

**MINUTES****REGULAR MEETING**

Honorable Brandon M. Scott, President  
Honorable Bernard C. "Jack" Young, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
Andre M. Davis, City Solicitor  
Matthew W. Garbark, Acting Director of Public Works  
Dana P. Moore, Deputy City Solicitor  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The February 26, 2020 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I will direct the Board members attention to the Memorandum from my office dated February 24, 2020 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all items contained on the routine agenda."

MINUTES

City Solicitor: "I move approval Mr. President."

Comptroller: "I Second."

President: "All those in favor say AYE. All opposed, NAY. The motion carries routine agenda items have been adopted."

\* \* \* \* \*

## MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

American Contractors of Baltimore, Inc.	\$ 1,500,000.00
Dustin Construction, Inc.	\$79,280,000.00
E & R Services, Inc.	\$ 8,000,000.00
Lems Contracting Co., Inc.	\$ 8,000,000.00
McNew Excavating, Inc.	\$ 1,500,000.00
Royale Construction Inc.	\$ 8,000,000.00
Sabre Demolition Corporation	\$ 1,500,000.00
Trijay Systems, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Shah & Associates, Incorporated	Engineer Construction Management
W Architecture and Landscape Architecture, LLC	Landscape Architecture

There being no objections the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the foregoing firms.

## MINUTES

Police Department - Renewal Agreements

The Board is requested to approve the one-year renewal of agreements with the listed Consultants.

The Department requires professional psychological services for pre-employment screening evaluations that are critical to its efforts to recruit and retain police officers and civilian personnel to fulfill its mission to provide for the safety and well-being of the Baltimore City community. The below-listed Consultants have expertise in the provision of these services and in the past have provided these services to other law enforcement agencies in the Baltimore metropolitan area. The Vendors will provide these services on a non-exclusive basis.

1. **FORENSIC & LAW ENFORCEMENT SERVICES, LLC** **\$ 75,000.00**

Account: 1001-000000-2003-796400-603018

On December 12, 2018, the Board approved the professional services agreement with Forensic & Law Enforcement Services, LLC for pre-employment screening evaluations in the amount of \$75,000.00, for the period December 12, 2018 through December 12, 2019 with two 1-year renewal options for \$225,000.00 in the aggregate during the three-year term of the agreement. The period of the renewal is December 13, 2019 through December 12, 2020, with one 1-year renewal option remaining.

2. **JACK LEEB** **\$ 75,000.00**

Account: 1001-000000-2003-796400-603018

On January 9, 2019, the Board approved the professional services agreement with Institute for Forensic Psychology for pre-employment screening evaluations in the amount of \$75,000.00, for the period January 9, 2019 through January 9, 2020 with two 1-year renewal options for \$225,000.00 in the aggregate during the three-year term of the agreement.

**MINUTES**

Police Department - cont'd

The period of the renewal is January 10, 2020 through January 9, 2021, with one 1-year renewal option remaining.

The requests to renew the agreements are late because of administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the one-year renewal of agreements with the above-listed Consultants.

**MINUTES**

Baltimore Development Corporation - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with First Stop Wholesale Dealer, LLC, Tenant, for the premises containing 143 rental square feet, at 2901 Druid Park Drive. The period of the Lease Agreement is February 1, 2020 through January 31, 2021 with an additional one year renewal option.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>Annual Base Rent</u>	<u>Monthly Installments</u>
1	\$2,580.00	\$215.00

\$2,580.00 annual base rent is payable to the City for the first year of the lease term. Upon execution of the renewal option, the base rent will increase by an amount equal to four percent from the prior lease year.

**BACKGROUND/EXPLANATION:**

First Stop Wholesale Dealer, LLC will use the premises for an administrative office and for no other purpose.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Lease Agreement with First Stop Wholesale Dealer, LLC, Tenant, for the premises containing 143 rental square feet, at 2901 Druid Park Drive.

**MINUTES**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with Notre Dame Preparatory School, Inc. Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 23% of space in the Lower Level, containing 69 seats and rowing related equipment. The period is November 16, 2019 through November 15, 2020, with no renewal options.

**AMOUNT OF MONEY AND SOURCE:**

\$3,950.00 - annual rent

**BACKGROUND/EXPLANATION:**

The Lease Agreement is for the storage of boats on the lower level and rowing related equipment. The Tenant will have the right to use on a daily basis the locker rooms, toilets, shower rooms and ergometer room on the upper level. The Tenant at its own expense may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the City.

The Tenant may use the parking area, the facility manager will have the sole discretion to restrict access to the parking at any time for purposes of other events and activities at the facility. Trailers may park outside of the leased premises for the purpose of loading and unloading of boats, with prior approval. The Tenant must move or use a boat at least 2 times during the year, the boat will be put out of the building into the pen area if not moved. The Tenant must use a daily log for the boats and notify the facility manager of practices and special events at least six months in advance. The facility manager will conduct meetings with the Tenant on quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant must notify the facility manager.

## MINUTES

Department of Real Estate - cont'd

The Tenant is responsible for Liability Insurance.

The Space Utilization Committee approved the Lease Agreement on January 28, 2020.

The Lease Agreement is late because of the administrative process.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Notre Dame Preparatory School, Inc. Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 23% of space in the Lower Level, containing 69 seats and rowing related equipment.

**MINUTES**

Department of General Services - Final Release of Retainage

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Final Release of Retainage Agreement with Bensky Construction Co., LLC under GS 15830 - Central District Police Station Exterior Waterproofing.

**AMOUNT OF MONEY AND SOURCE:**

\$67,350.00 - 9916-907822-9197-000000-20001

**BACKGROUND/EXPLANATION:**

As of June 3, 2019, Bensky Construction Co., LLC has completed 100% of all work for GS 15830-Central District Police Station Exterior Waterproofing. The City has agreed to a Final Release of Retainage in the amount of \$67,350.00 to the Contractor. Currently, the City is holding \$67,350.00 in retainage for the referenced project and wishes to release the total amount of the retainage. It has been determined the City's interests are fully protected by this release.

**MWBOO HAS APPROVED THE FULL RELEASE OF RETAINAGE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Final Release of Retainage Agreement with Bensky Construction Co., LLC under GS15830 - Central District Police Station Exterior Waterproofing.

**MINUTES****TRANSFERS OF FUNDS**

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

724 - 725

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 500,000.00	9910-903963-9587	9910-905210-9588
Pimlico Local	Park Heights	Pimlico Development
Aid - VLT	Corridor Greening	Incentive
	Reserve	

This transfer will provide incentives to developers to help stabilize neighborhoods and promote new investment, focusing on the area around Pimlico Elementary/Middle School.

2. \$ 250,000.00	9910-903963-9587	9910-906212-9588
Pimlico Local	Park Heights	Pimlico INSPIRE
Aid - VLT	Corridor Greening	
	Reserve	

This transfer will provide incentives to residents to help stabilize neighborhoods and promote new investment, focusing on the area around Pimlico Elementary/Middle School.

3. \$2,000,000.00	9910-924026-9587	9910-905226-9588
2 <sup>nd</sup> Affordable	New Affordable	Affordable Housing
Housing Loan	Housing Fund	Trust Fund

This transfer will move appropriations to the Affordable Housing Trust Fund to support activities outlined under the Charter. The City has agreed to make \$2,000,000.00 available to the Affordable Housing Trust Fund.

Department of Public Works/Office  
of Engineering and Construction

4. \$5,182,930.20	9958-911146-9522	9958-907102-9520
Revenue Bond	SDC 7768 Harris	SWC 7763, Drain
	Creek Watershed	Repairs at
		Various Locations

## MINUTES

Department of Public Works/Office - cont'd  
of Engineering and Construction

TRANSFERS OF FUNDSAMOUNTFROM ACCOUNT/STO ACCOUNT/S

The transfer will cover the deficit in SWC 7763 Drain Repairs  
 at Various Locations.

Department of Transportation

5. \$40,000.00	9950-911077-9513	
FED	Constr. Reserve	
	- Traffic Signal	
	Reconstruction	
10,000.00	9950-911077-9513	
<u>GF (HUR)</u>	Constr. Reserve	
	- Traffic Signal	
	Reconstruction	
<b>\$50,000.00</b>	-----	9950-917005-9512
		CCTV Cameras/Signals
		TR 15301

This transfer will cover the costs of prints and other related  
 costs necessary to advertise project TR 15301, CCTV  
 Cameras/Signals.

**MINUTES**

Department of Recreation and Parks - Donation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Donation Agreement with Baltimore Heritage, Inc. (Donor), and KLR Construction, LLC (Contractor). The period of the Donation agreement is effective upon Board approval through Final Acceptance of the Project by the City.

**AMOUNT OF MONEY AND SOURCE:**

\$99,973.00 - No City funds will be transacted.

**BACKGROUND/EXPLANATION:**

The Donor received grant funding from the Maryland Department of Housing and Community Development and from Baltimore National Heritage Area and wishes to restore the comfort station located on City property known as Lafayette Square Park, which is owned and operated by the Department of Recreation and Parks. The Department approves of the Contractor hired by Donor to perform the work and has not participated in the Contractor selection. The Donor will pay the full amount of the restoration cost directly to Contractor, whether it be more or less than the indicated estimated cost. The Department acknowledges and gratefully accepts this donation of improvements and has not contributed to funding this project. All parties agree that upon completion of the Project, the improvements become the sole property of the City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Donation Agreement with Baltimore Heritage, Inc., Donor, and KLR Construction, LLC, Contractor.

## MINUTES

Mayor's Office of Homeless Services - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is July 1, 2019 through June 30, 2020.

1. **ST. VINCENT DE PAUL, OF BALTIMORE** **\$ 34,424.00**  
**, INC.**

Account: 5000-529120-3573-765400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Homelessness Solutions Program. As a sub-recipient St. Vincent de Paul of Baltimore, Inc. will provide rental assistance and supportive services to 60 individuals and/or families experiencing homelessness in the City. The Provider will offer service(s) under their Home Connections Program.

2. **HEALTH CARE FOR THE HOMELESS, INC.** **\$1,149,911.00**

Account: 5000-507020-3573-757900-603051

The City has received a Maryland Department of Health grant to undertake the Assistance in Community Integration Services Pilot Program. As a sub-recipient, Health Care for the Homeless, Inc. will provide tenancy-based case management services for up to 200 formerly homeless individuals receiving Medicaid in the City.

**MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2020.**

The Agreements are late because of a delay at the administrative level.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

## MINUTES

Mayor's Office of Homeless Services - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Award Agreement with the Travelers & Immigrants Aid's Heartland Alliance for Human Needs & Human Right, t/a Heartland Alliance, acting by and through its National Center on Employment & Homelessness (NCEH). The period of the Grant Award Agreement is July 1, 2019 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$65,000.00 - 7000-711820-3574-327200-404001

**BACKGROUND/EXPLANATION:**

The City has been awarded a Heartland Alliance Pathways Forward Challenge grant to address the root causes of homelessness in the City of Baltimore. As a recipient of the grant the City will:

- Conduct research and assess barriers to employment for homeless jobseekers;
- Collaborate with the Mayor's Office of Employment Development, workforce development practitioners, and people with lived experience to develop and implement employment strategy;
- Streamline referral processes and access to employment;
- Reduce disparities in employment, economic barriers, and outcomes for people experiencing homelessness, and
- Coordinate training and technical assistance to partner organizations and grantees to increase community adoption of best practice models and improve their performance outcomes, and service delivery.

## MINUTES

Mayor's Office of Homeless Services - cont'd

As the fiscal agent, the Baltimore Civic Fund, Inc./Baltimore City Foundation, Inc. (BCF) received the funds for the grant award. The City reserves the option to either request the total allotment of the award in full to hire personnel as a City contractual employee or to hire personnel through the BCF to perform the duties as indicated above. The award will be disbursed by program year as follows: July 1, 2019 through June 30, 2020 for \$30,000.00; July 1, 2020 through June 30, 2021 for \$20,000.00; and July 1, 2021 through December 31, 2021 for \$15,000.00 for a total of \$65,000.00.

The Grant Award Agreement is late because of delays at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved the **WITHDRAWAL** of the Grant Award Agreement with the Travelers & Immigrants Aid's Heartland Alliance for Human Needs & Human Right, t/a Heartland Alliance.

MINUTES

EXTRA WORK ORDERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following pages:

732 - 737

The EWO was reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO #008, \$111,000.00 - SC 882, Enhanced Nutrient Removal at the BRWWTP Project 2-Activated Sludge Plant No. 4  

\$284,564,665.00	\$1,160,731.17	Archer Western Contractors, LLC	-	95%
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The Office of Engineering & Construction is requesting additional funds for Contingent Fiber Optic Cable.

Sanitary Contract 882 (SC 882), included Bid Item No. 830, Contingent Fiber Optic Cable in conduit for the Distribution Control System (DCS).

During construction and shop drawing review, it was determined that the quantity of Fiber Optic cabling required to complete the contract would have to be revised to include work added to the SC 882 project to incorporate a number of necessary changes. The first change was necessitated by the work performed by the plant prior to the start of SC 882 construction. During construction, the existing Plant 1 Facilities had to be demolished along with the associated manholes to make room for the new Activated Plant 4. This work required installation of new fiber optic cable to maintain the existing DCS communications in existing buildings associated with Activated Plant 2.

Another upgrade was made to the SC 882 Distribution Control System to ensure a more resilient and secure DCS. The third

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

change addition was made to install fiber optic cable to the new structures in the Activated Sludge Plant 4 footprint to incorporate the Plant's future change to void communications to each building as part of the SC 882 project work. This fiber optic cable will be installed concurrently with the required SC 882 DCS fiber optic cable to each building because it was deemed to be the most economical means to install this cable that would be required eventually if not installed at this time. These changes to the system require additional Fiber Optic Cable. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 17% MBE and 16% WBE goals assigned to the original agreement.

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 12, 2019.**

Department of General Services

- |    |   |              |                     |       |
|----|---|--------------|---------------------|-------|
| 2. | EWO #043 \$122,584.84 - GS 16804, Eastern Clinic Renovations on 1200 E. Fayette |              |                     |       |
|    | \$2,742,100.00  | \$738,237.29 | E. Pikounis Con-    | 0 98% |
|    |   |              | struction Co., Inc. |       |

While performing a walkthrough of the Dental Suite at 1200 E. Fayette Street with the Health Department, it was discovered that not all necessary information regarding the

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of General Services - cont'd

new and updated equipment was made available during design. As such, during construction, the Dental Suite was put on hold while the space was redesigned to meet the requirements of the existing, updated and new dental equipment that will be provided by the Health Department. This Change Order will compensate the Contractor for additional labor and materials associated with the revisions to the Dental Suite at 1200 E. Fayette Street.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Couser Supply	\$11,269.92	9.19%
Horton Mechanical	44,568.58	36.36%
<b>Total</b>	<b>\$55,838.50</b>	<b>45.55%</b>
<b>WBE:</b> Cypress Painting	\$ 2,652.24	2.16%
JD Carpets	500.00	0.41%
<b>Total</b>	<b>\$ 3,152.24</b>	<b>2.57%</b>

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 10, 2020.**

Department of Transportation/DOT Engineering and Construction

- |    |  |                |      |     |
|----|--|----------------|------|-----|
| 3. | EWO #001 \$74,994.90 - TR 19001, Reconstruction of Footways Citywide |                |      |     |
|    | \$842,000.00 \$0.00  | J. Villa Con-  | 90   | 54% |
|    |  | struction Inc. | days |     |

This authorization is requested on behalf of the Department of Transportation - TEC Division for a 90-day non-compensable time extension. The additional time is needed for improve-

## MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/DOT Engineering - cont'd  
and Construction

ments of sidewalks at various locations in the City. This Change Order requires an increase to existing item 602. The Notice to Proceed was issued on April 22, 2019 with a completion date of February 5, 2020, which will result in a new completion date of May 5, 2020. An Engineer's Certificate of Completion of Work has not been issued.

**MWBOO SET GOALS OF 36% FOR MBE AND 13% FOR WBE.**

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 15, 2020.**

- |    |   |        |                               |          |     |
|----|---|--------|-------------------------------|----------|-----|
| 4. | EWO #001 \$0.00 - TR 19014, Resurfacing Highways @ Various Locations - S.E. Sector IV |        |                               |          |     |
|    | \$1,768,813.24  | \$0.00 | Manuel Luis Construction Inc. | 108 days | 90% |

This authorization is requested by the Department of Transportation and provides for a 108-day non-compensable time extension. The additional time is needed to complete the work on this contract. The Notice to Proceed was issued March 29, 2019 with an original completion date of January 30, 2020. The extra time is needed to complete ongoing temperature sensitive work that requires asphalt placement, pavement markings, 7-inch and 9-inch concrete placement, and sidewalk and ADA repairs. The additional time will extend the contract through the spring of 2020 and allow for the completion of the proposed work. The contract was advertised using 210 working days and the additional 108 working days will result in a revised completion date of June 30, 2020. An Engineer's Certificate of Completion of Work has not been issued.

## MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/DOT Engineering - cont'd  
and Construction

**MWBOO SET GOALS OF 26% FOR MBE AND 10% FOR WBE.**

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 30, 2019.**

5. EWO #006 \$55,620.24 - TR 11318, Key Highway at Light Street  
Intersection Improvements
- |                |              |                  |   |     |
|----------------|--------------|------------------|---|-----|
| \$6,325,113.50 | \$125,480.70 | Manuel Luis Con- | - | 70% |
|                |              | struction Inc.   |   |     |

This authorization is for four additional items required to complete the work for TR 11318, Key Highway at Light Street Intersection Improvements. Item 135 - Temp 5", Preformed Tape will be used in lieu of existing contract items for temporary striping on concrete roadway sections so that the eradication of paint would not damage the concrete roadway due to its poor condition.

Peeling tape is easy and fast while eradication requires lengthy lane closures; Item 339, Straw Matting will be used for soil stabilization throughout the project. The use of straw matting is to expedite the rate of construction moving through phases; Item 874, Window Opening/Cast New Wall is required to complete the work due to a conflict of existing conduit encountered during the installation of LMH-1. Item 875, Water Value Adjustment and modification is required for the new openings, casting a new wall and closing the original opening and to change the profile of the new duct

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/DOT Engineering - cont'd  
and Construction

bank due to a water valve box in the way of the asphalt shared-use trail. An Engineer's Certificate of Completion of Work has not been issued.

The contract has a DBE goal of 26%.

6. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$28,013.37</b>	9962-941002-9563	9962-909073-9562
Others	Construc. Res. Conduit Replace- ment Program	Key Highway at Light Street TR 11318

This transfer will partially fund the costs associated with EWO 006 for Project TR 11318, Key Highway at Light Street Intersection Improvements with M. Luis Construction Co., Inc.

The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

## MINUTES

Department of Transportation - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	<b>FOUR TEN LOFTS, LLC.</b>	<b>1647</b>	<b>\$167,870.00</b>

Four Ten Lofts, LLC, desires to install new water service and other utilities and services to improve its buildings at 422 West Mulberry Street, 410 North Eutaw Street, Baltimore. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$167,870.00 has been issued to Four Ten Lofts, LLC, which assumes 100% of the financial responsibility.

2.	<b>VAN STORY BRANCH APARTMENTS, LLC.</b>	<b>1673</b>	<b>\$ 63,773.60</b>
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Van Story Branch Apartments, LLC desires to upgrade the sidewalk improvements for a proposed residential development of 11 West 20<sup>th</sup> Street, Baltimore. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A letter of credit in the amount of \$63,773.60 has been issued to Van Story Branch Apartments, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Developers' Agreements.

**MINUTES**

Department of Transportation - Amendment No. 1 to Construction Agreement - Edmondson Avenue Bridge Over CSXT

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement to Construction Agreement in connection with the Edmondson Avenue Bridge over CSXT (Amendment No. 1 to Agreement). The Amendment No. 1 will continue providing flagging services in the amount of \$952,851.00. This will make the total amount received \$1,922,794.00.

**AMOUNT OF MONEY AND SOURCE:**

\$952,851.00 - 9950-902315-9506-900010-705099

**BACKGROUND/EXPLANATION:**

On Wednesday, June 11, 2014, the Board approved an agreement with CSXT in the amount of \$969,943.00. The agreement established a framework of the roles and responsibilities in connection with project TR01041R, MDSHA Project No. BC-269-006-815 (Replacement of Edmondson Avenue Bridge). The services include, but were not limited to the demolition of Edmondson Avenue Bridge over CSXT, construction of the new Edmondson Avenue Bridge over CSXT, maintenance of vehicular traffic, erosion & sediment control, railroad flagging services, construction monitoring, engineering services and signal cable markout, if necessary. The original CSXT agreement approved by the BOE on 6/11/24, in the amount of \$969,943.00 was exhausted to pay for construction, engineering, inspection and flagging services in connection with TR01041R the Replacement of Edmondson Avenue Bridge over CSXT, which is expected to expire at the end of 2020. Since the commencement of the original CSXT agreement all funds have been exhausted and the Department is now requesting additional funds for the continuation services provided by CSX until the completion of contract no. TR01041R.

## MINUTES

Department of Transportation - cont'd

The Amendment No. 1 in the amount of \$952,851.00 is to pay for the continuation of flagging services, shop drawing review, etc. CSXT will allow only their certified employees on the railroad track. This will make the total amount of the agreement \$1,922,794.00.

**DBE PARTICIPATION:**

The Construction Agreement established the framework for roles and responsibilities in connection with Contract TR 01041R Edmondson Avenue Bridge Replacement which has a DBE goal of 12%.

The Amendment No. 1 to Agreement is late because of the administrative review process.

**APPROVED FOR FUNDS BY FINANCE****AUDITS APPROVED AND HAD NO OBJECTION.**

(The Amendment No. 1 to the Construction Agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
\$ 952,851.00	9950-944002-9507	
Fed	Construction Reserve-	
	Reserve for Closeouts	
142,927.65	9950-903315-9507	
MVR	Edmondson Ave.	
	Bridge Painting	
<b><u>\$1,095,778.65</u></b>		9950-902315-9506
		Edmondson Ave.
		Bridge over CSX R
		TR 20008

## MINUTES

Department of Transportation - cont'd

This transfer is to reimburse CSXT expenses for construction engineering/inspection and flagging services, and shop drawing review for project TR01041R Edmondson Avenue Bridge over CSXT.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to the Construction Agreement. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Transportation Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 14, to Century Engineering, Inc., under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction. The period of the task is approximately 18 months.

**AMOUNT OF MONEY AND SOURCE:**

\$632,448.87 - 9950-912052-9508-900010-703032

**BACKGROUND/EXPLANATION:**

This task assignment provides preliminary engineering services for TR 19305 Madison Street Rehabilitation from Milton Avenue to Edison Highway. The scope of services includes, but is not limited to roadway rehabilitation, new upgrades of existing sidewalks, curb and gutter repair, pedestrian ramp upgrades traffic barrier upgrades, storm water drainage, storm water management, signing, signalization, pedestrian lighting, roadway markings and landscape.

**DBE PARTICIPATION:**

The Consultant will comply with Title 49 of the Federal Regulations Part 26 and the DBE goal established in the original agreement.

**DBE:** 25%

The Consultant has achieved 18.10% of the DBE goal at this time. However, they have the capacity to meet the remaining DBE goal.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## MINUTES

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
\$556,555.01 FED	9950-910052-9509 Construction Reserve Madison St. - Milton to Edison	
139,138.75 GF (HUR)	" "	
<b><u>\$695,693.76</u></b>	-----	9950-912052-9508 Madison St. Rehab - Milton - Edison

This transfer will cover the cost associated with Task No. 14, Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing & Reconstruction with Century Engineering, Inc.

UPON MOTION duly made and seconded, the Board approved and the assignment of Task No. 14, to Century Engineering, Inc., under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction.

## MINUTES

Department of Transportation - cont'd

The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Office of Civil Rights and Wage Enforcement Community Relations Commission - Office of Equity & Civil Rights'

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Office of Equity & Civil Rights' staff and members of Boards and Commissions OECR: Staff: Darnell Ingram, Esq. Jill Muth-Sanders, Michele Masters, M'Balu Bangura, Cedric McCray, Linda Batts, John Wesley, Sharonda Huffman, Civilian Review Board Mel Currie George Buntin, Tierra Hawkes, Natalie Novak. Community Relations Commission: Rev. Todd Yeary Dr. Kaye Whitehead Dr. Nadine Finigan-Carr Hon. Stephanie Smith Philip Farfel Adote Akwei Stephen Ruckman assigned to the Office of Equity & Civil Rights to solicit donations for the 29<sup>th</sup> Annual Civil Rights Breakfast and Gala. The period of the campaign will be effective upon Board approval through October 15, 2020.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The purpose of this request is to support the 29<sup>th</sup> Annual Civil Rights Breakfast and Gala held annually in September of each year. This is the only fundraising event undertaken by the OECR.

Donations will be solicited from Baltimore businesses, individuals, civic leaders, and organizations, the foundation community, and the general population. A disclaimer statement regarding the non-binding impact of contributions to the OECR for favorable treatment based on providing gifts will be included in all correspondence as well as any other documents needed according to the legal guidelines of the Law Department. The donations will

## MINUTES

Office of Civil Rights and - cont'd  
Wage Enforcement Community  
Relations Commission

cover the costs of the venue rental, audiovisual requirements, food, guest speakers, entertainment, premiums, insurance, transportation, parking, honorariums, and scholarships. The Annual Civil Rights Breakfast and Gala sponsored by the OECR is the only fundraising event the office holds each year. It is held at a City-owned venue, and traditionally over 450 people attend. It is supported by corporate sponsors and is attended by most of the City's elected officials, judges, city, and state workers, VIPs, and regular citizens who use the opportunity to Office of Civil Rights network and gain access to decision-makers who are challenging to reach otherwise.

A potential donor list will be composed of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council and the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit specific solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or event. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, service, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

## MINUTES

Office of Civil Rights and - cont'd  
Wage Enforcement Community  
Relations Commission

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Office of Equity & Civil Rights' staff and members of Boards and Commissions OECR: Staff: Darnell Ingram, Esq. Jill Muth-Sanders, Michele Masters, M'Balu Bangura, Cedric McCray, Linda Batts, John Wesley, Sharonda Huffman, Civilian Review Board Mel Currie George Buntin, Tierra Hawkes, Natalie Novak. Community Relations Commission: Rev. Todd Yeary Dr. Kaye Whitehead Dr. Nadine Finigan-Carr Hon. Stephanie Smith Philip Farfel Adote Akwei Stephen Ruckman assigned to the Office of Equity & Civil Rights to solicit donations for the 29<sup>th</sup> Annual Civil Rights Breakfast and Gala. The Mayor **ABSTAINED**.

**MINUTES**

Mayor's Office of Criminal Justice - Governmental/Charitable Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of Criminal Justice (MOCJ) - Community-Based Violence Reduction Strategy for the remainder of the 2020 Fiscal Year. The donations will be solicited by Ms. Tamika Gauvin and Ms. Oprah Keyes. The period of the campaign is effective upon Board approval February 10, 2020 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The MOCJ plans to participate in the solicitation of funds in support of its Community-Based Violence Reduction Strategy, which in concert with the Baltimore Police Department's crime reduction and departmental improvement plan, will focus on the reduction of homicides and non-fatal shootings in the City. The MOCJ's plan will leverage its relationships with criminal justice experts and community members to identify the evidence-based and community-driven solutions to address the root causes of violent crime in Baltimore City. In addition to building systems and the capacity to interrupt violence, the MOCJ's Strategy integrates prevention programs that build strong community capacity in neighborhoods most impacted by violence. Central to this effort will be collaboration with other City agencies and external partners who provide resources and critical supports.

With the support of a wide array of public and private partners, the MOCJ plans to solicit donations to support this strategy throughout the current fiscal year. A potential donor list will be

## MINUTES

MOCJ - cont'd

comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City in addition to national funders with interest in violence prevention efforts. Most of the individual and corporate entities fitting this description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council and the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as other prospective donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official government program or activity, or a City-endorsed charitable function or activity that has been approved by the Ethics Board. Ethic Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to benefit from the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of Criminal Justice - Community-Based Violence Reduction Strategy for the remainder of the 2020 Fiscal Year. The donations will be solicited by Ms. Tamika Gauvin and Ms. Oprah Keyes.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 006 to Transviron, Inc. under Project 1806 (WC 1403), On-Call Project and Construction Management Assistance. The period of the Task Assignment is approximately 18 months.

**AMOUNT OF MONEY AND SOURCE:**

\$522,092.56 - 9960-904978-9557-900020-703032

**BACKGROUND/EXPLANATION:**

The Office needs additional construction inspection services for WC 1403, Urgent Need Water Infrastructure Rehabilitation and Improvements - Phase II-FY20. The work requested is within the scope of the original agreement.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 15, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

MINUTES

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
\$484,920.00 Revenue Bond	9960-908139-9558 WC 1386, Urgent Infrastructure II	
78,941.00 <u>County Revenue</u>	" "	
<b>\$563,861.00</b>	-----	9960-904978-9557-5 Inspection

The transfer will cover the costs of WC 1403, Urgent Water Infrastructure Rehabilitation and Improvements - Phase II FY 20.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 006 to Transviron, Inc. under Project 1806 WC 1403, On-Call Project and Construction Management Assistance. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 006 to Rummel, Klepper & Kahl, LLP under Project 1801 (SC 998), On-Call Project and Construction Management Assistance. The period of the Task Assignment is approximately 24 months.

**AMOUNT OF MONEY AND SOURCE:**

\$639,720.05 - 9956-906949-9551-900020-703032

**BACKGROUND/EXPLANATION:**

The Office is in need of engineering services for the ongoing work on SC 998, On-Call Assessment and Repairs of Sanitary Sewer Mains and Various Locations. The work requested is within the original scope of the work agreement.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**MINUTES**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
\$697,384.13	9956-908103-9549	9956-906949-9551-5
Wastewater	Replacement	Inspection
Revenue Bond	of SC 974	

This transfer will cover costs for Project 1801 (SC 998), On-Call Project and Construction Management Assistance Task 006.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 006 to Rummel, Klepper & Kahl, LLP under Project 1801 SC 998, On-Call Project and Construction Management Assistance. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

## MINUTES

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP under Project 1801 (WC 1367), On-Call Project and Construction Management Assistance. The period of the Task Assignment is approximately 15 months.

**AMOUNT OF MONEY AND SOURCE:**

\$254,479.76 - 9960-913099-9557-900020-703032

**BACKGROUND/EXPLANATION:**

The Office is in need of project engineering services for ongoing work on WC 1367, Old Goucher Water Main Replacement. The work requested is within the original scope of the work agreement.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON JANUARY 8, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

**MINUTES**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
\$274,838.14	9960-910075-9558	9960-913099-9557-3
Revenue	WC 1367, Water	Design
Bond	Main Rehab	

This transfer will cover costs for Project 1801 (WC 1367), On-Call Project and Construction Management Assistance.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP under Project 1801 WC 1367, On-Call Project and Construction Management Assistance. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 019 to Rummel, Klepper & Kahl, LLP under Project 1504 (WC 1305), Construction Management Assistance. The period of the Task Assignment is approximately zero months.

**AMOUNT OF MONEY AND SOURCE:**

(\$36,243.09) - 9960-902298-9557-900020-703032

**BACKGROUND/EXPLANATION:**

The Office was in need of Inspection and Construction Management Services for ongoing work on WC 1305. This project did not utilize all of the funds and the office is requesting a credit.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 019 to Rummel, Klepper & Kahl, LLP under Project 1504 WC 1305, Construction Management Assistance.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 007 to EBA Engineering, Inc. under Project 1255 (SC 978), On-Call Materials Testing and Inspection. The period of the Task Assignment is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$187,953.00 - 9956-908940-9557-900020-703032

**BACKGROUND/EXPLANATION:**

The Office is in need of additional services for SC 978, Design of Small Diameter Sewer Replacement. The task consists of the change design to project engineering services of 6,500 linear feet of sanitary sewer replacement including sewer house connection repairs and manhole repairs. The task is within the original scope of the agreement.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 19, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**MINUTES**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
\$202,989.24	9956-911047-9549	9956-908940-9551
Wastewater	SC 978, Main	Inspection
Revenue Bond	Replace Roland Park	

This transfer will cover costs for Project 1255, On-Call Materials Testing and Inspection Services Task 007.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 007 to EBA Engineering, Inc. under Project 1255 SC 978, On-Call Materials Testing and Inspection. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 005 to Transviron, Inc. under Project 1806 (SDC 7794), On-Call Project and Construction Management Assistance. The period of the Task Assignment is approximately 16 months.

**AMOUNT OF MONEY AND SOURCE:**

\$238,408.35 - 9958-918018-9520-900020-703032

**BACKGROUND/EXPLANATION:**

The Office is requesting Transviron, Inc. to provide construction management assistance and inspection services on SDC 7794, Colgate Stormwater Pumping Station Upgrade. The work requested is within the original scope of the agreement.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**MINUTES**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
\$257,481.02	9958-930012-9522	9958-918018-9520-5
Revenue Bond	Colgate Creek Pumping Station	Inspection

This transfer will cover costs for Project 1806 (SDC 7794), On-Call Project and Construction Management Assistance Task 005.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 005, to Transviron, Inc. under Project 1806 SDC 7794, On-Call Project and Construction Management Assistance. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

**MINUTES**

Mayor's Office of Employment - Ratification to Modification  
Development No. 1 to Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify Modification No. 1 to the Grant Award (Modification No. 1) from the Maryland Department of Labor (formally known as the Maryland State Department of Labor, Licensing and Regulation, DLLR) for professional services. The Modification No. 1 will extend the period of the Grant Award through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$88,574.00 - 5000-512619-6312-456000-405001

**BACKGROUND/EXPLANATION:**

On July 10, 2019, the Board approved acceptance of the Grant Award in the amount of \$284,706.00 from the Maryland Department of Labor for the period April 1, 2019 through December 31, 2019. The Grant was funded with FY19 SHA-HCCT Funds.

The purpose of Modification No. 001 is to increase the Grant Award funding level by \$88,574.00 to better meet deliverables, making the total Grant Award \$373,280.00 and allow supplementary time to expend the additional Grant Funds.

The Modification No. 1 to the Grant Award is late because additional time was necessary for clarification of the terms.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

## MINUTES

Mayor's Office of Employment - cont'd  
Development

UPON MOTION duly made and seconded, the Board ratified Modification No. 1 to the Grant Award from the Maryland Department of Labor, formerly known as the Maryland State Department of Labor, Licensing and Regulation, for professional services.

**MINUTES**

Department of Housing and - HOME Investment Partnerships  
Community Development      Program Loan

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a HOME Investment Partnerships Program Loan in an amount not to exceed \$1,000,000.00 (the "HOME Loan") to Flamingo Place Apartments LLC. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute all legal documents to effectuate this transaction after approval for legal form and sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

<b>SOURCES</b>		<b>USES</b>	
Bank of America N.A.	\$3,275,000.00	Construction Costs (includes contingency)	\$11,898,424.00
HOME Loan	1,000,000.00	Fees Related to Construction	1,520,923.00
Weinberg (MD CDA)	180,225.00	Financing Costs	986,494.00
LIHTC Equity	14,122,751.00	Developer Fee	2,026,613.00
Deferred Fee	304,156.00	Guarantees and Reserves	362,129.00
Developer Funded LTOS	37,500.00	Acquisition Costs	2,015,000.00
BoA Syndication Fee Contribution	15,000.00	Syndication Related Costs	125,049.00
<b>TOTAL SOURCES</b>	<b>\$18,934,632.00</b>	<b>TOTAL USES</b>	<b>\$18,934,632.00</b>

**BACKGROUND/EXPLANATION:**

Proceeds of the HOME Loan will be used to support a portion of the hard construction costs of 42 units (the "Affordable Units") within a larger 47 unit development to be known as Flamingo Place Apartments (the remaining 5 units will be market rate). Flamingo Place Apartments LLC (Borrower), a single purpose entity, is an affiliate of Osprey Property Company LLC "OPC"; a for-profit real estate developer specializing in affordable housing and commercial

## MINUTES

Department of Housing and - cont'd  
Community Development

development projects. The company has a 30-year history of successfully completing development projects throughout the Mid-Atlantic region, including Baltimore. The subject of this request, Flamingo Place Apartments, is in Hampden, a neighborhood that boasts a long history of serving the working-class housing built adjacent to the mills of the Jones Falls Valley. Now that many of the mill buildings have been repurposed for apartments, shops and offices, the neighborhood is now home to Baltimore's trendiest restaurants, new high-end housing and strong sense of community. Hampden is an area defined by the State of Maryland's Department of Housing and Community Development as a "Community of Opportunity," which are based on several indicators, including (but not limited to) income levels, population growth, poverty rate, vacancy rate, unemployment rate, and test scores. By contrast, many of the other Communities of Opportunity in Maryland are in rural areas where access to employment and transit are limited. There are few affordable housing projects in this section of Baltimore City.

Located at 3900-3934 Flamingo Place & SWC Edgehill and Conduit Avenues (the "Property"), the Flamingo Place Apartments will offer two-unit types: (a) stacked townhouse units and (b) walk-up garden units. The stacked townhouses will include a mix of 2- and 3-bedroom units while the garden units are all 1-bedroom. Units will feature in-unit washer/dryer hook ups, Energy Star appliance package, and high efficiency, Energy Star rated HVAC with individual unit controls. A community room with kitchenette, central laundry facility, and management office suite will be centrally located on the site in the garden building. A landscaped mews with a centrally located community patio is also part of the design to encourage social interaction between residents.

## MINUTES

Department of Housing and - cont'd  
Community Development

As proposed, Flamingo Place Apartments will contain 47 units, which in turn will consist of 42 affordable units (the "Affordable Units") and five market-rate units. Of the Affordable Units, five units will be reserved for a household with incomes at 30% or less of the area median income adjusted for family size ("AMI"), 23 units will be reserved for tenants with incomes at 50% or less of AMI; and 13 units will be reserved for tenants with incomes at 60% or less of AMI. The Affordable Units will contain 13 one-bedroom units, 8 two-bedroom units, and 21 three-bedroom units.

The project will have eight Section 811 units that are covered by a Section 811 Rental Assistance Contract administered by the State of Maryland's Department of Housing and Community Development for a period of 20 years. In addition, one three-bedroom unit targeted to households earning 30% or less of AMI will be rent-assisted through a 15 year Housing Assistance Payment contract ("HAP Contract") administered by the Housing Authority of Baltimore City or the Borrower (defined herein) will provide a long term operating subsidy equal to \$400.00 per unit per year for a period of ten years as indicated in the CDA application.

The HOME Loan will be used solely to finance a portion of the hard construction costs of the Affordable Units.

An appraisal was prepared on December 16, 2019, by Newmark Knight Frank. The future prospective value of the completed and stabilized project, assuming affordable rents, was determined to be \$3,400,000.00. The future prospective value of the completed and stabilized project assuming no affordable housing restrictions was determined to be \$10,800,000.00. The appraised value is below the total cost of the project. This is common in transactions involving LIHTC and affordable housing. The LIHTC provides equity, which

**MINUTES**

Department of Housing and - cont'd  
Community Development

achieves its return through a federal tax credit rather than through the value of the property. Without the value of the LIHTC financing, projects with restricted rents could not be financed. Since the reduced rents decrease the appraised value, the combined debt is well under the appraised value, leaving only the equity exposed, which is, as noted above relying on tax incentives rather than the property. The Department is comfortable recommending the HOME Loan under these circumstances.

**PARTICIPATING PARTIES:****A. DEVELOPER**

Flamingo Apartments LLC (the "Borrower"), a single purpose entity, is an affiliate of OPC and will own the project. OPC will act as the Administrative Member of the Borrower and will provide a guarantee of completion along with Osprey Property Company II LLC and Lewis Family Enterprises LLC, both of which are affiliates of OPC.

**B. GENERAL CONTRACTOR/ARCHITECT**

Commercial Construction Inc. will act as the general contractor and post a 100% Payment and Performance Bond. Quinn Evans Architects will provide architectural services and will be the architect of record.

**C. PARTICIPATING LENDERS**

**BANK OF AMERICA, N.A. - 1<sup>st</sup> lien construction bridge loan  
+ permanent loan**

Bank of America, N.A. ("Bank of America") will make a combined construction/permanent loan to the Borrower in the approximate

## MINUTES

Department of Housing and - cont'd  
Community Development

amount of \$12,783,081.00 (the "Bank of America Loan"). The Bank of America Loan will have a construction period of 24 months before any allowable extensions. During the construction period, the Bank of America Loan will bear interest at a variable rate of interest equal to the LIBOR Daily Floating Rate plus 2.50% per month and will require monthly interest payments. Prior to the conversion to permanent status, it is expected that approximately \$9,508,081.00 of proceeds from the syndication of tax credit equity will be used to repay a portion of the Bank of America Loan. Thus, following construction completion, the Bank of America Loan is expected to convert into a permanent loan in the approximate principal amount of \$3,275,000.00 (the "Bank of America Permanent Loan"). The Bank of America Permanent loan is expected to bear interest at approximately 5.93% and have a term of approximately 16 years while amortizing over 35 years.

**BALTIMORE CITY HOME LOAN - 2<sup>nd</sup> lien construction/permanent loan**

The HOME Loan will be in the approximate amount of \$1,000,000.00 and will have the same construction loan period as the Bank of America Loan. Following construction completion, the HOME Loan will have a 40-year permanent loan period (the "HOME Permanent Loan Period"). No payments on the HOME Loan will be required during construction, but during the HOME Permanent Loan Period, principal and contingent interest will be due and payable in accordance with the program requirements and applicable loan documents. The outstanding principal balance and any deferred and accrued interest is due and payable on the last day of the HOME Permanent Loan Period. The HOME Loan will be long-term, subordinate debt.

## MINUTES

Department of Housing and - cont'd  
Community Development

**MD CDA WEINBERG LOAN - 3<sup>rd</sup> lien construction/permanent loan**

The CDA will make a loan from certain program funds administered by the CDA in conjunction with the Harry and Jeanette Weinberg Foundation's Affordable Rental Housing Opportunities for Persons with Disabilities in an amount up to \$180,225.00 (the "Weinberg Loan") to fund permitted development costs. No interest will be charged on the Weinberg Loan during the construction period, which shall include up to three months for cost certification. The Weinberg Loan will have a permanent loan period of 40 years following completion of construction during which time principal and zero interest defer and remain outstanding until loan maturity.

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code for MWBOO is fully applicable and no request for a waiver has been made.

**THE DEPARTMENT OF FINANCE HAS REVIEWED AND RECOMMENDS APPROVAL.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9910-923006-9609	9910-907435-9610
Other Fund	Home (Reserve)	Flamingo Place
Revenue		Apartments

This transfer will provide funding that will support a portion of the construction costs of 42 units within a 47 unit development to be known as Flamingo Place Apartments.

## MINUTES

Department of Housing and - cont'd  
Community Development

UPON MOTION duly made and seconded, the Board approved a HOME Investment Partnerships Program Loan in an amount not to exceed \$1,000,000.00 to Flamingo Place Apartments LLC. The Board also authorized the Commissioner of the Department of Housing and Community Development to execute all legal documents to effectuate the transaction after approval for legal form and sufficiency by the Department of Law. The transfer of funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of City-owned property located at 1733 E. Oliver Street to NR2C LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00

**BACKGROUND/EXPLANATION:**

The City will convey all of its right, title, and interest at 1733 E. Oliver Street for the price of \$5,000.00, which will be paid to the City of Baltimore at the time of settlement.

The project will involve the rehabilitation of a single-family home with a goal of providing affordable homeownership.

The authority to sell the property, located at 1733 E. Oliver Street, is found in Article 28, § 8-3 of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the appraisal policy of Baltimore City, DHCD has determined the property located at 1733 E. Oliver Street to be priced at \$7,800.00 through the waiver valuation process. The property is being sold for \$5,000.00. Sale of this vacant property at a price below the waiver valuation price will be a specific benefit to the immediate community, eliminate blight, return property to tax rolls and provide economic development.

**MBE/WBE PARTICIPATION:**

The developer agrees to comply with MBE/WBE requirements.

## MINUTES

Department of Housing and - cont'd  
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Land Disposition Agreement for the sale of City-owned property located at 1733 E. Oliver Street to NR2C LLC.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of two vacant City-owned buildings located in the Harlem Park neighborhood at 710 N. Carrollton Avenue and 1019 W. Lanvale Street to CREATEIT TECHNOLOGY GROUP LLC.

**AMOUNT OF MONEY AND SOURCE:**

1019 W. Lanvale Street	\$10,000.00
710 N. Carrollton Avenue	<u>8,000.00</u>
	<b>\$18,000.00</b>

**BACKGROUND/EXPLANATION:**

The total sales price of \$18,000.00 will be paid to the City of Baltimore at the time of settlement. The project will involve the complete rehabilitation of the vacant building into single-family homes, which will be sold or rented at market rate, depending on market conditions.

The authority to sell the property, is given under Article 13, § 2-7(h) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the appraisal policy, the waiver valuation process has determined the property located at 710 N. Carrollton Avenue to be valued at \$16,000.00 and will be sold for \$8,000.00 and 1019 W. Lanvale Street was valued at \$17,000.00 and will be sold for \$10,000.00. The properties are being sold for \$18,000.00. Sale of these vacant properties at a price below the waiver valuation price will be a specific benefit to the immediate communities, eliminate blight and the properties will be returned to the tax rolls.

## MINUTES

Department of Housing and - cont'd  
Community Development

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Land Disposition Agreement for the sale of two vacant City-owned buildings located in the Harlem Park neighborhood at 710 N. Carrollton Avenue and 1019 W. Lanvale Street to CREATEIT TECHNOLOGY GROUP LLC.

**MINUTES**

Department of Housing and - Lien Release  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 1813 N. Register Street, for the Transferee, Live It Up, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$51,901.38, plus all accrued interest and/or penalties, paid for by private funds.

**BACKGROUND/EXPLANATION:**

Pursuant to the Annotated Code of Maryland, Tax Property Article §14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law.

The property is a vacant building and the liens of \$55,719.92 exceed its assessed value of \$3,000.00. The Transferee, Live it Up LLC, Shakim King, Authorized Member, will rehabilitate the building as a single family rental unit at market rate. The property will be returned to productive use within a reasonable time, thus eliminating blighting conditions and returning it to the Tax rolls of Baltimore City. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

At the settlement, the Transferee will pay the City the amount of \$3,818.54, which is the combination of the flat tax (\$1,132.80) and water charges (\$2,685.74).

## MINUTES

Department of Housing and - cont'd  
Community Development

This sum is higher than the assessed value of \$3,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes, and flat tax first, then any other liens, including a purchase money mortgage that has accrued prior to the date of this lien release.

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the Transferee to pay prior to settlement. Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$3,818.54 within 120 days from the date of approval by the Board will void this release.

**MBE/WBE PARTICIPATION:**

The Transferee will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or construction; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved the release of liens, plus all accrued interest and/or penalties on the vacant property located at 1813 N. Register Street, for the Transferee, Live It Up, LLC.

**MINUTES**

Department of Housing and Community Development - First Amendment to Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to the Land Disposition Agreement (LDA) with Station Arts Homes, LLC, Developer, for the sale of the property located at 1639 Guilford Avenue (Block 1110, Lot 002).

**AMOUNT OF MONEY AND SOURCE:**

\$41,000.00 - New purchase price

**BACKGROUND/EXPLANATION:**

On April 9, 2014, the Board approved the LDA with Station Arts, LLC, now known as Station Arts Homes, LLC. The Developer was to construct new for sale housing at the site. The Developer has requested the City to allow it to convey the property to a new buyer, 1611 Guilford Avenue, LLC.

The new buyer will use the property as a parking lot for its adjacent brewery business. The intent of this Amendment is to revise the purchase price to the City as well as to allow for the change in the proposed use.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for the total price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

## MINUTES

Department of Housing and - cont'd  
Community Development

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to the Land Disposition Agreement with Station Arts Homes, LLC, Developer, for the sale of the property located at 1639 Guilford Avenue Block 1110, Lot 002.

## MINUTES

Health Department - Agreements and Inter-Agency Agreement

The Board is requested to approve and authorize execution of the Agreements and Inter-Agency Agreement. The period of the agreement is July 1, 2019 through June 30, 2020 unless otherwise indicated.

AGREEMENTS

1. **HEALTHCARE ACCESS MARYLAND, INC.** **\$464,214.00**  
**(HCAM)**

Accounts: 4000-499620-3080-294213-603051	\$311,000.00
4000-498820-3080-275200-603051	\$ 55,559.00
5000-530020-3080-595800-603051	\$ 37,655.00
4000-499920-3080-294200-603051	\$ 60,000.00

The HCAM was established to assist City residents in the transition for Medicaid "fee-for-service" to a Managed Care system called HealthChoice. HCAM employees connect clients to needed services and help them navigate the Managed Care system. HCAM will utilize the funds to provide support services for the home visiting program. HCAM will complete activities to address the growing identified needs of prenatal health, postpartum wellness, infant safety and family planning.

**MWBOO GRANTED A WAIVER ON JANUARY 15, 2020.**

2. **FOREST PARK SENIOR CENTER, INC.** **\$ 50,987.00**

Account: 4000-433520-3024-768903-603051

Forest Park Senior Center, Inc. will utilize the funds to operate a senior program which serves as the community focal point for seniors and their caregivers. Services will include but are not limited to social, recreational, and educational programs, information and assistance, outreach, wellness and transportation. The period of the agreement is October 1, 2019 through September 30, 2020.

**MWBOO GRANTED A WAIVER ON JANUARY 23, 2020.**

## MINUTES

Health Department - cont'd3. **GREENMOUNT SENIOR CENTER, INC.** **\$ 59,646.00**

Accounts: 4000-433520-3024-768909-603051	\$ 41,746.00
4000-436120-3255-761700-603051	\$ 17,900.00

The Greenmount Senior Center, Inc. will utilize the funds to operate a senior program which will serve as the focal point for seniors and their caregivers. Services will include but are not limited to transportation, social, recreational and educational programs, information and assistance, outreach and wellness. The period of the agreement is October 1, 2019 through September 30, 2020.

**MWBOO GRANTED A WAIVER ON JANUARY 23, 2020.**

4. **THE BAR ASSOCIATION OF BALTIMORE CITY** **\$ 74,408.00**

Account: 4000-433520-3024-761412-603051

The Bar Association of Baltimore City will utilize the funds to provide free legal assistance in general civil matters to Baltimore City residents age 60 and above. In addition to legal representation services, the program will also provide outreach and education services regarding matters typically of concern and interest to seniors. The period of the agreement is October 1, 2019 through September 30, 2020.

**MWBOO GRANTED A WAIVER ON JANUARY 23, 2020.**

## MINUTES

Health Department - cont'd

5. **GOVANS CENTER FOR RETIRED PERSONS, INC.** **\$ 49,343.00**

Account: 4000-433520-3024-768904-603051

Govans Center for Retired Persons, Inc. operates a senior program which serves as the community focal point for seniors and their caregivers. The funds will be utilized to provide social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period of the agreement is October 1, 2019 through September 30, 2020.

6. **BALTIMORE HEALTHY START, INC.** **\$ 55,090.00**

Account: 5000-570719-3080-279600-603051

Baltimore Healthy Start, Inc. will utilize the funds to provide the services of a Maternal Child Engagement Specialist to assist pregnant and postpartum women with linkage to care coordination. These support services may include tokens or van transportation in order to attend doctor appointments as well as providing a food pantry or clothing giveaway or parenting classes, GED classes, child development services, breast feeding support and education, family planning and perinatal monitoring and intervention.

**MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019.**

7. **THE JOHNS HOPKINS UNIVERSITY** **\$ 15,000.00**

Account: 5000-520120-3080-288900-603051

The Johns Hopkins University Rales Health Center will utilize the funds to provide clinical services for Title X Family Planning. Services will include clinical reproductive health care services which allow the client to choose from a broad range of contraceptive options, culturally competent

## MINUTES

Health Department - cont'd

counseling and education for each individual, preconception health care fertility regulation, basic infertility counseling and referrals.

The agreements are late because of delays at the administrative level.

8. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 50,000.00**

Account: 5000-569720-3023-273342-603051

The JHU Pediatric and Adolescent HIV/AIDS Program provides outpatient comprehensive health and social services to infants, children, adolescents, young men and women through the age of 25 years and their families who are affected by HIV/AIDS.

**MWBOO GRANTED A WAIVER ON JANUARY 7, 2020.**

9. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 66,800.00**

Account: 5000-569720-3023-273336-603051

The JHU School of Medicine will utilize the funds to provide optimal health outcomes for mother and child during pregnancy including, successful viral suppression for the mother, and prevention of HIV transmission to her baby. The program has taken a comprehensive multi-disciplinary approach to care for women living with HIV during and after pregnancy.

**MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.**

## MINUTES

Health Department - cont'd

10. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 8,000.00**

Account: 5000-569720-3023-273341-603051

The JHU School of Medicine will utilize the funds to provide non-emergency medical transportation services that enable eligible clients to access or be retained in core medical or support services. The provisions of non-emergency transportation services may be provided by public transportation, taxis, ride shares, and MTA Bus Charm Cards.

11. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 67,143.00**

Account: 5000-569720-3023-273383-603

The JHU School of Medicine will utilize the funds to provide a wide range of client-centered non-medical case management activities focused on providing guidance and assistance in accessing medical, social, community, legal, financial, public and private programs and other needed services.

**MWBOO GRANTED A WAIVER ON DECEMBER 3, 2019.**

12. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 97,700.00**

Account: 5000-569720-3023-273343-603051

The Johns Hopkins University will utilize the funds to provide psychosocial support services to assist eligible people living with HIV to address behavioral and physical health concerns.

**MWBOO GRANTED A WAIVER ON JANUARY 7, 2020.**

## MINUTES

Health Department - cont'd

13. **THE JOHNS HOPKINS UNIVERSITY** **\$172,150.00**  
**(JHU)**

Account: 5000-569720-3023-273340-603051

The JHU Pediatric and Adolescent HIV/AIDS program medical case managers provide direct medical and support services to over 130 clients, newborn to 25 years old, living with HIV. The JHU will utilize the funds to provide a range of client-centered medical case management services focused on improving health outcomes in support of HIV care.

**MWBOO GRANTED A WAIVER ON JANUARY 7, 2020.**

14. **THE JOHNS HOPKINS UNIVERSITY** **\$108,728.00**

Account: 5000-569720-3023-273398-603051

The JHU's Harriet Lane Clinic (HLC) is a primary care community-based clinic on the City's eastside that has been serving children, youth, and their families since 1912. The HLC will be one of the primary providers for Pre-Exposure Prophylaxis (PrEP) to young men who have sex with men and the transgender community. The HLC will participate with the REACH Institute in providing training on best practices for providing PrEP, and hire peer navigators to assist clients in accessing PrEP, when appropriate, and ensuring the obstacles to care are overcome. The HLC will participate in quarterly meetings that elucidate best practices and ensure dissemination of best practices among the members of the collaborative.

**MWBOO GRANTED A WAIVER ON DECEMBER 10, 2019.**

15. **THE PRIDE CENTER OF MARYLAND, INC.** **\$106,995.00**

Account: 5000-569720-3023-273393-603051

The Pride Center of Maryland, Inc. will serve as a Provider to engage HIV-negative clients in HIV prevention services. They will conduct peer navigation to assist HIV-negative

## MINUTES

Health Department - cont'd

clients with accessing HIV prevention services, including pre-exposure prophylaxis (PrEP), and Non-occupational Post Exposure Prophylaxis nPEP, and screening and referral to supportive services. The Provider will also conduct outreach services and provide targeted HIV testing, counseling, and actively refer and link 85% of newly diagnosed clients to care within 30 days of receipt of laboratory results.

**MWBOO GRANTED A WAIVER ON JANUARY 28, 2020.**

16. **PROJECT PLASE, INC.**

Account: 5000-569720-30230273357-603051

Project PLASE, Inc. will provide Health Education RiskReduction (HERR) services for clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

**MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.**

17. **SISTERS TOGETHER AND REACHING INC. (STAR) \$110,000.00**

Account: 5000-569720-3023-273368-603051

STAR will provide psychosocial support services to assist eligible people living with HIV to address behavioral and physical health concerns. Services may include bereavement counseling, child abuse and neglect counseling, HIV support groups, nutrition counseling provided by a non-registered dietitian, and pastoral care and counseling services.

**MWBOO GRANTED A WAIVER ON DECEMBER 20, 2019.**

## MINUTES

Health Department - cont'd

18. **SISTERS TOGETHER AND REACHING INC. (STAR)** \$ 6,500.00

Account: 5000-569720-3023-273367-603051

STAR will provide non-emergency transportation services that enable Ryan White eligible clients to be retained in medical care services. Non-emergency medical transportation may be provided through contracts with providers of transportation services such as Uber, Lyft, Silver Cab, and SafeRide.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

**INTER-AGENCY AGREEMENT**

19. **DEPARTMENT OF RECREATION AND PARKS** \$ 33,000.00

Account: 4000-433520-3024-768900-603051

The Department of Recreation and Parks will provide senior center services to older adults residing in the Cherry Hill and neighboring communities of Baltimore City. The funds will be utilized to provide adults 60+ in the Cherry Hill community with recreational programming two days a week under the mandates of the Older Americans Act funding. The services will be held at the Middle Branch Rowing Facility, located at 3301 Waterview Avenue, Baltimore, Maryland 21230.

## MINUTES

Health Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements and Inter-Agency Agreement. The Mayor and President **ABSTAINED** on items nos. 7, 8, 9, 10, 11, 12, 13 and 14.

## MINUTES

Health Department - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Maryland Department of Health (MDH), Prevention and Health Promotion Administration, Center for HIV Prevention. The period of the MOU is March 1, 2019 through February 29, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$205,013.00 - 4000-427719-3023-599623-603051  
82,371.00 - 4000-498719-3023-599623-603051  
**\$287,384.00**

**BACKGROUND/EXPLANATION:**

The Department's Ryan White Office provides HIV related services for those persons in the Baltimore Eligible Metropolitan Area (EMA) who do not have sufficient health care coverage or financial resources for coping with HIV disease. The program fills gaps in care not met by other payers. The overall goal is to promote a continuation of care for HIV infected individuals upon release into the community. In an effort to realize this goal, this MOU was created between the Department's Ryan White Office and MDH.

The Department's Ryan White Office will provide funds to support the Maryland AIDS Drug Assistance Program. This funding will provide prescription payments or co-payments for an estimated 10 Baltimore City residents living with HIV.

The MOU is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with Maryland Department of Health, Prevention and Health Promotion Administration, Center for HIV Prevention.

**MINUTES**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release in the case of Dorothy Marshall v. Darrell Merrick.

**AMOUNT OF MONEY AND SOURCE:**

\$75,000.00 - 2036-000000-1752-175200-603070

**BACKGROUND/EXPLANATION:**

The Plaintiff, Dorothy Marshall alleges on June 6, 2016, she was operating her vehicle on Sequoia Avenue behind a vehicle operated by Baltimore Police Department Lt. Merrick. She contends that without signaling, Lt. Merrick effected a U-turn in the middle of Sequoia's intersection with Copley Street so that he could park in an available spot on the other side of Sequoia. She claims that as a result of this unexpected maneuver, she struck Lt. Merrick's vehicle on the rear driver's side. She received treatment at a hospital immediately after the incident, and her injuries included a bruised esophagus, a torn rotator cuff, and swelling to her right hand and arm. She treated and attended physical therapy for approximately 5 months in total.

Based upon review by its Settlement Committee, the Law Department recommends that the Board of Estimates approve the settlement of this case. In order to avoid the expense and uncertainty of trial, as well as a potentially adverse jury verdict, and subject to the approval of the Board of Estimates, the parties have agreed to bring this matter entirely to conclusion with the City's payment of \$75,000.00. In return, Plaintiff has agreed to dismiss with prejudice the above-entitled suit against Lt. Merrick.

**APPROVED FOR FUNDS BY FINANCE**

## MINUTES

Department of Law - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release in the case of Dorothy Marshall v. Darrell Merrick.

## MINUTES

Department of Law - Opinion - Request for Refund  
of Real Property Taxes

The Board is requested to approve a refund of real property taxes paid by Mr. Loomis Grady, a disabled veteran, on the property located at 3304 Walbrook Avenue, Baltimore, Maryland 21216.

It is the opinion of the Law Department that Mr. Grady has met the qualifications for a real property tax exemption as a disabled veteran, and that Mr. Grady is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. The dwelling house is owned by Mr. Grady and Mr. Grady continues to reside in the dwelling place. It has been determined that Mr. Grady is entitled to a refund of real property taxes, which were paid as follows:

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
Loomis Grady	3304 Walbrook Avenue	2018/2019	\$474.14
		2017/2018	287.52
		2016/2017	<u>117.61</u>
		<b>Total</b>	<b>\$879.27</b>

UPON MOTION duly made and seconded, the Board approved a refund of real property taxes paid by Mr. Loomis Grady, a disabled veteran, on the property located at 3304 Walbrook Avenue, Baltimore, Maryland 21216.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Options</u>			
1. Elliot Dackman and Susan Dackman	1024 N. Calhoun Street	G/R \$96.00	\$ 800.00
2. Uptown Homes, L.L.C.	1028 N. Calhoun Street	G/R \$96.00	\$ 800.00

Funds are available in account no. 9910-904177-9588-900000-704040, Acquisition and Relocation, Sandtown Homeownership.

3. M & E Investments, L.L.C.	2721 Fenwick Avenue	G/R \$90.00	\$ 825.00
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Funds are available in account no. 9910-904326-9588-900000-704040, Coldstream Homestead Montebello.

4. Stanley Rochkind	3203 Woodland Avenue	G/R \$90.00	\$ 600.00
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Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment Area.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Condemnations</u>			
5. Prince J. Floyd	1104 Mosher Street	L/H	\$ 8,000.00
6. Michael Spaid	1116 Mosher Street	F/S	\$ 5,500.00
7. Spectrum Zone Properties, LLC.	1120 Mosher Street	F/S	\$ 6,500.00
8. The King's Men, Incorporated	1130 Mosher Street	L/H	\$ 2,200.00
9. Neighborhood Development Center, Inc.	1132 Mosher Street	F/S	\$ 2,700.00
10. Frank Martin	1016 N. Carlton Street	L/H	\$ 2,260.00
11. Ira T. Friedland t/a Hollins Management Company	1005 N. Carrollton Avenue	L/H	\$ 2,100.00
12. Arthur Ross, Albert Rouse, Clifton Hoey, John W. Brown, Melvin Travers, Roy Harry, Ronald Conner and Albert W. Summers	1201-1205 Riggs Avenue	L/H	\$ 8,100.00
13. SME Realty, Inc.	1121 Riggs Avenue	L/H	\$ 2,000.00

Funds are available in account no. 9904-919052-9127-900000-704040,  
Smithson Street Park.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
14. Kesha Jackson	507 Baker Street	L/H	\$ 6,300.00
15. Kupled Investors, Inc.	515 Baker Street	L/H	\$ 3,100.00

Funds are available in account no. 9904-918051-9127-900000-704040,  
Druid Square/Cab Calloway Square.

DHCD - Condemnation or Redemption

16. Jong W. Lee and Won J. Lee	2749 Fenwick Avenue	F/S	\$ 33,000.00
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Funds are available in account no. 9910-904326-9588-900000-  
704040, Coldstream Homestead Montebello.

The Board is requested to approve acquisition of the fee simple interest by option, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

UPON MOTION duly made and seconded, the Board approved the Options and Condemnations.

**MINUTES**

Bureau of Procurement - Acceptance of Technical Proposals  
and Opening of Price Proposals

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the technical proposals for B50005562, Website Hosting Management and Maintenance received from the Canton Group, and Mindgrub Technologies, LLC., and authorize the opening of their packages containing their price proposal submitted in response to the solicitation.

The Board is also requested to authorize the return of the remaining received price proposals to the following proposers that did not meet the minimum technical score: Digicon Corporation, Infojini, Inc.; Interpersonal Frequency, and Insight Global Technology, LLC.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. Six proposals were received on January 23, 2019.

The proposals were found responsive and subsequently reviewed by the evaluation committee for technical scoring. Out of the six responsive proposals scored by the evaluation committee, two met the City's minimum technical requirements for price opening.

**MBE/WBE PARTICIPATION:**

N/A (No awards are recommended at this time.)

## MINUTES

Bureau of Procurement - cont'd

UPON MOTION duly made and seconded, the Board approve acceptance of the technical proposals for B50005562, Website Hosting Management and Maintenance received from the Canton Group, and Mindgrub Technologies, LLC., and authorized the opening of their packages containing their price proposal submitted in response to the solicitation. The Board also authorized the return of the remaining received price proposals to the following proposers that did not meet the minimum technical score: Digicon Corporation, Infojini, Inc.; Interpersonal Frequency, and Insight Global Technology, LLC.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board,

UPON MOTION duly made and seconded,  
awarded the formally advertised contracts  
listed on the following pages:

798 - 838

to the low bidders meeting the specifications,  
or rejected bids on those as indicated

for the reasons stated.

The President voted **NO** on item nos. 8, 9, 10, and 11.

The Comptroller **ABSTAINED** on item nos. 8,9,10, and 11.

The Board **DEFERRED** item nos. 2 and 3.





Jeremy S. Scholtes, Esq.  
(301) 698-2318  
[jscholtes@milesstockbridge.com](mailto:jscholtes@milesstockbridge.com)

May 17, 2019

**VIA CERTIFIED MAIL RETURN RECEIPT REQUESTED**  
**AND VIA EMAIL ([HARRIETTE.TAYLOR@BALTIMORECITY.GOV](mailto:HARRIETTE.TAYLOR@BALTIMORECITY.GOV))**

Honorable President and  
Members of the Board of Estimates  
ATTN: Bernice H. Taylor, Clerk, Board of Estimates  
100 N. Holliday Street  
City Hall, Rm. 204  
Baltimore, Maryland 21202

Re: MDBAL31043264 (Colgate Stormwater Pumping Station Upgrade) (Stormwater Contract No. 7794) Pre-Award Bid Protest on behalf of American Contracting & Environmental Services, Inc.

Dear Madam Clerk and Honorable Members of the Board of Estimates:

The undersigned and Miles & Stockbridge P.C. represent American Contracting & Environmental Services, Inc. ("ACES"). We write today to formally protest the anticipated award by the City of Baltimore (the "City") Board of Estimates (the "Board") of Contract MDBAL31043264 (Colgate Stormwater Pumping Station Upgrade) (the "Contract") to Corman Kokosing Construction Company ("Corman") (the "Protest").

Further, we hereby respectfully request that you enter the appearance of the following attorneys in the pre-award Protest for the Contract, and kindly request that you direct all future communications to the following:

Jeremy S. Scholtes, Esq.  
Miles & Stockbridge, PC  
30 W. Patrick Street  
Suite 600  
Frederick, Maryland 21701  
Phone: (301) 698-2318  
Fax: (301) 696-5792  
Email: [jscholtes@milesstockbridge.com](mailto:jscholtes@milesstockbridge.com)

Additionally, pursuant to Resolution of The Board of Estimates of Baltimore City, The Regulation of Board of Estimates Meetings and Protests (effective Feb. 5, 2014) (the "Meetings

Resolution”), ACES plans to have a representative present at any scheduled Board meeting at which the Board considers any recommendation of award for the Contract. Accordingly, in accordance with Paragraph 1 of the Meetings Resolution, the undersigned requests to speak on behalf of ACES should the Board address matters related to the Contract. Further, in support of this request we state:

- (1) Miles & Stockbridge represents ACES and is authorized by Joseph P. Godin, Executive Vice President of ACES, to represent ACES in this Protest;
- (2) The issues and facts supporting ACES’s position are as stated herein below, and as may be further supplemented from time to time hereafter; and
- (3) ACES will be directly and specifically affected and harmed by any proposed Board action to recommend award of the Contract to Corman or any bidder other than ACES. In that regard, ACES is the lowest price, responsive and responsible bidder, and should be awarded the Contract.

**Corman does not have the Work Capacity to perform the Contract.**

Without waiving any other protest ground that may come to ACES’ attention at some point hereafter, this Protest focuses on Corman’s lack of Work Capacity. Notwithstanding Corman’s affirmation in its bid package (“Corman’s Bid”), our research shows that Corman simply does not have the Work Capacity to perform the Contract.

**1. Qualification Rules.**

In accordance with Rule 3.1 of City of Baltimore Rules for Qualification of Contractors, Performance Evaluations of Construction Contractors and Consultants and Procedures and Guidelines for Hearings Before the Office of Boards and Commissions Review Committee (the “Qualification Rules”):

All prime contractors intending to bid on any City work in excess of Fifty Thousand Dollars (\$50,000.00) shall annually establish proof of their qualification for the work they propose to perform **before being permitted to submit a bid. Prime contractors also must be prequalified at the time of bid opening, bid award, and when work commences and remain prequalified for the duration of the project.** Possession of a valid Certificate of Prequalification is deemed proof of qualification.

(Emphasis added.)

Further, Rule 3.3.1 of the Qualification Rules requires that “[g]enerally, a contractor requesting prequalification to perform City work must...[p]ossess net working capital sufficient to undertake and conduct the dollar capacity of work.”

Additionally, Rule 3.6 provides that:

Unless prequalification is suspended or revoked by OBC [Office of Boards and Commissions] for cause, in accordance with Rule 12.2 of these Rules, prequalification is valid for two (2) years after Board approval. **No later than the one year anniversary date of Board approval of prequalification, the contractor must submit a new financial statement** that complies with Rule 5.0 *et seq.* of these Rules. Failure to file the financial statement may be used by OBC to disqualify the contractor in accordance with Rule 12.0 *et seq.* of these Rules.

(Emphasis added).

Finally, Rule 6 of the Qualification Rules outlines the requirements for what contractors must provide to OBC and the processes for how OBC determines the contractor's Work Capacity Rating ("Work Capacity" or "capacity rating"), which in part provides at Rule 6.7 that a "capacity rating higher than that established by Rule 6.1 may be assigned a contractor based on a blanket guarantee by a Guarantor which covers the period of the contractor's certification." (Emphasis added.)

## **2. Corman's Bid and Work Capacity.**

At bid opening, Corman was the apparent low bidder and ACES was the next lowest bidder. (Bid Results, **Exhibit 1.**)

However, as further discussed below, Corman's bid should be deemed non-responsive and Corman should be assessed as not responsible, because Corman was not prequalified with sufficient Work Capacity for the Contract at the bid opening. Thus, Corman did not comply with Qualification Rule 3.1. Additionally, upon further investigation, Corman's work backlog far exceeds Corman's \$50,000,000.00 Work Capacity pre-qualification. By contrast, ACES bid was fully compliant in every respect, was responsive and responsible, and thus the Contract should be awarded to ACES.

First, according to the Baltimore City Department of Public Works ("DPW") Contractor Directory website (<https://publicworks.baltimorecity.gov/contractor-directory>), the Board approved Corman on or about March 14, 2018, for a \$50,000,000.00 Work Capacity. See below, the information listed for Corman:

### **Information listed for Corman Kokosing:**

**Contractor Number:** 11241

**Company Name:** Corman Kokosing Construction Company

**First Name:** Chase

**Last Name:** Cox

**Address:** 12001 Guilford Road

**City, State, Zipcode:** Annapolis Junction, MD 20701

**Money Limit:** \$50,000,000.00

**Expiration Date:** 3/14/20

**Phone:** 301-953-0900 ext. 266  
**Email:** [abrinkley@cormanconstruction.com](mailto:abrinkley@cormanconstruction.com)

Second, the Board Minutes from March 14, 2018, at which BOE meeting Corman was recommended and approved for prequalification, state the following: “Corman Kokosing Construction Company \$50,000,000.00 (Work Capacity Rating Underwritten by Blanket Guarantee of \$50,000,000.00 from the Parent Company Kokosing, Inc.)” *Board of Estimate Minutes (03/14/2018)*, 925, at 927. (Minutes, pp. 925-927, **Exhibit 2.**)

Third, as of April 2019, when Corman submitted its Bid, an authorized representative of Corman would have had to affirm in writing in the “Bid/Proposal Affidavit” that Corman had the Work Capacity to perform the Contract. At such time, if Corman did not have the prequalified capacity, it should have sought an increase or not made such an erroneous affirmation.

Accordingly, it appears from the publicly accessible documents – namely DPW Contractor Directory information, Corman’s Bid, and **Exhibit 2** – that Corman purports to have the Work Capacity Prequalification to perform the Contract. Notably, it is also clear that Corman’s parent company, Kokosing, Inc. (“Kokosing”), had to furnish a guarantee for Corman to even reach the \$50,000,000.00 level.

However, further diligence demonstrates that Corman is operating far beyond its prequalified Work Capacity. As a competitor in the same industry space as Corman, ACES is familiar with many of the other contracts and projects across Maryland, Virginia, Delaware, North Carolina, and the District of Columbia, on which Corman performs in its own name and as a co-venturer. Just a sampling of these contracts, which contracts alone far exceed Corman’s Work Capacity, will be discussed in Section 3, below.

### **3. Corman’s estimated partial backlog far exceeds its Work Capacity Prequalification.**

In and around early May 2019, ACES conducted mere preliminary research into the number of contracts awarded to Corman (directly or as a co-venturer), the estimated completion dates, value of the contracts, and the estimated value of the backlog for the various contracts. ACES initial research shows that the backlog value for the fifteen (15) ongoing contracts plus this Contract is approximately \$166,729,862.00. (Corman Backlog, **Exhibit 3.**) After subtracting out the \$50,000,000.00 Work Capacity Prequalification, the excess work is approximately \$116,729,862.00.

While the backlog value doesn’t necessarily directly correlate to Corman’s assignable net working capital disclosed in its audited financial statement that would have been submitted with Corman’s Contractor Prequalification Application (“Corman’s Application”), clearly \$116,729,862.00 is far in excess of the maximum prequalified Work Capacity that the Board approved. Further, Corman’s approved \$50,000,000.00 Work Capacity Rating was only achieved by Corman getting a Blanket Guarantee from its parent company, Kokosing, which

would indicate that Corman's independent work capacity is probably only a fraction of its approved Prequalification Work Capacity.

Clearly, in order for the Board to award the bid to Corman and for Corman to commence work on the Contract, Kokosing would have to increase its Blanket Guarantee to at least \$167,000,000.00. Even assuming that Kokosing could provide documentation to support its financial wherewithal to back such a massive shortcoming in Corman's true and independent work capacity, it would be an extraordinary departure from the spirit and intent of the Qualification Rules for the OBC to recommend prequalification and for the Board to approve the increased work capacity.

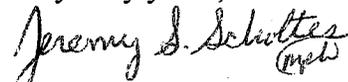
The very nature of the Qualification Rules and many of the other applicable rules, regulations, and standards, is to ensure contractors can fully and timely perform their contracts and to mitigate against the potential of default. In this case, Corman was not in compliance at the time that it submitted its Bid, and the Board cannot award the bid based on Corman's Work Capacity Prequalification.

#### 4. Conclusion.

In conclusion, the City requires, and Corman must affirm, that Corman has the Work Capacity to perform the Contract as provided in the Standard Specifications and in accordance with the rules, regulations, and requirements of the Baltimore City Contractors' Qualification Committee. As has been shown, above, Corman does not have sufficient Work Capacity. Accordingly, Corman's Bid is non-responsive because the affirmation is false and/or in error. Further, without sufficient Work Capacity, Corman is not a responsible bidder. For both reasons, the Board should award the Contract to the next lowest, responsive and responsible bidder, which is ACES.

Thank you for your anticipated attention to this matter. If you have any questions regarding this Protest, please do not hesitate to contact me.

Very truly yours,



Jeremy S. Scholtes

cc: Joseph P. Godin ([joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com))  
Kelly E. Lynch, Esq. ([klynch@milesstockbridge.com](mailto:klynch@milesstockbridge.com))  
W. Michael Mullen, Esq. ([Michael.mullen@baltimorecity.gov](mailto:Michael.mullen@baltimorecity.gov))

Attachments – Exhibits as stated

**DEPARTMENT:** Department of Public Works  
**PROPOSAL FOR:** SWC 7794, Colgate Stormwater Pumping Station Upgrade

**OPENING DATE:** RECVD: 04/24/19  
 OPENED: 04/24/19

Bidder	Address	Bid Amount		Bid Bond	C h k	Check Amount	Date Check Returned
		<input checked="" type="checkbox"/> Lump	<input type="checkbox"/> Item				
Metra Industries	50 Mueller Place Little Falls, NJ 07424	\$	3,297,000.00				
American Contracting & Environmental Services, Inc	10330 Old Columbia Road, Suite 102 Columbia, Md 21046	\$	2,273,000.00				
W.M. Schlosser Co. Inc.	2400 51st Pl, Tuxedo Rd, Hyattsville, MD 20781	\$	2,844,000.00				
Kiewit Infrastructure South Co.	7250 Parkway Dr. Suite 310 Hanover, MD 30705	\$	2,917,457.50				
Corman Kokosing Construction Co.	12001 Guilford Rd. Annapolis Junction, MD 20701	\$	1,989,385.00				

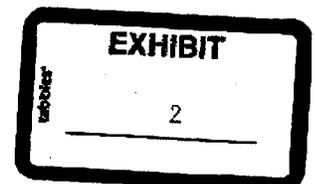
**EXHIBIT**  
 1

## MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President  
Honorable Catherine E. Pugh, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
Rudolph S. Chow, Director of Public Works  
Andre M. Davis, City Solicitor  
S. Dale Thompson, Deputy Director of Public Works  
Dana P. Moore, Deputy City Solicitor  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning. The March 14, 2018 n, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing. I would to direct the Board members attention to the memorandum from my office dated March 5, 2018, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."



## MINUTES

City Solicitor: "Mr. President, I move uh -- approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed, NAY. The Motion carries. The routine agenda has been adopted. Before we um -- start, I want to recognize Councilwoman Shannon Sneed who has joined us."

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A/C Power, Inc.	\$ 3,000,000.00
Absolute Underground, Inc.	\$ 1,500,000.00
Bay Town Painting, Inc.	\$ 1,500,000.00
CC'S Industries, LLC	\$ 1,500,000.00
Corman Kokosing Construction Company (Work Capacity Rating Underwritten by Blanket Guarantee of \$50,000,000.00 from the Parent Company Kokosing, Inc.)	\$ 50,000,000.00
Savin Engineers, P.C.	\$100,570,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CWD Consulting, LLC	Engineer
Hatch Associates Consultants, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the above-listed firms.

Ferriman Knikading Work Capacity  
5/14/2019

JV (work order)  
JV (14%)

Bid Date	Contract No	Project Description	Owner	Value	Paid To Date	Remaining Backlog	Estimated Completion Date	Contact	Phone	Email
7/20/2017	CC01074580685	I-64 Widening, Exit 200-205	VDCT	\$ 43,385,000	\$ 34,011,526	\$ 9,685,746.87	August 2019	Reynolds Elmore	504-524-6032	reynolds@vdct.virginia.gov
11/1/2017	CC010664500993	I-64 Improvements 1 1/2 mi S of Exit 200	VDCT	\$ 61,440,000	\$ 26,562,251	\$ 34,877,749	March 2021	Shelby Frank	757-744-8636	shelbyfrank@vdct.virginia.gov
5/24/2018	FR13355-80	Deck Replacement of Bridge No. 1002900 on Millers Run Rd	Howard SHA	\$ 6,538,676	\$ 3,386,224	\$ 4,552,442	March 2020	Neil Haines	301-624-8220	nhaines@sha.state.md.us
6/18/2018	DCKA 2017 C 0068	Rehabilitation of Anacostia Freeway (I-295) Northbound and Southbound over South Capitol Street SE & SW	DDOT	\$ 8,164,951	\$ 4,000,300	\$ 4,164,951	October 2019			
6/27/2018	P16FS00137	Rehabilitation Corrocoque Aqueduct	Dept of Interior	\$ 8,997,112	\$ 8,500,000	\$ 497,112	May 2019			
6/27/2018	P17FS00752	CHOH 150819 Locks 5 to 15	Dept of Interior	\$ 2,117,890	\$ 6,803,000	\$ 4,685,110	May 2019			
7/24/2018	QA4455125	Cross County Connector Trail - Grassville	Queer Assn's County	\$ 3,431,084	\$ 696,217	\$ 2,734,867	November 2019			
9/29/2018	H409831884404	Dredging Maintenance Project at Chestarm Annex, Williamsburg and VWS Yorktown	Dept of the Navy	\$ 3,440,811	\$ 2,979,274	\$ 461,537	January 2020	Lucyleria Dalby	757-887-4195	lucyleria.dalby@navy.mil
10/8/2018	18-28378	Elizabeth River Ferry Dock Reconstruction	Hampton Roads Transit	\$ 2,637,200	\$ 800,000	\$ 1,837,200	May 2020			
11/14/2018	EJ00097565828	Replace bridges EB1 and WB1-1-4 over Rte 156	VDOT	\$ 24,897,688	\$ 2,000,000	\$ 22,897,688	December 2022			
1/6/2019	1088210	White Flint West Transportation	Montgomery County, MD	\$ 30,000,000	\$ -	\$ 30,000,000	July 2020	Manuela Cortez	240-777-2099	Manuela.Cortez@montgomerycountymd.gov
1/16/2019	VDOT-UPC: 043077	Seabign Boulevard Bridge Replacement	VDOT	\$ 22,963,392	\$ 617,892	\$ 22,345,500	July 2021	C. David Black	757-253-6188	C.David.Black@VDOT.Virginia.gov
2/27/2019	DCKA-2017-C-0075	Rehabilitation of East Capitol Street Bridge over the Anacostia River	DDOT	\$ 13,896,086	\$ 1,000,000	\$ 12,896,086	April 2020			
3/6/2019	ITM G390014614	Sewer and Stormwater Repair, Replacement and New Installations for Capital Improvement Projects	City of Richmond	\$ 8,379,088	\$ -	\$ 8,379,088	New Project			
3/28/2019	MULU151043240	Fair Hill Water System Upgrade	Maryland Environmental Service	\$ 4,531,820	\$ -	\$ 4,531,820	New Project			
4/24/2019	NCBA151043264	Colgate Stormwater Pumping Station Upgrade	Baltimore City	\$ 1,989,365	\$ -	\$ 1,989,365	New Project			
		Total				\$ 265,499,552				
		Baltimore City Work Capacity for Ferriman Knikading				\$ 70,000,000				
		Delta				\$ (135,729,862)				



## COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.  
Commissioner

July 20, 2017

### CONTRACT AWARD

UPC: 107458  
Project No. 0064-043-602  
I-64 Widening, Exit 200-205  
Richmond District  
Contract No.: C00107458DB95

Ms. Jo Ellen Sines, DBIA  
Vice President, Project Development  
Corman Construction, Inc.  
12001 Guilford Road  
Annapolis Junction, Maryland 20701

Dear Ms. Sines:

The Virginia Department of Transportation on July 19, 2017 approved the award of a contract for the design and construction on the above project to Corman-Branch, a Joint Venture based on your bid of \$43,385,000.00. The execution of this contract is subject to any necessary concurrence of the Federal Highway Administration and that of other pertinent authorized agencies, if applicable.

You will be advised of final execution of the contract by the Department.

Sincerely,

*Signature is on file with the Alternative Project Delivery Division.*

Don E. Silies  
Director of Contracts

**Corman-Branch, a Joint Venture**  
**July 20, 2017**  
**Page Two**

**CC: Bart A. Thrasher, P.E., Richmond District Engineer**  
**Shane Mann, P.E., Richmond District Construction Engineer**  
**Jason Williams, P.E., Richmond District Project Manager**  
**Shailendra G. Patel, P.E., DBIA, Division Administrator, Alternative Project Delivery**  
**Jeffrey A. Roby, P.E., DBIA, Design-Build Program Manager, Alternative Project Delivery**  
**Division**  
**Joseph A. Clarke, P.E., DBIA, Senior Project Delivery Engineer, Alternative Project Delivery**  
**Division**

June 20, 2017

Mr. Joseph A. Clarke, PE  
Virginia Department of Transportation  
1401 East Broad Street  
Annex Building, 8<sup>th</sup> Floor  
Richmond, VA 23219

Estimated Completion Date

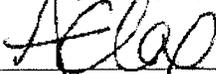
**RE: Letter of Submittal | Design-Build | I-64 Widening Exit 200 to 205 | Henrico and New Kent Counties, Virginia | State Project No.: 0064-043-602 | Federal Project No.: NHPP-064-3 (499) Contract ID Number: C00107458DB95**

Dear Mr. Clarke:

- 4.1.1 **Full legal name and address of the Offeror** | Corman-Branch, a Joint Venture (Corman-Branch JV) JV084, 442 Rutherford Avenue, NE, Roanoke, VA 24016, a joint venture between Corman Construction, Inc. and Branch Civil, Inc., is the legal entity who will execute the contract with VDOT.
- 4.1.2 **Offeror's intent to enter into a contract with VDOT** | Corman-Branch, a Joint Venture (Corman-Branch JV), if selected, will enter into a contract with VDOT for the Project in accordance with the terms of this RFP.
- 4.1.3 **Offer will remain in full force and effect for one hundred twenty (120) days** | Pursuant to Part 1, Section 8.2, Corman-Branch, a Joint Venture (Corman-Branch JV), declares that the offer represented by the Proposal will remain in full force and effect for one hundred twenty (120) days after the date the Letter of Submittal and Attachments are actually submitted to VDOT ("Letter of Submittal and Attachments Due Date").
- 4.1.4 **Point of Contact for the Offeror** | Jo Ellen Sines, DEIA, Vice President, Project Development  
Corman | 12001 Guilford Road Annapolis Junction, MD 20701  
Tel | 301.343.5484 Fax | 301.953.0384  
Email: jsines@cormanconstruction.com
- 4.1.5 **Principal Officer for the Offeror** | Arthur C. Cox, III, Vice President  
Corman | 12001 Guilford Road Annapolis Junction, MD 20701  
Tel | 410.792.9400 Email | ccox@cormanconstruction.com
- 4.1.6 **Final Completion Date** | Final Completion | August 22, 2019
- 4.1.7 **Executed Proposal Payment Agreement** | An executed copy of Attachment 9.3.1 Proposal Payment Agreement form is included in Appendix, Attachment 9.3.1 Proposal Payment Agreement.
- 4.1.8 **Certification Regarding Debarment Forms** | Executed copies of the Certification Regarding Debarment Forms as set forth in Part 1, Section 11.8.6 are provided in Appendix, Attachment 11.8.6 (a) and (b) Certification Regarding Debarment Forms.
- 4.1.9 **DBE Participation Goal** | Corman-Branch, a Joint Venture (Corman-Branch JV), is committed to achieving a ten percent (10%) DBE participation goal for the entire value of the contract.

Sincerely,

**CORMAN CONSTRUCTION, INC.**



Arthur C. Cox, III, Vice President

**BRANCH CIVIL, INC.**



Patrick K. Bartorillo, President



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.  
Commissioner

October 25, 2017

## CONTRACT AWARD

UPC: 106695 & 108990

Project No. 0064-131-811, P101, R201, C501, B662-B670, D637, D638  
I-64 Southside Widening and High Rise Bridge, Phase 1 Design-Build Project  
Hampton Roads District  
Contract No.: C00106695DB93

Mr. Peter Temple  
Project Executive  
Granite Construction Company  
Suite 310  
120 White Plains Road  
Tarrytown, New York 10591

Dear Mr. Temple:

The Virginia Department of Transportation on October 24, 2017 approved the award of a contract for the design and construction on the above project to Granite/Parsons/Corman, a Joint Venture based on your bid of \$409,595,765.00. The execution of this contract is subject to any necessary concurrence of the Federal Highway Administration and other pertinent authorized agencies, if applicable.

You will be advised of final execution of the contract by the Department.

Sincerely,

*Signature on file with the Alternative Project Delivery Division*

Don E. Silies  
Director of Contracts

UPC 106695 & 108990  
October 25, 2017

Copies to File:

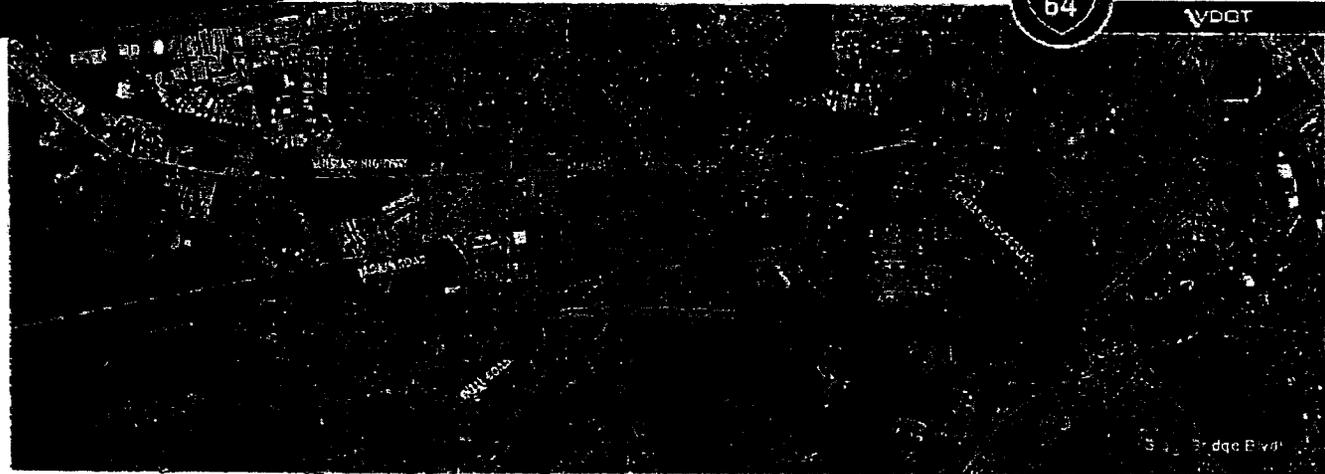
Jim Utterback, PMP, Hampton Roads District Administrator  
John Jacobs, P. E., Hampton Roads District Construction Engineer  
Michael R. Davis, P.E., CCM, Hampton Roads District major Projects DCE  
Rick Correa, P.E., Hampton Roads District Project Management Engineer  
Shailendra Patel, P.E., DBIA, State Engineer, APD  
Jeff Roby, P.E., DBIA, Assistant State Engineer APD

# ESTIMATED CONSTRUCTION SCHEDULING



64 Southside / High Rise Bridge

VDOT



- WEST 1
- WEST 2
- WEST 3
- EAST 1
- EAST 2
- EXISTING BRIDGE
- NEW HIGH BRIDGE



PHASE	LOCATION	2018		2019				2020				2021		
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
WEST 1	Roadway I-64 Widening over Military Highway	[Construction bar spanning Q1 2018 to Q4 2019]												
WEST 2	Roadway I-64 Widening over Yaden Road	[Construction bar spanning Q1 2018 to Q4 2019]												
WEST 3	Roadway I-64 Widening over Shell Road	[Construction bar spanning Q1 2018 to Q4 2019]												
NEW HRR	New Bridge	[Construction bar spanning Q1 2018 to Q4 2019]												
EXISTING HRR	Roadway Bridge Modification	[Construction bar spanning Q1 2020 to Q4 2020]												
EAST 1	Roadway	[Construction bar spanning Q1 2018 to Q4 2019]												
EAST 2	Roadway GRR Bridge Replacement	[Construction bar spanning Q1 2018 to Q4 2019]												

\*Actual start and end dates will fall within the above timelines

**Seth Hendershot**

---

**From:** Joe Godin  
**Sent:** Wednesday, May 8, 2019 8:13 AM  
**To:** Seth Hendershot  
**Subject:** FW: I-64 Southside - High Rise Bridge

**From:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Sent:** Thursday, May 2, 2019 1:46 PM  
**To:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Cc:** Mike Carosi <[mcarosi@seventhpoint.com](mailto:mcarosi@seventhpoint.com)>  
**Subject:** RE: I-64 Southside - High Rise Bridge

Joe -

I am still waiting for the payment to date; however the JV is broken down the following way:

The JV is 50% Granite; 35% Parsons; and 15% Corman

Thank you,  
Shelby

Shelby Frank

**I-64 Southside Widening and High Rise Bridge Project**  
Public Information Officer  
[64highrise.org](http://64highrise.org)  
757.744.9636

**From:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Sent:** Thursday, May 2, 2019 1:23 PM  
**To:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Cc:** Mike Carosi <[mcarosi@seventhpoint.com](mailto:mcarosi@seventhpoint.com)>  
**Subject:** RE: I-64 Southside - High Rise Bridge

Hi Shelby,

Please advise on the status of this request.

Thanks,

**Joe Godin**  
*Executive Vice President*



T 301-490-9100  
C 202 270 9653  
E [joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)  
www.aceservinc.com



**From:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Sent:** Tuesday, April 30, 2019 10:39 AM  
**To:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Cc:** Mike Carosi <[mcarosi@seventhpoint.com](mailto:mcarosi@seventhpoint.com)>  
**Subject:** RE: I-64 Southside - High Rise Bridge

Good Morning Joe,

I've reached out to our team to confirm answers for your questions and will be back in touch shortly.

Thank you!

Thanks,  
Shelby

Shelby Frank

**I-64 Southside Widening and High Rise Bridge Project**  
Public Information Officer  
[64highrise.org](http://64highrise.org)  
757.744.9636

**Seventh Point Transportation PR**  
Public Relations Specialist  
757.646.2339

**From:** Joe Godin <[joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)>  
**Sent:** Tuesday, April 30, 2019 9:53 AM  
**To:** Shelby L. Frank <[sfrank@seventhpoint.com](mailto:sfrank@seventhpoint.com)>  
**Subject:** I-64 Southside - High Rise Bridge

Hi Shelby,

I am doing some market research and have a few questions on this project:

- 1) What is the % breakdown of the contract for the Joint Venture group (Granite, Corman & Parsons)? How much % of the project does each contractor own?
- 2) How much has the Joint Venture group been paid to date?

Your help would be appreciated.

Thanks,

**Joe Godin**

*Executive Vice President*



T 301-490-9100

C 202-270-9653

E [joe.godin@aceservinc.com](mailto:joe.godin@aceservinc.com)

[www.aceservinc.com](http://www.aceservinc.com)



**Seth Hendershot**

---

**From:** Joe Godin  
**Sent:** Wednesday, May 8, 2019 8:11 AM  
**To:** Seth Hendershot  
**Subject:** FW: Total paid to-date on 64/High rise

---

**From:** Shelby Frank <shelby@communicationpoint.com>  
**Sent:** Tuesday, May 7, 2019 2:25 PM  
**To:** Joe Godin <joe.godin@aceservinc.com>  
**Cc:** Mike Carosi <mike@communicationpoint.com>  
**Subject:** FW: Total paid to-date on 64/High rise

Hi Joe,

Please see below for amount paid to date for the I-64 Southside Widening and High Rise Bridge Project.

If you have any other questions, please let me know. Thank you!

Thanks,  
Shelby

Shelby Frank

**I-64 Southside Widening and High Rise Bridge Project**  
Public Information Officer  
64highrise.org  
757.744.9635

**Seventh Point Transportation PR**  
Public Relations Specialist

**From:** Forster, David <dave.forster@vdot.virginia.gov>  
**Sent:** Tuesday, May 7, 2019 2:14 PM  
**To:** Shelby Frank <sfrank@seventhpoint.com>  
**Subject:** Total paid to-date on 64/High rise

Shelby,

We are showing that \$110,413,677.89 has been paid to date to GPC, for vouchers through April 10, 2019.

This is for release in response to the inquiry that requested this information from GPC.

Thank you,

Dave

**Dave Forster**

Senior Communications Specialist

Office of Communications

Virginia Department of Transportation

7511 Burbage Dr.

Suffolk, VA 23435

Office: 757.956.3030 **\*\*New Number\*\***

Cell: 757.477.6569

[dave.forster@vdot.virginia.gov](mailto:dave.forster@vdot.virginia.gov)

Follow us on Twitter: [@VaDOTHR](https://twitter.com/VaDOTHR)



# Office of Contracting and Procurement

[Website](#)

## Contract Award Details

<b>Agency:</b>	Department of Transportation	<b>Post Date:</b>	
<b>Agency Director/Contact Name:</b>	Jeff Marootian	<b>Telephone No:</b>	202-671-3238
		<b>Email:</b>	jeff.marootian@dc.gov
<b>Contracting Officer Name:</b>	Margaret Platek	<b>Telephone No:</b>	202-671-1595
		<b>Email:</b>	margaret.platek@dc.gov
<b>Contract Administrator Name:</b>	Phillips Folayan	<b>Telephone No:</b>	202-497-7804
		<b>Email:</b>	phillips.folayan@dc.gov
<b>Contract Specialist Name:</b>	Donnetta Butler	<b>Telephone No:</b>	202-524-8139
		<b>Email:</b>	donnetta.butler@dc.gov
<b>Commodity/Group Number:</b>		<b>NIGP Code:</b>	913-13-00
<b>Caption/Description:</b>	Rehabilitation of Anacostia Freeway (I-295) Northbound and Southbound over South Capitol Street SE & SW	<b>Contract Type:</b>	
<b>Solicitation Number:</b>	DCKA-2017-B-0068	<b>Contract Number:</b>	DCKA-2017-C-0068
<b>Contract Amount:</b>	\$8,164,950.50	<b>Recurring Contract:</b>	No
		<b>Contract Period:</b>	6/19/18 - 10/29/19
<b>Multi-Year:</b>	No	<b>Contract Year:</b>	Base Year
<b>Market Type:</b>	Open	<b>Not for Profit:</b>	No
<b>CBE:</b>			
<b>Business Name:</b>	Corman Kokosing Construction Company	<b>Contractor Name:</b>	Arthur Cox
		<b>Email:</b>	ccox@cormanconstruction.com
<b>Address:</b>	12001 Guilford Road	<b>City:</b>	Annapolis Junction
<b>State, Zip:</b>	MD, 20701	<b>Phone:</b>	(301) 575-9800
		<b>Fax:</b>	
<b>Comments:</b>			
<b>Back</b>			



### Rehabilitation Conococheague Aqueduct P17PS00638

Solicitation Number: P16PS00117  
 Agency: Department of the Interior  
 Office: National Park Service  
 Location: OSC-CS-Contracting Services Group

[Notice Details](#) [Packages](#) [Interested Vendors List](#) [Print](#) [Link](#)

[Complete View](#)

[Return To Opportunities List](#)

**Original Synopsis**  
 Prequalification  
 Sep 08, 2016  
 2:54 pm

**Changed**  
 Mar 02, 2017  
 2:32 pm

**Changed**  
 Mar 28, 2017  
 3:21 pm  
 Solicitation

**Changed**  
 Apr 07, 2017  
 2:49 pm

**Changed**  
 Apr 21, 2017  
 3:48 pm

**Changed**  
 Apr 25, 2017  
 2:59 pm

**Award**  
 Jun 05, 2017  
 10:46 am

**Solicitation Number:** P16PS00117  
**Notice type:** Award

**Contract Award Date:** June 5, 2017

**Contract Award Number:** P17PC00201

**Contract Award Dollar Amount:** \$997,112.00

**Contract Line Item Number:** Base\_1\_0110n

**Contractor Awarded New #:** CORMAN CONSTRUCTION, INC.

**Contractor Awarded DUNS:** 070915582

**Contractor Awarded Address:** 12001 GUILFORD RD  
 ANNAPOLIS JUNCTION, Maryland 20701  
 United States

**Synopsis:**  
 Added: Sep 08, 2016 2:54 pm  
 The National Park Service Denver Service Center intends to issue a Request for Proposal (RFP) P16PS00117 for a firm fixed price construction contract to rehabilitate the existing Conococheague Aqueduct.

The Conococheague Aqueduct is located on the C&O Canal in the canal town Williamsport, Maryland at Mile 99. The Aqueduct is near the midpoint of the 184.5 mile long canal. The Conococheague Aqueduct is a three span stone masonry arch aqueduct built to bring the C&O Canal across the Conococheague Creek in 1895. The masonry arches are 60 feet clear between 6'-4" wide piers and have a rise of 19'-0". In 1920 the berm parapet and berm spandrel wall collapsed. The berm parapet was rebuilt using a wood wall on the remaining arch barrels which remained in place until 1924 when the canal ceased operations. Since that time, efforts have been made to stabilize the exposed stone masonry rubble fill by pointing, grouting, and pinning. For this project the construction contractor will be required to strengthen the piers and parapet walls, repair the deterioration of the structure to withstand climate change and rehabilitate it to the 1920's era appearance. The project will require construction efforts in the Conococheague Creek.

Estimated Construction Magnitude: \$5 Million to \$10 Million

Period of Performance: 640 calendar days after Notice to Proceed, Estimated Notice to Proceed is December 2016.

NAICS: 2016 North American Industry Classification System (NAICS); 237310 for Highway, Street, and Bridge Construction (Size Standard - \$36.5 Million).

This acquisition will be an unrestricted competitive procurement with Hubzone price preference. Size limitation \$36.5M.

Selection Process: The proposals will be evaluated using a Best Value

ALL FILES

[Solicitation 1](#)

Mar 28, 2017

[B08 Solicitor CHO...](#)  
[ADD SPECS CHO1 15008...](#)  
[ADD DWGS CHO1 15008...](#)  
[BLB DOWNLOD CHO1 150...](#)  
[B08 Solicitation ATT...](#)

[Amendment 1](#)

Apr 07, 2017

[P17PS00117 Amendment...](#)

[Amendment 2](#)

Apr 21, 2017

[P17PS00117 Amendment...](#)  
[Att 1 Aqueduct Wood...](#)  
[Att 2 MASONRY...](#)  
[Att 3 DETA of ST C...](#)  
[Att 4 DETA of ST C...](#)  
[Att 5 DETA of ST C...](#)  
[Att 6 DETA of ST C...](#)  
[Att 7 Spec Cover-TOC...](#)  
[Att 8 Historic Struc...](#)  
[Att 9 Site-Plan-Cont...](#)  
[Att 10 Attendee Lis...](#)  
[Att 11 U.S. Diagram...](#)

[Amendment 3](#)

Apr 26, 2017

[P17PS00117 Amendment...](#)

GENERAL INFORMATION

**Notice Type:** Award

**Original Posted Date:** September 8, 2016

**Posted Date:** June 6, 2017

**Response Date:** - Monitor

**Original Response Date:** Apr 27, 2017 4:00 pm

**Archiving Policy:** Automatic, 15 days after award date

**Original Archive Date:** -

**Archive Date:** -

**Original Set Aside:** N/A

**Set Aside:** N/A

**Classification Code:** Z-- Maintenance, repair, and alteration of real property

**NAICS Code:** 237 -- Heavy and Civil Engineering Construction 237310 -- Highway

5/9/2019

Rehabilitation Conococheague Aqueduct P17PS00638 - P18FS0C117 - Federal Business Opportunities: Opportunities

Trade-Off source selection process. The award will be based on the offeror that provides the best value to the Government. The Government will evaluate past performance, technical approach, management approach and price. The Government intends to award without discussions, but reserves the right to conduct discussions should it be deemed in the best interest of the Government.

Street, and Bridge Construction

Anticipated solicitation issue date is on or about September 23, 2016.

Added: Mar 08, 2017 2:32 pm

ALL MATTERS WILL BE REISSUED UNDER P17PS00638.

SOLICITATION TO ISSUE AS SOON AS POSSIBLE.

Added: Apr 07, 2017 2:46 pm

The Subject Solicitation P17PS00638 is AMENDED as follows:

The Solicitation at 52.236-27 ALT 1 lists the address for the pre-bid meeting as Milepost 99.90 near Williamsport.

The address of the adjacent visitor center where Offerors will meet is: 205 West Potomac Street, Williamsport, Maryland

Questions and Answers are provided with this Amendment.

Added: Apr 21, 2017 3:48 pm

Amendment 000002 is issued.

Added: Apr 25, 2017 2:59 pm

CHOH 150685

Rehabilitation Conococheague Aqueduct P17PS00638

The Subject Solicitation P17PS00638 is AMENDED as follows:

1. Additional Pre-Bid Questions and Answers (1 of 4) are provided as attached.

Added: Jun 06, 2017 10:49 am

The posting at [www.fbo.gov](http://www.fbo.gov) for this requirement was solicited to all interested parties.

The NPS received three proposals. The selection process was completed and an award was made June, 5, 2017.

The award was made to Corman Construction, 12001 Guilford Rd., Annapolis Junction, MD 20701.

The award was made for the base and the option in the amount of \$8,987,112.00.

Please consult the list of [document viewers](#) if you cannot open a file.

Solicitation 1

Type: Solicitation

Posted Date: March 23, 2017

B08 Solicitation CHOH\_150685\_P17PS00638.pdf (2,066.23 Kb)

Description: B08\_Solicitation\_CHOH\_150685\_P17PS00638.pdf

A06 SPECS CHOH\_150685\_P17PS00638.pdf (14,003.18 Kb)

Description: Attachment 1 SPECS\_CHOH\_150685\_P17PS00638.pdf

A06 DWGS CHOH\_150685\_P17PS00638.pdf (51,803.75 Kb)

Description: Attachment 2 DWGS\_CHOH\_150685\_P17PS00638.pdf

B03 DOI\WGDT\_CHOH\_150685\_P17PS00638.pdf (31.41 Kb)

Description: Attachment 3 Wage Rates

B08 Solicitation ATT4\_SSCP\_CHOH\_150685\_P17PS00638.pdf

(26.30 Kb)

Description: Attachment 4 Sample Subcontracting Plan

Amendment 1

Type: Mod/Amendment

Posted Date: April 7, 2017

P17PS00638 Amendment 000001 with attachments.pdf (4,887.65

Kb)

Description: P17PS00638 Amendment 000001 with attachments.pdf

Amendment 2

Type: Mod/Amendment

Posted Date: April 21, 2017

P17PS00638 Amendment 000002 with attachments.pdf (228.11 Kb)

Description: P17PS00638 Amendment 000002 with attachments.pdf

Att 1 Aqueduct Wood Wall Mockup Photo AMEND 02 CHOH 150685.pdf (254.62 Kb)

Description: Att 1 Aqueduct Wood Wall Mockup Photo\_AMEND 02\_CHOH 150685.pdf

Att 2 040309-Masonry Pinning AMEND 02 CHOH 150685.pdf (176.71 Kb)

Description: Att 2 040309-Masonry Pinning\_AMEND 02\_CHOH 150685

Att 3 0003A of 57\_G-2 AMEND 02 CHOH 150685.pdf (386.16 Kb)

Description: Att 3 0003A of 57\_G-2\_AMEND 02\_CHOH 150685.pdf

Att 4 0001A of 57\_TITLE AMEND 02 CHOH 150685.pdf (1,346.29 Kb)

Description: Att 4 0001A of 57\_TITLE\_AMEND 02\_CHOH 150685.pdf

Att 5 0022A of 57\_C-3B AMEND 02 CHOH 150685.pdf (283.31 Kb)

Description: Att 5 0022A of 57\_C-3B\_AMEND 02\_CHOH 150685

Att 6 0025A of 57\_C-3C AMEND 02 CHOH 150685.pdf (196.14 Kb)

Description: Att 6 0025A of 57\_C-3C\_AMEND 02\_CHOH 150685

Att 7 Spec Cover-TOC AMEND 02 CHOH 150685.pdf (46.12 Kb)

Description: Att 7 Spec Cover-TOC\_AMEND 02\_CHOH 150685.pdf

Att 8 Historic Structure Location AMEND 02 CHOH 150685.pdf (429.50 Kb)

Description: Att 8 Historic Structure Location\_AMEND 02\_CHOH 150685.pdf

Att 9 pre-bid questions-answers AMEND 02 CHOH 150685.pdf (22.70 Kb)

Description: Att 9 pre-bid questions-answers AMEND 02\_CHOH 150685.pdf

Att 10 Attendee List PreBid Mtg AMEND 02 CHOH 150685.pdf (168.62 Kb)

Description: Att 10 Attendee List\_PreBid Mtg\_AMEND 02\_CHOH 150685

Att 11 U.S. Department of Labor - Wage & Hour Divisi (371.97 Kb)

Description: Att 11 U.S. Department of Labor - Wage & Hour Divisions (WHD) - Conformance Procedure.pdf

**Amendment 3**

Type: Modification

Posted Date: April 26, 2017

P17PS00638 Amendment 000003 with attachments.pdf (165.17 Kb)

Description: P17PS00638 Amendment 000003 with attachments.pdf

Contracting Office Address:  
12796 West Alameda Parkway  
Lakewood, Colorado 80228  
United States

Place of Performance:  
Mile 99

Williamson, Maryland  
United States

Primary Point of Contact:  
Heather Vogt,  
Contract Specialist  
Heather.Vogt@ota.gov  
Phone: (303) 969-2031

Secondary Point of Contact:  
Pamela Maul,  
Contracting Officer  
pamela.maul@ota.gov

5/9/2018

Rehabilitation Conococheague Aqueduct P17PSC0638 - P16PS00117 - Federal Business Opportunities: Opportunities

[Return To Opportunities List](#)

[Go: Help: Federal Service Desk: Accessibility](#)

Transaction Information

**Award Type:** Definitive Contract    **Prepared Date:** 05/05/2017 18:00:21    **Prepared User:** PLKAE LIN  
**Award Status:** Final    **Last Modified Date:** 03/18/2019 12:25:45    **Last Modified User:** PLKAE LIN  
**Closed Status:** No    **Closed Status Date:**    **Closed By:**

Document Information

	Agency	Procurement Identifier	Modification No	Trans No
<b>Award ID:</b>	1443	INP17PC0C201	0	0
<b>Referenced IDV ID:</b>				
<b>Reason For Modification:</b>				
<b>Solicitation ID:</b>	P17PS00638			
	Agency Main Sub Identifier Account Account		Initiative	
<b>Treasury Account Symbol:</b>	69	18083	Select One	

Dates

**Date Signed (mm/dd/yyyy):** 05/05/2017  
**Effective Date (mm/dd/yyyy):** 05/05/2017  
**Completion Date (mm/dd/yyyy):** 12/21/2018  
**Est. Ultimate Completion Date (mm/dd/yyyy):** 12/21/2018

Amounts

**Action Obligation:** \$8,997,112.00  
**Base And Exercised Options Value:** \$8,997,112.00  
**Base and All Options Value (Total Contract Value):** \$8,997,112.00  
**Fee Paid for Use of IDV:** \$0.00

Purchaser Information

<b>Contracting Office Agency ID:</b> 1443		<b>Contracting Office Agency Name:</b> NATIONAL PARK SERVICE
<b>Contracting Office ID:</b> 140P20		<b>Contracting Office Name:</b> DSC CONTRACTING SERVICES DIVISION
<b>Funding Agency ID:</b> 1443		<b>Funding Agency Name:</b> NATIONAL PARK SERVICE
<b>Funding Office ID:</b> 140P20		<b>Funding Office Name:</b> DSC CONTRACTING SERVICES DIVISION
<b>Foreign Funding:</b> Not Applicable		

Contractor Information

**SAM Exception:** [Remove Exception](#)

<b>DUNS No:</b> 070915582	<b>Street:</b> 12001 GULFORD RD
<b>Vendor Name:</b> CORMAN CONSTRUCTION, INC	<b>Street2:</b>
<b>DBAN:</b>	<b>City:</b> ANNAPOLIS JUNCTION
	<b>State:</b> MD <b>Zip:</b> 207011201
	<b>Country:</b> UNITED STATES
	<b>Phone:</b> (301) 953 0900
	<b>Fax No:</b> (301) 953-2611
	<b>Congressional District:</b> MARYLAND 02

Business Category

<b>Organization Type:</b> CORPORATE NOT TAX EX	<b>Business Types</b>
<b>State of Incorporation:</b> DE	<input checked="" type="checkbox"/> Corporate Entity, Not Tax Exempt
<b>Country of Incorporation:</b> USA	<input checked="" type="checkbox"/> Relationship With Federal Government
	<input checked="" type="checkbox"/> All Awards
	<b>Organization Factors</b>
	<input checked="" type="checkbox"/> For Profit Organization

Contract Data

<b>Type of Contract:</b>	Firm Fixed Price
<b>Inherently Governmental Functions:</b>	OT
<b>Multyear Contract:</b>	No
<b>Major Program:</b>	
<b>National Interest Action:</b>	None
<b>Cost Or Pricing Data:</b>	No
<b>Purchase Card Used As Payment Method:</b>	No
<b>Undefined Action:</b>	No
<b>Performance Based Service Acquisition:</b>	No - Service where PBA is not used.

\* FY 2004 and prior; 80% or more specified as performance requirement  
 \* FY 2005 and later; 50% or more specified as performance requirement

**Contingency Humanitarian Peacekeeping Operation:**

Contract Financing: Not Applicable  
 Cost Accounting Standards Clause: Not Applicable exempt from CAS  
 Consolidated Contract: Not Consolidated  
 Number Of Actions: 1

**Legislative Mandates**

Clinger-Cohen Act: No  
 Service Contract Act: No  
 Walsh-Healey Act: No  
 Davis Bacon Act: Yes  
 Interagency Contracting Authority: Not Applicable  
 Other Interagency Contracting Statutory Authority: (1000 characters)

**Principal Place of Performance**

Principal Place Of Performance Code: IMD  
 Principal Place Of Performance County Name: WASHINGTON  
 Principal Place Of Performance City Name: WILLIAMSPORT  
 Congressional District Place Of Performance: 106  
 Place Of Performance Zip Code(+4): 21795 -10345 USPS ZIP Codes

**Product Or Service Information**

Product/Service Code: Z1LB Description: MAINTENANCE OF HIGHWAYS/ROADS/STREETS/BRIDGE  
 Principal NAICS Code: 237310 Description: HIGHWAY, STREET, AND BRIDGE CONSTRUCTION  
 Bundled Contract: Not Bundled  
 DOD Acquisition Program: Description:  
 Country of Product or Service Origin: USA UNITED STATES  
 Place of Manufacture: Not a manufactured end product  
 Domestic or Foreign Entity: U.S. Owned Business  
 Recovered Materials/Sustainability: Bio-based OMB Policy on Sustainable Acquisition  
 InfoTech Commercial Item Category: Select One  
 Claimant Program Code: Description:  
 Sea Transportation: Select One  
 GFP Provided Under This Action: Transaction does not use GFP  
 Use Of EPA Designated Products: Meets Requirements  
 Description Of Requirement: (4000 characters) IGF::OT::IGF CHOH 150585 Conococheague Aqueduct Rehabilitation

**Competition Information**

Extent Competed For Referenced IDV:  
 Extent Competed: Full and Open Competition  
 Solicitation Procedures: Negotiated Proposal/Quote  
 Type Of Set Aside: No set aside used.  
 Evaluated Preference: No Preference used  
 SBIR/STTR: Select One  
 Fair Opportunity/Limited Sources: Select One  
 Other Than Full And Open Competition: Select One  
 Local Area Set Aside: No  
 FedBizOpps: Yes  
 A76 Action: No  
 Commercial Item Acquisition Procedures: Commercial Item Procedures not used  
 Number Of Offers Received: 3  
 Small Business Competitiveness Demonstration Program:  
 Commercial Item Test Program: No  
 Preference Programs / Other Data:  
 Contracting Officer's Business Size Selection: Other than Small Business  
 Subcontract Plan: Individual Subcontract Plan  
 Price Evaluation Percent Difference: 10 %



**CHOH 150819 Locks 5 to 22**

Solicitation Number: P17PS00752  
 Agency: Department of the Interior  
 Office: National Park Service  
 Location: DSC-CS-Contracting Services Group

**Notice Details**

[Packages](#) [Interested Vendors List](#)

[Print](#) [Link](#)

**Note:** There have been modifications to this notice. To view the most recent modification/amendment, [click here](#)

[Complete View](#)

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[Add Me To Interested Vendors](#)

[Original Synopsis](#)  
[Sources Sought](#)  
 Mar 08, 2017  
 4:11 pm

[Changed](#)  
 Mar 08, 2017  
 11:03 am

[Changed](#)  
 Jun 15, 2017  
 5:24 pm

[Changed](#)  
 Jun 19, 2017  
 5:58 pm

[Changed](#)  
 Jul 12, 2017  
 6:26 pm  
[Solicitation](#)

[Changed](#)  
 Aug 07, 2017  
 1:38 pm

[Changed](#)  
 Aug 09, 2017  
 3:07 pm

[Changed](#)  
 Aug 11, 2017  
 5:33 pm

[Award](#)  
 Sep 18, 2017  
 3:36 pm

**Solicitation Number:** P17PS00752  
**Notice Type:** Modification/Amendment

**Contracting Office Address:**  
 12795 West Alameda Parkway  
 Lakewood, Colorado 80226  
 United States

**Place of Performance:**  
 C&O Canal  
 Washington DC, District of Columbia  
 United States

<b>Primary Point of Contact:</b>	<b>Secondary Point of Contact</b>
Heather Vogt, Contract Specialist <a href="mailto:Heather_Vogt@nps.gov">Heather_Vogt@nps.gov</a> Phone: (303) 569-2031	Pamela Maut, Contracting Officer <a href="mailto:pamela_maut@nps.gov">pamela_maut@nps.gov</a>

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ALL FILES

- [Sources Sought](#)
- Mar 08, 2017
- [A14 MktRes\\_Sources\\_S...](#)
- [PRE SOLICITATION NOTICE](#)
- Jan 19, 2017
- [001 PRE SOL P17PS0075...](#)
- [Solicitation](#)
- Jul 12, 2017
- [P17PS00752 Solicita...](#)
- [P17PS00752 Specifica...](#)
- [P17PS00752 Drawings...](#)
- [Amendment 1](#)
- Aug 07, 2017
- [P17PS00752 Amendment...](#)
- [Amendment 2](#)
- Aug 09, 2017
- [P17PS00752 Amendment...](#)
- [080917 revised specs...](#)
- [Q&A for Amendment 00...](#)
- [Unnamed File](#)
- [Amendment 3](#)
- Aug 11, 2017
- [P17PS00752 Amendment...](#)
- [SECTION 061003 - C&T...](#)
- [SECTION 061000 - HEA...](#)
- [Q&A for Amendment 00...](#)
- [photos file 1.pdf](#)
- [photos file 2.pdf](#)

GENERAL INFORMATION

**Notice Type:**  
Modification/Amendment

**Original Posted Date:**  
March 8, 2017

**Posted Date:**  
June 15, 2017

**Response Date:**  
- Eastern

**Original Response Date:**  
Mar 22, 2017 11:59 pm Eastern

**Archiving Policy:**  
Manual Archive

**Original Archive Date:**  
-

**Archive Date:**  
-

**Original Set Aside:**  
Total Small Business

5/9/2019

CHOH 150819 Locks 5 to 22 - Federal Business Opportunities: Opportunities

Set Aside:  
N/A

Classification Code:  
Y - Construction of structures and facilities

NAICS Code:  
257 - Heavy and Civil Engineering Construction/257990 - Other Heavy and Civil Engineering Construction

For Help: Federal Service Desk Accessibility



Transaction Information

Award Type: Definitive Contract Prepared Date: 09/15/2017 11:37:06 Prepared User: PLKAELIN
Award Status: Final Last Modified Date: 01/28/2019 14:18:41 Last Modified User: PLKAELIN
Closed Status: No Closed Status Date: Closed By:

Document Information

Award ID: 1443 Agency Procurement Identifier: NP17PC00466 Modification No: 0 Trans No:
Referenced IDV ID:
Reason For Modification:
Solicitation ID: P17PSJ0752 Agency Main Sub Identifier Account Account Initiative
Treasury Account Symbol: 14 1039 Select One

Dates

Date Signed (mm/dd/yyyy): 09/18/2017
Effective Date (mm/dd/yyyy): 09/18/2017
Completion Date (mm/dd/yyyy): 03/01/2019
Est. Ultimate Completion Date (mm/dd/yyyy): 03/01/2019

Amounts

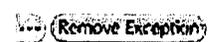
Action Obligation: \$6,789,018.00
Base And Exercised Options Value: \$6,709,018.00
Base and All Options Value (Total Contract Value): \$6,769,018.00
Fee Paid for Use of IDV: \$0.00

Purchaser Information

Contracting Office Agency ID: 1443 Contracting Office Agency Name: NATIONAL PARK SERVICE
Contracting Office ID: 140P20 Contracting Office Name: DSC CONTRACTING SERVICES DIVISION
Funding Agency ID: 1443 Funding Agency Name: NATIONAL PARK SERVICE
Funding Office ID: 140P20 Funding Office Name: DSC CONTRACTING SERVICES DIVISION
Foreign Funding: Not Applicable

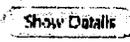
Contractor Information

SAM Exception:



DUNS No: 070915582
Vendor Name: CORMAN CONSTRUCTION, INC.
DRAN:

Street: 12001 GUILFORD RD
Street2:
City: ANNAPOLIS JUNCTION
State: MD Zip: 20701201
Country: UNITED STATES
Phone: (301) 953-0900
Fax No: (301) 953-2611
Congressional District: MARYLAND 02



Business Category

Organization Type: CORPORATE NOT TAX EX
State of Incorporation: DE
Country of Incorporation: USA

Business Types
[checked] Corporate Entity, Not Tax Exempt
Relationship With Federal Government
[checked] All Awards
Organization Factors
[checked] For Profit Organization

Contract Data

Type of Contract: Firm Fixed Price
Inherently Governmental Functions: QT
Multiyear Contract: No
Major Program:
National Interest Action: None
Cost Or Pricing Data: No
Purchase Card Used As Payment Method: No
Undefinitized Action: No
Performance Based Service Acquisition: No - Service where PBA is not used.

\* FY 2004 and prior, 80% or more specified as performance requirement
\* FY 2005 and later, 50% or more specified as performance requirement

Contingency Humanitarian Peacekeeping Operation:  
 Contract Financing: Not Applicable  
 Cost Accounting Standards Clause: Not Applicable  
 Consolidated Contract: Not Applicable exempt from CAS  
 Number Of Actions: 1

Not Applicable  
 Not Applicable  
 Not Applicable exempt from CAS  
 Not Consolidated

Legislative Mandates

Clinger-Cohen Act: No  
 Service Contract Act: No  
 Walsh-Healey Act: No  
 Davis Bacon Act: Yes  
 Interagency Contracting Authority: Not Applicable  
 Other Interagency Contracting Statutory Authority: (1000 characters)

Principal Place of Performance  
 Principal Place Of Performance Code: MD  
 Principal Place Of Performance County Name: MONTGOMERY  
 Principal Place Of Performance City Name: POTOMAC  
 Congressional District Place Of Performance: 06  
 Place Of Performance Zip Code(+4): 20854 -1000 USPS ZIP Codes

Product Or Service Information

Product/Service Code: Z2KB Description: REPAIR OR ALTERATION OF CANALS  
 Principal NAICS Code: 237990 Description: OTHER HEAVY AND CIVIL ENGINEERING CONSTRUCTION  
 Bundled Contract: Not Bundled  
 DOD Acquisition Program: Description:  
 Country of Product or Service Origin: USA UNITED STATES  
 Place of Manufacture: Not a manufactured end product  
 Domestic or Foreign Entity: U.S. Owned Business  
 Recovered Materials/Sustainability: Bio-based OMB Policy on Sustainable Acquisition  
 InfoTech Commercial Item Category: Select One  
 Claimant Program Code: Description:  
 Sea Transportation: Select One  
 GFP Provided Under This Action: Transaction does not use GFP  
 Use Of EPA Designated Products: Meets Requirements  
 Description Of Requirement: (4000 characters) IGF::OT::IGF Construction Contract to rehabilitate Locks 5 to 22 of the Chesapeake and Ohio Canal National Park, MD. CHOH 150819

Competition Information

Extent Competed For Referenced IDV:  
 Extent Competed: Full and Open Competition  
 Solicitation Procedures: Negotiated Proposal/Quote  
 Type Of Set Aside: No set aside used  
 Evaluated Preference: No Preference used  
 SBIR/STTR: Select One  
 Fair Opportunity/Limited Sources: Select One  
 Other Than Full And Open Competition: Select One  
 Local Area Set Aside: No  
 FedBizOpps: Yes  
 A76 Action: No  
 Commercial Item Acquisition Procedures: Commercial Item Procedures not used  
 Number Of Offers Received: 3  
 Small Business Competitiveness Demonstration Program:  
 Commercial Item Test Program: No  
 Preference Programs / Other Data  
 Contracting Officer's Business Size Selection: Other than Small Business  
 Subcontract Plan: Individual Subcontract Plan  
 Price Evaluation Percent Difference: 0 %

## National Park Service Projects Nearing the Finish Line



Cornman is wrapping up restoring National Park Service's historic Conococheague Aqueduct in Williamsport, MD a water-filled bridge where cargo boats floated over the Conococheague next to the Cushwa Basin and repairing six sections along 12 miles of the Chesapeake & Ohio Canal from Locks 5-22 in Potomac, MD. Both are slated for completion in **Spring 2019**. When complete, the Conococheague Aqueduct will be the only place in North America that features a working aqueduct and canal lock and structures in the Locks 5-22 area will be able to withstand flooding from the Potomac River.

**Seth Hendershot**

---

**From:** Dailey, Luebertia S CIV USN (US) <luebertia.dailey@navy.mil>  
**Sent:** Wednesday, May 8, 2019 3:25 PM  
**To:** Seth Hendershot  
**Subject:** RE: Dredging Maintenance Project at Cheatham Annex

Completion: 31 Jan 19  
Contractor named is correct.

Respectfully,

Luebertia "Tia" S. Dailey, MPA, MA  
Contract Specialist/Officer  
FEAD/ PWD Yorktown,  
Naval Weapon Station, Bldg 16  
YORKTOWN, VA 23691  
Phone:757-887-4195  
Fax: 757-887-4200

"The nicest thing you can do for others is to be kind and encouraging."

**From:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Sent:** Wednesday, May 08, 2019 2:04 PM  
**To:** Dailey, Luebertia S CIV USN (US) <luebertia.dailey@navy.mil>  
**Subject:** [Non-DoD Source] RE: Dredging Maintenance Project at Cheatham Annex

Luebertia,

Thank you. Additionally, when is the estimated completion date for that project? The contractor I have listed is Corman Kokosing Construction, is this correct?

Thank you again,

Seth Hendershot

**From:** Dailey, Luebertia S CIV USN (US) [mailto:luebertia.dailey@navy.mil]  
**Sent:** Wednesday, May 8, 2019 1:54 PM  
**To:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Subject:** RE: Dredging Maintenance Project at Cheatham Annex

Total contract value: \$3,440,810.50  
Total payments to date: \$2,979,273.50

Respectfully,

Luebertia "Tia" S. Dailey, MPA, MA  
Contract Specialist/Officer  
FEAD/ PWD Yorktown,

Naval Weapon Station, Bldg 16  
YORKTOWN, VA 23691  
Phone: 757-887-4195  
Fax: 757 887-4200

"The nicest thing you can do for others is to be kind and encouraging."

**From:** Seth Hendershot <[seth.hendershot@aceservinc.com](mailto:seth.hendershot@aceservinc.com)>  
**Sent:** Wednesday, May 08, 2019 1:39 PM  
**To:** Dailey, Luebertia S CIV USN (US) <[luebertia.dailey@navy.mil](mailto:luebertia.dailey@navy.mil)>  
**Subject:** [Non-DoD Source] Dredging Maintenance Project at Cheatham Annex

Luebertia,

I am with a contractor in the area doing some market research. I am interested in knowing the total contract value of the job listed above as well as the total amount of the contract value paid to date.

Is this something that you could help me with, or could you put me in contact with the appropriate person?

Any help you could provide would be very helpful.

Thank you,

Seth Hendershot



**Y--FY18-19 DREDGING MAINTENANCE PROJECT AT CHEATHAM ANNEX,  
WILIAMSBURG and NWS YORKTOWN**

**Solicitation Number: N4008518B4404**

Agency: Department of the Navy

Office: Naval Facilities Engineering Command

Location: NAVFAC Mid-Atlantic, PWD Yorktown Facilities Engineering & Acquisition Division

---

**Notice Type:**

Award

**Original Posted Date:**

August 8, 2018

**Posted Date:**

September 29, 2018

**Response Date:**

**Original Response Date:**

September 7, 2018

**Archiving Policy:**

Automatic, 15 days after award date

**Archive Date:**

November 5, 2018

**Original Set Aside:**

N/A

**Set Aside:**

N/A

**Classification Code:**

Y -- Construction of structures and facilities

**NAICS Code:**

237 -- Heavy and Civil Engineering Construction/237990 -- Other Heavy and Civil Engineering Construction

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**Contract Award Date:**

September 29, 2018

**Contract Award Number:**

N40085-18-C-4404

**Contract Award Dollar Amount:**

\$3,142,628.50

**Contract Line Item Number:**

0001

**Contractor Awardee:**

CORMAN KOKOSING CONSTRUCTION, COMPANY (DUNS 081059364)

12001 Guilford Rd. Annapolis Junction, Maryland 20701

**Synopsis:**

Added: Aug 08, 2018 7:03 pm Modified: Sep 29, 2018 6:44 pm [Track Changes](#)

FY18-19 DREDGING MAINTENANCE PROJECT AT CHEATHAM ANNEX, WILLIAMSBURG and NWS YORKTOWN

the work includes bucket dredging of mud and silt in accordance with Specifications and Drawings for CAD 3 Pier and Pier R3 and disposal.

**Solicitation 1**

Type: Solicitation

Posted Date: August 8, 2018

[https://www.neco.navy.mil/biz\\_ops/840-v5soln.aspx?soln=N4008518B4404](https://www.neco.navy.mil/biz_ops/840-v5soln.aspx?soln=N4008518B4404)

Description: See Solicitation

**Contracting Office Address:**

N40085 NAVT AC Mid-Atlantic, PWD Yorktown Facilities Engineering, Acquisition Division DoN, Naval Facilities Engineering Command, Mid-Atlantic ROICC Peninsula, P.O. Drawer 160 Yorktown, VA

**Point of Contact(s):**

L. S. Dailey 77-887-4195

**ALL FILES**

[Solicitation 1](#) 

Aug 08, 2018

[See Solicitation](#)

**Opportunity History**

- Original Synopsis  
*Combined Synopsis/Solicitation*  
Aug 08, 2018  
7:03 pm
- Changed  
Aug 08, 2018  
7:03 pm  
*Solicitation*
- Award  
Sep 29, 2018

6:44 pm

# Procurement - Contracting Information

## Contract Search

### View the Contract Log:

HELP

Contract: 1088210

Description: Construction Manager At-Risk (CMAR) White Flint West Transportation

Expiration: 7/26/2020

Extension: 7/26/2020

Insurance Expiration: 10/1/2019

Bond Expiration:

Contract Execution: 7/27/2018

Vendor

Corman Kokosing Construction Company

12001 Guilford Rd

Annapolis Junction, MD 20701

Contact: Scott Szympruch

Phone: 410-792-9400

Fax:

Buyer: Norris, Bob

Phone: +12407779926

Fax:

Department: Department of Transportation

Administrator: Christopher Conklin

Phone: 240-777-7198

**! We regret that documents cannot be downloaded for this contract at present.**

**Please check back later or contact the listed buyer.**

## eSubscription

Email Address

[https://apps.montgomerycountymd.gov/IGCS/Contract\\_detail.aspx?ContractNum=1088210](https://apps.montgomerycountymd.gov/IGCS/Contract_detail.aspx?ContractNum=1088210)

**Seth Hendershot**

---

**From:** Seth Hendershot  
**Sent:** Thursday, May 9, 2019 10:14 AM  
**To:** 'Black, C.David'  
**Subject:** RE: Benbigh Boulevard Bridge Replacement

Thank you very much for your help,

Seth Hendershot

**From:** Black, C.David [mailto:c.david.black@vdot.virginia.gov]  
**Sent:** Thursday, May 9, 2019 10:08 AM  
**To:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Cc:** Parker, Bridgette J. <bjparker@nva.gov>; Brittany McBride Nichols <brittany.mcbride@vdot.virginia.gov>; Gormer, Josh <josh.gormer@vdot.virginia.gov>; C.David Black <c.david.black@vdot.virginia.gov>  
**Subject:** Fwd: Benbigh Boulevard Bridge Replacement

Mr. Hendershot the Contract value is \$ 22,963,391.85. The amount paid to date is \$ 637,891.68. If you have any questions or need additional information please do not hesitate to contact me.

----- Forwarded message -----

**From:** McBride Nichols, Brittany <brittany.mcbride@vdot.virginia.gov>  
**Date:** Mon, May 6, 2019 at 1:53 PM  
**Subject:** Fwd: Benbigh Boulevard Bridge Replacement  
**To:** Josh Gormer <josh.gormer@vdot.virginia.gov>, C.David Black <c.david.black@vdot.virginia.gov>

Hi guys! Is this something we can answer?

**Brittany McBride Nichols**  
**Communications Specialist**  
Office of Communications  
Virginia Department of Transportation  
7511 Burbage Drive, Suffolk, VA 23435  
\*\*NEW\*\* Office: (757) 956-3029 Cell: (757) 390-1604  
[Brittany.McBride@VDOT.Virginia.gov](mailto:Brittany.McBride@VDOT.Virginia.gov)

----- Forwarded message -----

**From:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Date:** Mon, May 6, 2019 at 1:36 PM  
**Subject:** Benbigh Boulevard Bridge Replacement  
**To:** [hamptonroadspublicinfo@vdot.virginia.gov](mailto:hamptonroadspublicinfo@vdot.virginia.gov) <[hamptonroadspublicinfo@vdot.virginia.gov](mailto:hamptonroadspublicinfo@vdot.virginia.gov)>

Hello,

I am in the midst of doing some market research for public work in the area, and I was interested in any information you have about the Denbigh Boulevard Bridge Replacement Project.

I am interested in knowing what the final contract value is, and how much work has been billed to date.

Thank you,

Seth Hendershot

**C. DAVID BLACK**

**PENINSULA AREA CONSTRUCTION MANAGER**

**QUINN CONSULTING SERVICES, INC**

Virginia Department of Transportation

4451 Ironbound Road

Williamsburg, Virginia 23188

Tel. (757) 253 - 5141

Fax. (757) 253 - 5148

Mobile (757) 719-0556

email: [CDavid.Black@VDOT.Virginia.gov](mailto:CDavid.Black@VDOT.Virginia.gov)

## VDOT - UPC #093077 Denbigh Boulevard Bridge Replacement over I-64 and CSX Railroad

### Project Description

The Denbigh Boulevard Bridge Replacement Project will replace the existing bridge on Denbigh Blvd over Interstate 64 (I-64) and the CSX Railroad. Virginia Department of Transportation (VDOT) has determined that this bridge, constructed in the 1960's, needs to be replaced. This project will improve the safety of motorists traveling on the bridge along Denbigh Blvd, motorists traveling under the bridge on I-64, and train traffic traveling under the bridge along the CSX Railroad. With a new roadway surface, motorists should experience a more comfortable ride with less wear and tear on their vehicles. Limited information is provided as this is a Virginia Department of Transportation (VDOT) administered project.

### Project Manager

Bridjette Parker  
757.926.8314  
bjparker@nnva.gov

### Inspector

State Inspector

### How does this project serve Newport News' citizens?

This project will improve safety of motorists traveling on and under the Denbigh Boulevard bridge.

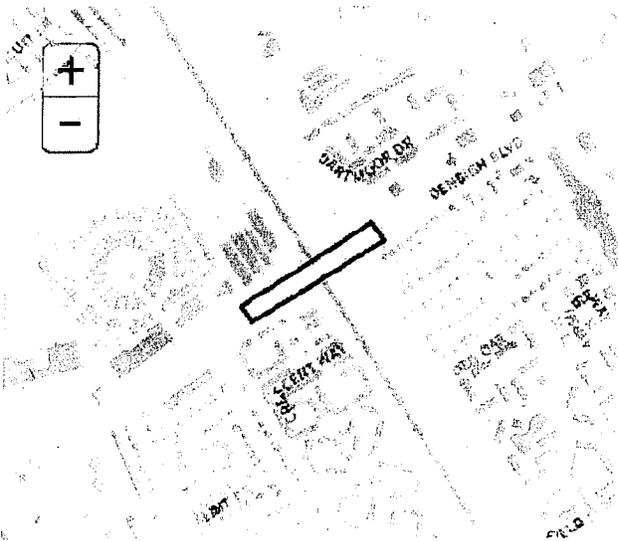
### Relationship to Comprehensive Plan Themes

### Schedule

Activity	Start	Finish	% Complete
PE/Design	01-Oct-2012	31-Aug-2016	100%
PE - Design	01-Oct-2012	31-Aug-2016	100%
Right of Way	01-Sep-2016	28-Sep-2018	100%
Construction	01-Oct-2018	30-Jul-2021	21%
CA - Construction	01-Oct-2018	30-Jul-2021	21%
ROW [LEGACY]	01-Sep-2016	28-Sep-2018	100%

### Comments

### Map



### Contracts

Contract Name	Contractor/Consultant	Start	Finish	Contract Amount	Paid To Date
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[PROVIDE FEEDBACK](#)

*The data contained on this page is for general information purposes only. While endeavoring to keep the information up to date and correct, the City of Newport News disclaims any responsibility for the accuracy of the data. Please verify with the project manager before making any decisions or taking any actions based on this information.*



# Office of Contracting and Procurement

[Website](#)

## Contract Award Details

<b>Agency:</b>	Department of Transportation		<b>Post Date:</b>	
<b>Agency Director/Contact Name:</b>	Jeff Marootian	<b>Telephone No:</b> 202-671-3238	<b>Email:</b> jeff.marootian@dc.gov	
<b>Contracting Officer Name:</b>	Margaret Platek	<b>Telephone No:</b> 202 671-2287	<b>Email:</b> margaret.platek@dc.gov	
<b>Contract Administrator Name:</b>	Ola Isho-Osagie	<b>Telephone No:</b> 202-671-4609	<b>Email:</b> ola.igho-osagie@dc.gov	
<b>Contract Specialist Name:</b>	Vallarie Howard	<b>Telephone No:</b> 202-671-2279	<b>Email:</b> vallarie.howard@dc.gov	
<b>Commodity/Group Number:</b>	92-500	<b>NIGP Code:</b>	913-13-00	
<b>Caption/Description:</b>	Rehabilitation of East Capitol Street Bridge over the Anacostia River		<b>Contract Type:</b>	
<b>Solicitation Number:</b>	DCKA-2017-B-0075	<b>Contract Number:</b>	DCKA-2017-C-0075	
<b>Contract Amount:</b>	\$13,896,065.70	<b>Recurring Contract:</b> No	<b>Contract Period:</b> 2/27/19 - 4/22/20	
<b>Multi-Year:</b>	No	<b>Contract Year:</b>	Base	
<b>Market Type:</b>	Open	<b>Not for Profit:</b>	No	
<b>CBE:</b>				
<b>Business Name:</b>	Corman Kokosing Construction Company	<b>Contractor Name:</b>	Arthur Cox	<b>Email:</b> Acocx@CormanConstruction.com
<b>Address:</b>	12001 Guilford Road			<b>City:</b> Annapolis Junction
<b>State, Zip:</b>	MD, 20701	<b>Phone:</b>	(301) 953-0900	<b>Fax:</b> (301) 953-2641

**Comments:**

[Back](#)

**Seth Hendershot**

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**From:** Igho-Osagie, Ola (DDOT) <ola.igho-osagie@dc.gov>  
**Sent:** Wednesday, May 8, 2019 12:23 PM  
**To:** Seth Hendershot  
**Cc:** Ogbeide, Patrick (DDOT); Tackoor, David (DDOT)  
**Subject:** RE: Contract No. DCKA-2017-C-0075

GA Seth,

Yes the total contract value to date is \$13,896,065.70.

I have cc'd the project manager, Patrick Ogbeide, and program manager, David Tackoor, to further assist you.

Thanks,  
Ola I.

**From:** Seth Hendershot <seth.hendershot@aceservinc.com>  
**Sent:** Wednesday, May 8, 2019 12:09 PM  
**To:** Igho-Osagie, Ola (DDOT) <ola.igho-osagie@dc.gov>  
**Subject:** Contract No. DCKA-2017-C-0075

**CAUTION:** This email originated from outside of the DC Government. Do not click on links or open attachments unless you recognize the sender and know that the content is safe. If you believe that this email is suspicious, please forward to [phishling@dc.gov](mailto:phishling@dc.gov) for additional analysis by OCTO Security Operations Center (SOC).

Ola,

I am with a contractor in the area doing some market research, and I am looking for some information on contract no. DCKA-2017-C-0075. I understand that the total contract value is \$13,896,065.70.

Can you please confirm that this number is correct and I am also interested in knowing how much of the total contract value has been paid to date.

Any information you can provide would be very helpful.

Thank you,

Seth Hendershot

**May is National Foster Care Awareness Month. Put your positive parenting super powers to work for a District child or youth in need of foster care. Contact DC Child & Family Services Agency, 202-671-LOVE (5683).**



## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office - cont'd  
of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
3. \$2,580,451.26	9958-930012-9522	9958-918018-9520-6
Revenue Bond	Colgate Creek	Construction
	Pumping Station	

The transfer will cover costs for construction of SDC 7794,  
 Colgate Stormwater Pumping Station.

**PROTEST WAS RECEIVED FROM MILES & STOCKBRIDGE P.C ON MAY 20,  
 2019 ON BEHALF OF AMERICAN CONTRACTING & ENVIRONMENTAL  
 SERVICES, INC.**

Department of Transportation

4. TR 20013, Resurfacing	P. Flanigan &	\$1,767,429.84
Highways at Various	Sons, Inc.	
Locations S.E. -		
Sector IV		

MBE/WBE PARTICIPATION:

<b>MBE:</b> Priority Construction Corporation	\$407,000.00	23.02%
<b>WBE:</b> River Transport, Inc.	80,000.00	4.53%
Fallsway Construction Company, LLC	<u>80,000.00</u>	<u>4.52%</u>
	<b>\$160,000.00</b>	<b>9.05%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 1, 2020.**

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation - cont'dTRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
5. \$2,032,544.32	9950-906216-9515	
State Constr.	Constr. Res.	
Rev. Future	Resurfacing	
FY20 Series	- Southeast	
\$1,767,429.84	-----	9950-904283-9514-6
		Structure &
		Improvements
176,742.98	-----	9950-904283-9514-5
		Inspection
<u>88,371.50</u>	-----	9950-904283-9514-2
		Contingencies
		Resurfacing Highways
		S.E., Sector IV
<b>\$2,032,544.32</b>		

The transfer will cover costs associated with award of TR 20013, Resurfacing Highways at Various Locations S.E., Sector IV.

6. TR 20011, Resurfacing	P. Flanigan &	\$1,357,803.55
Highways at Various	Sons, Inc.	
Locations N.W. -		
Sector IV		

MBE/WBE PARTICIPATION:

<b>MBE:</b> Priority Construction Corporation	\$312,500.00	23.01%
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## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation - cont'd

<b>WBE:</b> River Transport, Inc.	95,000.00	7.00%
Fallsway Construction Company, LLC	5,000.00	0.40%
B&J Sweeping & Sons, Inc.	<u>22,300.00</u>	<u>1.60%</u>
	<b>\$122,300.00</b>	<b>9.00%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE ON JANUARY 31, 2020.**

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
7. \$1,561,474.09	9950-908214-9515	
State Constr.	Constr. Res.	
Rev. Future	Resurfacing	
FY 20 Series	- Northwest	
\$1,357,803.55	-----	9950-903281-9514-6
		Structure &
		Improvements
135,780.36	-----	9950-903281-9514-5
		Inspection
<u>67,890.18</u>	-----	9950-903281-9514-2
		Contingencies
		Resurfacing Highways
		N.W., Sector II
<b>\$1,561,474.09</b>		

The transfer will cover costs associated with award of TR 20011, Resurfacing Highways at Various Locations N.W., Sector II.

## MINUTES

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Recreation and Parks/  
Capital Development and Planning

8. RP 17807, Druid Hill Aquatic Center & Parking Lot                      Plano-Coudon, LLC                      \$10,088,000.00

**MWBOO SET GOALS OF 11% FOR MBE AND 7% FOR WBE.**

<b>MBE:</b> Bryant Concrete Construction, Inc.	\$ 820,000.00	8.13%
Ironshore Contracting, LLC	169,000.00	1.68%
Reedbird Steel, LLC	125,000.00	1.24%
	<u>\$1,114,000.00</u>	<u>11.05%</u>
 <b>WBE:</b> Comer Construction, Inc.	 \$1,012,000.00	 10.03%

Although the dollar amount was not listed on Part D: Participation Affidavit, MWBOO was able to decipher the dollar amount from the contract. The total dollar amount is not considered a material defect of the contract.

**MWBOO FOUND VENDOR IN COMPLIANCE ON JANUARY 21, 2020.**

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Recreation and ParksTRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
9. \$ 435,000.00 General Funds	9938-912099-9474 Herring Run Stream Stabilization - (Active)	
26,000.00 2 <sup>nd</sup> Parks & Public Facilities	" "	
225,000.00 27 <sup>th</sup> Series Rec. & Parks FY15	9938-909044-9475 FY 15 MD Community Parks and Playgrounds (Reserve)	
375,000.00 2 <sup>nd</sup> Parks & Public Facilities	9938-907779-9475 Pool & Bathhouse Renovations (Reserve)	
450,000.00 3 <sup>rd</sup> Parks & Public Facilities	" "	
3,000.00 25 <sup>th</sup> Series Rec. & Parks	" "	
1,027,000.00 27 <sup>th</sup> Series Rec. & Parks	" "	

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1,125,000.00 State (Program Open Space)	" "	
3,760,000.00 1 <sup>st</sup> Parks & Public Facilities	9938-903778-9475 Druid Hill Pool & Bathhouse (Reserve)	
717,000.00 State (Program <u>Open Space)</u>	" "	
<b>\$8,143,000.00</b>	-----	9938-908779-9474 Druid Hill Pool and Bathhouse Renovation - (Active)

This transfer will provide funds to cover the costs associated with the award of the Druid Aquatic Center & Parking Lot, RP 17807 to Plano-Coudon, LLC.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
10. \$ 450,000.00 State (Program Open Space)	9938-914074-9475 Park Roadway Improvements - (Reserve)	

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
105,000.00	9938-914074-9475	
2 <sup>nd</sup> Parks & Public Facilities	Park Roadway Improvements Reserve	
278,000.00	" "	
General Fund/ HUR		
<b>\$ 833,000.00</b>	-----	9938-915074-9474 FY17 Park Roadway Improvements - (Active)

This transfer will provide funds to cover the costs associated with the award of the Druid Aquatic Center & Parking Lot, RP 17807 to Plano-Coudon, LLC.

11. <b>\$ 300,000.00</b>	9938-918031-9475	9938-919031-9474
State (Program Open Space)	Druid Hill Park Trail Head and Parking (Reserve)	Druid Hill Park Trail Head and Parking - (Active)

This transfer will provide funds to cover the costs associated with the award of the Druid Hill Aquatic Center & Parking Lot, RP 17807 to Plano-Coudon, LLC.

**PROTESTS HAVE BEEN RECEIVED FROM THE NEW AUCHENTOROLY TERRACE ASSOCIATION, INC.; BIKEMORE, GREATER REMINGTON IMPROVEMENT ASSOCIATION, AND MONALISA DIALLO FOR ITEM Nos. 8-11.**

February 25, 2020



Baltimore City Board of Estimates  
c/o Clerk to the Board  
204 City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

Dear Honorable President and Members of the Board of Estimates,

The New Auchentoroly Terrace Association, Inc. wishes to express its concern over the Baltimore City Recreation and Parks (BCRP) proposal to remove green space in historic Druid Hill Park for a 79 car parking lot. While we greatly support the plans to improve the Druid Hill Aquatic Center, we believe that removing parkland for more paved parking space will cause long term negative environmental impacts, endanger our residents who rely on walking and transit, and increase asthma rates among our youth. We strongly urge the Board of Estimates and BCRP to eliminate the parking lot component of the plan.

The original 2010 plan for renovating the Druid Hill Pool included no additional parking. The *CHAP Druid Hill Bath House Staff Report* dated May, 11, 2010 noted that the proposed design would actually reduce runoff by removing concrete surface area while allowing “the pool area to blend in more harmoniously to the natural character of Druid Hill Park.”

When the current Druid Hill Aquatic Center design was shared at public meetings starting in 2017, the new parking lot was not presented as optional. It was not until City Council was asked in January 2020 to approve a land use variance allowing BCRP to cover recreational green space with asphalt that the public learned reconsidering the parking lot proposal was possible.

BCRP’s recent attempt at “community engagement” at their public meeting held February 19, 2020 was insufficient and marginalized community discussion by preempting all previous public suggestions with unfounded excuses while making no commitment to considering equitable, sustainable alternatives to the parking lot, such as a transit shuttle.

Turning park land into an asphalt parking lot will disrupt the Jones Falls trail, creating a new crash zone at the parking lot entrance where trail users will be threatened by cars.

In addition, the parking lot will induce more car pollution and increase the urban heat island effect, exacerbating the already high rates of asthma prevalent in our neighborhoods in zip code 21217. Here residents of Auchentoroly Terrace must cope with extremely unhealthy levels of car emissions caused by car traffic induced by the over-widened highways ringing Druid Hill Park.

The landmark 2017 “[Asthma and Air Pollution in Baltimore City](#)” study by the Environmental Integrity Project and the Abell Foundation identifies zip code 21217 as having one of the highest rates of asthma in

the city, with roadway pollution contributing 50% of the risk, “more than twice the risk from any other category of pollution source.” The study states unequivocally that transit is the best solution:

*Air pollution from roadway vehicles appears to be disproportionately affecting some of the areas of Baltimore City that have the highest asthma hospitalization and emergency room visit rates. Increasing opportunities for Baltimore residents and commuters to take public transit will likely reduce the pollution burden on these communities.*

[City data](#) shows that 50% of residents who live in zip code 21217, neighborhoods on the west and south sides of Druid Hill Park, do not have personal vehicles for transportation. These residents of Reservoir Hill, Penn North, and Mondawmin primarily walk, use transit, and ride mobility devices like wheelchairs, bicycles, and now scooters. For many seniors, children, and people with disabilities, access to Druid Hill Park is dangerous or impossible due to the barrier highways that ring the park.

Between the 1940s and 1960s, over the local opposition of the then primarily Jewish and African American local residents, Druid Park Lake Drive and Auchentoroly Terrace were widened from two-lane residential streets into dangerous, polluting five-to-nine-lane-wide highways that hinder access to Baltimore’s most historic large park. Our neighborhoods are now primarily African American and working income. The city should be investing in improving pedestrian and transit infrastructure to make Druid Hill Park more accessible for all residents, not just those who own cars.

Since 2017 residents from around Druid Hill Park created the [TAP Druid Hill](#) campaign to work with DOT on the forthcoming [Druid Park Lake Drive Complete Streets Design Effort](#). This plan will transform Druid Park Lake Drive and Auchentoroly Terrace into safe neighborhood boulevards with additional park access points and protected transit and mobility infrastructure. BCRP needs to get on board with DOT and develop capital projects that support long term equity instead of making dangerous, wasteful short term projects that destroy green space.

Baltimore City operates the fare-free Charm City Circulator serving downtown and adjacent neighborhoods. West Baltimore deserves the same kind of transit-oriented equitable investment. Previously our area was served by the reduced fare Mondawmin Shuttle Bug. Instead of removing green space for a parking lot BCRP should be coordinating with DOT, the Planning Department, the Maryland Zoo, and local community associations to restore equitable shuttle service by creating a free circulator line connecting Mondawmin Mall, Druid Hill Park, the Maryland Zoo, the future Aquatic Center, Reservoir Hill, Penn North, and Auchentoroly Terrace.

Transportation equity, green space sustainability, and public health improvement are possible. We ask you to act in our best interests. Save our green space by replacing the parking lot with a Druid Hill Circulator.

#### **New Auchentoroly Terrace Association**

Mrs. Barbara Anderson-Dandy, President, Mr. Graham Coreil-Allen, Interim Vice President  
3214 Auchentoroly Terrace, Baltimore, MD 21217



February 24, 2020

Attention: Clerk of the Board  
Room 204, City Hall  
100 North Holliday Street  
Baltimore, Maryland 21202

RE: RP17807 Druid Hill Aquatic Center and Parking Lot

Members of the Board of Estimates:

Bikemore is writing in protest of *RP17807 Druid Hill Aquatic Center and Parking Lot*. This capital project includes construction of a new 79 space parking lot in historic Druid Hill Park.

We are protesting this for three reasons. 1) city process, 2) consistency with city-adopted master plans, 3) a lack of exploration of fiscally responsible alternatives, and 4) health and safety.

### **City Process**

Baltimore City Recreation and Parks needs Baltimore City Council to pass an ordinance to permit construction of a new surface parking lot in Druid Hill Park, which is zoned Open Space, a special green space category meant to dissuade parking as a use. Council Bill 19-0243 has not passed out of committee, and committee members expressed skepticism about the need for this parking lot. As a result, awarding this contract with parking included seems premature.

### **Consistency with City-Adopted Master Plans**

Constructing this new parking lot will require paving over more than an acre of existing green space and removing trees, and contradicts specific recommendations to reduce automobile traffic in the park from the city-adopted Druid Hill Park Master Plan and the adjacent Remington Neighborhood Master Plan. Both of these plans call for exploring utilization of existing roadway space within the park or privately owned lots adjacent to the park to maximize parking opportunity without removing green space. Both plans also call for exploration of slowing traffic and improving walking, biking, and public transportation access to Druid Hill Park, including transit service through the park or a shuttle connecting to Mondawmin's surface parking and public transportation hub.

### **Lack of Exploration of Fiscally Responsible Alternatives**

No traffic, turnover, parking utilization, or alternatives study was conducted by Baltimore City Recreation and Parks before proposal of this parking lot. An alternatives study would have shown the existing roadway width adjacent to the Druid Hill Aquatic Center can be converted to reverse angle parking in a yield street formation, achieving two goals from the city-adopted master plans: slower traffic and increased parking through better utilization of existing roadway space. Overflow parking on Red Road, which is currently not utilized, could also be considered, as well as approaching private lot owners with surplus parking, like the Boy Scouts of America. Space closer to the pool could be prioritized for families, people living with disabilities, and pickup/dropoff for buses and vans that park elsewhere. Additional bike parking and partnerships with shared mobility companies could ensure improved biking

and scooter access to the pool. None of these alternatives were explored by Baltimore City Recreation and Parks, despite being significantly lower cost solutions. Longer term, conversation with MTA Maryland and Baltimore City Department of Transportation could program transit service to the park and aquatic center. This discussion also did not occur.

### **Health and Safety**

The 2017 “Asthma and Air Pollution in Baltimore City” study by the Environmental Integrity Project, funded by the Abell Foundation, identifies zip code 21217 as having one of the highest rates of asthma in the city, with roadway pollution contributing 50% of the risk, “more than twice the risk from any other category of pollution source.” Capital improvements that encourage traveling to the park by car undermine the ability to reduce carbon emissions and improve air quality in adjacent neighborhoods.

City data shows that 50% of residents who live in zip code 21217, neighborhoods on the west and south sides of Druid Hill Park, do not rely exclusively on personal vehicles for transportation. These residents of Reservoir Hill, Penn North, and Mondawmin primarily walk, use transit, and ride mobility devices like wheelchairs, bicycles, and scooters. For many seniors, children, and people with disabilities, access to Druid Hill Park is dangerous or impossible due to the five to nine lane wide barrier highways that ring the park.

The parking lot entrance and exit, as proposed, will cut directly through the Jones Falls Trail, creating a direct intersection safety conflict with people who walk, use transit, and ride mobility devices. This will serve as yet another barrier to the residents who live alongside this park but struggle to access it. And, the parking lot will increase emissions directly within the park, currently one of the only refuges from asthma-triggering emissions within the 21217 zip code.

For the above reasons, we protest this contract. We fully support modernization of the Druid Hill Aquatic Center into a 21st century recreational facility, and urge Baltimore City to explore 21st century solutions to get people from across the city to this resource. We hope that money for parking can be diverted into the many other more critical needs at Baltimore City Recreation and Parks.

Sincerely,



Liz Cornish  
Executive Director



GREATER REMINGTON  
IMPROVEMENT  
ASSOCIATION

February 25, 2020

(443) 540-4167  
www.griaonline.org

Attention: Clerk of the Board Room  
204, City Hall  
100 North Holliday Street  
Baltimore, Maryland 21202

Phong Le  
**President**

Corey Jennings  
**Vice President**

RE: RP17807 Druid Hill Aquatic Center and Parking Lot

Members of the Board of Estimates:

Aaron Brewer  
**Secretary**

The Greater Remington Improvement Association is writing in protest of RP17807 Druid Hill Aquatic Center and Parking Lot. GRIA is specifically **opposed to building a new surface parking** lot in historic Druid Hill Park, but wants to note its vigorous support for a new aquatic center.

Emma Simpson  
**Treasurer**

**Board Members at Large**

Samuel Beirne  
Josh Greenfeld  
Candace Griffin  
Kathleen Kelleher  
Maryanne Kondratenko  
Peter Morrill  
Nellie Power  
Jed Weeks  
Aden Weisel

We first learned of these plans while they were still preliminary, in discussion of our Remington Master Plan with the Department of Planning. That plan, accepted by the Planning Commission in 2018, calls for reducing automobile traffic and uses in Remington while expanding walking and biking access to the Jones Falls Trail and Druid Hill Park. We were immediately concerned about the proposed parking lot and its potential effect of increased traffic and reduced safety for people walking and biking through our neighborhood's only access to Druid Hill Park. We asked that we be kept informed of the proposal.

On January 15, the City Council Land Use Committee held a hearing on 19-0423, a conditional use ordinance to allow the parking lot to be constructed in Druid Hill Park. Our community received no notice of this hearing, and between the acceptance of our master plan and the committee hearing date, Baltimore City Recreation and Parks made no effort to attend or host a meeting in our community. At that time, our community association representatives requested deferral of the item for more community conversation. The Chair of the Land Use Committee instructed Rec and Parks to present at a GRIA meeting before moving forward.

On February 12, the Board of Estimates agenda included a funding request for the parking lot in Druid Hill Park. Between January 15 and February 12, Rec and Parks did not communicate with the Greater Remington Improvement Association about attending a community meeting in Remington. We again asked for the item to be deferred.

That same day, Rec and Parks announced a community forum to be held from 6:00-8:00pm on February 19 at Rec and Parks headquarters in Druid Hill Park. They did not email this announcement to the Greater Remington Improvement Association, and this meeting is scheduled during the regular general meeting of our association, which on this date is a 12th and 14th District forum. As a result, neither our community nor our current or future elected representatives can attend.

There are many reasons not to build a new surface parking lot in Druid Hill Park. There are many alternatives that could be pursued that maximize available parking in the existing right-of-way for those who need it most, or utilize existing surface lots just outside of the park boundaries. None of these options have been pursued. Instead, Rec and Parks is proposing spending significant financial resources on ripping up and paving a park. And, they have failed to conduct the most basic level of community outreach, even when directly instructed to do so.

Sincerely,

Phong Le  
President

February 25, 2020

Baltimore City Board of Estimates  
c/o Clerk to the Board  
204 City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

Dear Honorable President and Members of the Board of Estimates,

I'm writing to appeal to the conscious of Baltimore on behalf of the children to oppose Recreation and Parks' plan to remove green space in Druid Hill Park for a 79 car parking lot. I am a grandmother of 7. I reside 3 blocks from Druid Hill Park. As a child, my father would usher us there on a Sunday afternoon to enjoy the lush green spaces and playgrounds. It was our favorite pastime.

I recently decided to move back to Baltimore city and particularly this area to help raise my grandchildren. When I found out that the park was being renovated, I was skeptical. It seems like most of the renovating in Baltimore doesn't have the general well being of locals in account. The demolition of vacant homes lend our most vulnerable exposed to dangerous materials once again. That, as well as not protecting current green spaces, and putting forth progressive legislation to eliminate other asthma and respiratory health problems in our city. It's like, money over health of our citizens.

Although Baltimore is ranked 66th greenest City in America by Wallwthub, it's also ranked 99th for Environment. In addition, of the residents living directly around Druid Hill only 1/2 have vehicles. The City is making policies without regarding 1/2 of its citizens.

I decided to get rid of my car 10 years ago when I realized the carbon print I was making. It also was the year I had my first grandchild. I felt like it was my duty to make the world better for her.

This is a humble request that my city also help her the other children in our city by not allowing any more green space to be taken away for the proposed parking lot. We can use shuttle buses that would employ others with livable wages and give opportunities to unemployed.

Please make a decision that would help our children fight asthma and other respiratory illnesses by finding ways to eradicate pollution. This time it will behoove Baltimorean leadership to think about the future of our citizens.

Monalisa Diallo  
2101 Bryant Avenue  
Baltimore, MD 21217

## MINUTES

President: "Ah -- the first item on the non-routine agenda can be found on pages 76 through 79 items 8 through 11. Department of Recreation and Parks Capital Development and Planning ah - RP 17807 Druid Hill Aquatic Center and Parking Lot. Will the parties please come forward? And before you start ah -- I placed this item on non-routine ah -- before the protest because I have slight confusion on how it made its way onto the Board of Estimates agenda while it's still in City Council Committee. Ah -- we know that on January 15, ah -- Planning came before the committee stating that this 79 car parking lot was needed and would serve the admin and the expanded Aquatic Center. During that meeting it was stated that the community did not receive a presentation on this project beyond those who came to headquarters and it was said to the Chairman of the Committee that -- that would be rectified in order for the bill to be reheard and reconsidered. Um -- has this happened?"

Mr. Reginald Moore, Executive Director for Baltimore City Recreation and Parks: "Ah -- Councilman President, yes we did have a community meeting. I'm sorry, Reginal Moore, Executive Director

## MINUTES

for Baltimore City Rec and Park. Ah -- yes we did have a community meeting on last Wednesday. It was a community forum to discuss ah -- the parking lot. But what I want to do sir in addition is I have a handout that I would like to give each Board member and anyone else that wants a copy because it shows that this project did not start a year ago, two years ago. This project started in 2014 and through this entire project Rec and Park has been transparent. There's been meetings with all the City agencies in reference to the pool, in reference to the parking lot. There was in order even for it to get on Land Use, Sir, if you recall back on October 17<sup>th</sup>, there was a meeting with you, ah -- Michael Huber and Leon Pinkett who's a Council ah -- member in that district to discuss the Parking Lot but I want to stress also that this is a Aquatic Center and parking lot. So moving forward with a vote today does not, we understand that the parking lot component has to go back to Land Use, but the Aquatic Center can -- can continue to move forward with construction. And that's what we're here today to ask for, that we move forward with this agreement with this contract because the Aquatic Center can start. Any delays

## MINUTES

in this ah -- this project could possibly move this pool for instead of being closed for two seasons, being closed for three seasons. So what we're asking for your support is that yes we will follow the procedures and we have followed the procedures we will go back to Land Use. If the parking lot is decided not to be built then we still can move forward with the swimming pool and that's why we're here today asking for the support."

President: "So, Mr. Director to the, to your point to the follow-up to that. Ah -- I don't see how two weeks, three weeks a month is going to determine whether the season, the pool is going to be closed for two seasons or three seasons but to -- to further the question that I asked earlier. I want to know specifically if you not just the meetings and Rec and Parks if you guys have specifically went to ah -- the Greater Remington Association and Auchentoroly Terrace Association to have community meetings with them in those communities."

Mr. Moore: "Not individually sir we had a -- a public forum at our office and they had members represented in the meeting last Wednesday to express their concerns as well as share their comments

## MINUTES

about the parking lot itself. But there again, I just want to stress that no one has objected the Aquatic Center and -- and so a vote today still moves Aquatic Center forward with the understanding that we still have to go back ah -- with the parking lot and -- and we understand that. And -- and I think that's an opportunity that will continue to hear feedback from the community, we'll continue to understand their concerns when it comes to this parking lot but we still can move forward with the swimming pool."

President: "And it's also my understanding, Mr. Director that one of the associations ah -- was actually hosting a candidates forum on that regular scheduled night at the same time as the community meeting, so that we -- we cannot; one that means that my -- my current colleagues on the Council and the future ones were not going to be there. The folks that are going to be directly representing those neighborhoods and we can't expect, we have to do better when we're talking about planning. If we know when the Community Association meetings are, we have to plan our meetings not on the same day at the same time because even, and I don't believe you guys did that with malicious intent, even if it's done

## MINUTES

that way, it's always going to be assumed that way, that we're trying to cut down on community voice which you know and you guys have been great in doing with Rec 2025 and all the other things that you're doing of having it at the forefront and because I think it's a ah -- ah -- critical point of having --having people's voices be heard consistently. As you know, I am a strong advocate of all the great work that you guys are doing at Rec and Parks and in particular of expanding this pool which you know I use and used as a kid growing up. But we also have to be very sensitive until listening and hearing to the community especially those who are going to be most directly impacted by this project. And I just -- when we have a process that things like this shouldn't come before the Board until the Council's process is done. My -- my the way I operate is that we should follow that process to the tee. I understand what you're saying about having it being able to come back and not to the parking lot but when we make a commitment to a Chairman of a committee that we're going to do something and we're not going to move until we do it, then we should do it that way and my suggestion to the Board is that we defer until the Council ah -- finishes its due diligence in the committee because."

## MINUTES

Comptroller: "I have a question."

President: "Yes ma'am, because we know ah-- that this project, the pool is going to happen. We know that -- we know the pool is going to happen no one on this dais doesn't support the pool but we do know that there's another process that's still taking case -- still taking place in the legislative body and that the chairman of that committee and the members of the committee do not feel that ah - it's complete."

Comptroller: "Ah -- I -- I have a question?"

President: "Madam Comptroller -- Madam Comptroller."

Comptroller: "Sure Um -- he's correct. We, everyone wants the pool and the citizens deserve ah -- a new modern facility but my question is if we move forward with the pool what happens with the parking?"

Mr. Moore: "If the Land Use Committee ah -- shoots down the parking then there's no parking lot built and that still will continue to I -- identify that there is -- there is transportation issues in Druid Hill Park for the different festivals that's held in that park people continuously talk and complain about there is no -- there's no bus route, there is no shuttle. Those are things that

## MINUTES

ah -- will have to be addressed and then what people are going to do they're going to - they're going to it's not going to reduce the amount of cars that's going to come in that park. Then you're going to start having to probably fight issues where people going to find whatever available space that they can find which means now we may have cars being parked on green space regardless, because people are still going to come to this new and improved Aquatic Center and so the parking lot what it does is it gives them a focal point. And another thing I want to stress is that I think --I hope everybody should know is that this parking lot is not a new discussion. This parking lot has been a part of Druid Hill Master Plan. This parking lot when we built the Jones Falls phase three trail, that parking lot was supposed to have been built then. However, as they went through this -- this process they -- they actually ah -- did not have enough money to build a parking lot but that's the reason there is a cur ah -- curb cut right now in Druid Hill Park that -- that seems like it's going to green space but that was where the parking lot originally was approved

## MINUTES

to go. So ah -- this parking lot is not going to; I heard you say Council President Sir, the administrative office it's going to serve anyone that's come to play tennis. It's going to serve anyone coming to walk on the trail, it's going to serve anyone that's coming to this pool. It's going to serve anyone that just wants to come to this Park so it you know I've heard that comment about it being designated for the administrative office. It's not being designated for the administrative office. So um -- I -- I just wanted to share that as well."

President: "And Mr. Director so just a point of clarity if the Land Use Committee doesn't approve the parking lot wouldn't that change -- change the scope of work on the contract, that's before us today?"

Mr. Moore: "What it does it gives us an opportunity and I have Adam here who can talk more detail about that -- that question in particular so I am going to yield to Adam to give you a response to that."

President: "Sir, state your name for the record."

Mr. Adam Forman Chief of Capital Development Rec and Parks: "Good morning -- good morning."

## MINUTES

President: "Sir pull the mic up some."

Mr. Foreman: "Adam Foreman Chief of Capital Development Rec and Parks. Um-- in that case we would need to negotiate with the ah -  
- general contractor to um --take a credit ah -- for the value of  
the parking lot. Ah -- with that credit we could then apply it to  
potential additional, add alternates to the pool or ah -- you know  
any unforeseen change orders that would come up during  
construction."

President: "And so we don't know if they would accept those right?  
We don't know what -- if the contractor will you have to work with  
them. There's no guarantee that they'll say yes to what you're  
asking them to do."

Mr. Foreman: "Well the -- the contract is a lump sum price so we  
would have to negotiate um -- you know based on our Engineer's  
estimate of what we think the -- the parking lot costs ah -- versus  
what they have defined. Ah -- in their numbers so it would be a  
negotiated ah -- credit."

President: "And -- and that's my point -- my point my discussion  
today is about process because we have to make sure that we're as

## MINUTES

efficient and effective with all taxpayer dollars and we consistently you -- you hear enough to hear me complain about extra work order extra work -- order extra work order on the project when we know that we have Kirwan coming down the pike, every extra dollar that we have to spend because we didn't follow process so we went around the process is something that's not going to go to things that we know we needed to do, and again, that's why I believe that we should let the Council do its process, let the committee do its process so that once it's complete, whichever way the committee votes up or down, then we move forward based on that so that we can provide ah -- this much needed service, a new pool and Aquatic Center to all in Baltimore because we know everyone swims in Druid Hill Park Pool. Mr. Mayor, yes sir."

Mayor: "Ah -- Director Moore."

Mr. Moore: "Yes sir."

Mayor: Um -- the October was it the October 17th meeting when you met with Chairman Reisinger of the Land Use Council, President Scott and ah -- Mr. Huber and Councilman Pinkett um -- what was your um -- what was your thoughts after you had that meeting?"

## MINUTES

Mr. Moore: "Um -- I was not present but my capital team went and presented because in order for it to get on the Land Use Committee you have to get the support of the Council President to put it, make it an agenda -- agenda item and so according to ah -- this process, we went and met with his team and there was no opposition to move forward at that point in time. So we did move forward and it ended up getting on the Land-Use agenda. Another component here is -- is as Council President is talking about process is that Rec and Park has followed every process and it shows right here. It shows every process, we had to get CHAP approval, we got DOT's approval, we got DPW approval, we've gotten everybody's approval in this process and so even as we have one last ah -- hurdle when you're talking about the Land Use Committee that is the parking lot, and the parking lot is a smaller component of this larger project which is this Aquatic Center and so I -- I think we all agree that we want to move forward on this Aquatic Center and I hear your concerns sir but ah -- the reality is that majority of our projects they are there -- there we experience change orders because of various things that people um -- have so being able to

## MINUTES

have that possible credit if Land Use decides not to support this parking lot um - it's an opportunity that -- that we will have. But I do want to stress that as you stated there's over 40,000 visitors currently to Druid Hill pool and if you're ever there during the summer it is a nightmare doing pool season when it comes to parking. In addition, is that we're now putting a seven lane competition ah -- pool so that gives you an opportunity that you can hold high school events and other kind of swimming competitions at Druid Hill, which is going to bring a whole nother group of individuals which is also an economic impact to our community. So the -- the reality is having that parking lot is important but if -- if Land Use decides not to move forward, then we'll have to determine next steps. But what we don't want to do is, as I stated earlier, this project started in 2014. It is now 2020, delaying this project from starting the Aquatic Center, I mean it's what happens to those citizens over the last six years who have -- who have come forward with no oppositions. The first opposition we heard about this parking lot was January 15th at the Land Use Committee and I want to stress that in six years that this thing

## MINUTES

has been on the agenda for design and we've had community meetings regardless of who's shown up we've advertised and -- and did our process like we do every single one of our projects. We have community meetings and you're right we do want community support, we want community input, but in six years there's been zero opposition until January 15th of 2020. And so now we -- we delay something that we have been designing for the last six years with the community for the last 30 days, and -- and that's just something that concerns me at the end of the day. I understand you all will make a vote on this but, moving forward on this Aquatic Center does not endorse that there's -- there's - there going to be a parking lot until we get Land Use's agreement and I just want to stress that point."

Mayor: "Um -- Mr. Moore the um -- bill that's before the Land Use is strictly for the parking only, am I correct?"

Mr. Moore: "Yes sir that's correct."

Mayor: "Okay that's all I want to know."

Mr. Garbark: "Mr. President."

## MINUTES

Mr. President: "One second Mr. Garbark. Ah -- Mr. Director you -- you and your team have already stated that if that bill doesn't pass then the scope of this contract has to change correct?"

Mr. Moore: "We said that we will have to negotiate with the contractor but this but we -- we can continue to move forward with the Aquatic Center. The vote today gives us authority to move forward ah -- with getting notice to proceed to start the construction of the Aquatic Center as we still go back to Land Use to determine if we're going to build a parking lot. So delaying this vote today delays the entire project not just the parking lot and so ah -- I just want to, but yes."

President: "And so then, when you talk about the process um -- when you guys introduced the -- the bill, you knew that this was a possibility correct?"

Mr. Moore: "We knew it was a possibility on what sir?"

President: "So you -- you -- you didn't know when you introduced the legislation that if it will make it out of Land Use and if the Council would approve it correct? You didn't know?"

## MINUTES

Mr. Moore: "We didn't know but -- but there again, in the meeting with -- with you sir there was no expression of any -- any delays or concerns on your end. Ah -- Councilman Pinkett did not say one way or the other but I think what we all -- we can there's no by about."

President: "But that my point -- my point is that when you don't know ah -- how a process going to go then we cannot, then why we here? If one process has should be completed because we can say that oh it won't impact this and only impact that well if we know that it's going to change the scope of the work then that mean it impacts the entire contract in my opinion and I think that again, for me this is about process. We said the administration said to the chairman that these things will be done and he doesn't feel like they were done. He doesn't feel as though the communities were heard and we're going to hear from them -- from them in a second but that's just--that's the point. This is about process we, a month, a week, two weeks if you guys have went back to the committee he could have announced that hearing and we could have been up or down one way or another in a few weeks but the

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communication was not there and what I will not have my Council members and my chair chairman and chairwomen of committees be disrespected like that. Ah -- can we hear from."

Mr. Moore: "I just want to -- I want to -- I want to say sir we have never disrespected an elected official, and I would like for us not to put that out in this -- in this ah-- hearing that it's as if our agency has been nothing, we've been nothing but supportive to the entire Council."

President: "This is true."

Mr. Moore: "Okay so we have not disrespected this Council at all. We have been transparent. I want to stress we Baltimore City Rec and Park has been transparent through this whole process even though there's - there's things that if anything I've seen concerns from some of your Council members some of the things that they've shared in -- in tweets that I feel is disrespectful. They call our agency liars ah -- in a tweet form sir that is disrespectful. When we have not been nothing but upfront, transparent through this whole process. There has been no secret meetings, there has been nothing other than as you can see this is a detailed document that

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we can verify to the tee, every transaction we've had with the swimming pool. So there - we've been transparent and we have not been disrespectful to this Council, to this Board and I really would like for us to continue to -- to work in that light that we're an agency, we work for the City of Baltimore, this pool is about the City of Baltimore."

President: "Thank you -- thank you. Mr. Mayor, we."

Mayor: "I mean I wasn't finished. Um -- um -- I'm asking you -- you can say yes or no?"

President: "Go ahead."

Mayor: "Um - when I was President of the Council if any one brought a project to me if, I gave it the nod that was the ah -- position to move forward and I'm quite sure that's what Mr. Moore and his team is doing."

President: "Thank You Mr. Mayor. We'll now hear from the protesters please. Yes, stay, Mr. Director."

Mr. Graham Coreil-Allen: "Good morning and greetings everyone. My name is Graham Coreil Allen and I'm a resident of Auchentoroly Terrace. I'm an OSI Baltimore Community Fellow, a public artist

## MINUTES

and the Vice President of the New Auchentoroly Terrace Association. I'm here with my neighbors um -- Ms. Cheryl and Ms. Alison Lane to express our association's protest of Recreation and Parks' proposal to remove green space in Druid Hill Park to construct the 79 car parking lot. While we greatly appreciate and look forward to the Aquatic Center we believe that the parking lot will be harmful to the environment by increasing the urban heat island effect. We also believe that it will endanger pedestrians by disrupting the Jones Falls Trail and it will further exacerbate the already extremely high levels of asthma that are prevalent in our community. Recreation and Parks' recent attempt at community engagement last ah - February 19<sup>th</sup> was insufficient and marginalized community discussion by pre-empting all of our suggestions thus far with a poster that basically said no -- no - - no -- no -- no what do you have any other ideas ah -- this poster made no commitment to considering equitable, sustainable alternatives to the parking lot such as a transit shuttle. The landmark 2017 asthma and air pollution in Baltimore City's study by the Environmental Integrity Project and the Abell Foundation

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identifies our zip code 21217, Mondawmin, Reservoir Hill, Penn North, as having some of the highest rates of asthma in the City, with roadway pollution causing 50% of that risk, 'more than twice the risk of any other category of pollution.' The study states unequivocally that transit is the best solution. Furthermore ah - - data shows that about half of our residents do not drive. They walk, they take transit and they rely on mobility devices. Unfortunately though for many of our seniors, children and people with disabilities accessing Druid Hill Park is dangerous or impossible due to the barrier highways that ring the park. Our neighborhoods were historically served by transit and walking streetcars. However, between the 1940s and the 1960s, Auchentoroly Terrace and Druid Park Lake Drive were widened from residential two lane streets into roaring five to nine lane wide polluting, dangerous highways. This was done over the protests of then predominantly Jewish and African American neighborhoods and presented as a "citywide project". The negative consequences of which were borne by generations of West Baltimore ever since. Starting in 2017, myself, and several other advocates here have

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been proactively working with our Councilman Leon Pinkett and the Department of Transportation, on advancing the forthcoming Druid Park Lake Drive Complete Streets study, which will transform these barrier highways into safe, neighborhood-serving boulevards that will reduce pollution and increase access points to the park. BCRP needs to get on board with DOT and develop capital projects that support long-term equity instead of making dangerous wasteful short-term projects that destroy green space. Currently Baltimore City operates at a great loss, the free downtown Charm City Circulator. Historically ah -- we also had a circulator in Mondawmin it was called the Shuttle Bug and it was a reduced fare bus that has long since passed. West Baltimore deserves the same level of transit investment that downtown and adjacent neighborhoods get. Rec and Parks should be coordinating proactively in a productive way with DOT, Planning, the Zoo and our communities to design a free shuttle service so that we have the same type of circulator service that other neighborhoods get. We have the second largest transit hub in the city we deserve that. And this shuttle should connect to Mondawmin, the Metro, the Zoo, Auchentoroly,

## MINUTES

Penn North, Reservoir Hill and the future Aquatic Center. Transportation equity, green space sustainability, and public health improvements are possible. We ask that you all act in our best collective interests. Save our green space by replacing the parking lot with a Druid Hill circulator. Thank you very much."

President: "Thank you."

Mr. Phong Le, President of the Greater Remington Improvement

Association: "Hi my name is Phong Le. I'm the President of the Greater Remington Improvement Association. Um -- I understand that um -- well um -- unfortunately I was not able to attend the meeting last week because of our -- our um -- council candidate forum. Um -- I also was never contacted about this meeting. Um -- we sort of found out through various channels um -- you talk about disrespect and I -- I feel like we as a community were disrespected by never being contacted. Um -- we have tried um -- our master plan was approved two years ago and one of the things we brought up was um -- increased access for biking and walking part of the Big Jump Project was connecting our neighborhoods together in a way that historically was true but unfortunately there's a large highway separating us and now we can cross over and go to um -- Druid Hill

## MINUTES

Park through biking and walking and through various mobility. um -- and well I guess I'm a little scattered here but uh -- my point is that um -- we were never contacted. You talked about engaging with all the offices and we were never contacted. In fact when a few of um -- our neighbors who you know, purposely did not attend our candidates forum attended that meeting we were insulted, we were disrespected, we were called bourgeoisie by your people ah -- this is in and this is your concept of community engagement and these parks are for communities. These parks are for us. These parks are for all of us. And this is the posturing that you take and I can't - I can't help as much as I support the Aquatic Park, I - you know, we have constantly through our Master Plan again, which was passed two years ago um -- opposed additional parking um -- and I guess um -- my -- my point being that um -- you know I just feel like we were cut out of this process as -- as a neighbor to that Park and as -- as you know the third largest urban park in the country is now um -- being cut out for 79, made smaller by 79 parking spaces. I find that troubling for all the reasons Graham cites and others and you know I hope -- I hope that we do better. Um -- Thank you."

## MINUTES

President: "Ms. Lane."

Ms. Lane: "Mr. President, I didn't."

President: "Oh you don't have to."

Ms. Lane: "Give any remarks um --but."

Comptroller: "State your name."

President: "State your name."

Ms. Alison Velez Lane: "Alison Velez Lane. And I've lived on Auchentoroly Terrace for most of the years of my life. When I was in college, I was very proud when one day in one of my classes the renowned Druid Hill Park was referred to. That park would not ever include a parking lot that would destroy the aesthetics of the park that it -- it creates a um -- negative message to income wise. Every summer I watched lots and lots of kids walk out to the park. That's how they get there. The parking lot would only be for people who are drivers and as Graham said in our neighborhood only 50% of people in our neighborhood drive, so it is we're coming today to ask to leave the park as it is, a green space, a big beautiful green space and not include concrete, not to disrupt the ecosystem and to allow the people who live in these neighborhoods to feel as though that they're as important as anyone else. That's another

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way for them to get to they can get to the park. I thank you for listening and I look forward to um -- us moving forward with a different plan. Thank you."

President: "Thank you."

Ms. Cheryl Bailey Solomon: "Good morning everyone my name is Cheryl Baily Solomon."

President: "Step up a little bit."

Ms. Solomon: "Good morning everyone my name is Cheryl Baily Solomon. I am a twenty-two year resident of Auchentoroly Terrace. I formerly lived ah -- on Park Avenue and Druid Park Lake Drive. So, I've watched the whole development and grew up ah -- right across the street from Greenspring and so I've watched that whole park um -- from the ponds to the -- the construction being a member of the Board of the Zoo for six years, being a member of the um - Executive Board of Auchentoroly Terrace Association and we do struggle with just walking across the street. Okay in the 22 years or really actually I can say since 1974 since I've -- I've lived in the area from and the biggest part of using that green space as the gentleman said you in Central Park you can't even you can't

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put a car in the park. We are the third largest park. We do not deserve a parking lot. That green space is going to do a lot, you're going to take and what I know as the green space where children and adult athletics are um - you're going to move that out. Also we don't have when -- when we did have we stopped cruising in the park we stopped a whole lot of stuff to put cars in there so why are we bringing more cars, people are not going to know that they're just 79 spaces in there. They're going to jockey that they've no spaces in the park when you do have other events in the park concerts ah -- you know musicals whatever, you're going to have, where are you going to put the other 100 or 200 or 500 persons so is that worth right; attracting more traffic to the park for those parking spaces. That's what I see. There's other alternatives. I'll just back up a minute when the gentleman said we were fairly notified since 19 since 2014. That is untrue. If we would have known this, Auchentoroly is not a last-minute ah - organization, if any of you all have come to any of our meetings you know that we have more and more as more as much as 50 people no less than 25 that come to our meetings consistently. Every

## MINUTES

politician and most of you all so some of you and some of you in this room have been to Auchentoroly Terrace community association meeting. We -- we -- we -- we stand, we are steadfast in making sure that now -- that -- that now that we are State and Federally ah -- ah -- um -- historic we want that we you know we want to keep that we have to spend additional monies and we have to do all of that to keep our neighborhood intact. We do not need that. If it's going to happen but our health. It's going to take away the green space in the park, there's tons of other sides of the -- of the park that are not being used. I think strategically they can re-- you know evaluate how they're going to do it but the 79 spaces just to think as the young lady said and the gentleman said before just to think of a parking lot and a park as a member of the Zoo for all of those years you see at the Zoo they have never requested more parking spots right. They're sitting right off of Auchentoroly and -- and -- and -- Liberty Heights. So what -- what makes the - - what makes the difference. We're all and then I say in turn to that what are we going to do with the other 500 people that's going to come. The circulator is a better option you have all of that space in Mondawmin Mall that is not being used.

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Right, you have other sides of the park that you could actually do parking and have a circulator come through. So I'd like you all to consider the residents, the citizens who are not here, right the citizens who don't know right to consider re-evaluating the way that you're going to handle putting 72 spaces in a park which will affect health, children, traffic in the park, and I thank you for listening."

President: "Thank you. And I want to thank everyone and thank you Mr. Director for being here today."

Mr. Moore: "One more person wants to talk sir."

President: "Say it again."

Mr. Moore: "There is one more -- ah --- ah -- one more citizen that wants to talk about the green space."

President: "Sure come on ma'am."

Ms. Sara Hope: "Hi I think I'm guess I should introduce myself. I'm Sara Hope ah -- I live in Lauraville. I am ah - am probably the unique person who's willing to come forward and say that I support the aquatic facility and the parking facility. Um -- I feel like I'm uniquely qualified to talk about this because I have

## MINUTES

a Master's degree in landscape architecture. I worked for the Department of Recreation and Parks for seven years. This morning I did the math on that. It means that I spent one thousand seven hundred and fifty days in Druid Hill Park. That's the place where I reported to work. I also have ah -- city farm plot in Druid Hill, which I've had for five years. I play softball on a rec league that plays in Druid Hill. I use the pool at Druid Hill. I've had a membership for five years and I play tennis there because in Lauraville there are actually not that many places to play tennis. Um -- I sincerely hope that doesn't mean that my opinion is not valued. Ah - because, I am trained in observation which is what the premise of landscape architecture is ah -- I have probably walked, driven or a third of the time I rode my bike from Lauraville to Druid Hill to come to work. Which means I've probably passed that spot more than 3,000 times. I have probably twice that I can recall ever observed the place where the parking lot is being proposed, being used. The only times that I've ever seen it used is ah -- when tennis groups or clubs were bussing in children. They would pull into the existing curb cut, block the Jones Falls

## MINUTES

Trail and unload the kids in that area. It's really the only safe place to do that. Um -- I also observed that ah -- in the seven summers that I was coming to the park that what happens is that I don't know if anybody knows this but the -- the -- the aquatic centers are open during the summer, children are off from school during the summer and they're using the facilities Monday through Friday during the week as much as they're using it on the weekend. What happens at that site is that 75% of the parking is taken up by Recreation and Park staff, which means that during the day during the week there really is not a good place to park and what I observed is that people come, they double park and they have to let their children out of the car in the middle of the road so that they don't have to walk them. That is a massively unsafe situation. Um - I'd also like to add that I served on the Mayor's disability ah -- committee specifically looking at access and ADA accessibility. Ah -- I served on the Mayor's Bicycle Advisory Board. I am an avid biker and ah -- this is one of the locations that I go to all the time. There's been a lot of pushback from the bike community. I'm sure and I'm not winning any friends by being here but I'm going to say that I mean half of the people that just

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presented are probably jaw -- jaw dropped right now. I think that they've made good arguments that the connection to their neighborhoods is inadequate, but this is a citywide park ah -- and there are several avenues that they can still pursue in partnership with the Department. Yesterday I was on a webinar with the Maryland Department of Transportation, they're offering a transportation innovation grant. It addresses access for the last mile which would easily connect the Mondawmin Community to Druid Hill Park, shuttles qualify, shared ride passes qualify for those funds. Also I'd like to point out that Greater Remington Improvement Association has access to BRNI funds: Baltimore Regional Neighborhood Indicators or Initiative, excuse me funds which means that they could be asking Central Baltimore Partnership to apply for funds to address access to that park at the intersection of Sisson Street, Keswick and is it East Drive.?

Mr. Moore: "East Drive."

Ms. Hope: "It is, okay. So there definitely needs to be improvement in pedestrian and bicycle access at that intersection, but there are avenues to fund that in partnership with the Department of Recreation and Parks. So I don't know if any either entity has pursued those avenues but I think that it would be remiss if they weren't mentioned. Thank you."

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President: "Thank you. Thank you everybody for coming. Thank you Director again. As you know I think the world of you and the work that you're doing for the Rec and Parks and taking us in the 21st Century but I would be remiss if I didn't repeat myself and say that I believe that we should have had two separate contracts. One for the park and one for the parking lot one for the Aquatic Center. Because this to me ah -- leads to a process or a break in the process that should never happen. We should never be discussing something that needs Council approval before the Council is done approving it first. And there's no argument around that. This is about the process and again, I would like to ah -- put a motion forward to defer this item until the Council, Land Use Committee continues or finishes this process. No second. Madam Comptroller."

Comptroller: "Call for the vote, then I have a comment."

City Solicitor: "Mr. President, I move -- um -- while the protest is properly ah -- filed here it's actually a protest ah - that's not on a matter that's not before the Board today. The parking lot is not before the Board. There will be no parking lot unless and until the City Council approves an ordinance authorizing the parking lot."

## MINUTES

President: "Well that's not that's not true Mr. Solicitor."

City Solicitor: "That's not well taken so I'm moving to deny the protest and approve the recommendation with the understanding as you pointed out Mr. President that the ah -- Department will have to negotiate ah -- on the contract to take a credit. That's understood."

President: "Point of order Mr. Solicitor, Director and the gentleman from capital said that it is the parking lot is included in this contract and they're protesting the parking lot. So ah - that's just not true to say that we're not discussing that today because he said that it's included in this contract but if the Council doesn't approve it, then they will have to ah -- negotiate a credit for the parking lot. We wouldn't have to negotiate a credit if it wasn't included in the contract."

Mr. Garbark: "I second the motion."

President: "All those in favor say aye. **NO.**"

Comptroller: "I would like to thank."

President: "Comptroller Pratt."

## MINUTES

Comptroller: "Sure I would like to thank everyone who came here today to express their views on the Druid Hill Park Aquatic Center. I understand the need for a new swimming -- swimming pool at this location and the people of Baltimore deserve a modern fully upgraded facility. But I am concerned that this project will reduce the amount of green space in the park and effect the Jones Falls Trail. Also area residents and neighborhood stakeholders feel their voices were not heard during the public engagement process. I appreciate those who came to speak to the Board today and who contacted my office ahead of this meeting. I know a new pool in Druid Hill Park will benefit the city but I also have to take into the account the opinions of the people and the neighborhood associations who will be most directly affected by this project. For these reasons I am **ABSTAINING** on this vote, on this contract."

President: "All right, thank you."

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## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- |  |              |   |
|--|--------------|---|
| 1. TELVENT USA, LLC<br>d/b/a SCHNEIDER<br>ELECTRIC   | \$ 31,133.20 | Non-competitive/<br>Procurement/<br>Renewal |
| Contract No. 08000 - ArcFM Solution Software - Department of<br>Transportation - P.O. No.: P536729 |              |   |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On August 31, 2016, the Board approved the initial award in the amount of \$34,200.00. The award contained eight 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$31,133.20 is for the period March 11, 2020 through March 10, 2021, with six 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirements for certification as a sole source procurement. These copyright materials are only available from the vendor and are not available from the subcontractors.

- |  |              |   |
|--|--------------|---|
| 2. TELVENT USA,<br>LLC d/b/a SCHNEIDER<br>ELECTRIC             | \$ 35,680.00 | Non-Competitive/<br>Procurement/<br>Renewal |
| Contract No. 08000 - Extended Support and Maintenance Services |              |   |

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

for ArcFM Conduit - Department of Transportation - P.O. No.:  
P539035

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On October 5, 2016, the Board approved the initial award in the amount of \$69,675.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$35,680.00 for the Department of Transportation's customization services for the Conduit GIS system software is for the period April 1, 2020 through March 31, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This software is proprietary and is not available from other sources.

3. SUBURBAN SALES AND  
RENTAL CENTER, INC.  
SNAP-ON INDUSTRIAL DIVISION  
OF IDSC HOLDINGS LLC  
FASTENAL COMPANY  
HILTI, INC.

\$ 0.00

Renewal

Contract No. B50004414 - Hand and Power Tools and Related Hardware Items - Department of General Services - P.O. Nos.: P534611, P534612, P534613 and P534614

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On February 24, 2016, the Board approved the initial award in the amount of \$500,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period April 1, 2020 through March 31, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On December 14, 2015, it was determined that no goal would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON DECEMBER 14, 2015.**

4. CITIZEN PHARMACY  
SERVICES  
BOUND TREE MEDICAL,  
LLC

\$140,000.00	Increase
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Contract No. B50005493 - Provide Various Pharmaceutical Supplies - Fire Department - P.O. Nos.: P545477 and P545478

On October 5, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,980.00. Subsequent actions have been approved. This increase in the amount of \$140,000.00 is necessary for the Fire Department to continue assisting the public with various pharmaceutical supplies. This increase will make the award amount \$277,470.00. The contract expires on September 19, 2020 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

5. SYDNOR HYDRO, INC.	\$ 49,950.00	Non-Competitive/ Procurement/ Sole Source
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Contract No. 08000 - Wastewater GearBox - Department of Public Works - Back River Wastewater Plant - Req. No.: R846600

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Vendor is the manufacturer's sole authorized source of these Gear-Boxes which must be compatible with currently installed equipment at the water treatment plant. The period of the award is October 2019 through October 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

6. THIELSCH ENGINEERING, INC.	\$160,082.00	Non-Competitive/ Procurement/ Sole Source
Contract No. 08000 - Replacement Parts for Actuator - Department of Public Works - Req. No.: R843056		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment at the water treatment plant. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards, Renewal, and Increases to Contracts and Extensions.

## MINUTES

Department of Finance - Payment in Lieu of Taxes Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Payment in Lieu of Taxes (PILOT) Agreement template for the Hollander Ridge project (the "Hollander Project"), an affordable housing project required to be developed under the Settlement Agreement for Thompson, et al. v. United States Department of Housing and Urban Development ("HUD"), et al. ("Thompson Settlement Agreement") to which the Housing Authority of Baltimore City ("The HABC") and the City are parties.

The Board is further requested to authorize the Director of Finance to execute the Hollander PILOT Agreement in the form of the template with Hollander Ridge Investor, LLC (the "Owner"), subject to review and approval for form and legal sufficiency by the City Solicitor's Office.

**AMOUNT OF MONEY AND SOURCE:**

No City funds are requested at this time. The PILOT will have no impact on City revenue for the reasons discussed below.

**BACKGROUND/EXPLANATION:**

Previously, the Board approved the form of PILOT Agreement to be used for phases one and two of public housing units sold by the HABC to private entities so that the properties could be renovated and upgraded under HUD's Rental Assistance Demonstration (RAD). RAD Phases I and II involved the conversion under RAD of public housing units in 23 public housing projects.

In 1996, the HABC was awarded \$20,000,000.00, under a HOPE VI grant to redevelop the former Hollander Ridge public housing site. All residents were relocated and the site was cleared. However, community opposition and subsequent litigation in connection with the Thompson, et al. v. HUD, et al. lawsuit prohibited the redevelopment of housing onsite using the HOPE VI funds.

## MINUTES

Department of Finance - cont'd

In 2012, the parties signed the Thompson Settlement Agreement, which required the HABC to develop up to 100 public housing units in certain communities in Baltimore City.

Due to capital financing impediments in developing and maintaining the Hollander units as public housing, in October 2015, the parties agreed to amend the Thompson Settlement Agreement to allow the units to be converted under RAD.

In May 2016, HUD approved the revised Hollander development proposal, providing for the units to be initially developed as public housing and then converted under RAD project based rental assistance. The RAD conversion to project based rental assistance allows the HABC to attract millions of dollars in new capital for the rehabilitation and maintenance of the Hollander properties. Ninety-four Hollander properties were acquired by June 30, 2019.

The Hollander properties are currently governed by a Cooperation Agreement between the City and the HABC which, among other things, allows for a Payment in Lieu of Taxes by the HABC for its properties. The HABC PILOT under the Cooperation Agreement calls for a payment of ten percent of the shelter rents collected by the HABC, which is, ten percent of the rents collected directly from the tenants, minus utilities. Due to the financing structure that will be necessary to support the rehabilitation work in the Hollander properties, the entity that the HABC controls and wholly owns (the "Baltimore Housing Authority entity") will ground lease the land under the buildings and sell its ownership interest in the buildings to a new owner entity that will be partly owned by it. The effect of this ownership will be that the properties will no longer be covered by the Cooperation Agreement. In order to maintain the existing property tax status the HABC has requested and the Finance Department supports a new PILOT Agreement for the Owner for which the payment will be 10% of the rents collected from the residents. Based on the ownership structure, which will include a Baltimore Housing Authority entity, the Owner will be

## MINUTES

Department of Finance - cont'd

eligible to receive a PILOT under Section 12-104 of the Housing and Community Development Article of the Annotated Code of the State of Maryland.

The PILOT is necessary to preserve the properties' present tax levels, which are in turn necessary to raise sufficient capital for rehabilitation. Without the PILOT these properties would not be financeable, would not benefit from RAD, and the necessary capital resources to complete the rehabilitation of the properties could not be attained.

The Hollander Project is in the final stage of financing approvals and an executed PILOT is necessary for financing to be approved by HUD and the State in connection with the four percent Low Income Housing Tax Credits and tax-exempt bonds awarded to the project. The executed PILOT Agreement must be provided before the project financing can close.

**MBE/WBE PARTICIPATION:**

Per HUD Federal Section 3 guidelines, the Developer will adhere to the 20% MBE/WBE goals (HABC to monitor).

UPON MOTION duly made and seconded, the Board approved the Payment in Lieu of Taxes Agreement template for the Hollander Ridge project, an affordable housing project required to be developed under the Settlement Agreement for Thompson, et al. v. United States Department of Housing and urban Development et al., to which

## MINUTES

Department of Finance - cont'd

the Housing Authority of Baltimore City and the City are parties. The Board also authorized the Director of Finance to execute the Hollander PILOT Agreement in the form of the template with Hollander Ridge Investor, LLC subject to review and approval for form and legal sufficiency by the City Solicitor's Office.

MINUTES

PERSONNEL MATTERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

849 - 859

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on item nos. 3, 4 and 13.

The Comptroller **ABSTAINED** on item no. 5.

## MINUTES

PERSONNELBaltimore City Circuit Court

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>JESSICA HUTCHINSON</b>	\$32.85	\$ 59,984.10
2. <b>CANDACE ROBINSON</b>	\$32.85	\$ 59,984.10

Account: 5000-544420-1100-117001-601009

Mses. Hutchinson and Robinson will each work as a Contract Services Specialist II. They will review motions and make recommendations in a wide variety of civil non-domestic cases, perform legal research as requested by either the Masters or Judges, draft opinions and orders, and train and supervise other employees in the office including paralegals, legal assistants, and academic interns. In addition, Mses. Hutchinson and Robinson will prepare for meetings with the Bar concerning cases, prepare for and assist with redemption hearings and status conferences in tax sale cases, and they will be on-call for the Judges during their hearings should they require assistance. The period of the agreement is March 1, 2020 through February 28, 2021.

Office of the City Council3. Reclassify the following filled position:

Position No.: 47554

From: Operations Officer II  
 Job Code: 00086  
 Grade: 927 (\$66,118.00 - \$105,788.00)

To: Operations Officer III  
 Job Code: 00087  
 Grade: 929 (\$70,276.00 - \$112,293.00)

Cost: \$12,814.00 - 1001-000000-1000-104800-601001

**MINUTES****PERSONNEL**Office of the City Council - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. Reclassify the following filled and vacant positions:

Position Nos.: 46342 (vacant) and 46347 (filled)

From: Operations Officer I  
Job Code: 00085  
Grade: 923 (\$62,171.00 - \$99,709.00)

To: Staff Assistant (Elected Official)  
Job Code: 00138  
Grade: 903 (\$46,282.00 - \$74,009.00)

Cost: (\$53,506.00) - 1001-000000-1000-104800-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Comptroller5. Create the following position:

Classification: Operations Assistant III  
Job Code: 00081  
Grade: 904 (\$49,054.00 - \$78,487.00)  
Position No.: To be determined by BBMR

Cost: \$93,423.00 - 1001-000000-1300-157300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.



**MINUTES****PERSONNEL**Fire Department - cont'd

To: General Counsel  
 Job Code: 10077  
 Grade: 936 (\$82,853.00 - \$132,342.00)

Cost: \$29,939.00 - 1001-000000-2121-226400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

9. Reclassify the following two vacant positions:a. Position No.: 52267

From: Fire Codes Plans Manager  
 Job Code: 41302  
 Grade: 923 (\$62,171.00 - \$99,709.00)

To: Agency IT Specialist III  
 Job Code: 33149  
 Grade: 929 (\$70,276.00 - \$112,293.00)

b. Position No.: 13063

From: Emergency Services Instructor, ALS  
 Job Code: 41246  
 Grade: 368 (\$47,749.00 - \$72,468.00)

To: Agency IT Specialist III  
 Job Code: 33149  
 Grade: 929 (\$70,276.00 - \$112,293.00)

Cost: \$40,400.00 - 1001-000000-2101-225100-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

## MINUTES

PERSONNELFire and Police Employees' Retirement Systems10. Reclassify the following vacant position:Position No.: 47202

From: Legal Assistant II  
Job Code: 32933  
Grade: 087 (\$42,131.00 - \$50,927.00)

To: Paralegal  
Job Code: 84241  
Grade: 090 (\$47,604.00 - \$57,857.00)

Cost: \$6,833.00 - 6000-604120-1540-171400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Health Department11. Reclassify the following vacant position:Position No.: 50548

From: Epidemiologist  
Job Code: 61291  
Grade: 927 (\$66,118.00 - \$105,788.00)

To: Epidemiologist Supervisor  
Job Code: 61293  
Grade: 936 (\$82,753.00 - \$132,342.00)

Cost: \$20,990.05 - 4000-499620-3080-294200-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

MINUTES

PERSONNEL

Office of the Labor Commissioner

12. Reclassify the following vacant position:

Position No.: 16048

From: Labor Relations Specialist  
Job Code: 00114  
Grade: 927 (\$66,118.00 - \$105,788.00)

To: Operations Officer III  
Job Code: 00087  
Grade: 929 (\$70,276.00 - \$112,293.00)

Cost: \$13,000.00 - 1001-000000-1280-154300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office - Amendment to Agreement

	<u>Hourly Rate</u>	<u>Amount</u>
13. <b>ALLYSE DEPENBROCK</b>	\$56.94	<b>\$34,164.00</b>

Account: 1001-000000-1250-731700-601009

On May 29, 2019 the Board approved the agreement with Ms. Depenbrock. She works as a Contract Services Specialist II. She serves as the primary point of contact for the City executives and top business leaders from consulting, technology, finance, and real estate and work with various stakeholders in order to communicate project goals, convene and run regular team meetings, identify potential project delays, and proactively problem solve. Ms. Depenbrock manages teams of loaned professionals, including scoping and shaping the effort, enforcing deadlines, advising on communication

## MINUTES

PERSONNELMayor's Office - cont'd

style, or actually stepping in to assist with analysis; contributes to building the Civic Innovators Program and its citywide impact through coaching, publishing, and engaging new partners, which may include building the board, outreach to foundations, and presentations at conferences. She also builds the brand, identifying ways to market it and leverage corporate participation to strengthen the reputation and reach of the program. This amendment will extend the period of the original agreement for one additional year with the same hourly rate of \$56.94 per hour for an additional 600 hours, not to exceed \$34,164.00.

Department of Planning14. Reclassify the following vacant position:

Position No.: 16600

From: City Planner II  
 Job Code: 74137  
 Grade: 927 (\$66,118.00 - \$105,788.00)

To: Office Support Specialist III  
 Job Code: 33213  
 Grade: 078 (\$31,488.00 - \$36,312.00)

Cost: (\$66,972.00) - 1001-000000-1877-187400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

	<u>Hourly Rate</u>	<u>Amount</u>
15. <b>AUSTIN DAVIS</b>	\$43.35	<b>\$29,478.00</b>

Account: 1001-000000-1877-806000-601009

## MINUTES

PERSONNELDepartment of Planning - cont'd

Mr. Davis will continue to work as a Contract Services Specialist II. He will be responsible for finalizing and coordinating the implementation of Census 2020 Complete Count Action Plan; developing and implementing a comprehensive communication plan to increase Baltimore residents participation in Census 2020; leading the Census Executive Committee (comprised of City of Baltimore staff) that provides Media/Public Relations, Data/Mapping, Field/Outreach and other general support to the overall Complete Count Committee. Mr. Davis will also write and review a variety of written materials including reports, correspondence, memorandums, Mayoral communications and contracts; make presentations on behalf of the City to government, community and private sector stakeholders; collaborate with Research and Strategic Planning staff within the Department to complete necessary demographic research; draft responses to special correspondence. He will also handle special assignments and supervises interns, fellows and volunteers. This is a 10% increase in the hourly rate from the previous contract period. The contract is not to exceed 680 hours. The period of the agreement is effective four months, beginning on February 28, 2020.

Enoch Pratt Free Library16. Reclassify the following filled position:

Position No.: 15883

From: Office Assistant III  
 Job Code: 00708  
 Grade: 078 (\$31,488.00 - \$36,512.00)

To: Program Coordinator  
 Job Code: 10240  
 Grade: 923 (\$62,171.00 - \$99,709.00)

Cost: \$33,150.00 - 1001-000000-4501-338600-601001

## MINUTES

PERSONNEL

Enoch Pratt Free Library - cont'd

17. Reclassify the following vacant position:

Position No.: 15695

From: Librarian III  
Job Code: 00717  
Grade: 923 (\$62,171.00 - \$99,709.00)

To: Librarian Supervisor I  
Job Code: 00658  
Grade: 927 (\$66,118.00 - \$105,788.00)

Cost: \$8,100.00 - 1001-000000-4501-592700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Recreation and Parks

18. Reclassify the following vacant position:

Position No.: 47337

From: Utility Aide  
Job Code: 52951  
Grade: 422 (\$31,187.00 - \$32,727.00)

To: Building Repairer Supervisor  
Job Code: 53115  
Grade: 084 (\$37,741.00 - \$45,044.00)

Cost: \$9,537.00 - 1001-000000-4803-372000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

## MINUTES

PERSONNEL

Department of Recreation and Parks - cont'd

19. Reclassify the following filled position:

Position No.: 43670

From: Operations Manager II  
Job Code: 00091  
Grade: 942 (\$92,884.00 - \$153,136.00)

To: Operations Director II  
Job Code: 00094  
Grade: 969 (\$116,026.00 - \$191,527.00)

Cost: \$17,689.00 - 1001-000000-4711-361700-604013

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

20. Create the following position:

Classification: Building Project Coordinator  
Job Code: 72492  
Grade: 093 (\$54,044.00 - \$65,897.00)  
Position No.: To be determined by BBMR

Cost: \$80,438.00 - 1001-000000-4803-371400-601009

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Transportation

21. Reclassify the following vacant position:

Position No.: 2303-49562

From: Economic Empowerment Officer  
Job Code: 74392  
Grade: 923 (\$62,171.00 - \$99,709.00)

## MINUTES

PERSONNELDepartment of Transportation - cont'd

To: Engineer II  
Job Code: 72113  
Grade: 929 (\$70,276.00 - \$112,293.00)

Cost: \$11,184.90 - 1001-000000-6971-383800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

22. a. Abolish the following position:

Position No.: 5000-21113

Classification: Laborer  
Job Code: 52941  
Grade: 426 (\$33,240.00 - \$35,615.00)

b. Reclassify the following two positions:

Position Nos.: 2391-35836 (vacant) and 2391-35843 (filled)

From: Traffic Signal Installer I  
Job Code: 53411  
Grade: 078 (\$31,488.00 - \$36,312.00)

To: Engineering Associate II  
Job Code: 72712  
Grade: 089 (\$45,660.00 - \$55,436.00)

Cost: (\$6,208.62) - 1001-000000-6971-383800-601001

## MINUTES

Office of the States Attorney - Inter-Governmental Agreement  
for Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Inter-Governmental Agreement (Agreement) with the State of Maryland, Department of Public Safety and Correctional Services (DPSCS). The period of the Agreement is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$194,500.00 - 4000-403720-1150-118100-606001

**BACKGROUND/EXPLANATION:**

The DPSCS will reimburse the Office of the State's Attorney for the salary and benefits of two paralegals and one law clerk that will work with prosecutors in the Baltimore City Drug Treatment Court initiative.

This request is being submitted late because the grant award was recently received from the Grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-Governmental Agreement with the State of Maryland, Department of Public Safety and Correctional Services.

**MINUTES**

Office of the States Attorney - Memorandum of Understanding  
for Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Behavioral Health System Baltimore, Inc., (BHSB). The period of the MOU is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$89,131.00 - 5000-502920-1150-118100-606001

**BACKGROUND/EXPLANATION:**

The BHSB was awarded a grant from the Maryland Department of Health, Behavioral Health Administration for FY 2020 entitled Law Enforcement Assisted Diversion (LEAD) and has agreed to provide the Office with \$89,131.00 of the award to support an Assistant State's Attorney under the program.

The Office received grant funds from the BHSB, which provide for the salary and fringe benefits for an Assistant State's Attorney.

The purpose of the MOU is for the expectations of the parties to be set forth in writing and approved by the Board. The Assistant State's Attorney will assist in the pre-booking diversion program for eligible participants generally diagnosed with substance-use disorders and mental health conditions. These individuals will be connected with parties to render intensive services rather than referring them to the criminal justice system.

The MOU is late because it was only recently completed.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## MINUTES

Office of the States Attorney - cont'd  
for Baltimore City

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with Behavioral Health System Baltimore, Inc.

**MINUTES**

Office of the States Attorney - No-Cost Time Extension  
for Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the No-Cost Time Extension to the grant award from the Department of Justice. The No-Cost Time Extension will extend the period of the grant award through September 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On May 30, 2018 the Board approved the original grant award in the amount of \$58,500.00 for the period of February 1, 2018 through September 30, 2019.

The Mid-Atlantic Innocence Project, Office of the States Attorney and the University of Baltimore will continue to work together to operate the Baltimore City Wrongful Conviction Review Program. In an effort to increase the identification and investigation of wrongful conviction claims in Baltimore City and provide quality representation to those who may have been wrongfully convicted through increased collaboration and communication between the attorneys litigating the case and the prosecutors considering their requests.

The extension is late because of the administrative process.

**APPROVED FOR FUNDS BY FINANCE****AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the No-Cost Time Extension to the grant award from the Department of Justice.

**MINUTES**

Police Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the U.S. Department of Justice for the National Crime Statistics Exchange (NCS-X) Implementation Assistance Program, Award #2-19-FU-CX-K003. The period of the Grant is October 1, 2019 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$2,703,500.00 - 4000-437820-2041-220100-603050

**BACKGROUND/EXPLANATION:**

The NCS-X Implementation Assistance funding will move the Baltimore Police Department away from manual incident reports and an obsolete Records Management System (RMS) process, to an upgraded computer-based RMS. The new WebRMS will allow BPD to report out-field and in-field incidents into a computerized system. The implementation of this new technological tool will support officer safety, maximize the effectiveness and productivity of each officer, and provide the outmost public service to the citizens of Baltimore. WebRMS will also be National Incident-Based Reporting System (NIBRS) compliant with the FBI's law enforcement incident-based reporting system.

The grant is late because of the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

## MINUTES

Police Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of a Grant Award from the U.S. Department of Justice for the National Crime Statistics Exchange Implementation Assistance Program, Award #2-19-FU-CX-K003.

**MINUTES**

Police Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention, Award #BCPT-2020-0001. The period of the Grant is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$4,600,000.00 - 5000-514220-2041-220100-603050

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department's Technology project will help reduce the gap in services and foster collaboration and cooperation among partner agencies and stakeholders. The program will utilize technology to build the department's capacity to analyze data that helps with crime reduction. Grant funds will be used for equipment and software.

The grant is late because of late receipt of the award documents and the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention, Award #BCPT-2020-0001.

**MINUTES**

Mayor's Office of Criminal Justice (MOCJ) - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Award Agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award Agreement is January 1, 2020 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00 - 5000-514320-2255-772500-405001

**BACKGROUND/EXPLANATION:**

The MOCJ received notification of a grant award from the GOCCP through the Project Exile Media Program. The purpose of the grant is to support the media expansion and public awareness of Project Exile (PE), a component of Project Safe Neighborhoods, a program sponsored by the United States Attorney's Office targeting violent repeat offenders and criminal organizations involved in firearms and drug trafficking in Baltimore City.

The PE involves a strong partnership between local, state, and federal law enforcement agencies and promotes community involvement. Strategies that inform the community of the PE program objectives, - reducing violent gun crime- and its resulting successes can help facilitate community support and cooperation.

Funding provided for outreach in the form of general advertising, billboards and bulletins in Baltimore City, and other forms of media, e.g. radio, television, internet, etc., supports the education and awareness objectives of the program.

The Grant Award Agreement is late because of delays in the administrative process.

## MINUTES

MOCJ - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Grant Award Agreement with the Governor's Office of Crime Control and Prevention.

**MINUTES**

Department of Public Works - WaterReuse Association Membership

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the invoice for the annual membership for WaterReuse Association. The period of the WaterReuse Association Membership is January 1, 2020 through December 31, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$12,200.00 - 2071-000000-5541-398601-603022

**BACKGROUND/EXPLANATION:**

The WaterReuse Association encourages the use of recycled water. This organization is focused on supporting policies that will fund the increased use of recycled water. The association goal is to support the advancement of new laws and policies for the acceptance of recycled water. This is a non-profit trade association for water utilities.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the invoice for the annual membership for WaterReuse Association.

**MINUTES**

Department of Transportation - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement for Alley Gating with Southwest Partnership, Inc. The lease agreement is effective upon Board approval for a term of 25 years.

**AMOUNT OF MONEY AND SOURCE:**

Southwest Partnership, Inc. will be solely responsible for all costs and fees for this project.

**BACKGROUND/EXPLANATION:**

Southwest Partnership, Inc. wishes to gate a 3 foot alley in Block 232, in the vicinity of the unit block of S. Carey Street and the 1300 Block of Boyd Street.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Lease Agreement for Alley Gating with Southwest Partnership, Inc. The Mayor **ABSTAINED**.

**MINUTES**

Department of Transportation - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Southwest Partnership, Inc. The lease agreement is effective upon Board approval for a term of 25 years.

**AMOUNT OF MONEY AND SOURCE:**

Southwest Partnership, Inc. will be solely responsible for all costs and fees for this project.

**BACKGROUND/EXPLANATION:**

Southwest Partnership, Inc. wishes to gate a 4 foot alley in Block 231, in the vicinity of the rear of the 1400 Block of Hollins Street and west side S. Norris Street.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Lease Agreement with Southwest Partnership, Inc. The Mayor **ABSTAINED**.

## MINUTES

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 915 S. Wolfe St.	I & G Direct Real Estate 37, LP	Single face electric sign 27 sq. ft.
\$429.30 - Flat Charge		
2. 2101 E. Biddle St.	2101 East Biddle Street, LLC	Two conduit connections at 18 linear ft. each
\$126.00 - Annual Charge		
3. 39 S. Curley St.	Vadim Kashtelyan	Window Well 13 sq. ft.
\$ 54.60 - Annual Charge		
4. E. Fayette & Highland Ave. Edmondson Ave. & N. Pulaski St. N. Caroline St. & E. Monument St. E. Madison St. & Wolfe St. Cherry Hill Rd. & Light Rail N. Fulton Ave. & Edmondson Ave. W. Baltimore St. & S. Poppleton St. Frederick Ave. & S. Pulaski St. W. Baltimore St. & S. Fulton Ave.	Mass Transit Administration (MTA)	Install 22 12'9" x 6'11" bus shelters

## MINUTES

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
Greenmount Ave. & E. 25 <sup>th</sup>		
E. Monument St. & Ensor St.		
Greenmount Ave. & E. 25th Street		
Dolphin St. & Druid Hill Ave.		
Eastern Ave. & Rappolla St.		
Fallsway & E. Madison St.		
N. Broadway & E. Madison St.		
N. Broadway & E. Monument St.		
W. Baltimore St. & S. Martin Luther King Blvd.		
Sinclair Ln. & Frankford Ave.		
Garrison Blvd. & Windsor Avenue		
E. Monument St. & Greenmount Ave.		
Erdman Ave. & Annetta Ave.		

Charge: N/A. The State is exempt from minor privilege fees.

5. Pennsylvania Ave. & Clifton Ave. W. 25th St. at St. Paul St. E. Madison St. at Ensor St.	MTA	22 12'9" X 6'11" bus shelters
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## MINUTES

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
E. Fayette St. at N. Broadway Garrison Blvd. at Duvall Ave. Harford Road at Broadway Liberty Heights Ave. at Garrison Blvd. 10th St. at E. Jeffery St. N. Highland Ave. at Pulaski Hwy. W. Baltimore St. at S. Arlington Ave. W. Madison St. at N. Eutaw St. E. Fayette St. at N. Highland Ave. N. Gilmor St. at Riggs Ave. Aisquith St. at Federal St. E. Madison St. at Greenmount Ave. Dolphin St. at Druid Hill Ave. Dundalk Ave. at Holabird Ave. 10 <sup>th</sup> St. at Stoll St. E. Cold Spring Ln. at The Alameda Saint Paul St. at E. 22nd St.		

## MINUTES

Department of Transportation - cont'd

LOCATIONAPPLICANTPRIVILEGE/SIZE

Moravia Road at  
Aberdeen Ave.  
W. Pratt St. at  
S. Arlington Ave.

Charge: N/A. The State is exempt from minor privilege fees.

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Minor Privilege Permits.

**MINUTES**

Space Utilization Committee - Communications License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Communications License Agreement with Sprint Spectrum, L.P., Licensee, for the use of a portion of the hose tower and storage space at a firehouse located at 2120 Eastern Avenue. The period of the Communications License Agreement is effective March 1, 2020 for five years with three five-year renewal terms.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>License Fee</u>
2020	\$41,000.00
2021	\$42,230.00
2022	\$43,496.90
2023	\$44,801.81
2024	\$46,145.86

The annual license fee during the five year initial term will be due on March 1 of each year and will escalate by 3% annually.

**BACKGROUND/EXPLANATION:**

On December 1, 1999, the Board approved a Lease Agreement whereby a portion of the hose tower and property located at 2120 Eastern Avenue were used for cellular telephone communication. The initial term was for five years effective March 1, 2000, the date installation of transmission and equipment lines was completed. The Lease Agreement had three 5-year renewals. This Lease Agreement will expire upon the approval of the Communications License Agreement.

## MINUTES

Space Utilization Committee - cont'd

This is a new agreement that has three five year renewal terms. All other provisions of the original agreement have been updated to reflect current best practices in these types of agreements.

The Space Utilization Committee approved this Communications License Agreement on February 11, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Communications License Agreement with Sprint Spectrum, L.P., Licensee, for the use of a portion of the hose tower and storage space at a firehouse located at 2120 Eastern Avenue.

**MINUTES**

Space Utilization Committee - Communications License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Communications License Agreement with Sprint Spectrum, L.P., Licensee, for the use of a portion of the hose tower and storage space at a firehouse located at 6512 Harford Road. The period of the Communications License Agreement is effective February 1, 2020 for five years with three five-year renewal terms.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>License Fee</u>
2020	\$46,000.00
2021	\$47,380.00
2022	\$48,801.40
2023	\$50,265.44
2024	\$51,773.41

The annual license fee during the five year initial term will be due on February 1 of each year and will escalate by 3% annually.

**BACKGROUND/EXPLANATION:**

On December 1, 1999, the Board approved a Lease Agreement whereby a portion of the hose tower and property located at 6512 Harford Road were used for cellular telephone communication. The initial term was for five years effective February 1, 2000, the date installation of transmission and equipment lines was completed. The Lease Agreement had three 5-year renewals. The Lease Agreement will expire upon the approval of the Communications License Agreement.

## MINUTES

Space Utilization Committee - cont'd

This is a new agreement that has three five-year renewal terms. All other provisions of the original agreement have been updated to reflect current best practices in these types of agreements.

The Space Utilization Committee approved this Communications License Agreement on February 11, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Communications License Agreement with Sprint Spectrum, L.P., Licensee, for the use of a portion of the hose tower and storage space at a firehouse located at 6512 Harford Road.

**MINUTES**

Department of Real Estate - First Amendment to Communications License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a First Amendment to Communications License Agreement with Crown Atlantic Company, LLC, a Delaware Limited Liability Company, and Licensee, to operate and allow others to operate communications equipment on the licensed premises located at 3002 Druid Park Drive. The amendment adds two additional five year renewal terms to the agreement, extending its total term to March 18, 2040.

**AMOUNT OF MONEY AND SOURCE:**

\$71,051.88 - annual rent

**BACKGROUND/EXPLANATION:**

The demised premises will be utilized for cellular telephone communication. The Licensee will be responsible for liability insurance, utilities, maintenance and repairs to their equipment and compliance with all FCC and FAA rules and regulations.

The Licensee has been using the property and granting others the right to construct, maintain and transmit radio signals from certain wireless communications equipment on the property. Section 2 of the License is amended to add two additional five year terms to the License beyond the original term and extending its total term to March 18, 2040. The amendment also requires annual rent payments beginning March 1, 2020 and with a 4% escalation in the annual rent every year thereafter. As additional compensation, the Licensee will pay the City \$10,000.00 within 60 days of the full execution of the First Amendment by both parties. In addition, the City of Baltimore will receive 10% of the revenue received by the Licensee from any subtenants added to site after execution of the Agreement.

## MINUTES

Department of Real Estate - cont'd

The Space Utilization Committee approved this license agreement on January 28, 2020.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a First Amendment to Communications License Agreement with Crown Atlantic Company, LLC, a Delaware Limited Liability Company, and Licensee, to operate and allow others to operate communications equipment on the licensed premises located at 3002 Druid Park Drive.

## MINUTES

Health Department - Fee Reduction Recommendation  
for 90-Day Small Haulers

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Commissioner of Health's fee recommendation pursuant to Baltimore City Health Code §7-210, to temporarily reduce to \$0.00, licenses for small haulers in support of a 90-day Small Haulers Pilot being conducted by the Baltimore City Department of Public Works (DPW).

**AMOUNT OF MONEY AND SOURCE:**

License and Fee Schedule

License Name	Duration	Budget Account Number	Current	Temporarily Proposed
Small Haulers License	90-days	1001-000000-3020-170400-400650	\$ 8.75	\$0.00
Small Haulers License	1 year	1001-000000-3020-170400-400650	\$35.00	\$0.00

**BACKGROUND/EXPLANATION:**

The Health Department issues approximately 12 small hauler licenses each weekday. A typical day may consist of issuing three 90-day licenses and nine annual licenses and these numbers can vary depending upon weather and other factors. Assuming all small haulers would opt to obtain an annual license if that cost was reduced to \$0.00 during the pilot, the expected reduction in revenue would amount to approximately \$27,300.00 over the course of the 90-day pilot.

Small Haulers are those who are engaged in the collection, transportation, and disposal of solid waste either commercially or for themselves and whose vehicles meet certain weight and capacity

## MINUTES

Health Department - cont'd

restrictions. The DPW is embarking on a 90-day pilot initiative to reduce barriers to small haulers and to decrease illegal dumping in Baltimore City. It is believed the temporary reduction may serve to incentivize currently unlicensed small haulers to become legitimately licensed. The Health Department is happy to support this initiative and is in favor of eliminating licensing costs for small haulers during the course of the 90-day pilot.

If approved, the fee reduction will become effective on the start date of the Small Haulers Pilot to be announced by the DPW and would run continuously for 90 days thereafter. The current fee schedule would resume at the end of the pilot.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the Commissioner of Health's fee recommendation pursuant to Baltimore City Health Code §7-210, to temporarily reduce to \$0.00, licenses for small haulers in support of a 90-day Small Haulers Pilot being conducted by the Baltimore City Department of Public Works.

## MINUTES

Health Department - Transfer of LIFE-TO-DATE SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE Sick leave days from the listed City employees to the designated employee, Mr. Tyrone Chapman.

The transfer of sick leave days is necessary in order for the designed employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Courtney Feaster	5
Toni Montgomery	5
Al Russell	5
Paul Overly	5
Steve Litzenbrger	5
Shannon Snyder	3
Lamont Keaton	1
Manhari Sapkota	<u>1</u>
<b>Total</b>	<b>30</b>

Mr. Chapman is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of his leave has been used. This transfer will allow Mr. Chapman to remain in pay status.

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE Sick leave days from the listed City employees to the designated employee, Mr. Tyrone Chapman.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the agreements. The period of the agreement is July 1, 2019 through June 30, 2020.

1. **CHASE BREXTON HEALTH SERVICES, INC.** **\$280,000.00**

Account: 5000-569720-3023-273318-603051

Chase Brexton Health Services, Inc. will utilize the funds to provide Outpatient Ambulatory Health Services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special services. The providers are asked to submit a budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

**MWBOO GRANTED A WAIVER ON DECEMBER 13, 2019.**

2. **PARK WEST HEALTH SYSTEMS, INC.** **\$30,000.00**

Account: 5000-583520-3041-294600-603051

Baltimore City Health Department will fund the Park West Health Systems, Inc. to conduct colorectal cancer screening under the FY20 Increasing Colorectal Cancer Screening through Community-Clinical Linkages Fund Grant.

**MINUTES**

Health Department - cont'd

The agreement is late because of the delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

**MINUTES**

Office of the City Council - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for raising \$20,000.00 that will go towards a Cosmetology scholarship in honor of Destiny Harrison. Mr. Zeke Cohen wishes to solicit donations from local individuals, businesses and the general population to support the scholarship and provide 3-5 students with funds to cover fees included in the Cosmetology program at Mergenthaler Vocational Technical High School. The period of the campaign is effective upon Board approval to February 28, 2021.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Destiny Harrison, owner of Madame D Beauty Bar hair salon on N. Milton Avenue in East Baltimore, was horrifically murdered on December 21, 2019. Destiny Harrison's murder took place at her business in front of her one-year-old daughter, Dream Harrison.

## MINUTES

Office of the City Council - cont'd

To honor Destiny Harrison's devotion to entrepreneurship, her practice as a beautician, and her love for her daughter, Dream, the Office of the City Council and Mr. Cohen's office, in tandem with local barbers and beauticians, is starting the Destiny Dream Scholarship. Mr. Cohen worked with these local barbers and beauticians in the creation of the Healing City Baltimore movement, where together they united to generate this scholarship. This scholarship will be provided to 3-5 students per year at Mergenthaler Vocational Technical High School (also known as MerVo), Destiny Harrison's alma mater.

The Destiny Dream Scholarship will provide \$1,000.00 of educational seed money to MerVo cosmetology students. Funding will be allocated to offset the cost of beautician kits, uniforms, and licensure. With this scholarship, cosmetology students can pursue Destiny Harrison's passion and desire to set up future generations for success.

Baltimore City Code, Article 8, §6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to benefit from the proposed solicitation must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission

## MINUTES

Office of the City Council - cont'd

to the Board of Ethics of Baltimore City for raising \$20,000.00 that will go towards a Cosmetology scholarship in honor of Destiny Harrison. Mr. Zeke Cohen wishes to solicit donations from local individuals, businesses and the general population to support the scholarship and provide 3-5 students with funds to cover fees included in the Cosmetology program at Mergenthaler Vocational Technical High School. The President and the Mayor **ABSTAINED**.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees Retirement System (ERS)</u>			
1. Andy Ho	Government Finance Officers Association - 114 <sup>th</sup> Annual Conference New Orleans, LA May 16 - 20, 2020 (Reg. Fee \$420.00)	Special Funds	\$1,818.20

The registration cost of \$420.00 was prepaid directly to the GFOA by the ERS.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Police Department

2. Gino Inocentes James Moses	Adobe Premiere Essentials Training Class Washington, DC Mar. 2 - 3, 2020 (Reg. Fee \$899.00 ea.)	General Fund	\$2,070.00
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The train fare for Messrs. Inocentes and Moses in the amount of \$56.00 each and the registration fee in the amount of \$899.00 each were prepaid on a City-issued credit card assigned to Mr. Tribhuvan Thacker. Therefore, Messrs. Inocentes and Moses will be disbursed \$80.00 each.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City Assessment Unit</u>			
3. Kevin G. Amado, Sr.	Rx Drug Abuse and Heroin Summit Nashville, TN April 12 - 16, 2020 (Reg. Fee \$849.00)	FY 2020 Alcohol and Drug Treatment Block Grant/ State Funds	\$2,546.25

The registration fee of \$849.00 was prepaid with a city-issued check under EA000337430. The airfare cost of \$375.96 was prepaid on a Circuit Court procurement card assigned to Ms. Sophia Sander. The attendee will use his subsistence to pay the early bird fee of \$20.00. Therefore, the disbursement to Mr. Amado, Sr. is \$1,301.29.

Department of Housing and Community Development

4. Toya Sykes-Coates	HEP Energy Auditor Training Charlotte, NC Mar. 8 - 13, 2020 (Reg. Fee \$3,298.00)	EmPOWER Grant	\$4,644.06
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The subsistence rate for this location is \$185.00. The hotel rate is \$153.97 per night, plus hotel taxes of \$36.35 per night. The Department is requesting additional subsistence \$8.97 per day for meals and incidentals. The airfare cost of \$134.46 and registration fee of \$3,298.00 were prepaid on a City-issued procurement card assigned to Ms. Alice Kennedy. The total hotel costs of \$951.60 was reserved with City-issued procurement card assigned to Ms. Alice Kennedy. Therefore, the disbursement to Ms. Sykes-Coates is \$1,211.60.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

## MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Council</u>			
5. Sharon Middleton	2020 NACo Legislative Conference Washington, DC Feb. 29, - Mar. 4, 2020 (Reg. Fee \$515.00)	Elected Officials Expense Account	\$1,971.91

The subsistence rate for this location is \$260.00 per night for February 29, 2020 and \$332.00 per night for March 1 - 4, 2020. The cost of the hotel is \$260.00 per night, plus a hotel tax of \$38.87 per day.

Ms. Middleton will be driving her personal vehicle to and from the conference. She will pay her daily parking expenses. The sponsor will provide meals during the conference. Therefore, Ms. Middleton will be disbursed \$1,971.90.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

## MINUTES

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
6. Earl Kelly	Centers for Disease Control - Passport to Partner Services Track D Newark, NJ Sept. 15 - 20, 2019 (Reg. Fee \$0.00)	Federal Grant Funds	\$1,077.46

On September 15 - 20, 2019, Mr. Kelly traveled to Newark, NJ to attend the Center for Disease Control's Passport to Partner Services Track D. The allowed subsistence rate for this location was \$202.00 per day. The hotel rate was \$141.00 per night. The hotel tax was \$21.33 per night. The train cost of \$186.00, hotel cost of \$705.00, and hotel tax of \$106.64 were prepaid using a City-issued credit card assigned to Mr. Malcolm Green-Hayes. Therefore, the requested reimbursement to Mr. Kelly is \$79.82.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

This request is late because of administrative delays. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$74.32	- Food
<u>5.50</u>	- Transportation
<b>\$79.82</b>	

## MINUTES

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Office of Civil Rights and Wage Enforcement</u>			
7. Darnell E. Ingram	2019 International Association of Human Rights Agencies Conference Orlando, FL Aug. 18 - 22, 2019 (Reg. Fee \$0.00)	General Funds	\$1,314.31

On August 18 - 22, 2019, Mr. Ingram traveled to Orlando, FL to attend the 2019 International Association of Human Rights Agencies Conference. The subsistence for this location is \$188.00 per day for a total of \$752.00. Of the subsistence amount Mr. Ingram used \$121.80 for meals and incidentals, which left a remainder of \$630.20. The excess subsistence will cover the rental car cost of \$231.55 and parking cost of \$58.00. Mr. Ingram stayed with relatives in order to reduce costs to the Office. Mr. Ingram required a rental car due to the 25.3 mile distance between the conference and his accommodations.

Pursuant to AM-240-8 if official City business at the event site required extensive inspection trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance of the trip.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or if it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

## MINUTES

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Office of Civil Rights and Wage Enforcement - cont'd</u>			

This request is late because meals and hotel costs were not known at the required time of travel. The Department requests retroactive travel approval. The request was late because the final hotel and meal cost was unknown. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$ 231.55 - Rental Car
407.96 - Airfare
121.80 - Meals
58.00 - Parking
495.00 - Registration fee
<u>\$1,314.31</u>

UPON MOTION duly made and seconded, the Board approved the foregoing Travel Requests and Retroactive Travel Reimbursements. The Mayor **ABSTAINED** on item no. 5. The President **ABSTAINED** on item no. 5. The Comptroller **ABSTAINED** on item nos. 1 and 7.

## MINUTES

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/Office of Engineering and Construction - SC 954, Primary Settling Tanks Nos. 3 and 4 Rehabilitation at the Back River Wastewater Treatment Plant  
**BIDS TO BE RECV'D: 04/01/2020**  
**BIDS TO BE OPENED: 04/01/2020**
2. Department of Transportation - TR 19007, Curb Repair Citywide  
**BIDS TO BE RECV'D: 03/18/2020**  
**BIDS TO BE OPENED: 03/18/2020**
3. Department of Transportation - TR 20008, ADA Ramps Citywide  
**BIDS TO BE RECV'D: 03/18/2020**  
**BIDS TO BE OPENED: 03/18/2020**
4. Department of General Services - GS 16810R, Mitchell Roof Replacement  
**BIDS TO BE RECV'D: 04/08/2020**  
**BIDS TO BE OPENED: 04/08/2020**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

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## MINUTES

ACKNOWLEDGEMENT

President: "Actually before we end today ah -- I will now like to honor Solicitor Davis as this is his last Board of Estimates, Sir, let's give him a round of applause. I want to say first thank you for returning to the City that you love, leaving the bench -- coming and we know that everything that you've done in your time and we've agreed on a lot and we've disagreed on a lot but it's never been personal because at the end of the day, I know that we both were two Baltimore boys who decided to dedicate their life to improving Baltimore. So as you said earlier I know there's a beach somewhere calling your name just make sure that you send us some pictures so that we can know what a beach looks like and thank you for your service. Madam Comptroller."

Comptroller: "Sure we all have reasons for being proud of the city's accomplishments because Mr. Davis, the reason we are proud of you is your leadership in the Baltimore City Law Department. Because under your direction the Law Department did much to assist the city in its mission to continue to earn public trust. Your

## MINUTES

sense of honor and boundless integrity are sought-after qualities. The people of this City were very fortunate to have you looking after their best interests. As you enter this next phase of your life's journey, my sincerest wish is that you are blessed with an enjoyable and peaceful retirement. Thank you for all your years of service."

President: "Mr. Mayor."

Mayor: "Thank you. Ah -- Mr. President. Ah -- as a neighbor at Abbott street and Barnes Street you know I appreciate ah -- you stepping down from a very powerful position as a federal judge to come and help out the city that you love. And I thank you for your service. I thank you for your honesty, your integrity, but most of all I want to thank you for being a friend, and I wish you the best in your retirement."

Mr. Davis: "Thank you very much, Mr. Mayor."

President: "And thank you."

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## MINUTES

ACKNOWLEDGEMENT

President: "Thank you. Mr. Mayor and before we end last thing I want to comment ah -- both the Comptroller and I, there was a -- a project of something on the routine item which is the finalization essentially of a -- a project we as many of you may remember ah -- Hollander Ridge and what happened there is now a budding industrial area not too far from my home but in this Board today it's about ah -- the accomplishment of having housing, finally, housing for those individuals who were relocated to allow them to further themselves and be a greater part of the community. So I know the Comptroller wants to speak about that but I want to talk about it a little bit myself because I can see it. I see how Hollander Ridge each and every day to know that the neighbors that were once there in the situations that they were living in are now being able to be dispersed across the city and uplift themselves is a great thing. Madam Comptroller."

## MINUTES

Comptroller: "Sure the Hollander Ridge PILOT makes possible the redevelopment of 94 units of affordable housing for the City residents who were displaced when public housing, when this public housing project was torn down in 1996. It enables the Housing Authority to use \$20,000.000.00 awarded under the Federal Hope VI grant to renovate and improve homes in neighborhoods across the City. Also this pilot helps low-income residents and stimulates redevelopment in under-invested neighborhoods. We should all -- we should do all we can to promote equitable development of affordable housing and so I think this is ah -- a very good um -- item that was approved today. Thank you."

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MINUTES

President: "Thank you as there's no more business before the Board we will recess until bid opening at 12:00 noon."

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**MINUTES**

Comptroller: "Good Afternoon the Board of Estimates is now in session for the receiving and opening of bids. In the interest of promoting the order and efficiency of these proceedings, persons who are disruptive to the meeting will be asked to leave the Board room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The Board room must be vacated at the conclusion of the meeting. Failure to comply may result in a charge of trespassing."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that the following agency had issued an Addendum extending the date for receipt and opening of bid on the following contract. There were no objections.

Department of Public Works - WC 1404, Urgent Need Water Infrastructure Rehabilitation and Improvements - Phase III - FY20  
**BIDS TO BE RECV'D: 03/11/2020**  
**BIDS TO BE OPENED: 03/11/2020**

## MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the Bureau of Procurement for tabulation and report:

Bureau of Procurement - B50005944, Double Drum Asphalt Compactor

Valley Supply & Equipment Co., Inc.  
GT Mid Atlantic, LLC

Bureau of Procurement - B50005946, Flat Bed Truck/Crane

Altec Northeast, LLC  
Transteck Inc. dba Freightliner of Elkton  
Harbor Truck Sales & Service, Inc.  
Beltway International, LLC

Bureau of Procurement - B50005950, Crew Cab & Chassis Truck with Stake Body and Lift Gate

Transteck Inc. dba  
Freightliner of Elkton  
Harbor Truck Sales & Service Inc.  
Beltway International, LLC.

Bureau of Procurement - B50005951, One-Ton 4 x 4 Crew Cab Pickup Truck with Open Utility Body

Sheehy Auto Sales  
Pacifico Ford, Inc.

Bureau of Procurement - B50005562, Website Hosting Management and Maintenance Support

Mindgrub Technologies, LLC  
Canton Group

## MINUTES

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There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, March 04, 2020.



Joan M. Pratt  
Secretary