

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of the City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

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2. **BOARD OF ESTIMATES' RECESS**
SEPTEMBER 7, 2016

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on September 7, 2016.

The Board of Estimates will not receive or open bids on September 7, 2016. The Board of Estimates will reconvene on September 14, 2016.

BOARD OF ESTIMATES' AGENDA - AUGUST 31, 2016

Department of Public Works/ - Public Hearing on Proposed
Department of Finance Water and Sewer Rate Increases
and Miscellaneous Fee Increases

ACTION REQUESTED OF B/E:

The Board is requested to approve the proposed water and sewer rate increases and proposed miscellaneous fee increases.

BACKGROUND/ EXPLANATION:

Pursuant to Ordinance 941 which implements the City Charter Amendment, approved by the voters in 1978, the water and wastewater utilities must be maintained as self-sustaining operations. Under this Ordinance, it is the duty of the Director of Finance and the Director of Public Works to recommend to the Board of Estimates rates and charges to make the utilities self-sustaining.

The City is finalizing the replacement of all residential and commercial water meters in both Baltimore City and Baltimore County. The new meters are being outfitted with the Automatic Metering Infrastructure (AMI) technology in the City and Automatic Metering Reading (AMR) and AMI technology in the county. This upgrade will provide greater accuracy in meter reading and improve the timeliness of billing, reduce the number of estimated bills resulting from limited access to meters, improve customer service by providing detailed and timely responses to customer inquiries, and reduce water loss through continuous monitoring and enhanced operational efficiencies.

In addition, the City is replacing the water and sewer customer information and billing system. We have begun testing this system and have started training our employees on its use. Along with this change, we will be transitioning from quarterly to monthly billing. The new billing system is expected to go-live for Baltimore City customers on October 11, 2016.

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DPW/Finance - cont'd

Compliance with Federal and State mandates, protecting public health and environment, as well as investing in our aging underground water and sewer systems will require the City to continue to allocate revenues to fund multimillion dollar capital projects. The Water Capital Improvement Plan over the next six years is estimated to be \$1.3 billion in appropriations. This includes water main rehabilitation and replacement, the covering of finished open water reservoirs, the rehabilitation of the Vernon, Cromwell, Pikesville, Towson and Ashburton pumping stations, improvements to the Montebello Water Filtration Plant, and the design and construction of the new Fullerton Water Filtration Plant. The Wastewater Capital Improvement Plan over the next six years is estimated to be \$701.1 million in appropriations. This includes regulatory-driven enhanced nutrient removal upgrades at the Back River Wastewater Treatment Plant, the headworks improvements at Back River and Consent Decree corrective action improvements.

To be able to maintain the utilities as self-sustaining, we are requesting approval on the proposed changes to our existing charge structure, a modified water and sewer rate structure, a forecast for three-year rate increases, and proposed increases to the utilities' miscellaneous fees.

Proposed Rate Structure:

The implementation of the new billing system is complemented by an enhancement of the existing rate structure. The proposed rate structure will eliminate the current use of minimum billing charges and will provide transparency by breaking down the bill to show customers exactly what costs are included in their bills. The proposed new rate structure eliminates the current declining block water rates, which results in large volume water users paying a lower rate per unit of water. Instead, by switching to a more equitable rate structure, the same volumetric rates will apply to all customers. This change will encourage conservation of water and will promote conscientious water usage practices.

The proposed rate structure includes two fixed components and a volumetric component. The fixed components are:

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DPW/Finance - cont'd

1. An Account Management Fee intended to recover the cost of billing and related support services to our customers and their accounts. This will be charged as a flat monthly fee per bill.

2. An Infrastructure Charge intended to recover a portion of capital costs for investing in our pipes, plants, and other assets that benefit all customers. The infrastructure charge will have separate water and sewer rate components charged by meter size.

The water and sewer systems budgets are primarily fixed costs that are independent of the volume of water used and treated. With the proposed rate structure, the fixed components recover a portion of these expenses that benefit all customers so the utility is less dependent on volumetric consumption. The volumetric component of the proposed rate structure applies to each unit of water and sewer in a billing period. One unit equals 100 cubic feet (CCF), or approximately 748 gallons. The volumetric rates will be applied with the first unit of consumption. The following table details the proposed monthly rate structure and the rates over the upcoming three-year period.

Fixed Components						
	Proposed October 11, 2016	Proposed July 1, 2017	Proposed July 1, 2018			
Account Management Fee	\$2.720	\$2.979	\$3.263			
Infrastructure Charge	Proposed October 11, 2016		Proposed July 1, 2017		Proposed July 1, 2018	
Meter Size	Water	Sewer	Water	Sewer	Water	Sewer
5/8"	\$8.150	\$7.070	\$8.957	\$7.706	\$9.844	\$8.400
3/4"	\$14.670	\$12.726	\$16.122	\$13.871	\$17.718	\$15.119
1"	\$32.600	\$28.280	\$35.827	\$30.825	\$39.374	\$33.599
1-1/2"	\$57.050	\$49.490	\$62.698	\$53.944	\$68.905	\$58.799
2"	\$130.400	\$113.120	\$143.310	\$123.301	\$157.498	\$134.398
3"	\$228.200	\$197.960	\$250.792	\$215.776	\$275.620	\$235.196
4"	\$521.600	\$452.480	\$573.238	\$493.203	\$629.989	\$537.591
6"	\$937.250	\$813.050	\$1,030.038	\$886.225	\$1,132.012	\$965.985
8"	\$1,467.000	\$1,272.600	\$1,612.233	\$1,387.134	\$1,771.844	\$1,511.976
10"	\$2,078.250	\$1,802.850	\$2,283.997	\$1,965.107	\$2,510.113	\$2,141.967
12"	\$3,708.250	\$3,216.850	\$4,075.367	\$3,506.367	\$4,478.828	\$3,821.940

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Variable Component						
	Proposed October 11, 2016		Proposed July 1, 2017		Proposed July 1, 2018	
	Water	Sewer	Water	Sewer	Water	Sewer
Volumetric Rate (all Units)	\$2.260	\$6.160	\$2.484	\$6.714	\$2.730	\$7.318

If adopted, the proposed rates will be effective on the dates of October 11, 2016, July 1, 2017, and July 1, 2018, with the existing rates remaining in place until then.

Required Rate Increases/Proposed Rate Structure:

The required rate increases and proposed rate structure are necessary to ensure fiscal sustainability and to keep the utilities self-sustaining. The proposed rate structure has been designed on the basis of a "revenue neutral" concept. The proposed rate structure and required rate increases have been designed to generate the same level of revenue that the current rates would have generated with across-the-board rate increases of 9.9% and 9.0% for water and sewer, respectively.

The following table shows the proposed rate increases for the current and the next two fiscal years (the fiscal year starts on July 1st and ends on June 30th). For Fiscal 2017, the proposed rate increases will not be effective for a full year and will start October 11, 2016.

Proposed Rate Increases		
	Water	Wastewater
October 11, 2016	9.9%	9.0%
July 1, 2017	9.9%	9.0%
July 1, 2018	9.9%	9.0%

Due to the elimination of the quarterly minimum allowance and other revisions to the charge structure, the impacts of the proposed rate structure on customer bills will vary by meter size and consumption level. In other words, if the City chose not to change the existing rate structure, all customers, assuming no change in their consumption patterns, would have experienced a 9.9% increase in their water and 9% increase in their sewer bills; however, under the proposed rate structure, some customers will pay more but others will pay less while the City generates the same amount of revenue.

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For example, without changing the rate structure, the proposed rate increases would result in a Fiscal 2017 total water and sewer bill increase of 9.4% per year for a typical Baltimore City residential customer with a 5/8" meter consuming 21 ccf per quarter (or 7 ccf per month). This represents a monthly increase of \$6.99 or \$20.96 per quarter; however, under the proposed change to the rate structure, the same customer would see an increase of approximately 3.4% in Fiscal 2017, which equates to \$2.50 per month or \$7.52 per quarter.

Proposed Customer Bill Impacts					
<i>Quarterly Charges for 5/8" Meter and 21 Ccf</i>					
	FY 2016	FY 2017	FY 2017	FY 2018	FY 2019
	<i>Existing Structure</i>		<i>Proposed Structure</i>		
Account Management Fee			\$8.16	\$8.94	\$9.79
Infrastructure Charge			\$45.66	\$49.99	\$54.73
Water Bill	\$ 95.19	\$ 104.62	\$ 47.46	\$ 52.16	\$ 57.33
Sewer Bill	\$ 127.93	\$ 139.46	\$ 129.36	\$ 140.99	\$ 153.68
Total Bill	\$ 223.12	\$ 244.08	\$ 230.64	\$ 252.09	\$ 275.53

As an example of what the "revenue neutral" concept is, the following table shows a hypothetical example of 10 water customers with different consumption patterns (it is assumed that all customers have the same water meter size). The example shows a hypothetical rate structure for explanation of the concept, this is not the proposed rate structure.

Scenario Comparison - Revenue Neutral Concept														
Scenario 1				Scenario 2 - Rate Increase				Scenario 3 - Hypothetical New Rate Structure						
Customer	Units Consumed	Rate / Unit	Water Bill	Rate Increase	New Rate / Unit	New Water Bill	% Bill Increase (1)	Fixed Charge	Required Revenue	Variable Rate / Unit	Variable Charge	New Water Bill	% Bill Increase (2)	Net Bill Increase
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
			(C) = (A) x (B)		(E) = (B) x (1 + (D))	(F) = (A) x (E)	(G) = (F) / (C) - 1		(I) = (F) - (H)	(J) = Σ (I) / Σ (A)	(K) = (A) x (J)	(L) = (H) + (K)	(M) = (L) / (C) - 1	(N) = (M) - (G)
1	110	\$5	\$550	5.0%	\$5.25	\$578	5.0%	\$10	\$568	\$5.19	\$570.40	\$580.40	5.5%	0.5%
2	120	\$5	\$600	5.0%	\$5.25	\$630	5.0%	\$10	\$620	\$5.19	\$622.26	\$632.26	5.4%	0.4%
3	130	\$5	\$650	5.0%	\$5.25	\$683	5.0%	\$10	\$673	\$5.19	\$674.11	\$684.11	5.2%	0.2%
4	140	\$5	\$700	5.0%	\$5.25	\$735	5.0%	\$10	\$725	\$5.19	\$725.97	\$735.97	5.1%	0.1%
5	150	\$5	\$750	5.0%	\$5.25	\$788	5.0%	\$10	\$778	\$5.19	\$777.82	\$787.82	5.0%	0.0%
6	160	\$5	\$800	5.0%	\$5.25	\$840	5.0%	\$10	\$830	\$5.19	\$829.68	\$839.68	5.0%	0.0%
7	170	\$5	\$850	5.0%	\$5.25	\$893	5.0%	\$10	\$883	\$5.19	\$881.53	\$891.53	4.9%	-0.1%
8	180	\$5	\$900	5.0%	\$5.25	\$945	5.0%	\$10	\$935	\$5.19	\$933.39	\$943.39	4.8%	-0.2%
9	190	\$5	\$950	5.0%	\$5.25	\$998	5.0%	\$10	\$988	\$5.19	\$985.24	\$995.24	4.8%	-0.2%
10	200	\$5	\$1,000	5.0%	\$5.25	\$1,050	5.0%	\$10	\$1,040	\$5.19	\$1,037.10	\$1,047.10	4.7%	-0.3%
Total	1,550		\$7,750			\$8,138		\$100	\$8,038		\$8,038	\$8,138		

Scenario 1: Customers Pay per unit consumed

Scenario 2: Customers subject to 5% increase in rate, but continue paying per unit consumed

Scenario 3: Hypothetical new rate structure. Fixed component and volumetric charge

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DPW/Finance - cont'd

- Scenario 1 represents what these customers currently pay without rate increases. The total consumption is 1,550 units while the total revenue is \$7,750.00 (Column C).
- Under Scenario 2, all these customers are subject to a 5% increase in their water rates; therefore, at the same level of consumption, Customer 1 pays \$28.00 more while customer 10 pays \$50.00 more, both values equivalent to 5% more than their prior water bills. The total amount of revenue generated after the rate increase is \$8,138.00 (Column F).
- Scenario 3 shows the incorporation of a hypothetical new rate structure that includes a fixed component of \$10.00 per customer. Since all customers are subject to this fixed charge, there is \$100.00 of revenue generated even if consumption is zero; however, in order to be "revenue neutral" there is \$8,038.00 that needs to be recovered by the variable rate.
- Assuming that all 10 customers do not change their consumption patterns, it is determined that the variable rate per unit that would generate the required amount of revenue is \$5.19 (Column J).
- The new water bill is determined by applying the variable rate to each customer's consumption and adding the fixed component. By doing so, the "revenue neutral" concept is achieved (Column F equals Column L with a total of \$8,138.00 in revenue). As detailed in Column M, customer 1 is now paying 5.5% more while customer 10 will be paying 4.7% more, or as detailed in Column N, customer 1 is now paying 0.5% more while customer 10 will be paying 0.3% less than what they would have been paying under the current structure after a rate increase.

In order to facilitate the understanding of the proposed changes, the City has made available online an interactive tool for customers to assess the impact of the required rate increases and the proposed rate structure at any given meter size and consumption level. This tool can be found at: <http://publicworks.baltimorecity.gov/water-billing-calculator>

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DPW/Finance - cont'd

County Rates:

It is proposed that the Howard, Anne Arundel and Carroll counties wholesale rates be increased as follows:

Proposed Water County Rates			
Howard County	Fiscal 2017	Fiscal 2018	Fiscal 2019
Wholesale Service (all Units)	\$2.147	\$2.360	\$2.594
Anne Arundel County			
Wholesale Service (all Units)	\$2.147	\$2.360	\$2.594
Carroll County			
Raw Water (all Units)	\$0.761	\$0.836	\$0.919

It is also proposed that Anne Arundel County water retail rates be increased as follows:

Anne Arundel County - Water Retail Service				
Quarterly Use Block	Current Rate	Fiscal 2017	Fiscal 2018	Fiscal 2019
First 50 Units	\$4.775	\$5.248	\$5.768	\$6.339
Next 450 Units	\$2.789	\$3.065	\$3.368	\$3.701
Over 500 Units	\$1.915	\$2.105	\$2.313	\$2.542

If adopted, the proposed rates will be effective on October 11, 2016, July 1, 2017, and July 1, 2018. Increased cost of water and sewer service will be passed on to Baltimore County through the City-County Agreements. Baltimore County establishes its own water rates with City concurrence.

Senior Citizen Discount:

It is recommended that eligible senior citizen consumers 65 and older in Baltimore City who apply and whose annual household income does not exceed \$30,000.00 receive a 43% discount on the total water and sewer volumetric charges. The annual household income threshold will be annually adjusted for inflation by using the Consumer Price Index (CPI) for the Washington-Baltimore area as published by the Bureau of Labor statistics as

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DPW/Finance - cont'd

of May of each year. This is a continuation of the program already provided by the City.

Low Income Water Assistance Program:

It is recommended that the annual credit amount of the Low Income Assistance Program be increased from \$179.00 to \$197.00 for eligible citizens meeting the low income criteria. This is an enhancement of the program already provided by the City.

Miscellaneous Fees:

In addition to the changes to the water and sewer user charges, the City has evaluated the charges for miscellaneous services and it is recommended that miscellaneous water fees be updated and approved as follows (list of miscellaneous charges and current and proposed are shown on the next page). If adopted, the proposed miscellaneous fees will be effective on October 11, 2016, July 1, 2017, and July 1, 2018.

Miscellaneous Fees				
Fee Type	Current Fees	Proposed October 11, 2016	Proposed July 1, 2017	Proposed July 1, 2018
Fire Hydrant Permit	\$175	\$180	\$185	\$191
Fire Flow Test	\$750	\$773	\$796	\$820
Fire Protection Fee	\$150	\$156	\$162	\$168
Meter Testing - 2" and Below	\$100	\$103	\$106	\$109
Meter Testing - Above 2"	\$100	\$103	\$106	\$109
Delinquent Turn-Off	\$95	\$98	\$101	\$104
Turn-Off - Request by Owner (small meter)	\$95	\$98	\$101	\$104
Turn-On - Request by Owner (small meter)	\$95	\$98	\$101	\$104
Turn-Off - Large Meter - Above 2"	\$150	\$155	\$160	\$165
Turn-On - Large Meter - Above 2"	\$150	\$155	\$160	\$165
Abandonment - 1" and Below	\$380	\$391	\$403	\$415
Abandonment - 1 1/2" and 2"	\$655	\$675	\$695	\$716
Reduce 3/4" meter to 5/8" meter	\$175	\$180	\$185	\$191
Reduce 1" meter to 3/4" meter	\$240	\$247	\$254	\$262
Reduce 1" meter to 5/8" meter	\$240	\$247	\$254	\$262
Reduce 2" meter to 1 1/2" meter	\$1,140	\$1,174	\$1,209	\$1,245
Tampering Fee (1st Offense)	N/A	\$100	\$103	\$106
Tampering Fee (After 1st Offense)	N/A	\$500	\$515	\$530
Access to Asset	N/A	\$100	\$103	\$106

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Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

1. Review of Water and Wastewater Utility Proposed Water and Sewer Rate Increases including Proposed Rate Structure Changes Effective October 11, 2016, July 1, 2017 and July 1, 2018.

The Department of Audits has reviewed the methodology and procedures used to determine the proposed water and sewer rate increases, including the proposed changes to the water and sewer rate structures, and documentation submitted for Board approval by the Department of Public Works (DPW) and the Director of Finance for fiscal years 2017, 2018 and 2019. The proposed water rate increases are 9.9% and the sewer rate increases are 9%, for each of the three fiscal years. If adopted, the effective dates of the proposed rate increases are anticipated to be October 11, 2016, July 1, 2017 and July 1, 2018, with the existing rates remaining in place until then. The purpose of the review was to determine whether DPW's methodology and procedures used to determine the rate increases, including the proposed changes to the water and sewer rate structures, were reasonable and whether the applicable computations were accurate.

As required by the December 1978 Charter Amendment, the City Council adopted Ordinance 941 which established, among other things, a mechanism for the determination of rates and charges for water and wastewater services. Ordinance 941 requires that the City's Water and Wastewater Utility Funds (Utilities) establish rates or adjust rates to make the Utilities self-supporting. Ordinance 941 also requires that the rates be established at a level sufficient to recover any accumulated deficit from prior years. Additionally, the Utilities must comply with revenue bond covenants that cover the utility rates. The City must also comply with Federal and State mandates and a Consent Decree to address past and periodic discharges and wet overflows from the City's Wastewater collection system.

The Utilities utilized the services of a utility financial consultant for various tasks, including rate setting and financial consulting services. The financial consultant developed a comprehensive financial planning model to serve as a

Dept. of Audits - cont'd

key tool for the long-term health and integrity of the Utilities and reviewed the Utilities' operating expenses, existing and proposed debt requirements, and capital expenditures to determine the need for the rate increases to the water and sewer user charges for fiscal years 2017, 2018, and 2019. The projected revenue requirements and proposed rate increases are based upon expected operating expenses, capital improvement projects, sources of funds, and legal covenant requirements. The last rate increases occurred in July 2013, when water and sewer rates were each increased by 15% for fiscal year 2014 and 11% for fiscal years 2015 and 2016.

Senior Citizen Discount and Low Income Water Assistance Program

As part of the proposed rate increase request submitted to the Board of Estimates, DPW and the Department of Finance are recommending that eligible senior citizen consumers, ages 65 and older, in Baltimore City who apply, and whose annual household income does not exceed \$30,000.00 receive a 43% discount on the total water and sewer volumetric charges. The discount, however, does not apply to the newly proposed Fixed Component Fees (Account Management Fee and Infrastructure Charges). The annual household income threshold will be adjusted each year for inflation by using the Consumer Price Index (CPI) for the Washington-Baltimore area as published by the Bureau of Labor Statistics as of May of each year. This is a continuation of the program already provided by the City.

The proposed rate increase also includes a recommendation to increase the annual credit amount for the low income assistance program from \$179.00 to \$197.00 (10%) for eligible Baltimore City citizens meeting the low income criteria. This is an enhancement of the program already provided by the City.

CONCLUSION

Based on the Department of Audits review of the methodology and procedures used to determine the proposed rate increases, including the proposed changes to the water and sewer rate structures, the Department of Audits believe that the proposed water and sewer rate increases for fiscal years 2017, 2018, and 2019 are reasonable in order for the Utilities to be self-sustaining and to meet the reserve and debt service requirements. The Department of Audits comments and recommendations are submitted in the report.

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Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Helen Townsend.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
James W. Grant Jr.	5
Alice F. Gamble	5
Teresa Lecato	5
Jerome G. Teagle	<u>3</u>
Total	18

Ms. Townsend is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Townsend to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

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Mayor's Office of Human - Agreements
Services (MOHS)

The Board is requested to approve and authorize execution of the various agreements.

1. CARROLL COUNTY HEALTH DEPARTMENT **\$ 62,369.00**

Account: 4000-490816-3571-763205-603051

Carroll County Health Department will use funds to provide housing assistance and supportive services to individuals or to families who have a family member with AIDS. Carroll County Health Department will serve 10-15 clients. The period of the agreement is July 1, 2015 through June 30, 2018.

The City is the Grantee for the Baltimore Eligible Metropolitan Statistical Area (EMSA), which includes Carroll County. The City desires to utilize a portion of the grant funds from the U.S. Department of Housing and Urban Development to assist Carroll County in providing intensive case management services and short-term rental assistance to eligible HIV/AIDS clients in the EMSA.

MWBOO GRANTED A WAIVER.

2. DANIEL GORE **\$ 46,080.80**

Account: 4000-407017-3574-754700-603051

Daniel Gore, consultant, will provide technical assistance, help desk support, online user training and other tasks as assigned to the Homeless Management Information Systems Unit of the MOHS. The period of the agreement is May 1, 2016 through April 30, 2017.

This agreement is late because of the delay at the administrative level.

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MOHS - cont'd

3. QUADEL CONSULTING AND TRAINING LLC \$295,473.67

Account: 4000-490817-3573-763200-603051

Quadel Consulting and Training, LLC will provide housing inspection services related to rental units that house homeless individuals and families funded through the Continuum of Care and the Housing Opportunities for People

With AIDS Program. The period of the agreement is July 1, 2016 through June 30, 2017.

This agreement is late because of the delay in budget negotiations.

MWBOO GRANTED A WAIVER.

4. ST. AMBROSE HOUSING AID CENTER \$ 64,372.00

Account: 4000-407017-3573-759700-603051

St. Ambrose Housing Aid Center will provide permanent housing and supportive services for homeless individuals. This project will provide services for four households. The period of the agreement is August 1, 2016 through July 31, 2017.

MWBOO GRANTED A WAIVER.

5. UNITED MINISTRIES, INC. \$ 26,000.00

Account: 5000-529117-3572-766200-603051

United Ministries, Inc. will use funds to provide shelter and support services to the homeless of the City in its Earl's Place Transitional Housing Program. United Ministries, Inc. will serve approximately 30 clients. The period of the agreement is July 1, 2016 through June 30, 2017.

This agreement is late because of the delay at the administrative level.

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MOHS - cont'd

6. FUND FOR EDUCATIONAL EXCELLENCE, INC. \$150,000.00

Account: 2026-000000-1772-751600-603051

The Fund for Educational Excellence, Inc. (FFEE) will use funding to offset the cost of the Baltimore Elementary and Middle School Project's renovation of the library at George Washington Elementary School. The FFEE will use funds to

renovate the library and purchase new books, furniture and technology for the school. The period of the agreement is June 1, 2016 through May 31, 2017.

The agreement is late because of the delay at the administrative level.

MWBOO GRANTED A WAIVER.

7. GOVANS ECUMENICAL DEVELOPMENT CORPORATION (GEDCO) \$109,715.00

Account: 5000-525117-3571-765400-603051

GEDCO will use funds to pay the portions of salaries of four resident advocates who will link low-income residents of permanent housing in the City to services and help them remain in their housing. GEDCO will serve 72 clients. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of the delay at the administrative level.

MWBOO GRANTED A WAIVER.

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MOHS - cont'd

8. PROJECT PLASE, INC. \$232,904.42

Account: 4000-407017-3573-758900-603051

Project PLASE, Inc. will use funding to provide permanent housing services for homeless persons with disabilities and their families in a diversity of community-based sites, as appropriate to the person's need. Housing assistance and support will be provided to 103 households. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of the delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

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Mayor's Office of Human Services - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Messrs. Clarence Davis, Chester Wilton, Rick Lane, Thomas Zentgraf, Robert Guye, and Ms. Kim Stevenson to solicit businesses, organizations, and donors for donations of goods and services and financial support to assist in paying for the event costs for the Baltimore City Veterans Day Parade and Ceremony. The period of the campaign is effective upon Board approval through August 31, 2017.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Baltimore City Veterans Commission will be soliciting funds to be used by the Mayor's Office to support the Baltimore City Veterans Day Parade and Ceremony. This year, the annual event takes place on November 11, 2016 at the War Memorial Plaza. This multi-service activity will honor all military personnel (active and veterans) throughout the State of Maryland.

The program includes a keynote speaker, a luncheon, and acknowledgements. This is the longest-running event of its kind for military personnel in the City. The Baltimore City Veterans Commission continues its mission by joining with community partners to give back to veterans, their families, and supporters.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

EXTRA WORK ORDER

* * * * *

The Board is requested to approve the

Extra Work Order

as listed on the following page:

18

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

08/31/2016

EXTRA WORK ORDER

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO #004, \$288,782.00 - SC 882, Enhanced Nutrient Removal at the Back River Wastewater Treatment Plant (BRWWTP), Project 2 - Activated Sludge Plant No. 4

\$284,564,665.00	\$274,511.36	Archer Western -	47
		Contractors, LLC	

This contract started on October 27, 2014 and will expire May 24, 2017. This extra work is outside of the original scope of work and is requested by the Agency. Sanitary Contract 882 includes rehabilitation of an existing previously abandoned 78-inch conduit, which after repairs will convey the effluent from the newly constructed Activated Sludge Plant No. 4. Some repairs of cracks in this conduit were specified. Upon the start of the specified crack repairs, it was discovered that some cracks required an additional repair method because they were adjacent to the conduit's expansion joints. This additional repair method will protect the reinforcing and the plates that hold the concrete in place at the expansion joints. These conditions were hidden from view during the repair assessment and only became apparent during demolition and preparation for the specified crack repairs. The engineer evaluated the conditions after a joint was fully exposed and developed a revised method to repair these cracks adjacent to the joints. One joint has been fully repaired and the engineer has evaluated the work and approved this to be used on the balance of the 22 locations where this condition exists. The scope of this repair is in excess of the original scope and will provide greater longevity to the 78-inch conduit. The contractor has provided a cost proposal, which has been reviewed by the design engineer and found to be acceptable. The Certification of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Baltimore City Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Grant Award from the Maryland Department of Public Safety and Correctional Services for the Department's annual reimbursement for sex offender registrants. The period of the grant award is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$264,200.00 - 5000-588517-2021-212900-600000

BACKGROUND/EXPLANATION:

The Maryland Department of Public Safety and Correctional Services is mandated under Criminal Procedure Article subsection 11-713 (3) and (4), and under COMAR 12.06.01.17 to reimburse each local law enforcement unit annually for processing registration statements, fingerprints, photographs and for performing community notification requirements. The rate for reimbursement is \$200.00 per sexual offender registration. There are 1,321 active registrants for this reimbursement period. The total reimbursement for FY 2016 will be \$264,200.00. The period of the grant award is July 1, 2015 through June 30, 2016.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with Julia Celebrado-Royer and Mohammad Taha Heidari, Lessees, for the rental of property located at 1427 Light Street, known as School 33, Studio #107, first floor. The period of the Lease Agreement is August 15, 2016 through August 14, 2019, with an option to renew for two one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly</u>
\$4,800.00	\$400.00

BACKGROUND/EXPLANATION:

The City is responsible for heat, electricity and water. The Lessees are responsible for content insurance, janitorial, trash receptacles and security.

The option to renew for two one-year terms is subject to review by the Director of Cultural Affairs for the Baltimore Office of Promotion and Arts and School 33 of the artist's participation in activities and exhibitions at the Art Center. The City may terminate the lease during the original term by giving a 60-day notice to the Lessees.

The Space Utilization Committee approved this Lease Agreement on August 23, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with the University of Maryland Baltimore County, Lessee, for the rental of property located at 1427 Light Street, known as School 33, Studio #201, second floor. The period of the Lease Agreement is August 1, 2016 through July 31, 2019 with an option to renew for one two-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly</u>
\$4,800.00	\$400.00

BACKGROUND/EXPLANATION:

The City is responsible for heat, electricity and water. The Lessees are responsible for content insurance, janitorial, trash receptacles and security.

The option to renew for two one-year terms is subject to review by the Director of Cultural Affairs for the Baltimore Office of Promotion and Arts and School 33 of the artist's participation in activities and exhibitions at the Art Center. The City may terminate the lease during the original term by giving a 60-day notice to the Lessees.

The Space Utilization Committee approved this Lease Agreement on August 23, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the lease renewal with Access Art, Inc., Lessee, for the rental of the building, including the land at 2446 Washington Boulevard, consisting of approximately 3,393 sq. ft. The period of the lease renewal is November 15, 2016 through November 14, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual Rent

BACKGROUND/EXPLANATION:

The Board approved the original lease agreement with the Lessee on October 26, 2011, with the option to renew for one additional five-year period. The Lessee is exercising its option to renew.

The building will continue to be used for the operation of an Art Center.

All other terms and conditions of the agreement will remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Real Estate - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to authorize the Board of Liquor License Commissioners to continue to pay month-to-month rental expenses, by Expenditure Authorization, to Orion Properties I, LLC, Landlord, for the property located at 231 E. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

\$8,865.50 - 1001-000000-8500-598900-603013

BACKGROUND/EXPLANATION:

The lease agreement for the above property expired August 14, 2016.

The Department and the Landlord are negotiating a new lease agreement. The Landlord is facing foreclosure. Their lender approved a two-year term. The Board of Liquor License Commissioners will continue to pay rent on a month-to-month basis until a lease agreement has been approved and executed by the Board of Estimates. It is expected that the negotiations will be concluded on or before October 31, 2016.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/31/2016

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Adira Construction, Inc.	\$ 8,000,000.00
Allied Control Services, Inc.	\$ 8,000,000.00
CitiRoof Corporation	\$ 8,000,000.00
Conewago Enterprises, Inc.	\$176,220,000.00
Contracting Specialists, Incorporated-DC	\$ 1,500,000.00
Cotten Construction Company	\$ 6,309,000.00
Fireline Corporation	\$ 8,000,000.00
McGee Mobile Crane, Inc.	\$ 1,500,000.00
Mitchell Plumbing & Heating, Inc.	\$ 1,500,000.00
Oscar Renda Contracting, Inc.	\$354,726,000.00
PC Construction Company	\$500,274,000.00
Plexus Installations, Inc. dba Plexus Group	\$ 1,170,000.00
Schnabel Foundation Company	\$191,961,000.00
Subsurface Technologies, Inc.	\$ 4,338,000.00
Trionfo Builders, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Chesapeake Environmental Management, Inc.	Land Survey Engineer Landscape Architect
Columbia Engineering, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

08/31/2016

BOARDS AND COMMISSIONS - cont'd

Daft-McCune-Walker, Inc.

Landscape Architect
Engineer
Land Survey

O'Connell & Lawrence, Inc.

Land Survey
Engineer

AGENDA

BOARD OF ESTIMATES

08/31/2016

Law Department - Settlement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement with Bruce Goldfarb and Michael Gallagher, Settling Parties, in litigation alleging hazardous waste and environmental contamination at the site of the Horseshoe Casino (Casino Site), a "Brownfield" comprised of the "Russell Street" (or Gateway South) Properties and the "Warner Street" Properties, as well as adjacent but separate land along the Middle Branch, known as the "Waterfront Parcels."

AMOUNT OF MONEY AND SOURCE:

The amount of funds is currently unknown. However, the City will make best efforts to obtain and secure funding necessary to engage the services of a qualified engineer to perform an initial assessment of the remediation necessary on the Waterfront Parcels and as required by the Maryland Department of the Environment (MDE), including application in the next cycle of Federal grant applications in December 2016. In the event that the City chooses to pursue alternative funding sources, such other applications will be made before January 1, 2017.

BACKGROUND/EXPLANATION:

The City acquired lands at issue in a series of transactions from 1972 to 2008. Prior to the City Defendants' ownership, the lands had been used for various industrial purposes, from at least the early 1900s. The City designated the Waterfront Parcels as a natural habitat area with express limitations on human recreational use. The MDE approved Voluntary Cleanup program applications and Response Action Plans (RAP) submitted by the Baltimore Development Corporation, on behalf of the City, and by the CBAC Gaming, for environmental remediation at the Casino Site. The MDE issued certificates of completion to the City and the CBAC acknowledging completion of the remedial activity at the Casino Site in accordance with the RAP.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Law Department - cont'd

The Plaintiffs filed a complaint against the Mayor and City Council of Baltimore, the Baltimore Development Corporation, the CBAC Borrower, the CBAC Gaming, and Maryland Chemical Company (a prior operator on land at issue) pursuant to the Resource Conservation and Recovery Act seeking injunctive relief, civil penalties, and litigation costs.

Because of the uncertainty and expense of further protracted litigation, and because this litigation impedes the City from proceeding with an effort to develop a protected wildlife habitat with pedestrian access on the Waterfront Parcels, the parties propose to settle this matter by entering into an agreement whereby the City will make good faith efforts to develop and implement a remediation work plan (the "Plan") to protect pedestrians and wildlife habitat on the Waterfront Parcels and to reduce exposure pathways to contaminants in the soil and groundwater, in return for a complete dismissal of the litigation.

Based on a review by the Law Department Settlement Committee of the legal and factual issues of the case, and Baltimore Development Corporation, the Departments of Planning and Recreation and Parks' approval to pursue the Plan, the Settlement Committee recommends that the Board of Estimates approve the settlement as set forth above.

(The Settlement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Law Department - Class Action Settlement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Class Action Settlement Agreement with Brue Goldfarb and Micheal Gallagher Settling Parties, of a lawsuit against the City filed by John Bourgeois, Plaintiff, on behalf of himself and a class of similarly situated ticket purchasers for money had and received against allegedly unlawful fees received by the City from tickets sold for events at the Baltimore Arena (now Royal Farms Arena) between August 1, 2011 and March 14, 2013.

AMOUNT OF MONEY AND SOURCE:

\$420,000.00 (proposed cash settlement) - Account 2044-000000-1450-703800-603070.

The remainder of the settlement will be in the form of \$3.00 vouchers to the class members against future ticket purchases at the Arena, the amount of which will be deducted from the City's Arena profits.

BACKGROUND/EXPLANATION:

This class action arises out of a claim for money had and received against the City with respect to ticket fees exceeding the face value of tickets sold to events at the Baltimore Arena by Ticketmaster and SMG. Prior to March 14, 2013, the City had in place an ordinance that prohibited any licensee from selling a ticket exceeding the purchase price, and said ordinance contained no exceptions for vendors like Ticketmaster or the Arena. A number of similar class actions arose out of this ordinance, including one against Ticketmaster and the Lyric, and another against Rams Head. All of the cases have been settled except this one.

The total number of tickets that were purchased during the relevant time period and included in the class is 920,621. Class Counsel has argued that the City could possibly be liable for

AGENDA

BOARD OF ESTIMATES

08/31/2016

Law Department - cont'd

\$4.3 million to which the City disagrees. To resolve this complex dispute without further protracted litigations, the parties have reached the proposed settlement which provides a \$3,000.00 payment to the Plaintiff, \$3.00 voucher per ticket purchased, and \$420,000.00 in attorney's fees. The agreement is the product of over a year of negotiations between City lawyers and Class Counsel, and in many ways mirrors the Rams Head Settlement Agreement, which was already given court approval.

After reviewing all the factual and legal issues presented in this litigation, the Law Department recommends settling this class action pursuant to the terms set out in the Settlement Agreement.

APPROVED FOR FUNDS BY FINANCE

(The Class Action Settlement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Caroline Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate adjustments at this parking facility are warranted at this time.

To bring the monthly rate charged at Caroline Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

AGENDA

BOARD OF ESTIMATES

08/31/2016

PABC - cont'd

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes			
Caroline Street Garage	No proposed rate adjustments	Regular Monthly Rate			
			Current Rate	Proposed Rate	Last Rate Change
		Regular Rate	\$130.00	\$135.00	September 2015

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

33 - 34

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 56,000.00	9950-944002-9507	
FED	Constr. Res.	
	Reserve for Closeouts	
14,000.00	9950-917001-9507	
<u>MVR</u>	Constr. Res.	
	Highways	
\$ 70,000.00	-----	9950-904782-9508
		Roland Park Com- plete Streets

This transfer is to cover the deficit and fund the costs on Project No. TR 12314, Roland Avenue & Northern Parkway Improvements & Traffic Calming.

Baltimore Development Corporation (BDC)

2. \$ 400,000.00	9910-901860-9600	9910-923100-9601
24 th EDF	Constr. Reserve	Indus. & Coml.
	(Indus. & Coml.	Financing
	Financing)	

This transfer will provide funds to Holly Poultry, Inc. in order to increase its manufacturing capabilities in Baltimore City. The new facility is expected to have an increase in employment over the next three years to 270 employees. This loan was approved by the Board of Estimates on August 28, 2015.

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
(BDC) - cont'd		
3. \$ 20,900.00 24 th EDF	9910-902873-9600 Constr. Reserve Brownfield Incen- Fund	9910-911103-9601 Brownfields Incen- tive Fund
26,905.00 22 nd EDF	9910-904115-9600 Constr. Reserve Westside Initia- tive	9910-906835-9603 Westside Project Initiative
23,000.00 23 rd EDF	9910-913990-9600 Constr. Reserve Commercial Revitalization	9910-921101-9601 Commercial Re- vitalization
7,035.00 24 th EDF	9910-908018-9600 Constr. Reserve Seton, Cross Rds., Park Circle	9910-907104-9601 W. Balto. Ind. & Coml
23,000.00 <u>24th EDF</u>	9910-916027-9600 Constr. Reserve Brooklyn Curtis Bay Plan	9910-908102-9601 S. Balto. Ind. & Coml.
\$ 100,840.00		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending June 30, 2016.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Mayor's Office of - Ratification of Amendment to a
Employment Development Customized Training Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amendment to a Customized Training Agreement with Details, A Division of Humanim, Inc. This amendment extends the period through November 30, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 30, 2016, the Board approved the original agreement between MOED and Details, A Division of Humanim, Inc. to provide Deconstruction Worker training for 10 eligible City residents for the period of February 8, 2016 through July 31, 2016. Upon successful completion of the training program, participants are to become full-time employees, with health benefits, in the occupation for which they are trained. The obligation level for the original agreement was \$36,914.00.

This amendment will extend the period of the original agreement. There is no additional cost associated with this amendment. The amended term will be August 1, 2016 through November 30, 2016. All other terms of the agreement remain the same.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment to a Customized Training Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Side Yard Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Side Yard Land Disposition Agreement with Bell Management, LLC, for the sale of the City-owned property located at 901 N. Bradford Street.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Purchase Price

The lot will be sold for the purchase price of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 901 N. Bradford Street to the adjacent property owner. As a condition of conveyance, Bell Management, LLC has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) and Article II, Section 15 of the Baltimore City Charter, 2011 Edition, and Article 13 of the City Code.

DHCD - cont'd

The property was journalized and approved for sale on May 7, 2016.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Side Yard Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Side Yard Land Disposition Agreement with Mr. Frank Huber, for the sale of the City-owned property located at 609 Glenwood Avenue.

AMOUNT OF MONEY AND SOURCE:

\$1,213.00 - Purchase Price

The lot will be sold for the purchase price of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 609 Glenwood Avenue to the adjacent property owner. As a condition of conveyance, Mr. Huber has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) and Article II, Section 15 of the Baltimore City Charter, 2011 Edition, and Article 13 of the City Code.

DHCD - cont'd

The property was journalized and approved for sale on December 22, 2010.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Programmatic Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Programmatic Agreement among the Maryland Department of Housing and Community Development (MD-DHCD), The Maryland Historical Trust (MHT), and the City.

AMOUNT OF MONEY AND SOURCE:

There are no funds involved.

BACKGROUND/EXPLANATION:

The Programmatic Agreement relates to Project Creating Opportunities for Renewal and Enterprise (C.O.R.E.) - Demolition and Stabilization Actions in Baltimore City.

In February 2016, the MD-DHCD, the City, and the Maryland Stadium Authority entered into a Memorandum of Understanding to formalize the State's commitment of demolition funds to Baltimore City. The MOU commits \$7.1 million from the State in FY 2016, with a maximum of \$25 million appropriated by the State in succeeding fiscal years until June 30, 2019.

When State funds are used for a capital project in historic areas. The MHT must be consulted to establish appropriate mitigation measures to be undertaken in conjunction with demolition or stabilization. This Programmatic Agreement establishes a streamlined approach to the historic review and mitigation determination process, which will be in effect throughout the duration of Project C.O.R.E.

In addition, under the agreement, MD-DHCD has committed approximately 10% of State funds expended under Project C.O.R.E. to the stabilization of historic structures. For FY 2016 funds, the State will spend up to \$710,000.00 on mitigation efforts.

(The Programmatic Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 26 S. Payson Street, (Block 0223, Lot 047) by gift from Ms. Luana Kiandoli, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Kiandoli, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Kiandoli has offered to donate to the City, title to the property located at 26 S. Payson Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July 28, 2016, other than water bills which must be paid as part of the transaction is as follows:

Real Property Taxes	2016-2017	\$524.55
Miscellaneous Bill	#7770738	244.52
Miscellaneous Bill	#8005340	122.53
Total Taxes owed:		\$891.60

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1205 Harlem Avenue, (Block 0113, Lot 023) by gift from Tyese Smith, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Tyese Smith, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Tyese Smith has offered to donate to the City, title to the property located at 1205 Harlem Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July 18, 2016, other than water bills which must be paid as part of the transaction is as follows:

Real Property Taxes	2016-2017	\$ 70.46
Miscellaneous Bills	#77993322	188.90
Property Registration	#032209	156.00
Environmental Fine	#54078316	1,515.00
	Total Taxes owed:	\$1,930.36

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2440 N. Forest Park Avenue, (Block 8393J, Lot 001) by gift from Leslie B. Simon, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Leslie B. Simon, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Leslie B. Simon has offered to donate to the City, title to the property located at 2440 N. Forest Park Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July 18, 2016, other than water bills which must be paid as part of the transaction is as follows:

Real Property Taxes	2016-2017	\$641.21
	Total Taxes owed:	\$641.21

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 4404 Chatham Road (Block 8248, Lot 010) by gift from Wells Fargo Bank, NA., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Wells Fargo Bank, NA, Owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Wells Fargo Bank, NA has offered to donate to the City, title to the property located at 4404Chatham Road. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July 27, 2016, other than water bills which must be paid as part of the transaction is as follows:

Real Property Taxes	2016-2017	\$3,065.13
	Total Taxes owed:	\$3,065.13

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2230 E. North Avenue (Block 4171, Lot 016) by gift from Ms. Diane Britton, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Britton, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Britton has offered to donate to the City, title to the property located at 2230 E. North Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 22, 2016, other than water bills which must be paid as part of the transaction is as follows:

Real Property Taxes	2015-2016	\$ 0.00
Miscellaneous Bills	#7992761	<u>204.44</u>
	Total Taxes owed:	\$204.44

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2715 Boone Street, (Block 4071-062F) by gift from Ms. Joan Hinton, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Hinton, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Hinton has offered to donate to the City, title to the property located at 2715 Boone Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July18, 2016, other than water bills which must be paid as part of the transaction is as follows:

Tax Sale Cert. #102656	Tax Sale Date 05/17/99	\$ 195.71
Real Property Taxes	#7992761	<u>117.44</u>
	Total Taxes owed:	\$313.15

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1718-1720 Lemmon Street, (Block 0244-069) by gift from Ms. Dawn Sims, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Sims, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Sims has offered to donate to the City, title to the property located at 1718-1720 Lemmon Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 22, 2016, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

08/31/2016

DHCD - cont'd

Real Property Taxes	2013-2014	\$ 40.00
Miscellaneous Bills	#7494834	208.00
Miscellaneous Bills	#7592272	253.44
Miscellaneous Bills	#7633696	307.91
Miscellaneous Bills	#7726664	202.20
Miscellaneous Bills	#7911282	374.00
Property Registration	Reg. #207706	<u>839.74</u>
	Total Taxes owed:	\$2,225.29

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2406 E. Chase Street, (Block 1555-050) by gift from Dartmouth Properties, LLC, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Dartmouth Properties, LLC, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Dartmouth Properties, LLC has offered to donate to the City, title to the property located at 2406 E. Chase Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 23, 2016, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

08/31/2016

DHCD - cont'd

Real Property Taxes	2011-2012	\$150.63
Miscellaneous Bills	#7398720	55.32
Miscellaneous Bills	#7616774	207.50
Miscellaneous Bills	#7913759	233.79
Miscellaneous Bills	#8016206	128.05
Miscellaneous Bills	#8020364	<u>162.40</u>
Total Taxes owed:		\$937.69

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1801 N. Broadway (Block 1446, Lot 001) by gift from Mr. Bryan Wiggins, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Wiggins, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Wiggins, has offered to donate to the City, title to the property located at 1801 N. Broadway. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 09, 2016, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

08/31/2016

DHCD - cont'd

Tax Sale	Cert. #306647 05/16/16	77,311.85
Tax Sale	Cert. #273542 05/20/13	47,534.67
Real Property Tax	2015-2016	467.56
Real Property Tax	2014-2015	499.11
Real Property Tax	2013-2014	737.15
Real Property Tax	2012-2013	756.71
Miscellaneous Bills-	#6946560	47,381.94
Demo Lien		
Property Registration	#078664	<u>653.00</u>
	Total Taxes owed:	\$175,341.99

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 822 Richwood Avenue (Block 5183, Lot 078) by gift from Ms. Denise Rowe, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Rowe, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Rowe has offered to donate to the City, title to the property located at 822Richwood Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July28, 2016, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

08/31/2016

DHCD - cont'd

Tax Sale Cert#289440	Date 5/19/14	\$16,024.63
Real Property Taxes	2016-17	\$2,003.49
Real Property Taxes	2015-16	\$2,637.50
Real Property Taxes	2014-15	\$3,154.58
Real Property Taxes	2013-14	\$3,723.04
Real Property Taxes	2012-13	\$4,342.00
Real Property Taxes	2011-12	\$4,929.30
Real Property Taxes	2010-11	\$5,414.08
Miscellaneous Bill	#7469372	\$261.83
Miscellaneous Bill	#7478365	\$261.83
Miscellaneous Bill	#7672561	\$150.06
Miscellaneous Bill	#7738503	\$188.80
Miscellaneous Bill	#7780679	\$279.78
Miscellaneous Bill	#7967425	\$226.45
Miscellaneous Bill	#7995426	\$224.02
Miscellaneous Bill	#8050858	\$296.18
Environmental Fine	#52517992	\$180.00
Miscellaneous Bill	#52738614	\$150.00
Miscellaneous Bill	#52936374	\$180.00
Miscellaneous Bill	#52968534	\$180.00
Miscellaneous Bill	#53485892	\$300.00
Miscellaneous Bill	#54352018	\$1,500.00
Total Taxes Owed:		\$46,607.57

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1500 N. Gay Street (Block 1480, Lot 004) by gift from Tyrone Lee, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Lee, owner, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Lee has offered to donate to the City, title to the property located at 1500 N. Gay Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 22, 2016, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

08/31/2016

DHCD - cont'd

Tax Sale Cert #297453	Date 05/18/2015	\$8,346.27
Real Property Taxes	2015-2016	\$13.87
Real Property Taxes	2014-2015	\$67.97
Real Property Taxes	2013-2014	\$19.39
Real Property Taxes	2012-2013	\$22.70
Real Property Taxes	2011-2012	\$76.84
Real Property Taxes	2010-2011	\$28.46
Miscellaneous Bills	#5758610	\$249.21
Miscellaneous Bills	#5796404	\$225.78
Miscellaneous Bills	#5819735	\$238.02
Miscellaneous Bills	#6103139	\$301.39
Miscellaneous Bills	#6142004	\$332.30
Miscellaneous Bills	#6178628	\$290.62
Miscellaneous Bills	#6337398	\$347.58
Miscellaneous Bills	#6352934	\$269.61
Miscellaneous Bills	#6424386	\$237.32
Miscellaneous Bills	#6455992	\$234.32
Miscellaneous Bills	#6606800	\$220.00
Miscellaneous Bills	#6652689	\$307.28
Miscellaneous Bills	#6703300	\$322.38
Miscellaneous Bills	#6770184	\$291.36
Miscellaneous Bills	#6978506	\$284.77
Miscellaneous Bills	#7015688	\$278.55
Miscellaneous Bills	#7143464	\$253.46
Miscellaneous Bills	#7387244	\$248.48
Miscellaneous Bills	#7452550	\$239.00
Miscellaneous Bills	#7475072	\$235.84
Miscellaneous Bills	#7486137	\$235.84
Miscellaneous Bills	#7695257	\$229.54
Miscellaneous Bills	#7719560	\$231.17
Miscellaneous Bills	#7773476	\$297.45
Miscellaneous Bills	#7779135	\$233.21
Miscellaneous Bills	#7927296	\$207.87
Miscellaneous Bills	#7977754	\$199.17
Miscellaneous Bills	#7991805	\$203.56
Property Registration	Reg. #101954	\$266.50
Total Taxes Owed:		\$16,087.08

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Donation Agreement among the City, Parks and People Foundation, Inc., (PPF) and The Dirt Express Company.

AMOUNT OF MONEY AND SOURCE:

No City funds will be involved in this transaction.

The total cost of the project is \$40,265.00 and will be paid entirely by the Parks and People Foundation, Inc. using funds from the Maryland Department of Natural Resources, Chesapeake and Atlantic Coastal Bays Trust Fund.

BACKGROUND/EXPLANATION:

The Parks and People Foundation, Inc. received funding for this project through the Maryland Department of Natural Resources. Through the execution of this Donation Agreement, the PPF will pay The Dirt Express Company, the Contractor, for all necessary work and expenses associated with this project, including the removal of existing impervious surfaces and the beautification of Hollins Ferry and B&O Park and Paca Street Park, improving the water quality of the Chesapeake Bay watershed in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of General Services - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement with Murphy & Dittenhafer, Inc., for Project 1125M, On-Call Architectural Design Services. The current agreement expires on September 11, 2016. The amendment will extend the agreement through September 11, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 12, 2012, the Board approved the original agreement for two years with an upset dollar amount of \$746,836.89. On September 10, 2014, the Board approved an amendment to extend the agreement for one year. On September 16, 2015, the Board approved a second amendment for an additional year.

This amendment will extend the agreement for two years to allow the Consultant to complete work under tasks currently 'On Hold' at the request of the agency. All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the MBE goal of 27% and the WBE goal of 10% that were established in the original agreement for Project 1124M.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) with the Maryland Department of Aging (MDoA). The period of the grant award is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$66,708.00 - 4000-433517-3024-268400-404001

BACKGROUND/EXPLANATION:

Funding is for the Old Americans Act, Title III-B, III-D, III-E, VII and Title-C1 Program only. This NGA also provides funds for coordinated and accessible services for seniors in the City.

By acceptance of this grant, the Department agrees to abide by the Older Americans Act, as amended, and all applicable Federal and State policies, rules and procedures.

This NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - Modification No. 1 of the Inter-Governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Modification of the Inter-Governmental Agreement with the Maryland Department of Public Safety and Correctional Services. The modification extends the period of the inter-governmental agreement through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 13, 2016, the Board approved the initial Inter-Governmental Agreement, which established the terms and conditions of the award from the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation, for the purpose of contracting with Behavioral Health System Baltimore (BHSB) to provide substance abuse treatment services, in the amount of \$400,000.00 for the period of December 1, 2015 through June 30, 2016.

The modification extends the Inter-Governmental Agreement for an additional six months through December 31, 2016, and allows the Department to disburse the remaining \$260,000.00 in unspent funds to the BHSB for drug treatment services.

All terms and conditions of the initial agreement will remain in full force and effect as modified by this modification.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - cont'd

The Modification No. 1 of the Inter-Governmental Agreement is late because it was received on July 15, 2016, and routed for administrative review and approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Modification No. 1 of the Inter-Governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - Agreements and Grant Agreement

The Board is requested to approve and authorize execution of the Agreements and Grant Agreement.

AGREEMENTS

1. **HEALTH CARE FOR THE HOMELESS, INC.** **\$73,268.00**

Account: 4000-499016-3023-513200-603051

The organization will provide services to reduce high-risk behaviors related to the transmission of HIV in the City for homeless seropositive men and women engaged in HIV primary care. Clients are assessed and enrolled in Choosing Life! Life Empowerment! Action! Results (CLEAR).

CLEAR is an evidence-based HIV prevention and health promotion intervention for people ages 16 and older living with HIV/AIDS or at risk for HIV. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late because of a delay in receiving required documentation.

MWBOO GRANTED A WAIVER.

2. **HEALTH CARE FOR THE HOMELESS, INC.** **\$98,389.00**

Account: 4000-499015-3023-513200-603051

The organization will identify HIV-positive homeless individuals and engage them in primary care. The program participants are referred for HIV primary care if they test HIV-positive and to regular primary care if the test HIV-negative. The period of the agreement is January 1, 2016 through December 31, 2016.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - cont'd

The agreement is late because of a delay in receiving required documentation.

MWBOO GRANTED A WAIVER.

3. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,586,163.00**

Account: 4000-421117-3080-294600-603051

The organization will continue to assist City residents in accessing comprehensive health care services. The organization works closely with Managed Care Organizations to assist Medicaid/Medicaid eligible clients obtain proper and adequate health care services through their insurance and serve as a local resource for information to eligible residents in the City. The period of the agreement July 1, 2016 through June 30, 2017.

The agreement is late because of delays in the Department's administrative review process.

MWBOO GRANTED A WAIVER.

4. **FAMILY LEAGUE OF BALTIMORE CITY** **\$ 28,175.00**

Account: 6000-626316-3080-513201-406002

The organization received a grant from the Department of Health and Human Services, Public Health Services for the Project titled "Baltimore Coalition for Healthy Communities". The organization is contracting the Department to provide staff to co-lead the B'More Fit for Healthy Babies Project. Both agencies are mutually responsible for guiding the development and implementation of the overall strategy for promoting weight lost and fitness. Joint responsibilities include coalition building,

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - cont'd

communications, program/evaluation oversight and resource development.

This agreement provides funds to support a BCHD Health Program Administrator, to serve as Co-Director of B'More for Healthy Babies Program, devoting .19 full-time equivalent of her time.

Each Co-Director will assume lead responsibility and be held accountable for specific deliverables. Major programmatic and budget decisions will be made jointly. The period of the agreement is September 1, 2015 through August 31, 2016.

The agreement is late because it was submitted to the Department on July 15, 2016 for processing.

5. **TODAY'S CARE & FAMILY, INC.** **\$47,676.00**

Account: 4000-43317-3254-316200-603051

The organization will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive the Office of Health Services grant funding from the City.

The City will pay the organization the set rate of \$39.73 per day of service provided to an individual recipient, not to exceed 1,200 days of service provided to all recipients combined per year. The rate includes transportation services for the recipient.

The organization will develop an appropriate care plan to each recipient in accordance with policies as specified in

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - cont'd

the Code of Maryland Regulation (COMAR) 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Department was awaiting grant information and signatures from the organization.

6. GRANDFAMILY MATTERS, LLC \$44,553.60

Account: 4000-436117-3255-316200-603026

The organization will provide the following services as a Liaison for the Grandparents as Parents (GAP) Program who will visit communities and neighborhoods developing a relationship with community organizations and residents through frequent visits or telephone calls to foster, support, and encourage participation in the GAP Program. The organization will also oversee all aspects of the GAP support groups with Baltimore City Public Schools as well as with community support groups and other contractual entities providing services to the target population, and perform related work as required. The period of the agreement is October 1, 2016 through September 30, 2017.

The agreement is late because the Department just recently finalized it.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - cont'd

GRANT AGREEMENT

7. **THE ANNIE E. CASEY FOUNDATION** **\$250,000.00**

Account: 6000-615117-3100-295900-406001

This grant provides funds to support implementation of a vision program in Baltimore City Schools. Grant funds will be used to increase the number of students who receive the eye care they need, address the multiple barriers to care, and ensure access to quality vision care for all public school students in grades pre-k through eight over the next three years. The period of the agreement is July 1, 2016 through June 30, 2017.

The grant is late because of a delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Agreements and Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - Employee Expense Reports

The Board is requested to approve the various expense reports for following employees:

1. **KELINDA JOHNSON** **\$ 77.22**

Account: 5000-532816-3254-767200-603001
May 2016 - Mileage

Ms. Johnson neglected to submit her employee expense statement on time due to an oversight and overwhelming unit responsibilities. Ms. Johnson has been advised that she must make every effort to submit statements timely to avoid this process.

2. **ELLA GREEN** **\$152.54**

Account: 5000-532816-3254-767200-603002
April 2016 - Mileage \$ 72.07
May 2016 - Mileage \$ 80.47

Ms. Green neglected to submit her employee expense statements on time because she was on leave for a period of time and returned to work to overwhelming unit responsibilities. Ms. Green has been advised that she must make every effort to submit statements timely to avoid this process.

3. **ALBERTA LIN FERRARI** **\$ 9.86**

Account: 4000-427716-3023-599601-603002 \$ 4.86
April 2016 - Mileage

4000-427716-3023-599601-603003 \$ 5.00
April 2016 - Parking

Ms. Ferrari failed to submit her April 2016 employee expense statement on time.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Health Department - cont'd

4. **FREIDA JONES** **\$104.42**

Account: 5000-533116-3254-767300-603003	
May 2016 - Parking	\$ 21.80
5000-533116-3254-767300-603002	
May 2016 - Mileage	\$ 82.62

Ms. Jones submitted the expense statement on time. However, corrections were required and the expense statement was misplaced, which made it late.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/Office of - Expenditure of Funds
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay Verizon-MD for work scheduled to be performed under Storm Water Contract No. 7762R - Rehabilitation and Replacement of the Highlandtown Stormwater Pump Station.

AMOUNT OF MONEY AND SOURCE:

\$9,267.28 - 9958-905708-9520-900020-707077

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction requests funds to cover the cost of replacement of the Verizon Communication Line and Conduit. This contract started April 8, 2015 with the demolition of the existing station (Highlandtown Pumping Station) equipment, which included the existing MCC control panel. In the process of doing so, the contractor also removed the existing communication line as well. This was only discovered when the new MCC panel was installed and realized that there was no communication from the station, which will allow it to operate unmanned. This critical equipment is needed immediately since it is the eyes and ears of the control center for this station. The station is now operational, but has to be run manually until this line is reestablished. Work to be performed by Verizon-MD will start after they receive payment.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Dept. of Public Works/Office -
of Engineering & Construction

Rescission of Approval of
Funding and Approval of
Transfer of Funds for Project
1226H, Stream Restoration
Design and Post Award Services

ACTION REQUESTED OF B/E:

The Board is requested to rescind its March 9, 2016 approval of funding submitted to the Board and approve the transfer of funds and Expenditure Authorization Request for Project 1226H, Stream Restoration Design and Post Award Services.

AMOUNT OF MONEY AND SOURCE:

\$333,301.05 - 9958-907090-9520-900020-703001
306,190.87 - 9958-912990-9525-900020-703001
270,039.17 - 9958-911409-9525-900020-703001
\$909,531.09

BACKGROUND/EXPLANATION:

On March 9, 2016, the Board approved the agreement with Hazen & Sawyer, PC and funding for Project 1226H for the amount of \$909,531.09. Inadvertently, the funding was not approved by the Department of Finance, Capital Accounting. The Board is requested to rescind the approval of funding only and to approve the transfer of funds and the Expenditure Authorization Request.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$360,000.00	9958-906405-9526	
GO Bonds	Constr. Reserve	
26 th Rec. & Parks		
\$306,190.87	-----	9958-912990-9525-3
		Engineering
<u>53,809.13</u>	-----	9958-912990-9525-9
\$360,000.00		Administration

AGENDA

BOARD OF ESTIMATES

08/31/2016

DPW/Office of Engineering & Construction

TRANSFER OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$330,000.00	9958-906405-9526	
GO Bonds	Constr. Reserve	
26 th Rec. & Parks		
\$270,039.17	-----	9958-911409-9525-3
		Engineering
59,960.83	-----	9958-911409-9525-9
<u>\$330,000.00</u>		Administration
\$390,000.00	9958-906090-9522	
Other Funds	Constr. Reserve	
\$333,301.05	-----	9958-907090-9525-3
		Engineering
56,698.95	-----	9958-907090-9525-9
<u>\$390,000.00</u>		Administration

The transfer will cover costs for Project 1226H, Design of ER 4031, ER 4028, and ER 4035. On March 9, 2016, the Board approved the original agreement with Hazen and Sawyer, PC under Project 1226H.

(In accordance with Charter provisions a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/Office - Agreement
Of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran & Thompson, Inc. (JMT) under Project 1238J, On-Call Mechanical Engineering Services. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Upset limit

The dollar amount will be determined with each individual project. No funds are required at this time.

BACKGROUND/EXPLANATION:

The JMT will provide Mechanical Engineering Services. The project consists of on-call consulting for various tasks assigned by the Office of Engineering and Construction on an as-needed basis. The scope involves mechanical consulting engineering services for various Water and Wastewater Facilities including treatment plants and pumping stations and may include planning, design and construction phase services. These services will be made as needs are identified.

MBE/WBE PARTICIPATION:

MBE: Min Engineering, Inc.	\$100,000.00	10%
Findling, Inc.	70,000.00	7%
Phoenix Engineering, Inc.	<u>100,000.00</u>	<u>10%</u>
	<u>\$270,000.00</u>	<u>27%</u>

AGENDA

BOARD OF ESTIMATES

08/31/2016

DPW - cont'd

WBE: Carroll Engineering, Inc.	\$ 70,000.00	7%
Constellation Design Group, Inc.	<u>30,000.00</u>	<u>3%</u>
	\$100,000.00	10%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/Office - Task Assignment
of Construction and Engineering

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 005, to Dewberry & Davis LLC, under Project 1178D, (SC 948) On-Call Civil/Structural Engineering Services.

AMOUNT OF MONEY AND SOURCE:

\$284,392.93 - Wastewater Revenue Bonds (81.16%)
11,668.66 - County Grants (3.33%)
54,348.63 - Anne Arundel County Grants (15.51%)
\$350,410.22 - 9956-902547-9551-900020-703032

BACKGROUND/EXPLANATION:

During the study of SC 948, the consultant performed a comprehensive assessment of current conditions at the pumping station and identified deficiencies. To correct these deficiencies, a comprehensive improvement program was developed which calls for hydraulic, electrical and structural improvements to the pumping station, and rehabilitation of the station's structure. In addition, a Thioguard System has been designed to augment the existing dosing system.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/31/2016

DPW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$324,640.00	9956-905533-9549	
Wastewater	Construction Res.	
Revenue Bonds	Annual Facilities	
75,360.00	" "	
<u>Counties</u>		
\$400,000.00	-----	9995-902547-9551-3
		Design

This transfer will provide funds to cover costs associated with Project 1178D, Task No. 005, SC 948, Design of Brooklyn Pumping Station Renovations.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/Office - Task Assignment
of Construction and Engineering

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006, to Dewberry & Davis LLC, under Project 1178D, (SC 949) On-Call Civil/Structural Engineering Services.

AMOUNT OF MONEY AND SOURCE:

\$ 11,746.40 - Baltimore County (4.66%)
240,322.24 - Baltimore County (95.34%)
\$252,068.64 - 9956-906548-9551-900020-703032

BACKGROUND/EXPLANATION:

During the study of SC 949, the consultant performed a comprehensive assessment of current conditions at the Stony Run Pumping Station and identified deficiencies. Based on the study, there is a need for electrical, mechanical, and hydraulic design in order to correct for current deficiencies at the station. There is also a need for structural rehabilitation to support mechanical upgrades. Improvements are essential for wet weather events occurring in the City.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/31/2016

DPW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$286,020.00	9956-905533-9549	
Wastewater	Construction Res.	
Revenue Bonds	Annual Facilities	
13,980.00	" "	
<u>Counties</u>		
\$300,000.00	-----	9995-906548-9551-3
		Design

This transfer will provide funds to cover costs associated with Project 1178D, Task No. 006, SC 949, Design of Stony Run Pumping Station.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/Office - Task Assignment
of Construction and Engineering

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001, to Rummel, Klepper & Kahl, LLP, under Project 1236R, On-Call Stormwater Management Study and Engineering Design Services.

AMOUNT OF MONEY AND SOURCE:

\$87,706.65 - 9958-905994-9525-900020-703032

BACKGROUND/EXPLANATION:

On December 27, 2013, the Maryland Department of the Environment reissued a National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System (MS4) permit to the City of Baltimore. The City prepared and submitted the MS4 and Total Maximum Daily Load Watershed Implementation Plan (WIP) as required by the MS4 Permit. ER 4018, Powder Mill Stream Restoration project will treat 58.5 acres impervious area and it is listed in the WIP. Rummel, Klepper & Kahl, LLP will assist O'Brien & Gere with the inclusion of the ER 4018, Powder Mill Stream Restoration project into SC 955 under their Project 1236R, On-Call Stormwater Management Study and Engineering Design Services.

THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD OF ESTIMATES ON AUGUST 17, 2016.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/31/2016

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Jean Harriet Alston	2110 Llewelyn Avenue	L/H	\$13,733.00
Funds are available in account 9910-910634-9588-900000-704040.			
2. Paul W. Nochumowitz and Amy S. Nochumowitz	1700 N. Castle Street	G/R \$90.00	\$ 825.00
Funds are available in account 9910-908636-9588-900000-704040, FY 16 Whole Block Demolition Project.			
3. Marie Grampp	1707 Brunt Street	G/R \$36.00	\$ 330.00
Funds are available in account 9910-908044-9588-900000-704040.			
4. Ashland, LLC	1717 Brunt Street	G/R \$36.00	\$ 330.00
Funds are available in account 9910-908044-9588-900000-704040.			
5. Charles Muskin, Trustee	1728 Division Street	G/R \$72.00	\$ 660.00
Funds are available in account 9910-908044-9588-900000-704040.			
6. Nikita Whitley	1842 Division Street	L/H	\$ 8,404.00
Funds are available in account 9910-908044-9588-900000-704040.			

AGENDA

BOARD OF ESTIMATES

08/31/2016

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
7. M & E Investments, LLC	1130 N. Carey Street	G/R \$70.00	\$ 641.00
Funds are available in account 9910-908636-9588-900000-704040.			
8. Francis Lee Murphy	4815 Park Heights Avenue	G/R \$70.00	\$ 583.00
Funds are available in account 9910-903183-9588-900000-704040, Parks Heights Acquisition/Project.			
9. Braverman Trusts	618 E. Biddle Street	G/R \$65.00	\$ 650.00
Funds are available in account 9990-907714-9593-900001-704040, Johnston Square Project.			
10. Norma Thompson	1102 Greenmount Avenue	F/S	\$ 3,800.00
Funds are available in City Bond Funds, account 9910-910715- 9588-900000-704040, Johnston Square Project.			
11. Norma Thompson	1114 Greenmount Avenue	F/S	\$ 3,800.00
Funds are available in City Bond Funds, account 9910-910715- 9588-900000-704040, Johnston Square Project.			

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

08/31/2016

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>				
12.	William E. Faulkner and Nancy D. Faulkner	1716 N. Castle St.	F/S	\$15,500.00
13.	James Boyd and Lillian Boyd	1722 N. Collington Ave.	L/H	\$14,658.00
14.	Wanda Price	4410 Daytona Ave.	L/H	\$21,250.00

Funds are available in account 9910-908636-9588-900000-704040, FY 16 Whole Block Demo Project.

15.	S. Goldberg Properties, LLC	1830 Division St.	G/R \$54.00	\$ 360.00
16.	S. Goldberg Properties, LLC	1844 Division St.	G/R \$54.00	\$ 360.00
17.	S. Goldberg Properties, LLC	1846 Division St.	G/R \$54.00	\$ 360.00
18.	S. Goldberg-Custodian, LLC	2129 Etting St.	G/R \$36.00	\$ 240.00

Funds are available in account 9910-908044-9588-900000-704040.

19.	Howard Cook and Kimberly Cook	3110 Virginia Ave.	F/S	\$ 6,000.00
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Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

08/31/2016

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
20. Purnell Hinton	3114 Virginia Ave.	F/S	\$17,000.00

Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

DHCD - Condemnation/Redemption

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the below-listed properties. A Redemption Certificate vesting fee simple title in the City will be recorded.

21. Unknown	315 E. Biddle St.	G/R	\$ 500.00
			\$75.00

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

22. Carole Goldman	321 E. Biddle St.	G/R	\$ 580.00
			\$87.00

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

23. Annie Walker	403 E. Biddle St.	G/R	\$ 413.00
			\$62.00

Funds are available in account 9990-907714-9593-900001-704040, Johnston Square Project.

AGENDA

BOARD OF ESTIMATES

08/31/2016

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation/Redemption</u>			
24. Edward F. Gerber	510 Bloom St.	G/R \$120.00	\$ 800.00
Funds are available in account 9910-908044-9588-900000-704040.			
25. Charles Gross	1112 Brentwood Ave.	G/R \$ 56.00	\$ 373.00
Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.			

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1414 Key Highway	1414 Key Highway Holdings, LLC	Outdoor seating 20' x 4'
			Annual charge: \$337.50
2.	20 E. Lanvale Street	22-24 E. Lanvale Street, LLC	One planter 20.5' x 3.5', one set of steps
			Annual charge: \$537.45

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Gallery Church of Baltimore, Inc., Owner, The period of the MOU is effective upon Board approval for 25 years, with an option to renew for an additional 25 years, unless terminated earlier in accordance with this MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This MOU establishes the framework for the Owner to maintain stormwater management facilities in the right-of-way for the Gallery Church of Baltimore, Inc. at 3101-3113 Eastern Avenue, all at its sole cost and subsequently for the Owner to perform ongoing maintenance of all aspects of the project during the term of the MOU.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Expenditure of Funds with Harbor Care, LLC. The period of the Expenditure of Funds is August 1, 2016 through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$86,109.42 - 6000-617417-2303-248700-603026

BACKGROUND/EXPLANATION:

On March 30, 2005, the Board approved the 2005 Wharfage Agreement with Harbor Boating and Living Classroom Foundation for the operation of a Water Taxi and Shuttle Service in the Inner Harbor and Outer Harbor. Additionally, since the commencement of the Wharfage License Agreement the Board also approved four amendments on April 22, 2009, August 11, 2011, July 16, 2014 and July 30, 2014 and one Consent of Assignment on August 11, 2010.

On April 1, 2015, the Board approved Amendment No. 5, for \$860,950.00, to cover operating and fuel cost for the requested 18-month period. However, the amount needed to cover the 18-month time extension for operation and fuel cost was underestimated. The total amount paid to date (April through July 2016) is \$842,194.62, resulting in an insufficient balance of \$18,755.38 to cover expenses through the expiration date of September 30, 2016. Therefore, the Department is requesting an additional \$86,109.42, to cover the operating and fuel cost during the months of August and September 2016.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|----|--|-------------|---------|
| 1. | COMMODITIES | | |
| | USA, INC. | \$31,080.00 | Low Bid |
| | Solicitation No. B50004685 - Calcium Chloride Pellets -
Department of General Services/Department of Public Works -
Req. No. to be determined. | | |

The period of the award is August 31, 2016 through August 30, 2017.

- | | | | |
|----|---|-------------|-------------|
| 2. | TELVENT USA LLC | | |
| | d/b/a SCHEIDER ELECTRIC | \$34,200.00 | Sole Source |
| | Contract No. B08000 - Arc/FM Solution Software -
Transportation - Req. No. R738169 | | |

The vendor is the sole provider of the Arc/FM software used by the Department of Transportation and the purchase of the licenses are required to facilitate data entry. The period of the award is August 31, 2016 through August 30, 2019, with two 1-year renewal options remaining.

- | | | | |
|----|--|---------|---------|
| 3. | SAFEWARE, INC. f/k/a | | |
| | F.L. ANDERSON COMPANY | \$ 0.00 | Renewal |
| | Contract No. B50002461 - Turnout Gear - Baltimore City Fire
Department - P.O. No. P521574 | | |

On September 26, 2012, the Board approved the initial award in the amount of \$3,600,000.00. The award contained six 1-year renewal options. Three renewal options have been exercised. This fourth renewal in the amount of \$0.00 is for the period September 26, 2016 through September 25, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|---|------------------------------------|---------------|---------|
| 4. | MCKESSON MEDICAL
SURGICAL, INC. | \$ 200,000.00 | Renewal |
| Contract No. 06000 Naloxone for Needle Exchange Program -
Health Department - P.O. No. P528804 | | | |

On September 22, 2014, the City Purchasing Agent approved the initial award in the amount of \$23,722.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$200,000.00 is for the period September 21, 2016 through September 20, 2017. The above amount is the City's estimated requirement.

- | | | | |
|---|--------------------|--------------|---------|
| 5. | ACTIVU CORPORATION | \$ 25,984.18 | Renewal |
| Contract No. 08000 - Maintenance Plan for LCD and DLP
Projection Monitors - Department of Transportation - P.O.
No. P536512 | | | |

On August 4, 2015, the City Purchasing Agent approved the initial award in the amount of \$24,356.93. The award contained four 1-year renewal options. This renewal in the amount of \$25,984.18 is for the period August 4, 2016 through August 3, 2017, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

- | | | | |
|--|--|--------------|---------|
| 6. | BAKER TILLY VANTAGEN,
LLC, f/k/a PARENTEBEARD,
LLC | \$ 60,000.00 | Renewal |
| Contract No. B50002898 - Flexible Spending Account (FSA)
Administration - Department of Human Resources - P.O. No.
P532801 | | | |

On October 16, 2013, the Board approved the initial award in the amount of \$43,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

This renewal in the amount of \$60,000.00 is necessary due to an unanticipated increase in employee enrollment in the program, which resulted in a reduction in the administrative cost from \$3.50 to \$3.40 per employee per month. This final renewal is for the period January 1, 2017 through December 31, 2017. The above amount is the City's estimated requirement.

- 7. **ITEM 1**
L/B WATER SERVICE, INC.

<u>ITEM 2</u>		
HD SUPPLY WATERWORKS, LIMITED PARTNERSHIP	\$300,000.00	Renewal

Contract No. B50002577 - Brass Fittings - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P521765 and P521766

On October 10, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal will allow the agency to continue to purchase required parts for repairs to the water services and retain an ample supply in stock to ensure minimal disruptions in service. This renewal is for the period October 10, 2016 through October 9, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- 8. BENTLEY SYSTEMS, INC. \$ 44,918.04 Ratification/Renewal
Contract No. 08000 Bentley WaterCAD Perpetual Licenses - Mayor's Office of Information Technology - Req. No. R733151

On August 18, 2010, the Board approved the initial award in the amount of \$57,434.26. The award contained two 1-year

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

renewal options. This renewal will provide for the continuation of mapping and analysis for water distribution systems required by the Department of Public Works. The vendor provided GSA Schedule GS35F0453L pricing. The period of the ratification is June 18, 2016 through August 30, 2016. This renewal in the amount of \$44,918.04 is for the period August 31, 2106 through June 17, 2019.

- | | | | |
|----|---|--------------|----------------------|
| 9. | VAISALA INC. | \$ 32,243.00 | Ratification/Renewal |
| | Contract No. 08000 - Weather Stations Maintenance - Department of Transportation - P.O. No. P536520 | | |

On June 11, 2012, the City Purchasing Agent approved the initial award in the amount of \$20,815.20. The award contained four 1-year renewal options. Subsequent actions have been approved. Due to administrative delays caused by the vendor the contract expired with one renewal option remaining. The period of the ratification is April 1, 2016 through August 31, 2016. This final renewal in the amount of \$32,243.00 is for the period August 31, 2016 through March 31, 2017. The above amount is the City's estimated requirement.

- | | | | |
|-----|--|----------------|---------|
| 10. | DELTA DENTAL OF
PENNSYLVANIA | \$5,400,000.00 | Renewal |
| | Contract No. B50002905 - Dental Health Maintenance Organization and Dental Preferred Provider Organization Plans - Department of Human Resources - Req. N. N/A | | |

On September 13, 2013, the Board approved the initial award in the amount of \$13,525,949.00. The award contained two 1-year renewal options. This renewal in the amount of \$5,400,000.00 is for the period January 1, 2017 through December 31, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Time Printers, Inc.		\$25,277.00	8.5%
Sue Ann's Office Supply		0	
1 st Choice Staffing, LLC		0	
Total MBE:	10%	\$25,277.00	8.5%
WBE: The Well Workplace, LLC	5%	\$11,295.00	3.8%
d/b/a Well Advantage			

Vendor has demonstrated good faith efforts. Per contracting agency, figures given are for a nine-month period. Vendor expects to meet goals during the enrollment period.

MWBOO FOUND VENDOR IN COMPLIANCE.

11. AMERICAN TEST CENTER, INC. \$ 24,000.00 Increase
 Contract No. B50002778 - Annual Five Year Certification and Inspection Tests for Ladder Trucks - Department of General Services, Fleet Management - P.O. No. P522625

On February 6, 2013, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$24,000.00 is necessary to continue to provide annual five year certification and inspections for ladder trucks during the contract period. This increase will make the award amount \$96,000.00. The contract expires on April 10, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. WASTE EQUIPMENT SALES
AND SERVICE, LLC

MARYLAND INDUSTRIAL TRUCKS,
INCORPORATED

\$1,500,000.00	Increase
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Contract No. B50003570 - OEM Parts and Service for New Way Trucks - General Services - Fleet Management - P.O. Nos. P528196 and P528197

On July 30, 2014, the Board approved the initial award in the amount of \$250,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$1,500,000.00 is necessary because 38 New Way refuse trucks were purchased during Fiscal years 2015 and 2016, which prompted an increased need for parts and repair services provided under this contract. This increase is necessary to continue use of the contract for the remainder of its term. This increase in the amount of \$1,500,000.00 will make the award amount \$4,000,000.00. The contract expires on June 30, 2017 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

13. BELAIR ROAD SUPPLY

COMPANY, INCORPORATED \$ 50,000.00	Increase
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Contract No. B50003896 - Inlet Head w/Galvanized Facebar-Storm Drain - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P530105

On February 4, 2015, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to an increase in usage an increase in the amount of \$50,000.00 is necessary. This increase will make the award amount \$120,000.00. The contract expires on February 3, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|-----|--|---------|-----------|
| 14. | RAYTHEON PROFESSIONAL SERVICES, LLC | \$ 0.00 | Extension |
| | Contract No. 06000 - General Motors Product Training Classes - Department of General Services, Fleet Management - P.O. No. P524844 | | |

On November 18, 2015, the Board approved the initial award in the amount of \$68,000.00. This extension is necessary to allow for the completion of classes. The period of the extension is November 17, 2016 through May 31, 2017.

- | | | | |
|-----|--|----------------|-----------|
| 15. | CAREFIRST OF MARYLAND, INC. | \$7,500,000.00 | Extension |
| | Contract No. BP-07194 - PPO Medical Plans for City Employees and Dependents - Department of Human Resources - Req. No. N/A | | |

On September 12, 2007, the Board approved the initial award in the amount of \$7,053,710.67. The award contained three 1-year renewal options. Subsequent actions have been approved. This extension is necessary to allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The requested extension was approved by the City Health Insurance Committee on July 26, 2016. The period of the extension is January 1, 2017 through December 31, 2017. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 17% MB AND 9% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: CJ Maintenance, Inc.	\$ 322,837.72	4.1%
RGH Enterprises, Inc.	2,300,127.00	29.2%
Total 17%	\$2,622,964.72	33.3%

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

17. HMO

a. UNITED HEALTHCARE INSURANCE COMPANY	\$24,400,000.00
b. AETNA HEALTH AND LIFE INSURANCE COMPANY	6,900,000.00
c. KAISER FOUNDATION HEALTH PLAN OF THE MID-ATLANTIC STATES, INC.	<u>14,300,000.00</u>
	\$45,600,000.00

POS

d. UNITED HEALTHCARE INSURANCE COMPANY	\$19,200,000.00
e. AETNA HEALTH AND LIFE INSURANCE COMPANY	<u>2,700,000.00</u>
	\$21,900,000.00

Extension

Contract No. B50000452 - Health Maintenance Organization (HMO) and Point of Service (POS) Medical Plans for City Employees/Retirees and Dependents - Department of Human Resources - Req. No. N/A

On August 6, 2008, the Board approved the initial award to United Healthcare and Kaiser Permanente. On December 10, 2008, the Board approved an additional award to Aetna Health and Life. The renewals and subsequent actions have been approved. This extension in the amount of \$45,600,000.00 for HMO and \$21,900,000.00 for POS will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The extension will make the total contract value \$612,474,803.00. The period of the extension is January 01, 2017 through December 31, 2017. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

b. Aetna Health & Life Insurance Company (HMO Administrative Fee)

	<u>Commitment</u>	<u>Performed</u>
MBE: Time Printers, Inc.	14%	\$11,619.96 16.7%
WBE: Well Workplace d/b/a Well Advantage	5%	\$ 4,282.74 6.1%

MWBOO FOUND VENDOR IN COMPLIANCE.

c. Kaiser Permanente Insurance Company (HMO Administrative Fee)

	<u>Commitment</u>	<u>Performed</u>
MBE: Walker Benefit Services, LLC	14%	\$ 64,327.77 5.1%
WBE: Dana Insurance Services, Inc.		\$ 40,415.00 3.2%
Optimal Health Quest Management Services		<u>3,846.00</u> <u>0.3%</u>
Total WBE:	5%	\$44,261.00 3.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

d. United Healthcare Insurance Company (POS) Administrative Fee

	<u>Commitment</u>	<u>Performed</u>		
MBE: Camera Ready, Inc.		\$ 50,038.00	6.2%	
Time Printers, Inc.		46,914.00	5.8%	
Total WBE:	14%	\$ 96,952.00	12%	
WBE: Mary Kraft & Associates Inc.		\$ 7,032.00	0.9%	
Well Workplace d/b/a Well Advantage		50,727.00	6.3%	
Total WBE:	5%	\$ 57,769.59	7%	

MWBOO FOUND VENDOR IN COMPLIANCE.

e. Aetna Health & Life Insurance Company (POS Administrative Fee)

	<u>Commitment</u>	<u>Performed</u>		
MBE: Time Printers, Inc.	14%	\$ 5,986.04	17.4%	
WBE Well Workplace d/b/a Well Advantage	5%	\$ 2,206.26	6.4%	

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

18. EXPRESS SCRIPTS, INC.	\$ 600,000.00	Increase
	<u>2,400,000.00</u>	Extension
	<u>\$3,000,000.00</u>	

Contract No. BP 07150 - Prescription Drug Program Services
 - Department of Human Resources - Req. No.: N/A

On September 12, 2007, the Board approved the initial award. Subsequent actions were approved. Inadvertently, the value for Calendar Year 2016 used the prior year estimate that did not include year-to-year increases, and the increase will allow for continued payments during the current term. The extension will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The proposed extension was approved by the City Health Insurance Committee on July 26, 2016. The period of the extension is January 1, 2017 through December 31, 2017.

	<u>Commitment</u>	<u>Performed</u>	
MBE: A. Thompson & Associates, Inc.	\$ 58,090.00		4.3%
Human Capital Consultants, LLC	<u>161,399.00</u>		<u>11.9%</u>
Total: 17%	\$219,489.00		16.2%
WBE: Well Workplace, LLC	\$ 2,190.00		0.2%
d/b/a Well Advantage Curry Printing & Copy Center	<u>100,799.00</u>		<u>7.4%</u>
Total: 9%	\$102,989.00		7.6%

MWBOO FOUND VENDOR IN COMPLIANCE.

The vendor has demonstrated good faith efforts. Per contracting agency, figures given are for an eight month period. Vendor expects to meet goals by end of contracting period.

AGENDA

BOARD OF ESTIMATES

08/31/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

19.	BEACON HEALTH OPTIONS, INC.	\$4,100,000.00	Extension
	Contract No. BP 07196 - Behavioral Health Plan Services - Department of Human Resources - Req. No.: N/A		

On September 12, 2007, the Board approved the initial award. Subsequent actions were approved. The extension will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The proposed extension was approved by the City Health Insurance Committee on July 26, 2016. The period of the extension is January 1, 2017 through December 31, 2017.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Walker Benefit Services, LLC	\$ 4,346.00		2.0%
Specialty Marketing & Printing Services	13,772.00		6.3%
	17%	\$18,118.00	8.3%
WBE: Jelly Bean Printing	9%	\$ 3,031.00	0.14%

MWBOO FOUND VENDOR IN COMPLIANCE.

The vendor has committed to meeting the MBE and WBE goals during the forthcoming enrollment period. Limited opportunities for segmentation due to specialty nature of contract.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/ - Memorandum of Understanding
Bureau of Solid Waste

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with the Northeast Maryland Waste Disposal Authority (NMWDA).

AMOUNT OF MONEY AND SOURCE:

\$260,004.88 - 1001-000000-5161-389861-603026

BACKGROUND/EXPLANATION:

The Bureau of Solid Waste intends to enter into an MOU with the NMWDA to perform repairs to the Quarantine Road Landfill. The necessary repairs are due to malfunctions and failings reported by the Maryland Department of the Environment (MDE).

The NMWDA will perform this work through its On-Call Contractor, selected through its own procurement process. The NMWDA is a public instrumentality of the State of Maryland and has statutory authority to receive grants from and to construct or maintain facilities for its participating jurisdiction. The NMWDA's contractor will perform and complete the urgent repair work as soon as possible to prevent the City from receiving any further MDE administrative complaints and possible fines regarding the problems observed.

PURSUANT TO ARTICLE VI, §11 (e)(i) OF THE BALTIMORE CITY CHARTER, IT IS HEREBY CERTIFIED NO ADVANTAGE WILL RESULT IN SEEKING NOR IS IT PRACTICABLE TO OBTAIN COMPETITIVE BIDS.

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/ - cont'd
Bureau of Solid Waste

ON AUGUST 22, 2016, WRITTEN NOTICE WAS PROVIDED TO THE DIRECTOR OF FINANCE AND THE INTENT TO USE NMWDA TO PERFORM THE WORK.

THE DIRECTOR OF FINANCE RECOMMENDS APPROVAL

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of Public Works/Office - Agreement
Of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Whitney, Bailey, Cox & Magnani, LLC (WBCM) under Project 1183, Post Award Services Replacement of Loch Raven Dam Environmental Operations Facilities. The period of the Agreement is effective upon Board approval for four and half years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$256,852.75 - Water Revenue Bonds (56.0146%)
201,693.32 - Baltimore County (43.9854%)
\$458,546.07 - 9960-901916-9557-900020-703032

BACKGROUND/EXPLANATION:

The WBCM will provide engineering services including submittal, requests for information, and shop drawing reviews, attending progress meetings, site visits, factory witness testing, preparation of record drawings, and providing reports to the Maryland Department of the Environment during the construction period of the new environmental facility. The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE:	Sidhu Associates, Inc.	\$120,042.20	26.17%
	Soil Land Use Technology, Inc.	<u>28,297.82</u>	<u>6.17%</u>
		\$148,340.02	32.34%

AGENDA

BOARD OF ESTIMATES

08/31/2016

DPW - cont'd

WBE: Phoenix Engineering, Inc.	\$ 21,680.95	4.72%
SP Arch, Inc.	29,116.63	6.34%
Floura Teeter Landscape Architects, Inc.	14,812.35	3.23%
Aria Environmental, Inc.	10,139.04	2.21%
	<u>\$ 75,748.97</u>	<u>16.50%</u>

**THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD OF ESTIMATES ON
MAY 18, 2016.**

MWBOO FOUND VENDOR IN COMPLIANCE.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to
form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Kevin Davis* Ganesha Martin** Stanley Brandford**	Major Cities Chiefs Association and the International Assoc. of Chiefs of Police San Diego, CA Oct. 13 - 19, 2016 (Reg. Fee \$350.00* Reg. Fee \$700.00**)	General Funds	\$10,896.04

The subsistence rate for this location is \$204.00 per night. The hotel cost is \$320.00 per night for each attendee plus hotel taxes of \$41.86 per night for Mr. Davis and Ms. Martin. The hotel tax for Mr. Brandford is \$40.64 per night. The Department is requesting additional subsistence of \$116.00 per night for hotel balance for each attendee and \$40.00 per day for meals and incidentals. The transportation fee in the amount of \$579.96 for each attendee was prepaid by City-issued credit card assigned to Mr. Trib Thacker. The registration for Mr. Davis is \$350.00 and for Ms. Martin and Mr. Brandford it is \$700.00 each which were prepaid by City-issued credit card assigned to Mr. Trib Tracker. Therefore, the amount to be disbursed to Mr. Davis and Ms. Martin is \$2,471.16 each and the amount to be disbursed to Mr. Brandford is \$2,463.84.

2. Dean Palmere	Major Cities Chiefs Association 2016 Fall Meeting San Diego, CA Oct. 13 - 15, 2016 (Reg. Fee \$350.00)	General Funds	\$2,104.87
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The subsistence rate for this location is \$204.00 per night. The hotel cost is \$320.00 per night, plus taxes of \$40.64.

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Police Department - cont'd

The Department is requesting additional subsistence of \$116.00 per night to cover the cost of the hotel and \$40.00 per day for food and incidentals. The airfare in the amount of \$492.95, and the registration fee in the amount of \$350.00 were paid using the Baltimore Police Department Emergency Fund. Therefore, the amount to be disbursed to Mr. Palmere is \$1,261.92.

Office of the Labor Commissioner

3. Yvette Brown	AAA-Essential Mediation Skills For the New Mediator Washington, D.C. Nov. 14 - 18, 2016 (Reg. Fee \$1,625.00)	General Funds	\$1,706.50
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The registration cost of \$1,625.00 was prepaid using a City-issued credit card assigned to Deborah F. Moore-Carter. Therefore, the amount to be disbursed to Ms. Brown is \$81.50.

Health Department

4. Cathy Costa	2016 CityMatch Leadership and Maternal Child Health Epidemio- logh Conference Philadelphia, PA Sept. 12 - 16, 2016 (Reg. Fee \$400.00*)	Care- first Out-of- State	\$1,708.40
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AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Health Department - cont'd

The subsistence rate for this location is \$238.00 per night. The hotel cost is \$220.00 per night plus hotel taxes of \$34.10 per night. The Department is requesting subsistence of \$22.00 per day for meals and incidentals. The registration was prepaid by City-issued procurement card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to Ms. Costa \$1,308.40.

5. Rose Jefferson	Centers for Disease Control & Prevention Immunization Conf. Atlanta, GA Sept. 12 - 15, 2016	DHMH Immuni- zation	\$1,098.16
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The transportation was prepaid by City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to Ms. Jefferson is \$762.24.

6. Melina Turtle	Centers for Disease Control & Prevention Immunization Conf. Atlanta, GA Sept. 12 - 15, 2016	DHMH Immuni- zation	\$1,098.16
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The transportation was prepaid by City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to Ms. Turtle is \$762.24.

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department</u>			
7. Brian Boviard	Incident Management Training Butlerville, IN Sept. 12 - 16, 2016 (Reg. Fee \$0.00)	Federal Grant	\$1,025.08

Mr. Boviard will require a rental car to travel from his hotel to the training area, which is roughly a 20-mile distance. The cost of the rental vehicle is \$284.99. Pursuant to AM-240-8 if official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance of the trip.

The 2015 Urban Area Security Initiative Grant Fund will cover all other cost. The airfare of \$292.46 was prepaid using a procurement card assigned to David McMillan. Therefore, the disbursement to Mr. Boviard is \$284.99.

Baltimore City Police Department

8. Kevin Davis Jason Johnson	MD Chief of Police and MD Sheriff's Assoc. 2016 Professional Develop Seminar Sept. 11 - 15, 2016 (Reg. Fee \$325.00 ea.)	General Funds	\$2,251.84
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The subsistence rate for this location is \$153.00 per night for each attendee. The cost of the hotel is \$145.00 per night plus taxes of \$15.23 per night for each attendee. The Department is requesting additional subsistence of \$32.00 per day to cover the cost of meals and incidentals for Mr. Davis and Mr. Johnson each.

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REIMBURSEMENT

Office of Council President

9. Sharon Middleton	2016 NACo Annual Conference and Exposition Long Beach, CA July 21 - 25, 2016 (Reg. Fee \$0.00)	Elected Officials Expense Account	\$414.46
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On July 21 - 25, 2016, Mrs. Middleton traveled to Long Beach, CA on City related business. Mrs. Middleton's outbound flight on Southwest Air was canceled due to a nationwide computer outage. Southwest Air issued a credit in the amount of \$277.98 to the City-issued credit card assigned to Hosea T. Chew. Mrs. Middleton, who was unable to get another flight on Southwest on the same day, secured a flight on American Airlines for \$365.10 with a \$25.00 baggage fee at her expense. Because the arrival time at LAX was later than anticipated, the transportation cost from the hotel was \$100.00. Therefore, additional subsistence is requested for transportation from the hotel to the airport.

The requested travel reimbursement is as follows:

\$365.10	- Airfare
25.00	- Baggage Fee
100.00	- Transportation
20.25	- Transportation to Airport
.68	- Hotel Tax
<u>-96.57</u>	- Advanced Funds
\$414.46	

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Bureau of Water and Wastewater

10. Maria DeChellis	2016 CS Week Conference Phoenix, AZ Apr. 24 - 29, 2016 (Reg. Fee \$1,390.00)	Utility Funds	\$2,960.06
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AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REIMBURSEMENT

\$ 725.10 - Hotel
 844.96 - Airfare
1,390.00 - Registration Fee
\$2,960.06 - Total Reimbursement

On April 1, 2016, a freeze on all travel for all City employees was imposed. The Director did grant permission, however for Ms. DeChellis to attend using Utility Funds, as the Citywide freeze only applied to general funds.

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Office of Civil Rights & Wage Enforcement

11. Sharita Thomas	Annual Equal Employment Commission (EEOC) Federal Employment Practice Agency (FEPA) Training Conference July 11 - 14, 2016 (Reg. Fee \$175.00)	Federal Funds	\$1,107.62
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TRAVEL REIMBURSEMENT

\$ 425.96 - airfare
 60.00 - ground transportation
 366.00 - hotel
 63.66 - hotel taxes
 149.40 - meals
42.60 - incidentals
\$1,107.62 - Total Reimbursement

Advance approval was not possible because there was a ban on all out-of-town travel through June 30, 2016.

AGENDA

BOARD OF ESTIMATES

08/31/2016

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
12. Stacey Tuck	Epidemiology 2016 CityMatch Leader- Ship and Maternal and Child Health Philadelphia, PA Sept. 13 - 16, 2016 (Reg. Fee \$440.00)	Care- First BlueCross Blue- Shield	\$1,400.69

The transportation cost in the amount of \$96.00 and the registration fee in the amount of \$440.00 were prepaid using a City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to Ms. Tuck is \$864.69.

13. Jennifer Kirschner	Epidemiology 2016 CityMatch Leader- Ship and Maternal and Child Health Philadelphia, PA Sept. 13 - 16, 2016 (Reg. Fee \$440.00)	Care- First BlueCross Blue- Shield	\$1,388.69
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The transportation cost in the amount of \$84.00 and the registration fee in the amount of \$440.00 were prepaid using a City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to Ms. Kirschner is \$864.69

AGENDA

BOARD OF ESTIMATES

08/31/2016

Department of General Services - Expenditure Authorization
Request for Emergency
Procurement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure authorization for emergency procurement with Kann Partners, for Project 16814, City Hall Stonework Assessment and Remediation. The period of the emergency procurement is effective upon Board approval for approximately five months.

AMOUNT OF MONEY AND SOURCE:

\$200,570.00 - 9916-907105-9197-000000-703032

BACKGROUND/EXPLANATION:

Kann Partners will provide design and construction services for the repairs to City Hall Stonework. Recently, a part of the City Hall dome stonework came loose and fell into the City Hall rotunda. The Department contacted Kann Partners, a firm with historical knowledge of City Hall stonework, to assess the damage areas and determine and complete the best method for repair and restoration. This work is being contracted as a selected source under the emergency work guidelines.

ON JUNE 23, 2016, THE AGENCY HEAD REQUESTED THE DIRECTOR OF FINANCE TO AUTHORIZE PROCEEDING WITH THE WORK PURSUANT TO ARTICLE VI § 11(e)(ii) OF THE CITY CHARTER BECAUSE THE WORK REQUIRED IS AN EMERGENCY OF SUCH NATURE THAT THE PUBLIC WELFARE WOULD BE ADVERSELY AFFECTED BY WAITING APPROVAL OF THE BOARD OF ESTIMATES.

THE DIRECTOR OF FINANCE APPROVED PROCEEDING WITH THE WORK.

THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD OF ESTIMATES ON JUNE 29, 2016.

MBE/WBE PARTICIPATION:

Due to the nature of this specialized work, there is no MBE/WBE participation so far on this contract.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED