

MINUTES**REGULAR MEETING**

Honorable Brandon M. Scott, President - **ABSENT**
Honorable Sharon Green Middleton, Vice President
Honorable Bernard C. "Jack" Young, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
Dana P. Moore, Acting City Solicitor
Matthew W. Garbark, Acting Director of Public Works

Vice President: "Good morning. The July 1, 2020, meeting of the Board of Estimates is now called to order. In the interest of promoting and maintaining health and safety as our nation continues to deal with the COVID 19 pandemic, the Board of Estimates continues to be live streamed, live virtually. Thank you. I will direct the Board members attention to the Memorandum from my office dated June 29, 2020 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a motion to approve all the items contained on the routine agenda."

Dana Moore, Acting City Solicitor: "Ah -- Madam Vice President, I move approval of all of the items on the routine agenda."

Matthew Garbark, Acting Director of Public Works: "I second."

MINUTES

Vice President: "Thank you. All those in favor say Aye. All opposed Nay. The motion carries. The routine agenda items have been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Cinch Mechanical, LLC \$1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brudis & Associates, Inc. Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the foregoing firms.

MINUTES

Mayor's Office of Homeless Services - cont'd

3. **THE WOMEN'S HOUSING COALITION, INC.** **\$880,388.50**

Account: 4000-407019-3573-759011-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. The Women's Housing Coalition, Inc. will utilize the funds to provide rental assistance and supportive services to 95 individuals and/or families experiencing homelessness in the city of Baltimore. Services will be provided under their Scattered Site Housing S+C Program. The period of the agreement is May 1, 2020 through April 30, 2021.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON MARCH 25, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Provider Agreements.

MINUTES

Space Utilization Committee - Third Amendment to Sublease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Third Amendment to the Sublease Agreement with The United Way of Central Maryland, Inc., for the rental of a portion of the property known as 1800 Washington Boulevard, consisting of approximately 600 sq. ft.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$11,250.97	\$937.58

Account - 4000-486321-1772-280300-603013

BACKGROUND/EXPLANATION:

On February 15, 2017, the Board approved the Sublease Agreement between the United Way of Central Maryland, Inc., Sublandlord and the subtenant. The Subleased Premises will be used as offices by the Baltimore City's Head Start Program under the Mayor's Office of Children and Family Success. The Sublease Agreement commenced March 1, 2017 and terminated June 30, 2018.

On May 30, 2018, a First Amendment to Sublease Agreement was approved by the Board to extend term of lease from July 1, 2018 through June 30, 2019.

On June 19, 2019, the Board approved a Second Amendment to Sublease Agreement to extend term of lease from July 1, 2019 to June 30, 2020. This Third Amendment to Sublease Agreement will extend the sublease for an additional one-year term commencing July 1, 2020 and terminating June 30, 2021.

MINUTESSpace Utilization Committee - cont'd

All other rentals, conditions and provisions of the Sublease Agreement dated February 15, 2017, amended May 30, 2018, and amended June 19, 2019, will remain in full force and effect.

The Space Utilization Committee approved this Third Amendment to Sublease Agreement at its meeting on June 2, 2020.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Third Amendment to the Sublease Agreement with The United Way of Central Maryland, Inc., for the rental of a portion of the property known as 1800 Washington Boulevard, consisting of approximately 600 sq. ft.

MINUTES

Space Utilization Committee - Inter-Departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property located at 4910 Park Heights Avenue - 2nd floor, consisting of approximately 5,949 usable square feet of space. The period of the agreement is July 1, 2020 through June 30, 2025 with an option to renew for two additional 5-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$48,059.84	\$4,004.99

Account - 1001-000000-1090-779400-603096

BACKGROUND/EXPLANATION:

The Tenant will use the leased premises as administrative office space for its African American Male Engagement (AAME) Connect Center. The Tenant will be responsible for providing telephone and computer services. The Landlord will be responsible for maintaining the interior and exterior of the building and will provide janitorial and trash removal service.

The Space Utilization Committee approved this Inter-Departmental Lease Agreement at its meeting on June 23, 2020.

APPROVED FOR FUNDS BY FINANCE.

MINUTES

Space Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property located at 4910 Park Heights Avenue - 2nd floor, consisting of approximately 5,949 usable square feet of space.

MINUTES

Space Utilization Committee - Inter-Departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property located at 3939 Reisterstown Road - 1st floor, consisting of approximately 8,148 usable square feet of space. The period of the agreement is July 1, 2020 through June 30, 2025 with an option to renew for two additional 5-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
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\$90,035.40	\$7,502.95
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Account - 5000-585919-1191-719000-603013

BACKGROUND/EXPLANATION:

The Tenant will use the leased premises as administrative office space for its Lower Park Heights Community Action Center. The tenant will be responsible for providing telephone and computer services. The Landlord will be responsible for maintaining the interior and exterior of the building and will provide janitorial and trash removal service.

The Space Utilization Committee approved this Interdepartmental Lease Agreement at its meeting on June 23, 2020.

APPROVED FOR FUNDS BY FINANCE.

MINUTESSpace Utilization Committee - cont'd

Upon motion duly made and seconded, the Board approved and authorized execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property located at 3939 Reisterstown Road - 1st floor, consisting of approximately 8,148 usable square feet of space.

MINUTES

Space Utilization Committee - Inter-Departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and Mayor's Office Children and Family Success, Tenant, for the rental of a portion of the property located at 5225 York Road - 1st Floor, consisting of approximately 6,030 usable square feet of space. The period of the agreement is July 1, 2020 through June 30, 2025 with an option to renew for two additional 5-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$65,425.50	\$5,452.13

Account - 5000-585919-1191-719000-603013

BACKGROUND/EXPLANATION:

The Tenant will use the leased premises as administrative office space for its Northern Community Action Center. The Tenant will be responsible for providing telephone and computer services. The Landlord will be responsible for maintaining the interior and exterior of the building and will provide janitorial and trash removal service.

The Space Utilization Committee approved this Inter-Departmental Lease Agreement at its meeting on June 23, 2020.

APPROVED FOR FUNDS BY FINANCE.

MINUTESSpace Utilization Committee - cont'd

Upon motion duly made and seconded, the Board approved and authorized execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and Mayor's Office Children and Family Success, Tenant, for the rental of a portion of the property located at 5225 York Road - 1st Floor, consisting of approximately 6,030 usable square feet of space.

MINUTES

Space Utilization Committee - Inter-Departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Inter-Departmental Lease Agreement by and between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property located at 3411 Bank Street - 1st floor, consisting of approximately 3,911 usable square feet of space. The period of the agreement is July 1, 2020 through June 30, 2025 with an option to renew for two additional 5-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
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\$42,708.12	\$ 3,559.01
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Account - 5000-585919-1191-71900-603013

BACKGROUND/EXPLANATION:

The Tenant will use the leased premises as administrative office space for its Southeast Community Action Center. The Tenant will be responsible for providing telephone and computer services. The Landlord will be responsible for maintaining the interior and exterior of the building and will provide janitorial and trash removal service.

The Space Utilization Committee approved this Inter-Departmental Lease Agreement at its meeting on June 23, 2020.

APPROVED FOR FUNDS BY FINANCE.

MINUTESSpace Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-Departmental Lease Agreement by and between the Department of General Services, Landlord, and the Mayor's Office of Children and Family Success, Tenant, for the rental of a portion of the property located at 3411 Bank Street - 1st floor, consisting of approximately 3,911 usable square feet of space.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. A & L, LLC	3119 Woodland Avenue	G/R	\$ 1,100.00
			\$120.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
2. RDM Investments, LLC	3129 Woodland Avenue	G/R	\$ 880.00
			\$ 96.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
3. Pacific Enterprises, LLC	2109 Boyd Street	SG/R	\$ 220.00
			\$ 24.00
Pacific Enterprises, LLC	2111 Boyd Street	SG/R	\$ 220.00
			\$ 24.00
Funds are available in account no. 9904-912058-9127-900000-704040, Green Network Acquisitions for Rachel Wilson Park.			
4. Frederick L. Morgenthaler, III	1423 N. Gay Street	G/R	\$ 320.00
			\$ 48.00
Funds are available in account no. 9910-904177-9588-900000-704040, Broadway East Planning Area.			
5. A & P, LLC	1736 N. Duncan Street	G/R	\$ 256.00
			\$ 28.00
Funds are available in account no. 9910-904177-9588-900000-704040, Southern Horizons.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
6. Louis Berman	1226 Mosher Street	G/R \$ 75.00	\$ 1,000.00
	1228 Mosher Street	\$ 75.00	

Funds are available in account no. 9904-919052-9127-900000-704040, Smithson Street Park.

7. Peter Ben Ezra and Julia Ben Ezra	433 E. 23 rd Street	G/R \$ 96.00	\$ 880.00
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Since the original Board approval, the owners have negotiated a sale price and would like to proceed with a voluntary settlement.

Funds are available in account no. 9910-904173-9588-900000-704040, Barclay Site.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

8. Jack Needle (deceased) and Anne Needle (deceased), having Robin Klein as Per- sonal Represen- tative of the Estate of Jack Needle and Anne Needle	4718 Delaware Avenue	½ L/H	\$ 3,200.00
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MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
9. Tanya Brown and Amanda McDaniel	1211 Edmondson Avenue	L/H	\$ 2,486.00
Funds are available in account no. 9904-921053-9127-900000-704040, Harlem Inner Block Park Greening.			
10. UJU, Investments, Inc.	1213 Edmondson Avenue	L/H	\$ 2,966.00
Funds are available in account no. 9904-921053-9127-900000-704040, Harlem Inner Block Park Greening.			
<u>DHCD - Redemptions or Extinguishments</u>			
11. Thomas C. Kleczynski and Tessie H. Kleczynski	1343 Myrtle Avenue	G/R	\$ 286.00 \$72.00
Funds are available in account no. 9910-905142-9588-900000-704044, f/k/a Upton Ball Field.			
12. Unregistered/ Forfeited Entity	3312 Dupont Avenue	G/R	\$ 322.00 \$84.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition.			
13. Unregistered/ Forfeited Entity	3318 Dupont Avenue	G/R	\$ 250.00 \$60.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Redemptions or Extinguishments - cont'd</u>			
14. Unregistered/ Forfeited Entity	3405 Virginia Avenue	G/R \$108.00	\$ 394.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition.			
15. Unregistered/ Forfeited Entity	3407 Virginia Avenue	G/R \$ 84.00	\$ 322.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition.			

The Board is requested to approve acquisition of the ground rent interests by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

Law Department - Payment of Settlement

16. Jamar Properties, LLC	1025 W. Mulberry Street	F/S	\$95,500.00
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Funds will be drawn from account no. 9910-914135-9588-900000-704040, Poppleton Project Phase 4 Area.

On March 4, 2020, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 1025 W. Mulberry Street, Baltimore, Maryland. The Board previously approved \$14,500.00, to acquire the Fee Simple interest in the subject property based upon the highest of two

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlement - cont'd</u>			

independent appraisals. The City hired a third appraiser to provide an updated report and the property value increased to \$25,000.00. The Defendant contested the City's value of \$25,000.00 and offered a report appraising the property at \$162,000.00. They also filed a counter claim for \$180,000.00 in damages (a total demand of \$342,000.00). The parties attended a Mediation and reached a settlement amount of \$110,000.00 for value and damages. Thus, the Board is requested to approve an additional \$95,500.00 (\$110,000.00 less the previous approval amount of \$14,500.00).

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Options, Condemnations, Quick-Takes, and Payment of Settlement.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Jasmin Rowlett, Plaintiff against the Baltimore Police Department (BPD).

AMOUNT OF MONEY AND SOURCE:

\$77,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

The Plaintiff alleges she was sexually harassed by supervisors and co-workers within the BPD. Plaintiff claims that these individuals spread false rumors of her sexual promiscuity with multiple subordinate officers, including allegations of a sexual relationship with another Officer. Plaintiff says that supervisors asked co-workers if they had engaged in sexual acts with Plaintiff. Plaintiff also claims that her direct supervisor made unwanted sexual advances, physically pressed his body against her, and sent her text messages with sexually suggestive questions. Lastly, Plaintiff claims that other supervisors showed favoritism to white officers and male officers. On October 2, 2019, Plaintiff filed the current lawsuit alleging violations of Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000 et seq. ("Title VII") and the Civil Rights Act of 1866, Section 1981 (a) ("Section 1981") for the alleged unlawful harassment, discrimination based on race (African American), sex (female), sexual harassment, and retaliation she faced.

In order to economically resolve this complex case, which will involve experts, fees and expenses, and voluminous discovery, and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer Plaintiff payment of \$77,000.00, for complete settlement of the case, including attorney's fees and costs. In return, the Plaintiff has agreed to dismiss and release all claims against the BPD, its employees, agents and representatives.

MINUTES

Department of Law - cont'd

Based on a review by the Settlement Committee of the Law Department, it is recommended that the Board of Estimates approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for the action brought by Jasmin Rowlett, Plaintiff, against the Baltimore Police Department.

MINUTES

Circuit Court for Baltimore City - First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Agreement with the Family Recovery Program, Inc.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 5000-540320-1100-8042000-405001

BACKGROUND/EXPLANATION:

On March 25, 2020, the Board approved the original agreement with the Family Recovery Program, Inc., in the amount of \$98,351.00, for the period of July 1, 2019 through June 30, 2020.

The First Amendment to Agreement will increase the amount of the agreement by \$50,000.00, making the total award amount of the agreement \$148,351.00. All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to Agreement with the Family Recovery Program, Inc.

MINUTES

Office of the State's Attorney (OSA) - Professional Services
for Baltimore City _____ Agreement _____

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Pinnacle Communications Resource Company, LLC. The period of the agreement is effective upon Board approval through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$74,990.00 - 4000-406220-1156-117900-603026

BACKGROUND/EXPLANATION:

On November 6, 2019, the Board approved acceptance of the award from the Governor's Office of Crime Control and Prevention for the grant entitled Victim/Witness Unit in the amount \$1,748,005.00 and In-Kind of \$458,959.00, for the period of October 1, 2019 through September 30, 2020 for a total of \$2,206,964.00

On March 4, 2020, the Board approved acceptance of Grant Adjustment Notices 1 and 2 which changed the program director's name and increased the total grant from \$1,748,005.00 to \$2,188,234.50, which included \$300,000.00 for continuing media campaign. The OSA issued a request for proposals under City Bid No. B50005931 for a media vendor and the vendor Pinnacle Communications Resource Company, LLC was selected. It is requested that the Board approve this action.

MWBOO GRANTED A WAIVER ON JUNE 24, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Office of the State's Attorney (OSA) - cont'd
for Baltimore City

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement with Pinnacle Communications Resource Company, LLC.

MINUTES

Office of the State's Attorney for Baltimore City - Grant Adjustment Notice No. 1

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Grant Adjustment Notice (GAN) No. 1 from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP).

AMOUNT OF MONEY AND SOURCE:

(\$1,426.00) - 5000-506420-1156-117900-601001

BACKGROUND/EXPLANATION:

On September 18, 2019, the Board approved acceptance of the award from the GOCCP for the grant entitled AIM to B'MORE, in the amount of \$85,000.00 for the period July 1, 2019 through June 30, 2020.

On May 28, 2020, GAN No. 1 decreased the Other budget line item by \$1,843.00 from \$1,843.00 to \$0.00; decreased the Travel budget line item by \$1,156.00 from \$1,159.00 to \$0.00; decreased the Personnel budget line item by \$36,498.00 from \$81,998.00 to \$45,500.00, and increased the Equipment budget line item by \$38,074.00 from \$0.00 to \$38,074.00.

GAN No. 1 changes the grant amount from \$85,000.00 to \$83,574.00 a decrease in the amount of \$1,426.00.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved acceptance of Grant Adjustment Notice No. 1 from the State of Maryland, Governor's Office of Crime Control and Prevention.

MINUTES

Office of the State's Attorney for Baltimore City - Grant Adjustment
Notice Nos. 1 and 2

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance Grant Adjustment Notice (GAN) Nos. 1 and 2 from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP).

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 5000-513420-1156-117900-601001

BACKGROUND/EXPLANATION:

On September 18, 2019, the Board approved acceptance of the award from the GOCCP for the grant entitled Victim/Witness Assistance, in the amount of \$35,400.00 for the period July 1, 2019 through June 30, 2020.

On September 18, 2019, GAN No. 1 changed the Project Director's name from Ciara Huff to Tiffany Maclin.

On May 18, 2020, GAN No. 2 decreased the Other budget line item by \$3,000.00 from \$25,000.00 to \$22,000.00 and increased the Personnel budget line item by \$3,000.00 from \$10,400.00 to \$13,400.00.

GAN Nos. 1 and 2 reallocate funds from the Assistance funds line item to the Personnel line item.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Office of the State's - cont'd
Attorney for Baltimore City

UPON MOTION duly made and seconded, the Board approved acceptance of Grant Adjustment Notice Nos. 1 and 2 from the State of Maryland, Governor's Office of Crime Control and Prevention.

MINUTES

Office of the State's Attorney for Baltimore City - Grant Adjustment Notice No. 3

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Grant Adjustment Notice (GAN) No. 3 from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP).

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-406220-1156-117900-601001

BACKGROUND/EXPLANATION:

On November 6, 2019, the Board approved acceptance of the award from the GOCCP for the grant entitled Victim/Witness Unit, in the amount of \$1,748,005.00 and an In-Kind match in the amount of \$458,959.00, for the period October 1, 2019 through September 30, 2020.

On March 4, 2020, the Board approved acceptance of GAN Nos. 1 and 2 which changed the Program Director's name and increased the total grant amount from \$1,748,005.00 to \$2,188,234.00.

On May 28, 2020, GAN No. 3 decreased the Other budget line item by \$51,500.00 from \$524,000.00 to \$472,500.00, and increased the Equipment budget line item by \$51,500.00 from \$0.00 to \$51,500.00.

GAN No. 3 reallocates grant line item budget amounts.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Office of the State's - cont'd
Attorney for Baltimore City

UPON MOTION duly made and seconded, the Board approved acceptance of Grant Adjustment Notice No. 3 from the State of Maryland, Governor's Office of Crime Control and Prevention.

MINUTESHealth Department - Agreements and Amendment to Agreement

The Board is requested to approve and authorize execution of the Agreements and Amendments to Agreement.

AGREEMENTS

1. **PROJECT PLASE, INC.** **\$622,000.00**

Account: 5000-569720-3023-273358-603051

Project PLASE, Inc. will provide housing, case management and assist homeless citizens to address issues of HIV/AIDS, receive medical care, comply with health regimes and move out of the crisis that is hopelessness. The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON JUNE 11, 2020.

2. **JOHNS HOPKINS UNIVERSITY** **\$383,500.00**

Johns Hopkins University, John G. Bartlett Clinic will Provide Outpatient Ambulatory Health Services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease. The period of the agreement is July 1, 2019 through June 30, 2020.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements. The Mayor **ABSTAINED.**

MWBOO GRANTED A WAIVER ON FEBRUARY 18, 2020.

MINUTES

Health Department - cont'd

3. **ARMYN N. GAZDAR** **\$ 77,600.00**

Account: 6000-622121-3080-292300-603051

Ms. Gazdar will perform services in the area of Early Intervention Special Instruction and Evaluations for the Baltimore Infants and Toddlers Program. She will provide educational assessments of assigned children, complete standardized testing and interpret the results, direct special instruction services of the assigned children, and complete and submit written eligibility and progress reports, as required. In addition, Ms. Gazdar will identify children at risk for developmental delays as well as children that present with a high probability for a delay and assist in developing goals, outcomes, and completion of the Individual Family Service Plan (IFSP). The period of the agreement is July 1, 2020 through June 30, 2021.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON MAY 26, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

4. **NATIONAL OPINION RESEARCH CENTER** **\$117,693.00**

Account: 7000-714220-3160-795900-407001

The National Opinion Research Center (NORC) has entered into a contract with the Centers for Disease Control and Prevention, Division of Violence Prevention for the Project titled "Pilot Implementation for CDC of the Violence Against Children and Youth Survey (VACS)". The Health Department as subcontractor will lead and convene a Steering Committee and work with NORC to develop a list of stakeholders from multiple sectors. The BCHD will arrange an engagement site visit to obtain VACS Steering Committee input, develop community entry protocols to ensure community leadership are aware of the

MINUTESHealth Department - cont'd

study, taking into account best practices related to data collection on violence and other sensitive topics with youth and compliance with privacy/confidentiality laws.

BCHD will also provide the services of a psychologist/social worker to handle participants who may have an adverse reaction to the survey and a community liaison to facilitate discussion with local residents and community groups. The period of performance is October 23, 2019 through September 30, 2022.

The agreement is late because of administrative delays.

AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMS THE GRANT AWARDS.

AMENDMENT TO AGREEMENT

5. **PROJECT PLASE, INC. \$ 3,000.00**

Account: 5000-569720-3023-273356-603051

On January 8, 2020, the Board approved the original agreement in the amount of \$25,000.00 for the period of July 1, 2019 through June 30, 2020.

The Department increased the agreement by \$3,000.00 for additional services. This makes the total agreement amount \$28,000.00. The period of the agreement is July 1, 2019 through June 30, 2020.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services.

MINUTESHealth Department - cont'd

The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of Inadequate Information form the providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreements and Amendment to Agreements. The Mayor **ABSTAINED** on item no. 2.

MINUTES

Department of Transportation - Developer's Agreement No. 1680

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1680 with AZ Liberty Heights, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$9,240.00

BACKGROUND/EXPLANATION:

The Developer would like to install new storm drain, and roadway and sidewalk improvements its proposed new building located at 4904, 4908 and 4910 Liberty Heights Avenue. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$9,240.00 has been issued to AZ Liberty Heights, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Developer's Agreement No. 1680 with AZ Liberty Heights, LLC, Developer.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with SDKG Development and Improvement Association, Inc. The period of the Memorandum of Understanding is for two years, effective upon Board approval and renewable for an additional two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Organization has submitted plans for the installation of right-of-way art consisting in part of the placement of glass tiles at the southeast corner of Park Heights Avenue and Springhill Avenue, and the northeast corner of Park Heights Avenue and Springhill Avenue.

The submitted MOU establishes the framework for the Organization to install right-of-way art consisting in part of glass tiles to be adhered to the vertical surfaces of stairs located at specified locations at Park Heights Avenue and Springhill Avenue all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the agreement. The Project shall be owned solely by the City and nothing in this MOU shall confer upon the Organization any right, title or interest in the Project other than as expressly provided in this MOU.

MBE/WBE PARTICIPATION:

Not a competitive procurement item. The Organization is paying for all costs.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved the Memorandum of Understanding with SDKG Development and Improvement Association, Inc.

MINUTES

Department of Transportation - Temporary Construction Easement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Temporary Construction Easement Agreement with Mr. and Mrs. James Jackson.

AMOUNT OF MONEY AND SOURCE:

This Temporary Construction Easement is being donated and granted to the City at zero consideration.

BACKGROUND/EXPLANATION:

In the Design of the Department of Transportation project TR-10003, Replacement of the Phoenix Road Bridge over Gunpowder Falls, it was determined that a portion of 1 Starlight Farm Drive, Phoenix, Maryland would be needed for the project. In an effort to keep this project on schedule, the Jacksons have agreed to donate the use of the property.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above named entity is responsible for all cost, MWDBE goals do not apply.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Temporary Construction Easement Agreement with Mr. and Mrs. James Jackson.

MINUTES

Department of Transportation - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement (Amendment No. 4) under Project 1217, On-Call Construction Project Management Services with Johnson, Mirmiran & Thompson, Inc.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 increase in upset limit

BACKGROUND/EXPLANATION:

On May 13, 2015, the Board approved the original agreement in the amount of \$2,000,000.00, which provided for engineering design services in connection with projects included in the Capital Improvement Plan and other transportation infrastructure related projects.

On November 22, 2017, the Board approved Amendment No. 1 for a one-year time extension and an increase to the upset limit by \$1,000,000.00 to fully complete extra work and efficiently staff these projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines.

On November 14, 2018, the Board approved Amendment No. 2 for a one-year time extension and an increase to the upset limit by \$2,000,000.00, to continue staffing of ongoing capital projects to meet State and Federal Highway Administration as well as City standards and guidelines.

On August 7, 2019, the Board approved Amendment No. 3 for a three-year extension and an increase to the upset limit by \$2,000,000.00 to continue staffing on ongoing capital projects to meet State and Federal Highway Administration as well as City standards and guidelines.

MINUTES

Department of Transportation - cont'd

The Department is now requesting an increase to the upset limit by \$1,500,000.00, for ongoing extra work and staffing for ongoing capital projects to meet Federal and State Highway Administration and Baltimore City standards and guidelines. This approval will result in an upset limit of \$8,500,000.00.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 29%

WBE: 10%

The Consultant has achieved 20% of the MBE goal and 7% of the WBE goal at this time. However, they have enough capacity to meet the remaining goals.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 4 to Agreement under Project 1217, On-Call Construction Project Management Services with Johnson, Mirmiran & Thompson, Inc.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 18 to KCI Technologies, Inc., under Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction. The period of the task assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$135,478.87 - 2076-000000-2321-253300-607001

BACKGROUND/EXPLANATION:

This authorization provides Cityworks implementation services for the Parking Authority of Baltimore City. The scope of service includes but is not limited to Project Management project kick off meeting, implementation Planning/City Configuration/Data Migration/Salesforce/Cityworks Integration and Training.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has achieved 10.60% of the MBE goal and achieved 9.9% of WBE goal at this time. However, they have the capacity to meet the remaining goals.

AUDITS APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Transportation - cont'd

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 18 to KCI Technologies, Inc., under Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded

the Board approved

the Transfers of Funds

listed on the following page:

2600

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
1. \$ 50,000.00	9904-909056-9129	9904-912056-9127
3 rd Comm. Eco. Dev. Loan	Visionary Arts Museum Light/Plaza	Visionary Museum Light/Plaza
This transfer will fund lighting improvements at the American Visionary Art Museum.		
<u>Baltimore Development Corporation</u>		
2. \$150,000.00	9910-911046-9600	9910-937013-9601
General Fund	Constr. Res. Southwest Plan Implementation	Façade Improvement ACT
14,408.00	9910-994001-9600	9910-903361-9601
21 st EC DEV	Constr. Res. Unallocated Res.	Business Park Upgrades
2,030.00	9910-902873-9600	9910-911103-9601
22 nd EC DEV	Constr. Res. Brownfields Incentive Fund	Brownfields Incentive Fund
21,214.40	9910-911046-9600	9910-937013-9601
3 rd COM & EC <u>DEV</u>	Constr. Res. Southwest Plan Implementation	Façade Improvement ACT
\$187,652.40		

This transfer will provide funds to reimburse the Baltimore Development Corporation for eligible capital expenses for months ending September 1, 2019 through December 31, 2019.

MINUTES

Mayor's Office of Criminal Justice - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of Criminal Justice (MOCJ), Community-Based Violence Reduction Strategy. Donations will be solicited by Ms. Tamika Gauvin, Director of the MOCJ, and Jeremy Biddle, Senior Advisor of Gun Violence Prevention. The period of the campaign is effective upon Board approval through December 31, 2020.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The MOCJ plans to participate in the solicitation of funds in support of its Community-Based Violence Reduction Strategy, which in concert with the Baltimore Police Department's crime reduction and departmental improvement plan, will focus on the reduction of homicides and non-fatal shootings in the City. The MOCJ's plan will leverage its relationships with criminal justice experts and community members to identify the evidence-based and community-driven solutions to address the root causes of violent crime in Baltimore City.

In addition to building systems and capacity to interrupt violence, the MOCJ's strategy integrates prevention programs that build strong community capacity in neighborhoods most impacted by violence. Central to this effort will be collaboration with other City agencies and external partners who provide resources and critical supports.

MINUTESMayor's Office of Criminal Justice - cont'd

With the support of a wide array of public and private partners, the MOCJ plans to solicit donations to support this strategy throughout the current fiscal year. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City, in addition to national funders with interest in violence prevention efforts. Most of the individual and corporate entities fitting this description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as other prospective donors.

Baltimore City Code, Article 8, §6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005, to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to benefit from the proposed solicitation must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of Criminal Justice, Community-Based Violence Reduction Strategy.

MINUTES

Mayor's Office of Criminal Justice - cont'd

Donations will be solicited by Ms. Tamika Gauvin, Director of the MOCJ, and Jeremy Biddle, Senior Advisor of Gun Violence Prevention.

MINUTES

Environmental Control Board - Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Funds to the Baltimore City Foundation for the BMORE Beautiful Youth Program, Say YES! (Youth Environmental Stewards).

AMOUNT OF MONEY AND SOURCE

\$5,000.00 - 1001-000000-1170-769300-603050

BACKGROUND/EXPLANATION:

This Department requests approval to transfer funds to the Civic Fund for the BMORE Beautiful Say YES! Summer Program in order to provide grants to Baltimore neighborhoods that are mentoring youth participants and working with them to develop and implement cleaning and greening projects. The funds will be dispersed to participating community organizations and youth participants based on invoiced hours completed. Masks will be provided for each participant and education on social distancing and other health precautions will be provided.

MBE/WBE PARTICIPATION:

This is a transfer in order to provide funding to communities and youth participants that are beautifying lots in their own neighborhoods. It is a not a contract.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Transfer of Funds to the Baltimore City Foundation for the BMORE Beautiful Youth Program, Say YES!

MINUTES

Department of Public Works/Office - Ratification of Amendment
of Engineering and Construction No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 1 to Agreement with Mimar Architects and Engineers, under 1390, On-Call Civil Engineering Design Services. Amendment No. 1 will extend the period of the Agreement through April 17, 2021 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - Upset fee

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting a 12-month non-compensable time extension. The Consultant wishes to extend its contract, without a charge to the City, to make up for the time lost while access to the existing buildings were limited, which delayed assessment and survey. Beyer Blinder Belle refused to participate, City of Baltimore ransomware cyber-attack which impacted the data retrieval and communications. The original Department of Public Works (DPW) employees changed from 400 to 527 and increased 32% to the original Scope of Work, with respect to programming needs for existing staff.

The scope of the original agreement included: pre-design assessments to the interior and exterior renovation of the existing building at 210 Guilford Street, including the attached parking garage for use as office space for the DPW employees. The basic services include architectural, structural, mechanical, and electrical assessments for building conditions; landscape architectural services to consider a Green Roof and Audio/Visual and Telecommunications System; hazmat survey and development of concept design for the best feasible renovation approach. The

MINUTES

Department of Public Works/Office - cont'd
of Engineering and Construction

assessment for design will comply with all current Baltimore City building codes; comply with ADA Codes, and conform to LEED certification standards. The garage at the intersection of Guilford and Saratoga will also be evaluated for renovation/replacement.

The expiration date of the current Agreement was April 17, 2020. Amendment No. 1 to Agreement extends the period of the Agreement through April 17, 2021. The amendment is within the original scope of work and was requested by the Department.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and 27% MBE and 10% WBE goals established in the original agreement.

THIS EAR WAS APPROVED BY MWBOO ON MAY 27, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board ratified Amendment No. 1 to Agreement with Mimar Architects and Engineers, under 1390, On-Call Civil Engineering Design Services.

MINUTES

Bureau of Solid Waste - Renewal Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Renewal Agreement with the Downtown Partnership of Baltimore, Inc. The current agreement expires on June 30, 2020 and the new expiration date is June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$378,851.00 - 1001-000000-5152-385900-603026

BACKGROUND/EXPLANATION:

On July 17, 2019, the Board approved the original agreement with a budget of \$371,423.00. The Department wishes to renew the agreement with the Downtown Partnership of Baltimore, Inc. to continue providing cleaning services in the Downtown Management District for an additional one-year period, under the same terms and conditions as the original agreement. The Department is utilizing one of the two renewal options per the contract. This is the first renewal option that will increase the duration of the contract by one year for a total contract duration for two years.

MWBOO GRANTED A WAIVER ON MAY 24, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED HAS NO OBJECTION.

UPON MOTION duly made and seconded, The Board approved and authorized execution of a Renewal Agreement with the Downtown Partnership of Baltimore, Inc.

MINUTES

Mayor's Office of Criminal Justice (MOCJ) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement between the Department, the Environmental Control Board and the Baltimore Civic Fund. The agreement is effective upon Board approval through April 21, 2021.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 1001-000000-2255-772500-607001

BACKGROUND/EXPLANATION:

The MOCJ will provide the Environmental Control Board (ECB) funds to support the Community Safety Grants Program. The Baltimore Civic Fund (BCF) will serve as the fiscal agent for ECB thereby accepting funds from the MOCJ for use by ECB. The Community Safety Grants Program is a partnership between MOCJ and the ECB's BMORE Beautiful Program. The partnership aims to target environmental factors driving violent crime by encouraging residents, businesses and organizations to become directly involved in activities to keep neighborhoods clean, beautiful and safe. The partnership will provide training and technical assistance for resident block captains to implement crime prevention through environmental design (CPTED) strategies in parts of their neighborhoods most affected by violent crime. Block captains will engage their neighbors in these projects, which will help increase resident knowledge of effective crime prevention strategies while also building an increased sense of community and social cohesion.

The Agreement is late because of the administrative process.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Mayor's Office of Criminal Justice - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO BOARD APPROVAL.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement between the Department, the Environmental Control Board and the Baltimore Civic Fund.

MINUTES

Fire Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with the Baltimore Metropolitan Council. The period of the Agreement is October 1, 2019 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$937,700.00 - 4000-437220-2023-222020-600000

BACKGROUND/EXPLANATION:

On March 11, 2020 the Board accepted a grant for the FY 19 Regional Catastrophic Preparedness Grant Program to develop a regional food and water supply chain plan and exercise for vulnerable populations after a catastrophe. The funds will be used to hire two planners, buy office/communication equipment, and to conduct training/exercise sessions for the Baltimore Urban Area. The FY 19 Grant is funded by the Federal Emergency Management Agency.

The agreement is late due to late receipt of documents.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with the Baltimore Metropolitan Council.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|-----------------|---------|---------|
| 1. SOLENIS, LLC | \$ 0.00 | Renewal |
|-----------------|---------|---------|
- Contract No. B50004656 - Polymeric Flocculants for GBT for the Back-River Wastewater Treatment Plant - Department of Public Works - Wastewater Facilities - P.O. No. P548490

On April 27, 2016, the Board approved the initial award of Contract B50004656 to BASF Corporation in the amount of \$700,000.00. The award contained four renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period August 10, 2020 through August 9, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 15, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 9, 2016.

- | | | |
|----------------------------|--------------|---|
| 2. VERIZON MARYLAND
LLC | \$960,000.00 | Non-Competitive/
Procurement/Renewal |
|----------------------------|--------------|---|
- Contract No. 08000 - Enhanced 911 Service - Baltimore Fire Department - P.O. No.: P526917

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On April 16, 2014, the Board approved the initial award in the amount of \$767,855.00. The award contained annual 12 month renewal options. Six renewals have been exercised. This renewal is to for the continuation of federally mandated State

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

tariff payments of E911. This renewal in the amount of \$960,000.00 is for the period July 1, 2020 through June 30, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Enhanced 911 service is provided exclusively through Verizon.

- | | | |
|--|--------------|---------|
| 3. AZTECA SYSTEMS, | \$245,000.00 | Renewal |
| LLC
Contract No. 08000 - Cityworks Master License and Maintenance Agreement - Department of Public Works - Water and Wastewater - IT Division - P.O. No.: P532405 | | |

On August 12, 2015, the Board approved the initial award in the amount of \$245,000.00. The award contained five renewal options. Four renewals have been exercised. This renewal is for the continuation of Cityworks Asset Management Software, which is the primary application that the Department of Public Works uses for work order management of repairs and maintenance throughout the City. This final renewal in the amount of \$245,000.00 is for the period July 1, 2020 through June 30, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. The Vendor is the original software developer and sole provider of the license and software maintenance for Cityworks Asset Management Software.

4. 1st NEEDS MEDICAL, LLC
 M & M MERCHANDISER
 MEDICAL SUPPLY AND
 EQUIPMENT, LLC

\$ 0.00

Renewal

Contract No. B50004828 - Incontinence Supplies and Durable Equipment - Health Department, Care - Req. Nos.: P541219 and P541220

On August 23, 2017, the Board approved the initial award in the amount of \$800,000.00. The award contained two 1-year renewal options at the sole discretion of the City. This first renewal in the amount of \$0.00 is for the period September 1, 2020 through August 31, 2021, with one 1-year renewal option remaining at the sole discretion of the City.

MBE/WBE PARTICIPATION:

On November 18, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2016.

5. EASTERN CONTROLS,
 INC.

\$100,000.00

100,000.00

\$200,000.00

Non-Competitive/
 Procurement/
 Increase and
 Renewal

Contract No. 08000 - Endress and Hauser Parts and Equipment - Department of Public Works - Wastewater Facilities - P.O. No.: P536566

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On August 17, 2016, the Board approved the initial award in the amount of \$50,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This increase in the amount \$100,000.00 is required for the Wastewater Facilities Maintenance Division for immediate replacement and repair of existing installed equipment in order to maintain compatibility. This increase and final renewal will make the award amount \$400,000.00. The period of the renewal is August 17, 2020 through August 16, 2021.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

- 6. TURF EQUIPMENT AND

SUPPLY COMPANY	\$ 41,925.50	Award
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Solicitation No. B50005912 - 3-Wheel Grooming Riding Machine - Department of General Services, Fleet Management - Req. No.: R817174

The amount of \$41,925.50 will be financed through the City's Master Lease Program for Fiscal Year 2019 administered by the Bureau of Treasury Management.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

WBE: Mary Kraft & Assocs.	5% (\$250,000.00)	\$ 693,968.70 13.8%
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MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 18, 2020.

8. DSI, INC.
EESCO PUMP AND
VALVE, INC.
AMERICAN CONTRACTING
AND ENVIRONMENTAL
SERVICES, INCORPORATED

\$500,000.00	Extension
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Contract No. B50004075 - Pump Repair and Maintenance Services
- Department of Public Works, Bureau of Water and Wastewater
- P.O. Nos.: P532054, P532055 and P532056

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On July 22, 2015, the Board approved the initial award in the amount of \$600,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. This extension is necessary to allow the agency using this contract to update the detail specifications required for initiating the competitive bidding process. The period of the extension is August 1, 2020 through December 31, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 20, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON APRIL 20, 2015.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

9. ADP, LLC	\$ 0.00	Fifth Amendment to Agreement
Contract No. 08000 - Human Resource Information, Automatic Processing, E-time and Enterprise Payroll Systems Licensing - Department of Finance - P.O. No.: P529369		

The Board is requested to approve and authorize execution of the Fifth Amendment to Agreement with ADP, LLC. The period of the Fifth Amendment to Agreement is July 1, 2020 through June 30, 2021.

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent actions have been approved. The Vendor is the sole provider of licensing, maintenance and support of proprietary software for the Human Resource Information Systems and Enterprise Payroll Services in use by the Department of Finance, Bureau of Accounting and Payroll Services and Department of Human Resources. The First Amendment added the module Time and Labor Management Systems and amended several other sections to more accurately reflect the needs and services being provided. The Second Amendment extended the contract with additional two 1-year renewal options. The Third Amendment added the ADP Wage Payments Module ALINE Pay Electronic Services for payment in support of the City's Youth Works Program. The Fourth Amendment added a module to provide Employment Verification Services for the City to provide employment and income information of employees and former employees to commercial, private and public entities. The Fifth Amendment adds Employment tax services, print and online statement services, ADP wage payment services, Payroll card, and Employment Verification services.

MBE/WBE PARTICIPATION:

Not applicable.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

10. XYLEM DEWATERING

SOLUTIONS, INC.

d/b/a GODWIN PUMPS OF

AMERICA, INC.\$100,000.00Extension

Contract Number 08000 – Service/Labor/Repair Parts for Godwin Pumps – Department of Public Works, Bureau of Water & Wastewater – P.O. No.: P527885

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On June 25, 2014, the Board approved the initial award with subsequent actions approved. Services and parts that are only available under this contract are required to maintain pumps necessary to ensure sewage does not contaminate water sources and other maintenance jobs. DPW water and wastewater utilizing the services covered by this contract needs to have source available for the covered services by the contract until updated specifications are worked out to process new contract. The contract expires on June 30, 2020. The period of the extension is July 1, 2020 through June 30, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the payment of the invoice is recommended.

MBE/WBE PARTICIPATION:

Not Applicable. This meets the requirement for certification as a sole source procurement. These commodities are only available from the vendor and are not available from subcontractors.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

11. CITIROOF CORP. SIMPSON OF MARYLAND, INC. AUTUMN CONTRACTING, INC.	N/A	Extension
Contract Number B50003575 - On-Call Roofing - Department of General Services - P.O. No.: P529221, P529222, P529224		

On October 8, 2014, the Board approved an initial award with subsequent actions approved. An extension is being requested to continue this service while solicitation B50006052 is competitively bid. The period is June 30, 2020 through December 31, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 29, 2014, it was determined that no goals would be set to encourage small business to bid as prime contractors.

MWBOO APPROVED THE WAIVER ON APRIL 29, 2014.

12. JM TRUCKING, LLC	\$450,000.00	Extension
Contract Number B50003519 - Hauling of Asphalt - Department of Transportation - P.O. No.: P528069		

On July 16, 2014, the Board approved an initial award in the amount of \$64,500.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is being requested to continue services while the new solicitation B50006064 is completed and awarded. The contract expired on March 31, 2020. The period of the extension is April 1, 2020 through December 31, 2020. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On May 12, 2014, MWBOO set goals of 20% MBE and 7% WBE. JM Trucking LLC was found compliant on June 14, 2020.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Unlimited Trucking	20%	\$474,131.00	20.31%
WBE: Julian Trucking	7%	\$373,272.91	15.99%

MWBOO FOUND VENDOR IN COMPLIANCE.

13. FIRST POTOMAC

ENVIRONMENTAL
CORPORATION, INC. \$28,967.00 Selected Source
Contract Number. 06000 - Paint Project for Renovation -
Department of General Services - Req. No.: R857475

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the only one that replied to the request that was able to match the paint and perform the work, within the scope and time required. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not Applicable. This is below the MWBOO subcontracting threshold of \$50,000.00.

14. P.O. INSTALLATION

<u>GROUP, LLC</u>	<u>\$157,700.00</u>	<u>Selected Source</u>
Contract Number 06000 - Sun Building Furniture - Baltimore Police Department - Req. No.: R857111		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor was selected by the donor of the furniture for this relocation. The donated furniture cannot be accessed by any other vendors. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not Applicable. The initial award was below MBE/WBE subcontracting threshold.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases, Fifth Amendment to Agreement, and Extensions to Contracts. The Comptroller **ABSTAINED** on item no. 6.

MINUTES

Office of the Mayor - Changes to the Bylaws of the South
Baltimore Gateway Community Impact
District Management Authority

ACTION REQUESTED OF B/E:

The Board is requested to review and approve the Changes to the Bylaws of the South Baltimore Gateway Community Impact District Management Authority, a/k/a South Baltimore Gateway Partnership (SBGP).

AMOUNT OF MONEY AND SOURCE:

No expenditure of funds is requested.

BACKGROUND/EXPLANATION:

Following a study led by the Mayor's Office and the Baltimore Casino Local Development Council, the Maryland General Assembly and the Mayor and City Council passed legislation in 2016 creating the South Baltimore Gateway Community Impact District (CID) and Management Authority, (the Authority), later branded as the South Baltimore Gateway Partnership (SBGP). These laws enabled the Authority to receive 50% of Casino Local Impact Grant funds starting in FY'18. The purpose is for the SBGP to provide enhanced services and community development activities in the CID, consistent with Maryland's law that established Local Impact Grants in 2012.

City Council Bill 16-0694 requires the Board of Estimates (BOE) to review the Authority's Bylaws, Strategic Plan and Annual Financial Plan.

The Mayor's Office convened the Authority's Board of Directors in 2016 and provided support for launching the SBGP, now completing its fourth year of operations. Activities include grants to community-based organizations and strategic initiatives described in quarterly reports submitted to the BOE.

MINUTES

Office of the Mayor - cont'd

The SBGP's Board of Directors adopted changes to the Authority's Bylaws on October 16, 2019, to exercise its right under § 19-6(D)(4)(II) of the Baltimore City Code to select some of its Board members ("Additional Members" not appointed by public officials) directly, as well as minor administrative changes, such as making a Strategic Planning Committee as standing committee under the Bylaws.

MBE/WBE PARTICIPATION:

Under its enabling Ordinance, the SBGP is subject to the City's MBE/WBE policy.

UPON MOTION duly made and seconded, the Board reviewed and approved the Changes to the Bylaws of the South Baltimore Gateway Community Impact District Management Authority, a/k/a South Baltimore Gateway Partnership. The Mayor **ABSTAINED**.

MINUTES

Office of the Mayor - FY'21 Annual Financial Plan of the
South Baltimore Gateway Partnership

ACTION REQUESTED OF B/E:

The Board is requested to review and approve the FY'21 Annual Financial Plan (or Budget) of the South Baltimore Gateway Community Impact District Management Authority, a/k/a South Baltimore Gateway Partnership (SBGP).

AMOUNT OF MONEY AND SOURCE:

No expenditure of funds is requested.

BACKGROUND/EXPLANATION:

Following a study led by the Mayor's Office and the Baltimore Casino Local Development Council (LDC), the Maryland General Assembly and the Mayor and City Council passed legislation in 2016 creating the South Baltimore Gateway Community Impact District (CID) and Management Authority, (the Authority), later branded as the SBGP. These laws enabled the Authority to receive 50% of Casino Local Impact Grant funds starting in FY'18. The purpose is for the SBGP to provide enhanced services and community development activities in the CID, consistent with Maryland's law that established Local Impact Grants in 2012.

City Council Bill 16-0694 requires the Board of Estimates (BOE) to review the Authority's Bylaws, Strategic Plan and Annual Financial Plan.

The Mayor's Office convened the Authority's Board of Directors in 2016 and provided support for launching SBGP, now completing its fourth year of operations. Activities include grants to community-based organizations and strategic initiatives described in quarterly reports submitted to the BOE.

MINUTES

Office of the Mayor - cont'd

The SBGP's Board of Directors adopted the FY'21 Financial Plan on March 18, after a public meeting on the budget on March 11. The FY'21 Financial Plan is hereby submitted for approval by the BOE.

The submitted transmittal memo notes that the SBGP's FY'21 Financial Plan was adopted in the first week of Maryland's response to the COVID-19 pandemic, which included the closure of casinos starting March 15 and resulted in a halt in new revenue. The memo highlights adjustments to the FY'21 Financial Plan based on the anticipated reduction in revenue and new priorities undertaken to respond to the pandemic.

MBE/WBE PARTICIPATION:

Under its enabling Ordinance, the SBGP is subject to the City's MBE/WBE policy.

UPON MOTION duly made and seconded, the Board approved the FY'21 Annual Financial Plan of the South Baltimore Gateway Community Impact District Management Authority, a/k/a South Baltimore Gateway Partnership. The Mayor **ABSTAINED**.

MINUTES

Mayor's Office of Children - Amendment to Grant Agreement Award
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve an Amendment to a previously approved Grant Agreement with the Mayor's Office of Children and Family Success and the Maryland Department of Housing and Community Development.

AMOUNT OF MONEY AND SOURCE:

\$3,340,054.00 - 5000-586220-1191-594700-405001

BACKGROUND/EXPLANATION:

On April 8, 2020 the Board approved a grant agreement in the amount of \$2,519,079.00, which allows the Maryland Department of Housing and Community Development to distribute the CSBG supplemental funding made available through the Federal CARES Act. The additional funds in this supplemental agreement, in the amount of \$3,340,054.00, are to be utilized to support CSBG eligible activities that prevent, prepare for, or respond to the Coronavirus.

The Amendment provides acceptance and an extension for the supplemental funds of \$3,340,054.00 to be expended no later than September 30, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Mayor's Office of Children - cont'd
and Family Success

UPON MOTION duly made and seconded, the Board approved an Amendment to a previously approved Grant Agreement with the Mayor's Office of Children and Family Success and the Maryland Department of Housing and Community Development.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

2630 - 2633

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Comptroller **ABSTAINED** on item no. 6.

The Acting Director of Public Works **ABSTAINED** on item no. 1.

MINUTES**PERSONNEL**Department of Public Works1. a. Create the following Position:

Classification: Operations Manager I
 Job Code: 00090
 Grade: 939 (\$87,552.00 - \$144,285.00)
 Position No.: To Be Assigned by BBMR

b. Create the following four Positions:

Classification: Accounting Assistant III
 Job Code: 34133
 Grade: 084 (\$38,873.00 - \$46,395.00)
 Position No.: To Be Assigned by BBMR

c. Create the following four Positions:

Classification: Utility Policy Analyst
 Job Code: 31140
 Grade: 929 (\$70,276.00 - \$112,293.00)
 Position No.: To Be Assigned by BBMR

Cost: \$777,686.00 - 2070-000000-5471-816500-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

Health Department2. Create the following nine Positions:

Classification: Grant Services Specialist III
 Job Code: 10217
 Grade: 941 (\$56,946.00 - \$97,897.00)
 Position Nos.: To Be Assigned by BBMR

Cost: \$1,186,212.00 - 1001-000000-3150-811500-601001

MINUTES

PERSNNEL

Health Department - cont'd

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual Section 200-4.

Department of Planning

	<u>Hourly Rate</u>	<u>Amount</u>
3. MASUMA LONCZAK	\$45.00	\$15,480.60

Account: 1001-000000-1875-187400-601009

Masuma Lonczak will continue to work as a Contract Services Specialist II. Masuma Lonczak will serve as the key point of contact for the Maryland National Guard (and eventual replacement transportation companies), the Maryland Food Bank and Amazon for home delivery of boxes. The position will also be responsible for weekly calls with the National Guard; sending a weekly spreadsheet of delivery information; maintaining contact as sites and quantities change, based on community needs; maintaining contact with Maryland Food Bank to help communicate Baltimore City grocery box needs and help them manage inventory on a weekly basis; sharing monthly numbers and troubleshooting when weekly allocations shift; working to ensure that there is alignment between tracking boxes between Maryland Food Bank; working closely with the Planning Department Team which is in direct contact with schools, recreation and parks and community-based sites to track changes across sites, etc. The period of the agreement is effective upon Board approval for two-months.

MINUTES**PERSONNEL**Mayor's Office of Criminal Justice

	<u>Hourly Rate</u>	<u>Amount</u>
4. WANDA ASHLEY	\$20.00	\$4,000.00
5. CHERYLE FRALING	\$20.00	\$6,500.00

Account: 4000-401418-2254-785400-601009

Messes. Ashley and Fraling will continue to work as Contract Services Specialists II. They will be responsible for observing visitation sessions between visiting parents and children for several families, intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children; keeping accurate and complete records of any safety concerns or potential problems that come up during a visitation session; meeting with parents and/or children before and after visits to check in with them and referring them to needed services or programs; maintaining clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email or in person; coordinating the safety of visits by being available to accompany individuals wherever needed in and around the building; maintaining client files; maintaining personal timesheets and invoices; discussing case progress and concerns with supervisors as well as attending occasional meetings about case status and other center operational issues; complying with all Visitation Center policies and procedures, including confidentiality, and safety mandates reporting procedures. The period of the agreement is effective upon Board approval for one-year.

MINUTES**PERSONNEL**Comptroller's Office

	<u>Hourly Rate</u>	<u>Amount</u>
6. FRED WRIGHT	\$22.09	\$40,502.00

Account: 1001-000000-1300-157300-601009

Mr. Wright, retiree, will continue to work as a Contract Service Specialist I. His duties will include, but are not limited to being responsible for escorting the Comptroller to meetings and public events, supervising the maintenance of her vehicle, and processing reports required by the Department of General Services. He will also deliver citations and resolutions to constituents and other administrative duties as assigned. This is a 2% increase in the salary rate from the previous contract. A waiver of the number of hours and the salary cap is requested. The period of the agreement is effective upon Board approval for one year.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Fee Simple interest in the property located at 2601 N. Hilton Street (Block 3061B, Lot 012) by gift from Seung Yong Lee and Song Ja Lee, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property to 2601 N. Hilton Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owners will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 27, 2020, other than water bills, are as follows:

MINUTES

DHCD - cont'd

2601 N. Hilton Street

Real Property	2019-2020	\$ 0.00
Footway Paving	18005	2,184.00
Total Taxes Owed		\$ 2,184.00

UPON MOTION duly made and seconded, the Board approved the acquisition of the Fee Simple interest in the property located at 2601 N. Hilton Street (Block 3061B, Lot 012) by gift from Seung Yong Lee and Song Ja Lee, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - First Amendment for the Fiscal
Community Development Year 2019 Community Catalyst Grants

ACTION REQUESTED OF B/E:

The Board is requested to approve the First Amendment for Fiscal Year 2019 Community Catalyst Grants Program for Impact Hub Baltimore, LLC, who will receive additional emergency funding to support operations during the COVID-19 pandemic and who requests to change their Fiscal Agent. The first amendment will extend the period of the agreement through November 3, 2022.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 1001-000000-5930-599700-607001

BACKGROUND/EXPLANATION:

The Department created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative, to leverage assets and support community-led organizations to increase their capacity and ability to undertake neighborhood revitalization initiatives. On March 7, 2019, the Mayor awarded 35 organizations, which included the Impact Hub, Baltimore, a total of \$1,750,000.00 in operating funds. On September 18, 2019, the Board approved a Form Agreement for Grantees and a Form Agreement for Grantees with Fiscal Agents. The grant agreement for Impact Hub Baltimore, LLC, for \$34,000.00, was approved by the Board on October 30, 2019.

On March 24, 2020, Strong City Baltimore, Inc., notified Impact Hub Baltimore, LLC, that the Fiscal Agent relationship between the two parties would terminate according to terms to which both parties had agreed. On March 29, 2020, Impact Hub Baltimore, LLC, entered into a Fiscal Sponsorship agreement with Maryland Philanthropy Network, Inc.

MINUTES

Department of Housing and - cont'd
Community Development

On May 20, 2020, the Commissioner of DHCD notified the Impact Hub Baltimore, LLC that they would receive additional emergency funding in the amount of \$30,000.00 to support their fiscal stability and ability to pivot programmatic operations for COVID-19 support. Funds for the First Amendment will be provided from DHCD's FY21 General Funds account. The Grant Amendment is before the Board now to ensure that funds will be available to the grantee as soon as FY21 begins.

MWBOO GRANTED A WAIVER ON JUNE 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the First Amendment for Fiscal Year 2019 Community Catalyst Grants Program for Impact Hub Baltimore, LLC, who will receive additional emergency funding to support operations during the COVID-19 pandemic and who requests to change their Fiscal Agent.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Mazi Capital Inc., for the sale of two City-owned properties located at 1209 and 1211 N. Eden Street. (Block 1162 Lot 004 and 005) in the Oliver Community.

AMOUNT OF MONEY AND SOURCE:

\$8,000.00 - The City will convey all of its rights, title and interest to 1209 and 1211 N. Eden Street to Mazi Capital, Inc., for the price of \$8,000.00 which will be paid to the City at the time of settlement.

BACKGROUND/EXPLANATION:

The Developer wishes to purchase the vacant buildings located at 1209 and 1211 N. Eden Street to completely renovate and use as market rate rentals. The purchase and improvements to the site will be financed through private sources.

The authority to sell the properties located comes by virtue of Article II, Section 15 of the Baltimore City Charter and Article 13, § 2-7 (h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

The property is valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process as follows:

Property Address	Waiver Valuation Value	Purchase Price
1209 N. Eden Street	\$6,000.00	\$4,000.00
1211 N. Eden Street	\$6,000.00	\$4,000.00

MINUTES

DHCD - cont'd

The rationale for the sale below the price determined by the Waiver Valuation Process is that the sale will serve as specific benefit to the immediate community; will help to eliminate blight from the neighborhood; and will return the property to the city's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00, and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved the Land Disposition Agreement with Mazi Capital Inc., for the sale of two City-owned properties located at 1209 and 1211 N. Eden Street. (Block 1162 Lot 004 and 005) in the Oliver Community.

MINUTES

Vice President: "As there are -- as there is no more business before the Board we will recess until bid opening at 12:00 noon. Also please note the Board will be in recess next Wednesday July 8, 2020 and will reconvene July 15, 2020. Thank you for tuning in please stay in, and stay safe meeting adjourned, meeting recessed. Thank you."

* * * * *

MINUTES

Comptroller: "Good Afternoon the Board of Estimates is now in session for the receiving and opening of bids. As part of the overall effort to limit transmission of COVID 19 virus -- of the COVID 19 virus. The Board of Estimates is conducting bid openings remotely. Members of the public can call in to listen to bid openings live by calling 443-984-1696 and entering access code 0817325. The Board of Estimates meetings are broadcast live on CHARM-TV, Channel 25 on Comcast cable in Baltimore City. Meetings are also streamed on the Internet at www.charmtvbaltimore.com/watch-live. The Board of Estimates will continue to conduct bid openings remotely while the state of emergency declared by the Mayor of Baltimore and the Governor of Maryland remains in effect. No bids are scheduled to be received and opened for today I have the following addendum to note. Department of Recreation and Parks RP 17802 Dypski Park Improvements. Please change the bid due date from July 1, 2020 to July 22, 2020. Thank you very much and there being no more business before this Board it is now adjourned. Thank you."

MINUTES

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that the following agency had issued an addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Department of Recreation & Parks - RP17802, Dypski Parks
Improvements

BIDS TO BE RECV'D: 07/22/2020

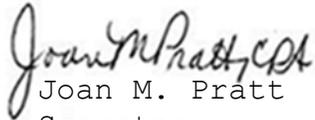
BIDS TO BE OPENED: 07/22/2020

Thereafter, UPON MOTION duly made and seconded, the Comptroller announced that **THERE NO BIDS WERE SCHEDULED TO BE RECEIVED.**

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, July 15, 2020.


Joan M. Pratt
Secretary