

MINUTES**REGULAR MEETING**

Honorable Brandon M. Scott, President
Honorable Bernard C. "Jack" Young, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Matthew W. Garbark, Acting Director of Public Works
Dana P. Moore, Acting City Solicitor

President: "Good morning the October 7, 2020, meeting of the Board of Estimates is now called to order. In the interest of promoting and maintaining health and safety as we continue to deal with COVID-19, the Board of Estimates continues to be streamed virtually. I would direct the Board member's attention to the memorandum from my office dated October 5, 2020, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a Motion to approve all the items contained on the routine agenda."

Acting City Solicitor: "Mr. President, I move approval of all of the items on the routine agenda."

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Comptroller: "I second."

President: "All those in favor say, Aye. All opposed say, Nay. The motion carries, the routine agenda items have been adopted. Ah -- Madame Comptroller, Mr. Mayor, Madame Solicitor, Mr. Director, do you guys have any remarks you would like to make today?"

Comptroller: "I do not. Thank you."

President: "I actually today do have some. As everyone knows, yesterday was National Night Out Against Crime. Ah -- I just happened to be in the Allendale Community in Southwest Baltimore. Along with Councilman Burnett, the Major of Southwest District, and Police Commissioner Harrison. Ah - and we ended up Ah -- around the corner on a scene of another homicide in Baltimore City. We are now at 257 people lost in our City through this violence epidemic. Despite the pandemic, we see, continue to see the violence, and countless more have been shot. We cannot accept this as normal. We have to, have to, and we will have a reinvigorated approach of dealing with violent repeat offenders. But also have a comprehensive approach to

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how we are going to cure Baltimore of gun violence. We approved today in the Board Ah -- money related to the implementation of the consent decree and police reform efforts. We also approved funds for violence interrupters like Safe Streets and for harm reduction overdose prevention. All of which play into how we can remove ourselves from the situation we are continuously seeing sons, daughters, mothers, fathers, mothers, everybody in Baltimore be murdered and shot. This is not normal, and it cannot be accepted as normal. But we must recommit ourselves to focusing in on the people who continuously commit violence and disrupt the peace of our neighborhoods. We must focus on those who are bringing weapons into our City illegally to allow these things to happen while simultaneously building better neighborhoods and better people to begin with. We can do this in Baltimore. We all just have to recommit ourselves, just like you saw communities throughout the City last night in National Night Out, talk about how they want to be a part of making their neighborhoods and their city a safer and a better place.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

C J Miller, LLC	\$ 224,420,000.00
Flippo Construction Company, Inc.	\$ 8,000,000.00
R.A.D. Sports Corp. A/K/A R.A.D. Corp.	\$ 8,000,000.00
Spears Mechanical Contractors, Inc.	\$ 380,000.00
Stilwell Utilities LLC	\$ 1,500,000.00
Triple R Construction Corporation	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brenton Landscape Architecture LLC	Landscape Architect
Nova Consulting, Inc.	Engineer
Jacobs Engineering Group, Inc.	Engineer
Sheral Consulting Services, LLC	Engineer

MINUTES**BOARDS AND COMMISSIONS** - cont'd

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and the Prequalification of Architects and Engineers for the listed firms.

MINUTES

Department of Real Estate - Interdepartmental Lease
Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the Interdepartmental Lease Agreement by and between the Department of General Services, Landlord and the Department of Health, Tenant for the rental of a portion of the property known as 621 N. Eden Street, Baltimore, Maryland, being on the second floor and consisting of approximately 6,547 square feet.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
\$51,509.58	\$12,877.40

Account: 4000-423221-3080-271400-603013

BACKGROUND/EXPLANATION:

On December 12, 2012, the Board approved the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Health, Tenant. The Leased Premises will be used for administrative and clinical offices for the Department of Health's Women, Infant and Children Program (WIC).

The period of the agreement was July 1, 2012 through June 30, 2017, with the option to renew for an additional five, one year periods. Renewal Option One was approved July 19, 2017 for the period July 1, 2017 through June 30, 2018. Renewal Option Two was approved July 25, 2018 for the period July 1, 2018 through June 30, 2019. Renewal Option Three was approved August 21, 2019 for the period July 1, 2019 through June 30, 2020.

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Department of Real Estate - cont'd

The Department of Health has exercised its Renewal Option Four for the period July 1, 2020 through June 30, 2021 at the above rental rate. All other rentals, conditions and provisions of the Interdepartmental Lease Agreement dated December 12, 2012 will remain in full force and effect.

The Lease Renewal is late because of delays in the administrative review process.

UPON MOTION duly made and seconded, the Board approved the renewal option for the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Department of Health, Tenant, for the rental of a portion of the property known as 621 N. Eden Street, Baltimore, Maryland, being on the second floor and consisting of approximately 6,547 square feet.

MINUTES

Department of Real Estate/Department - Lease Agreement
of Housing and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Baltimore Brothers, Inc., for the rental of a portion of the property known as 1400 E. Federal Street, consisting of 492 sq. ft., being on the 1st floor. The period of the agreement is one-year commencing upon Board approval.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,596.52	\$299.71

The rent for the first renewal term, if exercised will be \$3,740.38 annually, payable in equal monthly installments of \$311.70. The rent for the 2nd renewal term, if exercised will be \$3,889.93 annually, payable in equal monthly installments of \$324.16.

BACKGROUND/EXPLANATION:

The property is being used for community services, Monday through Thursday from 10:00 A.M. to 5:00 P.M. and occasional Saturday from 10:00 A.M. to 5:00 P.M. The Landlord will be responsible and bear all expenses of any building structural defects, maintain interior and exterior of the building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, all water supply lines except for damage caused by the Tenant. The Landlord will furnish all utilities, including electric power, heat, sewer,

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Department of Real Estate/Department - cont'd
of Housing and Community Development

a/c, water and other utilities charges. The Landlord will keep sidewalk clear of ice, snow and debris, and provide security monitoring system, pest control and janitorial services.

The Tenant accepts the space "as is", they will remove trash outside their door and Landlord will pick up trash. The Tenant

will keep leased premises in good order and condition and secure necessary licenses, costs associated with telephone, internet and computers. The Tenant will provide for any improvements of the leased premises at their sole cost and expense with written approval from the Landlord.

The Space Utilization Committee approved this Lease Agreement on August 25, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Baltimore Brothers, Inc., for the rental of a portion of the property known as 1400 E. Federal Street, consisting of 492 sq. ft., being on the 1st floor. The Comptroller **ABSTAINED**.

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TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

3860-3861

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Police Department</u>			
1.	\$4,440,000.00	9918-910015-9205	9918-924015-9206
	General	Early Intervention	Early Intervention
	Funds	System Impl.	System Impl.
			(Active)

The transfer of funds will provide improvements to the Baltimore Police Department's IT infrastructure mandated by a U.S. Department of Justice Consent Decree. The request is consistent with the City's Capital Improvement Plan. Projects include upgrades to workstations, improved network security, and migration to modern technology platforms.

Department of General Services

2.	\$ 800,000.00	9916-903270-9194	9916-903370-9197
	3rd Parks and	Eastern Health	Eastern Health
	Public Facilities	Clinic Roof	Clinic Roof
	Loan	(Reserve)	(Active)

The existing roof at the Eastern Health Clinic has surpassed its useful life span and must be replaced.

Baltimore Development Corporation

3.	\$ 500,000.00	9910-910063-9600	9910-905360-9601
	3 rd Community	Construction	Lexington Market
	and Economic	Reserve (Lexington	Improvements
	Development	Market BDC)	
	Bond		

This transfer will provide funds to Lexington Market, Inc. for reimbursement of construction/architectural designs, construction details, determining structural viability, schematics, site surveys, subsurface exploration, massing studies associated with the renovations and upgrades at Lexington Market.

MINUTES

TRANSFERS OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
4. \$500,000.00	9981-929986-9587	9981-926089-9593
Community	Housing Repair	Emergency Roof
Development	Assistance	Repair Program
Block Grant 46	(Reserve)	

This transfer will provide funds for the Emergency Roof Repair Program FY 21. This program provides roof repairs and replacements to low/moderate-income owner-occupied households.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Torchlight Debt Fund VII, LP.

AMOUNT OF MONEY AND SOURCE:

\$15,000,000.00 - approximate investment

No General Fund monies are involved in this transaction.

The F&P will pay Torchlight Investors, LLC, a real estate debt manager an average \$195,000.00 annual fee (1.3%) to manage its initial investment.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a real estate manager and, as a result of that search, selected Torchlight Investors, LLC to accept an initial investment of \$15,000,000.00, to be placed with Torchlight Debt Fund VII, LP. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON SEPTEMBER 29, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Subscription Agreement with Torchlight Debt Fund VII, LP. The Comptroller **ABSTAINED**.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Nexus Special Situations III, L.P.

AMOUNT OF MONEY AND SOURCE:

\$15,000,000.00 - Approximate investment

No General Fund monies are involved in this transaction.

The F&P will pay Nexus Capital Management LP, a private equity debt manager an average \$300,000.00 annual fee (2%) to manage its initial investment.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a private debt manager and, as a result of that search, selected Nexus Capital Management LP to accept an initial investment of \$15,000,000.00, to be placed with Nexus Special Situations III, L.P. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON SEPTEMBER 29, 2020.

MINUTES

Fire and Police Employees' - cont'd
Retirement System (F&P)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Subscription Agreement with Nexus Special Situations III, L.P. The Comptroller **ABSTAINED**.

MINUTES

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Maryland Transit Administration in connection with the Statewide Transit Innovation Grant Program for Bus Bulbs Along Priority Corridors Project. The period of the agreement is effective upon Board approval and will terminate when all payments of the grant have been made or on September 17, 2022, whichever is sooner. At its discretion, the Department may elect to extend the term of the grant up to six months.

AMOUNT OF MONEY AND SOURCE:

\$ 28,000.00 - 6000-617421-2303-248700-603026 - Local Match
112,000.00 - 5000-580821-2303-248700-603026 - State Share
\$140,000.00

BACKGROUND/EXPLANATION:

The Maryland Department of Transportation, Maryland Transit Administration has granted \$112,000.00 to the Department of Transportation for the Bus Bulbs Along Priority Corridors Project, which consists of the installations of curb-extensions at bus stops (known as bus bulbs) in Baltimore City in which the matching funds commitment from the City is \$28,000.00. The project will increase transit reliability and safety at select bus stops in Baltimore City.

The project's scope of work will include, but is not limited to: Procurement and implementation of bus bulbs at select locations: including planning and design of bus bulbs; Procurement of the bulbs; Implementation of the system, including construction; Preparation of quarterly status reports and final reports, as requested by the Department; and Monitoring and supervising the compliance of all provisions in this agreement.

The agreement is late because of administrative oversight.

MINUTES

Department of Transportation - cont'd

MBE/WBE/DBE PARTICIPATION:

As this grant agreement is to establish the framework for roles and responsibilities for the subject project the future procurement as a result of the outlined funding above will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Maryland Transit Administration with the Statewide Transit Innovation Grant Program for Bus Bulbs Along Priority Corridors Project.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Reservoir Hill Improvement Council. The period of the MOU is effective upon Board approval for two years with an option to renew for an additional two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Reservoir Hill Improvement Council has submitted plans and a valid petition for the installation of right-of-way art (the Placemaking Elements) at Whitelock Street and Brookfield Avenue.

The submitted MOU establishes the framework for the Organization to install right-of-way art, all at its sole cost and subsequently for the Reservoir Hill Improvement Council to perform ongoing maintenance of all aspects of the project during the term of the Agreement. The Placemaking Elements shall be owned solely by the City and nothing in this MOU shall confer upon the Reservoir Hill Improvement Council any right, title or interest in the placemaking elements other than as expressly provided within the MOU.

MBE/WBE PARTICIPATION:

Not a competitive procurement item. The Reservoir Hill Improvement Council is paying for all costs.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Reservoir Hill Improvement Council.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Union Square Association, Inc. The period of the MOU is effective upon Board approval for five years with an option to renew for an additional five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Union Square Association, Inc., has submitted plans for a community sign to be owned by the City and maintained by the Union Square Association, Inc., located in the right-of-way for Union Square Association, Inc.

The submitted MOU establishes the framework for the Organization to maintain the Community Sign, all at its sole cost and subsequently for the Union Square Association, Inc., to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

MBE/WBE PARTICIPATION:

Not a competitive procurement item. The Union Square Association, Inc., is paying for all costs.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Union Square Association, Inc.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with KC Ashland, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$9,693.41 - 9950-909095-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development.

KC Ashland, LLC, proposes to perform the Scope of Work for Ashland Square, located at 1923 Ashland Avenue, constructing an apartment building with 20 units and 2,500 square feet of retail for a total development of 23,000 square feet.

Under the terms of this Traffic Mitigation Agreement, KC Ashland, LLC agrees to make a one-time contribution in the amount of \$9,963.41 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with KC Ashland, LLC.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with MCB Northwood, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development.

MCB Northwood, LLC, proposes to perform the Scope of Work for Northwood Commons, located at 1500 Havenwood Road, constructing a Commercial Center of 114,055 square feet. The Developer agrees to install upgrades to the ADA crosswalk at Loch Raven Boulevard and Havenwood Road to include Relocating the MTA bus stop/shelter to the far side of the Commercial Center Entrance, upgrade ADA ramps on the northeast corner of Loch Raven Boulevard and Havenwood Road as submitted on the location map at the sole cost of the owner.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with MCB Northwood, LLC.

MINUTES

Department of Recreation & Parks - Task Assignment No. 2

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 2 to Murphy & Dittenhafer, Inc., under Project No. 1314, On-Call Architectural Design Services. The period of the task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$13,903.16 - 9938-911127-9474-000000-703032

BACKGROUND/EXPLANATION:

This task will include design services for Towanda Recreation Center.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 28% MBE and 20% WBE goals assigned to the original agreement.

The Consultant has achieved 5.06% of the WBE goal at this time while still having enough capacity to meet the remaining goals. The Consultant has achieved 36.98% of the MBE goals.

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 10, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Recreation & Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$30,000.00	9938-910127-9475	9938-911127-9474
State	Park Building	Park Building
(Program Open	Renovation	Renovation
Space)	(Reserve)	(Active)

This transfer will provide funds to cover the costs associated with design services under the On-Call Contract No.1314, Task No. 2 to Murphy & Dittenhafer, Inc. The period of the task is approximately six months.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 2 to Murphy & Dittenhafer, Inc., under Project No. 1314, On-Call Architectural Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Recreation and Parks - Task Assignment No. 4

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 4 to Murphy & Dittenhafer, Inc., under Project No. 1314, On-Call Architectural Design Services. The period of the task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$27,697.12 - 9938-911127-9474-000000-703032

BACKGROUND/EXPLANATION:

The task will include design services for the Towanda Recreation Center.

MBE/WBE PARTICIPATION:

Murphy & Dittenhafer, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 28% MBE and the 20% WBE goals assigned to the original agreement.

The Consultant has achieved 32.67% of the MBE goals and 4.30% of the WBE goals at this time. However, they have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 15, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$30,000.00	9938-910127-9475	9938-911127-9474
3 rd Parks & Public Facilities	Park Building Renovation (Reserve)	Park Building Renovation (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 4 to Murphy & Dittenhafer, Inc.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 4 to Murphy & Dittenhafer, Inc., under Project No. 1314, On-Call Architectural Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESMayor's Office of Homeless Services - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

- | | | |
|----|---|-----------------------|
| 1. | UNITED STATES DEPT. OF HOUSING
AND URBAN DEVELOPMENT | \$1,208,711.00 |
|----|---|-----------------------|

Account: 4000-439921-3573-591400-404001

The City has received a grant from United States Department of Housing and Urban Development to undertake the Housing Opportunity with Persons with AIDS Grant Program. The City has been awarded funds to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). Under this grant, sub-recipients will provide essential services and supplies, COVID-19 education, transportation services, short-term rent, mortgage, and utility assistance, lodging at hotels, motels, or other locations to quarantine, and other supportive services to low-income individuals and families who are living with HIV/AIDS. Funds may be used for related COVID-19 expenses dating back to the Declaration of National Emergency Concerning the Novel Coronavirus Disease on March 13, 2020, in additional subsequent related expenses thereafter for the Fiscal Year 2020.

The delay in submission is because of a delay at the administrative level.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMS THE GRANT AWARDS.

MINUTES

Mayor's Office of Homeless Services - cont'd

2. **HEALTHCARE FOR THE HOMELESS, INC.** **\$1,061,210.00**

Account: 4000-407019-3573-757901-603051

The City has received a grant from United States Department of Housing and Urban Development to undertake the Continuum of Care Program. As a sub-recipient, Healthcare for the Homeless, Inc. will provide rental assistance and supportive services to 55 individuals and/or families experiencing homelessness in the City. The Provider will offer services under their Homewood Bound Bonus Program. The period of the agreement is from October 1, 2020 through September 30, 2023.

MWBOO GRANTED A WAIVER ON SEPTEMBER 26, 2020.

3. **PROJECT PLASE, INC.** **\$ 164,250.00**

Account: 5000-502821-3572-766302-603051

The City has received a Maryland Department of Social Services grant to undertake the Department of Social Services Grant Program. As a sub-recipient, Project Plase, Inc. will operate an emergency shelter for 10 individuals experiencing homelessness in the City. The Provider will offer service(s) under their Temporary Shelter Program. The period of the agreement is from July 1, 2020 through June 30, 2021.

The delay in submission is because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON SEPTEMBER 26, 2020.

MINUTES

Mayor's Office of Homeless Services - cont'd

AUDITS REVIEWED AND HAS NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Mayor's Office of Children - Provider Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Dayspring Programs, Inc. The period of the agreement is June 15, 2020 through June 14, 2021.

AMOUNT OF MONEY AND SOURCE:

\$245,392.00 - 5000-586821-1772-180300-405001

BACKGROUND/EXPLANATION:

On September 2, 2020, the Board approved an award from the Maryland State Department of Education for City Head Start Program funding to support a summer Head Start program for children and families enrolled in the Head Start Program during the school year. The City will contract with Dayspring Programs, Inc. to provide summer services to a minimum of 245 Head Start children and families for eight weeks during the months of June through August. The purpose of the program is to mitigate the impact of summer learning loss for children 3 to 4 years of age.

The agreement is late because of repeated technical issues.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Mayor's Office of Children - cont'd
and Family Success

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Provider Agreement with Dayspring Programs, Inc.

MINUTES

Department of Public Works - Amendment No. 12 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 12 to Agreement with WSP USA Solutions, Inc., under Project No. 1112, Wet Weather Consent Decree Compliance and Program Management Services. Amendment No. 12 to Agreement will extend the period of the agreement through March 8, 2021. The current expiration date is September 8, 2020.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On March 8, 2011, the Board approved the original agreement with MWH Americas/Louis Berger Water Services, Inc., A Joint Venture under Project No. 1112, Wet Weather Consent Decree Compliance and Program Management Services for a period of three years ending on March 7, 2014, with an option to renew for up to five, one year periods.

This Amendment will provide for a six-month extension utilizing existing funds through March 8, 2021, so that Louis Berger Water Services, Inc. can continue to provide as-needed program management services for the Consent Decree Compliance and help the City to transition the program services related to construction management and trainings with the new program team under Project 1294.

The scope of the original agreement includes providing program management, public information and outreach, economic development and outreach, coordination and management of sewershed design, oversight of construction management and inspection of sewershed projects, integrated planning framework and implementation of the utility asset management division for the modified Consent Decree.

MINUTES

Department of Public Works - cont'd

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and the 9% WBE goals assigned to the original agreement.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 12 to Agreement with WSP USA Solutions, Inc., under Project No. 1112, Wet Weather Consent Decree Compliance and Program Management Services.

MINUTES

Mayor's Office of Criminal Justice - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Family League of Baltimore City. The period of the agreement is effective upon Board approval through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$62,500.00 - 1001-000000-2255-772200-607001

BACKGROUND/EXPLANATION:

Human Services Article §9-233 of the Annotated Code of Maryland provides that the State and the local government will jointly fund an eligible Youth Services Bureau (YSB). The State will provide 75% of the funding for an eligible YSB, as provided in the State budget. The Local Management Board for Baltimore City is the Family League of Baltimore City, Inc. The Family League contracts with the YSB to provide its operational expenses. As such, Baltimore City is required to contribute a 25% match, \$39,005.00, in addition to an additional \$23,494.00 provided by the MOCJ, which will fund one YSB.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Mayor's Office of Criminal Justice - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Family League of Baltimore City.

MINUTES

Mayor's Office of Criminal Justice - Inter-Agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Agency Agreement with the Baltimore City Health Department. The period of the Inter-Agency Agreement is effective upon Board approval through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$285,124.00 - 4000-483617-2255-702300-404001

BACKGROUND/EXPLANATION:

On October 12, 2016, the Board approved and authorized acceptance of an award in the amount of \$500,000.00 from the Department of Justice, Office of Juvenile Justice and Delinquency Prevention (Cooperative Agreement, Project No. 2016-MU-MU-KO31) to implement the Safe Streets Hospital-Based Violence Prevention Program for the period October 1, 2016 to September 30, 2018.

On April 17, 2019, the Board approved an extension, modifying the end date to September 30, 2019. On September 16, 2020, the Board approved an extension, modifying the end date to September 30, 2021.

During the program implementation, Safe Streets Baltimore was moved from the BCHD to the Mayor's Office of Criminal Justice, in which both agencies entered into an Inter-Agency Agreement to work in collaboration and carry out the requirements of the Cooperative Agreement to implement the program. The program was designed to collaborate with Baltimore City hospitals in the planning and implementation of a comprehensive hospital and community-based violence intervention that uses Hospital Responders to promote healing and increase the safety and well-being of victims of violent crime.

MINUTES

Mayor's Office of Criminal Justice - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-Agency Agreement with the Baltimore City Health Department.

MINUTESMayor's Office of Criminal Justice - Provider Agreements

The Board is requested to approve and authorize execution of the listed Provider Agreements. The period of the provider agreements is October 1, 2020 through September 30, 2021.

1. **THE UNION MEMORIAL HOSPITAL, INC. d/b/a** **\$107,704.00**
MEDSTAR UNION MEMORIAL HOSPITAL, AND
THE GOOD SAMARITAN HOSPITAL OF MARYLAND,
INC., D/B/A MEDSTAR GOOD SAMARITAN
HOSPITAL

Account: 4000-483617-2255-702300-603051

The Responders will implement strategies to reduce violence related to injury readmission, intervene in scenarios of retaliation, and support the services offered by the Union Memorial Hospital for implementation of the program in Belair Edison and Woodbourne McCabe.

2. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 59,837.00**

Account: 4000-483617-2255-702300-601001

The Responders will implement strategies to reduce violence related to injury readmission, intervene in scenarios of retaliation, and support the services offered by Sinai Hospital of Baltimore, Inc.

BACKGROUND/EXPLANATION:

On October 12, 2016, the Board approved and authorized acceptance of a grant award in the amount of \$500,000.00 from the Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP Award 2016-MU-MU-KO31) to the Baltimore City Health Department (BCHD) to implement the Safe Streets Hospital-Based Violence Prevention Program.

MINUTES

Mayor's Office of Criminal Justice - cont'd

The period of the award was October 1, 2016 to September 30, 2018. On April 17, 2019, the Board approved an extension, modifying the end date to September 30, 2019. On September 16, 2020, the Board approved an extension, modifying the end date to September 30, 2021.

The BCHD and the MOCJ entered into an agreement to administer the program, at which the MOCJ wishes to use the funds for the implementation of Safe Streets Hospital Responder Program to reduce readmission of patients with violence-related injuries, especially gun and knife related injuries.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Provider Agreements.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

- | | | |
|----|---|---------------------|
| 1. | NURSE FAMILY PARTNERSHIP
(NFP) | \$ 27,816.00 |
|----|---|---------------------|

Account: 4000-499621-3080-294213-603051

The NFP will utilize the funds for the implementation of a Nurse Home Visiting Model. The NFP is an evidence-based program developed on the basis of randomized controlled trial research to yield certain benefits for low-income, first-time mothers and their children. Services will include technical assistance, training and a nurse consultant to ensure the Department is operating the model with fidelity.

The agreement is late because of administrative delays.

- | | | |
|----|---|-----------------------|
| 2. | FAMILY LEAGUE OF BALTIMORE CITY, INC.
(FLBC) | \$1,228,576.00 |
|----|---|-----------------------|

Account: 4000-498821-3080-275200-603051

The FLBC will utilize the funds to provide services to reduce the number of infant deaths due to low birth weight, preterm births, and unsafe sleep conditions. The goals of the program are to reach full capacity for the expanded Healthy Families America areas, continue to improve data quality and to continue to implement the inter-conception home visiting program.

MWBOO GRANTED A WAIVER ON AUGUST 4, 2020.

MINUTES

Health Department - cont'd

3. **BALTIMORE HEALTHY START, INC.** **\$ 40,000.00**

Account: 4000-499621-3080-294213-603051

Baltimore Healthy Start, Inc. will utilize the funds to hire the services of a Certified Registered Nurse Practitioner (CRNP) to increase effective family planning use by postpartum women, lengthen inter-pregnancy intervals and reduce unplanned pregnancies. The CRNP will conduct in-home and center-based reproductive health services and on-going counseling and education regarding at-risk behaviors, gynecological health, and family planning.

4. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,566,945.00**
(HCAM)

Account: 4000-421121-3080-294600-603051

The HCAM will utilize the funds to continue to assist Baltimore City residents in accessing comprehensive health care services. The HCAM works closely with Managed Care Organizations to assist Medicaid/Medicaid eligible clients obtain proper and adequate health care services through their insurance and serve as a local resource for information to eligible residents in the City.

MWBOO GRANTED A WAIVER ON OCTOBER 1, 2020.

MINUTES

Health Department - cont'd

5. **HEALTHCARE ACCESS MARYLAND, INC.** **\$2,482,945.00**
(HCAM)

Account: 4000-421021-3080-294600-603051

Healthcare Access Maryland's Eligibility Department assists consumers who are applying for Medical Assistance Insurance. Most medical assistance recipients are walk-in consumers but the HCAM also processes mail and fax applications. Consumers also have the option to self-enroll through the Maryland Health Connection. The HCAM has a dedicated space along with computer equipment for consumers to begin the process. The Eligibility Determination Department also provides information on Federally Qualified Health Centers and other resources linked to the Maryland Department of Social Services, WIC and other government and local support organizations.

MWBOO GRANTED A WAIVER ON OCTOBER 1, 2020.

6. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,283,712.00**
(HCAM)

Account: 5000-530021-3080-595800-603051

The HCAM will utilize the funds to follow-up on referrals sent by managed care organizations and community partners to link pregnant women and their families into the managed care system and into evidence-based health, social and educational services.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2020.

MINUTES

Health Department - cont'd

7.	HEALTHCARE ACCESS MARYLAND, INC. (HCAM)	\$ 274,605.00
	Accounts: 5000-530021-3080-595800-603051	\$ 159,046.00
	4000-499921-3080-294200-603041	\$ 60,000.00
	4000-498821-3080-275200-603051	\$ 55,559.00

The HCAM was established to assist City residents in the transition for Medicaid "fee-for-service" to a Managed Care System called HealthChoice. The HCAM employees connect clients to needed services and help them navigate the Managed Care System. The HCAM will utilize the funds to support services for the home visiting program. The HCAM will complete activities to address the growing identified needs of prenatal health, postpartum wellness, infant safety and family planning.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2020.

The agreements are late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTESHealth Department - Ratification of Agreements

The Board is requested to ratify the agreements with the following organizations:

RATIFICATION OF AMENDMENT

- | | | |
|----|--|---------------------|
| 1. | JOHNS HOPKINS UNIVERSITY/
SCHOOL OF PUBLIC HEALTH | \$ 25,000.00 |
|----|--|---------------------|

Account: 5000-569720-3023-273330-603051

On April 1, 2020, the Board approved the original agreement for the amount of \$50,000.00 for the period of July 1, 2019 through June 30, 2020. The Department increased the award to the Provider by \$25,000.00 for additional services. This will make the total agreement amount \$75,000.00.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AJDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Health Department - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Agreement with the State of Maryland Office of the Governor, Opioid Operational Command Center.

AMOUNT OF MONEY AND SOURCE:

\$836,618.00 - 5000-505421-3070-286400-504001

BACKGROUND/EXPLANATION:

The grant agreement will provide funds to support opioid treatment, overdose prevention and increased public awareness through the following programs: The Spot, Staying Alive Program and Overdose Prevention Team, and Baltimore City Hub and Spoke.

The grant agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the State of Maryland Office of the Governor, Opioid Operational Command Center.

MINUTES

Health Department - Notice of Grant Award (NGA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Grant Award from the U.S Department of Health and Human Services, Public Health Service for the Baltimore City U Choose Pregnancy Prevention Program. The period of the grant award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,274,025.00 - 4000-480621-3080-291900-404001

BACKGROUND/EXPLANATION:

The Notice of Award will provide funding to support the Baltimore City Health Department's (BCHD) evidence-based teen pregnancy, pregnancy interventions. The BCHD will work with communities to reach disconnected youth who are not in school and not employed as well as academically disengaged youth who are chronically absent from school, both of which are at high risk for sexually transmitted infections and teen pregnancy.

The notice of grant award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notice of Grant Award from the U.S Department of Health and Human Services, Public Health Service for the Baltimore City U Choose Pregnancy Prevention Program.

MINUTESBaltimore City Fire Department - No-Cost Time Extension Agreements

The Board is requested to approve and authorize execution of the various No-Cost Time Extension of Grant Agreements from the Federal Emergency Management Agency (FEMA).

1. **FIRE FIGHTERS GRANT AGREEMENT** **\$ 0.00**
#EMW-2018-FV-01875

On October 16, 2019, the Board approved the original Agreement for the period of September 18, 2019 through September 17, 2020. FEMA will be making the remaining funds available from the original amount of \$227,272.72 to the Department per the Grant Award Letter and Agreement from September 18, 2019 through September 17, 2021. The funds provided to the Department will support the purchase of a Bariatric Medic Unit. The new time period is from September 18, 2019 through September 17, 2021.

2. **FIRE FIGHTERS GRANT AGREEMENT** **\$ 0.00**
#EMW-2018-FO-05681

On October 2, 2019, the Board approved the original Agreement for the period of September 3, 2019 through September 2, 2020. FEMA will be making the remaining funds available from the original amount of \$298,345.45 to the Department per the Grant Award Letter and Agreement from September 3, 2019 through September 2, 2021. The funds provided to the Department will support Community Paramedic Training, intraosseous needles, CPAP equipment and PPE washers/dryers. The new time period is from September 3, 2019 through September 2, 2021.

MINUTES

Baltimore City Fire Department - cont'd

3. **FIRE FIGHTERS GRANT AGREEMENT** **\$ 0.00**
#EMW-2018-FP-00503

On October 16, 2019, the Board approved the original Agreement for the period of September 20, 2019 through September 19, 2020. FEMA will be making the remaining funds available from the original amount of \$742,857.14 to the September 20, 2019 through September 19, 2021. The funds provided to the Department will support Public Service Announcements, 10-year smoke alarms and hearing impaired bed shaker smoke alarms. The new time period is from September 20, 2019 through September 19, 2021.

The submissions are late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing No-Cost Time Extension of Grant Agreements from the Federal Emergency Management Agency.

MINUTES

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement to sell 544 E. 22nd Street, in the East Baltimore Midway Community, to Ohara Developments, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Privately funded

BACKGROUND/EXPLANATION:

The property located at 544 E. 22nd Street is an end of group three-story vacant partially boarded structure. The property will be rehabbed and sold to a prospective homebuyer.

The authority to sell the property is given under Baltimore City Code, Article 28, Subtitle 8.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the Waiver Valuation Process was used to determine the price of the property at \$10,000.00. The property will be sold to the Developer for \$5,000.00, which is less than the value, due to the following factors:

- stabilization to the immediate area,
- eliminate blight, and
- economic development and
- generation of real estate and other taxes

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement to sell 544 E. 22nd Street, in the East Baltimore Midway Community, to Ohara Developments, LLC, Developer.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Jorge Roumbedakis, Developer, for the sale of the City-owned property located at 517 N. Port Street.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 517 N. Port Street to Jorge Roumbedakis.

Jorge Roumbedakis will purchase and rehab the property as a single-family home, to be rented at market rate. The purchase price and improvements to the site will be financed through private sources.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the Waiver Valuation Process was used in lieu of an appraisal. The Department has determined the fair market value of the property to be \$10,00.00 using real estate data. The sale of this vacant

MINUTES

DHCD - cont'd

property at a price below appraised value will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction and the property will be reoccupied and returned to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, no MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Jorge Roubledakis, Developer, for the sale of the City-owned property located at 517 N. Port Street.

MINUTES

Department of Housing and Community Development - Side Yard Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement for the sale of the City-owned property located at 2700 Baker Street to Ms. Angelene Bethune Taylor (Purchaser).

AMOUNT OF MONEY AND SOURCE:

The lot will be sold for \$500.00, of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 2700 Baker Street to the adjacent property owner. As a condition of conveyance, Ms. Taylor has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

MINUTES

DHCD - cont'd

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

The property is being sold for \$500.00, as the Purchaser holds title on the adjacent property as owner-occupied. The rationale for the conveyance is:

- the sale will serve a specific benefit to the immediate community,
- the sale will eliminate blight, and
- the sale will return the property to the Baltimore City tax rolls.

MBE/WBE PARTICIPATION:

The Purchaser will purchase the property for a price that is less than \$50,000.00, and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Side Yard Land Disposition Agreement for the sale of the City-owned property located at 2700 Baker Street to Ms. Angelene Bethune Taylor, Purchaser.

MINUTES

Department of Housing and Community Development - Ratification of Community Development Block Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Community Development Block Grant Agreement with the Baltimore Office of Promotion and the Arts, Inc. The period of the CDBG Agreement was July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$52,150.00 - 2089-208920-5930-423230-603051

BACKGROUND/EXPLANATION:

The Baltimore Office of Promotion and Arts, Inc. utilized CDBG funds for the Bright STARTS Program. The Subgrantee provided free art instruction and workshops for youth ages 3-21, in such areas as visual, literary, and performing arts during out-of-school hours and the summer. The workshops were conducted through established after-school programs, pre-school programs, and community-based youth programs through Baltimore City.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

MINUTES

DHCD - cont'd

Upon approval of the Resolution and submission of the Annual Action Plan to the Department of Housing and Urban Development, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2019 and beyond. Consequently, this CDBG Agreement was delayed due to final negotiations and processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the Community Development Block Grant Agreement with Baltimore Office of Promotion and the Arts, Inc.

MINUTES

Department of Housing and Community Development - Ratification of Amendment No. 1 to Community Development Block Grant (CDBG)-42 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 1 to the CDBG-42 Agreement with Druid Heights Community Development Corporation. The period of The CDBG -42 Agreement was September 25, 2019 through June 25, 2020. Amendment No. 1 extended the period of the CDBG-42 Agreement for eight months effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9997-904555-9593-900009-706047

BACKGROUND/EXPLANATION:

The Druid Heights Community Development Corporation has requested to extend the period of performance for an additional eight months (six months + two months) in order to complete the development of a community pocket park located at 527 Gold Street, to be known as Gold Street Park. The extension is requested due to construction and weather delays and the onset of the Coronavirus COVID 19 pandemic.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to

MINUTES

DHCD - cont'd

file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution and submission of the Annual Action Plan to the Department of Housing and Urban Development, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2019 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

AUDITS NOTED THE NO COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board ratified Amendment No. 1 to the CDBG-42 Agreement with Druid Heights Community Development Corporation.

MINUTESDepartment of Planning - Grant Termination Letters

The Board is requested to approve the Grant Termination Letters to terminate the Grant Agreements and grant funding for the Arts and Entertainment Districts from the listed grantees.

The purpose of the Grant Termination Letters is to relinquish the Mayor & City Council of Baltimore from financial obligations put in place by the previously approved Board of Estimates Grant Agreements approved on March 11, 2020 for the period January 1, 2020 through December 31, 2020. Grant funds are no longer available for Fiscal Year 2020 due to the COVID-19 and emergency spending freeze.

- | | | |
|----|--|--------------------|
| 1. | DOWNTOWN PARTNERSHIP OF BALTIMORE, INC. | \$50,000.00 |
| 2. | SOUTHEAST COMMUNITY DEVELOPMENT CORPORATION | \$50,000.00 |
| 3. | UPTON PLANNING COMMITTEE | \$50,000.00 |
| 4. | THE CENTRAL BALTIMORE PARTNERSHIP | \$50,000.00 |

Account: 1001-000000-1873-187400-603026

The requests are late because of delays in the administrative process caused by COVID-19 conditions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Termination Letters to terminate the Grant Agreements and grant funding for the Arts and Entertainment Districts from the listed grantees.

MINUTESDepartment of Planning - Grant Agreements

The Board is requested to approve the Grant Agreements for the Arts and Entertainment District Programs Awards for the listed grantees. The period of the grant agreement is July 1, 2020 through June 30, 2021.

The purpose of the Grant Agreements is to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce.

1. **DOWNTOWN PARTNERSHIP OF BALTIMORE, INC.** **\$50,000.00**

The grant agreement is late because additional time was needed to make both parties agreeable to the terms.

2. **SOUTHEAST COMMUNITY DEVELOPMENT CORPORATION** **\$50,000.00**

The grant agreement is late because of administrative delays.

3. **THE CENTRAL BALTIMORE PARTNERSHIP** **\$50,000.00**

The grant agreement is late because additional time was needed to make both parties agreeable to the terms.

Account: 1001-000000-1873-187400-603026

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of Planning - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreements for the Arts and Entertainment District Programs Awards for the listed grantees.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agency

hereinafter named, the Board,

UPON MOTION duly made and seconded,

DEFERRED the formally advertised contract

listed on the following pages:

3917-3919

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Board **DEFERRED** item No. 1 until October 14, 2020.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Procurement

- | | | |
|--|---|---|
| 1. B50005924, Personal
Care and Homemaker
Services | Vitalis
Services,

Trustworthy
Solutions,

Elizabeth
Personal
LLC | \$1,000,000.00
HealthCare
LLC

Staffing
LLC

Cooney
Care, |
|--|---|---|

(Health Department - CARE)

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The five bids received were opened on October 30, 2019. The bid submitted by Amazing Healthcare Services LLC was found non-responsive. The bid submitted by Dependable Services was found noncompliant by MWBOO. Award is recommended to be made to the responsive bidders.

MBE/WBE PARTICIPATION:

On October 4, 2018, MWBOO set goals of 13% MBE and 10% WBE. Trustworthy Staffing Solutions, LLC, and Vitalis HealthCare Services, LLC, were found compliant on September 22, 2020. Elizabeth Cooney Personal Care, LLC, was found compliant on September 23, 2020. Dependable Services Group, LLC, was found non-compliant on September 23, 2020.

MWBOO SET MBE GOAL AT 13% AND WBE GOAL AT 10%

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement cont'd

VITALIS HEALTHCARE SERVICES, LLC

MBE: Atosk Healthcare Services, LLC 13%
WBE: Change Resources & Support Services, LLC 10%

*Change Resources & Support Services, LLC is not in good standing with the Maryland State Department of Assessments and Taxation.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON OCTOBER 5, 2020.

TRUSTWORTHY STAFFING SOLUTIONS, LLC

MBE: Excel Staffing & Personnel Services Inc. 6.5%
 Trustworthy Staffing Solutions 6.5%
WBE: A Helping Hand Home Care Services 10%*

All Vendors are in good standing with the Maryland State Department of Assessments and Taxation.

*A Helping Hand Home Care Services is not a certified MBE or WBE with Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 22, 2020.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Procurement cont'dELIZABETH COONEY PERSONAL CARE LLC**MBE:** All Staffing Inc.

13%

WBE: Elizabeth Cooney Insurance Services

10%*

*All Vendors are in good standing with the Maryland Department of Assessments and Taxation. The WBE is certified as an insurance consultant, and services differ from the scope of work for B50005924. In order to count for self-performance, both prime and subcontractor businesses will need to be the same and certified with the Baltimore City Program.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON OCTOBER 5, 2020.**A PROTEST WAS RECEIVED FROM DEPENDABLE SERVICES GROUP, LLC.**

DSG

DEPENDABLE SERVICES GROUP, LLC

6310 FAIR OAKS AVENUE

BALTIMORE, MD 21214

410-4445500 FAX 410 444 5378

godach@aol.com

The Clerk of the Board,

10/5/2020

Room 204, City Hall, 100 N. Holiday Street

Baltimore Md 21202

LETTER OF PROTEST

SOLICITATION NUMBER B50005924- PERSONAL CARE AND HOMEMAKER SERVICES.

Dependable Services Group, LLC. hereby protest the proposed action /evaluation of the Bureau of Procurement on the above referenced solicitation. The Agency believe that it followed all the Bid requirements and if not so, will like to know what happened.

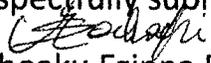
The agency was notified that we were non-compliant due to non-submission of MBE/WBE forms.

We submitted all requested MBE/WBE forms to meet the MBE/WBE goals.

We are writing to know why we were not included in this award.

Thank you.

Respectfully submitted,


Ugboaku Ezinna Esochaghi

Dependable Services Group, LLC.

B50005924 – Personal Care and Homemaker Services for Senior Care Clients
Due: 10/30/2019

MAYOR AND CITY COUNCIL OF BALTIMORE CITY
BALTIMORE CITY CODE, ARTICLE 5, SUBTITLE 28
MINORITY AND WOMEN'S BUSINESS PROGRAM

MBE AND WBE PARTICIPATION
COMMITMENT FORMS

Name of Bidder Dependable Services Group, LLC.
Address 6310 Fair Oaks Avenue, Baltimore, Md 21214
Contracting Agency: Global Medical & Health Services, LLC.
Contract (Project) Title: Personal Care & Homemaker Services for Senior Care Clients
Contract Number: B50005924
Bid Due Date: 10/30/19
The Overall MBE goal is 13% The WBE goal is 10%
If MBE Sub-Goals Apply:

African American...13.....N/A%
Asian American.....N/A%
Hispanic American.....N/A%
Native American.....N/A %

THIS PACKAGE OF MBE AND WBE PARTICIPATION
COMMITMENT FORMS IS DUE WITH THE BID.

FOR MORE INFORMATION OR ASSISTANCE WITH THESE FORMS CONTACT:

Minority and Women's Business Opportunity Office (MWBOO)
Baltimore City Department of Law
Room 101, City Hall
100 N. Holliday Street
Baltimore, MD 21202
(410)396-4355

PART B: MBE/WBE AND PRIME CONTRACTOR'S STATEMENT OF INTENT

COMPLETE A SEPARATE FORM FOR EACH MBE AND/OR WBE NAMED IN THIS BID
(Make additional copies of this form as needed)

PART A: INSTRUCTIONS MUST BE REVIEWED BEFORE COMPLETING THIS FORM, WITH PARTICULAR ATTENTION PAID TO SECTIONS 2, 3a and 3f

Name of Prime Contractor: Dependable Services Group, LLC

Name of MBE or WBE (circle one): CROWNHILLS ENTERPRISES, INC

Brief Narrative Description of the Work/Service to be performed by MBE or WBE:
To provide personal care and homemaker (chores) services for senior care clients in their homes.

Materials/Supplies to be furnished by MBE or WBE:

Subcontract Dollar Amount: \$ 708. (If this is a requirements contract, the subcontract dollar amount may be omitted; however, the subcontract percentage must be included.)

Subcontract percentage of total contract: 10 % (This is not considered material information for lump sum contracts.)

(If MBE sub-goals apply, please indicate the sub-goal covered by this Statement of Intent.)

African American: _____ % Asian American: _____ %
Hispanic American: _____ % Native American: _____ %

The undersigned Prime Contractor and Subcontractor agree to enter into a contract for the work/service indicated above for the dollar amount or percentage indicated to meet the MBE/WBE participation goals, subject to the Prime Contractor's execution of a contract with the City of Baltimore. The Subcontractor is currently certified as an MBE or WBE with the City of Baltimore Minority and Women's Business Opportunity Office to perform the work described above.

[Signature] 10/29/2019
Signature of Prime Contractor (REQUIRED) Date

[Signature] 10-29-2019
Signature of MBE or WBE (REQUIRED) Date

CHANGES TO INFORMATION ON THIS FORM THAT ARE MATERIAL TO THE AGREEMENT BETWEEN THE PRIME CONTRACTOR AND MBE OR WBE MUST BE INITIALED BY BOTH PARTIES.

PART B: MBE/WBE AND PRIME CONTRACTOR'S STATEMENT OF INTENT

COMPLETE A SEPARATE FORM FOR EACH MBE AND/OR WBE NAMED IN THIS BID
(Make additional copies of this form as needed)

PART A: INSTRUCTIONS MUST BE REVIEWED BEFORE COMPLETING THIS FORM, WITH PARTICULAR ATTENTION PAID TO SECTIONS 2, 3a and 3f

Name of Prime Contractor: Dependable Services Group, LLC

Name of MBE or WBE (circle one): Global Medical & Health Services, LLC

Brief Narrative Description of the Work/Service to be performed by MBE or WBE:
To provide personal care and homemaker (chores) services for senior care clients in their homes.

Materials/Supplies to be furnished by MBE or WBE:

Subcontract Dollar Amount: \$ TDB (If this is a requirements contract, the subcontract dollar amount may be omitted; however, the subcontract percentage must be included.)

Subcontract percentage of total contract: 13 % (This is not considered material information for lump sum contracts.)

(If MBE sub-goals apply, please indicate the sub-goal covered by this Statement of Intent.)

African American: _____ % Asian American: _____ %
Hispanic American: _____ % Native American: _____ %

The undersigned Prime Contractor and Subcontractor agree to enter into a contract for the work/service indicated above for the dollar amount or percentage indicated to meet the MBE/WBE participation goals, subject to the Prime Contractor's execution of a contract with the City of Baltimore. The Subcontractor is currently certified as an MBE or WBE with the City of Baltimore Minority and Women's Business Opportunity Office to perform the work described above.

[Signature] _____ 10/25/2019 _____
Signature of Prime Contractor (REQUIRED) Date

[Signature] _____ 10/25/2019 _____
Signature of MBE or WBE (REQUIRED) Date

CHANGES TO INFORMATION ON THIS FORM THAT ARE MATERIAL TO THE AGREEMENT BETWEEN THE PRIME CONTRACTOR AND MBE OR WBE MUST BE INITIALED BY BOTH PARTIES.

PART D: MBE/WBE PARTICIPATION AFFIDAVIT

The Undersigned authorized representative of Contractor does hereby make the following Affidavit: Contractor has read the Bidder Information and Instructions regarding the MBE/WBE Program. Contractor acknowledges the MBE goal of 13% and the WBE goal of 10% for this contract. Contractor has achieved the following participation:

MBE-\$ _____ or 13 % and WBE-\$ _____ or 10 %
of the total contract amount which is \$ _____.

My firm has made good faith efforts to achieve the MBE and WBE participation goals for this contract. I understand that, if awarded the contract, my firm must submit to the Minority and Women's Business Opportunity Office (MWBOO) copies of all executed agreements with the MBE and WBE firms being utilized to achieve the participation goals and other requirements of Article 5, Subtitle 28 of the Baltimore City Code (2014 Edition). I understand that these documents must be submitted prior to the issuance of a notice to proceed.

I understand that, if awarded the contract, my firm must submit to the MWBOO canceled checks and any other documentation and reports required by MWBOO verifying payments to the MBE and WBE firms utilized on the contract.

I understand that, if awarded this contract and I find that I am unable to utilize the MBEs or WBEs identified in my Statements of Intent, I must substitute other certified MBE and WBE firms to meet the participation goals. I understand that I may not make a substitution until I have obtained the written approval of MWBOO.

I understand that, if awarded this contract, authorized representatives of the City of Baltimore may examine, from time to time, the books, records and files of my firm to the extent that such material is relevant to a determination of whether my firm is complying with the MBE and WBE participation requirements of this contract.

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing Affidavit are true and correct to the best of my knowledge, information and belief.

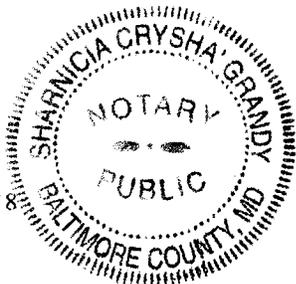
Dependable Services Group, LLC
Contractor Company Name
6310 Fair Oaks Avenue, Baltimore, MD 21214
Address

[Signature]
Signature
Godfrey Esochaglu, Vice President
Print Name and Title

Sworn and subscribed before me this 29 day of October, in the year 2019

[Signature]
Notary Public

My commission expires July 31, 2022



**B50005924 – Personal Care and Homemaker Services for Senior Care Clients
Due: 10/30/2019**

PART F: SUBCONTRACTOR UTILIZATION FORM

THIS FORM MUST BE INCLUDED WITH REQUEST FOR FINAL PAYMENT.

Prime Contractor's Name: Dependable Services Group, LLC

Contract Number and Title: B50005924

Total Contract Dollar Amount: TDB (TO BE DETERMINED)

Provide the following information for EACH and EVERY subcontractor, both MBE/WBE and NON-MBE/WBE used on this contract. (Make additional copies of this form as needed).

Name of Subcontractor <i>Global Medical & Health Services, LLC</i>	Goods or services provided on subcontract <i>Personal Care and Home Maker Services for Senior Care clients</i>
Race/ethnicity AND gender of subcontractor's owner <i>African American</i>	Dollar amount of subcontract <i>TDB</i>
Dollar amount paid to date <i>N/A</i>	If amount paid to date is less than subcontract dollar amount, explain why. <i>N/A</i>

Name of Subcontractor <i>Crown Hills Enterprises, Inc</i>	Goods or services provided on subcontract <i>Personal Care and Home Maker Services for Senior Care clients</i>
Race/ethnicity AND gender of subcontractor's owner <i>African American</i>	Dollar amount of subcontract <i>TDB</i>
Dollar amount paid to date <i>N/A</i>	If amount paid to date is less than subcontract dollar amount, explain why. <i>N/A</i>

Name of Subcontractor	Goods or services provided on subcontract
Race/ethnicity AND gender of subcontractor's owner	Dollar amount of subcontract
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

[Signature]
Prime Contractor's Signature

07/29/2020
Date

B50005924 – Personal Care and Homemaker Services for Senior Care Clients
Due: 10/30/2019

PART F: SUBCONTRACTOR UTILIZATION FORM

THIS FORM MUST BE INCLUDED WITH REQUEST FOR FINAL PAYMENT.

Prime Contractor's Name: Dependable Services Group, LLC

Contract Number and Title: B50005924

Total Contract Dollar Amount: TDB (TO BE DETERMINED)

Provide the following information for EACH and EVERY subcontractor, both MBE/WBE and NON-MBE/WBE used on this contract. (Make additional copies of this form as needed).

Name of Subcontractor <i>Global Medical & Health Services, LLC</i> MBE 13%	Goods or services provided on subcontract <i>Personal Care and Home Maker Services for Senior Care clients</i>
Race/ethnicity AND gender of subcontractor's owner <i>African American</i>	Dollar amount of subcontract <i>TDB.</i>
Dollar amount paid to date <i>N/A</i>	If amount paid to date is less than subcontract dollar amount, explain why. <i>N/A.</i>

Name of Subcontractor <i>CrownHills Enterprises, Inc</i> WBE 10%	Goods or services provided on subcontract <i>Personal Care and Home Maker Services for Senior Care clients</i>
Race/ethnicity AND gender of subcontractor's owner <i>African American</i>	Dollar amount of subcontract <i>TDB.</i>
Dollar amount paid to date <i>N/A</i>	If amount paid to date is less than subcontract dollar amount, explain why. <i>N/A.</i>

Name of Subcontractor	Goods or services provided on subcontract
Race/ethnicity AND gender of subcontractor's owner	Dollar amount of subcontract
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

[Signature]
 Prime Contractor's Signature

07/29/2020
 Date

MINUTES

Mayor's Office of Employment Development - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland State Department of Labor, Licensing and Regulation for professional services. The period of the grant award is July 1, 2020 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 556,876.00	-	4000-807521-6312-458305-404001	Adult
243,863.00	-	4000-806721-6312-458305-404001	Dislocated Worker
3,399,130.00	-	4000-806421-6313-817605-404001	Youth
\$4,199,869.00			

BACKGROUND/EXPLANATION:

The purpose of this grant is for the Mayor's Office of Employment Development (MOED) to work with core partners to deliver basic career services to ex-offenders, low-income individuals, veterans, individuals with disabilities and eligible participants with barriers to employment. Services include an assessment of job readiness skills, referrals to collaborating organizations for support services, career counseling, job search assistance and training.

The grant award will not exceed \$4,199,869.00 of WIOA (Adult, Youth, and Dislocated Worker) Grant funds.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTS AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

MOED - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Maryland State Department of Labor, Licensing and Regulation for professional services.

MINUTES

Police Department - Ratification of Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to ratify and approve the Memorandum of Understanding (MOU) with the Baltimore Child Abuse Center, Inc. (BCAC) for the provision of comprehensive forensic interviews to suspected victims of child sexual abuse and assault and other services as described in the MOU. The period of the this MOU was July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$125,000.00 - 5000-588520-2021-212900-600000

BACKGROUND/EXPLANATION:

On October 16, 2019, the Board of Estimates approved and accepted a grant from the Maryland Department of Public Safety and Correctional Services for the Baltimore Police Department's annual reimbursement for sex offenders' registrants in the amount of \$282,200.00. The Baltimore Child Abuse Center (BCAC) will utilize a portion of the funds to employ two full-time Forensic Interviewers who will interview suspected victims of child sexual abuse and assault and their non-offending caretakers, family members, and other witnesses requested utilizing approved interview protocol.

The submission is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Police Department - cont'd

UPON MOTION duly made and seconded, the Board approved and ratified the Memorandum of Understanding with the Baltimore Child Abuse Center, Inc. for the provision of comprehensive forensic interviews to suspected victims of child sexual abuse and assault and other services as described in the MOU.

MINUTES

Bureau of Procurement - Authorization for Master
Lease for Vehicle Procurement

ACTION REQUESTED OF B/E:

The Board is requested to authorize the Department of Finance to seek Master Lease Financing for the purchase of vehicles, to be awarded to Vendors in separate solicitations with subsequent Board approval as required.

AMOUNT OF MONEY AND SOURCE:

\$24,450,000.00 - City's Master Lease

The total cost will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management.

BACKGROUND/EXPLANATION:

On March 13, 2013, the Board approved the City's use of a Master Lease vehicle financing approach, as part of the City's 10-Year Financial Plan. The second round of financing under this plan was approved on April 2, 2014, the third round was approved on June 17, 2015, the fourth round of financing was approved on June 29, 2016, the fifth round was approved on April 26, 2017, the sixth round was approved on April 4, 2018, and the seventh round was approved on April 3, 2019. This is the eighth round of such financing. The awards for provision of specific vehicles have already received Board approval, or approval will be sought as required. This request for Board approval authorizes the financing of the future purchase of the following vehicles by Gross Vehicular Weight (GVW) class.

MINUTES

Bureau of Procurement - cont'd

	Vehicle Count	Estimated Costs
<u>6-Year Tranche</u>	<u>134</u>	<u>\$ 9,867,770.00</u>
<8,500 GVW	47	\$ 1,471,940.00
8,501- 10,000 GVW	15	640,679.00
14,001 - 16,000 GVW	15	4,196,850.00
19,501 - 26,000	7	695,418.00
Non Self Propelled Specialty Equipment	28	625,977.00
Off Road and Construction	22	2,236,906.00
	Vehicle Count	Estimated Costs
<u>10-Year Tranche Total</u>	<u>68</u>	<u>\$ 14,582,230.00</u>
< 8,500 GVW	3	\$ 112,524.00
8,501- 10,000 GVW	1	49,673.00
10,001-14,000 GVW	1	50,687.00
14,001- 16,000 GVW	6	1,551,006.00
16,001- 19,500 GVW	1	126,716.00
19,501- 26,000 GVW	3	457,200.00
26,001- 33,000 GVW	5	1,443,553.00
> 33,000 GVW	8	4,391,338.00
Non Self Propelled Specialty Equipment	14	439,153.00
Off Road and Construction	<u>26</u>	<u>5,960,380.00</u>
Total Financing Amount	202	\$ 24,450,000.00

MINUTES

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. Financing and procurement of vehicles awarded under separate Board actions.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board authorized the Department of Finance to seek Master Lease Financing for the purchase of vehicles, to be awarded to Vendors in separate solicitations with subsequent Board approval as required.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|--|-------------|---|
| 1. WATCH SYSTEMS,
LLC. | \$25,000.00 | Non-competitive/
Procurement/Renewal |
| Contract No. 06000 - Offender Watch Software - Baltimore Police Department - P.O. No.: P546122 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 10, 2018, the City Purchasing Agent approved the initial award in the amount of \$19,845.01. The award contained two renewal options. On December 11, 2019, the Board approved the first renewal in the amount of \$25,000.00. This final renewal in the amount of \$25,000.00 is for the period of January 1, 2021 through December 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The initial was below the MWBOO threshold of \$50,000.00.

- | | | |
|---|---------|----------------------------|
| 2. PROMEGA | | Non-competitive/ |
| <u>CORPORATION</u> | \$ 0.00 | <u>Procurement/Renewal</u> |
| Contract No. 08000 - DNA Consumables and Kits - Baltimore Police Department - P.O. No.: P545856 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 7, 2018, the Board approved the initial award in the amount of \$411,771.00. The award contained two renewal options. On July 10, 2019, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period November 7, 2020 through November 6, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|---|--------------|---|
| 3. CYBERGENETICS CORPORATION | \$ 28,000.00 | Non-competitive/
Procurement/Renewal |
| Contract No. 08000 - DNA Software - Baltimore Police Department - P.O. No.: P550822 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On March 25, 2020, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. The award contained

four 1-year renewal options. This first renewal in the amount of \$28,000.00 is for the period January 1, 2021 through December 31, 2021, with three 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MWBOO threshold of \$50,000.00.

- | | | |
|---|--------------|---------------------|
| 4. ENEL X NORTH | | Non-competitive/ |
| AMERICA, INC. | \$ 63,060.00 | Procurement/Renewal |
| Contract No. P-063 - Consulting Services for Electricity, Natural Gas and Energy - Department of Public Works - P.O. No.: P521423 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 15, 2011, the Board approved the initial award in the amount of \$57,204.00. The award contained nine renewal options. Subsequent actions have been approved. This final renewal in the amount of \$63,060.00 is for the period December 21, 2020 through December 20, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. At the time of the award submitted by the using Agency, directly to the Board for this Cooperative Contract, MBE/WBE goals were not required for the Agreement.

- | | | |
|---|---------|---------------------|
| 5. UNITED RENTALS | | Non-competitive/ |
| (NORTH AMERICA, INC.) | \$ 0.00 | Procurement/Renewal |
| Choice Partners Cooperative Contract No. 18/072KC-06 | | |
| Industrial Equipment for Rent, Lease or Purchase - Departments of Public Works and Transportation, etc. - P.O. No.: P550018 | | |

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 18, 2019, the Board approved the initial award in the amount of \$800,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period October 17, 2020 through October 16, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible if subcontractors are used.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

6. MD POLICE SUPPLY, LLC		Non-competitive/
<u>1st NEEDS MEDICAL, LLC</u>	<u>\$ 30,000.00</u>	<u>Procurement/Renewal</u>
Contract No. B50005966 - Sabre Red Mace - Baltimore Police Department - P.O. Nos.: P550058 and P550059		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 18, 2019, the Board approved the initial award in the amount of \$26,940.00. The award contained two 1-year renewal options. This first renewal in the amount of \$30,000.00 is for the period December 20, 2020 through December 19, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MWBOO threshold of \$50,000.00.

7. ACCRUENT, LLC d/b/a VFA	\$200,000.00	Non-competitive/ Procurement/ Ratification and Renewal
Contract No. 08000 - VFA Reporting Software - Department of General Services - P.O. No.: P537003		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On September 28, 2016, the Board approved the initial award in the amount of \$33,213.85. The award contained four renewals. Subsequent actions have been approved. This final renewal in the amount of \$200,000.00 will provide for the continuation of facility reporting software as well as an option for Facility Condition Assessment Services. The goal of the VFA engagement is to develop and mature facilities capital planning and management strategies.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 20, 2017, the Board approved the initial award in the amount of \$253,345.00. The award contained two 1-year renewal options. This renewal in the amount of \$60,000.00 will provide for the continuation of maintenance and support for RSA software licenses and hardware used for PDF format production printing from the City's network servers. The period of the ratification is July 1, 2020 through October 6, 2020. The period of the renewal is October 7, 2020 through June 30, 2021, with one-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as the proprietary service and commodities are only available directly from the manufacturer.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

9. EMD MILLIPORE CORPORATION	\$ 16,361.80	Increase
Contract No. 08000 - Millipore Service Contract - Department of Public Works - P.O. No.: P550654		

On July 7, 2015, the City Purchasing Agent approved the initial award for the amount of \$15,714.44. The Board is requested to approve an increase for the amount of \$16,361.80. This increase will make the total contract amount \$32,076.24. The contract expires on January 31, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MWBOO threshold of \$50,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

10. T.E.A.M. SERVICE CORPORATION
OF NEW YORK

THE ELECTRIC MOTOR REPAIR
COMPANY

\$ 300,000.00	Increase
<u>1,200,000.00</u>	& Renewal
<u>\$1,500,000.00</u>	

Contract No. B50004670 - Repair and Maintenance Services for Electric Motors up to 300 H.P. - Departments of Public Works, General Services, Transportation and others - P.O. Nos.: P537114 and P537115.

On September 28, 2016, the Board approved the initial award for the amount of \$1,000,000.00. The award contained two 1-year renewal options. On November 7, 2018, the Board approved an increase for the amount of \$1,000,000.00. This increase in the amount of \$300,000.00 is necessary to continue repair and maintenance services for electric motors. This increase will make the award amount \$3,500,000.00.

This renewal in the amount of \$1,200,000.00 is for the period January 1, 2021 through December 31, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On August 27, 2020, MWBOO found both T.E.A.M. Services Corporation and The Electric Motor Repair Company in compliance.

T.E.A.M. Services Corporation

	<u>Commitment</u>	<u>Performed</u>	
MBE: Personal Electric	4%	\$51,978.15	(4.34%)
WBE: Oelmann (Broadway Electric)	0.5%	\$21,641.39	(1.81%)
Robnet	0.5%	\$ 1,913.70	(0.08%)
Fireline Corporation	0.5%	\$ 161.55	(0.013%)
Fitch Dustdown (Fitch Co.)	0.5%	\$ 5,113.23	(0.43%)
	2%	\$28,829.87	(2.33%)

MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 27, 2020.Electric Motor Repair Company

	<u>Commitment</u>	<u>Performed</u>	
MBE: Roan's Rigging & Transfer Co.	2%	\$13,710.00	(2.53%)
Horton Mechanical Contractors	2%	\$0	
	4%	\$13,710.00	(2.53%)

	<u>Commitment</u>	<u>Performed</u>	
WBE: Whel-Tech Inc.	2%	\$0	

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

Based on the work issued by the City, the Vendor could not utilize Horton Mechanical Contractors (MBE) or Whel-Tech (WBE). The distribution of work from the agency is typically given to the prime contractor based on the lowest bided prices.

Therefore, this has caused limitation with the prime receiving adequate work compared to the other awardee. The Vendor demonstrated good-faith efforts to utilize one of the MBE contractors when work opportunities were presented. MWBOO is working with vendor to ensure goals are being fulfilled and even recommended substitutions (if necessary) to maintain utilization of MBE/WBE subcontractors for the duration of the contract. A recommendation was also submitted to user agency suggesting there be a fair distribution of work to both awardees in order to meet adherence with Article 5 Subtitle § 28-66 through § 28-69.

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 27, 2020.
(Good Faith Effort)**

11. PREMIER MAGNESIA, LLC,	\$ 700,000.00 <u>2,700,000.00</u> \$3,400,000.00	Non-competitive/ Procurement/ Increase and Renewal
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MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Contract No. 08000 - Thioguard Chemical Application Technology
- Department of Public Works - Water & Wastewater - P.O. No.
P549582

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 13, 2019, the Board approved the initial award for the amount of \$1,862,960.00. The award contained four 1-year renewal options. This product is critical to the operation of the Patapsco Wastewater Treatment Plant in the removal of hydrogen sulfide and other chemicals and is proprietary to the Vendor. The Board is requested to approve the first, one-year renewal option. The above amount is the City's estimated requirement. This first renewal in the amount of \$3,400,000.00 is the period November 13, 2020 through November 12, 2021, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This request meets the requirement for certification as a sole source procurement.

12. CURRY PRINTING, INC.	\$ 94,000.00	Non-competitive/ Procurement/ Selected Source
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Contract No. 06000 - Printing and Mailing of Benefits Enrollment Materials - Human Resources - Req. No.: R861424

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Human Resources Information Service vendor, Workday will not provide any print/mail services, these services were included under the previous HRIS Vendor's scope of work. As such, the Department of Human Resources, Office of Employee Benefits, is in need of a Vendor to complete all printing mail needs for the FY2021 Open Enrollment period. Curry Printing is a local full-service certified WBE business in the City of Baltimore. The Department of Human Resources, Office of Employee Benefits with the Bureau of Procurement is developing a solicitation for the printing and mailing of all its employee

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

related materials. The period of the award is October 1, 2020 through January 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MWBOO determined that no goals would be assigned as the prime contract is a Certified WBE.

MWBOO GRANTED A WAIVER ON SEPTEMBER 22, 2020.

13. RED HAWK FIRE AND SECURITY, LLC	\$ 0.00	Non-competitive/ Procurement/ Ratification and Extension
Contract No. B50001080 - CCTV Maintenance and Platform Integration - Mayor's office of Criminal Justice, Baltimore City Police Department, Department of Transportation - - Req. Nos.: P508992 and P543849		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On July 1, 2009, the Board approved the initial award in the amount of \$2,800,000.00. The award contained three renewal options. Subsequent actions have been approved and three renewals have been exercised. An extension is necessary to continue CCTV maintenance and support services for various City agency locations while a new contract is transitioned between software platforms. The period of the ratification is July 1, 2020 through October 6, 2020. The period of the extension is October 7, 2020 through June 30, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

ON APRIL 23, 2009, MWBOO SET GOALS OF 7% MBE AND 2% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Paniagua's Enterprises Inc.	7%	\$668,588.50	(14.63%)
WBE: Fleet Electric Inc.	3%	\$598,338.00	(13.10%)

MWBOO contacted WBE to secure new payment data. No new data was reported/submitted by WBE since the last review period.

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 18, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Informal Awards, Renewals, Increases to Contracts, and Extensions.

MINUTES

Department of Transportation - Addendum No. 1 to License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the License Agreement with the United States Coast Guard and approve Addendum No. 1 to extend the License Agreement to April 30, 2024.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 11, 2014, the Board approved the License Agreement to allow the Mayor and City Council permission to use a portion of the Coast Guard's property for a temporary construction area located at the U.S. Coast Guard Baltimore Yard, at 2401 Hawkins Point Road. The License Agreement was for five years and expired on April 20, 2019.

Through inadvertence, the License Agreement was not extended in a timely manner. The Department and the Coast Guard desire to retroactively ratify the License Agreement and approve Addendum No. 1 to extend the term of the License Agreement so the City may continue to use the site as a temporary construction area. Approval of Addendum No. 1 will extend the License Agreement.

The addendum is late and comes after expiration of the License Agreement through inadvertence.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the License Agreement with the United States Coast Guard and approved Addendum No. 1.

MINUTES

Department of Law - Recommendation for Vendor Suspension

ACTION REQUESTED OF B/E:

The Board is requested to approve a settlement of all pending matters between the City and Holabird Enterprises of Maryland, Inc. t/a Holabird Fleet Service; Trans-Tech Transmission Center and its principals Lawrence Ward and Daniel Foy (collectively "the Vendor") on the following terms: the Vendor agrees that they will not bid, respond or seek to be considered for any award to perform, directly or indirectly, a contract with the City for a period of five (5) years effective October 1, 2020; the Vendor will repay the City the sum of \$91,746.00; the Vendor will accept the return of 5 unused Henke snowplows from the City; the Vendor and City will dismiss all related litigation filed in the Circuit Court for Baltimore City; and the Vendor and City will execute mutual releases denying any liability or wrongdoing to effectuate full and final resolution of the above terms as soon as practicable. In addition to approving the settlement terms, the Board is further requested to dismiss the debarment action pending before the Board.

AMOUNT OF MONEY AND SOURCE:

No funds are requested or required.

BACKGROUND EXPLANATION:

On April 1, 2020, the Board instituted debarment proceedings against Holabird Enterprises of Maryland, Inc. t/a Holabird Fleet Service; Trans-Tech Transmission Center and its principals Lawrence Ward and Daniel Foy (collectively the "Vendor") pursuant to Baltimore City Code Art. 5, § 40-17 and suspended the Vendor's

MINUTESDepartment of Law - cont'd

performance under B50004770, B50004990, B50005058, B50005285, B500005755 and B50005812 pursuant to Art. 5, § 40-18. The Vendor timely objected to debarment and requested a hearing. The City filed litigation against the Vendor in the Circuit Court for Baltimore City (case no. 24-C-20-2075) alleging claims under Md. Code Ann. Gen Prov. § 8-103. The Vendor filed a declaratory judgment action (case no. 24-C-20-3660) challenging this Board's extension of time to hold the debarment hearing. An evidentiary hearing before Judge Miller, as designee for this Board, was then scheduled to begin on October 6, 2020.

The integrity of the City's procurement process will be protected by the Vendor's consent to not entering into or performing under a contract with the City for a 5-year period.

Approval of the proposed agreement to settle all matters between the City and the Vendor and its principals is in the City's best interests to avoid the uncertainties and risks of litigation and to protect the integrity of the City's procurement process.

MBE/WBE PARTICIPATION

Not applicable.

UPON MOTION duly made and seconded, the Board approved the settlement of all pending matters between the City and Holabird Enterprises of Maryland, Inc. t/a Holabird Fleet Service; Trans-Tech Transmission Center and its principals Lawrence Ward and

MINUTES

Department of Law - cont'd

Daniel Foy. The Board further dismissed the debarment action pending before the Board. The Acting Solicitor **ABSTAINED**.

MINUTES**CITY COUNCIL BILL:**

20-0537 -An Ordinance concerning the Sale of Property - 3200 East Biddle Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 3200 East Biddle Street (Ward 26, Section 20, Block 6150A, Lot 004) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bill No. 20-0537 and directed that the bill be returned to the City Council with the recommendation that it also be approved by that Honorable Body. The Mayor **ABSTAINED**. The President **ABSTAINED**.

MINUTES

Bureau of the Budget and - Appropriation Adjustment
Management Research (BBMR) Order No. 008

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order (AAO) No. 008 for a State grant funds transfer within the Mayor's Office from Service 798: Youth Works Summer Jobs Program to Service 741: Community Action Partnership.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - From Account: 5000-500021-6397-809900-607004
Unallocated State Grant Funds
Service 798 - Youth Works Summer
Jobs Program

To Account: 5000-586220-1191-594700-607004
Service 741: Community Action
Partnership

BACKGROUND/EXPLANATION:

On July 1, 2020, the Board approved the Amendment to the Grant Agreement with the Maryland Department of Housing and Community Development. This AAO is a requirement for that Grant Award. The funding will be utilized to support Community Services Block Grant (CSBG) eligible activities that prevent, prepare for, or respond to the Coronavirus. The grant funds must be expended no later than September 30, 2022.

Initially, the funding was appropriated within an unallocated account in the Fiscal 2021 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source in accordance with the actual grant award.

MINUTES

BBMR - cont'd

The requested amount of \$2,000,000.00 is the anticipated spending during Fiscal 2021. Additional spending will be included in the Fiscal 2022 Budget.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order No. 008 for a State grant funds transfer within the Mayor's Office from Service 798: Youth Works Summer Jobs Program to Service 741: Community Action Partnership.

MINUTES

Baltimore City Office of - Non-Disclosure Agreement
Information & Technology

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Disclosure Agreement with Baltimore Gas and Electric Company (BGE).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Under contract agreement 08000-GIS Maintenance for Next Generation 9-1-1 project, Vendor, Michael Baker, DATAMARK, will provide data clean up on the City's Site Structure/Address Point and Road/Street Centerline data, as well as reconciling data with Automatic Location Information and Master Street Address Guide data provided by City telecommunications vendors. The BGE is one of the telecommunications vendors providing data. The Non-Disclosure Agreement is a requirement of the BGE before they can provide services and contains a provision requiring the City to indemnify BGE.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Non-Disclosure Agreement with Baltimore Gas and Electric Company.

MINUTES

President: "As there is no more business before the Board, we will recess until bid opening at 12 noon. We will reconvene on October 14, 2020. Thank you, everyone. Have a great day."

MINUTES

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Comptroller: "Good afternoon, the Board of Estimates is now in session for the receiving and opening of bids. As part of the overall effort to limit transmission of the COVID-19 virus, the Board of Estimates is conducting bid openings virtually. Members of the public can call in to listen to bid openings live by calling 443-984-1696 and entering access code 0817325. The Board of Estimates meetings are broadcast live on CHARM-TV, Channel 25 on Comcast cable in Baltimore City. Meetings are also streamed on the Internet at www.charmtvbaltimore.com/watch-live. The Board of Estimates will continue to conduct bid openings virtually while the state of emergency declared by the Mayor of Baltimore and the Governor of Maryland remains in effect."

MINUTES

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that **THERE WERE NO ADDENDA RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Recreation & Parks - RP 17820, Gwynn Falls Division
Maintenance Yard Renovation
and Addition

Oakmont Contracting, LLC
E. Pikounis Construction Co. Inc.
Plano-Coudon, LLC
Bensky Construction, Co., LLC
North Point Builders of MD, LLC

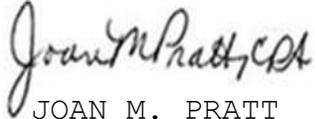
Department of General Services - GS 20807, Police Annex
Elevator Upgrade and
Modernization

Chilmar Corporation
Nichols Contracting, Inc.
W. M. Schlosser Company, Inc.

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, October 14, 2020.



Handwritten signature of Joan M. Pratt, CPA in black ink.

JOAN M. PRATT
Secretary