

NOTICES:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (<http://www.baltimorecitycouncil.com/>) and the Secretary to the Board's web site (<http://comptroller.baltimorecity.gov/files/resolution-protestspdf>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

AGENDA

BOARD OF ESTIMATES

07/19/2017

NOTICES - cont'd:

2.

BOARD OF ESTIMATES' RECESS
AUGUST 2, 2017

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on August 2, 2017.

The Board of Estimates will not receive or open bids on August 2, 2017. The Board of Estimates will reconvene on August 9, 2017.

3.

BOARD OF ESTIMATES DEADLINE FOR
AUGUST 9, 2017 AGENDA IS
TUESDAY AUGUST 1, 2017 BY 12:00 NOON

BOARD OF ESTIMATES' AGENDA - JULY 19, 2017

BOARDS AND COMMISSIONS

Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

CC's Trucking, LLC	\$ 80,000.00
Chesapeake Containment Systems, Inc.	\$ 8,000,000.00
D & A Dunlevy Landscapers, Inc.	\$ 1,500,000.00
Debra's Glass, Inc.	\$ 8,000,000.00
Goel Services, Inc.	\$ 8,000,000.00
Graciano Corporation	\$ 27,320,000.00
Hess Construction and Engineering Services, Inc.	\$111,220,000.00
Jackson Floor Co.	\$ 1,500,000.00
Mainling America, LLC	\$ 100,000.00
Sunrise Safety Services, Inc.	\$ 1,500,000.00
Turner Construction Co.	\$939,080,000.00
Ulliman Schutte Construction, LLC	\$680,940,000.00

AGENDA

BOARD OF ESTIMATES

07/19/2017

Space Utilization Committee - First Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Lease Agreement with Futurecare Homewood Properties LLC, Landlord, and the City, Tenant, for the rental of a portion of the property at 2700 N. Charles Street, located on the second floor, consisting of approximately 12,291 square feet. The First Amendment to Lease Agreement extends the period of the Lease Agreement through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
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\$125,000.00	\$10,416.66
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Account: 5000-585918-1191-719000-603013

BACKGROUND/EXPLANATION:

On September 23, 2015, the Board approved the original lease agreement for the period July 1, 2015 through June 30, 2017. The Leased Premises will be used for offices by the Mayor's Office of Human Services, Energy Assistance Program. The First Amendment to Lease Agreement extends the original lease agreement for an additional one-year term commencing July 1, 2017 and terminating June 30, 2018.

All other rentals, provisions, conditions and terms of the original lease agreement dated September 23, 2015, will remain in full force and effect except that Tenant will reimburse Landlord for the cost of the third party pest control contractors hired by the Landlord on an as-needed basis for the extermination and control of bed bugs at the Leased Premises. The Landlord and Tenant's representative (Executive of the Mayor's Office of Human Services or Director of Community Action Partnership) will discuss the pest issue before the Landlord

AGENDA

BOARD OF ESTIMATES

07/19/2017

Space Utilization Committee - cont'd

contacts the third party contactor for service. If services are needed by the third party contractor, the Landlord will submit paid invoices to the Tenant for reimbursement within thirty days of receipt.

The Space Utilization Committee approved this First Amendment to Lease Agreement by an E-Poll on June 13, 2017.

APPROVED FOR FUNDS BY FINANCE.

(The First Amendment to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Space Utilization Committee - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal of the Interdepartmental Lease Agreement with the Department of General Services, Landlord and the Department of Health, Tenant for the rental of a portion of the property located at 621 N. Eden Street, located on the second floor, consisting of approximately 6,547 square feet. The period of the renewal option is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Equal Quarterly Installments</u>
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\$48,552.72	\$12,138.18
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Account: 4000-423218-3080-294100-603013

BACKGROUND/EXPLANATION:

On December 12, 2012, the Board approved the original lease agreement for the period July 1, 2012 through June 30, 2017, with the option to renew for five (5) additional, one-year periods. The Leased Premises will be used for administrative and clinical offices for the Department of Health's Women, Infant and Children Program (WIC). All other rentals, conditions and provisions of the original lease agreement dated December 12, 2012, will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Acceptance of FY'18
Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of FY'18 Notice of Grant Award from the Department of Health and Human Services (DHHS) acting through the Office of Head Start. The period of the grant is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$7,339,524.00 - 4000-486318-1772-452200-603051

BACKGROUND/EXPLANATION:

The Mayor's Office of Human Services (MOHS), on behalf of the City of Baltimore, submitted a renewal application for the existing Head Start grant. The Department of Health and Human Services (DHHS), acting through the Office of Head Start, sent MOHS the Notice of Award (NOA) on June 29, 2016. The NOA provides funding to the City in the amount of \$7,339,524.00 to continue to operate the Head Start program of Baltimore City.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Head Start activities. The Head Start programs will serve approximately 759 children in the city of Baltimore.

The delay in submitting this request for acceptance is due to DHHS recently sent the notification of award.

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOHS - cont'd

MBE/WBE PARTICIPATION:

MBE/WBE requirements will be included in the agreements between the City and the respective service providers.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The Terms and Conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Human Services (MOHS)	- Agreements and Amendments to Agreements
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The Board is requested to approve and authorize execution of the various Agreements and Amendments to Agreements.

AGREEMENTS

1. THE FAMILY LEAGUE OF BALTIMORE CITY, INC. \$255,150.10

Account: 2025-000000-3574-782800-603051

The organization will use funding to help create, monitor and evaluate innovative programs for summer programming in the Park Heights Community. Subgrantee programs include Afrikan Youth Alchemy, Catherine's Family and Youth Services, Inc., Full Gospel Fellowship Church of Deliverance, Inc., Sisters Saving the City, Inc., Smart Steps Youth Services, Inc., St. Vincent de Paul of Baltimore Foundation, Inc., and Women in Transition, Inc. The period of the agreement is July 1, 2017 through June 30, 2018.

MWBOO GRANTED A WAIVER.

2. HEALTHCARE ACCESS MARYLAND, INC. \$594,826.00

Account: 4000-480016-3571-333610-603051

The organization will use funds to provide short and medium-term rental assistance to a minimum of 50 formerly homeless, low-income individuals and families as part of Healthcare Access Maryland, Inc.'s rapid rehousing project. Clients enrolled in this program will also have access to services including intensive case management, connection to supportive services, and housing counseling and/or assistance with locating housing as needed. The period of the agreement is June 1, 2017 through May 31, 2018.

This request is late because of a delay in budget negotiations.

MBE/WBE GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOHS - cont'd

3. MANNA HOUSE, INC. \$43,300.00

Account: 4000-407118-5940-760300-603051

The organization will use funds to operate a day shelter, provide meals and case management services on site. Manna House, Inc. will serve 60,000 meals and 200 clients with case management services over the course of the year. The period of the agreement is July 1, 2017 through June 30, 2018.

**4. THE MARYLAND CENTER FOR VETERANS \$48,683.64
EDUCATION AND TRAINING, INC.**

Account: 1001-000000-3572-772800-603051

The organization will use funds to provide emergency overnight shelter capacity to house 31 homeless men and women. As a result of unforeseen increased need for emergency overnight accommodations for homeless individuals, the Mayor's Office of Human Services respectfully requests that the Board approve this agreement to continue the City's expanded emergency overnight shelter capacity. The period of the agreement is July 1, 2017 through September 30, 2017.

5. QUADEL CONSULTING AND TRAINING, LLC. \$297,550.00

Account: 4000-490818-3573-763203-603051

The organization will provide housing inspection services related to rental units that house homeless individuals and families funded through the Continuum of Care and the HOPWA programs. The period of the agreement is July 1, 2017 through June 30, 2018.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOHS - cont'd

6. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$487,726.50

Account: 4000-407017-3573-759200-603051

The organization will use funds to provide rental assistance and supportive services to 32 formerly homeless individuals as part of their permanent supportive housing program. Supportive services include case management, mental health counseling, access to substance abuse and medical care, and connection to community resources as needed. The period of the agreement is October 1, 2017 through September 30, 2018.

MWBOO GRANTED A WAIVER.

7. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$451,933.50

Account: 4000-407016-3571-759400-603051

The organization will provide permanent housing and support services to 28 homeless households as part of their permanent supportive housing program. Clients served in this program are chronically homeless and have one or more disabilities. The period of the agreement is January 1, 2018 through December 31, 2018.

MWBOO GRANTED A WAIVER.

8. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$121,333.00

Account: 4000-407017-3573-759200-603051

The organization will use funds to provide supportive services to 60 formerly homeless individuals as part of their permanent supportive housing program. Supportive services include case management, mental health counseling, substance abuse and medical care, and connection to community resources as needed. The period of the agreement is August 1, 2017 through July 31, 2018.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOHS - cont'd

9. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$1,005,838.50

Account: 4000-407116-3571-761001-603051

The organization will use funds to provide short and medium-term rental assistance to 110 formerly homeless, low-income families as part of its rapid rehousing project. Clients served in this program will also receive supportive services including intensive case management, housing counseling and/or assistance with locating housing as-needed. The period of the agreement is July 1, 2017 through June 30, 2018.

MWBOO GRANTED A WAIVER.

AMENDMENT TO AGREEMENTS

10. UNION BAPTIST CHURCH-SCHOOL, INC. \$50,460.00

Account: 4000-486317-1772-516000-603051

On July 13, 2016, the Board approved an advance in the amount of \$118,125.00 for Union Baptist Church-School, Inc. On August 10, 2016, the Board approved a request for the remaining \$1,299,375.00 of the award. The total awarded amount to Union Baptist Church-School, Inc. including the advance was \$1,417,500.00. On October 26, 2016, the Board approved a request to increase the contract by \$20,718.00 making the total amount awarded to Union Baptist Church-School, Inc. including the advance and amendment increase was \$1,438,218.00.

The Mayor's Office of Human Services is requesting the Board amend this contract to increase the amount of the award by \$50,460.00 making the full award amount \$1,488,678.00. The additional funding will be used to address immediate health and safety repairs and maintenance

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOHS - cont'd

at the Head Start Center. Union Baptist Church-School, Inc. will maintain full enrollment for 175 eligible children in Baltimore City. Services will be provided for 6 hours a day, five days a week for 170 days. The period of the agreement was July 1, 2016 to June 30, 2017. This request is late because of a delay at the administrative level.

AUDITS REVIEWED AND HAD NO OBJECTION.

11. THE UNIVERSITY OF MARYLAND, BALTIMORE

\$0.00

On October 12, 2016, the Board of Estimates approved a contract in the amount of \$166,475.00 for The University of Maryland, Baltimore to provide overall support in ensuring program wide, high fidelity and targeted Social Emotional Foundation of Early Learning, (SEFEL) mentor coaching in 10 Head Start sites (44 classrooms) with the goal to improve the overall scores in Emotional Support through the use of the CLASS assessment tool. The University of Maryland, Baltimore has funds remaining under the original agreement. The MOHS is requesting the Board to amend this contract for a no-cost extension of the original agreement to December 31, 2017.

This request is late because of a delay at the administrative level.

AUDITS NOTED THE NO-COST TIME EXTENSION.

APPROVED FOR FUNDS BY FINANCE

(The Agreements and Amendment to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Human - First Amendment to Memorandum
Services (MOHS) of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Memorandum of Understanding (MOU) with the Maryland Stadium Authority and the Baltimore City Board of School Commissioners for the Construction and Revitalization of Baltimore City Public Schools.

AMOUNT OF MONEY AND SOURCE:

Funds for this agreement are provided by all revenues and receipts from the Beverage Container Tax imposed by City Ordinance 12-45 and 10% of the participation rent paid to the City by the operator of the Video Lottery Facility located in Baltimore City.

BACKGROUND/EXPLANATION:

On September 25, 2013, the City entered into the MOU with the Maryland Stadium Authority, the Baltimore City Board of School Commissioners, and the Interagency Committee on School Construction for the construction and revitalization of Baltimore City Public Schools. The MOU was fully executed by all parties on October 16, 2013.

This first amendment to MOU is necessary to allow the Maryland Stadium Authority to undertake project renovations and replacements as-needed as part of the "10 Year Plan Project."

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****07/19/2017****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnation</u>			
1. Subhi Badra	625 Franklinton Rd.	L/H	\$27,360.00
2. Adelfo Calibuso	1700 N. Castle St.	L/H	\$14,250.00
3. Pang Yol Yu and Jean Yu	1800 N. Chester St.	F/S	\$49,000.00
4. Kerry Gardner, Sr., Personal representative of the Estate of Judy L. Gardner	1820 N. Chester St.	L/H	\$31,659.00
5. James E. Breakfield aka James Edward Bey	1500 Traction St.	G/R \$42.00	\$ 280.00

Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project

DHCD - Options

6. Ground Rents, LLC	1110 N. Wolfe St.	G/R \$90.00	\$ 825.00
7. Ina Sally Merowitz Axelrad	1814 Henneman Ave.	G/R \$24.00	\$ 220.00

Funds are available in account no. 9910-909431-9588-900000-704040, EBDI Project

AGENDA**BOARD OF ESTIMATES****07/19/2017****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
8. Gerald Jefferson and Sharon Jefferson	2704 Fenwick Ave.	L/H	\$18,700.00
9. Gerald Jefferson	2706 Fenwick Ave.	L/H	\$16,005.00
10. Caprice Westbrooks and Joe Westbrooks, deceased	2722 Fenwick Ave.	L/H	\$17,250.00

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

11. John Theodore Parker & Harriet Anne Solomons Parker	1072 W. Fairmount Ave.	G/R \$36.00	\$ 240.00
12. John Theodore Parker & Harriet Anne Solomons Parker	1074 W. Fairmount Ave.	G/R \$36.00	\$ 240.00
13. John Theodore Parker & Harriet Anne Solomons Parker	1076 W. Fairmount Ave.	G/R \$35.00	\$ 233.33
14. John Theodore Parker & Harriet Anne Solomons Parker	1078 W. Fairmount Ave.	G/R \$35.00	\$ 233.33

AGENDA

BOARD OF ESTIMATES

07/19/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
15. John Theodore Parker & Harriet Anne Solomons Parker	1080 W. Fairmount Ave.	G/R \$35.50	\$ 236.67

Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Circuit Court for Baltimore - TRANSFER OF LIFE-TO-DATE
City SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Cassandra Smith.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Jan Bowser	3
Gwendolyn Henderson	1
Christopher W. McKenzey	<u>2</u>
Total:	6

Ms. Smith is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Smith to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

07/19/2017

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AGENDA

BOARD OF ESTIMATES

07/19/2017

Office of the State's Attorney - cont'd

team of experienced correctional investigators and intelligence officers, state troopers, and prosecutors that will build upon recent investigations and initiate new ones. The grant funds provide for the salary and benefits of one prosecutor.

4. **CONQUERING AUTO-THEFT RECIDIVISM SOON** \$ 51,000.00

The Maryland State Police has awarded these funds to assist the State's Attorney's Office with the screening, case preparation, and enhanced prosecution of juvenile vehicle theft cases. The grant funds pay for one full-time law clerk who will maintain a vehicle theft database and assist prosecutors with the case preparation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project 1183, Traffic Signals & I.T.S. and Traffic Engineering On-Call Consultant Services with McCormick Taylor, Inc. This amendment will extend the period of the agreement through July 1, 2018.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00

BACKGROUND/EXPLANATION:

On July 2, 2014 the Board approved the agreement with McCormick Taylor, Inc. for the period of three years in the amount of \$1,000,000.00. The extension will allow numerous ongoing services ranging from ITS, traffic engineering services, field surveys, design for traffic signals, detectors, closed circuit television traffic monitoring, variable message signs, and field condition inspections to be completed. The extension will also increase the upset limit by \$100,000.00 making the new total upset limit \$1,100,000.00.

All other terms and conditions of the agreement will remain unchanged.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and DBE goal established in the original agreement.

DBE: 27%

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project 1183, Traffic Signals & I.T.S. and Traffic Engineering On-Call Consultant Services with STV Incorporated. This amendment will extend the period of the agreement through June 10, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 11, 2014 the Board approved the agreement with STV Incorporated for the period of three years in the amount of \$1,000,000.00. The extension will allow numerous ongoing services ranging from ITS, traffic engineering services, field surveys, design for traffic signals, detectors, closed circuit television traffic monitoring, variable message signs, and field condition inspections to be completed.

All other terms and conditions of the agreement will remain unchanged.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and DBE goal established in the original agreement.

DBE: 27%

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement to has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects with STV Incorporated. This amendment will extend the period of the agreement for one year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 17, 2015, the Board approved the agreement with STV Incorporated for the period of two years in the amount of \$1,000,000.00. The extension will allow numerous ongoing services ranging from roadway design, stormwater management, expedited review, construction phase review, survey and other support services to be completed.

All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement to has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects with Wallace Montgomery Associates, LLP. This amendment will extend the period of the agreement for one year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 10, 2015, the Board approved the agreement with Wallace Montgomery Associates, LLP for the period of two years in the amount of \$1,000,000.00. The extension will allow numerous ongoing services ranging from roadway design, stormwater management, expedited review, construction phase review, survey and other support services to be completed.

All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 to Agreement to has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement for Project No. 1249, On-Call Bridge Design Services, with Whitney Bailey Cox & Magnani, LLC, Consultant. The Agreement is effective upon Board approval through July 11, 2019.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - upset limit

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now desires to utilize the services of the Consultant. The cost of services rendered will be on actual payroll rates not including overhead and burdens, times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to site inspection, analysis/recommendations, and final design for bridges and various types of structures. The subject services may also require laboratory testing, environmental, mechanical, and electrical engineering, and studying/reporting; as well as obtaining the permits required for construction. The Consultant must be familiar with the City's design criteria specifications. The Consultant will prepare contract plans, specifications and cost estimates for the construction.

MWBOO SET GOALS OF 27% MBE 10% WBE.

AGENDA**BOARD OF ESTIMATES****07/19/2017**Department of Transportation - cont'd

MBE: Alvi Associates, Inc.	\$220,000.00	11%
AB Consultants, Inc.	220,000.00	11%
Spartan Engineering, LLC	<u>100,000.00</u>	<u>5%</u>
	\$540,000.00	27%
 WBE: Constellation Design	 \$100,000.00	 5%
Group, Inc.		
Straughan Environmental,	<u>100,000.00</u>	<u>5%</u>
Inc.		
	\$200,000.00	10%

MWBOO FOUND VENDOR IN COMPLIANCE.**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****07/19/2017**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	235 N. Holliday Street	Independent World Television, Inc.	ADA Ramp 16'3 ½" x 3'
	Flat Charge:	\$ 70.30	
2.	1016 S. Charles Street	Hamid Ahmadinia	Outdoor Seating 96 sf.
	Annual Charge:	\$ 561.50	

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with Manuel Luis Construction, Inc., for TR 13012, Baltimore Blue Neighborhoods and Alleys Project.

AMOUNT OF MONEY AND SOURCE:

\$31,850.00 - 9950-907743-9514-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 13012 is substantially completed and all punch list items are complete. The Contractor requested a Partial Release in the amount of \$31,850.00. Currently the City is holding \$33,850.00 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a "Conditional Inspection" for Contract No. TR 13012, Baltimore Blue Neighborhoods and Alleys Project was held on September 10, 2014.

MBE/WBE PARTICIPATION:

Manuel Luis Construction, Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

MWBOO APPROVED THE PARTIAL RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 05 to Hazen & Sawyer, PC, under Project 1502, SC 920 On-Call Project and Construction Management Assistance Services. The period of the Task Assignment is 8 months.

AMOUNT OF MONEY AND SOURCE:

\$240,410.60 - 9956-904623-9551-900020-705032

BACKGROUND/EXPLANATION:

The Department needs continued assistance from Hazen & Sawyer, PC to provide on-site inspection services for SC 920 Improvements to the Gwynns Falls Sewershed Collection System-Area A.

Project 1502 includes the following: assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, reviews, submittal reviews and responses, request for information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with MBE/WBE programs in accordance with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 04 to Whitman, Requardt & Associates, LLP, under Project 1505, SC 845R On-Call Project and Construction Management Assistance Services. The period of the Task Assignment is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$180,879.00 - 9956-905527-9551-900020-705032

BACKGROUND/EXPLANATION:

The Department is in need of continued assistance from Whitman, Requardt & Associates, LLP to provide on-site inspection services for SC 845R ENR Nitrification Facilities at the Patapsco Wastewater Treatment Plant.

Project 1505 includes the following: assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimates, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with MBE/WBE programs in accordance with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 06 to Hazen & Sawyer, PC, under Project 1502, WC 1183 On-Call Project and Construction Management Assistance Services. The period of the Task Assignment is 6 months.

AMOUNT OF MONEY AND SOURCE:

\$139,635.00 - 9960-901916-9557-900020-705032

BACKGROUND/EXPLANATION:

The Department is in need of continued assistance from Hazen & Sawyer, PC to provide on-site inspection services for WC 1183 Replacement of Loch Raven Dam Environmental Operation Facility.

Project 1502 includes the following: assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimates, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with MBE/WBE programs in accordance with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 07 to Hazen & Sawyer, PC, under Project 1502, WC 1356 On-Call Project and Construction Management Assistance Services. The period of the Task Assignment is 6 months.

AMOUNT OF MONEY AND SOURCE:

\$149,427.00 - 9960-906600-9557-900020-705032

BACKGROUND/EXPLANATION:

The Department is in need of continued assistance from Hazen & Sawyer, PC to provide on-site inspection services for WC 1356 AMI/AMR Urgent Need Metering Infrastructure Repair & Replacement, Various Locations.

Project 1502 includes the following: assisting the City Construction Management section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, review of information and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with MBE/WBE programs in accordance with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works/Office - Partial and Full Release of Engineering and Construction of Retainages

The Board is requested to approve and authorize execution of the various Release of Retainage Agreements with the following Contractors for the various projects:

<u>Contractors</u>	<u>Projects</u>	<u>Amount</u>
<u>PARTIAL RELEASE OF RETAINAGES</u>		
1. SPINIELLO COMPANIES	WC 1342, AMI/R Urgent Need Metering Infrastructure Repair and Replacement	\$204,868.13

Account: 9960-908604-9557-000000-200001

On February 4, 2017, 100% of the work for the WC 1342 - Urgent Need Infrastructure Repair and Replacement was completed. The contractor has requested a Release of Retainage for \$204,868.13. Currently, the City is holding \$292,668.75 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$87,800.62. The remaining amount of \$87,800.62 is sufficient to protect the interest of the City.

2. SPINIELLO COMPANIES	1337, Urgent Need Water Infrastructure Rehabilitation	\$117,381.25
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Account: 9960-909742-9557-000000-200001

On May 10, 2017, 100% of the work for WC1337 - Urgent Need Water Infrastructure Rehabilitation was completed. The contractor has requested a Release of Retainage for

AGENDA

BOARD OF ESTIMATES

07/19/2017

DPW/OEC - cont'd

\$117,381.25. Currently, the City is holding \$167,687.50 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$50,306.25. The remaining amount of \$50,306.25 is sufficient to protect the interest of the City.

3. **INSITUFORM TECHNOLOGIES, INC.**, SC 897R, Improvements to Sanitary Sewers in Greenmount, Hampden, and Bolton Hills Areas **\$106,021.91**

Account: 9956-907643-9551-000000-200001

On September 9, 2016, 100% of the work for SC897R - Improvements to Sanitary Sewers in Greenmount, Hampden, and Bolton Hill Areas was completed. The contractor has requested a Partial Release of Retainage for \$106,021.91. Currently, the City is holding \$881,021.91 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$775,000.00. The remaining amount of \$775,000.00 is sufficient to protect the interest of the City.

FULL RELEASE OF RETAINAGE

4. **INSITUFORM TECHNOLOGIES, INC.**, SC 899, Improvements to Sanitary Sewers in Western Run Area in the Jones Falls Sewershed **\$608,062.13**

Account: 9956-903645-9551-000000-200001

On September 9, 2016, 100% of the work for SC899 - Improvements to Sanitary Sewers in Western Run Area in the Jones Falls Sewershed was completed. The contractor has requested a Release of Retainage for \$608,062.13. Currently the City is holding \$608,062.13 in retainage for the

AGENDA

BOARD OF ESTIMATES

07/19/2017

DPW/OEC - cont'd

referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

5. **INSITUFORM TECHNOLOGIES, INC.** SC 912, Improvements **\$457,554.40**
of the Eastern Portion
of Low Level Sewershed

Account: 9956-918616-9551-000000-200001

On September 9, 2016, 100% of the work for SC 912 - Improvements of the Eastern Portion of Low Level Sewershed was completed. The contractor has requested a Release of Retainage for \$457,554.40. Currently the City is holding \$457,554.40 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

6. **INSITUFORM TECHNOLOGIES, INC.** SC 900, Improvements **\$728,631.24**
to Sanitary Sewers in
Upper Jones Falls &
Maryland Avenue Areas
In Jones Falls Sewer-
shed

Account: 9956-905644-9551-000000-200001

On September 9, 2016, 100% of the work for project SC 900 - Improvements to Sanitary Sewers in Upper Jones Falls and Maryland Avenue was completed. The contractor has requested a Release of Retainage for \$728,631.24. Currently the City is holding \$728,631.24 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

MWBOO APPROVED THE RELEASE OF RETAINAGES.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Full and Partial Release of Retainages have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Housing and Community - Community Development
Development Block Grant - 42 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant - 42 (CDBG) Agreement with The Family Tree, Inc. The period of the CDBG Agreement is January 1, 2017 through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$34,845.00 - 2089-208917-5930-666826-603051

BACKGROUND/EXPLANATION:

Under the terms of CDBG Agreement, the funds will be used to support The Family Tree's Family Clearinghouse - Parenting for Success Initiative. This initiative will provide a triage model of support service along a continuum of need to low and moderate-income families to prevent child abuse and neglect within Baltimore City. The Family Tree will continuously monitor service utilization, services quality, and program effectiveness. The funds will also be used to subsidize The Family Tree's operating costs.

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

07/19/2017

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2016 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant - 42 Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement (LDA) with Ms. Hanifah Winder, Purchaser, for the sale of the City-owned properties located at 507 and 509 E. 21st Street.

AMOUNT OF MONEY AND SOURCE:

\$ 500.00 - 507 E. 21st Street
500.00 - 509 E. 21st Street
\$1,000.00 - Sale price

BACKGROUND/EXPLANATION:

The properties will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011.

The lots will be sold for \$500.00 each, of which \$800.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes, and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the properties known as 507 and 509 E. 21st Street, to Ms. Winder, the adjacent property owner. As a condition of conveyance, she has agreed to the terms of the Side Yard LDA, which prohibits development of the parcel for a minimum of ten years.

AGENDA

BOARD OF ESTIMATES

07/19/2017

DHCD - cont'd

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), (the City Code); Article II, Section 15 of the Baltimore City Charter, (2011 Edition); and Article 13 of the City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE OF THE PROPERTY:

The properties are being sold for \$500.00 each, as the Purchaser owns and occupies the adjacent property. The rationale for the conveyance of the property is that the sale will serve a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

Ms. Winder will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

07/19/2017

ACTION REQUESTED OF B/E:

AMOUNT OF MONEY AND SOURCE:

BACKGROUND/EXPLANATION:

MBE/WBE PARTICIPATION:

42

AGENDA

BOARD OF ESTIMATES

07/19/2017

BBMR - cont'd

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved
by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Bureau of the Budget and - Grant Award Appropriation
Management Research (BBMR) Adjustment Order No. 78

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from The Governor's Office of Crime Control and Prevention for the Crime Reduction Project. The grant period is from July 1, 2017 through June 30, 2018.

The Board is further requested to approve a State fund operating supplemental appropriation for the Police Department in the amount of \$2,000,000.00. The Fiscal 2018 budget has appropriated \$7,180,112.00 for the acceptance of this grant but this year's award was higher than during previous years. The appropriation will be split among three services:

Service 622: Police Patrol, in the amount of \$2,393,397.50
Service 621: Administration, in the amount of \$2,680,605.20
Service 624: Target Violent Criminals, in the amount of
 \$4,106,109.30

The additional funds will be used to purchase Mobile Data Terminals (MDT5) for police vehicles, as well as software license fees for the first year of the MDTs. This is allocated within Service 624: Target Violent Criminals. The total amount of this award is \$9,180,112.00.

AMOUNT OF MONEY AND SOURCE:

\$9,180,122.00 - These additional funds are from the Governor's Office of Crime Control and Prevention.

BACKGROUND/EXPLANATION:

This award for the Crime Reduction Program funds will assist the Baltimore Police Department to continue to strengthen communities and eliminate violent crime. The program will deploy police officers to walk foot patrol throughout communities to bolster

AGENDA

BOARD OF ESTIMATES

07/19/2017

Bureau of the Budget and - cont'd
Management Research (BBMR)

public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, funds will be used to purchase Mobile Data Terminals (MDT5) for police vehicles, as well as software licenses to allow the MDTs to interface with CAD these purchases will satisfy part of the DOJ consent decree.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Bureau of the Budget and - Grant Award Appropriation
Management Research (BBMR) Adjustment Order No. 79

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award to the State's Attorney's Office, Service 115: Prosecution of Criminals, from the Governor's Office of Crime Control and Prevention (GOCCP), which facilitates a pass-through of Federal funds from the Byrne - Justice Assistance Grant Program for the Investigating and Prosecuting Homicide Training-LETS. The period of the grant award is October 1, 2017 through October 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$2,173.00 - These funds are from the GOCCP. The appropriation will be placed in a Federal fund, detailed fund 4054.

No appropriation adjustment action is required of the Board of Estimates.

BACKGROUND/EXPLANATION:

The award for the Investigating and Prosecuting Homicide Training Program enhances skills and knowledge through specialized training. The program allows one individual to attend the Investigating and Prosecuting Homicide in the Era of Crime TV training, held October 9 - 13, 2017. The program provides information on using modern technology, such as body worn cameras, cell phone analysis software, and computer forensic software. Grant funds cover registration and travel.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

07/19/2017

BBMR - cont'd

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved
by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office - Third Extension to Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Third Extension to the Intergovernmental Agreement between the Housing Authority of Baltimore City (HABC) and the Mayor's Office on Criminal Justice. The extension extends the period of the Intergovernmental Agreement through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 1001-000000-2251-247700-603026

BACKGROUND/EXPLANATION:

On May 27, 2015, the Board approved an Intergovernmental Agreement with the Housing Authority of Baltimore City (HABC) and the Mayor's Office on Criminal Justice. The purpose of the agreement is for the maintenance and upgrading to HABC security cameras and associated equipment.

On August 25, 2015, the Board approved an extension to the agreement extending the ending of the term to June 30, 2016. On February 10, 2016, the Board approved an amendment to agreement addressing the addition of 21 new cameras at Poe Homes and the elimination of 21 cameras at Pleasant View Gardens. On July 13, 2016, the Board approved an extension to the agreement extending the ending of the term to June 30, 2017. This extension will extend the term to June 30, 2018.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Third Extension to Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

50 - 55

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA**BOARD OF ESTIMATES****07/19/2017****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office
of Engineering and Construction

1. WC 1211, Ashburton Renda/J. Bros. \$136,964,200.00
 Reservoir Zone 2 Tanks A Joint Venture

DBE/MBE: Perrin Construction	\$ 4,280,000.00	3.12%
Bulldog Construction	4,250,000.00	3.10%
National Materials, Inc.	1,000,000.00	0.73%
Bulldog Distributing	3,000,000.00	2.19%
Interlock Steelworkers	680,000.00	0.50%
Apex Fuel Supplier	500,000.00	0.37%
	\$13,710,000.00	10.01%

DBE/WBE: American Tennis Court, Inc.	\$ 167,920.00	0.12%
Jernigan Concrete Pumping	500,000.00	0.37%
Barbie Recycling & Hauling	1,000,000.00	0.73%
Empire Landscape	334,326.00	0.24%
Acorn Supply & Distributing	2,000,000.00	1.46%
	\$ 4,002,246.00	2.92%

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$53,300,000.00	9960-904715-9558	
County Appro-	Construction Reserve	
priations	Ashburton Finished	
	Reservoir	
54,835,716.90	" " "	
Water Revenue		
Bonds		
42,340,320.00	" " "	
State Water		
Quality Revenue		

AGENDA

BOARD OF ESTIMATES

07/19/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction - cont'd

\$11,256,767.97	9960-906716-9558
County Appro-	Construction Reserve
priations	Druid Lake Finished
	Water Reservoir

5,363,519.13	9960-936001-9558
County Appro-	Construction Reserve
priations	Druid Lake Finished
	Water Reservoir

\$167,096,324.00

\$ 6,848,210.00	-----	9960-904743-9557-2
		Extra Work
6,848,210.00	-----	9960-904743-9557-3
		Engineering
8,217,852.00	-----	9960-904743-9557-5
		Inspection
136,964,200.00	-----	9960-904743-9557-6
		Construction
<u>8,217,852.00</u>	-----	9960-904743-9557-9
		Administration

\$167,096,324.00

The transfer of funds are required to cover the cost for the construction of WC 1211, Ashburton Reservoir Zone 2 Tanks.

AGENDA

BOARD OF ESTIMATES

07/19/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3. TR 17020, Utility Location Test Holes & Borings for Engineering Projects Citywide
- REJECTION** - On June 21, 2017, the Board opened one bid for TR 17020 in the amount of \$299,730.00. Subsequent review of the bid documents revealed the bidder greatly exceeded the agency's budget. The Department is recommending that the bid be rejected, and that this project be re-advertised in the near future.

Department of Purchases

4. B50004884, Playground and Athletic Court Resurfacing and Repairs
- Section A \$200,000.00
- Playground Specialist, Inc.

(Dept. of Recreation & Parks)

MWBOO SET MBE GOALS AT 5% AND WBE GOALS AT 2%

MBE: Grass Roots Landscaping Co., LLC 0%

WBE: Not Listed 0%

The bidder did not meet the MBE/WBE goals. The bidder listed Grass Roots Landscaping Co., LLC. for MBE participation but failed to list a dollar amount or percentage on the Statement of Intent form. The bidder also failed to include any WBE participation and did not request a waiver.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The Bureau of Purchases is recommending the award to Playground Specialist, Inc. subject to the vendor coming into MBE/WBE compliance ten days after Board approval

AGENDA

BOARD OF ESTIMATES

07/19/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

5. B50004910, Lead Hazard Reduction Program \$3,500,000.00
- Mac-Par Services, LLC
- Hawkeye Construction, LLC
- Lewis Construction, LLC
- First Potomac Environmental Corp., Inc.
- UK Construction & Management, LLC

(Dept. of Housing & Community Development)

A PROTEST WAS RECEIVED FROM J. SCOTT MCVICKER OF GREEN & HEALTHY HOMES INITIATIVE.

MAC-PAR SERVICES, INC.

MBE: UK Construction and Management, LLC 27%

WBE: TL & T Management, LLC 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

HAWKEYE CONSTRUCTION, LLC

MBE: Lewis Construction, LLC 27%

WBE: MDV Interactive, Inc. 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

07/19/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

LEWIS CONSTRUCTION, LLC

MBE: Adapt Home Improvement, LLC	27%
Lewis Construction, LLC.*	50%
	77%

WBE: Baltimore Window Factory, Inc.	10%
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MWBOO FOUND VENDOR IN COMPLIANCE.

* Indicates self-performance.

FIRST POTOMAC ENVIRONMENTAL CORP., INC.

MBE: UK Construction & Management, LLC	27%
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WBE: Eastwood Painting Contracting, Inc.	10%
--	-----

MWBOO FOUND VENDOR IN COMPLIANCE.

UK CONSTRUCTION & MANAGEMENT, LLC

MBE: First Potomac Environmental Corp., Inc.	27%
UK Construction & Management LLC*	50%

WBE: Baltimore Window Factory, Inc.	10%
-------------------------------------	-----

MWBOO FOUND VENDOR IN COMPLIANCE.

* Indicates self-performance.

AGENDA

BOARD OF ESTIMATES

07/19/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | | |
|----|---|---------------------|--------------|
| 6. | B50004836, Pre-
Employment Case
Management Software

(Baltimore Police Dept.) | Miller Mendel, Inc. | \$423,803.00 |
|----|---|---------------------|--------------|

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment to M. Luis Construction Co., Inc., under TR 10305; BD#10305; SHA No. BC 315-094-815; FAP No. STP-000A (627) A; Resurfacing Highways @ Various Locations Northwest-Sector II.

AMOUNT OF MONEY AND SOURCE:

\$18,846.00 - 9950-901069-9512-900020-702064

BACKGROUND/EXPLANATION:

On Wednesday, September 15, 2010, the Board awarded TR 10305, BD #10305; SHA No. BC 315-094-815; FAP No. STP-000A (627) A; Resurfacing Highways @ Various Locations Northwest-Sector II with an expiration date of May 23, 2011. Subsequent to the final review of the contract, it was discovered that additional items were not paid at the closeout time of the project to M. Luis Construction Co., Inc.

M. Luis Construction Co., Inc. rendered services for the referenced project. Therefore, the Department is requesting additional funding to pay for the installation of a Controller and Cabinet in the amount of \$18,846.00.

DBE PARTICIPATION:

The contractor exceeded the established 30% DBE goal, which was verified by the Department of Transportation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Relocation Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Relocations Contract with Verizon of Maryland (Verizon), for relocation work at 1107 Brentwood Avenue.

AMOUNT OF MONEY AND SOURCE:

\$8,433.38 - 9952-904035-9510-900020-707072

BACKGROUND/EXPLANATION:

The relocation work to be performed by Verizon consists of the following:

- sever and remove underground cable between Biddle Street and alley,
- sever and remove aerial cable and terminals,
- remove Verizon poles 1A and 2A,
- place new pole opposite alley next to 1107 Brentwood Ave., and
- place aerial wires from pole line across street and rewire working services.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Relocation Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Employment - Agreement
Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with Historic East Baltimore Community Action Coalition, Inc. (HEBCAC). The period of the Agreement is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$600,000.00 - 1001-000000-6331-475905-603051

BACKGROUND/EXPLANATION:

Under the terms of this Agreement, HEBCAC will provide comprehensive integrated services for at least 350 out-of-school youth, 18 - 24 years of age, living in Baltimore City. The services include, but are not limited to basic literacy, Pre-GED, GED prep, job readiness preparation, career skills training, employment connections, case management, and recreational and cultural activities.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Employment - Ratification of First
Development Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the First Amendment to Agreement with Maryland New Directions, Inc. (MND). The First Amendment to Agreement will extend the period of the Agreement for six months, through October 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$104,166.45 - 4000-807416-6312-781005-603051

BACKGROUND/EXPLANATION:

On October 28, 2015, the Board approved the original Agreement with Maryland New Directions, Inc. in the amount of \$250,000.00 for the period November 1, 2015 through April 30, 2017.

The MND provided maritime transportation, distribution, and logistics training to 120 low-skilled, unemployed, or under employed Baltimore City residents primarily between 18 - 29 years of age.

This First Amendment to Agreement with the MND will extend the period of the Agreement for six months, through October 31, 2017 and increase the number of enrollees by 50 Baltimore City residents for a total number of 170 enrollees. In addition, this amendment increases the amount of the award by \$104,166.45 for a total award amount of \$354,166.45.

The First Amendment to Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties. All other terms and conditions of the original Agreement remain unchanged.

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOED - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Employment - Fourth Amendment to
Development (MOED) Training Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fourth Amendment to Training Agreement with Job Opportunities Task Force, Inc. (JOTF). The Fourth Amendment to Agreement will extend the period of the Agreement through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 2026-000000-6311-734100-603051

BACKGROUND/EXPLANATION:

On April 1, 2015, the Board approved the original Training Agreement with the JOTF in the amount of \$89,771.00 for the period April 1, 2015 through November 30, 2015. This Agreement allowed the JOTF to provide highway or capital transit construction trades-related training services and workplace-life skills training for 15 low-skilled, unemployed, or underemployed Baltimore City residents.

On October 28, 2015, the Board approved the no-cost Amendment to Training Agreement to extend the period of the Training Agreement for four months through March 31, 2016. On April 6, 2016, the Board approved the Second Amendment to Training Agreement to extend the period of the Training Agreement for four months through December 31, 2016, increase the number of participants by 15, and increase the award by \$87,295.00, for a total amount of \$177,066.00.

On January 11, 2017, the Board approved the no-cost Third Amendment to Training Agreement to extend the period of the Training Agreement through June 30, 2017.

AGENDA

BOARD OF ESTIMATES

07/19/2017

MOED - cont'd

This no-cost Fourth Amendment to Agreement will extend the period of the agreement through December 31, 2017. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Fourth Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Inter-Departmental Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Inter-Departmental Memorandum of Understanding (MOU) with the Baltimore City Department of Housing and Community Development (DHCD). The period of the agreement is July 1, 2016 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$156,150.00 - 4000-486717-3031-579200-404001

BACKGROUND/EXPLANATION:

The Inter-Departmental MOU represents a cooperative effort between the DHCD and the Baltimore City Health Department (BCHD). The DHCD will grant funds to the BCHD for a full-time public health investigator to support the Baltimore City Lead Hazard Reduction Program. The BCHD Public Health Investigator will conduct home visits to 150 homes over the course of one year where a child six years old or younger residing in the home has been identified as being at risk of lead poisoning. The BCHD public health investigator will present the family with the most current and comprehensive education information about childhood lead poisoning, lead paint hazards, and the actions that a family can undertake to prevent lead poisoning.

The Inter-Departmental MOU is late because the administrative review process at both agencies delayed processing.

APPROVED FOR FUNDS BY FINANCE

(The Inter-Departmental Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Agreement (MOA) with Washington University (WU), George Warren Brown School of Social Work. The period of the MOA is effective upon Board approval for one-year until June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The WU is an accredited university engaged in educating university students to become professionals and wants to obtain unique experiences for its students through an internship with the Baltimore City Health Department (BCHD).

The BCHD has various programs across the agency that involve social work in Baltimore City. The BCHD will offer WU students a beneficial learning opportunity in working with the Baltimore City community as part of the internship.

The BCHD will maintain primary responsibility at all times for care and services provided to the Department's clients and provide learning opportunities that are consonant with the student's academic development and good organization practices. The BCHD will comply with the policies of WU in effect during the term of the MOA.

The WU will have all students and WU faculty participating in this internship to comply with BCHD's policies and rules, including the signing of and adherence to BCHD's confidentiality and data use and security policies.

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

(The Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) between the Maryland Department of Health and Mental Hygiene (DHMH) and the Office of Health Services (Medicaid). The period of the MOU is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

The Local Health Department (LHD) will be awarded F564N funds in the form of a supplement to the Expanded Administrative Care Coordination (ACC) Grant supported by 50% State and 50% matching Federal funds in accordance with the LHD funding award on the Unified Funding Document (UFD).

BACKGROUND/EXPLANATION:

The MOU is entered into between the DHMH, Office of Health Services (Medicaid), the Baltimore City Health Department (BCHD), and the Local Health Department (LHD), for the purposes of defining the responsibilities of the Expanded Administrative Care Coordination (EACC) Grant (F564N).

The ACC Grant (F564N) means funding originating in the LHD Funding System (LHDFS) made by the DHMH to the BCHD, which is reflected on the Unified Funding Document (UFD) and is subject to all administrative and fiscal policy originating in the LHDFS and all Conditions of Award.

The BCHD will maintain sufficient records of all costs charged to the grant award and comply with all terms and conditions set forth

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - cont'd

in the Conditions of Award, and assure that any cost claimed under this MOU does not duplicate cost claimed through other federal funding. The BCHD will be awarded the EACC Grant funds in the form of a supplement to the ACCU/Ombudsman Grant supported by 50% State and 50% matching Federal Funds in accordance with the LHD funding award on the UFD at the beginning of the fiscal year.

This MOU is presented at this time because it was recently completed.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

NURSE MONITOR AGREEMENTS

1. SOLID ROCK HEALTH EDUCATORS, LLC	\$60,500.00
2. OLUBUKOLA AKINYELE, R.N.	\$60,500.00
3. WELL TRUST COMPANY, INC.	\$60,500.00

Account: 4000-426218-3110-306800-603018

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Community First Choice (CFC) and the Community Personal Assistance Services (CPAS), formerly known as Maryland Medical Assistance Personal Program. The CFC and the CPAS will provide services and support to enable older adults and people with disabilities to live in their homes.

The Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Nurse Monitors who will supervise the provision of services to eligible recipients.

The Nurse Monitor will exercise independent professional judgment and carry professional liability insurance. Each Nurse Monitor will be an independent contractor and not an employee of the City.

The Nurse Monitor will be responsible for providing oversight and quality monitoring of the participant health status and the outcomes of personal assistance for the CFC and the CPAS participants. They will make home visits, maintain clinical records, and utilize the Long Term Support Maryland Tracking System, as required. The period of the agreement is July 1, 2017 through June 30, 2018.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - cont'd

The Nurse Monitor Agreements are late because there were recently finalized by Baltimore City Health Department.

4. BRUCE SHAPIRO

\$11,132.00

Account: 4000-428218-3080-294300-603051

Mr. Shapiro will provide Consultant services for the Baltimore Infants & Toddlers Program. He will coordinate and lead the evaluation team of professionals from varied backgrounds; provide medical input; provide family debriefing; identify children at risk for developmental delays; review health status of referred children; serve as the official signatory for children that present with medical concerns at birth and assist in developing goals, outcomes and completion of the Individualized Family Services Plan (IFSP). The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because the Department was waiting for signatures.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Ratification of Cost Reimbursement Contract

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Cost Reimbursement Contract with Behavioral Health System Baltimore (BHSB). The period of the Cost Reimbursement Contract was July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$134,589.00 - 5000-567317-3070-287900-405001

BACKGROUND/EXPLANATION:

The BHSB, in collaboration with the Baltimore City Health Department (BCHD), Field Health Services Division, provided delivery of methadone to Opioid Treatment Program (OTP) consumers who were unable to get to their home OTP due to medical fragility or participation in inpatient substance use disorder treatment. This service provided patients at Opioid Maintenance Treatment clinics the opportunity to eliminate disruption to the recovery process while increasing access to integrated health services.

Glenwood Life Counseling Center dispersed methadone in locked boxes for delivery to the MHD consumers. The BCHD Field Health Services staff transported the methadone from the Glenwood Life Counseling Center to the following locations, as appropriate: consumer's homes, medical facilities (i.e. nursing homes or rehabilitation facilities), and inpatient substance use disorder treatment facilities.

The Cost Reimbursement Contract is late because revisions delayed its processing.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Cost Reimbursement Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the United Way of Central Maryland (UWCM). The period of the MOU is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

No City funds are involved.

BACKGROUND/EXPLANATION:

The Department wishes to support the activities of its Division of Maternal and Child Health (MCH) initiative known as B'More for Healthy Babies (BHB) by utilization of the UWCM as a fiscal manager for private funds. The UWCM will not manage any funds from local, state, or federal government sources.

The UWCM has the expertise to serve in the capacity of a fiscal manager for the Department's BHB. The Department and the UWCM share an interest in advancing policy, service, community, and individual level activities of the BHB to result in better birth outcomes in Baltimore City and wish to enter into this MOU.

Under the terms of the MOU, the Department will lead and direct the UWCM in the performance of its role as fiscal manager of the private funds. The Department will provide to UWCM the fiscal and programmatic requirements for sub-grantees, which will be incorporated into sub-grantee funding agreements as well as requirements for conducting fiscal oversight. The UWCM will serve as the Department's fiscal manager of private funds that are generated for and as a result of the Department's BHB activities covered under this MOU. The UWCM will be accountable

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - cont'd

for the administration of private funds, in accordance with the directives from the Department's Chief of Finance and Administration and the donor, as well as maintaining compliance with fiscal management requirements.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement for Ms. Georgina Baez for the month of July 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 97.14 - 5000-520117-3030-702900-603002 (Mileage - July 2016)

7.60 - 5000-520117-3030-702900-603003 (Parking - July 2016)

\$104.74

BACKGROUND/EXPLANATION:

Ms. Baez submitted her employee expense statement and appropriate backup documents on time, but they were misplaced due to an oversight.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Finance - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Laura McDaniel for expenses incurred on April, 6, 7, 18, and 19 2017.

AMOUNT OF MONEY AND SOURCE:

\$26.49 - 1001-000000-7100-691400-603002

BACKGROUND/EXPLANATION:

Ms. McDaniel used her personal vehicle to perform appraisal inspections and to take photos for tax appeals.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

This request is late because of the delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

77

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/19/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works/Office of Engineering and Construction</u>		
1. \$1,000,000.00	9958-930007-9526	9958-931007-9525-6
SW Utility	Constr. Reserve	Construction
	Street Sweeping	

This transfer will provide funds to cover costs for the purchase of Route Signs for Street Sweeping. The Department has already utilized a Department of Transportation contract for the initial purchase of signs and has expensed initial costs to the operating budget. These expenses will be journalized over to capital once the transfer of funds is approved. All remaining funds will be charged directly to the capital account.

Department of Transportation

2. \$ 50,000.00	9950-903520-9507	9950-906856-9514
MVR	Western Run	Federal Resurfacing
	Resurfacing	Highways Southwest III

This transfer will provide funds to cover the deficit and ongoing State Highway Administration invoices as well as other costs related to project TR 13306, Federal Resurfacing Highways Southwest III.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Fire and Police Employees' - Subscription and Limited
Retirement System (F&P) Partnership Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Subscription and Limited Partnership Agreements authorizing the F&P to purchase limited partnership interests in Castlelake V, L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

All funds and expenses will be expended from the Fire and Police Employees' Retirement System. F&P will make an initial investment of \$16,000,000.00 of F&P funds in Castlelake V, L.P., a closed-end, private equity limited partnership managed by Castlelake, L.P.

BACKGROUND/EXPLANATION:

The F&P Board conducted a search for a private equity manager and, as a result of that search, selected Castlelake V, L.P. to initially receive \$16 million to be invested in its Castlelake V, L.P. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office has waived MBE/WBE utilization requirements for this contract.

(The Subscription and Limited Partnership Agreements has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Grant Award from the USDA, Forest Service Northeastern Area, State & Private Forestry (USDA). The period of the Grant Award is July 1, 2017 through June 2021.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 404918 - USDA

103,000.00 - 2072-000000-5181-390700-603026 - matching funds
from Department

\$203,000.00

BACKGROUND/EXPLANATION:

The grant will promote the greening and revitalization of vacant lots in Baltimore through developing a model for GROW Centers, which stands for Green Resources and Outreach for Watersheds. These centers are envisioned to be places that link existing community greening networks to much needed sources of free/low cost materials and technical expertise for tree planting, stormwater management installation, and vacant lot revitalization. GROW Centers will help to address various problems and needs in Baltimore City, build on current greening opportunities, and provide a "proof of concept" model for other communities facing similar challenges.

The grant will be used to prepare a feasibility study and business plan for GROW Centers, and also test and refine the delivery model of GROW Centers through a second round of "pop up" GROW Center events in the community.

The grant requires matching funds from the Department.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Public Works - cont'd

The agreement is late due to the administrative review process.

APPROVED FOR FUNDS BY FINANCE

**AUDITS NOTED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award has been approved
by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Baltimore City Fire Department - Intergovernmental Training Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Intergovernmental Training Agreement with Baltimore City Community College (BCCC). The agreement is effective upon Board approval for two years with an automatic renewal of one additional 2-year term unless one party provides written notice of termination to the other at least 90 days prior to the then application term.

AMOUNT OF MONEY AND SOURCE:

The BCCC will compensate the Department for \$3.00 per hour for each paramedic student precepted and \$2.00 per hour for each Emergency Medical Technician Basic student precepted.

Account: 1001-000000-2100-502300-401620

BACKGROUND/EXPLANATION:

The BCCC will compensate the Department for emergency medical services students to participate in a field internship needed for students to gain experience. Individual BCCC students participating in the program will also be asked to sign an agreement as well as a waiver and release of liability.

APPROVED FOR FUNDS BY FINANCE

(The Intergovernmental Training Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Information Technology - First Amendment to
Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the no-cost First Amendment to Consultant Agreement with the University of Baltimore/The Baltimore Neighborhood Indicators Alliance - Jacob France Institute. This First Amendment extends the period of the Agreement through October 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On November 2, 2016, the Board approved the original Consultant Agreement in the amount of \$80,000.00, effective upon Board approval through June 30, 2017.

This no-cost First Amendment to the Consultant Agreement will extend the period of the Agreement through October 30, 2017 to allow the Consultant to complete tasks from the original Consultant Agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The First Amendment to Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Department of Transportation - Developer's Agreement No. 1400

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1400 with Age Wave Properties, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$22,629.00

BACKGROUND/EXPLANATION:

The Developer will install new utilities to their proposed new building located in the vicinity of 2211 West Rogers Avenue, Baltimore, MD 21209. This will allow the Developer to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$22,629.00 has been issued to Age Wave Properties, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above named entity is responsible for all costs; therefore, MBE/DBE goals do not apply.

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

1. GERMAIN HOLDINGS, LLC
D/B/A OVERLEA CATERERS \$ 900,000.00 Increase
Contract No. B50004113 - Food Service for Eating Together in
Baltimore Program - Health Department - P.O. No. P533595

On November 18, 2015, the Board approved the initial award in the amount of \$1,783,830.00. The contract expires November 30, 2018 with two 1-year renewal options.

MBE/WBE PARTICIPATION:

On April 14, 2015, MWBOO set goals of 10% MBE and 6% WBE Germain Holdings, LLC d/b/a Overlea Caterers was found compliant on June 26, 2017.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Britt Food Transport	10%	\$205,844.48	11.28%
WBE: Shalom Catering Corp.	6%	\$110,370.02	6.05%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. BALTIMORE GAS AND
ELECTRIC COMPANY \$1,500,000.00 Renewal
Contract No. 08000 - Requirements for Street Lights Rehabilitation - Department of Transportation - P.O. No. P536375

On July 27, 2016, the Board approved the initial award in the amount of \$2,100,000.00. The period of the renewal is August 1, 2017 through July 31, 2018, with three 1-year renewal options.

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. This is a sole source procurement.

- | | | |
|--|--------|--|
| 3. LEXISNEXIS VITALCHEK
NETWORK, INC. | \$0.00 | Payment Solutions
Service Agreement |
| Contract No. 06000 - Credit Debit Card Payment Services -
Department of Finance - Req. No.: N/A | | |

The Board is requested to approve and authorize execution of the Payment Solutions Service Agreement with LexisNexis VitalChek Network, Inc., a RELAX Group Company, which has been providing credit debit card payment services for the City per an agreement executed October 24, 1991 with annual renewals subject to agreement by the parties. This new Payment Solutions Service Agreement provides for mutually agreed revised terms and conditions and revised customer user fees. The period of the Payment Solutions Service Agreement is effective upon Board approval for one year.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

(The Payment Solutions Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

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|---|--------|-----------------------------|
| 4. EXPRESS SCRIPTS, INC. | \$0.00 | Amendments to
Agreements |
| Contract No. BP-07150 - Prescription Drug Program Services -
Department of Human Resources - Req. No.: N/A | | |

On March 16, 2016, the Board approved the initial award in the amount of \$3,683,573.00. Subsequent actions have been

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

approved. The Board is requested to approve and authorize execution of the annual amendments for Pharmacy Benefit Management Plan, Employees and the annual amendments to Agreements for Medicare Part D, Employer Sponsored Group Waiver Pharmacy Benefit Management Plan. These amendments replace the price guarantees, rebates, and other terms based on prior historic claims as required to be filed with the appropriate Maryland State agencies. The period of the Amendments to Agreements is effective upon Board approval through December 31, 2017, with no renewal options remaining.

MBE/WBE PARTICIPATION:

On March 26, 2007, MWBOO set goals of 17% MBE and 9% WBE. Express Scripts, Inc. was found compliant on May 31, 2017.

	<u>Commitment</u>	<u>Performed</u>	
MBE: A. Thompson & Associates, Inc.		\$ 31,049.00	
Human Capital Consultants, LLC		<u>215,199.00</u>	
Total MBE:	17%	\$246,248.00	18%
WBE: Curry Printing & Copy Center	9%	\$ 71,671.00	5.3%

MWBOO FOUND VENDOR IN COMPLIANCE.

Per the contracting agency, the WBE goal will be achieved by the end of the contract year when wellness events will be planned.

(The Amendments to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 5. CENTRIC BUSINESS
SYSTEMS, INC. | \$28,980.00 | Low Bid |
| Solicitation No. B50005032 - Large Format Printer - Bureau of
Purchases, Document Division - Req. No. R756107 | | |

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable since the initial award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|-------------|-------------|
| 6. ECHOSSENS NORTH AMERICA
INC. | \$40,319.00 | Sole Source |
| Contract No. 08000 - Maintenance and Support Services for
FibroScan Devices - Health Department - Req. No. R765158 | | |

FibroScan is a non-invasive device that allows liver diagnosis without a biopsy. Echosens North America, Inc. is the manufacturer, sole distributor, and sole maintenance provider of the FibroScan Touch 502 Device in the Eastern Sexually Transmitted Disease (STD) Clinic, and the FibroScan Compact 530 device in the Druid STD Clinic. The period of the award is July 12, 2017 through July 11, 2020.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This contract is below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|-----|---------|
| 7. UNIVAR USA, INC.
BRENNTAG NORTHEAST,
INC. | N/A | Renewal |
| Solicitation No. B50004593 - Sodium Hydroxide (Caustic Soda)
Solution - DPW, Water & Wastewater - P.O. No. P536252 and
P536253 | | |

On July 13, 2016, the Board approved the initial award in the amount of \$700,000.00. The Board is requested to approve the first of four, 1-year renewal options. The period of the renewal is July 15, 2017 through July 14, 2018.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|----------|
| 8. ROBNET, INC. | \$150,000.00 | Increase |
| Solicitation No. B50003871 - Automotive Hardware and
Fasteners - Dept. of General Services, Fleet Management -
P530010 | | |

On January 28, 2015, the Board approved the initial award in the amount of \$300,000.00. The Board is requested to approve an increase for the amount of \$150,000.00. The value of this requirement was underestimated at the time of award. The contract expires January 31, 2018.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

9. F&F AND A. JACOBS & SONS, INC.	\$100,000.00	Groups 1-4 & Items 40, 42-50
HOWARD UNIFORM COMPANY	\$100,000.00	Item 41
<hr/>		
Solicitation No. B50004550 - Dress & Work Uniforms for the Fire Department - P536231		

On July 13, 2016, the Board approved the initial award in the amount of \$1,500,000.00. The Board is requested to approve a renewal for the amount of \$200,000.00. The period of the renewal is July 21, 2017 through July 20, 2018, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

10. FIRSTWATCH SOLUTIONS, INC.	\$245,413.00	Sole Source/ Agreement
<hr/>		
Contract No. 08000 - Firstwatch System Agreement - Baltimore City Fire Department - Req. No. R749788		

The Board is requested to approve and authorize execution of an agreement with FirstWatch Solutions, Inc. The period of the agreement is effective upon Board approval for one year with one-year renewal option at the sole discretion of the City.

Under this agreement, FirstWatch Solutions, Inc. will provide data monitoring and bio surveillance software necessary to consolidate and synthesize data to enable the Fire Department to provide more effective deployment of resources and care for patients due to substantial increases in call volume.

AGENDA

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07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Additionally, FirstWatch Solutions, Inc. has an exclusive agreement to extract data from the ProQA, which is the City's existing 911 triage system. The vendor is the sole provider of Firstwatch software and related support services, and provides this software to other Maryland jurisdictions, which allows for the consolidated data to be shared among multiple jurisdictions for regional monitoring.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This software and support are only available from this vendor and is not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|-----|---|--|
| 11. | <div style="border-bottom: 1px solid black; display: flex; justify-content: space-between;"><div>ADP, LLC</div><div>N/A</div></div> Contract No. 08000 - Human Resource Information, Automatic Processing, E-time and Enterprise Payroll Systems Licensing - Department of Finance - P.O. No. P529369 | <div>4th Amendment to Master Services Agreement</div> |
|-----|---|--|

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The Board is requested to approve and authorize execution of the Fourth Amendment to Master Services Agreement with ADP, LLC. The period of the Fourth Amendment to Master Services Agreement is July 12, 2017 through June 30, 2018, with two 1-year renewal options.

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent actions have been approved. ADP, LLC is the sole provider of licensing, maintenance, and support of the proprietary software for the Human Resource Information Systems and Enterprise Payroll Systems in use by the Department of Finance, Bureau of Accounting and Payroll Services, and the Department of Human Resources.

This 4th Amendment with ADP adds a module to provide Employment Verification Services for the City to provide employment and income information of employees and former employees to commercial, private, and public entities.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Fourth Amendment to Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. CROVATO PRODUCTS AND SERVICES, LLC	\$200,000.00	Increase
Contract No. 06000 - BG Chemicals - Department of General Services - Fleet Management - P.O. No. P524844		

On September 4, 2013, the Board approved the initial award in the amount of \$150,000.00. Subsequent actions have been approved. The increase in the amount of \$200,000.00 is needed to provide BG Chemicals during the contract period. The amount of funding required for the current term was underestimated. The contract expires September 30, 2017, with one 1-year renewal option remaining.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

MBE/WBE PARTICIPATION:

On August 15, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from the only authorized dealer in the State of Maryland.

MWBOO GRANTED A WAIVER.

13. THE CANTON GROUP, LLC	\$ 50,000.00	Selected Source
Contract No. 06000 - Software Development - Department of Health - Req. No. - R758918		

Due to its unique abilities in critical health data protection and extraction, a request has been made to hire a web and software development firm to design and deploy a data warehouse proof of concept. This Health Insurance Portability and Accountability Act protected system will allow aggregation, analysis, and use of information sharing and exchange within the Department. The Canton Group, LLC has

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

experience with secure data management systems containing PHI, PII and sensitive government data. Some of their healthcare clients include Kaiser Permanente, Johns Hopkins, and the Maryland Department of Health and Mental Hygiene (DHMH). The Canton Group, LLC also has a contract with the State of Maryland for similar services. The Health Department would retain ownership of this system and all developed property.

The Canton Group, LLC was vetted through their contract with the DHMH for pricing and services negotiated. The period of this award is effective upon board approval through August 1, 2017.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not Applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000. The Canton Group, LLC is City certified MBE.

14. OPERATIONAL PERFORMANCE

SOLUTIONS, INC.

NEOVISTA CONSULTING, LLC

GLOBAL PRODUCTIVITY SOLUTIONS,

LLC

\$100,000.00

Renewal

Contract No. B50003322 - Lean Consultants, Facilitators and Trainers - Department of Finance - P.O. Nos. - P528413, P528420, P528427, P528428

On August 13, 2014, the Board approved an award. This is the second of three, one-year renewals. The period covered is from

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

July 23, 2017 through July 22, 2018, with one, 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 31, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

- | | | |
|---|----------------|-------------|
| 15. FASTENAL | | Cooperative |
| COMPANY | \$1,000,000.00 | Contract |
| National Inter-governmental Purchasing Alliance Contract No. 141003 - Maintenance, Repair and Operations Supplies, Parts, Equipment, Materials and Related Services - Citywide - Req. No. TBD | | |

Maintenance, repair and operating supplies will be purchased from a competitively bid, cooperative inter-local contract agreement #141003 between the City of Tucson and National Intergovernmental Purchasing Alliance. The above amount is the City's estimated requirement. The period of the award is June 28, 2017 through December 31, 2018.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

This is a cooperative contract which was competitively bid by another public agency. The vendor has agreed to goal setting under this contract. On July 7, 2017, MWBOO set goals of 5% MBE and 2% WBE.

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

16. W.W. GRAINGER, INC.	\$1,000,000.00	Cooperative Contract
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National Joint Power Alliance (NJPA) Contract No. 091214-WWG
- NJPA Facilities Maintenance, Repair and Operating Supplies
- Citywide - Req. No. TBD

Facilities maintenance, repair and operating supplies will be purchased from a competitively bid, cooperative inter-local contract agreement #091214-WWG between the State of Minnesota and NJPA. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

This is a cooperative contract which was competitively bid by another public agency. The vendor has agreed to goal setting under this contract. On July 7, 2017, MWBOO set goals of 5% MBE and 2% WBE.

17. LAWMEN SUPPLY COMPANY OF NEW JERSEY, INC.	\$ 0.00	Renewal
Contract No. B50003686 - S.W.A.T. Uniforms - Baltimore City Police Department - P.O. No.: P528602		

On September 3, 2014, the Board approved the initial award in the amount of \$35,000.00. Subsequent actions have been approved. This is the third of five, one-year renewal options.

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

The period of this renewal is September 3, 2017 through September 2, 2018 with two, 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The award was below the threshold for subcontracting goals. Additionally, this is a purchase of commodities only.

18. SHERWOOD-LOGAN			&
ASSOCIATES, INC.	\$ 60,733.00	Sole	Source
Contract No. 08000 - Xylem, Inc., Parts and Pumps - Dept. of Public Works, Waste Water Facilities - Req. No. R766481			

The vendor is the manufacturer's sole authorized distributor of these parts and pumps which must be compatible with currently installed equipment at the Back River Wastewater Treatment Plant.

MBE/WBE PARTICIPATION:

N/A - This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors. The period of the award is July 12, 2017 through July 11, 2018.

It is hereby certified that the above procurement is of such nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. There-

AGENDA

BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

fore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|---------------------|-----------------|
| 19. <u>FIRELINE CORPORATION</u> | <u>\$400,000.00</u> | <u>Increase</u> |
| Contract No. B50004346 - Repairs and Maintenance Services for Automatic Sprinklers - Department of General Services - P.O. No. P534097 | | |

On December 23, 2015, the Board approved the initial award in the amount of \$300,000.00. The Department of General Services is responsible for ensuring facility integrity and safety protocols. This increase is a competitively bid requirements contract to complete additional tasks and accommodate increased usage associated with building safety. The contract expires on March 8, 2018

MBE/WBE PARTICIPATION:

On January 8, 2016, MWBOO set goals of 3% MBE and 3% WBE. On June 26, 2017, the vendor was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Anderson Fire Protection	3.00%	\$ 6,792.50	4.3%
WBE: Absolute Supply and Service	.75%	\$ 488.25	0.3%
Fireline Corporation*	<u>2.25%</u>	<u>75,616.00</u>	<u>48%</u>
	3.00%	\$76,104.25	48%

* Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

20. CHESAPEAKE FIRE & RESCUE EQUIPMENT, INC.	\$118,500.00	Sole Source
Solicitation No. 08000 - Maintenance & Repair of Holmatro Tools - Baltimore City Fire Department - Req. No. R765920		

An Intent to Wave Competition (B50005064) was posted on CitiBuy with no responses received. This vendor is the only local vendor designated by the manufacturer, Holmatro, as the Fire Department's sole source of OEM parts and maintenance for Holmatro rescue tools. The period of the award is July 24, 2017 through July, with four 1-year renewal options.

It is hereby certified that the above procurement is of such nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On May 26, 2017, it was determined that no goals would be set because of no opportunity to segment the contract. There are no MBE/WBEs certified to provide these services.

MWBOO GRANTED A WAIVER.

21. COLUMBIA FLEET SERVICE INC.	N/A	Renewal
Contract No. B50003573 - Mack Trucks - O.E.M. Parts and Service - Department of General Services - Fleet Management Division - P.O. No. - P527839		

On July 16, 2014, the Board approved the initial award in the amount of \$166,375.00. The period of this renewal is August 1, 2017 through July 31, 2018, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

07/19/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

MBE/WBE PARTICIPATION:

On April 15, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

22. ALL HANDS FIRE		
EQUIPMENT, LLC	\$40,000.00	Renewal
Solicitation B50003612, Firefighter Hoods - Baltimore City		
Fire Department - P.O. No. P528046		

On July 23, 2014, the Board approved the initial award in the amount of \$40,000.00. Subsequent actions were previously approved. This renewal is for the period July 23, 2017 through July 22, 2018, with two, 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

N/A - The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00. Additionally, there are currently no M/WBEs certified to provide these commodities.

EXTRA WORK ORDER

* * * * *

The Board is requested to approve the
Extra Work Order
as listed on the following page:

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The EWO has been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

07/19/2017

EXTRA WORK ORDER

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of General Services

1.	EWO #001, \$19,446.81 - GS 16807 , The Peale Center Roof Replacement Masonry Restoration				
	\$545,122.00	-	Ruff Roofers, Inc.	15	10%
				days	

The existing conditions of the hip roof were concealed until demolition began. The existing sheathed planks showed uneven widths, thickness, and have gaps in between them that supported the old roof but will not provide the proper support for the replaced copper roof. The Architects approved the Ruff Roofers, Inc. proposal to cover the existing sheathing planks with plywood that will cover the gaps in the existing sheathing and allow better support for the new copper roof. This work was not part of the original scope work.

AGENDA

BOARD OF ESTIMATES

07/19/2017

Mayor's Office of Information - Second Amendment to Contract
Technology

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Contract with Computer Technologies U.S.A. LLC d/b/a Blue Hill Data Services. The Second Amendment will extend the contract through July 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 1001-000000-1472-743400-603098

BACKGROUND/EXPLANATION:

On June 20, 2012, the Board approved the original contract with the option of two 1-year renewals for the continuation of remote mainframe hosting and support services. The original contract cost is \$25,000.00 per month not to exceed \$300,000.00 per year.

This second amendment will extend the terms of the agreement to July 31, 2022 and update "Termination" language as stated in section 1-8 of the agreement.

APPROVED FOR FUNDS BY FINANCE

(The Second Amendment has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/19/2017

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with No Turning Back Behavioral Health, Inc., Tenant, for rental space of the City-owned facility, consisting of approximately 1,346 square feet in Suites 303A, B, & C and 305A, B, & C, at the Business Center @ Park Circle, located at 2901 Druid Park Drive. The period of the Lease Agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
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\$19,517.00	\$1,626.42
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BACKGROUND/EXPLANATION:

No Turning Back Behavioral Health, Inc. provides outpatient programs, offering individual and group counseling, psychiatric consultation, addiction education, relapse prevention and other support services to individuals and their families. The premises will be used for various program services and administrative purposes.

The first year's annual rent is \$19,517.00, payable by the Tenant. After year one, or during any renewal term, the base rent will escalate at a rate of 4% annually in order to allow for any increases in building expenses.

The space is leased on an "As-Is" basis and does not require the Landlord to make any modifications. The Tenant will be responsible for any improvements or build-out of the premises.

All other Landlord services such as utilities, limited janitorial services, maintenance, and repairs to the premises are included in the initial base rent.

BDC - cont'd

In addition, Tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been reviewed by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

07/19/2017

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with CloudLeap Technologies, LLC, for rental space of City-owned facility, consisting of approximately 141 square feet, in Suite A7 at the Business Center @ Park Circle, located at 2901 Druid Park Drive. The period of the Lease Agreement is effective upon Board approval for one year, with one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
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\$3,244.80	\$270.40
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BACKGROUND/EXPLANATION:

CloudLeap Technologies, LLC is a minority-owned Small Disadvantaged Business (SDB) established in October 2010. The company specializes in Information Technology Services, with areas of expertise including, Web Service Design & Development, Web Application Design & Development, Enterprise Integration, Cloud-based Integration and Cloud Architecture. CloudLeap Technologies, LLC has been a tenant in the building since July 2015.

After year one, or during any renewal term, the base rent will escalate at a rate of 4% annually in order to allow for any increases in building expenses.

The space is leased on an "As-Is" basis and does not require the Landlord to make any modifications. The Tenant will be responsible for any improvements or build-out of the premises.

All other Landlord services such as utilities, limited janitorial services, maintenance, and repairs to the premises are included in the initial base rent.

AGENDA

BOARD OF ESTIMATES

07/19/2017

BDC - cont'd

In addition, Tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency).

AGENDA**BOARD OF ESTIMATES****07/19/2017****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the President</u>			
1. Bernard C. "Jack" Young	NACo Annual Conference & Exposition 2017 Columbus, OH July 20 - 25, 2017 (Reg. Fee \$560.00)	Elected Official Expense Account	\$2,103.59

The subsistence rate for this location is \$174.00 per night. The cost of the hotel is \$179.00 per night, plus hotel taxes of \$31.325 per night. The airfare in the amount of \$231.96 and the registration fee in the amount of \$560.00 were prepaid on a City-issued credit card assigned to Mr. Hosea Chew.

The Office of the President is requesting additional subsistence of \$5.00 per day for the hotel and \$40.00 per day for meals and incidentals. Mr. Young will depart on July 25, 2017 because the conference ends late in the day on July 24, 2017. Therefore, Mr. Young will be disbursed \$1,311.63.

Baltimore City Council

2. Sharon Middleton	NACo Annual Conference & Exposition 2017 Columbus, OH July 20 - 25, 2017 (Reg. Fee \$560.00)	Elected Official Expense Account	\$2,118.59
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The subsistence rate for this location is \$174.00 per night. The cost of the hotel is \$179.00 per night, plus hotel taxes of \$31.325 per night.

AGENDA**BOARD OF ESTIMATES****07/19/2017****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Baltimore City Council</u>			
Therefore, additional subsistence is requested in the amount of \$5.00 per day for the hotel and \$40.00 per day for meals and incidentals. Ms. Middleton will depart on July 25, 2017 because of the late ending time of the conference on July 24, 2017. Therefore, Ms. Middleton will be disbursed \$2,118.59.			
<u>Fire and Police Employees' Retirement System</u>			
3. Benjamin DuBose	Opal Public Funds Summit East 2017 Newport, RI July 23 - 26, 2017 (Reg. Fee \$0.00)	Special Funds - Fire and Police	\$1,568.21

The subsistence rate for this location is \$268.00 per night. The cost of the hotel is \$334.00 per night plus taxes of \$43.42 per night. The Fire and Police Employees' Retirement System is requesting additional subsistence of \$198.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals.

Health Department

4. Heang Kim Tan	N4A Annual Conf. Savannah, GA July 30 - August 2, 2017 (Reg. Fee \$605.00)	Adult Eval. and Review Services	\$1,743.97
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The airfare fee in the amount of \$230.40 and the registration fee in the amount of \$605.00 were prepaid on City-issued procurement card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to the attendee is \$908.57.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED