

MINUTES**REGULAR MEETING**

Honorable Brandon M. Scott, President
Honorable Bernard C. "Jack" Young, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Matthew W. Garbark, Acting Director of Public Works
Dana P. Moore, Acting City Solicitor

President: "Good morning. The December 2, 2020 meeting of the Board of Estimates is now called to order. In the interest of promoting and maintaining health and safety as we continue to deal with the COVID-19 Pandemic, the Board of Estimates continues to be streamed live virtually. I would direct the Board member's attention to the memorandum from my office dated November 30, 2020, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a Motion to approve all the items contained on the routine agenda."

Ms. Moore, Acting City Solicitor: "Ah--Good morning, Mr. Mayor-elect, Madame Comptroller, Mayor Young, Acting Director Garbark. I move approval of all items on the routine agenda."

Comptroller: "I second."

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President: "All of those in favor say, Aye. AYE. All opposed say, Nay. The motion carries. The routine agenda items have been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

CPE, Inc.	\$ 1,500,000.00
Coldspring Company, Inc.	\$ 1,500,000.00
Formit Steel Co.	\$ 8,000,000.00
Infinity Building Services, Inc.	\$ 8,000,000.00
Magstone, LLC	\$ 1,500,000.00
Temp Air Co.	\$ 8,000,000.00
TerraSystems, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CES Consulting LLC	Engineer
Gant Brunnett Architects, Inc.	Architect
JDG, Incorporated	Engineer
Jeezny Sourcing LLC	Engineer

MINUTES**BOARDS AND COMMISSIONS**Prequalification of Architects and Engineers - cont'd

Lenhart Traffic Consulting, Inc.	Engineer
MD2 Technical Services, Inc.	Engineer
PELA Design, Inc.	Landscape Architect
Reviera Enterprises, Inc.	Engineer
Whitman, Requardt and Associates, LLP	Architect Landscape Architect Engineer Land Survey

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and the Prequalification of Architects and Engineers for the listed firms.

MINUTES

Circuit Court for Baltimore City - Cooperative Reimbursement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Cooperative Reimbursement Agreement with the State of Maryland Department of Human Services(DHS) Child Support Enforcement Administration. The period of the cooperative reimbursement agreement is October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$133,906.00 - 1001-000000-1100-109400-601001
259,934.00 - 4000-401520-1100-116800-404001
\$393,840.00

BACKGROUND/EXPLANATION:

The Domestic Relations Cooperative Reimbursement Agreement will continue to provide funds for operational costs and salary/OPC expenditures for the Domestic Relations Magistrates Program on a 34% to 66% basis. Prior to Fiscal Year 1998, Baltimore City provided all funding for child support and custody enforcement, as required, under spousal support obligations under this program.

The program costs for the period October 1, 2020 through September 30, 2021 total \$393,840.00, of which \$259,934.00 represents Federal participation at 66%, and \$133,906.00 represents the local share at 34%. A DHR Administration Fee of \$14,878.00 from the Federal participation will result in reimbursement from the DHR, in the amount of \$245,056.00, under this cooperative reimbursement agreement.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Circuit Court for Baltimore City - cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Cooperative Reimbursement Agreement with the State of Maryland Department of Human Services Child Support Enforcement Administration.

MINUTESDepartment of Finance - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Expenditure of Funds for the renewal of FY 21 Flood Insurance Coverage with Wright National Flood Insurance Company for various properties owned by the City. The period of the renewal is effective as of December 25, 2020.

AMOUNT OF MONEY AND SOURCE:PROPERTY LOCATIONS

\$ 51,925.00	-	200 North Holliday
14,085.00	-	301 South Beechfield
30,375.00	-	410 Fallsway
9,741.00	-	551 Light Street
16,726.00	-	2601 Falls Road
55,807.00	-	501 East Fayette
<u>\$178,659.00</u>	-	2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of Flood Insurance for properties located in Special Flood Hazard Areas (SFHA). The submitted list represents MCC properties located in these areas that require Flood Insurance.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Finance - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the Expenditure of Funds for the renewal of FY 21 Flood Insurance Coverage with Wright National Flood Insurance Company for various properties owned by the City.

MINUTES

Office of the City Council - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Application for submission to the Board of Ethics of Baltimore City to allow Mr. Zeke Cohen and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community, and the general public to fund three initiatives of Healing City Baltimore. The period of the campaign will be effective upon Board approval through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Healing City Baltimore (HCB) is a project and sustained movement of neighbors, united as a city-wide community, to engage in honest dialogue, learn from diverse perspectives, embrace our differences and commit to healing together as a foundation to pursuing a racially, socially, and economically just and thriving Baltimore for all. Healing City Baltimore has been designed to support a healing-centered, trauma-informed approach throughout our communities. From trauma-responsive policy, care and resources, to community-building events and engagement initiatives, Healing City Baltimore is uniting as a city-wide community, healing together, breaking down barriers, and working in solidarity to build a better Baltimore.

Funds would be solicited to support Healing City Baltimore in three areas:

MINUTESOffice of the City Council - cont'd

- Healing City Summit in February 2021 (\$25,000.00)
- The Baltimore Neighbors Network, a project of Healing City Baltimore (\$75,000.00)
- One staff position for Healing City Baltimore (\$91,000.00)

HEALING CITY SUMMIT-FEBRUARY 2021

The 2021 Healing City Summit will take place virtually in February of 2021. Healing City Baltimore is planning a multi-day event that will showcase youth, community organizations, members of Baltimore academic institutions, as well as faith groups and civic leaders to work towards healing Baltimore City through identifying strengths. Components of the summit will focus on trauma-informed care and healing-centered engagement with a variety of speakers, panels, sessions, and interactive engagements with the arts. Healing City Baltimore intends to raise \$25,000. These funds will go to marketing and communications to promote the summit, paying youth stipends for the work they put into planning and presenting, T-shirts, swag boxes and their subsequent delivery, food, and the technology necessary to run this virtual conference. Healing City Baltimore anticipates the only participants that will be paid will be youth participants.

THE BALTIMORE NEIGHBORS NETWORK

The Baltimore Neighbors Network (BNN) provides a virtual community of volunteers to help build hope and social solidarity. It will also provide clinical assistance for those who need it most, as identified and elevated through a network of volunteer neighbors and organizations. Seniors and other vulnerable people are a vital peer-to-peer component of this model. The goal of the network is to respond to rising psychosocial and behavioral health needs in Baltimore City as a result of the COVID-19 pandemic. A network of volunteers is utilizing phone contact with supportive Baltimoreans and trained clinicians. This work seeks to reach approximately 85,000 individuals.

MINUTESOffice of the City Council - cont'd

Healing City Baltimore plans to raise \$75,000 to support the ongoing work of BNN. These funds will pay for the technology infrastructure that is needed to run the effort, mail merging of phone numbers to volunteers, technology for making the phone calls out to neighbors, and the tech support needed to run the systems, as well as for a project manager and a volunteer coordinator. These funds may also be used to recruit new volunteers.

STAFF POSITION FOR HEALING CITY BALTIMORE

Healing City Baltimore plans to raise funds to continue paying the salary and providing benefits for one staff member of Healing City Baltimore. This staff position supports the Elijah Cummings Healing City Act and Healing City Baltimore. The salary is anticipated to remain \$70,000.00 per year with benefits that will require 30% of that salary for a total cost of \$91,000.00 per year.

This staff member of Healing City Baltimore supports the goals of the HCB community movement and supports the implementation of the Elijah Cummings Healing City Act. Specifically, the staff member will assist in:

1. Coordinating training for city employees as directed by the Elijah Cummings Healing City Act
2. Reviewing city policies with a lens towards equity and trauma-informed care
3. Creating and staffing the Trauma-Informed Care Task Force
4. Building the sustained movement of Healing City Baltimore, as outlined above
5. Fundraising for and managing the budget of Healing City Baltimore.

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population.

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The Office of the City Council - cont'd

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled, donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and endorsed the Governmental/Charitable Application for submission to the Board of Ethics of Baltimore City to allow Mr. Zeke Cohen and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community, and the general public to fund three initiatives of Healing City Baltimore. The Mayor ABSTAINED. The President **ABSTAINED**.

MINUTES

Baltimore City Fire Department - Provider Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a renewal of the Provider Agreement with FACETS Consulting of Arizona Company. The new termination date of the agreement is November 27, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 27, 2019, the Board approved the original provider agreement. The period of the original agreement was for one year effective upon Board approval with an option for one additional one-year term at the sole discretion of the City.

Delays in performance because of COVID-19 restrictions during this past year, the Consultant needs additional time to complete the written report on the assessment of the study conducted by the Department. The request for the option of one additional year will allow time to complete the project.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND HAD NO OBJECTION.

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Baltimore City Fire Department - cont'd

UPON MOTION duly made and seconded, the Board approved the renewal of the Provider Agreement with FACETS Consulting of Arizona Company.

MINUTES

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate in an amount that is less than the lien amount for the property at 1019 West Lombard Street.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1019 W. Lombard Street	\$3,000.00	\$632.73	\$36,161.55	\$ 3,000.00

BACKGROUND/EXPLANATION:

The City acquired the tax sale certificate on October 23, 2019, for \$36,161.55. Innovation Alley, LLC, has offered to purchase the tax sale certificate for the assessed value in the total amount of \$3,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price total of \$3,000.00 will cover the flat taxes and water bills.

UPON MOTION duly made and seconded, the Board approved the assignment of a Tax Sale Certificate in an amount that is less than the lien amount for the property at 1019 West Lombard Street.

MINUTES

Space Utilization Committee/Baltimore - Lease Agreement
Office of Promotion & the Arts

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Taha Heydari, Lessee, for the rental property located at 1427 Light Street, known as School 33, Studio #107 (1st Floor). The period of the lease agreement is August 1, 2020 through July 31, 2021 with no renewal options.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$6,000.00	\$500.00

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist's studio for the Lessee. The Lessor is responsible for heat, electricity, and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security.

The lease agreement is late because of the administrative process.

The Space Utilization Committee approved this lease agreement on September 15, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Taha Heydari, Lessee, for the rental property located at 1427 Light Street, known as School 33, Studio #107, 1st Floor.

MINUTES

Space Utilization Committee/Department - Lease Agreement
of Housing and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with The Community Group, Inc. Tenant, for the rental of a portion of the property known as 1400 E. Federal Street, consisting of 126 sq. ft., being on the 1st floor. The period of the lease agreement is one-year, commencing upon Board approval and terminating one-year thereafter, with the option to renew for an additional two-year period.

AMOUNT OF MONEY AND SOURCE:

\$921.06 - Annual rent for the initial term

\$948.69 - Annual rent for the renewal period

BACKGROUND/EXPLANATION:

The property located at 1400 E. Federal Street is being used for community services, Monday thru Saturday from 8:00 a.m. to 6:00 p.m. The Landlord will correct and bear all expenses of any building structural defects, maintain interior and exterior of the building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, all water supply lines except for damage caused by the Tenant. The Landlord will furnish all utilities, including electric power, heat, sewer, a/c, water, and other utilities charges. The Landlord will keep the sidewalk clear of ice, snow, and debris, security monitoring system, pest control, and janitorial services. The Tenant accepts the space "as is," they will remove trash outside their door and, Landlord will pick up trash. The Tenant will keep leased premises in good order and

MINUTESSpace Utilization Committee - cont'd

condition and secure necessary licenses, costs associated with the telephone, internet, and computers. The Tenant will provide for any improvements of the leased premises at their sole cost and expense with written approval from the Landlord.

The Space Utilization Committee approved this lease agreement on November 10, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with The Community Group, Inc., Tenant, for the rental of a portion of the property known as 1400 E. Federal Street, consisting of 126 sq. ft., being on the 1st floor.

MINUTES

Space Utilization Committee/Department - Lease Agreement
of Recreation and Parks

ACTION REQUESTED OF B/E:

The Board is requested to approved and authorize execution of a Lease Agreement with the University of Maryland Baltimore County (UMBC) Tenant for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 12% of space in the lower level, containing 36 seats and rowing related equipment. The period of the lease agreement is November 16, 2020 through November 15, 2021, with an additional one-year renewal option.

AMOUNT OF MONEY AND SOURCE:

\$1,854.00 - Annual rent for initial term

\$1,909.62 - Annual rent for renewal period

BACKGROUND/EXPLANATION:

The property will be used for the storage of a boat on the lower level and rowing related equipment. The Tenant will have the right to use on a daily basis, the locker rooms, toilets, shower rooms, and an ergometer room on the upper level. The Tenant, at its own expense, may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the Landlord. The Tenant may use the parking area. The Facility Manager will have the sole discretion to restrict access to the parking area at any time for purposes of other events and activities at the facility. Trailers may be parked outside of leased premises for the purpose of loading and unloading of boats, with prior approval. The Tenant must move or use a boat at least two times during the year. The boat will be put out of the building into the Pen area if not moved. The Tenant must use a daily log for the boats. They must notify the Facility Manager of practices

MINUTES

Space Utilization Committee - cont'd

and special events at least six months in advance. The Facility Manager will conduct meetings with Tenant on a quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant must notify the Facility Manager. The Tenant is responsible for liability insurance.

The Space Utilization Committee approved this lease agreement on November 10, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with the University of Maryland Baltimore County, Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 12% of space in the lower level, containing 36 seats and rowing related equipment.

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Space Utilization Committee/Department - Lease Agreement
of Recreation & Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with The Baltimore Rowing Club, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) for the use of 47% space, being on the lower level, for their boats containing 135 seats. The period of the lease agreement is November 16, 2020 through November 15, 2021, with an additional one-year renewal term.

AMOUNT OF MONEY AND SOURCE:

\$5,180.90 - Annual rent, payable in two installments of \$2,590.45 each.

\$5,336.33 - Rent for renewal term, payable in two installments of \$2,668.16 each.

BACKGROUND/EXPLANATION:

The Baltimore Rowing Club, Inc., will use the premises for the storage of boats on the lower level. The Landlord is responsible for fire insurance. The Tenant will have the right to use on a daily basis, the locker rooms, toilets, shower rooms, and an ergometer room on the upper level. The Landlord will provide two portable toilets from April 1st to November 1st. The Tenant, at its own expense, may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the Landlord. The Tenant may use the parking area. The Facility Manager will have the sole discretion to restrict access to the parking at any time for purposes of other

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Space Utilization Committee - cont'd

events and activities at the facility. Trailers may be parked outside of leased premises for the purpose of loading and unloading of boats, with prior approval. The Tenant must move or use a boat at least two times during the year. The boat will be put out of building into the Pen area if not moved. The Tenant must use a daily log for the boats. They must notify the Facility Manager of practices and special events at least 6 months in advance. The Facility Manager will conduct meetings with the Tenant on a quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant, must notify the Facility Manager. The Tenant is responsible for liability insurance.

The Space Utilization Committee approved this lease agreement on November 24, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with The Baltimore Rowing Club, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) for the use of 47% space, being on the lower level, for their boats containing 135 seats.

MINUTES

Department of General Services - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Faegre Drinker Consulting, a division of Faegre Drinker Biddle & Reath, LLP. The period of the agreement is one year effective upon Board approval with one optional six-month extension.

AMOUNT OF MONEY AND SOURCE:

\$120,000.00 - upset limit - 6000-603017-8331-731800-603026

BACKGROUND/EXPLANATION:

The Department is engaging Faegre Drinker Consulting, a division of Faegre Drinker Biddle & Reath, LLP for, consultation in support of the City's current gainsharing program.

The program's partnership between the Department's Fleet Management Division staff, labor, and bargaining unit representatives and the Department of Finance aims at identifying efficiencies in fleet maintenance operations and has resulted in significant cost savings to city agencies, with a share of those savings distributed back to Fleet Management Division Staff.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The goals assigned to the agreement are:

MBE: 15%

WBE: 0%

MINUTES

Department of General Services - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with Faegre Drinker Consulting, a division of Faegre Drinker Biddle & Reath, LLP.

MINUTES

Department of Transportation - Developer's Agreement No. 1508

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1508 with 2222 N. Charles Street, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$29,561.00 - Letter of Credit

BACKGROUND/EXPLANATION:

2222 N. Charles Street, LLC, would like to install new water services to its proposed new building located at 2222 North Charles Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$29,561.00 has been issued to 2222 N. Charles Street, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1508 with 2222 N. Charles Street, LLC.

MINUTES

Department of Transportation - Developer's Agreement No. 1671

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1671 with 1707 Nemo, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$29,166.00 - Letter of Credit

BACKGROUND/EXPLANATION:

1707 Nemo, LLC, would like to install new water services and storm drain to its proposed new building located at 1707 Eastern Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$29,166.00 has been issued to 1707 Nemo, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1671 with 1707 Nemo, LLC.

MINUTES

Department of Transportation - Developer's Agreement No. 1709

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1709 with FRP Hollander 95, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$130,251.00 - Letter of Credit

BACKGROUND/EXPLANATION:

FRP Hollander 95, LLC, would like to install new water services to its proposed new building located at 1841 and 1865 62nd Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$130,251.00 has been issued to FRP Hollander 95, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1709 with FRP Hollander 95, LLC.

MINUTES

Department of Transportation - Developer's Agreement No. 1715

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1715 with BSS South Baltimore, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$123,054.00 - Performance Bond

BACKGROUND/EXPLANATION:

BSS South Baltimore, LLC, would like to install water, storm drain, conduit, and roadway improvements to its proposed new building located at 1501, 1525, 1527, 1529, 1531, 1541 Ridgely Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$123,054.00 has been issued to BSS South Baltimore, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1715 with BSS South Baltimore, LLC.

MINUTES

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. **PROJECT PLASE, INC.** **\$71,691.00**

Account: 4000-490821-3571-763100-603051

The City has received a U.S. Department of Housing and Urban Development Special Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Housing Opportunity for Persons with AIDS Grant (HOPWA) Program. As a sub-recipient, Project Plase, Inc. will provide temporary housing, rental assistance, and supportive services to 40 formerly low-income individuals and/or families living with HIV/AIDS in the city of Baltimore. The Provider will use funds to prevent, prepare for, and respond to COVID-19. The period of the agreement is July 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

2. **FAMILY AND CHILDREN'S SERVICES** **\$26,944.50**
OF CENTRAL MARYLAND, INC. T/A
SPRINGBOARD COMMUNITY SERVICES

Account: 4000-490821-5940-764200-603051

The City has received a U.S. Department of Housing and Urban Development Special Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Housing Opportunity for Persons with AIDS Grant (HOPWA) Program. As a sub-recipient, Family and Children Services of Central Maryland, Inc. T/A Springboard Community Services will provide short-term rental, mortgage, and utility assistance, and supportive services to ten low-income individuals and/or families living with HIV/AIDS in the city of Baltimore. The

MINUTES

Mayor's Office of Homeless Services - cont'd

Provider will use funds to prevent, prepare for, and respond to COVID-19. The period of the agreement is July 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

3. **ST VINCENT DE PAUL OF BALTIMORE, INC.** **\$493,958.00**

Account: 4000-407019-3573-759201-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will provide rental assistance and supportive services to 32 individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services under their Home Connections II - Samaritan Project Program. The period of the agreement is October 1, 2020 through September 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

4. **MOVEABLE FEAST, INC.** **\$ 81,996.00**

Account: 4000-407121-5940-763800-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, Moveable Feast, Inc. will provide meals to 2,400 individuals and/or families experiencing homelessness in the city of Baltimore. The provider will offer services under their Drop-In Center Food and Nutrition Service Project. The period of the agreement is July 1, 2020 through June 30, 2022.

MINUTES

Mayor's Office of Homeless Services - cont'd

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

These agreements are late because of delays at the administrative level.

5. **MARIAN HOUSE, INCORPORATED** **\$ 30,692.50**

Account: 4000-407019-3573-758400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a sub-recipient, Marian House, Incorporated will provide supportive services to 19 individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services under their Serenity Place PHP Program. The period of the agreement is December 1, 2020 through November 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

6. **HOUSE OF RUTH MARYLAND, INC.** **\$363,621.00**

Account: 4000-438320-3572-755700-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act grant to undertake the Emergency Solutions Grant Program.

As a Provider, House of Ruth Maryland, Inc. will provide rental assistance and supportive services to 20 women and/or families in Baltimore City experiencing homelessness resulting from intimate partner violence.

MINUTES

Mayor's Office of Homeless Services - cont'd

The Provider will use funds to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19). The Provider will offer service(s) under its Rapid-Rehousing Program. The period of the agreement is March 13, 2020 through March 12, 2022.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Provider Agreements. The Acting City Solicitor **ABSTAINED** on item No. 5.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested, by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P), to approve a Subscription Agreement for its investment in ISQ Global Infrastructure Fund III(UST), L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

The F&P will pay I Squared Capital Advisors (US) LLC an average \$240,000.00 annual fee (1.60%) to manage its initial investment of approximately \$15,000,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a real assets manager and, as a result of that search, selected I Squared Capital Advisors(US)LLC to accept an initial investment of \$15,000,000.00, to be placed with ISQ Global Infrastructure Fund III(UST), L.P. The search and selection process was conducted with the assistance and advice of the Department's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON NOVEMBER 23, 2020.

MINUTES

Fire and Police Employees' - cont'd
Retirement System (F&P)

UPON MOTION duly made and seconded, the Board, as requested by the Board of Trustees of the Fire and Police Employees' Retirement System, approved the Subscription Agreement for its investment in ISQ Global Infrastructure Fund III (UST), L.P. The Comptroller **ABSTAINED**.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested, by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P), to approve a Subscription Agreement for its investment in Carlyle Renewable and Sustainable Energy Fund, S.C.Sp.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

The F&P will pay CIM Global, LLC, a wholly-owned subsidiary of Carlyle Investment Management, LLC, an average \$262,500.00 annual fee (1.75%) to manage its initial investment of approximately \$15,000,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a real assets manager and, as a result of that search, selected Carlyle Investment Management, LLC, to accept an initial investment of \$15,000,000.00 to be placed with Carlyle Renewable and Sustainable Energy Fund, S.C.Sp. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON NOVEMBER 23, 2020.

MINUTES

Fire and Police Employees' - cont'd
Retirement System (F&P)

UPON MOTION duly made and seconded, the Board, as requested by the Board of Trustees of the Fire and Police Employees' Retirement System, approved the Subscription Agreement for its investment in Carlyle Renewable and Sustainable Energy Fund, S.C.Sp. The Comptroller **ABSTAINED**.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **CHASE BREXTON HEALTH SERVICES, INC.** **\$303,403.00**

Account: 5000-569721-3023-273313-603051

Chase Brexton Health Services, Inc. will utilize the funds to provide daily or monthly treatment adherence support and medication management services to individuals and groups. These services will include pillbox support, medication instructions, risk reduction counseling, and health education designed to improve health literacy surrounding HIV disease, self-management, and treatment options, as well as the importance of viral load suppression in reducing HIV incidence.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

2. **CHASE BREXTON HEALTH SERVICES, INC.** **\$121,895.00**

Account: 5000-569721-3023-273315-603051

Chase Brexton Health Services, Inc. will utilize the funds to increase adherence to treatment and retention in HIV primary care and support services among people living with HIV/AIDS throughout the Baltimore Metropolitan Statistical Area. The organization will provide comprehensive, culturally competent Medical Case Management Services that promote viral load suppression and maximize positive health outcomes.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

MINUTES

Health Department - cont'd

3. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 9,000.00**

Account: 5000-569721-3023-273306-603051

Chase Brexton Health Services, Inc. will utilize the funds to reduce barriers to care, prevent food insecurity, and promote treatment adherence and viral load suppression among persons living with HIV throughout the Eligible Metropolitan Area (service area).

MBE/WBE PARTICIPATION:

N/A

4. **LIGHT HEALTH AND WELLNESS** **\$ 78,950.00**
COMPREHENSIVE SERVICES, INC.

Account: 5000-569721-3023-273308-603051

Light Health and Wellness Comprehensive Services, Inc. will provide non-medical case management services to people living with HIV/AIDS. The Case Manager will assist clients with obtaining medical, social, community, legal, financial, and other needed support services.

MWBOO GRANTED A WAIVER ON NOVEMBER 3, 2020.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS

MINUTES

Health Department - cont'd

State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with Elev8 Baltimore, Inc. The period of the agreement was September 30, 2019 through September 29, 2020.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 4000-483520-3080-294600-603051

BACKGROUND/EXPLANATION:

Elev8 Baltimore, Inc. partnered with schools, families, and the community to ensure that all students had access to services and supports needed to be successful in school, college, career, and life.

The organization implemented an After School Program for students at the Sandtown-Winchester Achievement Academy. The After School Program operated Monday through Thursday for 64 days during the school year. Students were also afforded field learning experiences that supported engagement and exposure.

Ratification of this agreement will allow the Department to reimburse Elev8 Baltimore, Inc. for services rendered.

This agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON NOVEMBER 17, 2020.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Health Department - cont'd

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the Agreement with Elev8 Baltimore, Inc.

MINUTES

Department of Housing and - Weatherization Assistance
Community Development (DHCD) Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Weatherization Assistance Grant Agreement with the Maryland Department of Housing and Community Development (DHCD). The period of the agreement is effective upon Board approval until June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$700,000.00 - 5000-594121-5971-439500-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Housing and Community Development (DHCD) is providing the City with \$700,000.00 to operate a local Weatherization Assistance Program that will reduce electricity and natural gas consumption and help low-income families lower their utility bills. The source of this funding is the Federal Department of Energy (DOE) through Maryland DHCD.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Department of Housing and - cont'd
Community Development (DHCD)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Weatherization Assistance Grant Agreement with the Maryland Department of Housing and Community Development. The President **ABSTAINED**.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

4834 - 4835

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 100,000.00	9910-924026-9587	9910-906215-9588
1 st Affordable Housing Loan	Affordable Housing Trust Fund	Share Baltimore Community Land Trust
<p>This transfer will provide funds to Share Baltimore, Inc. for support of its Phase II Program for Fiscal Year 2021. The Phase II Program is comprised of six individual Community Land Trusts that share their efforts to develop and steward Affordable Housing in their specific communities.</p>		
2. \$ 942,071.63	9910-903244-9587	9910-903241-9588
Mayor and City Council	Neighborhood Bldg./Mkt. Support	N'Hood Bldg. & Market Support
<p>This transfer will fund the Community Catalyst Grants (CCG) Capital Grants Program. This funding will allow the CCG Capital Grants Program to support locally-driven community development work through neighborhood-based partner organizations.</p>		
<u>Department of General Services (DGS)</u>		
3. \$1,050,000.00	9916-935005-9194	9916-907105-9197
3 rd Parks & Public Facilities Loan	City Hall Exterior Stone Walls - Reserve	City Hall Exterior Stone Walls - Active
<p>The exterior stone at City Hall is deteriorating at a rapid rate, and immediate restoration is required. This transfer will provide funds to the DGS for the renovations of the stonework at City Hall, which includes portions of both the dome and exterior walls and all associated in-house costs.</p>		

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services (DGS)</u>		
4. \$ 120,000.00	9916-905260-9194	9916-906360-9197
3 rd Parks &	Fire Boat Station	Fire Boat Window
Public	Ext./Electric -	Replacement & Mini
Facilities	Reserve	Splits - Active
Loan		

The windows and HVAC units at Fire Boat Station are outdated and original to the Building. The replacement of both will make the building more energy-efficient. This transfer will provide funds to the DGS for the replacement of the windows at the Fire Boat Station and all associated in-house costs. The window replacement will include the installation of air conditioning units.

MINUTES

Baltimore Development - Land Disposition Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Westside Partners LLC, Developer, for the sale of the following City-owned properties:

- 201-213 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 045A),
- 215-219 W. Lexington Street (Ward 04, Section 100, Block 0620, Lots 032, 033, 034),
- 223 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 029),
- 227 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 027),
- 231 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 026),
- 101 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 015),
- 105 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 016),
- 107 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 017),
- 117 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 021),
- 119 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 022),
- 121 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 023),
- 206-218 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 004),
- 220 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 010),

MINUTES

BDC - cont'd

- 222 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 011),
- 224 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 012),
- 226 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 013),
- 221 Marion Street (Ward 04, Section 100, Block 0620, Lot 051),
- Portions of 106-112 Park Avenue (Ward 04, Section 100, Block 0620, Lot 046-49), subject to subdivision after the date hereof in order to create the Air Rights Parcel, with the City retaining fee simple ownership below 50 feet above ground level, and
- Three public alleys; (a) a nine-foot alley, (b) a 2-foot alley (c) and a four-foot alley all running south from Marion Street (subject to the future approval of any Opening, Closing, and/or Sales Ordinances that may be required prior to sale).

AMOUNT OF MONEY AND SOURCE:

\$4,500,001.00 - Purchase Price

BACKGROUND/EXPLANATION:

Westside Partners LLC will purchase the above-listed properties for \$4,500,001.00, to be paid in cash at settlement.

On March 11, 2019, the BDC released two Requests for Proposals (RFP) for City-owned properties bounded by Howard Street, Lexington Street, Park Avenue, and Fayette Street. An RFP was

MINUTES

BDC - cont'd

issued for each half of the block bisected by Marion Street (the Properties). The intent of the RFPs was to promote the continued revitalization of the Westside of Downtown Baltimore through the redevelopment of the Properties. The BDC received six responsive proposals and selected Westside Partners LLC to acquire and redevelop the Properties. The Developer is planning a large-scale, mixed-use rehabilitation of some of the existing structures with a significant new construction component. The concept includes market-rate rental housing, retail, office, co-working, artist live/work-space, an entertainment venue, and a hotel.

The Properties were appraised on July 24, 2019, for \$3,960,000.00, by Jones Realty Advisors, LLC. The Properties are being sold at or above the appraised value.

The BDC respectfully requests that the Board waive its policy on requiring an appraisal that is less than one year old.

MBE/WBE PARTICIPATION:

The Developer has signed a Commitment to Comply with Article 5, Subtitle 28 of the Minority and Women's Business Enterprise Program of the City of Baltimore.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Westside Partners LLC, Developer, for the sale of the foregoing City-owned properties.

MINUTES

Department of Housing and - Memorandum of Understanding
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding with the Housing Authority of Baltimore City (HABC). The period of the Memorandum of Understanding is effective upon Board approval through September 30, 2025.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 1, 2017, the Department and HABC were co-applicants to the Department of Housing and Urban Development for a \$30,000,000.00 Choice Neighborhoods grant for the Perkins-Somerset-Oldtown Choice Neighborhood Initiative. The proposed transformation would redevelop 629 units of public housing at the Perkins Homes and former Somerset Homes site as well as new educational facilities and community facilities, recreational center, open space, commercial and retail, and mixed-income housing. The HABC was the applicant, and the Department was the co-applicant.

On November 8, 2017, the Board approved the Choice Neighborhoods application. On July 6, 2018, the Department of Housing and Urban Development notified HABC and the Department that they were recipients of a \$30,000,000.00 Choice Neighborhoods Grant Award. On August 29, 2018, the Board approved the Grant Agreement with the Department of Housing and Urban Development.

MINUTES

DHCD - cont'd

The grant award budget includes funds to support neighborhood revitalization, and the Department has hired a Neighborhood Project Coordinator to prepare and assist in implementing these projects. The Department of Housing and Urban Development Grant Agreement makes up to \$401,000.00 from the Choice Neighborhood Initiative grant funds over a five-year period for the Neighborhood Project Coordinator's implementation.

The Department now requests the Board to approve a Memorandum of Understanding that enables the Department to invoice HABC for the portion of the Neighborhood Project Coordinator's salary being paid for by the Choice Neighborhood Initiative grant funds and the process for reimbursing the Department under the Memorandum of Understanding with funds derived from the Choice Neighborhood Initiative grant funds.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Housing Authority of Baltimore City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|---|----------------|-------------------------|
| 1. SEAGRAVE FIRE APPARATUS,
LLC | \$2,340,792.00 | COOPERATIVE
CONTRACT |
| Houston-Galveston Area Council Contract No. FS 12-19 - Fire Service Apparatus (All Types) - Department of General Services, Fleet Division - Req. No. R856830 | | |

Three pumper trucks will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee (BRCPC) and Houston-Galveston Area Council. The pumper trucks will replace older pumper trucks in the City's fleet as part of Fleet Management's planned replacement program.

The amount of \$2,340,792.00 will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management. The contract will expire on November 30, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On May 20, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON MAY 20, 2020.

2. SOURCE TECHNOLOGIES LLC	\$ 180,000.00	Sole Source/ Increase
Contract No. 08000 - Provide a Comprehensive Odor Control Service Package - Department of Public Works, Waste Water Facilities - P.O. No. P547915		

On May 15, 2019, the Board approved the initial award for the amount of \$600,000.00. The Board is requested to approve an increase for the amount of \$180,000.00 because of increased usage and demand of STX required to adequately minimize and contain odors at the Back River Waste Water Treatment Plant.

The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This increase meets the requirement for certification as a sole source procurement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

On January 11, 2017, the Board approved the initial award for the amount of \$500,000.00. On November 17, 2019, the Board approved the first renewal at no addition cost. The Board is requested to approve the second renewal at no additional cost. The period of the renewal is January 11, 2021 through January 10, 2022. There are no renewal options remaining. This renewal will make the total contract amount \$500,000.00.

MBE/WBE PARTICIPATION:

On October 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract. This contract is solely for the purchase of gate valves. No services are being provided under this contract.

MWBOO GRANTED A WAIVER ON OCTOBER 26, 2016.

- | | | |
|---|--------------|-----------------------------|
| 5. ELIZABETH COONEY | \$ 50,000.00 | Ratification
& Extension |
| Contract No. 06000 - Personal Care and Homemaker Services
for Senior Care Clients - Department of Health - P.O. No.
P548463 | | |

On July 26, 2019, the City Purchasing Agent approved the initial award for the amount of \$20,000.00. On October 30, 2019, the Board approved the first increase for the amount of \$60,000.00. On December 18, 2019, the Board approved an extension for the amount of \$35,000.00. On April 22, 2020, the Board approved an extension for the amount of \$35,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The Board is requested to ratify services for the period of July 1, 2020 through December 1, 2020, and approve an extension for the period of December 2, 2020 through December 31, 2020, to avoid an interruption of services and provide a transition into Contract Number B50005924, which was awarded by the Board on October 14, 2020. This ratification and extension will make the total contract \$200,000.00.

The requested action is an extension of requirements contract. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable because the initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- 6. DEPENDABLE SERVICES GROUP, LLC
- TRUSTWORTHY STAFFING SOLUTIONS, LLC

\$ 100,000.00	Ratification & Extension
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Contract No. B50002394 - Personal Care & Homemaker Services - Department of Health - P.O. Nos. P522162, P522164, P522027, & P522028

On July 26, 2019, the City Purchasing Agent approved the initial award for the amount of \$20,000.00. On October 30, 2019, the Board approved the first increase for the amount of

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

\$60,000.00. On December 18, 2019, the Board approved an extension for the amount of \$35,000.00. On April 22, 2020, the Board approved an extension for the amount of \$35,000.00.

The Board is requested to ratify services for the period of July 1, 2020 through December 1, 2020, and approve an extension for the period of December 2, 2020 through December 31, 2020 to avoid an interruption of services and provide a transition into Contract Number B50005924, which was awarded by the Board on October 14, 2020.

The requested action is an extension of requirements contract. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 14, 2012, MWBOO waived the goals after determining there are no feasible subcontracting opportunities.

MWBOO GRANTED A WAIVER ON OCTOBER 14, 2012.

- | | | Selected Source/
Agreement |
|----|--|-------------------------------|
| 7. | M.C. DEAN INC. Revenue Generating | |
| | Contract No. 06000 - Manage, Operate, and Maintain | |
| | Telecommunications for the Baltimore Convention Center - | |
| | Baltimore Convention Center - Req. No. 863388 | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The Board is requested to approve and authorize execution of an agreement with M.C. Dean, Inc. The period of the agreement is January 01, 2021 through December 31, 2021, with an option to renew the agreement for six months at the sole discretion of the City.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Baltimore Convention Center (BCC) wishes to continue its relationship with the current Vendor to manage BCC's voice and data network, equipment, and services; be the exclusive provider of telecommunications service at BCC; market telecommunications services; account for and manage the generation of revenue; manage, maintain and procure and finance all assets required to provide telecommunication services; contract and interface with carriers to provide required voice and data network access; and provide and manage the necessary staff and expertise.

Due to the effects of the COVID-19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered. The BCC currently has no business and will not host any events until 2021. Events nationwide are either canceling outright, postponing to a future year, or planning to perform at a significant decrease in attendance.

The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On October 29, 2020, it was determined that no goals would be set because there is no opportunity to segment the contract. This is a revenue generating contract.

MWBOO GRANTED A WAIVER ON OCTOBER 29, 2020.

8. EDLEN ELECTRICAL
 EXHIBITION SERVICES Selected Source/
OF MARYLAND, LLC Revenue Generating Agreement
 Contract No. 06000 - Temporary Electrical, Compressed Air &
 Water Services - Baltimore Convention Center - Req. No.
 R863387

The Board is requested to approve and authorize execution of an agreement with Edlen Electrical Exhibition Services of Maryland, LLC. The period of the agreement is April 30, 2021 through March 31, 2022, with an option to renew the agreement for six months at the sole discretion of the City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Baltimore Convention Center (BCC) wishes to continue its relationship with the Vendor to continue to exclusively provide, manage and administer temporary electrical, compressed air, and water drain utility services for BCC at various contracted events.

Due to the effects of the COVID-19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered. The BCC currently has no business and will not host any events until 2021. Events nationwide are either canceling outright, postponing to a future year, or planning to perform at a significant decrease in attendance.

The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On November 13, 2020, it was determined that no goals would be set because of no opportunity to segment the contract. This is a revenue-generating contract.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MWBOO GRANTED A WAIVER ON NOVEMBER 13, 2020.

- | | | |
|--|---------|-------------------------------|
| 9. PROJECTION PRE-SENTATION TECHNOLOGY | \$ 0.00 | Selected Source/
Agreement |
| Contract No. 06000 - Convention Center Audio/Video Services
- Baltimore Convention Center (BCC) - Req. No. 863391 | | |

The Board is requested to approve and authorize execution of an agreement with Projection Presentation Technology. The period of the agreement is January 01, 2021 through December 31, 2021, with an option to renew the agreement for six months at the sole discretion of the City.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is currently operating in the facility on a daily basis. Due to the effects of the COVID 19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered. The BCC currently has no business and will not host any events until 2021.

The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore,

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver on November 5, 2020. It was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 05, 2020.

- | | | | |
|-----|--|--------------------|-------------------------------|
| 10. | VOLUME SERVICES, INC.
<u>D/B/A CENTERPLATE</u> | Revenue Generating | Selected Source/
Agreement |
| | Contract No. 06000 - Manage and Operate Food and Beverage Service for the Baltimore Convention Center - Baltimore Convention Center Complex - Req. No. R863384 | | |

The Board is requested to approve and authorize execution of an agreement with Volume Services, Inc. d/b/a Centerplate. The period of the agreement is December 22, 2020 through December 31, 2021, with an option to renew the agreement for six months at the sole discretion of the City.

The Baltimore Convention Center (BCC) wishes to continue its relationship with the current Vendor to manage food and beverage services. Due to the effects of the COVID-19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

The Baltimore Convention Center currently has no business and will not host any events until 2021. Events nationwide are either canceling outright, postponing to a future year, or planning to perform at a significant decrease in attendance.

The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MWBOO set goals of 25% MBE and 3% WBE on November 20, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Informal Awards, Renewals, Increases to Contracts, and Extensions. The Board also approved and authorized execution of the Selected Source Agreements with M.C. Dean Inc., item No. 7, Edlen Electrical Exhibition Services of Maryland, LLC,

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

item No. 8, Projection Presentation Technology, item No. 9, and
Volume Services, Inc. d/b/a Centerplate, item No. 10.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following page:

4855

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Procurement

1. B50006130, Hydrofluorosilicic Acid for Water Treatment Pencco, Inc. \$726,000.00

(DPW, Bureau of Water & Wastewater
Ashburton Water Filtration Plant)

MBE/WBE PARTICIPATION:

On October 12, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 12, 2020.

MINUTES

Department of Transportation/Office - On-Call Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20 to Century Engineering, Inc. under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the task is approximately 36 months.

AMOUNT OF MONEY AND SOURCE:

\$305,047.26 - 9950-902416-9506-900010-703032

BACKGROUND/EXPLANATION:

This task provides for the Hawkins Point Roadway Improvement in connection with the Reconstruction of Hawkins Point Road Re-Advertisement Services. The services include, but are not limited to: Incorporate Addendum No. 2 and Redline Revision No. 1 into the Re-Advertisement Package; MDOT-SHA Specification Update; Redesign of Temporary Access Road; Coordination with CSXT; Coordination with Old Dominion Trucking Company; SHA Approval/Advertisement Submittal; DPW Submittal Pre-Bid Meeting; Requesting for Information Addendum; Client Coordination; and Contingent Design Services.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 and the DBE goal established in the original agreement.

DBE: 25%

MINUTES

Department of Transportation/Office - cont'd
of Engineering and Construction

The Consultant has not achieved the DBE goal of 25%, however, they achieved a goal of 4%, and there remains enough capacity to meet the remaining goal.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$268,415.19	9950-903416-9507	9950-902416-9506-3
Fed	Construction	Hawkins Point
	Reserve-	Road-Design
	Hawkins Point Road	
	Bridge	
67,103.80		
<u>MVR</u>		
\$335,518.99 - TOTAL		

This transfer will provide funds to cover the costs associated with Task No. 20 on Project No.1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction with Century Engineering, Inc.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 20 to Century Engineering, Inc. under Project 1191, On-Call Design Consultant Services for Federal Aid

MINUTES

Department of Transportation/Office - cont'd
of Engineering and Construction

Resurfacing and Reconstruction Projects. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Mayor's Office of Children - Second Amendment to Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Agreement with Union Baptist Church School, Inc.

AMOUNT OF MONEY AND SOURCE:

\$66,132.00 - 4000-486321-1772-516000-603051

BACKGROUND/EXPLANATION:

On July 22, 2020, the Board approved acceptance of the Federal Notice of Award for Head Start Services from the U.S. Department of Health and Human Services, Administration for Children and Families in the amount of \$7,751,224.00.

On September 2, 2020, the Board approved acceptance of the First Amendment to the Notice of Award for the amount of \$667,015.00. On September 16, 2020, the Board approved the award of funding advances to Union Baptist Church School, Inc., in the amount of \$253,456.00. On October 14, 2020, a Supplement to the Notice of Award was approved in the amount of \$355,114.00.

On September 23, 2020, the Board approved the original Agreement with Union Baptist Church School, Inc. to provide Head Start Services for 175 children and families for the period July 1, 2020 through June 30, 2021, for a total award amount of \$1,520,736.00.

On November 4, 2020, the Board approved the First Amendment to the Agreement in the amount of \$111,931.00 in order to address the additional requirements to support the Head Start Program operations during the COVID-19 pandemic. This Second Amendment to the Agreement is for the amount of \$66,132.00, making the total award amount \$1,698,799.00. All other terms and conditions of the original agreement remain unchanged.

MINUTES

Mayor's Office of Children - cont'd
and Family Success

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Second Amendment to Agreement with Union Baptist Church School, Inc.

MINUTES

Mayor's Office - Second Renewal of FY 2019 Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Second Renewal of the Fiscal Year 2019 Grant Agreement with Baltimore Sister Cities, Incorporated (BSCI). This second renewal is effective July 1, 2020 through June 30, 2021, with the option for two additional one-year periods.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 1001-000000-1250-775200-603050

BACKGROUND/EXPLANATION:

On September 12, 2018, the Board approved the Grant Agreement in the amount of \$14,385.97 for the period July 1, 2018 through June 30, 2019, with the option to renew for four additional one-year periods. The renewals would provide up to \$10,000.00 in annual operating support to the BSCI.

On March 18, 2020, the Board approved the first one-year renewal through June 30, 2020. This second renewal is effective July 1, 2020 through June 30, 2021, with the option for two additional one-year periods. A portion of funds (\$5,000.00) allocated for FY'21 may be advanced immediately. This advance and the balance of FY'21 funds will be disbursed based on invoices documenting approved expenses.

The BSCI was incorporated in December 2015 to establish, foster, and administer "Sister City" relationships between Baltimore and international cities in accordance with the policies of Sister Cities International (SCI) and the Mayor's Office; to establish

MINUTES

Mayor's Office - cont'd

committees charged with the day-to-day management of individual Sister City relationships, and to appoint individuals to be members of the committees.

Collectively, these activities represent the program of the BSCI that will be supported with the grant. The BSCI is the successor to Baltimore Sister City Committees (BSCC), a program through which volunteers promoted mutual economic development, educational, cultural, health, environmental, and other exchanges between Baltimore and international Sister Cities in the SCI network, starting in 1974 during the administration of Mayor William Donald Schaefer.

This second renewal is being requested after the end of the prior extension term because of changes in the BSCI's leadership, an all-volunteer organization, and administrative and budget challenges due to COVID-19.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Second Renewal of the Fiscal Year 2019 Grant Agreement with Baltimore Sister Cities, Incorporated.

MINUTES**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			
1. Michael Hudak	National District Attorneys Association (NDAA) Digital Technology Training San Antonio, TX Feb. 18 - 22, 2018 (Reg. Fee \$645.00)	Asset Forfeiture	\$1,700.24

Mr. Hudak traveled to San Antonio, Texas February 19 - 22, 2018, to attend the Digital Technology Training.

The subsistence rate for this location was \$188.00 per day. The hotel rate was \$124.00 per night, plus \$20.77 per night for hotel taxes.

The airfare in the amount of \$367.96, the hotel costs, and the hotel taxes were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$645.00 was prepaid by Expenditure Authorization No. EA 000303050. Mr. Hudak personally incurred the costs of meals and incidentals and ground transportation. Therefore, Mr. Hudak requests reimbursement in the amount of \$108.20.

TRAVEL REIMBURSEMENT

\$ 84.72 - Meals and Incidentals
 23.48 - Ground Transportation
\$108.20 - Total Reimbursement

The travel reimbursement request is late because of an oversight in the administrative review process. The agency apologizes for the delay.

MINUTES

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City - cont'd</u>			
2. Lisa Goldberg	Child Serious Injury and Homicide Course Tempe, AZ Sept. 3 - 7, 2019 (Reg. Fee \$550.00)	Asset Forfeiture	\$1,703.76

Ms. Goldberg traveled to Tempe, Arizona to attend the Child Serious Injury and Homicide Course.

The subsistence rate for this location was \$177.00 per day. The hotel rate was \$124.00 per night, plus \$26.52 per night for hotel taxes.

The airfare in the amount of \$431.96, the hotel costs, and the hotel taxes were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$550.00 was prepaid by Expenditure Authorization No. EA 000328737. Ms. Goldberg personally incurred the costs of meals and incidentals. Therefore, Ms. Goldberg requests reimbursement in the amount of \$119.72.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

MINUTES**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City - cont'd</u>			

TRAVEL REIMBURSEMENT

\$119.72 - Meals and Incidentals

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

3. Charles Fitzpatrick	Child Serious Injury and Homicide Course Tempe, AZ Sept. 3 - 7, 2019 (Reg. Fee \$550.00)	Asset Forfeiture	\$1,694.43
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Mr. Fitzpatrick traveled to Tempe, Arizona to attend the Child Serious Injury and Homicide Course.

The subsistence rate for this location was \$177.00 per day. The hotel rate was \$124.00 per night, plus \$26.52 per night for hotel taxes.

The airfare in the amount of \$431.96, the hotel costs, and the hotel taxes were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$550.00 was prepaid by Expenditure Authorization No. EA 000328737. Mr. Fitzpatrick personally incurred the costs of meals and incidentals. Therefore, Mr. Fitzpatrick requests reimbursement in the amount of \$110.39.

MINUTES**RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City - cont'd</u>			

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

TRAVEL REIMBURSEMENT

\$110.39 - Meals and Incidentals

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

UPON MOTION duly made and seconded, the Board approved the foregoing Retroactive Travel Approvals/Reimbursements.

MINUTES

EXTRA WORK ORDER

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

listed on the following pages:

4868 - 4869

The EWO was reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #002, \$247,541.40 - TR 19006R, Urgent Need Contract
Citywide

\$2,609,618.00	\$717,465.00	P. Flanigan & Sons, Inc.	-	9.00%
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This Authorization is requested on behalf of the Department of Transportation - TEC Division to remove and reset the cobblestone roadway by hand and regROUT between the cobblestones in order to provide a smoother roadway surface located along the 900 block of S. Wolf Street. The advertised scope for this contract includes work involving the improvements to the existing roadway and is not limited to only the items and locations expressed in the contract specification. An Engineer's Certificate of Completion of Work has not been issued.

MWBOO SET GOALS OF 21% MBE AND 8% WBE.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 15, 2020.

2. EWO #004, \$1,691,855.26 - TR 12317, Central Avenue Street-scape & Harbor Point Connector Bridge

\$46,777,777.00	\$ 3,074,350.00	Allan Myers MD, Inc.	-	66.00%
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This Authorization is requested on behalf of the Department of Transportation. In accordance with the contract documents TC-3.21, SC-01 Staging Areas, and Engineer's Office, BCDOT was committed to provide the Contractor with two staging areas. The lump-sum items contain costs for equipment and labor changes that have been reviewed and determined to be within

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

the contract parameters. An Engineer's Certificate of Completion of Work has not been issued.

DBE PARTICIPATION:

DBE GOAL: 30%

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 993,756.80	9950-944002-9507	
Fed	Construction Reserve	
	Reserve for Closeouts	
435,000.00	9950-908402-9509	
23 rd Economic	Construction Reserve	
& Develop	Boston/O'Donnell	
	Connector Road	
65,000.00	" "	
<u>MVR</u>		
\$1,493,756.80	-----	9950-905023-9508-2
		Contingencies
		Central Avenue
		Phase II
		TR 12317

This transfer will partially fund the costs associated with Change Order No. 4 on Project FAP No. STP-3057 (6) N; SHA No. BC 410005; TR 12317, Central Avenue Streetscape.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

4871 - 4876

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on item No.8.

MINUTES**PERSONNEL**Department of Public Works1. Reclassify the following filled position:Position No.: 51214

From: Operations Officer II
Job Code: 31110
Grade: 927 (\$67,771.00 - \$108,433.00)

To: Operations Officer IV
Job Code: 1112
Grade: 931 (\$77,608.00 - \$124,063.00)

2. a. Abolish the following positions:

Classification: Labor Crew Leader I
Job Code: 52932
Grade: 486 (\$34,095.00 - \$35,643.00)
Position Nos.: 22220 and 23347

b. Create the following position:

Classification: Operations Officer I
Job Code: 31109
Grade: 923 (\$63,725.00 - \$102,202.00)
Position Nos.: To be assigned by BMR

Cost: \$3,000.00 - 2070-000000-5501-604300-601001

MINUTES**PERSONNEL**Department of Public Works - cont'd3. a. Abolish the following five positions:

Classification: Office Support Specialist II
 Job Code: 33212
 Grade: 075 (\$31,138.00 - \$35,394.00)
 Position Nos.: 23460

Classification: Office Support Specialist III
 Job Code: 33213
 Grade: 078 (\$33,082.00 - \$38,149.00)
 Position Nos.: 22368 and 33692

Classification: Painter II
 Job Code: 52272
 Grade: 429 (\$35,804.00 - \$39,442.00)
 Position Nos.: 23309 and 23445

b. Create the following two positions:

Classification: Operations Officer II
 Job Code: 31110
 Grade: 927 (\$67,771.00 - \$108,433.00)
 Position Nos.: To be assigned by BBMR

Cost Savings: (\$17,000.00) - 2070-000000-5501-604300-601001

4. Reclassify the following filled position:

Position No.: 21217

From: Operations Manager III
 Job Code: 00092
 Grade: 960 (\$100,999.00 - \$166,584.00)

MINUTES**PERSONNEL**Department of Public Works - cont'd

To: Operations Director I
 Job Code: 00093
 Grade: 967 (\$108,870.00 - \$179,483.00)

Cost: \$15,797.00 - 1001-000000-5131-385800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

5. Reclassify the following positions:

Position Nos.: 34646, 34648, 34649, 36200, 36201
 36202, 36208, 36209, 36210, 36211
 36217, 36303, 36306, 36307, 36312
 36314, 36316, 36319, 36320, 36322
 36323, 36325, 36326, 36327, 36328
 36331, 36332, and 36336

From: CDL Driver I (Mechanical Sweeper Operator)
 Job Code: 54516
 Grade: 447 (\$38,805.00 - \$42,455.00)

To: CDL Driver II
 Job Code: 54517
 Grade: 448 (\$42,607.000 - \$48,828.00)

Cost: \$202,310.00 - 2072-000000-5152-386600-601001

These position are to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

MINUTES**PERSONNEL**Office of the Inspector General6. Reclassify the following filled position:Position Nos.: 47712

From: Operations Manager II
Job Code: 00091
Grade: 942 (\$95,206.00 - \$156,964.00)

To: Executive Director II
Job Code: 00096
Grade: 991 (\$135,979.00 - \$224,407.00)

Cost: \$235,755.00 - 1001-000000-1081-109300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Homeless Services7. Create the following position:

Classification: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$58,370.00 - \$100,344.00)
Position No: To be assigned by BBMR

Cost: \$89,215.00 - 1001-000000-3574-327200-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

MINUTES**PERSONNEL**Mayor's Office8. Classify the following position:Position No. 52942

FROM: Classification: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

TO: Classification: Executive Director V
Job Code: 00099
Grade: 994 (\$170,191.00 - \$280,700.00)

Cost: \$295,510.00 - 1001-000000-1250-795500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Human Resources9. a. Create the following classification:

Classification: City Administrator
Job Code: 00105
Grade: 995 (\$220,000.00 - \$290,000.00)

b. Reclassify the following position:Position No.: 15960

From: Executive Director V
Job Code: 00099
Grade: 994 (\$170,191.00 - \$280,700.00)

MINUTES**PERSONNEL**Department of Human Resources - cont'd

To: City Administrator
 Job Code: 00105
 Grade: 995 (\$220,000.00 - \$290,000.00)

Cost: \$80,336.00 - 1001-000000-1250-795500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Comptroller10. a. Abolish the following position:

Position No.: 46722

Classification: Real Estate Agent I
 Job Code: 33711
 Grade: 089 (\$47,971.00 - \$58,241.00)

b. Upgrade the following classification:

From: Real Estate Appraiser
 Job Code: 33730
 Grade: 929 (\$72,033.00 - \$115,100.00)

To: Real Estate Appraiser
 Job Code: 33730
 Grade: 931 (\$77,608.00 - \$124,063.00)

Cost Savings: (\$25,826.00) - 1001-000000-1320-157300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

MINUTES

Department of Human Resources (DHR) - Group Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Group Sales Agreement with Hampton Inn & Suites Downtown Baltimore Inner Harbor for a redo of the Police Sergeant & Lieutenant Oral promotional examinations.

The Board is further requested to approve the examiner expense payments by expenditure authorization. The period of the Group Sales Agreement is December 13 - 19, 2020.

AMOUNT OF MONEY AND SOURCE:

\$17,475.75 - Hampton Inn & Suites Downtown Baltimore Inner Harbor
36,490.60 - Airfare, Per Diem, and Ancillary Expenses - 25
 Examiners

\$53,966.35 - 1001-000000-1603-816300-603026

BACKGROUND/EXPLANATION:

The Police Sergeant & Lieutenant promotional assessment occurs annually. The assessment includes written exam components, which took place on August 15, 2020 and August 22, 2020, respectively, at the University of Baltimore. The oral examination was originally conducted from September 27 - October 3, 2020. The Baltimore City Police Department has requested a replacement Oral Exam be conducted in December.

Twenty-five rooms will be rented for overnight accommodations for the 25 examiners.

The Sales Agreement is based upon the maximum usage requirements and may be reduced. The approval for other expenses such as travel

MINUTES

DHR - cont'd

(personal vehicle reimbursement, airfare, etc.), catering, and meal allowance (per diem checks) for examiners is also requested.

Most examiners will arrive in Baltimore on Sunday, December 13, 2020. The oral component will begin on Monday, December 14, 2020, with training/orientation and will run through Friday, December 18, 2020. Most examiners will depart the hotel the morning of Saturday, December 19, 2020, due to the length of testing on Friday and the distance back to their respective jurisdictions. Due to the early start time and long working hours (between 6:30 AM and 6:00 PM each day), breakfast and lunch will be made available to the examiners each morning and afternoon. Estimated costs for hotel parking for the examiners (at the hotel) is also included as some examiners will have vehicles. A detailed breakdown of expenses is as follows:

Police Sergeant & Lieutenant Promotional Assessments Oral Examination Sunday, December 13th - Saturday, December 19th 2020	
Hampton Inn & Suites Downtown Baltimore Inner Harbor Total Expenses: \$17,475.75	
\$17,475.75	Guestrooms - \$12,975.75 Sun. Dec 13 th - Sat. Dec 19 th 25 rooms x 6 nights' x \$79.00 net rate = \$11,850 \$11,850 x 9.5% occupancy tax = \$1,125.75 Valet - \$4,500 (Valet Parking Cost) Sun. Dec 13 th - Sat. Dec 19 th 25 cars x 6 nights' x \$30 per day = \$4,500

MINUTES

DHR - cont'd

Examiner Expenses:	
Total Expenses: \$36,490.60	
\$2090.60	<p>Catering for Breakfast, Coffee & Delivery - \$2090.60</p> <p>Mon. Dec. 14 - Fri. Dec. 18, 2020</p> <p>Catering for Breakfast- \$1,648.35 \$9.99 per meal X 5 days X 33 (25 assessors + 4 DHR employees + 1 BPD employee + 3 Test vendors)</p> <p>Coffee - \$274.90 1 Small Box of Coffee - \$19.99 per day X 5 days - \$99.95 1 Large Box of Coffee - \$34.99 per day X 5 days - \$174.95</p> <p>Delivery Charge - \$167.35 \$33.47 per day X 5 days - \$167.35</p>
\$18,750.00	<p>Examiners' Airfare (Roundtrip): Twenty - five (25) examiners traveling from various locations @ \$750.00</p>
\$10,650.00	<p>Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 6 days = \$426.00 25 Examiners - \$426 x 25 = \$10,650.00</p>
\$5,000.00	<p>Ancillary expenses 25 Examiners x \$200.00 Each for (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking)</p>
\$53,966.35	Total Estimated Expenses

MINUTES

DHR - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Group Sales Agreement with Hampton Inn & Suites Downtown Baltimore Inner Harbor for a redo of the Police Sergeant & Lieutenant Oral promotional examinations. The Board further approved the examiner expense payments by expenditure authorization.

MINUTES**ACKNOWLEDGEMENTS**

President: "Madam Comptroller and Mayor Young, I would figure I would come to both of you for comments today. Madam Comptroller."

Comptroller: "Yes, I have a couple of comments. I would like to - I would just like to say that it has been my pleasure to work for the citizens of Baltimore. I feel incredibly blessed to have served this City for 25 years. To date, I am the City's longest-serving African-American Comptroller. The opportunity to serve was an obligation that I took seriously, and being Comptroller has been very rewarding for me. Baltimore is one of America's greatest cities. This City has persevered even though, as the years went by, we had to do more with less resources. For all of the City employees who worked so diligently to assisting this Board in its duties, thank you for bringing your positive attitude and expertise to each meeting while tackling sometimes difficult situations. Mayor Young, Council President Scott, the Baltimore City Council, and to everyone with whom I have had the pleasure of either working

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with or working for, while serving on this Board, I truly thank you. Most of all, I thank you to the citizens of Baltimore, who had enough confidence in my abilities to elect me for six terms. I depart feeling confident that the determination and integrity of the very important work that the newly-elected officials and each of you committed to, on behalf of the City of Baltimore, will continue and remain persistent through these trying times. Thank you and farewell."

President: "Thank you, Madam Comptroller. Um, Mr. Mayor, would you like to make comment today?"

Mayor: "Well, I just wanted to thank the Citizens of Baltimore. It's been a great ride, and um, I enjoyed working with everybody, and I wish everybody the best."

President: "Thank you, thank you, Mr. Mayor. Before I have uh things I want to say both to Mayor Young and Comptroller Pratt, but before I get to that, I think that's going to be the last and most important thing that I say today. But, I want to talk about something we approved today, and that's the creation of the position of the City Administrator, a position voted for, uh, over-

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whelming by Baltimoreans during our last election. We've heard me talk about this a lot, but this position is going to help us revolutionize and modernize ah Baltimore City government. This position is not a City Manager but a Chief Administrative Officer, a best practice of local government both across our region and across the country who will focus on improving performance in City Agencies; ensuring accurate information about City services publicly available; and increasing response and responsiveness to our resident's needs. As always, transparency and accountability are going to be my focus as a Civil Servant, and I truly believe that this position will be an effective tool in the governance of our City. And I am excited about the momentous move toward professionalizing our City government and making our City a better place for all that live and work here and play here. But I also want to be very clear, again that this position does not take away power from the Office of Mayor. Ultimately, I, as the next Mayor of Baltimore City, will be the person responsible, but this person will help me each and every day by making sure we're operating our

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City in a top, uh in its top form in a 21st century way. But and before we close I-- I want to also recognize the two honorable leaders on their last Board of Estimates meeting that I've had the pleasure and honor of working with, uh since I've been on the City Council and even before that as a staff person. Um, Madam Comptroller, as you said early, for 25 years uh you have served the people of Baltimore in this role. Uh, meaning for me you are the only Comptroller that I have ever, I can't remember anyone before you, and you've made history as now, as you just said, serving as the second African American to serve in this position and the only the second woman and the longest-serving African American to be in this position. You have worked tirelessly and selflessly for the citizens of Baltimore. We appreciate your service. I personally appreciate all the times when I have had, in my time as President and otherwise, I've had to call and seek advice and just be able to bounce things off of you when things weren't feeling the right way or looking the right way. I know you're going to enjoy, uh, your retirement, and you are definitely

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deserving of it. We want to let you know that we hope you enjoy it, but your spirit will be missed, and we want to thank you for all that you've done for the citizens of Baltimore. And Mayor Young, this is also the last meeting for Mayor Young, who has sat on and presided over this Board for over ten years. We know when you think about a public service and people who care and lead with their heart, Mayor Young is someone whose picture pops up in the dictionary when you think about that. And his love for our City is unwavering, and I want to thank him for his service. I also appreciate all the help and advice that you have given me along the way. Even from those times as a staffer when you -- we were up in your City Council Office, and I was sitting on the couch, and we were talking about issues that happening on the streets or with the Police Department. Uh those times and the things that that I learned from those experiences of stuff that you can't get with any degree, and you can't get other than actually having those experiences and people who are in positions that are willing to help you grow. And so just know that my success is partly because

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of the things that you, you guys have helped me to learn and understand as I have basically grew up in City Hall. Mayor Young, I also in particular want you to know because this is something I've been thinking about over the last few days is, who's going to bring in all the baked goods to City Hall? You're always going to be welcome to come back. If you want to bring some pudding, some pie, you know I will always be there to be the taste tester for you because you know everyone on the second floor and the fourth and the fifth floor are going to be thinking about, Wow, there's going to be no Mayor Young here to make sure that everyone gets nice tasty treats, and we all know that your baking skills are known throughout the City of Baltimore. But in all seriousness, I hope both of you enjoy the next phase of your life. Uh want to make sure, Mayor Young, I know that you're going to enjoy the grandbabies ah, very much so, but just know that you-- you-- guys will be missed, and on behalf of the citizens of Baltimore, I want to thank you both for your service to our great City, that you have done for many, many, many years. Any other members of the Board before I close? Um, Madam Solicitor?"

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Ms. Moore, Acting City Solicitor: "Yes, I just-- just want to join in the things you've extended to Madam Comptroller and Mayor Young. Um, Madam Comptroller, as I said before, we got started today, we've known each other for a long time. Uh, we-- we had some long hard walks around the track at Gilman, and once I got to City Hall, we had some hard treks around City Hall. Um, I admire you. I respect you. I thank you for all that you taught me in my job. Um, and I will miss you. But I'll see you in an hour or so when we do some bid openings, but congratulations to you."

Comptroller: "Okay, thank you."

Ms. Moore, Acting City Solicitor: "You are very welcome. Mayor Young, I've known you a long time. I recall talking to you on the phone some years ago, when I said to you then, 'You will be Mayor someday, you will be Mayor.' And here you are, um, there is no Mayor, I don't think, in this country who has had to weather the exit of his predecessor. Um, there is no Mayor who has had to experience coming to work one morning, um, when government officials got there first. There is no Mayor who has had to weather

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ransomware and then COVID and you rose to the occasion. I will always believe that you saved many, many, lives in this City because of your action and stepping up to the plate to make very hard decisions regarding this pandemic. And I know Mayor-Elect Scott and Madam Comptroller Pratt joined you in those efforts. Um, I just appreciate everything that you've done in this office, in this leadership. You will be sorely missed, not just the baked goods but, I saw you today on Facebook, singing and making pork chops. I don't think those pork chops made it to City Hall. But if you do it again, please bring us some because we'll be here waiting for you. Love you dearly, congratulations."

President: "Mr. Director."

Mr. Garbark, Acting Director, Department of Public Works: "Thank you, Mr. President. I also want to echo all the comments that have been said. Um, if we sort of reflect on the last four years, it has been quite a, quite a change. It's been quite a few four years we have weathered. As Ms. Moore said, we've weathered just about anything and everything that has been thrown at this City and I really, really want to thank Comptroller Pratt, who when I came

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here as a wide-eyed, uh, you know assistant under, I think was three administrations ago and I learned from you and your office about the Board and the value of the Board, the respect and the importance of the Board, and its process. I take that very humbly. I take that to heart. I thank you for that. And Mayor Young, you just shown a tremendous amount of quiet determination and basically stepping up to handle just about anything and everything that's been thrown at this City, and I echo um the Solicitor Moore's comments that I truly believe you saved lives. And um, we-- you will be missed, and I appreciate everything you've done and Mr. President, I look forward to you becoming the Mayor of this City. I thank you for your leadership you've shown on this Board as well as in the Council, and I think um the City is heading in the right direction, and um I think, I think, Baltimore is as ever going to be and remain the greatest City in America."

Comptroller: "That's true."

President: "Thank you. Thank you all."

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President: "As there is no more business before the Board, we will recess until bid opening at 12 noon. The Board will be in recess next week of December 09th. We will reconvene on December 16th. Thank you."

Comptroller: "Thank you."

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Comptroller: "Good afternoon. The Board of Estimates is now in session for the receiving and opening of bids. As part of the overall effort to limit transmission of the COVID-19 virus, the Board of Estimates is conducting bid openings virtually. Members of the public can call in to bid openings live by calling 443-984-1696 and entering access code 0817325. The Board of Estimates meetings are broadcast live on CHARM-TV, Channel 25 on Comcast cable in Baltimore City. Meetings are also streamed on the Internet at www.charmtvbaltimore.com/watch-live. The Board of Estimates will continue to conduct bid openings virtually while the state of emergency declared by the Mayor of Baltimore and the Governor of Maryland remains in effect. There are no addenda, and there are no bids scheduled to be received and opened for today. Thank you. And I would just also like to say that this is my last noontime Board meeting of opening and receiving of bids, and I just want to thank Ms. Moore and Mr. Garbark for all of

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your help assisting the Office of the Comptroller, and I know that, um, I feel confident that in my absence that this Board will continue to operate effectively and efficiently and I just want to thank you, both of you, for all your help in assisting with this very important effort for the City and citizens of Baltimore. Thank you."

Ms. Moore, Acting City Solicitor: "Thank you. Um, so, um, I think I've got a little bit of seniority on you Matt in this role and maybe in life even. So you have to do, yes, so, I'll speak first. Um, 25 years of amazing service to the City of Baltimore. If this meeting were not virtual, I would imagine this room would be packed with all the different people and agencies and vendors and contractors and agency staff who you have supported through your 25 years, that would be standing room only. People would be spilling out into the hallways. We are virtual, so we don't have that, and I am not even sure who's who's watching, but we've been watching you for 25 years. Mayor-elect Scott said this morning, 'He really can't remember another Comptroller in his lifetime.' You are the Comptroller that taught

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me how to do the job that I am doing, um, and I've been doing it just for three years, but I would have been floundering without your guidance and that of your amazing staff. So I want to thank you, um, for all that you've done, um. A lot has changed over the years, and we've sort of learned together, uh, in this past year. It has brought so many changes and you've weathered it all. Um I imagine, um, I thought about it this morning as I was getting ready to come to City Hall. I was like, and we need to give her something. I mean 25 years, and the only thing I could think to give you that you don't have is driving lessons because you are going to have to learn to drive yourself."

Comptroller: "Again."

Ms. Moore, Acting City Solicitor: "Yes, and we don't want to have you come back to the Law Department in another capacity."

Comptroller: "That's true."

Ms. Moore, Acting City Solicitor: "Please accept the thanks of the Law Department, um, and all of us downstairs on the first floor, that have worked and really thank you to all of your staff. You will be very much missed, and I just wish you very, very, very good health and good times."

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Comptroller: "Thank you."

Mr. Garbark, Acting Director, Department of Public Works: "Madam Comptroller, I echo all the sentiments, and I just want to on behalf of of all of the Directors who've come before me, you've been around for, I think you started, it was Director Balog was still here at that point and um, I just know that the Department of Public Works and the efforts that we've done to build the City, improve the City, employ people who live in this City. There's almost a 90% residency rate in the Department of Public Works of city residents, and you've been around through all of this, um, this latest sort of capital program. I just want to thank you and your staff. I mentioned this morning, I came in as a wide-eyed assistant. My role was Board of Estimates and I learned very quickly the importance of the Board, the um integrity of you and your staff hold in terms of Board process, in terms of the public process, and it has been a, um, an amazing

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learning experience for me, and just this has been a tough four years for this City, but we're all here. We're moving forward, um, we're giving contracts out and, um, and things seem to be okay. And I want to thank you for your 25 years of service. And I echo everything Solicitor Moore said, Mayor-elect Scott and Mayor Young said earlier. Thank you for all of your service."

Comptroller: "Sure, I just want to say, um, for, um, Dana that I just want to thank you and the Law Department for always assisting and helping me understand the contracts and giving me all the briefings that made it much easier for me to make a decision when it came to vote for or against a certain item and Matt please accept my phone calls because you know how it is when citizens stop me on the street and say, 'I have an issue' and um, I give it directly to you and resolve it, and the citizens are very appreciative of getting those, uh, items for whatever it be, whether it's tax, water, whatever it is. And I want to thank you for your diligence in in getting those things done for the citizens of Baltimore. Ok, I may be watching you all on the 16th. Thank you."

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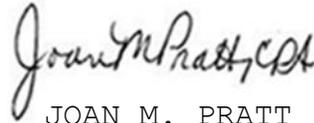
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Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that **NO ADDENDA WERE RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

Thereafter, the Comptroller announced that **NO BIDS WERE SCHEDULED TO BE RECEIVED AND OPENED**. There were no objections.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, December 16, 2020.



JOAN M. PRATT
Secretary