NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe agenda.htm) and the Secretary to the Board's web site (http://www.comptroller.baltimorecity.gov/BOE.html).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA – SEPTEMBER 28, 2016

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

IronShore Contracting, LLC	$ 8,000,000.00
M.C. Dean, Inc.	$410,886,000.00
R & R Contracting Utilities, Inc.	$ 1,500,000.00
Royale Construction, Inc.	$ 8,000,000.00
Tito Contractors, Inc.	$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Becht Engineering BT, Inc.	Engineer
Floura Teeter Landscape Architects	Landscape Architect
MK Consulting Engineers, LLC	Engineer
P.E.L.A. Design, Inc.	Landscape Architect
Parsons Brinckerhoff, Inc.	Engineer Architect Landscape Architect

BOARDS AND COMMISSIONS – cont'd

Stantec Consulting Services, Inc.	Engineer
Vision Engineering and Planning, LLC	Engineer

AGENDA

BOARD OF ESTIMATES **09/28/2016**

OPTIONS/CONDEMNATION/QUICK-TAKES:

Owner(s)	Property	Interest	Amount
Dept. of Housing and Community Development – Option			
1. William H. Parham	600 E. Biddle Street	L/H	$ 7,600.00

Funds are available in account no. 9990-907714-9593-900001-704040, Johnston Square Project.

Dept. of Housing and Community Development – Condemnation			
2. Osborne I. King, Jr.	1105 W. Lexington Street	F/S	$ 32,000.00

Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project.

EXTRA WORK ORDERS

* * * * * *

The Board is requested to approve the

Extra Work Orders

as listed on the following page:

5

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.

Department of Transportation

1. EWO #008, ($150,126.65) – TR 10319, York Road Rehabilitation from 43rd Street to Glenwood Avenue

$2,783,413.10	$113,442.52	P. Flanigan & Sons, Inc.	-	-

This authorization provides payment of overrun items, deduction of amounts not used, due to underrun or not used items, and to balance out the contract.

Department of General Services

2. EWO #002, $34,014.34 – GS 15807R, Structural Repairs to Four Firehouses – Engine 57, 21, 29, and 30

$ 356,000.00	$ 15,742.00	Trionfo Builders, Inc.	-`	53

At the request of the Baltimore City Fire Department, the current weight capacity of the fire truck parking slab (which is located above a basement) inside of Firehouse Engine 57 was investigated, as a new and heavier foam firefighting truck was purchased and is to be located at this firehouse. It was discovered that the slab would not be able to support the weight of the new foam truck. Therefore, additional reinforcement for the slab at Engine 57 was designed and will be constructed by the contractor, who will also perform structural repairs in the basement of Engine 57. The additional slab reinforcement was not a part of the original scope of work.

Department of Planning – Report on Previously Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 39** favorable reports by the Planning Commission on September 15, 2016 on Transfers of Funds approved by the Board of Estimates at its meetings on August 10, August 17, August 24, August 31, and September 14, 2016.

Department of Real Estate – License Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the License Agreement with The Towers of Harbor Court Condominium, Licensor, for a rental of a portion of a premises located at 10 E. Lee Street, roof of the East Tower building consisting of approximately 841 sq. ft. The period of the renewal is October 1, 2016 through September 30, 2017.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Installments
$79,142.04	$6,595.17

Account: 2042-000000-1474-165700-603013

BACKGROUND/EXPLANATION:

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City. The Board approved the original License Agreement on September 30, 1997, with an option to renew for 9 terms of one-year. The Board approved a new License Agreement on November 21, 2007 for an initial term of one year beginning on October 1, 2007 with an option to renew for 9 one-year terms. This renewal is for the last term. The Licensor will be responsible for maintenance and repairs, roof and all common areas of the building and utilities. The Licensee will be responsible for liability insurance, maintenance, and repairs to equipment.

APPROVED FOR FUNDS BY FINANCE

Department of Real Estate – Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal with Cunningham Communications, Inc., Lessor, for the rental of a portion of a 400 ft. multi-unit broadcast tower, together with a portion of a building, fence, and other improvements at 3900 Hooper Avenue. The period of the renewal is October 1, 2016 through September 30, 2019.

AMOUNT OF MONEY AND SOURCE:

	Annual Rent	Monthly Installments
10/1/2016 – 9/30/2017 -	$151,366.80	$12,613.90
10/1/2017 – 9/30/2018 -	$157,421.40	$13,118.45
10/1/2018 – 9/30/2019 -	$163,718.28	$13,643.19

Account: 2042-000000-1474-165700-603013

BACKGROUND/EXPLANATION:

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City. The Board approved the original Lease Agreement on October 15, 1997, with an option to renew for 2 terms of three-years. The Board approved a new Lease Agreement on May 28, 2014 for an initial term of three years beginning on October 1, 2013 through September 30, 2016 with an option to extend the lease for three automatic additional three-year terms. This renewal is for the first term. The Lessor will be responsible for maintenance and repairs, roof and all common areas of the building and utilities. The Lessee will be responsible for liability insurance, maintenance, and repairs to equipment. The Lessee will remove its property within 30 days of the termination of the lease or the property will be deemed to be the property of the Lessor and the Lessor may remove it at the Lessee’s expense.

APPROVED FOR FUNDS BY FINANCE

TRANSFERS OF FUNDS

* * * * * *

The Board is requested to approve

the Transfers of Funds

listed on the following pages:

10 - 11

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Transportation		
1. **$ 15,000.00** State Const. Rev.	9950-903300-9504 Constr. Res. - Tree Roots/Footways	9950-905465-9504 Reconstruction of Footways Citywide

This transfer will provide funds to cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR17001 Reconstruction of Footways Citywide.

2. **$ 15,000.00** State Const. Rev.	9950-903300-9504 Constr. Res. - Tree Roots/Footways	9950-902466-9504 Reconstruction of Alleys Citywide

This transfer will provide funds to cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR17004 Reconstruction of Alleys Citywide.

Department of Housing and Community Development

3. **$750,000.00** 1st Comm. & Eco. Dev. Bond	9910-913996-9587 Stabilization of City owned Properties	9910-911158-9588 Stabilization of City owned properties

This transfer will provide funds approved in FY 217 Ordinance of Estimates for cost related to the Stabilization of City-owned properties.

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Public Works/Office of Engineering and Construction		
4. **$300,000.00** Water Revenue Bonds	9960-903717-9558 Constr. Res. Fullerton Finished Water Reservoir	9960-905722-9557-3 Engineering

Baltimore County awarded a design project to replace the Fullerton Reservoir utilizing tanks. The City's portion of the total design costs were originally estimated to be $1,184,929.77. The County recently notified the City of additional costs needed for the design.

Health Department – Agreements and Grant Agreement

The Board is requested to approve and authorize execution of the various agreements and the grant agreement.

AGREEMENTS

1. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM)** **$`109,492.00**

   Account: 4000-498817-3080-284000-603051

   HCAM was established to assist City residents in the transition from Medicaid "fee-for-service" to a Managed Care System called HealthChoice. HCAM employees connect clients to needed services and help them navigate the Managed Care System.

   In an effort to be the single point-of-entry for all pregnant women and infants in the City, HCAM will provide data entry support, ensuring that all related referrals outreached by other HCAM programs are entered into the Insight database. This database is used by Health Department's Maternal and Child Health and Maternal and Infant Nursing programs. The period of the agreement is July 1, 2016 through June 30, 2017.

   The agreement is late because of the delays in the administrative review process.

   MWBOO GRANTED A WAIVER.

2. **STRONG CITY BALTIMORE INC.** **$ 99,772.00**

   Account: 6000-615217-3001-568000-603051 $ 49,000.00
   6000-617717-3100-295900-603051 $ 50,772.00

   The Strong City Baltimore Inc., as the fiscal and administrative sponsor for Baltimore Corps, will provide the services of two Fellows to assist the Baltimore City Health Department with priority initiatives, specifically behavioral health and youth health and wellness programs.

Health Dept. – cont'd

The agreement is late because finalization of budget information delayed timely processing.

3. **HEALTHY TEEN NETWORK, INC. (HTN)** **$ 30,000.00**

Account: 4000-494417-3080-292300-603051

The HTN will revise the health education curriculum for child welfare workers and foster care providers for the U-Choose Personal Responsibility and Education project (formerly the Baltimore City Teen Pregnancy Prevention Initiative: Out of Home Youth Project) to develop and implement e-learning training modules to complement the current adult training curriculum. In addition, the HTN will monitor the implementation of three adult trainings in an effort to inform the revisions of the adult curriculum, as well as to provide behavioral based performance improvement feedback to the trainers. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of the delays in the administrative review process.

4. **ASSOCIATED CATHOLIC CHARITIES, INC. (ACC)** **$ 25,029.90**

5. **THE LEAGUE FOR PEOPLE WITH DISABILITIES, INC. (LFPWD)** **$ 16,805.79**

Account: 4000-433317-3254-316200-603051

The ACC and the LFPWD each will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services grant funding from the City.

The City will pay each organization the set rate of $39.73 per day of service provided to an individual recipient. For the ACC the services will not exceed 630 days and for the LFPWD the service will not exceed 423 days of service provided to recipients per year for all combined. The rate includes transportation services to the recipients.

Health Dept. – cont'd

The organizations will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program. The period of the agreement is July 1, 2016 through June 30, 2017.

These agreements are late because the Department was awaiting grant information and signatures from the provider.

6. **JOHNS HOPKINS UNIVERSITY, (JHU) SCHOOL OF MEDICINE (SOM)** **$ 48,063.00**

Account: 1001-000000-3100-295901-603051

The JHU's SOM will provide physician services for the School Health Program. These services will include on-site consultation at a minimum of ten hours per week in addition to patient evaluation at the School-Based Health Centers located at the Augusta Fells Savage Institute No. 430, Reach School Middle/High No. 341, and Digital Harbor High School No. 416. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of the delays at the administrative level.

7. **IOWA COLLEGE ACQUISITION LLC, D/B/A KAPLAN HIGHER EDUCATION** **$0.00**

The Kaplan Higher Education/Externship Affiliation Agreement offers an educational program in the field of Public Health and Health Education. The Department is providing a practical learning experience for students enrolled in the Public Health and Health Education program and to include school students in its public health activities. The period of the agreement is effective upon Board approval for one year.

Health Dept. – cont'd

8. **THE FAMILY LEAGUE OF BALTIMORE CITY, INC. (FLBC)** **$ 40,000.00**

Account: 4000-480617-3080-279200-603051

The FLBC will develop a set of family engagement workshops and activities that support the curriculum being implemented in schools, engage community based organizations and providers to create a network of referral resources and providers to complement the curricula and family engagement series and assist with implementation of school sites for the pilot. The period of the agreement is July 1, 2016 through June 30, 2017.

This agreement is late because of delays in the administrative review process.

9. **CHESAPEAKE SQUARES, INC.** **$ 3,307.56**

Account: 6000-633017-3034-268500-406001

Chesapeake Squares, Inc., a social club, will use the Mason F. Lord Room of the Waxter Senior Center on Tuesday evenings from 6:30 to 9:45 p.m. The room will be used for square dances and organizational meetings. The period of the agreement is September 1, 2016 through August 31, 2017.

10. **BALTIMORE MEDICAL SYSTEM, INC. (BMS)** **$410,213.00**

Account: 1001-000000-3100-295900-603051

The BMS will work with the Department to provide School Health Services which consist of School Health Suite Coverage (SHSC) and School-Based Health Centers (SBHC). The BMS will provide services at Tench Tilghman Elementary/Middle School, Harford Heights Elementary School, Collington Square Elementary/Middle School, Northwestern High School, Patterson High School, Mergenthaler Vocational Technical High School, Paul Lawrence Dunbar High

Health Dept. – cont'd

School, and Vangard Collegiate Middle School. The BMS will also provide extended school year coverage at Paul Lawrence Dunbar High School for the period of July 5, 2016 through June 30, 2016.

The BMS will maintain approval from the Maryland Medical Assistance Program for designation of the school-based clinics at Collington Square Elementary/Middle School, Vanguard Collegiate Middle School, Harford Heights Elementary, Paul Lawrence Dunbar and Patterson High School as SBHCs. The BMS will provide the Department with documentation of such approval. Should either of the sites lose its designation as a SBHC for any reason, the BMS will notify the Department in writing within 15 days of the loss of designation. The period of the agreement is July 1, 2016 through June 30, 2017.

This agreement is late because of the delays in finalizing the budget and scope of services.

11. **EDWARD L. ANSEL** **$ 20,000.00**

Account: 4000-425517-3110-306700-603018

Mr. Ansel will perform on-site psychological evaluations of clients referred for nursing home placements, on-site psychological evaluations of clients in nursing homes, review of psychological reports for patients in nursing homes, submit a written psychological report to the Department Adult Evaluations and Review Services Program, delineating treatment plan for each client/patient. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Department was awaiting signatures from provider.

AUDITS REVIEWED ITEM NOS. 1-11 AND HAD NO OBJECTION.

Health Dept. - cont'd

PERSONAL CARE CASE MONITORS

12.	**SHERBY BRYANT**	**$ 60,500.00**
13.	**AIMEE CAMPBELL**	**$ 60,500.00**
14.	**JACQUELINE GAUGHAN**	**$ 60,500.00**
15.	**TIFFANY GRAY**	**$ 60,500.00**
16.	**DENISE HAMMOND**	**$ 60,500.00**
17.	**LISA HORNE**	**$ 60,500.00**
18.	**LOUISE REED**	**$ 60,500.00**

Account: 4000-426217-3110-306800-603018

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Community First Choice (CFC) and Community Personal Assistance Services (CPAS), formerly known as Maryland Medical Assistance Personal Care Program. The CFC and the CPAS program will provide services and support to enable older adults and people with disabilities to live in their homes. The Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Nurse Monitors who will supervise the provision of services to eligible participants.

The above-listed Nurse Monitors (item 12-18) will exercise independent professional judgment and carry professional liability insurance. Each Nurse Monitor will be an independent contractor and not an employee of the City. The Nurse Monitor is responsible for providing oversight and quality monitoring of the participant health status and the outcomes of personal assistance services for the CFC and CPAS participants. The Nurse Monitor will make home visits, maintain clinical records, and utilize the Long Term Support Maryland Tracking System as required. The period of the agreement is July 1, 2016 through June 30, 2017.

AUDITS REVIEWED AND HAD NO OBJECTION.

Health Dept. – cont'd

GRANT AGREEMENT

19. **MARYLAND FAMILY NETWORK (MFN)** **$524,400.00**

Account: 4000-475917-3080-294600-406001

The Services Award Agreement provides funds to the Department for an Early Head Start (EHS) Center. This agreement with the MFN outlines the terms and conditions for the Baltimore City Health Department, as fiscal administrator to coordinate and provide an EHS program offering comprehensive services to pregnant women and children under age three and their families. The purpose of the EHS is to strengthen families by focusing on child development and school readiness, family development, community building, and the EHS staff development. The EHS program services include, but are not limited to, center-based and home-based participant activities, parenting skills, licensed on-site child care and child development services, health and nutrition education and counseling and employment training and assistance. The period of the agreement is July 1, 2016 through June 30, 2017.

The Services Award Agreement is late because of the delays in the administrative review process.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

Health Department – Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) with the Maryland Department of Aging (MDoA). The period of the grant award is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

$	600,090.00	– 5000-533617-3255-767500-405001
	199,442.00	– 5000-533117-3254-767300-405001
	193,920.00	– 5000-534117-3044-273300-405001
	91,309.00	– 5000-535517-3254-768100-405001
	137,252.00	– 5000-533517-3044-767400-405001
$	**1,222,013.00**	

BACKGROUND/EXPLANATION:

This NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in the City.

This NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Revised Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the revised Notification of Grant Award (NGA) from the Maryland Department of Aging and correction to a previously approved amount. The period of the grant award is October 1, 2015 through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

$165,136.00 – 4000-433516-3024-761400-404001
335,228.00 – 4000-432916-3255-761200-404001
$500,364.00

BACKGROUND/EXPLANATION:

The original NGA was approved on February 24, 2016, in the amount of $692,933.00. A second revision in the amount of $3,678,638.00 was approved on March 30, 2016 making the new total $4,371,571.00. The second revised amount should have been $2,985,705.00 making the new total grant amount $3,678,638.00 not $4,371,571.00. The Board is therefore requested to approve this change in the total amount.

The third revised NGA is for Title IIIB/Access to Senior Services and Title IIIC1/Congregate Meals Programs only in the amount of $500,364.00, making the new total $4,179,002.00.

This grant is contingent upon approval of the FY 16 Federal Appropriation of funds for the Administration of the Older Americans Act. Approval of this NGA will allow the Department to provide coordinated and accessible services for seniors in the City.

Health Department – cont'd

The NGA is late because it was only recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms and conditions of the Revised Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

Health Department – No-Cost Time Extension to the Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the No-Cost Time Extension to the Grant Agreement with the March of Dimes Foundation. The period of the agreement will extend through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 30, 2014, the Board approved the grant agreement in the amount of $20,000.00 for the period of March 1, 2014 through February 28, 2015, FY 2015.

On March 13, 2015, the Board approved the grant agreement in the amount of $15,000.00 for the period of March 1, 2015 through February 28, 2016, FY 2016.

The majority of the funds were not spent due to administrative challenges in sub-granting them to the implementation partner for the HOPE project. The Department received approval from the March of Dimes Foundation to carry-over $20,365.51, in unspent funds; $5,984.50 from FY 2015 and $14,381.01 from FY 2016. The March of Dimes Foundation also allowed the extension to the period of the grant agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The No-Cost Time Extension to the Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – No-Cost Time Extension to the Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the No-Cost Time Extension to the Memorandum of Agreement with CareFirst BlueCross BlueShield. This No-Cost Time Extension will extend the period of the agreement through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 23, 2015, the Board approved the Memorandum of Agreement for CareFirst BlueCross BlueShield to grant $750,000.00 in funding to support the B'More for Healthy Babies Initiative. The period of the Memorandum of Agreement was July 1, 2015 through June 30, 2016.

Because of delays with processing contracts and facilitating program initiatives, additional time was requested to complete deliverables. The Department received approval from CareFirst BlueCross BlueShield to carry-over $64,937.11 in funding and extend the period.

The No-Cost Time Extension was approved by CareFirst BlueCross BlueShield on August 8, 2016 and delayed because of the Department's administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The No-Cost Time Extension to the Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

Office of President - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Bernard C. "Jack" Young, Carolyn Blakeney, Lester Davis, Kara Kunst, Damion Cooper, Michael Huber, Zoe Michal, and Hosea Chew to solicit businesses, organizations, and donors for donations of goods and services and financial support to support activities and events related to the conclusion of the 2011-2016 City Council term and the beginning of the 2016-2020 City Council Term. The period of the campaign is effective upon Board approval through January 31, 2017.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

As the City Council prepares to conclude the 2011-2016 City Council term and begin the 2016-2020 City Council term a number of activities are planned to ensure a smooth and efficient transition. A number of businesses and organizations have expressed interest in hosting or supporting the transition. As such, the Office of the City Council President would like to accept and solicit sponsorship and donations for the purpose of supplementing funding and support for events and activities related to the conclusion of the 2011-2016 City Council term and the beginning of the 2016-2020 City Council term. Solicitations will begin upon approval and conclude no later than January 31, 2017.

Use of funds will include payment for items related to program and event planning costs to include, but not limited to food and catering, transportation, printing, training materials, venue, equipment, and any other items related to the planning and implementation of these events and activities. A potential donor

Office of President - cont'd

list will be comprised of businesses, organizations, nonprofits and foundations that have expressed an interest in hosting or supporting the Transition. Businesses, organizations, nonprofit or foundations may or may not be controlled donors. All will be solicited in the same manner and none will be singled out in any way. Solicitations will be made by written or electronic correspondence.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of task no. 2, to Murphy & Dittenhafer, Inc., under Project No. 1234, On-Call Architectural Design Services. The period of the task is approximately 60 days.

AMOUNT OF MONEY AND SOURCE:

$24,799.31 - 9938-918059-9474-000000-703032

BACKGROUND/EXPLANATION:

This task will include Phase I Building Evaluation services for Lakeland Recreation Center.

THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD ON AUGUST 24, 2016.

APPPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Housing and Community Development – Amendment to Strategic Demolition and Smart Growth Impact Fund Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Strategic Demolition and Smart Growth Impact Fund Grant Agreement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The modification expands the activities eligible for grant funding from demolition to include environmental remediation and site work.

In June 2015, the Board approved the execution of the Grant Agreement in the amount of $2,500,000.00 in Strategic Demolition and Smart Growth Impact Funds for demolition activities.

The City has requested and the State has agreed to add environmental remediation and site work as eligible uses for grant funds. Both activities were eligible for funding in the State Grant Application for the FY 15 funds. Adding these uses will provide HCD with greater flexibility in using grant funds. All other terms and conditions of the agreement will remain unchanged.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Strategic Demolition and Smart Growth Impact Fund Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Side Yard Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Side Yard Land Disposition Agreement with Messrs. Anthony Baylor and Benjamin Baylor II, for the sale of the City-owned property located at Block 1548, Lot 055.

AMOUNT OF MONEY AND SOURCE:

$500.00 - Purchase Price

The lot will be sold for the purchase price of which $400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as Block 1548, Lot 055 to the adjacent property owner. As a condition of conveyance, Messrs. Anthony Baylor and Benjamin Baylor II have agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) and Article II, Section 15 of the Baltimore City Charter, 2011 Edition, and Article 13 of the City Code.

DHCD – cont'd

The property was journalized and approved for sale on December 6, 2012.

MBE/WBE PARTICIPATION:

The purchasers will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Side Yard Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Side Yard Land Disposition Agreement with Mr. Ryan Moore, for the sale of the City-owned property located at Block 0858, Lot 099.

AMOUNT OF MONEY AND SOURCE:

$500.00 - Purchase Price

The lot will be sold for the purchase price of which $400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as Block 0858, Lot 099 to the adjacent property owner. As a condition of conveyance, Mr. Moore has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) and Article II, Section 15 of the Baltimore City Charter, 2011 Edition, and Article 13 of the City Code.

DHCD - cont'd

The property was journalized and approved for sale on December 6, 2012.

MBE/WBE PARTICIPATION:

The developer will purchase this property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development – Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with G.W. Site Services, Inc., Developer, for the sale of two City-owned properties located at 602 Wyanoke Avenue and 3925 Frisby Street.

AMOUNT OF MONEY AND SOURCE:

$4,000.00 - 602 Wyanoke Avenue
$4,000.00 - 3925 Frisby Street

BACKGROUND/EXPLANATION:

The project will involve brand new construction of two detached single-family homes. When completed, the homes will be sold to homeowners at market rate. Both lots are in the Pen Lucy neighborhood.

The Authority to sell these properties, is given under Article 13, § 2-7(h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 602 Wyanoke Avenue is $8,940.00 and 3925 Frisby Street is $5,400.00. The purchase price is $4,000.00 each.

The properties are being sold to G.W. Site Services, Inc. below the price determined by the Waiver Valuation Process because of the following reasons:

DHCD - cont'd

- the sale and the rehabilitation will help to promote a specific benefit to the immediate community, and

- the sale and rehabilitation will continue the elimination of blight, create jobs during reconstruction and the properties will be returned to the tax rolls.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than $50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1014 N. Stricker Street, (Block 0062, Lot 008) by gift from Mr. Derek M. Hill, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Hill agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Hill has offered to donate to the City, title to the property located at 1014 N. Stricker Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 31, 2016, other than water bills is as follows:

Real Property Tax	2016-2017	$0.00
	Total Taxes owed:	**$0.00**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1403 Druid Hill Avenue, (Block 0377, Lot 036) by gift from Mr. Bernard Oyama, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Oyama agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Oyama has offered to donate to the City, title to the property located at 1403 Druid Hill Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 31, 2016, other than water bills is as follows:

Real Property Tax	2016-2017	$ 70.80
Miscellaneous Bill	8046344	264.64
Miscellaneous Bill	8059057	162.40
Environmental Fine	52729563	1,500.00
Property Registration	065836	130.00
	Total Taxes owed:	**$2,127.84**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2626 McElderry Street, (Block 1642, Lot 014) by gift from N & N Investments, Inc. owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

N & N Investments, Inc. agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

N & N Investments, Inc. has offered to donate to the City, title to the property located at 2626 McElderry Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 26, 2016, other than water bills is as follows:

Real Property Tax	2016-2017	$47.20
Miscellaneous Bill	7933120	10,930.76
Property Registration	0212408	30.00
	Total Taxes owed:	**$11,007.96**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2796 W. North Avenue, (Block 3006, Lot 016) by gift from Channing Jones, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Channing Jones agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Channing Jones has offered to donate to the City, title to the property located at 2796 W. North Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 31, 2016, other than water bills is as follows:

DHCD – cont'd

Real Property Tax	2016-2017	$ 70.80
Real Property Tax	2015-2016	137.35
Real Property Tax	2014-2015	102.54
Real Property Tax	2013-2014	238.55
Real Property Tax	2012-2013	285.21
Real Property Tax	2011-2012	307.41
Real Property Tax	2010-2011	392.60
Real Property Tax	2009-2010	14.96
Miscellaneous Bill	6217467	264.20
Miscellaneous Bill	6265128	227.91
Miscellaneous Bill	6309579	205.81
Miscellaneous Bill	6367130	285.84
Miscellaneous Bill	6493290	292.28
Miscellaneous Bill	6714646	239.99
Miscellaneous Bill	6798664	235.83
Miscellaneous Bill	6823405	264.20
Miscellaneous Bill	7020704	436.08
Miscellaneous Bill	7107410	326.62
Miscellaneous Bill	7175060	320.36
Miscellaneous Bill	7330400	253.68
Miscellaneous Bill	7445521	367.20
Miscellaneous Bill	7525702	292.28
Miscellaneous Bill	7602006	307.35
Miscellaneous Bill	7842651	271.22
Miscellaneous Bill	7917784	299.90
Miscellaneous Bill	7992951	211.92
Miscellaneous Bill	8025595	208.31
Miscellaneous Bill	8068140	237.30
Property Registration	500678	1,729.40
	Total Taxes owed:	**$8,827.10**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 216 Furrow Street, (Block 0239, Lot 034) by gift from Mr. William L. Dize, Jr., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Dize, agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Dize, has offered to donate to the City, title to the property located at 216 Furrow Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 31, 2016, other than water bills is as follows:

Real Property Tax	2016-2017	$ 0.00
Real Property Tax	2008-2009	190.00
Real Property Tax	2007-2008	1,835.00
Real Property Tax	2006-2007	17.46
Real Property Tax	2005-2006	78.12
Miscellaneous Bill	6464598	278.31
Miscellaneous Bill	6646145	252.48
Miscellaneous Bill	6724264	237.35
Miscellaneous Bill	6791297	234.33
Miscellaneous Bill	7146459	314.28
Miscellaneous Bill	7365398	168.96
	Total Taxes owed:	**$3,606.29**

Police Department – Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention (GCCP). The GAN extends the period of the grant through September 30, 2017.

AMOUNT OF MONEY AND SOURCE:

$0.00 – 4000-481716-2041-667600-60000

BACKGROUND/EXPLANATION:

On May 18, 2016, the Board approved the original grant from the GCCP for the Department's Homicide Victim Advocate project, in the amount of $120,000.00. The period of the award is from April 1, 2016 through September 30, 2016. Program funds are being utilized to hire two contractual personnel to serve as Homicide Victim Advocates. They will provide a coordinated and structured response to implement crisis intervention to family members in Baltimore City.

The GAN extends the period of the agreement through September 30, 2017 to allow for the intended goals of the project to be completed. There are no other changes to the agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The term and conditions of the Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION (GEDCO)** **$ 63,700.00**

   Account: 4000-490817-3573-763000-603051

   Under the terms of this Housing Opportunity for Persons With AIDS (HOPWA) Program Agreement, GEDCO will use the funds to provide housing assistance and supportive services to individuals or families who have a family member with AIDS. The organization will serve 29 households. The period of the HOPWA Program Agreement is July 1, 2016 through June 30, 2017.

   The HOPWA Program Agreement is late because of a delay at the administrative level.

   MWBOO GRANTED A WAIVER.

2. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **$1,078,944.00**

   Account: 1001-000000-3572-778500-603051

   The organization will provide services and shelter for 75 homeless women and children in Baltimore City. The funds will be used to cover personnel costs, shelter operating expenses, and client costs such as transportation and food. The period of the agreement is July 1, 2016 through June 30, 2017.

   The agreement is late because of a delay at the administrative level.

   MWBOO GRANTED A WAIVER.

MOHS – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Human Services (MOHS) - Ratifications

The Board is requested to ratify the various amendments no. 1 to agreements and the agreement.

1. **PAUL'S PLACE, INC.** **$ 0.00**

On June 10, 2015, the Board approved the Emergency Solution Grants Program Agreement with Paul's Place, Inc. in the amount of $149,769.00 for the period of July 1, 2015 through June 30, 2016. The funds were used to provide case management and rental assistance to 20 homeless individuals or families and 100 households at risk of becoming homeless. The Board is requested to ratify amendment no. 1 to the Emergency Solution Grants Program Agreement to allow a no-cost extension. The ratification to amendment no. 1 extended the period of the original through September 30, 2016.

The request is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

AUDITS NOTED THE NO COST TIME EXTENSION.

2. **INTERSECTION OF CHANGE, INC.** **$ 0.00**

Account: 5000-529116-3572-766400-603051

On July 22, 2015, the Board approved the Emergency and Transitional Housing and Services (ETHS) Agreement with Newborn Holistic Ministries, Inc. in the amount of $42,500.00 for the period of July 1, 2015 through June 30, 2016. On December 8, 2015, Newborn Holistic Ministries, Inc. formally changed its name to Intersection of Change, Inc., which assumed all responsibilities.

The MOHS requests this ratification to amendment no. 1 to the ETHS Agreement to transfer all rights and responsi-

MOHS - cont'd

bilities under the original ETHS Agreement with Newborn Holistic Ministries, Inc., to Intersection of Change, Inc. All other terms and conditions of the original ETHS Agreement remain unchanged.

3. **NEW VISION HOUSE OF HOPE, INC.** **$ 35,588.00**

Account: 1001-000000-3572-778800-603051

New Vision House of Hope, Inc. used the funds to cover the costs associated with operating the Transportation HUB, which provided transportation to homeless women in Baltimore City. The transportation took them from the HUB meeting point to overnight shelters and case management appointments.

After First Apostolic Church declined to renew its contract with the City, in order to ensure the continuity of service during Code Blue Emergencies in the winter months and avoid leaving clients unsheltered outdoors, New Vision House of Hope, Inc. agreed to provide services for the Transportation HUB project in conjunction with operating its women's overflow shelter. The period of the agreement is July 1, 2015 through June 30, 2016.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The amendments no. 1 to agreements and the agreement have been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	LOCATION	APPLICANT	PRIVILEGE/SIZE
1.	3200 Saint Paul Street	The Johns Hopkins University	Outdoor seating 130 sq. ft.
	Annual charge: $1,037.50		
2.	621 S. Broadway	600 Broadway Apartments, LLC	Outdoor seating 28’ x 4’
	Annual charge: $785.50		
3.	509 S. Exeter Street	Skylar Development, LLC	One flat sign 20 sf., One double face blade sign 3.1 sq. ft.
	Flat charge: $264.20		
4.	801 S. Decker Avenue	RBS Enterprise, LLC	Outdoor seating 16’ x 4’
	Annual charge: $337.50		

Since no protests were received, there are no objections to approval.

Department of Transportation – Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for the partial release of retainage to P. Flanigan& Sons, Inc. for TR14006, Resurfacing Highways at Various Locations, Northwest Sector II.

AMOUNT OF MONEY AND SOURCE:

$95,994.33 – 9950-905866-9514-000000-200001

BACKGROUND/EXPLANATION:

As of August 5, 2015, P. Flanigan& Sons, Inc. has completed all work for TR14006, Resurfacing Highways at Various Locations, Northwest Sector II. The contractor has requested a partial release of retainage in the amount of $95,994.33. Currently, the City is holding $97,994.33 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to $2,000.00 which is sufficient to protect the interest of the City.

MWBOO APPROVED THE PARTIAL RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 8 to STV, Inc. under Project No. 1183, Traffic Signals &ITS and Traffic Engineering On-Call Consulting Services. The period of the task assignment is approximately six months.

AMOUNT OF MONEY AND SOURCE:

$134,547.32 – 9950-907098-9512-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for engineering support to the City's Traffic Division. The scope of services includes, but is not limited to turning movement counts, crash diagrams, lane configurations, traffic signal information, and traffic calming.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

DBE: 95%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation – cont'd

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Transportation		
1. $139,256.48 FED	9950-924080-9513 Constr. Res. Traffic Safety Improvements Citywide	
15,472.94 GF (HUR)	" "	
$154,729.42	----------	9950-907098-9512-3 Design Intersection Safety Study Citywide

This transfer will fund the cost associated with Task No. 8 on project #1183 Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services with STV, Inc.

(In accordance with Charter provisions a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Transportation- Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 6 to McCormick Taylor, Inc. under Project 1183, Traffic Signals &ITS and Traffic Engineering On-Call Consulting Services. The period of the task assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

$34,482.95 - 9950-906099-9512-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for traffic data collection services Citywide for various studies and designs.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

DBE: 25%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation– cont'd

TRANSFERS OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
Department of Transportation		
1. $35,689.85 FED	9950-924080-9513 Constr. Res. Traffic Safety Improvements Citywide	
3,965.54	" "	
GF (HUR) **$39,655.39**	----------	9950-906099-9512-3 Design Traffic Safety Projects

This transfer will fund the cost associated with task #6 on project #1183 Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services with McCormick Taylor, Inc.

(In accordance with Charter provisions a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Transportation - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse the Governmental/Charitable Solicitation Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Department of Transportation to solicit donations for the Department's "Born to Ride" program. The program will hold its funds in an account with the Baltimore City Foundation, a 501 (c) (3) non-profit organization. The period of the campaign will be effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction. The donations will be solicited from local and national businesses that identify with the "Born to Ride" cause.

BACKGROUND/EXPLANATION:

The Department of Transportation is launching its inaugural Born to Ride Program. The program is designed to teach children the fundamentals of bicycle safety. In addition, Born to Ride will secure future resident retention by granting the gift of bicycle ownership to individuals that may not otherwise have access. As the Department of Transportation works to improve bicycle safety, infrastructure, and accessibility, it has become apparent that a grassroots effort is needed to move this initiative forward.

In 2014, the Department launched its Safe Routes to School Program, a platform that uses a Federal grant to create secure travel routes for students who walk and bicycle to school. Born to Ride will serve as a complement to the Safe Routes to School program, providing students from these schools an opportunity to participate in the program.

Department of Transportation – cont'd

To qualify for the Baltimore City Foundation's account, the Department must first obtain an endorsement from the Board of Estimates. The City intends to enlist the help of the Baltimore City Foundation, the City's 501(c) (3), to secure donations from local and national businesses that support the Born to Ride cause. As a City agency, the Department is prohibited from using its' funds to purchase items outright for charitable donations.

The Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

Department of Transportation - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse the Governmental/Charitable Solicitation Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Department of Transportation to solicit donations for the Department's "Baltimore City Bike Share" program. The program will hold its funds in an account with the Baltimore City Foundation, a 501 (c) (3) non-profit organization. The period of the campaign will be effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction. The donations will be solicited from local and national businesses that identify with the "Baltimore City Bike Share" cause.

BACKGROUND/EXPLANATION:

The Department of Transportation is launching its continual Bike Share Program. The program is designed to teach children the fundamentals of bicycle safety. In addition, Baltimore City Bike Share will secure future resident retention by granting the gift of bicycle ownership to individuals that may not otherwise have access. As the Department of Transportation works to improve bicycle safety, infrastructure, and accessibility, it has become apparent that a grassroots effort is what is needed to move this initiative forward.

In 2014, the Department launched its Safe Routes to School Program, a platform that uses a Federal grant to create secure travel routes for students who walk and bicycle to school. Baltimore City Bike Share will serve as a complement to the Safe Routes to School program, providing students from these schools an opportunity to participate in the program.

Department of Transportation – cont'd

To qualify for the Baltimore City Foundation's account, the Department must first obtain an endorsement from the Board of Estimates. The City intends to utilize contributions to the Baltimore City Bike Share account, under the Baltimore City Foundation, to purchase helmets, subsidize low-income passes, market efforts related to increasing awareness, and a potential cash match to secure State and Federal funding programmed for the design and construction of bicycle facilities.

The Baltimore City Foundation, Inc., the City's 501(c) (3), will secure donations from local and national businesses that support the Baltimore City Bike Share cause. As a City agency, the Department is prohibited from using its' funds to purchase items outright for charitable donations.

The Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

Department of Public Works/Office – Amendment No. 3 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Patton Harris Rust and Associates (PHRA)/Hazen and Sawyer, A Joint Venture (JV), for W.C. 1168, Deer Creek Pumping Station Improvements. The Amendment No. 3 extends the agreement through February 4, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 5, 2011, the Board approved the original agreement for two years with the JV to provide post award services during improvements of Deer Creek Pumping Station. The Office of Engineering & Construction would like to extend the agreement to allow the consultant firm to continue to provide post award services. It is anticipated that the conditional acceptance inspection of Pumping Unit 1 and associated work will take place during the month of October 2016. Taking into account, the 12 month contract maintenance period associated with Pumping Unit 1 following conditional inspection and allowing for a four month final closeout period and provide expert assistance if contractor submits claims.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Wallace, Montgomery & Associates, LLP/Whitney, Bailey, Cox &Magnani LLC, Joint Venture (JV), for Project 1185.7.1 (WC 1321 and 1322) Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014. The amendment no. 1 extends the agreement through October 14, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 15, 2014, the Board approved the original agreement for two years with the JV for Project 1185.7.1 (WC 1321) Woodring, Rosemont East/Westfield Neighborhood Water Main Replacements and (WC 1322) Belair Neighborhood & Vicinity Water Main Replacements. The project was suspended on December 5, 2014 during the 30% design phase. The project was then re-started on August 6, 2016. The Office of Engineering & Construction is requesting a time extension in order to complete the design. All other terms and conditions of the agreement remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Wallace, Montgomery & Associates, LLP/Whitney, Bailey, Cox & Magnani LLC, Joint Venture (JV), for Project 1185.7.3 (WC 1323) Large Water Main Replacements and Rehabilitation Design at Various Locations FY 2014. The Amendment No. 1 to Agreement extends the agreement through October 14, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 15, 2014, the Board approved the original agreement for two years with the JV for Project 1185.7.3 (WC 1323) Harford Road & Vicinity Water Main Replacements. The project was suspended on December 5, 2014 during the 30% design phase. The project was then re-started on August 6, 2016. The Office of Engineering & Construction is requesting a time extension in order to complete the design. All other terms and conditions of the agreement remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

1. COSTAR GROUP, INC. $11,250.43 Renewal

Contract No. B50003505 – Commercial Real Estate Database Service – Department of Finance - P.O. No.P532687

On May 29, 2014, the City Purchasing Agent (CPA) approved the initial award in the amount of $10,944.00. The award contained two 1-year renewal options. On September 15, 2015, the CPA approved the first renewal in the amount of $10,050.43. This final renewal in the amount of $11,250.43is for the period September 15, 2016 through September 14, 2017.

2. UNITED RENTALS (NORTHAMERICA), INC. $10,000.00 Renewal

Contract No. B50003178 – Lifts – Preventative Maintenance Services - Baltimore Convention Center – P.O. No. P525455

On November 06, 2013, the City Purchasing Agent (CPA) approved the initial award in the amount of $7,475.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of $10,000.00 is for the period November 14, 2016 through November 13, 2017.

3. ACCRUENT, LLC $33,213.85 Selected Source

Contract No. 06000 – VFA Reporting Software – Maintenance-Supportand Services – Department of General Services – Req. No. R734381

The period of the award is July 15, 2016 through July 14, 2017 with four one-year renewal options.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

4. TRENCHTECH OF MARYLANDLLC. $27,480.00 Sole Source
Solicitation No. 06000 – Trenching Tools – Department of Public Works – Req. No. R733816

Bids were invited by advertising on CitiBuy. No bids were received. The agency has obtained one quote for their requirements and prices are found fair and reasonable. Award is recommended for the vendor who submitted the quote. This is a one-time procurement.

5. IT-CNP $600,273.00 Sole Source
Contract No. 08000 – Citibuy Help Desk Analyst and Support Portal – Department of Finance – Bureau of Purchases – Req. No. R740960

The Bureau of Purchases requires the Citibuy Help Desk Analyst and Support Portal for the ongoing training and support for the BuySpeed product known as "Citibuy". IT-CNP has been the provider of these services for the past 10 years serving agencies and vendors through a Help Desk Telephone and Support Portal. The period of the award is October 1, 2016 through September 30, 2021 with one 5-year renewal option.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

6. SKALAR, INC. $ 25,000.00 Renewal
Contract No. 08000 – Consumable Parts for Skalar San++ Analyzer Systems – Department of Public Works, Bureau of Water and Wastewater – P.O. No. P528790

On September 17, 2014, the Board approved the initial award in the amount of $65,000.00. The award contained three 1-year renewal options. On August 26, 2015, the Board approved the first renewal in the amount of $20,000.00. This renewal in the amount of $25,000.00 is for the period September 17, 2016 through September 16, 2017, with one 1-year renewal option remaining.

7. AT&T CORP. $ 0.00 Renewal
State of Maryland Contract No. 060B14000058 – Long Distance Calling Services – Office of the Comptroller – Department of Communication Services, MTE – P.O. No. P524482

On February 13, 2013, the Board approved the initial award in the amount of $120,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of $0.00 is for the period December 1, 2016 through May 17, 2017. The above amount is the City's estimated requirement.

8. REHRIG PACIFIC COMPANY $ 40,000.00 Renewal
Contract No. B50004208 – Recycle Containers & Lids – Public Works – Bureau of Solid Waste – P.O. No. P533136

On October 7, 2015, the Board approved the initial award in the amount of $108,720.00. The award contained three 1-year renewal options. This first renewal in the amount of $40,000.00 is for the period October 13, 2016 through October 12, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

9. SECURITY EQUIPMENT, CO. $100,000.00 Renewal
Contract No. B50003093 – STIHL Landscaping Equipment and Replacement Parts –Departments of Transportation, Recreation and Parks and Public Works – P.O. No. P524915

On September 18, 2013, the Board approved the initial award in the amount of $100,000.00. The award contained four 2-year renewal options. On August 26, 2015, the Board approved the first renewal in the amount of $20,000.00. This second renewal in the amount of $100,000.00 is for the period September 18, 2016 through September 17, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

10. THC ENTERPRISES, INC.
t/a MID-ATLANTIC WASTE
SYSTEMS $ 0.00 Renewal
Contract No. B50004195 – Roll-Off Container Rehab & Repair – Department of Public Works, Bureau of Solid Waste – P.O. No. P533536

On November 4, 2015, the Board approved the initial award in the amount of $60,000.00. The award contained three 1-year renewal options. This renewal in the amount of $0.00 is for the period November 10, 2016 through November 9, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

11. BELAIR ROAD SUPPLY
COMPANY, INCORPORATED $ 25,000.00 Renewal
Contract No. B50003786 – Sewer Bricks and Pavers – Department of Public Works, Bureau of Water and Wastewater – P.O. No. P529060

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

On October 15, 2014, the City Purchasing Agent approved the initial award in the amount of $20,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of $25,000.00 is for the period October 17, 2016 through October 16, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

12. L/B WATER SERVICES, INC. $200,000.00 Renewal
Contract No. B50002591 – American Darling Hydrants and Parts – Department of Public Works, Bureau of Water and Wastewater – P.O. No. P521834

On October 24, 2012, the Board approved the initial award in the amount of $175,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of $200,000.00 is for the period November 1, 2016 through October 16, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

13. **FIRST CALL**
BELTWAY INTERNATIONAL, LLC $1,000,000.00
SECOND CALL
WEST END SERVICE, INC. 0.00
$1,000,000.00 Renewal
Contract No. B50002515 – O.E.M. Parts, Service and Warranty Repairs for International Heavy Duty Trucks – Department of General Service – P.O. Nos. P521601 and P521602

On September 26, 2012, the Board approved the initial award in the amount of $1,500,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of $1,000,000.00 for Beltway International, LLC is for the period November 1, 2016 through October 31, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

14. BOUND TREE MEDICAL, LLC
MIDWEST MEDICAL SUPPLY CO., L.L.C.
MOORE MEDICAL LLC

	$ 350,000.00	Increase
	750,000.00	Renewal
	$1,100,000.00	

Contract No. B50002139 – Emergency Medical Supplies – Baltimore City Fire Department – P.O. Nos. P518749, P518750 and P518751

On November 23, 2011, the Board approved the initial award in the amount of $550,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This increase in the amount of $350,000.00 will allow the Fire Department to immediately purchase the needed emergency medical supplies. This increase and renewal totaling $1,100,000.00 will make the award amount $3,745,000.00. This final renewal is for the period November 23, 2016 through November 22, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

15. a. U.K. CONSTRUCTION & MANAGEMENT, L.L.C.
b. JB CONTRACTING, INC.

	$ 0.00	Renewal

Contract No. B50004066 – Carpentry Services – Department of Recreation and Parks – P.O. Nos. P533326 and P533327

On October 28, 2015, the Board approved the initial award in the amount of $200,000.00. The award contained five 1-year renewal options. This first renewal in the amount of $0.00 is for the period October 27, 2016 through October 26, 2017, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

	Commitment	Performed

a. UK Construction and Management, LLC

MBE:	UK Construction & Management, LLC	40%	See note below
	First Potomac Environmental, Corp., LLC	27%	See note below
WBE:	Baltimore Window Factory, Inc.	10%	See note below

Per contracting agency, contractor has not performed any work to date.

b. JB Contracting, Inc.

MBE:	First Potomac Environmental, Corporation, Inc.	27%	See note below
WBE:	Hidden Levels, LLC	10%	See note below

Per contracting agency, contractor has not performed any work to date.

MWBOO FOUND VENDOR IN COMPLIANCE.

16. PERISCOPE HOLDINGS, INC. $1,891,385.00 Selected Source/ Agreement

Contract No. 06000 – BuySpeed Software License – Department of Finance – Bureau of Purchases – Req. No. 740959

The Board is requested to approve and authorize execution of the License and Services Agreement with Periscope Holdings, Inc. The period of the agreement is October 1, 2016 through September 30, 2021, with one 5-year renewal option remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

The BuySpeed Software Application currently in use by all City agencies has integrated City purchasing and finance functions to improve efficiency and has increased transparency and vendor bidding opportunities.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 20% MBE AND 0% WBE.

MBE: IT-CNP, Inc. 20%
WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

(The Master License and Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

17. LORENZ LAWN & LANDSCAPE
INC. d/b/a LORENZ INC. $437,000.00 Increase
Contract No. B50004509 - Supply and Deliver Spring and Fall Tree Planting and Maintenance - Department of Recreation and Parks - P.O. No. P535434

On May 4, 2016, the Board approved the initial award in the amount of $275,810.00. The award contained four 1-year renewal options. This increase in the amount of $437,000.00 is necessary for the fall 2016 and spring 2017 tree planting seasons. This increase will make the award amount $712,810.00. The contract expires on May 3, 2017 with four 1-year renewal options remaining.

MWBOO SET GOALS OF 0% MB AND 0% WBE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
Bureau of Purchases		
18. a. HARBOR TRUCK SALES AND SERVICE INC. t/a BALTIMORE FREIGHTLINER	$110,000.00	
b. THE MIDDLETON & MEADS COMPANY	150,000.00	
c. LINTHICUM-FERNDALE AUTO BODY, INC.	130,000.00	
d. HERMAN BORN & SONS, INC.	100,000.00	
e. DONAHOO COLLISION CENTER,LLC	180,000.00	
f. LORD'S COLLISION EXPERTS, INC. t/a SECURITY AUTO BODY	125,000.00	
g. VALLEY CHEVROLET, LLC d/b/a AUTO NATION CHEVROLET TIMONIUM	140,000.00	
h. C&W BODY & FENDER SHOP,INC.	340,000.00	
i. BEAVER'S AUTO BODY REPAIR CENTER, INC.	135,000.00	
j. R&E BODY & PAINT, INC.	235,000.00	
k. AL PACKER'S WHITE MARSH FORD, LLC	130,000.00	
	$1,775,000.00	Increase

Contract No. B50001415 - Body Shop Repair Service - Department of General Services, Fleet Division - P.O. Nos. Various

On October 06, 2010, the Board approved the initial award in the amount of $6,000,000.00. On November 20, 2013, the Board approved the first renewal in the amount of $1,250,000.00.On October 28, 2015, the Board approved the second renewal in the amount of $1,200,000.00. The Board is requested to approve an increase in the amount of $1,775,000.00 because of

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

the increased use of the contract following the closure of the Fleet Management Body Shop repair facility. With this increase, the total contract amount will be $10,225,000.00.

MWBOO SET GOALS OF 6% MBE AND 3% WBE.

a. HARBOR TRUCK SALES ANDSERVICE INC.
t/a BALTIMORE FREIGHTLINER

Dollar Amount Performed to Date: $ 48,625.14

		COMMITMENT	PERFORMED	
MBE:	Millennium Auto Parts	6%	$1,250.00	
	Fire Safety Company	0%	4,034.65	
	Total MBE:	6%	$5,284.65	10.9%
WBE:	Viking Chemicals, Inc.	1.5%	$ 729.39*	
	Robnet, Inc.	0	see note below*	
	Total WBE:	1.5%	$729.39	1.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

*The vendor had spent $4,108.89 on supplies. However, not more that 50% of each goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

b. THE MIDDLETON & MEADS COMPANY

Dollar Amount Performed to Date: $158,703.00

		COMMITMENT	PERFORMED	
MBE:	Millennium Auto Parts Towing and Service Repair	6%	$6,650.00	0.4%

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

	COMMITMENT	PERFORMED	
WBE: Chesapeake Wiper & Supply	1.5%	$5,328.00	0.3%

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, contractor has demonstrated good faith efforts. No further available opportunity for segmentation.

c. LINTHICUM FERNDALE AUTO BODY, INC.

Dollar Amount Performed to Date: $ 20,125.42

MBE: see note below

WBE: Robnet, Inc.	1.5%	$ 382.15	2%

MWBOO FOUND VENDOR IN COMPLIANCE.

Vendor has demonstrated good faith efforts. Vendor only repairs and services fire trucks. No further opportunity for segmentation.

d. HERMAN BORN & SONS,INC.

Dollar Amount Performed to Date: $ 42,555.44

MBE: Brooklyn/Progressive Auto Paint Group, Inc.*	3%	0	
WBE: Robnet, Inc.	1.5%	$3,056.25	0.7%

*Firm is no longer certified as MBE with Baltimore City. Vendor has demonstrated good faith efforts. There is very little available opportunity for segmentation.

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR **AMOUNT OF AWARD** **AWARD BASIS**

Bureau of Purchases

e. DONAHOO COLLISION CENTER, LLC

Dollar Amount Performed to Date: $238,635.69

		COMMITMENT	PERFORMED	
MBE:	Millennium Auto Parts	6%	$2,750.00	1.2%
WBE:	Doug's Auto Recycling	3%	$ 150.00	0.1%
	Fitch Dustdown Company		2,140.92	0.9%
	Total MBE:		**$2,290.92**	**1%**

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, vendor has demonstrated good faith efforts. There is very little available opportunity for segmentation.

f. LORD'S COLLISION EXPERTS INC.
t/a SECURITY AUTO BODY

Dollar Amount Performed to Date: $ 50,577.38

MBE:	Millennium Auto Parts Towing and Service Repair	6%	see note below	
WBE:	Doug's Auto Recycling Inc.	3%	$3,013.00	6%

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, contractor has demonstrated good faith efforts. There is no further available opportunity for segmentation.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

g. VALLEY CHEVROLET, LLC d/b/a AUTO NATION CHEVROLET TIMONIUM

Dollar Amount Performed to Date: $210,219.65

		COMMITMENT	PERFORMED	
MBE:	Millennium Auto Parts	6%	$6,235.00	3%
WBE:	Robnet, Inc.		0	
	Doug's Auto Recycling, Inc.	3%	0	

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, vendor has demonstrated good faith efforts. There is very little available opportunity for segmentation.

h. C&W BODY AND FENDER SHOP, INC.

Dollar Amount Performed to Date: $178,061.74

MBE:	Millennium Auto Parts		$1,219.00	0.7%
	L&J Construction		7,532.00	4.2%
	Total MBE:	6%		
WBE:	Robnet, Inc.	3%	$2,432.00	1.4%

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, vendor has shown good faith efforts. There is very little opportunity for segmentation.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR **AMOUNT OF AWARD** **AWARD BASIS**

Bureau of Purchases

i. Beaver's Auto Body Repair Center, Inc.

Dollar Amount Performed to Date: $501,900.67

		COMMITMENT	PERFORMED
MBE:	Brooklyn Auto Paint	$69,920.78	13.9%
	Silverback Business Center, LLC	7,045.18	1.4%
	L&J Waste Recycling, LLC	4,333.49	0.9%
	Total MBE: 6%	**$81,299.45**	**16.2%**
WBE:	BFPE, Inc.	$ 2,358.18	0.5%
	Doug's Auto Recycling	1,175.00	0.2%
	Robnet, Inc.	1,785.98	0.4%
	Chesapeake Wiper & Supply*	5,743.00	1.1%
	Total WBE: 3%	**$11,062.16**	**2.2%**

MWBOO FOUND VENDOR IN COMPLIANCE.

*Vendor spent $6,783.96 with the WBE; however, not more than 50% of the goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR **AMOUNT OF AWARD** **AWARD BASIS**

Bureau of Purchases

j. R&E Body & Paint, Inc.
d/b/a MAACO

Dollar Amount Performed to Date: $177,881.70

		COMMITMENT	PERFORMED	
MBE:	Millennium Auto Parts	3%	$1,180.00	0.7%
	Brooklyn/Progressive Auto Paint Group, Inc.	3%	1,140.00	0.6%
	Total MBE:	6%	**$2,320.00**	**1.3%**
WBE:	Doug's Auto Recycling, Inc.	3%	$ 240.00	0.1%

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, vendor has shown good faith efforts. Goals were not met due to changes in City and insurance requirements. OEM parts needed for newer models had to be ordered directly from dealer.

k. Al Packer's White Marsh Ford, LLC

Dollar Amount Performed to Date: $263,751.75

		COMMITMENT	PERFORMED	
MBE:	Millennium Auto Parts	6%	$8,110.00	3.1%
WBE:	Fitch Dustdown Co., Inc.	1.5%	$3,956.27	1.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS

Bureau of Purchases

Vendor has demonstrated good faith efforts. There is no further opportunity for segmentation. The MBE was not able to provide parts requested. Vendor spent $13,872.46 with the WBE; however, not more than 50% of the goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

PERSONNEL MATTERS

* * * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

76 - 108

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

PERSONNEL

	Hourly Rate	Amount

Environmental Control Board

1. **ERIKA M. MCCLAMMY** $90.00 **$76,950.00**

Account: 1001-000000-1170-138600-601009

Ms. McClammy will work as a Contract Specialist II (Hearing Officer). Her duties will include, but are not limited to conducting hearings to makepreliminary determinations as to whether citations issued by City Enforcement Officers complywith the Code, the ECB rules, and relevant court decisions. Ms. McClammy will also recordall hearings, complete a Disposition Sheet, and submit written findings to the Executive Director ofthe ECB at the end of each day for each hearing conducted.The period of the agreement is effective upon Board approval for one year beginning August 10, 2016.

Baltimore City Police Department

2. **LLOYD G. BERNARD** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Bernard, retiree, will work as a Contract Services Specialist I (Police Human Resources Associate). His duties will include, but are not limited to conducting pre-employment investigations for civilian applicants, conducting local, State and national record and warrant checks, investigating references,and conducting neighborhood canvasses. Mr. Bernard will interview applicants, gather vital documents for summarization into the pre-employment file,and complete assigned caseswithin

PERSONNEL

	Hourly Rate	Amount

Baltimore City Police Department – cont'd

a defined timeframe.He will also process background investigations for promotionalcandidates including record checks, recommendation gathering and a previous work historysummary.The period of the agreement is October 27, 2016 through October 26, 2017.

3. **KADOVIA S. BAUBLITZSMITH** $14.42 **$30,000.00**

Account: 1001-000000-2041-744200-601009

Ms. BaublitzSmith, retiree, will work as a Contract Service Specialist I (Police Report Reviewer) – Body Worn Camera Unit.Her duties will include, but are not limited to collecting evidence from body worm cameras, reviewing camera data to determine whatevidence will be downloaded and tagged for submission to the State's Attorney's Office and assistwith data requests.The period of the agreement is October 27, 2016 through October 26, 2017.

4. **JODY S. DOWELL** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Dowell, retiree, will continue to work as a Contract Services Specialist I (Police Human ResourcesAssociate) - Human Resources Section. Her duties will include, but are not limited toconducting pre-employment investigations of sworn and civilian applicants, conducting local, State and national record and warrant checks, investigating references,and conducting neighborhood canvasses. Ms. Dowell will also interview applicants, gather vital

PERSONNEL

	Hourly Rate	Amount

Baltimore City Police Department – cont'd

information, obtain employment verification, disciplinary history and applicant status with other agencies and summarize the investigations into a pre-employment file. The period of the agreement is October 23, 2016 through October 22, 2017.

5. **LINDA E. BALLINGER** $14.42 **$30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Ballinger, retiree, will continue to work as a Contract Services Specialist I (Investigator) - Internal Affairs Division. Her duties will include, but are not limited to being responsible for handling and directing phone calls from citizens or members of the Department regarding police misconduct. Ms. Ballinger will also prepare copies of sustained casebooks for delivery to the Office of Administrative Hearings, prepare case findings letters to complainants and members of the police department,and index, scan and file completed case booklets.She will also maintain case disposition file copies andfolders, maintain tracking of all Civilian Review Board cases and prepare copies ofcompleted casebooks for delivery, maintain signature receipt logs for hand deliveries, and input allsustained cases into the ASA database. In addition, Ms. Ballinger will handle all requests from Legal Affairs, the State's Attorney'sOffice and the U.S. Attorney's Office for copies of casebooks, documents or reports, and conduct research for various issues that arise and handle special projects assigned by the Chief of the Internal Affairs Section. This is the same salary as in the previous contract period.The period of the agreement is October 23, 2016 through October 22, 2017.

PERSONNEL

	Hourly Rate	Amount
Baltimore City Police Department – cont'd		
6. **JOSEPH I. MCMAHON, Jr.**	$14.42	**$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. McMahon, Jr., retiree, will continue to work as a Contract Services Specialist I (Storekeeper II). Mr. McMahon duties will include but are not limited to accounting and recording property recently submitted to the unit. He will also store and properly record property location, purge numerous amounts of property nolonger needed for prosecution purposes, and records and properly disposes of property.This is the same salary as in the previous contract period. The period of the agreement is September 28, 2016 through September 27, 2017.

On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, which allowed the Police Department to hire retired police officers on a contractual basis.

7. a. Create the following Non-Civil Service Classification:

Classification: Police Chief
Job Code: 10276
Grade: 86P ($138,200.00)

b. Reclassify the following position:

From: Police Colonel
Job Code: 10280
Grade: 86P ($138,200.00)
Position No.: 16749

PERSONNEL

Baltimore City Police Department – cont'd

To: Police Chief
Job Code: 10276
Grade: 86P ($138,200.00)

There are no cost associated with this action.

8. Reclassify the following position:

From: Police Colonel
Job Code: 10280
Grade: 86P ($138,200.00)
Position No.: 18841

To: Police Chief
Job Code: 10276
Grade: 86P ($138,200.00)

There are no costs associated with this action.

9. Reclassify the following position:

From: Operations Manager II
Job Code: 00091
Grade: 942 ($87,100.00 - $143,600.00)
Position No.: 16746

To: Operations Manager III
Job Code: 00092
Grade: 960 ($90,600.00 - $152,400.00)

Cost: $7,700.00 – 1001-000000-2002-195500-601062

10. Reclassify the following position:

From: Police Lieutenant Colonel
Job Code: 10279
Grade: 85P ($130,500.00)
Position No.: 19561

PERSONNEL

Baltimore City Police Department – cont'd

To: Police Chief
Job Code: 10276
Grade: 86P ($138,200.00)

Cost: $7,700.00 – 1001-000000-2002-195500-601062

11. Reclassify the following position:

From: Police Lieutenant Colonel
Job Code: 10279
Grade: 85P ($130,500.00)
Position No.: 46340

To: Police Chief
Job Code: 10276
Grade: 86P ($138,200.00)

Cost: $7,700.00 – 1001-000000-2002-195500-601062

12. Reclassify the following position:

From: Police Lieutenant Colonel
Job Code: 10279
Grade: 85P ($130,500.00)
Position No.: 16745

To: Police Chief
Job Code: 10276
Grade: 86P ($138,200.00)

Cost: $7,700.00 – 1001-000000-2002-195500-601062

13. Reclassify the following position:

Classification: Police Lieutenant Colonel
Job Code: 10279
Grade: 85P ($130,500.00)
Position No.: 46143

PERSONNEL

Baltimore City Police Department – cont'd

To: Operations Manager I
Job Code: 00090
Grade: 939 ($82,100.00 - $135,300.00)

Cost: $7,700.00 – 1001-000000-2002-195500-601062

14. Reclassify the following position:

From: Police Lieutenant Colonel
Job Code: 10279
Grade: 85P ($130,500.00)
Position No.: 16676

To: Operations Manager III
Job Code: 00092
Grade: 960 ($90,600.00 – $152,400.00)

Cost: $7,700.00 – 1001-000000-2002-195500-601062

15. Reclassify the following position:

From: Police Captain
Job Code: 10277
Grade: 83P ($117,200.00)
Position No.: 19138

To: Police Major
Job Code: 10278
Grade: 84P ($123,900.00)

Cost: $7,700.00 – 1001-000000-2042-223700-601062

16. Create the following position:

Classification: Operations Manager I
Job Code: 00086
Grade: 927 ($62,000.00 – $99,200.00)
Position No.: To be assigned by BBMR

Cost: $7,700.00 – 1001-000000-2042-223700-601062

PERSONNEL

Baltimore City Police Department – cont'd

17. Create the following position:

Classification: Operations Manager
Job Code: 00090
Grade: 939 ($82,000.00 - $135,300.00)
Position No.: To be assigned by BBMR

Cost: $7,700.00 – 1001-000000-2002-195500-601062

18. Reclassify the following position:

From: Operations Manager I
Job Code: 00090
Grade: 939 ($82,100.00 - $135,300.00)
Position No.: 19485

To: Operation Manager III
Job Code: 00092
Grade: 960 ($92,400.00 - $152,400.00)

Cost: $14,710.00 – 1001-000000-2003-195700-601062

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Finance

19. Create the following two positions:

Classification: Accountant II
Job Code: 34142
Grade: 923 ($58,300.00 - $93,500.00)
Position No.: To be Assigned by BBMR

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

PERSONNEL

	Hourly Rate	Amount

Department of General Services

20. **HUSAMALBATTRAWI** $42.11 **$80,009.00**

Account: 1001-000000-7340-721700-601009

Mr. Albattrawi will continue to work as a Contract Services Specialist II (Design Planner I). His duties will include, but are not limited tomanaging and overseeing design and constructioncontracts for municipal buildings and facilities,and providing direction in master planning; architecturaland financial aspects. Mr. Albattrawi will also represent the Department with City and State agencies to providearchitectural project management services on complex construction projects to include projectscoping, project design, project engineering through the construction phase and will ensure designcompliance with applicable codes, standards. In addition, he will coordinate with City and State agencies toprocess payments for design services rendered and act as a planning consultant to the agencies in thedevelopment of master plans on behalf of the agencies.This is the same salary as in the previous contract period. The period of the agreement is effective upon Board approval for one year.

21. **ABOGANAPETOH** $25.66 **$48,754.00**

Account: 2030-000000-1890-189300-601009

Mr. Apetoh will work as a Contract ServicesSpecialist II (Research Analyst I). Mr. Apetoh's duties will include, but are not limited to collecting, compiling, verifying, andreviewing data analysis, preparing reports, charts, graphs and statistical tabulations and other documentsusing

PERSONNEL

Department of General Services - cont'd

various data and statistics. He will also participate in surveys and research projects and recommend datacollection procedures and forms, answer inquiries, correspond with various officials and agencies, and assist in the coordination of interdepartmental and departmental activities with otherCity departments and divisions and with outside agencies. The period of the agreement is for one year effective upon Board approval.

22. Reclassify the following position:

From: Architect Supervisor
Job Code: 75115
Grade: 931 ($71,000.00 - $113,500.00)
Position No.: 20417

To: Architect II
Job Code: 75112
Grade: 927 ($62,000.00 – $99,200.00)

Cost: ($11,688.00) – 1001-000000-7340-721700-601001

This positionis to be considered a Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

23. Reclassify the following position:

From: Engineer Supervisor II
Job Code: 72115
Grade: 936 ($77,600.00 - $124,100.00)
Position Nos.: 20416

To: Construction Project Supervisor II
Job Code: 42222
Grade: 927 ($62,000.00 – $99,200.00)

PERSONNEL

Department of General Services - cont'd

Hourly Rate Amount

Cost: ($20,420.00) - 2029-000000-1982-192500-601001

Thispositionis to be considered a Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Health Department

24. **MARY ELIZABETH MURPHY** $ 8.25 **$12,600.00**

Account: 4000-425517-3110-306700-601009

Ms.Murphy will continue to work as a Contract Services Specialist II (Office Support Specialist I/Senior Citizen Aide). She will assist with intake and referrals, answer telephones, refer calls to the proper stations, distribute documents to program staff, file invoices and client records, and monitor incoming and outgoing faxes. The period of the agreement is effective upon Board approval through June 30, 2017.

25. **RUTHVEN ST. CLAIR** $15.50 **$30,225.00**

Account: 4000-433517-3024-268400-601009

Mr. St. Clair will continue to work as a Contract Services Specialist II (Office Support Specialist II/ Office Support Specialist). He will assist the Division Chief in the operation of Community Services programs for seniors, and act as a conduit between the programs and administrative body regarding program issues. Mr. St. Clair will also facilitate and ensure the reconciliation of invoices and services for programs within the Community Services Division, and become familiar with or participate in training in the Citibuy and/or CitiDynamics processes and other office and administrative duties. This is the same hourly rate as in the previous contract period. The period of the agreement is October 1, 2016 through September 30, 2017.

PERSONNEL

Health Department - cont'd

	Hourly Rate	Amount
26. **DARLENE KESS**		**$ 8,953.75**
	$ 9.00	$ 6,669.00

This hourly rate is effective October 1, 2016 through June 30, 2017.

$ 9.25	$ 2,284.75

This increase in the hourly rate is effective July 1, 2017 through September 30, 2017 due to the increase in the Maryland minimum wage.

Account: 4000-433517-3024-295900-601009

Ms. Kess will continue to work as a Contract Services Specialist II (Office Support Specialist I/Office Assistant) at the Zeta Senior Center (Center). She will provide office support to the Center management and act as a liaison between the public and the Center Director. In addition, Ms. Kess will register participants for membership, outings and classes, maintain the membership in the filing system, send out brochures and information to the public and Center members, and collect fees. The period of the agreement is October 1, 2016 through September 30, 2017.

PERSONNEL

Health Department – cont'd

	Hourly Rate	Amount
27. **FRANK FREEMAN**		**$ 8,768.50**
	$ 8.75	$ 6,483.75

This hourly rate is effective October 1, 2016 through June 30, 2017. This is a 6% increase in the hourly rate from the previous contract period.

	$ 9.25	$ 2,284.75

This increase in the hourly rate is effective July 1, 2017 through September 30, 2017 due to the increase in the Maryland minimum wage.

28. **DONA BOWLEY**		**$ 8,768.50**
	$ 8.75	$ 6,483.75

This hourly rate is effective October 1, 2016 through June 30, 2017. This is the same salary as in the previous contract period.

	$ 9.25	$ 2,284.75

This increase in the hourly rate is effective July 1, 2017 through September 30, 2017 due to the increase in the Maryland minimum wage.

29. **SHIRLEY LOWERY**		**$ 8,768.50**
	$ 8.75	$ 6,483.75

This hourly rate is effective October 1, 2016 through June 30, 2017. This is a 6% increase in the hourly rate from the previous contract period.

PERSONNEL

Health Department - cont'd

Hourly Rate	Amount
$ 9.25	$ 2,284.75

This increase in the hourly rate is effective July 1, 2017 through September 30, 2017 due to the increase in the Maryland minimum wage.

Account: 4000-432917-3024-268400-601009

Mr. Freeman, Mses. Bowley and Lowery will each continue to work as a Contract Services Specialist II (Community Aide/Kitchen Aide) at the Zeta Senior Center. They will be responsible for setting-up the kitchen and the serving line for breakfast and lunch, serving food, and assisting seniors that cannot seat or serve themselves. In addition, Mr. Freeman, Mses. Bowley and Lowery will heat and warm food, clean-up after breakfast and lunch, and restock the kitchen. The period of the agreement is October 1, 2016 through September 30, 2017.

30. **MATTIE SHIVERS** **$ 8,953.75**

$ 9.00	$ 6,669.00

This hourly rate is effective October 1, 2016 through June 30, 2017. This is a 5% increase in the hourly rate from the previous contract period.

$ 9.25	$ 2,284.75

This increase in the hourly rate is effective July 1, 2017 through September 30, 2017 due to the increase in the Maryland minimum wage.

PERSONNEL

Health Department – cont'd

	Hourly Rate	Amount

Account: 4000-432917-3024-268400-601009

Ms. Shivers will continue to work as a Contract Services Specialist II (Community Aide/Food Service Manager) at the Zeta Senior Center. She will ensure the receipt and storage of food products, ensure that meals are served, and ensure that the serving area and equipment are kept clean and sanitary. In addition, Ms. Shivers will be responsible for preparing and maintaining paperwork, meal counts, collecting funds, ordering supplies, preparing daily reports via the Touch Screen System, and supervising Food Service Aides. The period of the Agreement is October 1, 2016 through September 30, 2017.

31. **ELIZABETH MICKLO** **$ 8,768.50**

$ 8.75 $ 6,483.75

This hourly rate is effective October 1, 2016 through June 30, 2017. This is a 5% increase in the hourly rate from the previous contract period.

$ 9.25 $ 2,284.75

This increase in the hourly rate is effective July 1, 2017 through September 30, 2017 due to the increase in the Maryland minimum wage.

Account: 4000-432917-3255-761300-601009

Ms. Micklo will continue to work as a Contract Services Specialist II (Care Aide/Nutrition Aide) at the Hatton

PERSONNEL

Health Department – cont'd

		Hourly Rate	Amount

Senior Center. She will review mail, screen telephone calls and visitors, and provide information or answers to questions not requiring a Programs manager's attention. In addition, Ms. Micklo will set and serve Eating Together Program meals, process inventory supplies, assist seniors, and maintain resource files. The period of the agreement is October 1, 2016 through September 30, 2017.

32.	**LUCRETIA SHANNON**	$14.00	**$23,296.00**

Account: 4000-433417-3044-761300-601009

Ms. Shannon will continue to work as a Contract Services Specialist II (Office Support Specialist III/Benefits Counselor). She will schedule and conduct community outreach for various programs such as the Benefits Checkup and the Senior Health Insurance Program. In addition, Ms. Shannon will prepare Benefit Checkup reports for seniors and provide individualized counseling for seniors and their families. This is the same salary as in the previous contract period. The period of the Agreement is October 1, 2016 through September 30, 2017.

33.	**VICTORIA BAILEY HAINES**	$16.00	**$ 6,912.00**

Account: 6000-617816-3044-273300-601009

Ms. Haines will continue to work as a Contract Services Specialist II (Social Services Coordinator/Economic Security Initiative Project Liaison). She will provide economic person-centered casework,which includes screening, data input, assessment review, counseling, referral and follow-up for the Economic Security Initiative. This is the same hourly rate as in the previous

PERSONNEL

Health Department – cont'd

		Hourly Rate	Amount
	contract period. The period of the agreement is October 1, 2016 through January 31, 2017.		
34.	**THEODORA BUTLER**	$ 9.45	**$ 9,336.60**
	Account: 4000-433516-3024-268400-601009		
	Ms. Butler will continue to work as a Contract Services Specialist II (Office Support Specialist I/Receptionist). She will answer telephones, direct calls to appropriate staff, provide information and assistance to clients on the phone and in person, and maintain records of trips and events. This is the same salary as in the previous contract period. The period of the agreement is October 1, 2016 through September 30, 2017.		
35.	**JASMINE DENISE COBY**	$ 8.75	**$10,537.20**
			$10,237.50 $ 299.70 (mileage reimburse-ment)
	Account: 4000-423517-3110-306700-601009		
	Ms. Coby will work as a Contract Services Specialist II (Office Support Specialist I/Program Aide). She will monitor Senior Companion leave records and processes, answer calls and inquiries for Senior Companion phone lines, and send email reminders to Station Supervisors to submit timesheets. In addition, Ms. Coby will monitor the Quarterly Program Log submitted by the Senior Companions, collect and submit Senior Companion timesheets to the Volunteer Reporter, and attend and support the Project Director at various events. The period of the agreement is effective upon Board approval through June 30, 2017.		

PERSONNEL

Health Department – cont'd

		Hourly Rate	Amount
36.	**ADRIENNE L. BLUMBERG**	$25.00	**$45,500.00**

Account: 4000-433517-3024-268400-601009

Ms. Blumberg will continue to work as a Contract Services Specialist II (Health Program Administrator I/Program Manager). She will oversee the day-to-day operation of a senior center including building management, establish program goals including the planning, coordination, and approval for program activities for independent seniors in a senior center setting. Ms. Blumberg will participate in budget planning for program operations, which may include some grant research and writing, maintain and adhere to the City procurement process. In addition, she will supervise and evaluate program staff, including recommendation for hire, promotion, and/or termination, and interact with the community to establish programming, as well as community needs. This is the same hourly rate as in the previous contract period. The period of the agreement is October 1, 2016 through September 30, 2017.

37. Reclassify the following position:

Position No. 3001-14325

From: Accounting Assistant III
Job Code: 34133
Grade: 084 ($35,564.00 - $42,446.00)

To: Accountant II
Job Code: 34142
Grade: 923 ($58,300.00 - $93,500.00)

Costs: $29,409.00 – 1001-000000-3001-262400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

PERSONNEL

Health Department – cont'd

38. Create the following position:

Classification: Medical Claims Processor II
Job Code: 33242
Grade: 087 ($39,701.00 - $47,990.00)
Position No.: To be assigned by BBMR

Costs: $62,619.00 – 4001-484716-3030-513200-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Housing and Community Development (DHCD)

39. Create the following position:

Classification: Construction Building Inspector I
Job Code: 42261
Grade: 085 ($36,881.00 - $44,199.00)
Position No.: To be assigned by BBMR

Costs: $59,960.04 – 2089-208916-5825-608400-601001

40. Create the following position:

Classification: Social Service Coordinator
Job Code: 81171
Grade: 084 ($35,564.00 - $42,446.00)
Position No.: To be assigned by BBMR

Costs: $58,476.50 - 2089-208916-5825-608400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

PERSONNEL

DHCD – cont'd

41. Create the following position:

Classification: Social Service Coordinator
Job Code: 81171
Grade: 084 ($35,564.00 - $42,446.00)
Position No.: to be assigned by BBMR

Costs: $58,476.50 - 2089-208916-5825-608400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Human Resources (DHR)

42. a. Create the following new Civil Service Classification:

Classification: Agency IT Manager III
Job Code: 33157
Grade: 960 ($92,400.00 - $152,500.00)

b. Create the following new Non-Civil Service Classification:

Classification: Agency IT Manager III
Job Code: 10269
Grade: 960 ($92,400.00 - $152,400.00)

There are no costs associated with these actions.

On July 27, 2016, the Board approved the creation of IT Classifications. Due to an administrative error, the classification of Agency IT Manager III was omitted from the Board of Estimates memo.

PERSONNEL

DHR - cont'd

The positions to be assigned to these classes are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Law Department

		Hourly Rate	Amount
43.	**JOHN P. MACHEN**	$78.75	**$136,158.75**

Accounts: 1001-000000-8620-175200-601009 $ 34,039.69
1001-000000-8620-175200-601009 $102,119.06

Mr. Machen will continue to work as a Contract Services Specialist II (Chief Solicitor/Special Chief Solicitor). He will draft and review documents for the Baltimore Development Corporation and other City departments and agencies. This is a 5% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

Mayor's Office of Criminal Justice (MOCJ)

44.	**ERIN CUNNINGHAM**	$26.00	**$15,000.00**
45.	**CHRISTINA TERRANOVA**	$25.00	**$ 1,971.00**

Account: 4000-476515-2252-690500-601009

The above-listed contract employees will continue to work as a Contract Services Specialist II (Visitation Center Supervisor). Their duties will include, but are not limited to overseeing the coordination of operations while at the Visitation Center,

PERSONNEL

MOCJ - cont'd

including the supervision of the Visitation and Exchange Monitors. They will be responsible for knowing the daily schedule of families served and pertinent information regarding visitation and exchange circumstances for each day and will facilitate the arrivals and departures of all clients.

In addition, they will ensure proper coverage at entrances, waiting areas, and visitation areas, provide staff guidance to assist them in properly and effectively providing services. They will also be responsible for maintaining any records or documents pertaining to work covered under the agreement and store them at the Visitation Center. The period of the agreement is effective upon Board approval through February 28, 2017.

		Hourly Rate	Amount
46.	**DARNELL PENN**	$15.00	**$ 4,067.25**
47.	**WANDA CARTER**	$15.00	**$ 4,067.25**
48.	**WANDA ASHLEY**	$15.00	**$ 4,067.25**
49.	**NATASHA PETERSON**	$15.00	**$ 4,067.25**
50.	**CHERYLEFRALING**	$15.00	**$ 4,067.25**

PERSONNEL

MOCJ - cont'd

		Hourly Rate	Amount
51.	**ANN MYERS**	$15.00	**$ 4,067.25**
52.	**CHRISTINA TERRANOVA**	$15.00	**$ 4,067.25**
53.	**ANN TINDALL**	$15.00	**$ 4,067.25**
54.	**AMADA COPES**	$15.00	**$ 4,067.25**

The above-listed contractual employees (item nos.44-54) will each serve as a Contract Service Specialist II (Visitation Center Monitor). Their duties will include, but are not limited to observing visitation between visiting parents and children, and intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children. They will also coordinate safety of visits, keep accurate and complete records of any safety concerns or potential problems that come up during a visitation session.

They will also be responsible for maintaining clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email, or in person. Duties will also include maintaining client files, maintaining personal timesheets and invoices, discussing case progress and concerns with supervisors, as well as attending occasional meetings about case status and other center operational issues. The period of the agreement is effective upon Board approval through February 28, 2017.

PERSONNEL

Department of Public Works (DPW)

		Hourly Rate	Amount
55.	**INGRID RIVERA**	$31.03	**$ 64,542.40**

Ms. Rivera will continue to work as a Contract Services Specialist II (Stores Supervisor II/Stores Supervisor II). Her duties will include, but are not limited to evaluating, managing and overseeing all operational aspects of the inventory process, ensure the goods and services needed for the Department to perform its mission and adhere to its strategic plan are received in a timely manner. The period of the agreement is effective upon Board for one year.

Account: 1001-000000-1901-190300-601009

56.	**CYNTHIA SPENCE**	$31.87	**$ 66,289.00**

Account: 2071-000000-5471-400504-601009

Ms. Spence will continue to work as a Contract Service Specialist II (Program Analyst). Her duties will include,but are not limited to collaborating with project management, establishing and communicating metering and billing project goals, objectives, strategies, and priorities. In addition, Ms. Spence will conduct an assessment of meter installations, meter infrastructure, and water billing system, and project needs. She will also analyze the availability and coordinate the utilization of City resources to address project needs and protect City metering equipment. This is a 2% increase in the hourly rate from the previous contract period. The period of the Agreement is effective upon Board approval for one year.

57.	**CYNTHIA STEVENSON**	$30.97	**$ 37,163.12**

Account: 1001-000000-1901-190300-601009

PERSONNEL

Department of Public Works (DPW)

	Hourly Rate	Amount

Ms. Stevenson, retiree, will continue to work as a Contract Services Specialist I (Secretary III/Secretary). She will be responsible for assisting in the organization of departmental divisions and programs, preparing technical and complex reports, maintaining personal and confidential files, overseeing the maintenance of other or sensitive record systems, composing correspondence, signing routine correspondence for supervisor, and taking dictation and shorthand at meetings, program coordinating activities with other agencies and organizations, and assisting with the evaluation of agency programs. The period of the Agreement is effective upon Board approval for one year.

This contract is in compliance with A.M. 212-1, Part I.

58. **CHARLES McMILLION, SR.** $37.09 **$44,508.00**

Account: 1001-000000-5161-390100-601009

Mr. McMillion, retiree, will continue to work as a Contract Services Specialist I (Administrative Analyst). His duties will include, but will not be limited to managing and operating the agency's facilities and implementing standard operating procedures that will serve as a guide for the facilities' management and supervisory staff. Mr. McMillion will also work with the supervisory staff to coordinate and implement modifications in the operations of the facilities and assist with inspecting work sites to ensure compliance with regulations and procedures. In addition, Mr. McMillion will report findings, make corrective recommendations, ensure implementation and enforcement of new policies, procedures and operational modifications, and facilitate the development of an arrangement of training programs in solid waste practices that are related to disposal and

PERSONNEL

Department of Public Works - cont'd

		Hourly Rate	Amount
	maintenance procedures. This salary is a 2% increase from the previous contract period. This salary is in Compliance with AM 212-1, Part I. The period of the agreement is effective upon Board approval for one year.		
59.	**JOANA Y. PEI**	$30.60 for a maximum of 2,080 hours	**$63,648.00**

Account: 2072-000000-5181-738100-601009

Ms. Pei will continue to work as a Contract Services Specialist II (Environmental Conservation Analyst). Her duties will include, but will not be limited to creating, implementing, and maintaining a database to ensure the timely completion of environmental reporting requirements across the agency. She will also perform inspections of various agency environmental permits, record findings and assist operational staff with environmental compliance measures, provide environmental review of and input on various policy proposals, assist with agency strategic planning initiatives and provide information on the environmental impact of programs and proposals. The salary is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

Account: 2072-000000-5181-738100-601009

60.	**ALEX JULIUS**	$22.98 for a maximum of 2,080 hours	**$ 47,798.40**

Account: 1001-000000-1901-190700-601009

Mr. Julius will continue to work as a Contract Services Specialist II (PC Support Technician II). His duties will

PERSONNEL

Department of Public Works - cont'd

	Hourly Rate	Amount

include, but are not limited to providing support in the installation and maintenance of computers, laptops and components. He will investigate, diagnose and resolve hardware, software and network problems and assist in the daily operation of a Help Desk. This is the same hourly rate as in the previous contract period. The period of the Agreement is effective upon Board approval for one year.

61.	**BRENT CLEMMENS**	$31.05 for a maximum of 2,080 hours	**$ 64,584.00**

Account: 1001-000000-1901-749500-601009

Mr. Clemens will work as a Contract Services Specialist II (Utility Policy Analyst/Utility Policy Analyst). His duties will include, but are not limited to providing integrated fulltime legal involvement in the day to day operations and regulatory compliance issues of the Department. He will also assist in exercising sound regulatory practices and responses avoiding penalties and other adverse consequences. The period of the Agreement is effective upon Board approval for one year.

62. Reclassify the following position:

From: Office Support Specialist III
Job Code: 33213
Grade: 078 ($29,672.00 - $34,213.00))
Position Nos.: 23523

To: Pollution Control Analyst II
Job Code: 71212
Grade: 089 ($43,026.00 - $52,239.00)

PERSONNEL

Department of Public Works - cont'd

	Hourly Rate	Amount

Costs: $16,949.00 - 2070-000000-5501-399600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Recreation and Parks

63.	**ERIC TROJAN**	$14.00	**$14,684.00**

Account: 6000-680816-4782-717200-601009

Mr. Trojan will work as a Contract Services Specialist II (Event Personnel/Visitors Services/Rental Assistant). His duties will include, but are not limited to providing useful, timely visitor information, support gift shop sales, remove snow, de-ice around the Vollmer Center to accommodate visitors and clients, provide parking assistance, and maintain a safe operation of the Vollmer Center, mansion and Greenhouse Classroom with regard to public access areas. The period of the Agreement is effective upon Board approval for one year.

Account: 6000-680816-4782-717200-601009

64.	**ANN GREEN**	$17.90	**$33,277.15**

Account: 6000-680817-4782-717400-601009

Ms. Green will continue to work as a Contract Specialist II (Webmaster/Social Media Specialist and Volunteer Coordinator). Her duties will include but are not limited to maintaining the website and social media page contents, analyzing web and social media page stats to determine their usability and effectiveness. She will also coordinate volunteers to include recruiting volunteers and creating forms, newsletters, mailing lists and coordinate

PERSONNEL

Department of Rec. and Parks – cont'd

		Hourly Rate	Amount

calendars for public events at Cylburn Arboretum and Howard Peters Rawlings Conservatory. The period of the Agreement is effective upon Board approval or October 27, 2016 through October 26, 2017.

Account: 6000-680817-4782-717400-601009

65. **STEPHANIE PARHAM-BROWN** $37.86 **$39,374.00**

Account: 5000-578716-4711-361850-601009

Ms. Parham-Brown, retiree, will continue to work as a Contract Services Specialist I (Accounting Systems Analyst/Grant Management Assistant). Her duties will include, but will not be limited to reviewing fiscal reports for submission to the Federal and State governments for verification and proper documentation and monitoring the Department's capital expenditures for correctness and to resolve errors and other discrepancies. Ms. Parham-Brown will also prepare monthly financial reports for various capital projects, audit financial and accounting records with State and City auditors to verify Department accounts and to ensure compliance with City accounting and fiscal standards.In addition, she will design and maintain a database of all State-funded Program Open Space grants, ensure accuracy between budget appropriation and funding sources and act as liaison to the City's Department of Finance, Office of Capital Accounting, Risk management, and various State agencies. The salary is a 2% increase in the hourly rate from the previous contract period and it is in compliance with AM 212-1, Part I. The period of the Agreement is November 25, 2016 through November 24, 2017.

PERSONNEL

	Hourly Rate	Amount

Department of Recreation and Parks – cont'd

66. **WILLIAM RUSKIN** $31.93 **$39,859.80**

Account: 5000-578716-4711-361850-601009

Mr. Ruskin, retiree, will continue to work as a Contract Services Specialist I (Civil Engineer). This is a 2% increase in the hourly rate from the previous contract period to correct the administrative error. The hourly rate is in compliance with AM 212-1, Part I. His duties will include, but are not limited to developing engineering plans, specifications, and cost estimates for Capital Projects. Mr. Ruskin will design utility systems and act as a liaison between the Department, local utility companies, and State and City agencies. In addition, he will review and prepare reports and plans, process estimates, and assist with testing and certifications. Mr. Ruskin will work 1,248 hours.The period of the agreement is effective upon Board approval for one year.

THE DEPARTMENT IS REQUESTING A WAIVER OF AM 212-1, PART I THAT LIMITS THE TOTAL NUMBER OF HOURS THAT A RETIREE CAN WORK.

67. **ANGELIA MORRISON** $18.00 **$11,232.00**

Account: 4001-433516-3024-761417-603051

Ms. Morrison, retiree will continue to work as a Contract Services Specialist I (Recreation Programmer). Her duties will include, but are not limited to, planning and organizing recreational programs for older adults, providing general information on Caregiving, Education, and Retirement services. She will also oversee congregate lunchtime meals that are served through the Eating Together

PERSONNEL

	Hourly Rate	Amount

Department of Recreation and Parks – cont'd

in Baltimore Program. This salary is in compliance with AM 212-1 Part I. The period of the Agreement is effective upon Board approval for one year.

68. **HAROLD McCRAY** $17.90 **$34,129.33**

Account: 1001-000000-4782-583800-601009

Mr. McCray will continue to work as a Contract Services Specialist II (City Farms Coordinator). His duties will include but are not limited to writing, distributing and collecting rental agreements, collecting rental fees, assigning garden plots, mailing out inspection notices, terminating rental agreements and maintaining and updating the waiting lists. He will also market the program to local community groups, manage community garden plots, orient new gardeners, provide regular inspections, assist with infrastructure repairs, ensure garden supplies are provided, schedule/supervise garden clean-up days, and supervise one part-time garden staff member. The period of the agreement is October 27, 2016 through October 26, 2017.

Office of the State's Attorney

69. Create the following position:

Classification: Licensed Graduate Social Worker II
Job Code: 00841
Grade: 092 ($48,812.00 - $59,437.00)
Position No.: To be determined by BBMR

Cost: $63,456.00 – 5000-580117-1156-117900-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

PERSONNEL

Office of the State's Attorney – cont'd

70. Create the following two position:

Classification: Licensed Graduate Social Worker II
Job Code: 00841
Grade: 092 ($48,812.00 - $59,437.00)
Position No.: To be determined by BBMR

Cost: $126,911.00 – 6000-602717-1150-118100-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Transportation

71. **ANTHONY JOHNSON** $35.01 **$42,016.76**

Account: 1001-000000-2391-251900-601009

Mr. Johnson, retiree, will work as a Contract Services Specialist I (Engineer Supervisor/Special Engineer). His duties will include but are not limited to reviewing capital contracts, working with the Law Department on issues pertaining to Intelligent Transportation System (ITS). Mr. Johnson will also work with Traffic/Signal Maintenance on its ITS deployment, and upgrade Citywide, CCTV, signal rewiring Citywide and the installation of Fiber Optic and Cooper Communications Citywide. This salary is in compliance with AM 212-1, Part I. The period of the agreement is effective upon Board approval for one year.

72. **JEANNE ROBINSON** $45.85 **$55,022.00**

Account: 1001-000000-2391-251900-601009

Ms. Robinson, retiree, will work as a Contract Services Specialist I (Operations Research Analyst/Special Transportation Engineer Analyst). Her duties will include

PERSONNEL

	Hourly Rate	Amount

Department of Transportation – cont'd

but are not limited to being responsible for performing data analysis and management of data related to vehicular andpedestrian bicyclist accidents, preparing and presenting transportation related data in usableformats for utilization by management and providing assistance in the new camera program. This salary is in compliance with AM 212-1, Part I. The period of the agreement is effective upon Board approval for one year.

Baltimore Police Department

73.	**SHANNON SULLIVAN**	$36.72	**$70,000.00**

Account: 1001-000000-2041-195800-601009

Ms. Sullivan will work as a Contract Services Specialist II (Program Analyst) for the Baltimore Police Department's Department of Justice Compliance Division. She will manage the day-to-day activities related to the Department of Justice's (DOJ) investigation of the Baltimore Police Department to include negotiations related to a Consent Decree. Ms. Sullivan will also supervise the work of a Research Analyst to collect data based on compliance needs. She will oversee the preparation of reports, charts and other documentation for delivery to a court appointed monitor. Ms. Sullivan will serve as the primary liaison to the court appointed monitor and other members of the DOJ. She will conduct public presentations, perform special projects, and assist the Chief of Compliance, Accountability & External Affairs to oversee the Department's compliance with consent decree mandates and current policy and procedures.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contracts

listed on the following pages:

110 - 112

to the low bidder meeting specifications,

or reject the bid on those as indicated

for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1. B50004670, Repair and Maintenance Services for Electrical Motors up to 300 H.P. — $1,000,000.00

   a. T.E.A.M. Service Corporation of New York

   b. The Electric Motor Repair Company

   (DPW, DGS, DOT and Others)

   MWBOO SET GOALS OF 4% FOR MBE AND 2% FOR WBE.

   a. T.E.A.M. Service Corporation of New York

MBE:	Personal Electric, LLC	4%
WBE:	Oelmann Electric Supply Co., Inc. *	0.5%
	Robnet, Inc.	0.5%
	The Fitch Dustdown Company, Inc.	0.5%
	Fireline Corporation, Inc.	0.5%
		2%

*Oelmann Electric Supply Co., Inc. is not in good standing with the Department of Assessments and Taxation. T.E.A.M. Service Corporation of New York will be allowed to substitute an approved WBE if Oelmann Electric Supply Co., Inc. is not in good standing at the time of the award.

MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

b. The Electric Motor Repair Company

MBE:	Roane's Rigging & Transfer Company, Inc. *	2%
	Horton Mechanical Contractors, Inc.	2%
		4%

*Roane's Rigging & Transfer Company, Inc. is not in good standing with the Department of Assessments and Taxation. The bidder will be allowed to substitute an approved MBE if Roane's Rigging & Transfer Company, Inc. is not in good standing at the time of the award.

MWBOO FOUND VENDOR IN COMPLIANCE.

2. B50004370, Maintenance and Cleaning for Sports and Multi-Purpose Floors — **$ 150,000.00**

Items Nos. 4&5

a. Young's Floor Service and Remodeling Co., Inc. — $ 75,000.00

Items Nos. 1 – 3

b. P2 Cleaning Services, LLC — $ 75,000.00

(Dept. of Recreation and Parks)

MWBOO SET GOALS OF 2% FOR MBE AND 0% FOR WBE.

a. Young's Floor Service and Remodeling Co., Inc.

MBE:	P2 Cleaning Services, LLC	2%
	Young's Floor Service & Remodeling Co., Inc.*	49%
		51%

*Indicates Self-Performing.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

b. P2 Cleaning Services, LLC

MBE: Young's Floor Service and Remodeling Co., Inc. 2%

MWBOO FOUND VENDOR IN COMPLIANCE.

3.	B50004706, Lobby Trash Cans for the Baltimore Convention Center	The Prestwick Group, Inc. d/b/a Max-R	$ 51,141.50

(Baltimore Convention Center)

MWBOO GRANTED A WAIVER.

4.	B50004615, Cold Milling Machine	Elliott & Frantz, Inc.	**$ 659,860.00**
			$ 490,000.00
			$ 169,860.00

The amount of $490,000.00 will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management.

(Dept. of General Services)

MWBOO GRANTED A WAIVER.

Mayor's Office of Human Services - Correction to Dollar Amount of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the dollar amount of the agreement with New Vision House of Hope, Inc.

AMOUNT OF MONEY AND SOURCE:

Previously Approved Amount

$360,286.00

Correct Amount for Approval

$370,286.00 - 1001-000000-3672-778800-603051

BACKGROUND/EXPLANATION:

On August 19, 2015, the Board approved the agreement with New Vision House of Hope, Inc. in the amount of $360,286.00. The submitted amount of the agreement was incorrect.

The Board is requested to approve a correction to the dollar amount of agreement to $370,286.00.

This request is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office of Employment Development - Individual Training Account Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Individual Training Account Agreement with Towson University. The period of the Individual Training Account Agreement is July 01, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

	4000-807517-6312-467253-603051
	4000-806717-6312-467253-603051
	4000-807115-6312-467253-603051
	5000-535916-6311-454200-603051
$ 85,500.00	2026-000000-6311-734100-603051

The amounts drawn from these accounts cannot be determined until the participants are registered. This agreement shall not exceed $85,500.00 of Federal funds, Casino Support Funds generated by the Horseshoe Casino and Targeted Assistance Grant.

BACKGROUND/EXPLANATION:

This agreement authorizes Towson University to provide training in those areas specified on the Maryland Higher Education Commission (MHEC) list of Approved Training Providers.

The training will consist of the programs described in the Workforce Innovation and Opportunity Act (WIOA) training outline and will include any participant attendance policies, academic benchmarks, the means of measuring achievements, completion standards, and the total hours of each course in a program. The maximum length of time a participant can remain in training is one year.

The agreement was delayed because of the additional time necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Department of Housing and Community Development (DHCD) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a Grant Agreement with The American Communities Trust, Inc. The period of the Grant Agreement is effective upon Board approval through March 01, 2017.

AMOUNT OF MONEY AND SOURCE:

$1,094,000.00 - FY15 Strategic Demolition and Smart Growth Impact Grant
500,000.00 - HCD General Obligation Bonds

$1,594,000.00 - 9910-907139-9588

BACKGROUND/EXPLANATION:

The American Communities Trust, Inc. is a member of the development team for the Baltimore Food Hub, the site of the former Department of Public Works (DPW) Pumping Station, located at 1731 Llewelyn Avenue and 1801 East Oliver Street. When complete, the Food Hub will include teaching and commercial production kitchens, spaces for food manufacturing, job training, urban farming, and an all-season fresh food market.

DHCD is providing $1,094,000.00 to support site work and infrastructure and $500,000.00 to stabilize existing historic buildings, thereby preserving historic tax credits and the opportunity for future redevelopment. Work will consist of grading and installing infrastructure to support redevelopment and securing existing buildings and openings.

MBE/WBE PARTICIPATION:

The American Communities Trust, Inc. has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code.

DHCD

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

AMOUNT	FROM ACCOUNT/S	TO ACCOUNT/S
$1,094,000.00 State	9910-920034-9588 FY15 Strategic Grant Impact Fund	
350,000.00	9910-901770-9588 West Baltimore Transit Oriented Development 29th Comm. Dev. Bond	
150,000.00	9910-903941-9587 West Baltimore Transit Oriented Development 29th Comm. Dev. Bond	
$1,594,000.00		
$1,594,000.00	----------	9910-907139-9588 Baltimore Food Hub

This transfer will provide appropriation to support environmental remediation, site work and stabilization for the Baltimore Food Hub located at two sites, 1731 Llewelyn Avenue and 1801 Oliver Street. Funds will be provided to the American Communities Trust, Inc. a non-profit organization overseeing the project's development.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount
Mayor's Office			
1. Nollie Wood	21st Annual Conference On Advancing School Mental Health San Diego, CA (Reg. fee $375.00)	General Funds	$1,840.66

The subsistence rate for this location is $204.00 per night. The cost of the hotel is $244.00 per night plus taxes of $30.98 per night, and a resort fee of $19.00 per night. The Department is requesting additional subsistence of $40.00 per day to cover the cost of the hotel and $40.00 per day for meals and incidentals. The registration costs of $375.00 and the transportation cost of $403.70 were prepaid using a City-issued procurement card assigned to Kathe Hammond. Therefore, the disbursement to Mr. Wood is $1,061.96.

Mayor's Office/Baltimore Office of Promotion & the Arts			
2. Casey Brent	2017 Light City Berlin, Germany Oct. 2 - 9, 2016 (Reg. Fee $0.00)	General Funds	$ 380.00

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the trip will require travel outside the continental United States regardless of the source of funds, cost of trip, or length of absence. The Baltimore Office of Promotion & the Arts will pay the cost of the airfare and lodging. The Department is requesting subsistence of $60.00 to cover the cost of parking and $40.00 per day for meals and incidentals.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount
Department of Public Works			
3. John Chalmers	2016 MWMA Fall Summit St. Petersburg, FL Nov. 15 - 20, 2016 (Reg. Fee $99.00)	General Funds	$1,418.68

The subsistence rate for this location is $160.00 per night. The cost of the hotel is $189.00 per night plus taxes of $22.68 per night. The Department is requesting additional subsistence of $29.00 per day to cover the cost of the hotel and $40.00 per day for meals and incidentals. The registration costs of $99.00 and the transportation cost of $252.96 were prepaid using a City-issued procurement card assigned to Tiana Haines. The amount to be disbursed to Mr. Chalmers is $1,066.72.

4. Thakur Bakru	2016 Water Infra-structure Conference Phoenix, AZ Oct. 30 - Nov. 11, 2016 (Reg. Fee $595.00)	Water Utility Funds	$2,022.90

The subsistence rate for this location is $172.00 per night. The hotel cost is $170.00 per night plus hotel taxes of $40.86 per night. The Department is requesting additional subsistence of $2.00 per night to cover the hotel and $40.00 per day for meals and incidentals. The airfare in the amount of $364.46 and registration fee in the amount of $595.00 were prepaid by City-issued credit card assigned to Ms. Tianna Haines. The amount to be disbursed to Mr. Bakru is $1,063.44.

TRAVEL REQUESTS

	Name	To Attend	Fund Source	Amount
	Department of Transportation			
5.	Colby McFarland	TAM Conference and Expo Ocean City, MD Sep. 26 - 30, 2016 (Reg. Fee $550.00)	General Funds	$1,453.76

The registration cost of $550.00 was prepaid using a City-issued procurement card assigned to Dhirendra Sinha. Therefore, the disbursement to Mr. McFarland is $903.76

	Department of Recreation and Parks			
6.	Stella Clanton	National Recreation and Parks Conference St. Louis, MO Oct. 3 - 8, 2016 (Reg. Fee $509.00)	General Funds	$2,171.81

The subsistence rate for this location is $179.00 per night. The hotel cost is $185.00 per night plus hotel taxes of $33.17 per night. The Department is requesting additional subsistence of $6.00 per night to cover the hotel and $40.00 per day for meals and incidentals. The airfare in the amount of $371.96 was paid by City-issue credit card assigned to Mr. Robert Wall and registration fee of $509.00 was on EA000192862. The amount to be disbursed to Ms. Clanton is $1,290.85.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount
Department of Recreation and Parks			
7. Timothy Almaguer* Scott Stanfill	National Recreation and Parks Conference St. Louis, MO Oct. 4 - 8, 2016 (Reg. Fee $509.00)* (Reg. Fee $574.00)	General Funds	$3,078.88

The subsistence rate for this location is $179.00 per night. The hotel cost is $206.05 per night plus hotel taxes of $36.94 per night. Mr. Almaguer and Mr. Stanfill will share the hotel room.

The airfare in the amount of $351.96 for each was prepaid by City-issued credit card assigned to Mr. Robert Wall and registration fees in the $509.00 and $574.00 were prepaid on EA000192862 and EA000192897.

The Department is requesting additional subsistence of $27.05 per night to cover the hotel and $40.00 per day for meals and incidentals for Mr. Almaguer. The Department is requesting $40.00 per day only for food for Mr. Stanfill. The amount to be disbursed to Mr. Almaguer is $1,131.85. The amount to be disbursed to Mr. Stanfill is $160.00.

8. Francesca Spero* Sarah Hope	National Recreation and Parks Conference St. Louis, MO Oct. 4 - 8, 2016 (Reg. Fee $509.00)* (Reg. Fee $614.00)	General Funds	$2,852.84

The subsistence rate for this location is $179.00 per night. The hotel cost is $149.00 per night plus hotel taxes of $26.83 per night. Ms. Spero and Ms. Hope will share the hotel room.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount

Department of Recreation and Parks – cont'd

The airfare in the amount of $351.96 for each was prepaid by City-issued credit card assigned to Mr. Robert Wall and registration fees in the $509.00 and $614.00 were prepaid on EA000192895 and EA000193560.

The Department is requesting additional subsistence of $10.65 per day for meals and incidentals for Ms. Spero and $40.00 per day only for food for Ms. Hope. The amount to be disbursed to Ms. Spero is $865.92. The amount to be disbursed to Ms. Hope is $160.00.

9.	Darryl Sutton	National Recreation and Parks Conference St. Louis, MO Oct. 3 - 8, 2016 (Reg. Fee $509.00)	General Funds	$2,159.18

The subsistence rate for this location is $179.00 per night. The hotel cost for night 1 is $111.20, for night 2 it is $151.20, for night 3 it is $183.20, for night 4 it is $167.20, and for night 5 it is $159.20 plus hotel taxes of $27.68 per night. The Department is requesting an additional $4.00 to cover night 3 of the hotel and a total of $100.60 for meals and incidentals.

The airfare in the amount of $371.96 for each was prepaid by City-issued credit card assigned to Mr. Robert Wall and registration fee $649.00 was prepaid on EA000193560. The amount to be disbursed to Mr. Sutton is $1,138.22.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount
Department of Recreation and Parks			
10. Tracey Estep	National Recreation and Parks Conference St. Louis, MO Oct. 3 - 8, 2016 (Reg. Fee $509.00)	General Funds	$2,171.81

The subsistence rate for this location is $179.00 per night. The hotel cost is $185.00 per night plus hotel taxes of $33.17 per night. The Department is requesting additional subsistence of $6.00 per night to cover the hotel and $40.00 per day for meals and incidentals. The airfare in the amount of $371.96 was paid by City-issued credit card assigned to Mr. Robert Wall and registration fee of $509.00 was on EA000192862. The amount to be disbursed to Ms. Estep is $1,290.85.

11. Gwendolyn Chambers* William Vondrasek** Sharon Buie***	National Recreation and Parks Conference St. Louis, MO Oct. 3 - 8, 2016 (Reg. Fee $609.00)* (Reg. Fee $599.00)** (Reg. Fee $509.00)***	General Funds	$3,078.88
12. Marques Jackson	National Recreation and Parks Conference St. Louis, MO Oct. 4 - 8, 2016 (Reg. Fee $509.00)	General Funds	$1,020.96

The subsistence rate for this location is $179.00 per night.

Ms. Chambers hotel cost is $238.00 per night plus hotel taxes of $40.29 per night. The Department is requesting an additional $59.00 to cover the hotel and $40.00 per day for meals and incidentals. The airfare in the amount of $351.96 was prepaid by City-issued credit card assigned to Mr. Robert Wall and the registration fee of $609.00 was paid on EA 000192897. The amount to be disbursed to Ms. Chambers is $1,273.17.

TRAVEL REQUESTS

Name	To Attend	Fund Source	Amount

Department of Recreation and Parks – cont'd

Mr. Vondrasek will share a hotel room with Mr. Jackson. The hotel cost for Mr. Vondrasek is $209.00 per night plus hotel taxes of $37.48 per night. The Department is requesting an additional $30.00 to cover the hotel and $40.00 per day for meals and incidentals. The airfare in the amount of $351.96 was prepaid by City-issued credit card assigned to Mr. Robert Wall and the registration fee of $599.00 was paid on EA 000192895. The amount to be disbursed to Mr. Vondrasek is $1,432.40.

Ms. Buie's hotel cost for night 1 is $167.04, for nights 2 through night 4 it is $224.64 per night, and for night 5 it is $195.05. The Department is requesting additional subsistence of $33.07 per night to cover the hotel and $40.00 per day for meals and incidentals. The airfare in the amount of $371.96 for each was prepaid by City-issued credit card assigned to Mr. Robert Wall and the registration fee $509.00 was prepaid on EA000192862. The amount to be disbursed to Ms. Buie is $1,401.03.

Mr. Jackson is sharing hotel room with Mr. Vondrasek. Therefore, the Department is requesting only $40.00 per day for meals and incidentals. The airfare in the amount of $351.96 for each was prepaid by City-issued credit card assigned to Mr. Robert Wall and registration fee $509.00 was prepaid on EA000193560 The amount to be disbursed to Mr. Jackson is $1,160.00.

TRAVEL REQUEST

Name	To Attend	Fund Source	Amount
Law Department			
13. Dawn Lettman	American Bar Association Section of Environment, Energy, and Resources (SEER) Law 24th Fall Conference Denver, CO Oct. 5 - 9, 2016 (Reg. Fee $0.00)	General Funds	$ 951.37

SEER will reimburse Ms. Lettman up to $500.00 for her airfare and the hotel stay.

TRAVEL REIMBURSEMENTS

Department of Public Works (DPW)			
14. Pamela Beckham* Vanessa Garret-Ingram	SHRM 2016 Annual Conference Washington, D.C. June 20 - 22, 2016 (Reg. Fee $1,700.00)* (Reg. Fee $1,520.00)	General Funds	$ 155.62

On March 30, 2016, the Board approved the travel request for Mses. Beckham and Garret-Ingram to attend the SHRM Conference in Washington, DC, in the amount of $3,472.00, from June 20-22, 2016. The registration costs of $1,700.00 for Ms. Beckham and $1,520.00 for Ms. Garret-Ingram were prepaid using a City-issued credit card assigned to Ms. Tianna Haines.

TRAVEL REIMBURSEMENTS

DPW – cont'd

Mses. Beckham and Garret-Ingram did not receive $66.00 for the train fare and $60.00 each for ground transportation prior to attending the conference and submitted their receipts after the 10-day deadline.

Ms. Beckham personally incurred the costs for the train fare in the amount of $46.00 and the ground transportation in the amount of $73.62. Ms. Garret-Ingram incurred the cost for the train fare in the amount of $36.00 only.

REIMBURSEMENT – MS. BECKHAM

$ 46.00 – Amtrak ($16.00 x 2 + $14.00)
73.62 – Taxicabs ($8.00 + $10.17 + $13.25 + $12.60 + $9.00 + $8.00)
$119.62 – Total

REIMBURSEMENT – MS. GARRET-INGRAM

$ 36.00 – Total – Amtrak ($6.00 x 6)

AGENDA

BOARD OF ESTIMATES **09/28/2016**

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 17002, Reconstruction of Footways Citywide
BIDS TO BE RECV'D: 11/02/2016
BIDS TO BE OPENED: 11/02/2016

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED