System from Carefusion Solutions, LLC without following proper procurement procedures and has since taken delivery. The system is an automated dispensing and medication management system, which has already been received by the agency.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions. The Board also approved and authorized execution of the Agreement with MobilePD, Inc. (Item No. 1).

**MINUTES**

Office of the Inspector General - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the attached Memorandum of Understanding (MOU) with the Baltimore Police Department (BPD).

**AMOUNT OF MONEY AND SOURCE:**

\$63,430.50 - 1001-000000-2041-196500-600000

For each of FY 2016 and FY 2017, the sum of \$63,430.50, representing one half of the cost of an OIG Agent including all OPCs, will be funded from the account.

**BACKGROUND/EXPLANATION:**

Under this MOU the OIG will recruit and retain an Agent/Evaluator partially funded by the Baltimore Police Department through the close of Fiscal Year 2016 and 2017. Subject to appropriations, the Baltimore Police Department will fund an amount equal to one-half (0.5) of the salary and benefits for a position of an OIG Agent/Evaluator (Class #10210).

The Agent/Evaluator funded under this Memorandum Understanding will be tasked with Baltimore Police Department related investigations, reviews and audits, including, but not limited to issues of disability and/or worker's compensation fraud. During these investigations, reviews and audits, the Agent/Evaluator will seek to develop information necessary to assist the Baltimore Police Department, Human Resources Office in making disciplinary and other employment decisions.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Baltimore Police Department.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Communications Services</u>			
1. Simon Etta Weryonwon Gongar	MiVoice Business Rel.7.2 System Administration Kanata, Canada May 24 - 27, 2016 (Reg. Fee \$1,099.00 ea.)	Internal Service	\$4,668.29

Pursuant to AM 240-5, for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance on the travel request, which the representative believes to be both reasonable and economical. The Board of Estimates will determine the final monetary amount of the daily subsistence allowance and stipulate the rate in its approval. Messrs. Gongar and Etta have each proposed a daily subsistence allowance of \$224.00 per day.

The hotel rate for each representative is \$139.00 per night plus a hotel tax in the amount of \$68.34 for the duration of their stay.

The registration fees in the amount of \$1,099.00 for each representative were paid using Master Blanket Purchase Order P535071. Therefore, the disbursement amount to Mr. Gongar will be \$1,169.66, and the disbursement amount to Mr. Etta will be \$1,300.63.

Health Department

2. Catherine Watson	Healthy Teen Network Board of Directors Meeting Austin, TX June 3 - 5, 2016	Family Planning Special Needs Account	\$1,077.70
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**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department - cont'd</u>			
<p>The subsistence rate for this location is \$194.00 per night. The cost of the hotel is \$211.65 per night, plus hotel taxes of \$33.22 per night. The Department is requesting additional subsistence of \$17.65 per night to cover the cost of hotel and \$40.00 per day for meals and incidentals.</p>			
3. Tyra Pierce Alexis Alsup Yolanda Wilton Camille Burke	NEHA 2016 AEC & HUD Healthy Homes Conference San Antonio, TX June 12 - 17, 2016 (Reg. Fee \$670.00 each)	Healthy Homes	\$9,601.00

The subsistence rate for this location is \$184.00 per day. The cost of the hotel is \$189.00 per night, plus hotel taxes in the amount of \$31.65 per night for each attendee.

The airfare in the amount of \$366.96 and the registration fee in the \$670.00, for each attendee, was prepaid on a City-issued credit card assigned to Mr. Ryan Hemminger.

The Department is requesting additional subsistence of \$5.00 per night for the hotel and \$40.00 per day for food and incidentals for each attendee. Each attendee will be disbursed \$1,363.29.

Office of the President

4. Bernard C. Jack Young Carl Stokes Carolyn Blakeney Michael Huber	2016 International Council of Shopping Centers RECON Convention Las Vegas, NV May. 21 - 25, 2016 (Reg. Fee \$530.00 ea.)	General Funds	\$10,629.92
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**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Office of the President - cont'd

The subsistence rate for this location is \$157.00 per night. The cost of the hotel is \$315.00 per night for Messrs. Young and Stokes, plus hotel taxes in the amount of \$37.80 per night, a resort fee of \$29.00 per night, and a resort tax in the amount of \$3.48 per night for each attendee. The cost of the hotel is \$275.00 per night for Ms. Blakeney and Mr. Huber, plus hotel taxes in the amount of \$33.00 per night, a resort fee in the amount of \$29.00 per night, and a resort tax in the amount of \$3.48 per night for each attendee. The airfare in the amount of \$455.96 and the registration fees in the amount of \$530.00 for each attendee were pre-paid on a City-issued credit card assigned to Mr. Hosea Chew.

The Department is requesting additional subsistence of \$158.00 per day for Messrs. Young and Stokes, and \$118.00 per day for Ms. Blakeney and Mr. Huber to cover the costs of the hotel, and \$40.00 per day for meals and incidentals for each attendee. Messrs. Young and Stokes and will be disbursed \$1,761.12 each. Ms. Blakeney and Mr. Huber will be disbursed \$1,581.92 each.

Department of Recreation and Parks

5. Tracey Estep	NRPA Innovation Labs Boston, MA May 11 - 13, 2016 (Reg. Fee \$250.00)	Accessory Account	\$1,402.90
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The registration fee of \$250.00 was prepaid using a City-issued credit card assigned to Mr. Devon Brown. Therefore, the disbursement to Ms. Estep is \$1,152.90.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
Department of Public Works/Office of Engineering and Construction			
6. Madeleine Driscoll	ACE 2016 Annual Conference Chicago, IL June 19 - 22, 2016 (Reg. Fee \$795.00)	Water Utility	\$1,322.97

The registration fee of \$795.00 was prepaid using a City-issued credit card assigned to Ms. Tianna Haines. Ms. Driscoll is only requesting subsistence in the amount of \$160.00 for food and incidentals. Therefore, the disbursement to Ms. Driscoll is \$527.97.

The Board, UPON MOTION duly made and seconded, approved the foregoing travel requests. The President **ABSTAINED** on item No. 4.



**MINUTES**

Health Department - Employment Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Employment Agreement with Ms. Shelly SeungAh Choo. The period of the Agreement is effective upon Board approval through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$7,387.00 - 4000-499916-3080-294200-603012 (\$60.00/hr.)

**BACKGROUND/EXPLANATION:**

Ms. Choo will work as a Contract Services Specialist II (Public Health Physician/Senior Infant Health Advisor) for the Bureau of Maternal and Child Health. Ms. Choo will represent the Department in a variety of senior level functions such as the Women's Detention Center Contraceptive and Reproductive Services Needs Assessment and Infant Safe Sleep Initiative. She will also lead the Department provider outreach work, manage the Medical Homes grant with the goal of improving communication and coordination of care between Medical Homes and Maternal and Child Health B'More for Healthy Babies programs, and coordinate the development of annual goals and objectives of the Bureau.

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Employment Agreement with Ms. Shelly SeungAh Choo.

**MINUTES**

Mayor's Office of Human Services - Department of Audits - FY13  
Single Audit Findings on Low  
Income Home Energy Assistance  
Program - Report on  
Corrective Actions

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an extension of the follow-up presentation to the Board of the FY13 Single Audit Findings on Low Income Home Energy Assistance Program - Report on Corrective Actions. The extension is requested until May 18, 2016.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Human Services I Community Action Partnership Center (MOHS-CAP) worked with the Maryland Department of Human Resources to ensure safeguards are established to not replicate the findings in the FY 13 Audit. The Audit findings have been reviewed by the Maryland Department of Human Resources. However, a response from the US Health and Human Services Department was requested by the Board of Estimates.

The Department of Human Resources Director, Office of Home Energy Programs will provide a written response regarding the FY13 Audit on May 18, 2016.

UPON MOTION duly made and seconded, the Board approved the extension of the follow-up presentation to the Board of the FY13 Single Audit Findings on Low Income Home Energy Assistance Program - Report on Corrective Actions.

**MINUTES**

Department of Housing and - Sixth Amendatory Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Sixth Amendatory Agreement with Healthy Neighborhoods Inc. (HNI) for its Matching Grants Program. The Agreement expires on March 31, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00 - HNIFY15 GO Bonds  
 200,000.00 - HNIFY16 General Funds  
\$450,000.00 - 9910-916037-9588

**BACKGROUND/EXPLANATION:**

Matching Grant Funds are provided to homeowners that use Healthy Neighborhoods Home Improvement Loan Products. Eligible buyers must qualify for a minimum of a \$5,000.00 HNI loan and cannot earn more than 120 percent of the Area Median Income. The Matching Grant is structured as a second or third deed of trust against the property and is forgiven by 20 percent for each year the owner occupant remains in the property. The borrower is responsible for paying all closing costs, including points.

This is the Sixth Amendatory Agreement to the Grant Agreement approved by the Board on April 23, 2008 providing the HNI with \$1,000,000.00 through Ordinance 07-513 in General Funds to provide matching loans to qualified homeowners. A First Amendment was approved by the Board in April 2010 permitting \$333,333.00 to be moved to the HNI's FY10 Operating Agreement and replenishing it with \$583,333.00 in FY10 General Obligation Bonds. A Second Amendment was approved by the Board in September 2011 adding \$300,000.00 to the fund and a Third Amendment was approved by the Board in December 2011 to extend the time provided to make loans. A Fourth Amendment was approved by the Board in July 2012 adding \$150,000.00 to the Matching Grants funds. A Fifth Amendment was approved by the Board in October 2014 adding \$290,000.00 to the fund.

**MINUTES**

DHCD - cont'd

This Sixth Amendatory Agreement will add \$450,000.00 to the Matching Grants fund for a total City expenditure of \$2,440,000.00. The amendment also adds two new requirements regarding Record Retention and Recovered Grants. The HNI will be permitted to keep any repaid loan funds for their programs and operations and will also be required to retain records of closed grants for a 6-year period following the grant's expiration date. Technical amendments include replacing Bradford Bank with M&T Bank as the Principal and Administrator of the fund. All other terms of the Grant Agreement remain in effect.

The Matching Grant Fund is one of Healthy Neighborhood's most effective tools for building value in stable but underpriced communities. Since the fund's inception, Healthy Neighborhoods has provided over 300 Matching Grants.

**MBE/WBE PARTICIPATION:**

The Grantee has signed a Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

MINUTES

DHCD - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$250,000.00	9910-902935-9587	
31 <sup>st</sup> CDB	Healthy Neighbor-	
	Hoods, Inc. - Reserve	
200,000.00	" "	
General Funds		
<b>\$450,000.00</b>	-----	9910-916037-9588
		Healthy Neighborhood -
		Matching Grant

This transfer will provide funding to support Healthy Neighborhoods Inc.'s Matching Grant Program. This program provides funding to owner-occupants in designated Healthy Neighborhoods to make improvements to their property.

UPON MOTION duly made and seconded, the Board approved the Sixth Amendatory Agreement with Healthy Neighborhoods Inc. for its Matching Grants Program. The transfer of funds was approved **SUBJECT** to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

**MINUTES****PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/ - WC 1348, AMI/R Urgent Need  
Office of Engineering and Construction Metering Infrastructure  
Repair and Replacement,  
Various Locations  
**BIDS TO BE RECV'D: 05/18/2016**  
**BIDS TO BE OPENED: 05/18/2016**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

**MINUTES**

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

## Kim A. Trueheart

May 3, 2016

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:

Pages 1 - 79, City Council President and members of the Board of Estimates, BOE Agenda dated May 4, 2016, if acted upon:

- a. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
- b. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
- c. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
- d. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
- e. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

Email: [kimtrueheart@gmail.com](mailto:kimtrueheart@gmail.com)

5519 Belleville Ave  
Baltimore, MD 21207



- f. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 4, 2016.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES**

President: "There being no more business before the Board, the meeting will recess until bid opening at 12 noon. Thank you."

\* \* \* \* \*

## MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that **NO ADDENDA WERE RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Public Works - WC 1343, Water Appurtenances  
Install & Small Main Repairs &  
Install at Various Locations

Spiniello  
R.E. Harrington  
J. Fletcher Creamer & Son, Inc.  
Anchor Construction Corp.  
Civil Construction, LLC  
Metra Industries

Bureau of Purchases - B50004560, Technical Service for  
Liquid Oxygen Plants at Patapsco  
Wastewater Treatment Plant

Solutionwerks, Inc.  
Mohawk Cryo, LLC

MINUTES

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, May 11, 2016.



JOAN M. PRATT  
Secretary