

MINUTES**REGULAR MEETING**

Honorable Brandon M. Scott, President
Honorable Bernard C. "Jack" Young, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Matthew W. Garbark, Acting Director of Public Works
Dana P. Moore, Acting Deputy City Solicitor

President: "Ah -- Good morning. The September 16, 2020 meeting of the Board of Estimates is now called to order. In the interest of promoting and maintaining health and safety as we continue to deal with the COVID 19 pandemic, the Board of Estimates continues to meet virtually. Thank you Madam -- thank you Madam Comptroller. Thank you that was actually a question I was getting ready to ask you. Ah -- thank you so much. I will direct the Board member's attention to the memorandum from my office dated September 14, 2020, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Comptroller. I will entertain a motion to approve all the items contained on the routine agenda."

Acting City Solicitor: "Ah -- Mr. President, I move approval of all the items on the routine agenda."

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Comptroller: "I Second."

President: "All those in favor say, Aye. All opposed say, Nay. The motion carries. The routine agenda items have been adopted."

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Bureau of the Budget and - General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund supplemental appropriation in the total amount of \$2,500,000.00 to the Department of General Services, Service 726: Administration – General Services.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation (\$2,500,000.00) is the Budget Stabilization Reserve, also known as the “Rainy Day” fund.

BACKGROUND/EXPLANATION:

This action is required to balance the Department of General Services’ budget for Fiscal 2020 due to variances from the budget resulting from the COVID-19 pandemic.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the General Fund Supplemental Appropriation in the total amount of \$2,500,000.00 to the Department of General Services, Service 726: Administration – General Services.

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Bureau of the Budget and - General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund supplemental appropriation in the total amount of \$11,000,000.00 to the Fire Department, Service 609: Emergency Medical Services.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation (\$11,000,000.00) is the Budget Stabilization Reserve, also known as the "Rainy Day" fund.

BACKGROUND/EXPLANATION:

This action is required to balance the Fire Department's budget for Fiscal 2020 due to additional expenditures resulting from overtime and the COVID-19 pandemic.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the General Fund Supplemental Appropriation in the total amount of \$11,000,000.00 to the Fire Department, Service 609: Emergency Medical Services.

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Bureau of the Budget and - General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund supplemental appropriation in the total amount of \$5,500,000.00 to the Department of Health, Service 315: Emergency Services - Health.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation (\$5,500,000.00) is the Budget Stabilization Reserve, also known as the "Rainy Day" fund.

BACKGROUND/EXPLANATION:

This action is required to balance the Department of Health's budget for Fiscal 2020 due to additional expenditures resulting from the COVID-19 pandemic.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the General Fund Supplemental Appropriation in the total amount of \$5,500,000.00 to the Department of Health, Service 315: Emergency Services - Health.

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Bureau of the Budget and - General Fund Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund supplemental appropriation in the total amount of \$6,000,000.00 to the Department of Housing and Community Development (DHCD), Service 809: Retention, Expansion, and Attraction of Business.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation (\$6,000,000.00) is the Budget Stabilization Reserve, also known as the "Rainy Day" fund.

BACKGROUND/EXPLANATION:

This action is required to balance the DHCD's budget for Fiscal 2020 due to additional expenditures resulting from the COVID-19 pandemic.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the General Fund Supplemental Appropriation in the total amount of \$6,000,000.00 to the Department of Housing and Community Development, Service 809: Retention, Expansion, and Attraction of Business.

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Bureau of the Budget and - General Fund Transfer Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the General Fund transfer appropriation in the total amount of \$2,000,000.00 to the Baltimore Police Department, Service 622: Police Patrol.

AMOUNT OF MONEY AND SOURCE:

The source of funds for this appropriation (\$2,000,000.00) is the Department of Transportation, Service 690: Sustainable Transportation.

BACKGROUND/EXPLANATION:

This action is required to balance the Baltimore Police Department's budget for Fiscal 2020, due to additional expenditures resulting from the COVID-19 pandemic.

Surplus appropriation is available from the Department of Transportation due to savings on the Circulator Bus service following adoption of a new operating contract.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**A PROTEST WAS RECEIVED FROM BIKEMORE AND THE CENTRAL MARYLAND
TRANSPORTATION ALLIANCE.**



September 15, 2020

Honorable President
and Members of the Board of Estimates
c/o Secretary, Board of Estimates
204 City Hall
100 N. Holliday Street
Baltimore, MD 21202

Mr. President and Members of the Board of Estimates:

Bikemore and the Central Maryland Transportation Alliance are writing in protest of the Bureau of the Budget and Management Research General Fund Transfer Appropriation in the total amount of \$2 million to the Baltimore Police Department, Service 622: Police Patrol.

This action is proposed from a claimed surplus appropriation available from the Department of Transportation due to savings on the Circulator Bus following adoption of a new operating contract.

While we have been critical of Baltimore City Department of Transportation's spending priorities in the past, this technical surplus is evidence their practices are improving under the leadership of Director Sharkey, and transferring the surplus away from the department is depriving it of a reward for improved fiscal management.

In addition, the Charm City Circulator received \$18 million in Federal CARES Act funding for continued operations. This transfer violates the spirit of the CARES Act and may be viewed as a pass through of funds away from transit that jeopardizes our ability to access future federal economic recovery funding for Baltimore City Department of Transportation.

In 2015, the New York Times reported that "In a large, continuing study of upward mobility based at Harvard, commuting time has emerged as the single strongest factor in the odds of escaping poverty. The longer an average commute in a given county, the worse the chances of low-income families there moving up the ladder. The relationship between transportation and social mobility is stronger than that between mobility and several other factors, like crime, elementary-school test scores or the percentage of two-parent families in a community."

Despite our knowledge of the pathways to escape poverty being directly related to transportation, Baltimore City Department of Transportation remains woefully underfunded, with deferred capital needs of \$1.5 billion, \$50 million of which is capital needs for transit. The department projected needing \$7.5 million next year for transit capital replacement but only has \$5 million allocated, entirely federal funding.

\$2 million is the difference between nearly meeting Baltimore City Department of Transportation's transit funding needs or continuing to expose riders to underfunded, infrequent, and unreliable service.

Who are these riders?

- 39% of overall transit riders in Baltimore City are essential workers, one of the highest percentages in the nation and higher than New York City.
- 33% of Baltimore households and a majority of Baltimore renters lack access to a personal vehicle. 75% of Circulator riders lack access to a personal vehicle.
- A strong majority of riders on the Purple, Orange, and Green Circulator routes make under \$25,000 per year, and the majority of these riders make under \$10,000 per year.
- The majority of riders on those same routes are Black and Latino.

We protest this action because it will disproportionately harm our poorest Black and Latino residents, Baltimoreans risking their lives riding public transit to work in a pandemic through a city that unjustly over polices them based on the color of their skin.

If approved, this transfer of funds sends a message that that structurally racist decision-making will continue, despite evidence that investment in transportation is the most important thing we can do to lift Baltimoreans out of poverty and connect them to opportunity.

We urge the members of the Board of Estimates to reject this transfer.

Sincerely,

Liz Cornish, Executive Director
Bikemore

Brian O'Malley, President & CEO
Central Maryland Transportation Alliance

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President: "Ah -- The item on the non-routine can be found on page six, General fund transfer. Ah -- we have received a protest on this item. We will hear from -- first. Ah -- the representatives from Bikemore please uh -- unmute yourselves and make yourself known and for the record. Thank you so much."

Ms. Liz Cornish, Executive Director of Bikemore: "Thank you Council President Scott and the other members of the Board of Estimates. My name is Liz Cornish, I am the Executive Director of Bikemore. Ah -- we are here today to protest the transfer of \$2,000,000.00, from the Department of Transportation to Baltimore City Police Department. We know um -- we know that transit has been essential to maintaining the safety, public health and economic security of folks during the pandemic and that it will be even more essential as we go on the road of recovery. We also, I wanted to point out that the surplus has a technicality um -- the City of Baltimore received \$18,000,000.00, of CARES Act Funding to sustain operations of the Charm City Circulator. One of our concerns is that this could be viewed as um -- going against, the spirit of that funding, if we are to take any additional City money that

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could go towards the operations of the Circulator knowing full well that the contingent acceptance of that CARES Act Funding was to maintain adequate, and if not enhanced service. And the other thing that we need to sort of look at is, are we going to continue this pattern of taking away money from essential services and putting them back into the Police Department. Now I recognize that \$2,000,000.00, um -- can be seen as a relatively small amount both in transit operations and most certainly in the Police Department's budget. But in 2020, we really need to examine even these small decisions. Um -- we need to form new habits and I think um -- this presents a really good opportunity to look at how are we reallocating funding from our already suppressed City services and putting them towards the Baltimore City Police Department. And these are decisions and values I know many of you already champion um -- in your everyday work and we're really grateful for that. Um -- but here is an opportunity for the Board of Estimates to live out those values and so with that we ask um -- that you please reject this transfer of funds."

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President: "Thank you. Uh -- is there a representative from Central Maryland Transportation Alliance, on the call? All right Mr. Cenname, do you uh -- would you wish to address this issue?"

Mr. Robert Cenname, Budget Director, Department of Finance: "Yes. Thank you. I -- I'd like to respond to that. So um -- first some context for this -- for this action um -- you know Fiscal 2020, was um --

really the perfect storm for our financial situation. We had a scenario where we had declining revenue at the same time that we had additional response costs for certain agencies to respond to COVID-19. Um -- I want to remind the Board that the City must be balanced by law at the end of the Fiscal Year. That's not Finance saying that -- that is that is the Charter requirement that we must be balanced by the end of the year. We have a rainy day fund as a backstop in case we have a situation where we have a net deficit and in this Fiscal Year, we ended with a net deficit of \$14,300,000.00, in other words we spent more money than we brought in -- in revenue. Um -- when we looked to draw down money from the rainy day fund to protect uh -- to make sure that the City ends in balance at the end of the year the policy requires us to take all

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reasonable actions uh -- before we would dip into the rainy day fund. And in this situation ah -- if you remember the City put into place a -- a strong uh -- a strong hiring and spending freeze for all agencies uh -- back at the end of March into early April through the fourth quarter. The intent of that was to minimize the impact on the City's financials uh --and to make sure we eliminated any non-COVID expenses or non-essential expenses through the end of the year and so um -- when we came to make our request for the rainy day fund we were obligated by the policy to use up any surplus in any agencies ah -- to balance the budget before we were to dip into the rainy day fund. So that's why you see on the Board agenda today one transfer which was our first option which was available to us and then the other four actions are draws from the rainy day fund which we're obligated to minimize. Um -- the comment on the Federal aid these issues are not even remotely connected um -- the -- this is a closeout action to move surplus appropriation from one agency to another to make sure we're balanced for closeout on the federal aid uh -- yes there are rules on the aid we've gotten from CARES and you know DOT has been working with Finance

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to make sure we can spend down that money appropriately and within compliance with Federal Law but this action has no uh -- bearing on that particular concern. Ah -- so you know based on our -- our reading of the law and our requirement ah -- to be in balance and to take every reasonable action uh -- we don't think we had a choice we had to make this action uh -- to use whatever, available surplus we had in agencies before we drew down from the rainy day fund and so in order to keep us on track for our closeout process I would ask the Board to ah -- approve this action just like they approve the other actions on the routine agenda."

President: "Thank you. Any questions from ah -- the Board members? Madam Comptroller? Mr. Cename, I just have a -- a quick question for you in -- in reference um -- in reference, what for this surplus money for the circulator, if this money wasn't re-appropriated what would happen with it?"

Mr. Cename: "So if we were not to uh -- if we were not to use it in this manner, we would have to increase our drawdown from the - - from the rainy day fund to 27 million and you know like I said

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per our um -- you know per our my earlier comments the policy requires us to take every reasonable action uh -- to make sure we minimize the draw down from the rainy day fund to keep us protected uh -- going into continuing in Fiscal 21 where we still have an enormous amount of Fiscal risk uh -- before the end of the Fiscal Year."

President: "And can you Mr. Cename, uh --just tell me about uh - - how you came to the conclusion that this was the most reasonable action and what ah -- Fiscal implications would -- would there be if you did the reverse, so to speak if you did a draw down and not the transfer?."

Mr. Cename: "Yeah sure. So um -- when we get to the uh -- the end of closeout we look at all uh -- agency appropriations and what's still available in surplus and we had very little surplus this year for obvious reasons. Um -- because we had additional COVID related expenses so when we looked at the -- the issues we had we had five agencies that we needed to close. Um -- some of those we had already voted on which were, it was Fire, ah -- DGS, ah --

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Health, HCD and then um -- Police and Transportation for um -- because they had ah -- had some savings on the Circulator contract was an agency where we had a large enough surplus where we could take that entire surplus and transfer to close one of the agencies in deficit. And so that was again, our first instinct to do everything we could within transfers to make that possible but then any other drawdown at that point since the other agency surpluses are so small we have to draw down from the rainy day fund to do that. Um -- I would remind you too that the rainy day fund has to be repaid. So there is a strong interest that the City has in minimizing that uh --drawdown because the -- the money that we draw from the rainy day has to ultimately be repaid. So you know given the extraordinary circumstances we were under in Fiscal 20, we feel like this is just the right thing to do."

President: "And just and -- and just out of curiosity Mr. Cename, if it were not for the COVID costs and the other costs that you guys mentioned would BPD would have needed a surplus uh -- appropriation at all this year?"

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Mr. Cename: "Uh -- that -- that's correct BPD, if not for COVID and for some protest related costs where they had to have additional personnel available in the Spring, ah -- BPD would have been within its -- its appropriation which is uh -- you know something that's really a giant step forward for them as a credit to the work that they've done to get costs under control. So the only agencies that were asking for additional appropriation today the five that I mentioned are ones that had really extraordinary uh -- unexpected costs that were really out of their control."

President: "And do you remember uh -- last Fiscal I guess, the Fiscal uh -- 19 appropriation extra appropriation for BPD what that was in dollar amount?"

Mr. Cename: "Um -- I don't have it in, I don't remember offhand I don't have it in front of me but I can follow up with the Board on that."

President: "Okay. Thank you. Thank you so much. Any other questions from Board members? Seeing none I will entertain a motion."

Acting City Solicitor: "Ah -- Mr. President and uh -- this honorable Board. I uh -- move that the protests of both Baltimore ah -- Bikemore and Central Maryland Transportation Alliance be denied."

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Comptroller: "I second."

President: "All those in favor say, Aye. All opposed say, Nay. Uh -- the motion is approved. The protest is denied. The item is approved uh - Thank you. Uh - before we close today."

Mayor: Mr. President -- Mr. President I -- I failed to -- to say Aye."

President: "Yes, sir - yes sir Mr. Mayor. Uh -- before we close I want to see if they're uh -- Madam Comptroller, if you want to make any remarks today."

Comptroller: "No, I'm good."

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Bureau of the Budget and - Carryover of Unexpended
Management Research Appropriations for Fiscal 2020

ACTION REQUESTED OF B/E:

The Board is requested to approve the final recommendations for carryovers for Fiscal 2020 for the General Fund and Other Funds based upon availability of funds.

AMOUNT OF MONEY AND SOURCE:

The source of funds for those appropriations will come from unexpended balances in the respective departments.

General Fund Carry-Forward Requests**Fiscal 2020 Unencumbered Appropriation to Fiscal 2021**

Agency	Dynamics Account	Purpose	Amount
Board of Elections			\$ 400,000.00
	1001-000000-1801-184300-606003	Election Equipment	400,000.00
Courts: Circuit Court			62,020.00
	1001-000000-1100-110000-605007	Security Equipment	62,020.00
Fire			1,551,966.00
	1001-000000-2142-225900-605007	Amos Grant Matches-Equipment	33,600.00
	1001-000000-2142-229400-606004	Amos Grant Matches-Vehicles	1,152,562.00
	1001-000000-2142-229500-603026	Amos Grant Matches-Facilities	365,805.00
General Services			2,129,598.00
	1001-000000-1981-194600-603035	Fleet Maintenance	1,730,000.00
	1001-000000-1982-782000-609036	Roof and Tank Replacements	399,598.00

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Housing and Community Development			484,720.00
	1001-000000-5930- 599700-607001	Community Catalyst Grants	149,885.00
	1001-000000-1773- 800900-603051	Moving Expenses	141,651.00
	1001-000000-5832- 412500-603050	Facility Improvements	124,184.00
	1001-000000-2602- 619500-603026	Moving expenses	69,000.00
Law			13,214.00
	1001-000000-1751- 175200-605001	Furniture	13,214.00
M-R: Miscellaneous General			400,000.00
	1001-000000-1220- 701100-603026	State Assessment Dept. Cost Share	400,000.00
M-R: Cable and Communications			74,000.00
	1001-000000-5721- 401300-603026	Website improvements	74,000.00
Agency	Dynamics Account	Purpose	Amount
M-R: Convention Complex			279,000.00
	1001-000000-5311- 391500-606007	Furniture and Camera Upgrades	279,000.00
M-R: Office of Criminal Justice			1,465,000.00
	1001-000000-2255- 702300-603050	Violence Interruption Programs	600,000.00
	1001-000000-2254- 786000-603050	Human Trafficking Grants	300,000.00
	1001-000000-2255- 702300-603026	CitiWatch Camera Maintenance	350,000.00
	1001-000000-2251- 247700-604010	CitiWatch Equipment Upgrades	215,000.00

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M-R: Arts and Culture			141,119.00
	1001-000000-4930-379900-602085	Museum Support	141,119.00
Office of Equity and Civil Rights			146,500.00
	1001-000000-6560-424800-603089	Wage Software	74,890.00
	1001-000000-1562-171500-603012	Consent Decree Software	71,610.00
Planning			696,462.00
	1001-000000-1875-187400-603026	Arts Dist. & Asset Management Contracts	550,000.00
	1001-000000-1877-806000-603026	Census Planning	127,462.00
	1001-000000-1875-806400-603050	Healthy Food Strategy	19,000.00
Recreation and Parks			560,000.00
	1001-000000-4781-363600-603016	Facility Maintenance	560,000.00
Transportation			1,775,000.00
	1001-000000-5011-694700-603026	Emergency Street Repairs	1,200,000.00
	1001-000000-1952-194200-603066	Towing Contract	575,000.00
		TOTAL	10,178,599.00

BACKGROUND/EXPLANATION:

This action is required to carry forward unexpended funds into Fiscal Year 2021.

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All

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General Fund appropriations that have been determined to be encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance. To the extent possible and pursuant to the Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs.

UPON MOTION duly made and seconded, the Board approved the final recommendations for carryovers for Fiscal 2020 for the General Fund and Other Funds based upon availability of funds.

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Bureau of the Budget and - Budget Stabilization Reserve for
Management Research Fiscal 2022 Restoration Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve the use of up to \$25,000,000.00 of the Budget Stabilization Reserve (BSR), also known as the "Rainy Day Fund," to close the projected Fiscal 2020 deficit and to establish Fiscal 2022 as the first year of restoration plan requirement.

AMOUNT OF MONEY AND SOURCE:

\$25,000,000.00 - 2093-793413-7930-741303-460010

BACKGROUND AND EXPLANATION:

The Bureau of the Budget and Management Research is requesting authorization to use up to \$25,000,000.00 of the Budget Stabilization Reserve (BSR), also known as the "Rainy Day Fund," as a necessary step to balance the Fiscal 2020 General Fund budget. As a matter of historical significance, this is only the third time that the Board of Estimates has been asked to use the BSR since its inception in Fiscal 1993. The prior two instances were in Fiscal 2010, to cover a shortfall caused by two historic snowstorm events and declining local revenues; and in Fiscal 2015, to cover unanticipated costs in response to civil unrest.

Fiscal 2020 was the "perfect storm" of budget problems in that the City simultaneously experienced both lower revenues and higher costs. In March 2020, as the COVID-19 pandemic spread throughout the United States, States and local jurisdictions put in place strict social distancing guidelines and stay-at-home orders to prevent the further spread of the virus. The result was that many parts of the economy slowed to a standstill, and in turn the City wrote down its revenue projections for key General Fund sources including income tax, transfer and recordation tax, investment earnings, hotel tax, convention center income, and admissions and amusement tax, among others. Additionally, the City incurred new expenses in an attempt to both control the spread of the virus and

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to minimize the economic hardships to its residents. These expenses included costs to maintain core City services, health response expenses, isolation and quarantine for vulnerable populations, resident assistance programs for food and rental assistance, and small business support.

Closeout Actions:

The Board of Estimates' policy for use of the BSR is strict. Withdrawals can only be made for "a post-adopted budget that has been impacted by an uncorrectable shortfall in budgeted revenues or expenses." Further, the policy states that initially, "all reasonable efforts had been made in controlling expenses." In compliance with the policy, the City took the following actions in Fiscal 2020:

Hiring and Spending Freeze:

On March 20, 2020, the City implemented a hard hiring and spending freeze. The intent was to minimize non-essential and non-COVID spending. Hiring exemptions were granted only for critical leadership positions, and for front-line public safety officers such as police officers, paramedics, firefighters, EMT's, and Sheriff Deputies. This action successfully slowed spending during the 4th Quarter of Fiscal 2020.

Defer Reserve Contributions:

The Fiscal 2020 budget included a total of \$12,000,000.00 for contributions to the Rainy Day Fund, the OPEB Trust Fund, and to various capital reserve funds. The purpose of these annual contributions in the operating budget is to maintain a consistent schedule for building reserves, paying down unfunded liabilities, and preparing for future Capital needs. These contributions were all waived in Fiscal 2020.

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Federal Aid:

The City has pursued Federal aid to assist with the financial impact of COVID-19. But the resources are best preserved for Fiscal 2021. The City is preparing an application to the FEMA Public Assistance program for incurred General Fund COVID expenses in Fiscal 2020, although reimbursement is unlikely until the middle of Fiscal 2021 at the earliest. The City also received a direct aid allocation of \$103,000,000.00 as part of the Federal CARES ACT. Per U.S. Treasury guidance, these funds can only be used to pay for direct COVID expenses and are not eligible to backfill lost revenue.

Collectively, these actions have reduced the City's projected Fiscal 2020 General Fund deficit and provided some contingency for Fiscal 2021. For Fiscal 2020, the General Fund deficit has been reduced from \$42.3 million (2nd Quarter) to \$14.3 million (Closeout):

General Fund <i>(in \$ millions)</i>	Adopted Budget	Q1 Proj'n Pre	Q2 Proj'n Pre	Q2 Rev'd COVID	Q4 Closeout	Sur/(Def) vs. Adopted
Revenue	1,967.2	1,973.9	1,994.7	1,926.0	1,945.6	(21.6)
PAYGO Capital	50.0	50.0	50.0	50.0	50.0	0.0
Operating Expenditures	1,917.2	1,919.3	1,918.3	1,918.3	1,877.3	39.9
COVID Response Costs	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>32.6</u>	(32.6)
Surplus / (Deficit)	0.0	4.6	26.4	(42.3)	(14.3)	(14.3)

The Bureau of the Budget and Management Research is requesting authorization for use of up to \$25,000,000.00 from the BSR to bring Fiscal 2020 into balance. Note that there is some contingency included in this request, as the current figures are unaudited and still subject to adjustment. The actual withdrawal from the BSR will only be for the amount needed to bring the General Fund into balance.

Replenishment Plan:

According to the Board of Estimates policy regarding use of the

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BBMR - cont'd

BSR, "a reserve replenishment plan must be established and must specify a timetable for full restoration of the reserve, not to exceed five years." The policy requires the first year of the restoration plan to be the fiscal year following the reserve fund use, unless the Board of Estimates determines that doing so would be an undue burden.

Since the Fiscal 2021 budget has already been approved by the City Council, and given the continuing economic uncertainty that is expected in Fiscal 2021, it is requested that the Board declare that the first year of the required replenishment plan be Fiscal 2022.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUND BY FINANCE

UPON MOTION duly made and seconded, the Board approved the use of up to \$25,000,000.00, of the Budget Stabilization Reserve, also known as the "Rainy Day Fund," to close the projected Fiscal 2020, deficit and to establish Fiscal 2022, as the first year of restoration plan requirement.

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Bureau of the Budget and - Appropriation Adjustment
 Management Research (BBMR) Order No. 008

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order (AAO) No. 008 for a State grant funds transfer within the Mayor's Office from Service 798: Youth Works Summer Jobs Program to Service 741: Community Action Partnership.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - From Account: 5000-500021-6397-809900-607004
 Unallocated State Grant Funds
 Service 798 - Youth Works Summer
 Jobs Program

To Account: 5000-586220-1191-594700-607004
 Service 741: Community Action
 Partnership

BACKGROUND/EXPLANATION:

On July 1, 2020, the Board approved the Amendment to the Grant Agreement with the Maryland Department of Housing and Community Development. This AAO is a requirement for that Grant Award. The funding will to be utilized to support Community Services Block Grant (CSBG) eligible activities that prevent, prepare for, or respond to the Coronavirus. The grant funds must be expended no later than September 30, 2022.

Initially, the funding was appropriated within an unallocated account in the Fiscal 2021 Ordinance of Estimates. With this appropriation adjustment order, funding will be moved from the unallocated grant source in accordance with the actual grant award.

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BBMR - cont'd

The requested amount of \$2,000,000.00 is the anticipated spending during Fiscal 2021. Additional spending will be included in the Fiscal 2022 Budget.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board **DEFERRED** Appropriation Adjustment Order No. 008 this item until September 23, 2020.

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Office of the State's Attorney - Grant Awards and Ratification
for Baltimore City (SAO) of Grant Award

The Board is requested to approve and authorize acceptance of the following Grant Awards and ratify the Grant Award from the Governor's Office of Crime Control and Prevention (GOCCP):

GRANT AWARDS

1. **GUN VIOLENCE REDUCTION INITIATIVE PROGRAM** **\$100,000.00**

Account: 5000-504821-1150-118000-601001

The GOCCP awarded these funds to the SAO to support the Gun Violence Reduction Initiative program. The funding will support the salary of one cross-designated Assistant State's Attorney to the U.S. Attorney's Office assigned to handle the prosecution of gun cases as a part of the Citywide effort to reduce gun violence. The period of the Grant Award is July 1, 2020 through June 30, 2021.

The Grant Award is late because of administrative delays in obtaining account numbers and signatures.

2. **INTER-AGENCY WAR ROOM COORDINATION** **\$611,451.00**

Account: 5000-504921-1152-137200-601001

This project provides a focused response to violent offenders in the City through a comprehensive program of electronic information sharing that identifies the most violent offenders in Baltimore City upon arrest. Currently, the program determines and tracks probation and parole status, apprehension and service of search warrants, judicial prioritization, and case flow management. The grant funds will provide personnel. The period of the Grant Award is July 1, 2020 through June 30, 2021.

The Grant Award is late because of administrative delays.

MINUTES

State's Attorney Office for Baltimore City - cont'd

3. **TARGETING REPEAT OFFENDERS** **\$214,992.00**

Account: 5000-513821-1150-118000-601001

The GOCCP awarded this grant to the SAO to investigate and prosecute violent offenders by supporting the USAO, in coordination with the ATF, the DEA, the FBI, and the HSI to bring multi-defendant indictments against some of the City's most dangerous violent repeat offenders and criminal organizations. The grant funds will support the salary of personnel. The period of the Grant Award is July 1, 2020 through June 30, 2021.

The Grant Award is late because it was received from the grantor after the grant start date.

4. **FY21 VICTIM/WITNESS RELOCATION ASSISTANCE CONTINUATION** **\$360,000.00**

Account: 5000-513521-1156-117900-405001

The GOCCP awarded this grant to the SAO which will help reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders in Baltimore City. The program will improve services for victims and witnesses of crime by meeting the need for increased protection and relocation assistance. The period of the Grant Award is July 1, 2020 through June 30, 2021.

The Grant Award is late because it was recently received from the grantor.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

MINUTES

State's Attorney Office for Baltimore City - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the aforementioned Grant Awards and ratified the Grant Award from the Governor's Office of Crime Control and Prevention.

MINUTES

Baltimore Police Department (BPD) - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the U.S. Department of Justice (DoJ) for the Baltimore Police Department's Operation Relentless Pursuit Program, Award #2020-DG-BX-0006. The period of the grant is effective from April 1, 2020 through March 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$1,428,571.00 - 4000-444220-2023-814000-607004

BACKGROUND/EXPLANATION:

The U.S. Department of Justice awarded the Baltimore Police Department with grant funds in the amount of \$1,428,571.00 for the Operation Relentless Pursuit Program. This grant award will invest in and deploy modern technology platforms capable of helping investigators identify and locate the violent suspects or vulnerable victims who otherwise could not be located. These technological enhancements will aid the various BPD specialized units working within the Operation Relentless Pursuit Task Forces to investigate and prosecute targeted suspects involved in gangs, drug trafficking, and other violence related crimes. Grant funds will be used for technology.

The grant submission is late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Baltimore Police Department (BPD) - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the U.S. Department of Justice for the Baltimore Police Department's Operation Relentless Pursuit Program, Award #2020-DG-BX-0006.

MINUTES

Baltimore City Fire Department - FY2021 Marine Fire Suppression Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY2021 Marine Fire Suppression Agreement between the Maryland Department of Transportation (MDOT) and the Baltimore City Fire Department. The period of the Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,399,940.00 - 1001-000000-2120-502000-401590

BACKGROUND/EXPLANATION:

This Agreement is similar to those executed in previous years, dating back to FY1983. MDOT will provide payment during FY2021 reimbursement for providing waterborne fire protection and related emergency services within the Port of Baltimore.

The Agreement is late due to waiting for MDOT to provide signed copies.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Baltimore City Fire Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the FY2021 Marine Fire Suppression Agreement between the Maryland Department of Transportation and the Baltimore City Fire Department.

MINUTES

Department of Planning (DoP) - Extension of Game Changers
Office of Sustainability Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of the Game Changers Grant Agreement extension with the Maryland Energy Administration. The period of the agreement is effective upon Board approval and will continue until January 5, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Maryland Energy Administration (MEA) granted funds to the Office of Sustainability to increase the adaptive capacity and resiliency of residents in neighborhoods most vulnerable to natural hazards and the impacts of climate change. The Board approved the MEA contract on July 26, 2017, in the amount of \$250,000.00 to be completed in 24 months with all required documentation to be completed in 36 months. The grant provides funds to install solar PV systems and incorporated battery storage systems at the community resiliency hubs.

Delays due to COVID-19 have occurred that are out of the control of the project team. On May 4, 2020, MEA approved this request for an extension.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO COST TIME EXTENSION

MINUTES

Department of Planning (DoP) - cont'd
Office of Sustainability

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Game Changers Grant Agreement extension with the Maryland Energy Administration.

MINUTES

Mayor's Office of Children - Two-Month Advance of Funding
and Family Success

The Board is requested to approve a two-month advance of funding for the following Sub-Recipients of the Administration for Children and Families Head Start Grant.

The advance amounts are based on current Fiscal Year 2021 application budgets awards announced on July 22, 2020 in the amount of \$7,751,224.00 funded under the Federal Head Start Grant Renewal.

1. **DAYSPRING PROGRAMS, INC.** **\$853,709.17**

Account: 4000-486321-1772-515600-603051

The organization is requesting a two-month advance of funds on the full amount of the contract, which is \$7,751,224.00. The period of the agreement is July 1, 2020 through June 30, 2021.

2. **UNION BAPTIST CHURCH-SCHOOL, INC.** **\$253,456.00**

Account: 4000-486321-1772-516000-603051

The organization is requesting a two-month advance of funds on the full amount of the contract, which is \$7,751,224.00. The period of the agreement is July 1, 2020 through June 30, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved a two-month advance of funding for the foregoing Sub-Recipients of the Administration for Children and Families Head Start Grant.

MINUTES

Mayor's Office of Minority and Women-Owned Business Development - Consultant Agreements

The Board is requested to approve and authorize execution of the Consultant Agreements with Mr. Anthony W. Robinson, Mr. N. Scott Phillips Legal and Business Consulting Services, LLC, and the Project Resource Group, LLC to serve as Business Consultants for the Mid-Atlantic Minority Business Development Agency (MBDA) Baltimore Manufacturing Innovation HUB (MIHUB). The period of the Consultant Agreement is September 1, 2019 through March 31, 2021.

- | | | |
|----|--|--------------------|
| 1. | ANTHONY W. ROBINSON | \$20,000.00 |
| 2. | N. SCOTT PHILLIPS LEGAL AND BUSINESS CONSULTING SERVICES, LLC | \$21,600.00 |

Mr. N. Scott Phillips, individually, will serve as the Project Liaison for the MBDA - MIHUB.

- | | | |
|----|------------------------------------|--------------------|
| 3. | PROJECT RESOURCE GROUP, LLC | \$14,000.00 |
|----|------------------------------------|--------------------|

Ms. Christine Plater, individually, will serve as the Project Administrator for the MBDA - MIHUB.

Account - 4000-437520-1250-775600-603018

BACKGROUND/EXPLANATION:

In September 2019, the U.S. Department of Commerce MBDA awarded a six-month, \$300,000.00 competitive grant to the City of Baltimore, Mayor's Office of Minority and Women-Owned Business Development to operate the Baltimore MIHUB Initiative HUB Project. On December 18, 2019, the Board approved the original grant award for the period of September 1, 2019 through March 31, 2020 in the amount of \$300,000.00. On April 1, 2020, the U.S. Department of Commerce MBDA added an additional \$145,833.00. The period of the grant award is September 1, 2019, through March 31, 2021.

MINUTES

Mayor's Office of Minority and - cont'd
Women-Owned Business Development

The Baltimore MIHUB Initiative HUB Project will utilize supplemental funding that will be separate from the funding for the Mid-Atlantic Region MBDA Advanced Manufacturing Project Center. This action is in support of the Mid-Atlantic Region MBDA Advanced Manufacturing Project, to provide supplemental funding to the Baltimore MIHUB Initiative HUB Project. There are 41 MBDA Business and Project Centers throughout the country, and the City of Baltimore is one of only two municipalities awarded a grant to operate a Minority Project Center.

The Consultant Agreements are late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreements with Mr. Anthony W. Robinson, Mr. N. Scott Phillips Legal and Business Consulting Services, LLC, and the Project Resource Group, LLC to serve as Business Consultants for the Mid-Atlantic Minority Business Development Agency Baltimore Manufacturing Innovation HUB.

MINUTESHealth Department - Amendment to Agreement and an Agreement

The Board is requested to approve and authorize execution of an Amendment to Agreement and approve and authorize execution of an Agreement.

AMENDMENT TO AGREEMENT

1. **THE HOUSE OF RESTORATION, LLC.** **\$ 5,000.00**

Account: 4000-431120-3080-292300-603051

On November 13, 2019 the Board approved the original agreement in the amount of \$13,000.00. The Department is increasing the agreement by \$5,000.00 for an increase in services. This makes the total agreement amount \$18,000.00. The period of the agreement is from July 1, 2019 through June 30, 2020.

The amendment to agreement is late because of administrative delays.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGREEMENT

2. **PRITZKER CHILDREN'S INITIATIVE** **\$425,000.00**

Account: 7000-714421-3080-288700-407001

This grant will provide funds to support additional community outreach services under B'more for Healthy Babies. The Department will implement a "community hubs" model in partnership with Baltimore City Public Schools' Judy Centers to locate and engage pregnant women and postpartum women to conduct developmental and social-emotional screenings with infants and toddlers. The period of the agreement is July 1, 2020 through June 30, 2020.

MINUTES

Health Department - cont'd

The agreement is late because of administrative delays.

AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Amendment to Agreement and approved and authorized execution of the foregoing Agreement.

MINUTES

Health Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Grant Adjustment Notices (GANs) Nos. 8-18 from the Department of Justice Office of Juvenile Justice and Delinquency Prevention (Cooperative Agreement, Project #2016-MU-MU-KO31) extending the period to September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 12, 2016, the Board approved acceptance of a grant award from the Department of Justice Office of Juvenile Justice and Delinquency Prevention in the amount of \$500,000.00 to implement the Safe Streets Hospital-based Violence Prevention Program. The period of performance for the award is from October 1, 2016 through September 30, 2018. On April 17, 2019, the Board approved a no-cost extension extending the project period end date to September 30, 2019, and approved GANs Nos. 1-7. GANs Nos. 8-13 and Nos. 15-17 were approved by the Department of Justice Office of Juvenile Justice and Delinquency Prevention, as administrative changes restricting and releasing the use of grant funds due to pending overdue progress reports. No changes were made to the budget and internal approval of general administrative changes by Legal and the Director are not required.

On September 5, 2019, the Department of Justice Office of Juvenile Justice and Delinquency Prevention approved a no-cost extension (GAN No.14), extending the project period end date to September 30, 2020. On June 11, 2020, the Department of Justice Office of

MINUTES

Health Department - cont'd

Juvenile Justice and Delinquency Prevention approved a no-cost extension (GAN No. 18), extending the project period end date to September 30, 2021, based upon the OMB memorandum M-20-17, "Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19)," due to loss of operation.

The grant adjustment is late because of the administrative process.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of Grant Adjustment Notices Nos. 8-18 from the Department of Justice Office of Juvenile Justice and Delinquency Prevention.

MINUTES

Mayor's Office of Homeless Services (MOHS) - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. **HEALTH CARE FOR THE HOMELESS, INC.** **\$252,181.00**

Account: 1001-000000-3573-591400-603051

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population in Baltimore City. Health Care for the Homeless, Inc. will utilize these funds to provide support services to 65 individuals and/or families in Baltimore City experiencing homelessness. Services will be provided through their Supportive Housing Case Management program. The period of the agreement is July 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAIVER ON AUGUST 19, 2020.

2. **ST VINCENT DE PAUL OF BALTIMORE, INC.** **\$295,132.50**

Account: 1001-000000-3572-778500-603051

St. Vincent de Paul of Baltimore, Inc. will utilize the funds to operate an emergency homeless overflow shelter for 151 individuals and/or families experiencing homelessness. Services will be provided through the Sarah's Hope Program. The period of the agreement is July 1, 2020 through September 30, 2020.

MWBOO GRANTED A WAIVER ON AUGUST 19, 2020.

MINUTES

MOHS - cont'd

3. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC.** **\$150,000.00**

Account: 4000-407121-3572-811800-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant program. As a sub-recipient, Historic East Baltimore Community Action Coalition, Inc. will utilize the funds to provide emergency shelter and supportive services to ten youth ages 18-24 in Baltimore City experiencing homelessness. Service will be provided through the Youth Opportunity Emergency Shelter Program. The period of the agreement is July 1, 2020 through June 30, 2022.

MWBOO GRANTED A WAIVER ON AUGUST 19, 2020.

4. **HOWARD COUNTY HOUSING COMMISSION** **\$273,921.00**

Account: 4000-490821-3573-763205-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Housing Opportunities for Persons with AIDS program. As a sub-recipient, the Howard County Housing Commission will utilize the funds to provide rental assistance to 19 HIV/AIDS positive individuals in Howard County. The period of the agreement is July 1, 2020 through June 30, 2023.

MWBOO GRANTED A WAIVER ON AUGUST 19, 2020.

The agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

MINUTES

MOHS - cont'd

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Provider Agreements.

MINUTES

Mayor's Office of Homeless Services - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Agreement from the U.S. Department of Housing and Urban Development. The period of the agreement is October 1, 2020 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$3,699,336.00 - 4000-439721-3573-591400-404001

BACKGROUND/EXPLANATION:

The City has been awarded funds under the Youth Homeless Demonstration Program (YHDP) administered by the U.S. Department of Housing and Urban Development. Through YHDP, providers will operate outreach, housing and supportive services to youth clients ages 18 to 24, who are at risk and/or experiencing homelessness in the City of Baltimore.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Grant Agreement from the U.S. Department of Housing and Urban Development.

MINUTES

EXTRA WORK ORDER

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

listed on the following page:

3567

The EWO was reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES**EXTRA WORK ORDER**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT
Engineering and Construction

1. EWO #005, \$0.00 - TR 01041R, Replacement of Edmondson Avenue Bridge

\$40,338,000.00	\$2,223,034.33	Tutor Perini Corporation	90 days	77%
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This authorization is requested by the Department of Transportation and provides for a 90-day non-compensable time extension. There are three issues that contributed to this request: 1) the CSX water line permit (E1), 2) the LOD expansion (E2), and 3) the waterline valve shutdown (E3). Analysis of the time extension request showed that the 90 calendar day impact caused by the water valve shutdown (E3) was concurrent with and superseded the CSX water line permit (E1) and LOD expansion (E2) impacts.

As the waterline valve shutdown was controlled by the Baltimore City Department of Public Works, a utility, this in a non-compensable time extension as per TR-01041R, Contract GP-5.05, Cooperation with Utilities.

The Notice to Proceed was issued on November 7, 2016, with a completion date of September 6, 2020. The additional 90 days will make the new completion date December 5, 2020.

An Engineer's Certificate of Completion of Work has not been issued.

THE DBE SET A GOAL OF 18%.

MINUTES

Fire and Police Employees'
Retirement System (F&P) - Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Frontier Fund VI-A, L.P.

AMOUNT OF MONEY AND SOURCE:

\$25,000,000.00 - approximate investment
No General Fund monies are involved in this transaction.
F&P will pay FC Capital Management LLC, a private equity manager, an average \$500,000.00 annual fee (2%) to manage its initial investment.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a private equity manager and, as a result of that search, selected FC Capital Management LLC to accept an initial investment of \$25,000,000.00 to be placed with Frontier Fund VI-A, L.P. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON SEPTEMBER 10, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Subscription Agreement with Frontier Fund VI-A, L.P. The Comptroller **ABSTAINED**.

MINUTES

Department of Public Works/Office - Amendment No. 3 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement (Amendment No. 3) under Project 1206, Water Facilities Rehabilitation Program Management Services with Johnson, Mirmiran & Thompson, Inc. The Amendment No. 3 will extend the period of the agreement through October 7, 2021.

AMOUNT OF MONEY AND SOURCE:

\$	405,000.00-9960-904743-9557-900020-703032-Water Revenue Bonds
	270,000.00-9960-904743-9557-900020-703032-Baltimore County
	337,500.00-9956-907689-9551-900020-703032-State Water Quality Bonds
	<u>337,500.00-9956-907689-9551-900020-703032-Baltimore County</u>
	\$1,350,000.00

BACKGROUND/EXPLANATION:

On October 7, 2015, the Board approved the original agreement with a termination date of October 15, 2018. On August 29, 2018, the Board approved Amendment No. 1 which extended the period of the agreement through October 7, 2019. On August 21, 2019 the Board approved Amendment No. 2 which extended the period of the agreement through October 7, 2020.

This Amendment will allow the Consultant to continue providing engineering personnel to support the overall Program Management Services for the Water Facilities Section. This Amendment No. 3 will extend the period through October 7, 2021 and will increase the contract amount by \$1,350,000.00.

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 20%

WBE: 14%

THE EAR WAS APPROVED BY MWBOO ON JULY 18, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE INCREASE IN THE UPSET LIMITS AND THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 3 to Agreement under Project 1206, Water Facilities Rehabilitation Program Management Services with Johnson, Mirmiran & Thompson, Inc.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 010 to Rummel, Klepper & Kahl, LLP under Project 1801 (SC 1001), On-Call Project and Construction Management Assistance. The Task Assignment is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$641,731.33 - 9956-903957-9551-900020-700032

BACKGROUND/EXPLANATION:

The Department is in need of engineering services for the ongoing work on SC 1001-Rehabilitation and Improvements to Sanitary Sewer at Various Locations in Baltimore City.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON JUNE 5, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 010 to Rummel, Klepper & Kahl, LLP under Project 1801 (SC 1001), On-Call Project and Construction Management Assistance.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3573 - 3574

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works</u>			
1.	\$ 50,000.00	9960-906124-9558	9960-902969-9557-3
	Revenue Bond	Harford Road/Herring Run Bridge	Design

This transfer will cover the design costs for TR 03319 Harford Road over Herring Run Bridge.

2.	\$179,000.00	9958-903988-9526	
	Storm Water Utility Fund	Chinquapin Run Stream Rest #1	
	511,000.00	9958-906405-9526	
	Storm Water Utility Fund	Citywide Stream Restoration	
	<u> </u>	-----	9958-905709-9525-4
	\$690,000.00		Site

This transfer will provide funds to cover tree mitigation costs for ER 4021 Chinquapin Run Stream Restoration #1.

Department of Recreation and Parks

3.	\$250,000.00	9938-912085-9475	9938-914085-9474
	State Program	Patterson Park	Patterson Park
	Open Space	Master Plan Implementation - Reserve	Master Plan Implementation - Active

This transfer will provide funds to cover the costs associated with the White House renovation in Patterson Park.

MINUTES**TRANSFERS OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>			
4.	\$ 20,000.00	9938-905150-9475	9938-907150-9474
	Pimlico Local	JD Gross Recreation	JD Gross Recreation
	Impact Aid VLT	Center - Reserve	Center - Active

This transfer will provide funds to cover the costs associated with survey and design services for James D. Gross Recreation Center.

Department of Housing and Community Development

5.	\$2,000,000.00	9910-924026-9587	9910-905226-9588
	2 nd Affordable	New Affordable	Affordable Housing
	Housing Loan	Housing Fund	Trust Fund

This transfer will move appropriations to the Affordable Housing Trust Fund to support activities outlined under the Charter. The City has agreed to make \$2,000,000.00 available to the Affordable Housing Trust Fund.

6.	\$ 750,000.00	9910-904986-9587	9910-905151-9588
	3 rd Community	Housing Repair	Critical Repair
	& Economic	Assistance Program	Program
	Development Bonds		

This Transfer will provide bond funds for the Critical Repair Program, which provides grants and loans to Baltimore homeowners for home repairs. This appropriation is approved in the FY2021 Ordinance of Estimates.

MINUTES

Department of Transportation - Developer's Agreement No. 1654

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1654 with GHC Holdings, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$151,770.00 - performance bond

BACKGROUND/EXPLANATION:

GHC Holdings, LLC desires to upgrade the utility services for the construction of a new hospice care building located at 1060 East 33rd Street, Baltimore, Maryland 21218. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$151,770.00 has been issued to GHC Holdings, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1654 with GHC Holdings, LLC.

MINUTES

Department of Transportation - Amendment to License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the License Agreement between the Department of Transportation (DOT) and the Maryland Stadium Authority (MSA). The period of the agreement is August 16, 2020 through August 15, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On Wednesday, August 16, 2017, the Board approved a License Agreement with the Maryland Stadium Authority to secure parking of approximately 175 parking spaces on the Camden Yards Sports Complex located in Baltimore during Phase II and III Snow Emergency to be utilized by residents in the area until the Snow Emergency has been downgraded to Phase I. The Agreement has an initial three-year term. The Department requested, and the Maryland Stadium Authority agreed to extend the Agreement by one year. Now the Department is requesting an Amendment to the Maryland Stadium Authority Agreement that will remain in effect for one year from the effective date, with a one-year additional renewal term. The additional renewal term shall only be effective if Licensee provides written notice to the Authority of its desire to extend this Agreement at least 90 days prior to the end of the current term. The Authority shall give written notice to the Licensee of its determination of whether the Agreement will be extended at least 30 days prior to the end of the term.

The Agreement was delayed due to an administrative oversight.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to the License Agreement between the Department of Transportation and the Maryland Stadium Authority.

MINUTES

Department of Transportation (DOT) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Baltimore Gas and Electric Company. The period of the MOU is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City desires to promote the use of electric vehicles in the City and to improve the City's electric vehicle charging infrastructure through the installation of publicly available electric vehicle charging stations and related equipment at various locations on City-owned property and right of way.

The purpose of this MOU is to establish a framework for BGE to provide EV Stations at agreed locations in the City on a no-cost, turnkey basis for the City. The Project includes installation, supplying electric power, technical and labor support as well as data analytics and monthly reporting, and maintenance and repair of the EV Stations. The EV Stations must be made available to the public on a first-come, first-served basis 24 hours per day, seven days a week for a period of five years unless the Project is terminated sooner in accordance with this MOU or by the Maryland Public Service Commission.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with Baltimore Gas and Electric Company.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve payment by Expenditure of Funds Authorization to Baltimore Gas & Electric Company to relocate their distribution facilities associated with the Department's construction project TR12311R.

AMOUNT OF MONEY AND SOURCE:

\$92,767.11 - 9950-901882-9508-900010-707072

BACKGROUND/EXPLANATION:

On Wednesday, October 17, 2018, the Board awarded FAP No. NHPP-111-1(29) N, SHA No. BC269-083-81; Contract TR12311R, Replacement of Three Bridges on MD 295; Waterview Avenue Bridge; Annapolis Road and Maisel Street; Corridor-wide Guide Sign Replacement - Bush Street to City-County Line. The purpose of this relocation contract (BGE Job No. 10653605) is to relocate BGE's electric distribution facilities located on Annapolis Road in order to provide clearance for highway improvements.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

DOT - cont'd

UPON MOTION duly made and seconded, the Board approved payment by Expenditure of Funds Authorization to Baltimore Gas & Electric Company to relocate their distribution facilities associated with the Department's construction project TR12311R.

MINUTES

Department of Transportation/Department - Task Assignment
of Transportation Planning

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 013 to WSP USA (formerly Parsons Brinckerhoff, Inc.), under Project No. 1208, On-Call Design Transportation Planning/Policy/Feasibility Studies. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$120,282.74 - 9950-905182-9527-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for continued bike program support services. The services will include but are not limited to general oversight and contract management support, program management support such as project delivery, grant writing, and grant management, planning and policy support, technical support, bike share program support, and bike share coordinator assistance.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 23% MBE and the 10% WBE goals established in the original agreement.

Although the Consultant has not met the MBE goal of 23%, it achieved a goal of 15% and there remains enough capacity to meet the goal. The Consultant has achieved a WBE goal of 31%.

AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

THE EAR WAS APPROVED BY MWBOO ON JULY 21, 2020.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
\$138,325.15	9950-921019-9509	9950-905182-9527
GF (HUR)	Constr. Res.	Bike Network Proj.
	Bike Master Plan	- Design

This transfer will fund the cost associated with Task No. 013 on Project No. 1208, On-Call Design Transportation Planning/Policy/Feasibility Studies with WSP USA (formerly Parsons Brinckerhoff, Inc.).

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 013 to WSP USA (formerly Parsons Brinckerhoff, Inc.), under Project No. 1208, On-Call Design Transportation Planning/Policy/Feasibility Studies. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Transportation/Department - Task Assignment
of Transportation Conduit

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 to Wallace, Montgomery & Associates, under Project No. 1257, On-Call Conduit Infrastructure Design Services. The period of the task is approximately five months.

AMOUNT OF MONEY AND SOURCE:

\$377,920.35 - 9962-903080-9562-900000-705032

BACKGROUND/EXPLANATION:

This authorization provides for the Conduit Division with the Public Works Inspector II (PWII) and the Public Works Inspector III (PWIII) services to perform CM project management for the Distributed Antenna System Program, TR 16020 or JOC Contracts TR 18014 and TR 19017.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and the 10% WBE goals established in the original agreement.

Although the Consultant has not met the MBE goal of 27%, it achieved a goal of 16% and there remains enough capacity to meet the goal. The Consultant has not met the WBE goal of 10%, but there remains enough capacity to meet the goal.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation/Department - cont'd
of Transportation Conduit

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 006 to Wallace, Montgomery & Associates, under Project No. 1257, On-Call Conduit Infrastructure Design Services.

MINUTES

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the 1st renewal option of the Lease Agreement with Alison Spiesman, Tenant, for the rental of the property known as 2090 Woodbourne Avenue located on the grounds of the Mt. Pleasant Golf Course.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual rent (if demanded)

BACKGROUND/EXPLANATION:

On February 27, 2019, the Board approved the Lease Agreement for two years commencing July 16, 2018 and terminating July 15, 2020 with the right to renew for two two-year terms. The Tenant has exercised the 1st renewal option for two years, commencing July 16, 2020 and terminating July 15, 2022, with no further renewal options.

All other rentals, conditions and provisions of the Lease Agreement dated February 27, 2019, will remain in full force and effect.

UPON MOTION duly made and seconded, the Board approved the 1st renewal option of the Lease Agreement with Alison Spiesman, Tenant, for the rental of the property known as 2090 Woodbourne Avenue located on the grounds of the Mt. Pleasant Golf Course.

MINUTES

Department of Real Estate/ - First Amendment to Lease Agreement
Department of General Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a First Amendment to Lease Agreement by and between the Mayor and City Council of Baltimore (City) acting by and through the Department of General Services, Landlord, and Baltimore Heritage Area Association, Inc., Tenant, for the rental of the property known as Mencken House, 1524 Hollins Street.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual rent (if demanded)

BACKGROUND/EXPLANATION:

On September 12, 2018, the City, acting by and through the Department of Housing and Community Development, Landlord, approved the Lease Agreement with Baltimore Heritage Area Association, Inc., Tenant. The Tenant will renovate and preserve the H.L. Mencken's House as part of Baltimore's literary heritage to benefit all Baltimoreans and future scholars and serve as the Tenant's administrative offices.

The period of the lease consists of two terms: a short-term lease effective September 12, 2018, for a maximum of two years to renovate the facility, which has been completed; and the second term of the lease is for up to five consecutive ten-year terms.

The first ten-year term is effective January 27, 2020 through January 26, 2030. The additional four terms will automatically become effective unless Baltimore Heritage Area Association, Inc. gives the Landlord a 60-day notice of its intention to not exercise the options.

MINUTES

Department of Real Estate/ - cont'd
Department of General Services

On October 2, 2019, the property at 1524 Hollins Street was transferred from the jurisdiction of the Department of Housing and Community Development to the Department of General Services as Landlord.

The Landlord has recently acquired, from the Maryland Historical Society, those objects which either belonged to H.L. Mencken or are relevant to the understanding of his life and accomplishments and would want them available to the Tenant to be used by the Tenant for exhibition to the public, in connection with its lease obligations. Therefore, these artifacts by the First Amendment to Lease will be considered a part of the leased premises.

The Landlord will maintain insurance for the H.L. Mencken Artifacts, but the Tenant will be responsible for any damage or loss to any portion of the H.L. Mencken Artifacts due to the Tenant's or its sub-lessee's negligence or deliberate actions.

All other rentals, conditions, and provisions of the Lease Agreement dated September 12, 2018 will remain in full force and effect.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a First Amendment to Lease Agreement by and between the Mayor and City Council of Baltimore acting by and through the Department of General Services, Landlord, and Baltimore Heritage Area Association, Inc., Tenant, for the rental of the property known as Mencken House, 1524 Hollins Street.

MINUTES

Department of Recreation & Parks - Capital Projects
Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of the Capital Projects Grant Agreement between the Department of Recreation and Parks, Board of Public Works and the Cal Ripken Sr. Foundation, Incorporated. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00

BACKGROUND/EXPLANATION:

The General Assembly has authorized the Grant titled, Cal Ripken Sr. Foundation - Athletic Fields provided that the grantee (Cal Ripken Sr. Foundation, Incorporated) expends the funds for the purpose of acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of athletic fields in the City, namely the Ripken Youth Development Park, 201 Reedbird Avenue, Baltimore, MD 21225.

The Cal Ripken Sr. Foundation, Incorporated, and City have entered into a separate funding agreement, which, among other things, will state that ownership is being retained by the City in the property upon which the Ripken Youth Development Park will be constructed, and structures thereto.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Department of Recreation & Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Capital Projects Grant Agreement between the Department of Recreation and Parks, Board of Public Works and the Cal Ripken Sr. Foundation, Incorporated.

MINUTES

Department of Recreation & Parks - Mutual Termination Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Mutual Termination Agreement between the Department of Recreation and Parks and Italian American Organizations United, Inc. (IAOU). The period of the agreement is effective upon Board approval and is retroactive as of July 6, 2020.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City and IAOU entered into an agreement of Gift of the Columbus Statue (the "Donation Agreement"), whereby IAOU irrevocably gifted and donated a fourteen-foot, two-inch, seventeen ton, white Carrara marble statue of Christopher Columbus (the "Statue") to the City.

On July 6, 2020, following the destruction of the statue during a public protest, IAOU retrieved the statue from the Jones Falls and moved the statue to a private warehouse for safekeeping. The City Charter requires that the Department of Recreation and Parks protect all monuments belonging to the City, including the statue.

The City acting through the Department wishes to protect and preserve the statue for its artistic and historical significance, but recognizes that this public display on City property may not best serve those ends; to achieve this goal, the parties wish to mutually terminate the Donation Agreement whereby ownership of the statue shall revert from the City back to IAOU. Approval of this Mutual Termination Agreement is requested by the BOE, in order for

MINUTES

Department of Recreation & Parks - cont'd

IAOU to secure its grant funding. This Mutual Termination Agreement has been signed electronically by all parties. IAOU releases the City, its officials, employees, and agents from any and all claims, known and unknown, arising under, or related to the statute.

MBE/WBE PARTICIPATION:

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Mutual Termination Agreement between the Department of Recreation and Parks and Italian American Organizations United, Inc. The President **VOTED** no.

MINUTES

Department of Housing and - Ratification of Community
Community Development Development Block Grant
 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Ratification of Community Development Block Grant (CDBG) Agreement with CASA de Maryland, Inc. The period of the CDBG Agreement was July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$ 60,000.00 - 2089-208920-5930-426426-603051
 60,000.00 - 2089-208920-5930-426429-603051
60,000.00 - 2089-208920-5930-426434-603051
\$180,000.00 - TOTAL

BACKGROUND/EXPLANATION:

CASA de Maryland, Inc. will provide a variety of public services for day labors and low-wage workers, including permanent and temporary employment placement services, educational programs, information and referral services, legal services and representation and workshops. Services will be provided through Subgrantee's Baltimore Welcome Center in Baltimore City.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunities for Persons with AIDS (HOPWA)
4. Emergency Solution Grant Program (ESG)

MINUTES

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2019 and beyond, as outlined in the Plan, and upon approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER ON JULY 22, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Ratification of Community Development Block Grant Agreement with CASA de Maryland, Inc.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement (LDA) with the NHP Foundation, Inc., Developer, for the sale of the following 81 City-owned properties:

PHASE I

<u>Address</u>	<u>Block/Lot</u>
4752-54 Park Heights Avenue	4621/027
4750 Park Heights Avenue	4621/026
4748 Park Heights Avenue	4621/025
4746 Park Heights Avenue	4621/024
4744 Park Heights Avenue	4621/023
4742 Park Heights Avenue	4621/022
4740 Park Heights Avenue	4621/021
4738 Park Heights Avenue	4621/020
4736 Park Heights Avenue	4621/019
4734 Park Heights Avenue	4621/018
4732 Park Heights Avenue	4621/017
4730 Park Heights Avenue	4621/016
4728 Park Heights Avenue	4621/015
4726 Park Heights Avenue	4621/014
4724 Park Heights Avenue	4621/013
4722 Park Heights Avenue	4621/012
4720 Park Heights Avenue	4621/011
4718 Park Heights Avenue	4621/010
4716 Park Heights Avenue	4621/009
4714 Park Heights Avenue	4621/008
4712 Park Heights Avenue	4621/007
4710 Park Heights Avenue	4621/006
4708 Park Heights Avenue	4621/005
4706 Park Heights Avenue	4621/004
4704 Park Heights Avenue	4621/003

MINUTES

DHCD - cont'd

<u>Address</u>	<u>Block/Lot</u>
4702 Park Heights Avenue	4621/002
4700 Park Heights Avenue	4621/001
4678 Park Heights Avenue	3301/046
4676 Park Heights Avenue	3301/045
4674 Park Heights Avenue	3301/044
4672 Park Heights Avenue	3301/043
4670 Park Heights Avenue	3301/042
4668 Park Heights Avenue	3301/041
4666 Park Heights Avenue	3301/040
4664 Park Heights Avenue	3301/039
4662 Park Heights Avenue	3301/038
4660 Park Heights Avenue	3301/037
4658 Park Heights Avenue	3301/036
4656 Park Heights Avenue	3301/035
4654 Park Heights Avenue	3301/034
4652 Park Heights Avenue	3301/033
4650 Park Heights Avenue	3301/032
4646 Park Heights Avenue	3301/030
3203 Woodland Avenue	4621/029
3205 Woodland Avenue	4621/030
3207 Woodland Avenue	4621/031
3209 Woodland Avenue	4621/032
3211 Woodland Avenue	4621/033
3213 Woodland Avenue	4621/034
3215 Woodland Avenue	4621/035
3217 Woodland Avenue	4621/036
3219 Woodland Avenue	4621/037
3221 Woodland Avenue	4621/038
4811 Homer Avenue	4621/039
4809 Homer Avenue	4621/040
4807 Homer Avenue	4621/041
4805 Homer Avenue	4621/042
4803 Homer Avenue	4621/043

MINUTESDHCD - cont'd

<u>Address</u>	<u>Block/Lot</u>
4801 Homer Avenue	4621/044
4717 Homer Avenue	3301/053
4715 Homer Avenue	3301/054
4713 Homer Avenue	3301/055
4711 Homer Avenue	3301/056
4709 Homer Avenue	3301/057
4707 Homer Avenue	3301/058
4705 Homer Avenue	3301/059
4703 Homer Avenue	3301/060
4701½ Homer Avenue	3301/061
4701 Homer Avenue	3301/062
3202 Virginia Avenue	4621/050
3204 Virginia Avenue	4621/049
3206 Virginia Avenue	4621/048
3208 Virginia Avenue	4621/047
3210 Virginia Avenue	4621/046
3212 Virginia Avenue	4621/045
3201 Virginia Avenue	3301/047
3203 Virginia Avenue	3301/048
3205 Virginia Avenue	3301/049
3207 Virginia Avenue	3301/050
3209 Virginia Avenue	3301/051
3211 Virginia Avenue	3301/052

AMOUNT OF MONEY AND SOURCE:

\$675,000.00 - Purchase Price for the above-listed 81 City-owned properties, payable at settlement

BACKGROUND/EXPLANATION:

This LDA, for the sale of 81 properties, is described as Phase I, wholly comprised of three separate phases and anticipated to be consolidated and inclusive of interior streets and alleys to be

MINUTES

DHCD - cont'd

sold to the NHP Foundation, Inc. The Developer will exercise options and enter into separate LDAs with the City for Phase II and Phase III.

The City will convey all its rights, title, and interest in the above-listed 81 properties for the price of \$675,000.00, which will be paid to the City of Baltimore at the time of settlement in the form of a seller take-back mortgage.

The Developer will be using public and private funds for this project. The project will involve the construction of a senior building, a multi-family building, and newly constructed single-family and/or attached homes for sale to individual third-party purchasers.

The authority to sell the listed 81 City-owned properties in Phase I comes from the Park Heights Urban Renewal Plan, approved by the Mayor and City Council (MCC) of Baltimore as Ordinance No. 08-0158, dated December 11, 2008; being periodically amended and approved by the MCC most recently as Ordinance No. 14-297, dated October 1, 2014.

In accordance with the appraisal policy of Baltimore City, the DHCD has determined the properties listed on the foregoing list to be appraised at \$675,000.00 and will be sold for \$675,000.00 which will be paid to the City of Baltimore at the time of settlement in the form of a seller take-back mortgage.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with the NHP Foundation, Inc., Developer, for the sale of the foregoing 81 City-owned properties. The President **ABSTAINED**.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with the African American Firefighters Historical Society, Developer, for the sale of the City-owned property located at 1220 E. Oliver Street (Block 1123, Lot 017).

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in the property located at 1220 E. Oliver Street. A good faith deposit of \$5,000.00 has been paid by the Developer. The balance will be paid at settlement.

The Developer wishes to purchase the vacant firehouse building located at 1220 E. Oliver Street and will renovate it into a museum that will be used to collect, preserve, and disseminate historical data, memorabilia, and information relating to the contributions made by Fire Fighters of color to the fire service. The purchase and improvements to the site will be financed through private and public sources.

The City is authorized to dispose of the property by virtue of Article II, Section 15 of the Baltimore City Charter, Article 13, 2-6 of the Baltimore City Code (Edition 2000) and Ordinance 14-235, enacted on June 9, 2014.

MINUTES

DHCD - cont'd

Pursuant to the Appraisal Policy of Baltimore City, the property was appraised for \$50,000.00 and it will be sold for the appraised price.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for the price of \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with the African American Firefighters Historical Society, Developer, for the sale of the City-owned property located at 1220 E. Oliver Street (Block 1123, Lot 017).

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Cameron Hills Development LLC, Developer, for the sale of the City-owned vacant lot located at 3008 Oak Hill Avenue (Block 8346, Lot 020).

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in the property located at 3008 Oak Hill Avenue to Cameron Hills Development LLC for \$10,000.00, which will be paid to the City at settlement.

The Developer wishes to purchase the vacant lot located at 3008 Oak Hill Avenue for the purpose of new construction to sell to a homeowner. The purchase and improvements to the site will be financed through private sources.

The authority to sell the vacant lot located at 3008 Oak Hill Avenue is given under Article 28, subtitle 8 of Baltimore City Code. The property was journalized and approved for sale on October 27, 2014.

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation determined the vacant lot located at 3008 Oak Hill Avenue to be priced at \$8,800.00 and it will be sold for \$10,000.00.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Therefore, the rationale for the sale below the Waiver Valuation Price is not applicable.

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Cameron Hills Development LLC, Developer, for the sale of the City-owned vacant lot located at 3008 Oak Hill Avenue (Block 8346, Lot 020).

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition, by gift, of the Fee Simple Interest in 1709 E. Biddle Street (Block 1548, Lot 030), the Leasehold Interest in 1711 E. Biddle Street (Block 1548, Lot 031), the Fee Simple Interest in 1713 E. Biddle Street (Block 1548, Lot 032), and the Fee Simple Interest in 1715 E. Biddle Street (Block 1548, the Lot 033), in the East Baltimore Development Initiative, from East Baltimore Development, Inc.

AMOUNT OF MONEY AND SOURCE:

Any title work and/or settlement costs will be paid out of Account 9910-908428-9588-900000-704044, EBDI Acquisitions and Relocation Soft Costs.

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

These properties were erroneously transferred to East Baltimore Development, Inc. in 2011 before a Developer was identified for the entire block. Now that a Developer has been identified, the properties need to come back to the City for consolidation with the remaining row before being transferred to the end Developer. East Baltimore Development, Inc. has offered to donate the titles to these properties to the City to facilitate the end development. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City

MINUTES

DHCD - cont'd

liens. Accepting this donation is less costly than acquiring the properties by tax sale foreclosure or eminent domain.

The DHCD Land Resources requests approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 30, 2020 (date lien sheet was issued), other than water bills, (which must be part of the transaction) is as follows:

1709 E. Biddle Street Real Property Tax	2019-2020	\$24.98
1711 E. Biddle Street Real Property Tax	2019-2020	24.98
1713 E. Biddle Street Real Property Tax	2019-2020	24.98
1715 E. Biddle Street Real Property Tax	2019-2020	<u>24.98</u>
Total Liens Taxes		\$99.92

MBE/WBE PARTICIPATION:

N/A

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition, by gift, of the Fee Simple Interest in 1709 E. Biddle Street (Block 1548, Lot 030), the Leasehold Interest in 1711 E. Biddle Street (Block 1548, Lot 031), the Fee Simple Interest in 1713 E. Biddle Street (Block 1548, Lot 032), and the Fee Simple Interest in 1715 E. Biddle Street (Block 1548, the Lot 033), in the East Baltimore Development Initiative, from East Baltimore Development, Inc.

MINUTES

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Mark B. Lapidus	3207 Woodland Avenue	G/R \$75.00	\$ 687.00
2. A & P, LLC	4700 Homer Avenue	G/R \$75.00	\$ 625.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
3. SHERMAR, LLC	4646 Park Heights Avenue	G/R \$75.00	\$ 688.00
4. Marilyn E. Carr, Trustee	4701 Park Heights Avenue	G/R \$96.00	\$ 880.00
5. S. Goldberg Properties, LLC	4819 Park Heights Avenue	G/R \$90.00	\$ 825.00
6. S. Goldberg Custodian, LLC	3018 Woodland Avenue	G/R \$90.00	\$ 825.00
7. Fred L. Forman, Geoffrey L. Forman & Harvey P. Forman	3111 Woodland Avenue	G/R \$90.00	\$ 825.00
8. Ground Rents, LLC	3420 Dupont Avenue	G/R \$90.00	\$ 783.00

Funds are available in account 9910-903183-9588-900000-704040,
Park Heights Major Redevelopment

MINUTES**OPTIONS/CONDEMNATIONS/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
9. Stanley S. Fine and Robert B. Fine, Trustees under the Last Will and Testament of Melvin I. Fine, deceased	507 Baker Street	G/R \$60.00	\$ 550.00

Funds are available in account 9904-918051-9127-900000-704040, BGN Druid Square Park, Druid Square/Cab Calloway Square.

10. Tridack, LLC	1712, 1714 and 1716 Llewelyn Avenue	G/R \$36.00	\$ 990.00
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Funds are available in account 9910-904177-9588-900000-704040, Acquisition and Relocation, Broadway East Planning Area.

11. Bayvanguard Bank	2202 E. Eager Street	G/R \$84.00	\$ 770.00
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Funds are available in account 9910-910427-9588-900000-704040, EBDI Acquisitions, EBDI.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Redemption or Extinguishment</u>			
12. Yvonne Hanson	901 N. Duncan Street	G/R	\$ 70.00
		\$48.00	\$ 144.00

Funds are available in account 9910-910427-9588-900000-704044, EBDI.

The Board is requested to approve acquisition of the ground rent interests by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Options, Condemnations, and Quick-Takes and Redemption or Extinguishment.

MINUTES

Department of Transportation - Ratification of Expenditure
of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the expenditure of funds to pay M. Luis Construction Company, Inc. for past due invoices in connection with TR 11318, Key Highway at Light Street Intersection Improvements.

AMOUNT OF MONEY AND SOURCE:

\$124,448.34 - 9950-902323-9527-900010-702064 (FED)
 16,611.86 - 9950-902323-9527-900020-702064 (MVR)
 17,522.07 - 9962-909073-9562-900000-702064 (Conduit)
 9,884.69 - 9960-911502-9557-900000-702064 (Rev, Bond)
\$168,466.96

BACKGROUND/EXPLANATION:

On September 27, 2017, the Board awarded TR 11318, Key Highway at Light Street Intersection Improvements that was expected to be completed in 730 calendar days, resulting in an expiration date of November 26, 2019.

The Department requested additional funding to pay for additional work performed by the Contractor as a result of differing site conditions and changes requested by the Department. The additional work and costs was as follows:

<u>Cost</u>	<u>Description</u>	<u>Unit</u>
\$ 17,522.07	Item 876 - gas line conflict	L.S.
82,156.57	Item 136 - M.O.T flagging	L.S.
14,370.80	Item 344 - incurred cost and additional work - 7 issues	L.S.

MINUTESDepartment of Transportation - cont'd

<u>Cost</u>	<u>Description</u>	<u>Unit</u>
16,611.86	Item 877 - 4" valve to 6" valve upgrade	L.S.
16,403.07	Item 345 - MH-3-1 - multiple unforeseen obstructions	L.S.
5,334.61	Item 340 - installation of 10" DIP/Reconstruction of existing inlet	L.S.
2,917.49	Item 341 - replacement of existing Inlet EX-198	L.S.
4,343.85	Item 342 - additional precast inlet 1-1	L.S.
<u>8,806.64</u>	Item 343 - 6" and 10" ductile iron pipe crossing	L.S.
\$168,466.96		

DBE PARTICIPATION:

The Contractor met the established 26% DBE goals, which was verified by the Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTESDepartment of Transportation**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$40,000.00	9962-941002-9563	9962-909073-9562
Others	Constr. Res. Conduit Replace- ment Program	Key Highway at Light Street, TR 11318

This transfer will partially fund the costs associated with the additional work performed by the Contractor on Project TR 11318, Key Highway at Light Street Intersection Improvements, with M. Luis Construction Company, Inc.

UPON MOTION duly made and seconded, the Board ratified the expenditure of funds to pay M. Luis Construction Company, Inc. for past due invoices in connection with TR 11318, Key Highway at Light Street Intersection Improvements. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreements is March 1, 2020 through February 28, 2021.

1. **ASSOCIATED BLACK CHARITIES, INC** **\$12,471,756.00**

Accounts: 4000-427720-3023-273302-603051
4000-427720-3023-273303-603051

Associated Black Charities as the Fiscal Agent will be responsible for providing the day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure the reasonableness of reimbursements requested by direct service providers and to be in compliance with contractual fiscal requirements. During this term, the Department will be responsible for the programmatic services of Ryan White Part-A, including the request for proposal, selection of direct service providers, review of programmatic reports, and programmatic monitoring of providers.

MWBOO GRANTED A WAIVER ON SEPTEMBER 1, 2020.

2. **ASSOCIATED BLACK CHARITIES, INC.** **\$ 1,441,508.00**

Accounts: 4000-498720-3023-273303-603051
4000-498720-3023-273302-603051

Associated Black Charities as the Fiscal Agent for Minority AIDS Initiative (MAI) will be responsible for providing the day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure the reasonableness of reimbursements requested by direct service providers and to be in compliance with contractual fiscal requirements. During this term, the Department will be responsible for the

MINUTES

Health Department - cont'd

programmatic services of Ryan White Part-A, including the request for proposal, selection of direct service providers, review of programmatic reports, and programmatic monitoring of providers. The purpose of the Ryan White Part-A MAI program is to improve HIV -Related health outcomes to reduce existing racial and ethnic health disparities.

MWBOO GRANTED A WAIVER ON SEPTEMBER 1, 2020.

The agreements are late because of administrative delays

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Health Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Agreement (MoA) for Grant Award with the Maryland Department of Health titled, "COVID-19 Outreach Project."

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 5000-517320-3150-811500-405001

BACKGROUND/EXPLANATION:

The Baltimore City Health Department will receive a grant from the Maryland Department of Health to purchase, assemble and distribute 6,060 health kits to African American and Hispanic adults who are infected by COVID-19 and residing in key testing and contact tracing zip codes in Baltimore City.

The Memorandum of Agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Agreement for Grant Award with the Maryland Department of Health titled, COVID-19 Outreach Project.

MINUTES

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the Maryland Department of Aging. The period of the NoA is April 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$8,993.00 - 4000-517820-3044-761500-603026

BACKGROUND/EXPLANATION:

The NoA is for the Fiscal Year 2020 Older Americans Act Coronavirus Aid Relief and Economic Security Act Title VII Ombudsman program services. This grant award provides funding to be used for disaster relief services related to the State's Major Disaster Declaration(COVID-19) emergency.

The NoA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notice of Award from the Maryland Department of Aging.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. BRENNTAG NORTHEAST,
LLC | \$100,000.00 | Renewal |
| Contract No. B50004779 - Hydrogen Peroxide for Wastewater Treatment Plants - Department of Public Works - Wastewater Facilities - P.O. No.: P537510 | | |

On November 9, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained four renewal options. Three renewals have been exercised. This final renewal in the amount of \$100,000.00 is for the period November 15, 2020 through November 14, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 15, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 15, 2016.

- | | | |
|--|--------------|----------|
| 2. VISIONATIONS, LLC | \$ 48,800.00 | Increase |
| Contract No. 08000 - Crimepad Software - Police Department - P.O. No.: P551095 | | |

On April 22, 2020, the Board approved the initial award in the amount of \$73,340.00. This increase in the amount of \$48,800.00 is necessary as the Police Department is expanding the user base to 80 additional users. This increase will make the award amount \$122,140.00. The contract expires on March 16, 2023. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. These commodities are only available from the distributor and not available through subcontractors.

3. T.E.A.M. SERVICE

CORPORATION OF NEW YORK, INC.	\$800,000.00	Increase
Contract No. B50005623 - Emergency Generator Installation - Department of General Services - Fleet Management & Others - P.O. No.: P547629		

On April 24, 2019, the Board approved the initial award in the amount of \$500,000.00. To continue services for multiple agencies an increase in the amount of \$800,000.00 is necessary. This increase will make the award amount \$1,300,000.00. The contract expires on March 28, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 7, 2018, MWBOO set goals of 37% MBE and 12% WBE. On August 31, 2020, MWBOO found Vendor in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: EMECH Support LLC	18.5%	\$ 21,718.00	12.10%
Personal Electric LLC	18.5%	11,742.00	15.13%
	37%	\$ 33,460.00	27.23%

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On July 22, 2020, the Board approved the initial award in the amount of \$156,398.00. This increase in the amount of \$51,370.00 is necessary to purchase additional learning kits needed by the Head Start program for teacher training. This increase will make the award amount \$207,768.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|--|--------------|--|
| 5. MOTOROLA SOLUTIONS,
INC. | \$630,000.00 | Non-competitive/
Procurement/Increase |
| Contract No. 08000 - 800 MHz Radio Facilities Maintenance Agreement - Mayor's Office of Information Technology, Baltimore City Fire Department, Baltimore City Police Department - P.O. No.: P536197 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On June 23, 2016, the Board approved the initial award in the amount of \$15,000,000.00. This increase in the amount of \$630,000.00 is necessary to ensure the required maintenance of

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

the City's 800 MHz radio communications infrastructure systems equipment. This increase will make the award amount \$15,630,000.00. The contract expires on June 30, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The Vendor is the sole provider of the critical maintenance required.

- | | | |
|---|--------------|-------------------------|
| 6. MILE HIGH SHOOTING | | Non-competitive/ |
| ACCESSORIES | \$114,895.80 | Procurement/Sole Source |
| Contract No. 08000 - SWAT Sniper Rifles - Baltimore City Police Department - Headquarters - Annex - Req. No.: R858707 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

These are specialty sniper rifles that SWAT members have been trained on and approved for use by state and federal authorities. The Remington rifles currently in use have

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

reached max round count and the new proposed rifle, the Accuracy International .308 is the recent model of the Remington rifle. The above amount is the City's estimated requirement. It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. This commodity is only available from the distributor and is not available from subcontractors.

7. THE IRVIN HAHN CO., INC.
ITEMS: 24-26, 29, 31-34
36-40, 42-45, 56-71 and
73-

METIS, INC.
ITEMS: 2-23, 27 & 28, 30,
35, 41, 46-55, 72 76 &
77

\$ 49,394.00

Award

Solicitation No. B50006014 - Badges - Name Plates - Baltimore Fire Department - Req. No.: R836893

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Vendors were solicited by posting on CitiBuy. On July 9, 2020, two bids were received and opened. Award is recommended to be made to the lowest responsible and responsive bidder per items. The period of the award is September 16, 2020 through September 15, 2022, with two 1-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|-----------|
| 8. CARAHSOFT TECHNOLOGY | | Report of |
| CORP | \$ 40,705.06 | Emergency |
| <u>Solicitation No. N/A - Emergency Procurement during the COVID-19 pandemic - Department of Housing and Community Development - Req. No.: N/A</u> | | |

Carahsoft Technology Corp. provided COVID-19 DocuSign software for Temporary Rent Support Program.

- | | | |
|--|----------------|-----------|
| 9. MARYLAND FOOD BANK | \$1,200,000.00 | |
| AHAVAS YISRAEL CHARITY | | |
| FUND | 204,000.00 | |
| THE CLASSIC CATERING | 70,000.00 | |
| PEOPLE | | |
| FOODSERVICE CONTRACTING, | 70,000.00 | |
| LLC | | Report of |
| | \$1,544,000.00 | Emergency |
| <u>Solicitation No. N/A - Emergency Procurement during the COVID-19 pandemic - Mayor's Office of Children and Families - Req. No.: N/A</u> | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The Vendors below provided emergency services under emergency authority.

Vendor	Services Provided
Maryland Food Bank	COVID-19 Emergency Food Stability Response
Ahavas Yisrael Charity Fund	COVID-19 Emergent: Ahavas Yisrael Charity Fund
The Classic Catering People	COVID-19 Food Transportation Services
Foodservice Contracting, LLC	COVID-19 Food Transportation Services

10. GOLDEN GATE SERVICE

INC.	\$110,131.20	
JOHNSON CONTROLS, INC.	81,942.00	
NO OPPORTUNITY WASTED	58,845.00	
C.J. MAINTENANCE INC.	31,482.00	Report of
	<u>\$282,400.20</u>	Emergency

Solicitation No. N/A - Emergency Procurement during the COVID-19 pandemic - Department of General Services - Req. No.: N/A

The Vendors below provided emergency services under emergency authority.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Vendor	Services Provided
Golden Gate Service, Inc.	COVID-19 - Golden Gate Services - Porter services of various Police Districts
Johnson Controls Inc.	Johnson Controls upgrade air filters due to COVID-19
No Opportunity Wasted	COVID-19- Area D - Disinfecting
C.J. Maintenance Inc.	COVID-19 - CJ Maintenance - Disinfecting various Bldgs.

11. DC Dental	\$ 89,858.95	
KWESTSOURCING	53,818.00	
INTER SIGN NATIONAL, LLC	45,500.00	Report of
	\$189,176.95	Emergency

Solicitation No. N/A - Emergency Procurement during COVID-19 pandemic - Baltimore Fire Department - Req. No.: N/A

The Vendors below provided emergency services under emergency authority.

Vendor	Services Provided
DC Dental	COVID-19 Med-surg Mask
Kwestsourcing	COVID-19 Stockroom
Inter Sign National, LLC	COVID-19 - Sneeze Guards

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Procurement - cont'd

12. WB MASON CO.	\$522,250.00	
MAXIM HEALTHCARE SERVICES	350,750.00	
JHPIEGO CORPORATION	297,475.00	
CIVIC WORKS, INC.	193,720.00	
VECTOR MEDIA HOLDING CORP	48,000.00	
HUMDINGER ENTERPRISE LLC	45,665.50	
HUMDINGER ENTERPRISE LLC	27,515.00	
	\$1,485,375.00	Report of Emergency

Solicitation No. N/A - Emergency Procurement during COVID-19 Pandemic - Health Department - Req. No.: N/A

The Vendors below provided emergency services under emergency authority.

Vendor	Services Provided
WB Mason Co.	COVID-19 Lasko Air Circulating Box Fans
Maxim Healthcare Services	COVID-19 Maxim Healthcare Staffing
Jhpiego Corporation	COVID-19 Contact Tracing
Civic Works, Inc.	COVID-19 Civic Works Fan Distribution
Vector media Holding Corp	COVID-19 Bus Shelters
Humdinger Enterprise LLC	COVID-19 Drive Thru Testing Pimlico
Humdinger Enterprise LLC	COVID-19 Tent Lease

13. CPR SAVERS AND FIRST AID SUPPLY LLC		Report of Emergency
	\$ 49,700.00	

Solicitation No. N/A - Emergency Procurement during COVID-19 pandemic - Baltimore Police Department - Req. No.: N/A

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency.

ON SEPTEMBER 1, 2020, PURSUANT TO ARTICLE VI, §11(e)(ii) OF THE CHARTER, THE DIRECTOR OF FINANCE AUTHORIZED EFFECTIVE IMMEDIATELY THE BUREAU OF PROCUREMENT TO PROCEED WITH OBTAINING SUPPLIES, MATERIALS, EQUIPMENT AND SERVICES REQUESTED BY VARIOUS CITY AGENCIES THAT WERE NECESSARY TO RESPOND TO OR PREPARE FOR THE PROTECTION OF THE PUBLIC WELFARE AND CITY PROPERTY, AS THERE IS INSUFFICIENT TIME TO OBTAIN BOARD OF ESTIMATES APPROVAL IN ADVANCE FOR EVENTS RELATING TO COVID-19.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards, Renewals, Increases to Contracts and Extensions. Item no. 6 SWAT Sniper Rifles was **WITHDRAWN**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
DEFERRED the formally advertised contracts
listed on the following pages:

3631 - 3632

to September 30, 2020 as indicated.

The Transfer of Funds was **DEFERRED**
to September 30, 2020 as indicated.

**ITEMS NO. 1 AND 2 WERE DEFERRED FOR TWO WEEKS
TO SEPTEMBER 30, 2020.**

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Public Works/Office
of Engineering and Construction

1. WC 1291, Wilkens Avenue/ Frederick Avenue and Vicinity Water Main Replacements	J. Fletcher Creamer & Son, Inc.	\$8,366,300.00	
MBE: Machado Construction Co., Inc.		\$1,050,000.00	12.55%
WBE: Fallsway Construction Co., Inc.		155,475.00	1.86%
Priceless Industries, Inc.		59,800.00	0.71%
R&R Contracting Utilities, Inc.		219,300.00	2.62%
	TOTAL	\$ 434,575.00	5.19%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,424,000.00 (Revenue Bonds)	9960-903198-9558 (Water Infrastructure Rehabilitation)	
\$2,611,604.00 (Revenue Bonds)	9960-936001-9558 (Construction Reserve)	
\$9,035,604.00		
	-----	9960-907744-9557-6 (Construction)

This transfer will cover the deficit for Project 1291-WM
Replacement Wilkens Ave, Frederick Avenue Vicinity.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**

Department of Public Works/Office
of Engineering and Construction - cont'd

**A PROTEST WAS RECEIVED FROM MONUMENTAL PAVING & EXCAVATING,
INC.**

**A RESPONSE TO THE PROTEST WAS RECEIVED FROM J. FLETCHER
CREAMER & SON, INC.**

Robert Fulton Dashiell, ESQ. P.A.

Robert Fulton Dashiell
Principal
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Senchal Dashiell Barrolle
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Telephone: (410) 547-8820
Facsimile: (443) 637-3718

Baltimore City Office
2423 Maryland Avenue, Suite 100
Baltimore, Maryland 21218

July 20, 2020

VIA ELECTRONIC DELIVERY

Matthew W. Garbark
Acting Director
Baltimore City Department of Public Works
200 Holliday Street, Suite 600
Baltimore, Maryland 21202

RE: Department of Public Works ("DPW") Contract No. WC 1291

Dear Director Garbark:

We submit this letter on behalf of our client, Monumental Paving & Excavating, Inc. ("Monumental")¹, the lowest responsive and responsible bidder for the above referenced contract (the "Contract"). The purpose of this letter is to notify DPW that the bid submitted by the apparent low bidder, J. Fletcher Creamer ("Creamer") is non-responsive because it is materially unbalanced. Creamer's bid presents an unacceptable risk to the City and is an affront to the integrity of the competitive bidding process.

The unacceptable risk and unfair advantage are:

1. **Prepayment.** Creamer's bid requires the City to advance payment for work not yet completed. In its certified business participation affidavit (the "Affidavit") Creamer represents that it intends to award a contract to Machado, an MBE firm, for "highway, bridge and street construction" for \$1,050,000, and another for "asphalt, milling, paving & trucking" to Fallsway Construction, a WBE, for \$155,475.00. Attached hereto as Exhibit 1, is a spreadsheet that shows the prices bid by Monumental, Creamer and the other two bidders for the contract. There is no bridge or highway work in the contract, so the amount to be paid to Machado appears to be for street construction, exclusive of the asphalt, milling and paving allocated to Fallsway. Street reconstruction is the last component of the work to be performed under the Contract and, therefore, the last work for which the City is to advance payment. However, Creamer's bid has imbedded the bulk of the actual cost for street construction work in items billed and paid for

DIRECTOR
DEPARTMENT OF
PUBLIC WORKS

2020 JUL 24 A 9:39

before completion of street construction. That “prepayment” amounts to an untended and improper interest free loan.²

2. **Unfair Advantage.** The City is not supposed to pay a contractor beyond the amount of mobilization except as a progress payment which City of Baltimore Standard Specification 00 23 00.01 defines as “Partial payment made during the progress of the Project, based on Work completed and/or materials received and suitable stored at any given time period.” Not only would the requested prepayment for street construction work violate the terms of the Green Book, it would be tantamount to an interest free loan from the City, which could be reflected in the amount of its bid, and, thereby, would be manifestly unfair to other bidders who rightly assumed that they would not be paid until the work for which payment is sought was actually completed.

Creamer’s bid is front loaded and, for the reasons shown above, is materially unbalanced.

An unbalanced bid is one which offers “unreasonably low prices on some items and compensates for them by unreasonably high prices on other items.” *Brawner Builders, Inc.*, MSBCA No. 2950 at 4-5 (Md. B.C.A., Apr. 5, 2016) (citing P. Schnitzer, *Government Contracting Bidding* at 11-19 & 11-20 (3rd ed. 1992)). A bid is “materially unbalanced” if “there is substantial doubt that the bid represents the lowest price.” *Id.* (quoting *Pile Foundation Const. Co., Inc.*, MSBCA No. 2238 at 5 (Md B.C.A., Dec. 7, 2001).)

This is particularly the case where a bid is “front-loaded” by unbalancing prices towards those items that will be paid early in contract performance. *See L.W. Matteson, Inc.*, B-290224, 2002 CPD ¶89 (Comp. Gen., May 28, 2002) (bid was materially unbalanced where bidder “could recover a disproportionate share of the overall contract price early in the performance period” due to unreasonably high lump sum line item); *Industrial Bldrs., Inc.*, B-283749, 99-2 CPD ¶114 (Comp. Gen., Dec. 29, 1999); *see also Hardy & Son Trucking, Inc.*, CAB No. P-453, 44 DCR 6483 (D.C.B.C.A., Jul. 26, 1996) (holding frontloading of equipment costs into the first 18 months of a 36-month contract rendered the bid materially unbalanced).

Moreover, as the the Comptroller General held in the analogous federal case of *F&E Erection Co.*, B-234927, 89 CPD ¶573 (Comp. Gen. June 19, 1989), a bid which requires that the agency pay 28% of the total contract price in the first monthly progress payment was non-responsive because, *inter alia*, such an award would be “detrimental to the competitive bidding system [because] it would allow the bidder to enjoy an advantage not enjoyed by its competitors for the award—the use of interest-free money for contract start-up purposes.” Undoubtedly, Ulliman Schutte’s bid would have been lower than Whiting-Turner’s had Ulliman Schutte known that it could obtain an interest free loan rather than rely on its own capital to finance a significant portion of the work.

In *ACC Constr. Co.*, B-250688, 93-1 CPD ¶142 (Comp. Gen., Feb. 16, 1993), a federal agency properly rejected the apparent low bid as materially unbalanced where a lump sum item to be completed early in contract performance was approximately twice that of other bidders. As a result, the Comptroller General found that the contractor would have a “reduced incentive to properly complete the work” by “receiving early payments which exceed the value of work performed.” *See also Barnard-Shurry Walls, J.V.*, B-274973 & B-274973.2, 97-1 Comp. Gen. Proc. Dec. ¶23 (Comp. Gen., Jan. 15, 1997).

² The items in the bid tabulation that appear to relate to Machado’s work are items 506, 508; 509- 510; and 511-513 which total \$193,700.00. There is a difference of \$856,300 between the \$1,050,000 to be paid to Machado for street construction and the amount shown in the bid tabulation as allocated for that work.

City of Baltimore Standard Specification 00 51 00.05, "Unresponsive and Unbalanced Bids," sets forth (emphasis added):

To better ensure fair competition and to permit a determination of the lowest Bid, unresponsive Bids or unbalanced and/or conditional Bids may be rejected by the Board of Estimates at its sole discretion.

For the foregoing reasons we respectfully submit that Creamer's bid is non-responsive and that the lowest responsive bid was submitted by Monumental Paving and Contracting Company.

Very truly yours



Robert Fulton Dashell



August 10, 2020

2020 AUG 10 A 10:01

SENT VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED
and EMAIL (matt.garbark@baltimorecity.gov)

Matthew W. Garbark
Acting Director
Baltimore City Department of Public Works
200 Holliday Street, Suite 600
Baltimore, Maryland 21202

RE: Department of Public Works ("DPW") WC 1291
Wilkins Avenue/Frederick Avenue and Vicinity Water Main Replacements

Dear Mr. Garbark,

Miles & Stockbridge P.C. and the undersigned represent J. Fletcher Creamer & Son, Inc. ("Creamer") in regards to the above referenced project (the "Project" or "WC 1291"). We are in receipt of a letter dated July 20, 2020, sent to you by Robert Dashiell of Fulton Dashiell, ESQ. P.A. on behalf of his client, Monumental Paving & Excavating, Inc. ("Monumental") (the "Letter"). Contrary to Monumental's position in the Letter, Creamer's bid was responsive and is materially balanced. Creamer did not front-load any pricing to line items that will be paid early in contract performance, did not shift or manipulate pricing from one line to another at all, and certainly did not submit a bid that in any respect seeks early payments exceeding the value of work performed. Rather, all of the line items met the requirements as set forth in the IFB and Creamer simply underbid Monumental.

General Background.

On or about May 13, 2020, Baltimore City opened timely submitted bids for the Project. The lowest responsive and responsible bidder was Creamer. Creamer's bid totaled \$8,366,300.00 (the "Bid"). The second lowest bidder was Monumental with a total bid of \$8,998,601.50.

On or about July 20, 2020, Monumental submitted its Letter to your office, in which Monumental alleged that Creamer's Bid requires the City to advance payment for work not yet completed. Monumental claimed that Creamer included certain street construction work in Bid Items Nos. for which Creamer will invoice the City, and for which the City will pay, before completion of street construction. However, Monumental is simply wrong in its factual assertions and wrong in its conclusions.

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IFB Requirements and Creamer Bid.

The Invitation for Bids (the “IFB”) required that all bidders meet a certain percentage of Minority Business Enterprise (“MBE”) participation, that being 12%. IFB, p. 12, 185; Bid, p. 29. Creamer submitted all required documents in its Bid package to establish that it would use Machado Construction Company, Inc. (“Machado”) as a MBE subcontractor.

As approved by the City on October 4, 2019, Machado was certified as an approved MBE to perform work in the following relevant categories as a MBE contractor:

- (1) 237110 (Water and Sewer Line and Related Structures);
- (2) 237310 (Highway, Bridge and Street Construction);
- (3) 327320 (Ready Mix Concrete Manufacturing).

Bid, p. 36.

Creamer identified Machado’s certified work category in its Part B (MBE/WBE and Prime Contractor’s Statement of Intent) and in particular signified that Machado would be used for “Highway, Bridge and Street Construction.” Bid, p. 35.

The NAICS Code identified on Machado’s MBE Certifications describes a variety of construction work related to highway, street, and bridge construction. This is the type of work that Machado will perform as Creamer’s subcontractor on the Project. Notably, NAICS 237310 is defined and described, as including precisely the type of work included in Bid Item Nos. 501-504, 506-513, and 803-811. See NAICS Association website, NAICS Code Description for 237310 - Highway, Street, and Bridge Construction, <https://www.naics.com/naics-code-description/?code=237310> (last visited Aug. 1, 2020).

Based on Machado’s MBE certification and the IFB requirements, Creamer submitted its Bid with a commitment to use Machado as a subcontractor for not less than \$1,050,000.00 of work (~12.5% of the total Bid value). Bid, p. 35. Based on Machado’s certification for NAICS 237310, Machado could perform work, at minimum, in some or all of the following twenty-one (21) Item Nos: 501-504; 506-513; and 803-811.

Creamer’s bid for Bid Item Nos 501-504, 506-513, and 803-811 totals \$5,690,450.00. Creamer has certified and committed to Machado performing not less than \$1,050,000.00 of approved and designated work within the requirements of these Bid Items. Nothing further is required for the Bid.

The claim that Creamer has “frontloaded” the Bid is also without merit. In fact it is hard to understand how the claim can be made. Creamer’s “Mobilization” cost is lower than the other Bidders. Creamer will be paid for work completed by Creamer or Machado according to the actual construction completed and approved by Baltimore and according to the pay items identified in the IFB. Monumental does not supply any evidence, nor in fact does any evidence exist, that

Matthew W. Garbark
August 10, 2020
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Creamer shifted pricing from one line to another in order to secure guaranteed payment, early payment, or unearned payment.

Accordingly, as Creamer's Bid was balanced and responsive, Creamer is responsible, and Creamer's Bid is the lowest, DPW should proceed with a recommendation to award WC 1291 to Creamer.

Should you have any questions about this letter or want to further discuss anything concerning Monumental's allegations, please do not hesitate to contact the undersigned at jscholtes@msslaw.com or (301) 698-2318.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jeremy S. Scholtes', written in a cursive style.

Jeremy S. Scholtes, Esq.

cc: Michael Mullen, Esq. (Michael.mullen@baltimorecity.gov)

James Valenti (james.valenti@jfcson.us)

MINUTES**ANNOUNCEMENT**

President: "All right, Thank you. I do have a few uh -- Mr. Mayor has already informed me that he doesn't have any uh -- I do want to highlight some things that we -- we are seeing in the City of Baltimore of course we are continuing to unfortunately, see ah -- way too much violence in the City of Baltimore, where we're having families being ripped apart, neighborhoods being traumatized, people being terrorized in their own neighborhoods. And we have to understand that this is a issue that we cannot accept, that we cannot grow comfortable with and that we all have to continue to fight and push ourselves ah -- to do better to address both from an immediate standpoint and a long term dealing with the root cause standpoint. It is not an either or approach, we absolutely have to have the Police Department focused on the individuals who are continuously ah -- committing violence in Baltimore and bringing remedy of peace to -- to neighborhoods across the City. We also need them to focus on the flow of illegal guns into our city and figuring out who are bringing them in and hold them accountable as

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well. Ah -- you can count on me citizens of Baltimore to pressure them to do that today and moving forward. But we also cannot uh - - just gloss over the facts that we have to invest in people and neighborhoods in a different way so that we're creating and fostering a new environment for young people and -- and older adults, alike to succeed in the City of Baltimore. I also want to take this time to say thank you to our very hard working DPW solid waste workers. I've spent a lot of time out talking with them and working with them over the past ah -- past week we know that trash and recycling pickup is a -- it's recycling pick what's not happening but trash pickup is seeing issues because of COVID and because the workers are working three times as hard, and I want everyone to understand that. And know, that this is a job that many people would not do before a global pandemic. So we should be very thankful for those who continue to come to work uh -- show up to work do this job, who are working these recycling sites across the City. I myself will be leading a group of volunteers again, this weekend to help and assist in these -- these -- these hard

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workers and dealing with the issue that it's not just a Baltimore issue but across the country. And as there is no more business before the Board we will recess until bid opening at 12:00 noon. We will reconvene on September 23, 2020. Thank you for tuning in. Please stay safe and stay healthy everyone."

* * * * *

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Comptroller: "Okay. Good afternoon, the Board of Estimates is now in session for the receiving and opening of bids. As part of the overall effort to limit transmission of Covid-19 virus -- of the COVID-19 virus, the Board of Estimates is conducting bid openings virtually. Members of the public can call in to listen to bid openings live by calling 443-984-1696 and entering Access Code: 0817325. Board of Estimates meetings are broadcast live on Charm TV, Channel 25 on Comcast cable in Baltimore City. Meetings are also streamed on the internet at www.charmtvbaltimore.com/watch-live. The Board of Estimates will continue to conduct bid openings virtually while the state of emergency declared by the Mayor of Baltimore and the Governor of Maryland remains in effect."

MINUTES**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Secretary announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were objections.

Department of Recreation & Parks - RP17820, Gwynns Falls
Division Maintenance Yard
Renovation and Addition
BIDS TO BE RECV'D: 10/7/2020
BIDS TO BE OPENED: 10/7/2020

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Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 20016, Conduit System
Reconstruction at Various
Locations Citywide-JOC

Highlander Contracting Co., LLC.
Anchor Construction Corporation
Spiniello Companies
Caniagua's Enterprises Inc.
Allied Contractors, Inc.

Bureau of Procurement - B50006103, Group #4: SUV'
MidSize, and Medium Duty
Vehicles

Hertrich Fleet Services Inc.
Pacifico Ford, Inc.

Bureau of Procurement - B50006102, Group #3: SUV'
MidSize, and Medium Duty
Vehicles

Hertrich Fleet Services Inc.
Pacifico Ford, Inc.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, September 23, 2020.

A handwritten signature in black ink, reading "Joan M. Pratt, CPA". The signature is written in a cursive style and is contained within a rectangular box.

JOAN M. PRATT
Secretary