

## MINUTES

REGULAR MEETING

Honorable Sharon Green Middleton, President  
Honorable Catherine E. Pugh, Mayor - **ABSENT**  
Honorable Bernard C. "Jack" Young, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
Rudolph S. Chow, Director of Public Works  
Andre M. Davis, City Solicitor  
Dana P. Moore, Deputy City Solicitor  
Matthew W. Garbark, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

Effective April 02, 2019 and pursuant to Article IV, Section 2(b) of the Baltimore City Charter, the Honorable Bernard C. "Jack" Young shall be ex officio Mayor of the City during the absence of the Honorable Catherine E. Pugh, Mayor. Pursuant to Article III, Section 10(b) of the Baltimore City Charter, the Honorable Sharon Green Middleton shall be acting President during the fulfilment of the Honorable Bernard C. "Jack" Young's duties as Mayor.

President: "Good morning."

City Solicitor: "Good Morning."

President: "The -- the May 1, 2019, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiencies of these hearings, persons who are

## MINUTES

disruptive to the hearing will be asked to leave the hearing room. Meetings of the Board of Estimates are open to the public for the duration of the meeting. The hearing room must be vacated at the conclusion of the meeting. Failure to comply may result in the charge of trespassing. I would direct the Board members attention to the Memorandum of the President's office dated April 29, 2019, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all the items contained on the routine agenda."

City Solicitor: "Madam President I moved approval of all the items on the routine agenda."

Comptroller: "I second."

President: "All those in favor say aye. All opposed say Nay. The motion carries, the routine agenda and agenda items have been adopted."

\* \* \* \* \*

**MINUTES**

Bureau of the Budget and - Annual Ordinance of Estimates FY 2020  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Fiscal 2020 Ordinance of Estimates for transmittal to the Baltimore City Council.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Ordinance of Estimates totals \$3,555,401,780.00, including \$2,927,937,780.00 for operating expenses and \$627,464,000.00 for capital expenses.

President: "The first item on the non-routine agenda can be found on page one. The Department of Finance will present the proposed Ordinance of Estimates for FY 2020 and an Ordinance to Levy and collect the tax and request authorization to advertise the Ordinance of Estimates ah -- Director Bob Cename."

Mayor: "Cename."

President: "Bob Cename."

Robert Cename, Budget Director: "Hi, Good morning."

Mayor: "Hi."

## MINUTES

Mr. Cennane: "Hi my name is Bob Cennane, Budget Director for the City and I'm here today to pre -- present two items for the Board's consideration. First is the fiscal 2020 Ordinance of Estimates and also the Proposed Property Tax Ordinance for Fiscal 2020, so the Proposed Ordinance includes \$2.9 million of operating expenses among all funds, that's an increase of 109 million or 3.9 percent versus the Fiscal 19 Appropriation. It also includes \$627 million of capital investment. The total budget between operating and capital among all funds is \$3.5 billion ah -- looking at the general fund only the operating budget is proposed at \$1.9 billion that is a 3.2 percent increase versus the Fiscal 19 budget. Ah -- the Proposed Property Tax Ordinance is at \$2.248 per hundred of assessed value ah -- that is the same rate as last year. The personal property tax by law is two and half times that rate which is \$5.62 per hundred of assessed value. Ah -- between the releases of the preliminary budget, when we came to you on March the 27<sup>th</sup> ah -- between that time and today, we have taken a -- number of steps to finalize this budget. First, more formally was on April 9th we had our Annual Taxpayers Night ah - to get feedback from

## MINUTES

our citizens. We had a spec -- special session of the Board on April 11th which was an opportunity for the Board members to provide their feedback with agency heads present and concurrently um -- my team and our staff has worked with um -- agency personnel to finalize their line item budgets. You'll notice in the final budget there's very few changes. Most of the changes are on the State funds where we get the final information from the State budget as it wraps up in April and reflect that in our final Ordinance. Um -- the general fund ah -- recommendation remains unchanged between the preliminary and the executive summary. Ah - - the next step in the process after ah -- approval today is for the Ordinance to be introduced into City Council ah -- and then there will be formal Council hearings agency by agency that are - - are scheduled for June. So, with that I would ask the Board to approve those two items and happy to answer any questions that the Board has on that."

## MINUTES

City Solicitor: "Madam President if there are no questions for ah -- Mr. Cename, I would move that the Board adopt and approve the recommended Ordinance of Estimates for Fiscal Year 2020 and that authorization be given to advertise that budget and transmit same to the City Council."

Comptroller: "I Second."

President: "All those in favor say Aye. All those opposed say No. The motion carries." The President **ABSTAINED**.

\* \* \* \* \*

**MINUTES**

Bureau of the Budget and - Annual Property Tax Ordinance FY 2020  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Fiscal 2020 Tax Rate Ordinance for transmittal to the Baltimore City Council.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Real Property Tax Rate is proposed to remain at \$2.248 per \$100.00 of assessed value. The Personal Property Tax Rate is 2.5 times the Real Property Tax Rate per State Law.

UPON MOTION duly made and seconded, the Board approved the Fiscal 2020 Tax Rate Ordinance for transmittal to the Baltimore City Council. The President **ABSTAINED**.

**MINUTES**Department of Planning - Fiscal Year 2020 - 2025 Capital Budget  
and Capital Improvement Program

The Board is requested to **NOTE** receipt of the FY 2020 Capital Budget and the FY 2020 - 2025 Capital Improvement Program.

On March 7, 2019, the Planning Commission approved the recommendations for the Fiscal Year 2020 Capital Budget and the Fiscal Year 2020 - 2025 Capital Improvement Program. The recommended program totaled \$2.9 billion for capital projects during FY 2020 - 2025 and \$634 million to be appropriated as part of the FY 2020 budget.

On April 2, 2019, the Board of Finance approved the Capital Improvement Program for FY 2020-2025 as recommended by Planning Commission. Since the April 2, 2019 Board of Finance approval, changes were made. With these changes, the recommended program totals \$2.9 billion for capital projects during FY 2020-2025 and \$627.5 million to be appropriated as part of the FY 2020 budget.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the FY 2020 Capital Budget and the FY 2020 - 2025 Capital Improvement Program. The President **ABSTAINED**.

**MINUTES**Board of Finance - Six Year Capital Improvement Program

By City Charter, the review schedule for the Capital Improvement Program ("CIP") includes an endorsement by the Board of Finance. At a scheduled meeting on April 2, 2019, the FY 2020 Capital Budget totaling \$627.4 million and the FY 2020-2025 CIP totaling \$2,871.2 million was presented to the Board of Finance. Following the presentation, the Board of Finance endorsed the CIP as summarized below:

**Board of Finance Recommended 2020-2025 CIP**  
(Dollars in thousands)

Source	2020	2021	2022	2023	2024	2025	TOTAL
General Obligation Bonds	80,000	80,000	70,000	70,000	70,000	70,000	440,000
General Funds	50,000	15,000	15,000	15,000	15,000	15,000	125,000
Revenue Loans	249,641	280,495	267,970	107,934	114,489	117,209	1,137,738
Federal	75,191	38,108	37,993	37,913	37,953	36,456	263,614
State	26,235	25,471	23,859	14,583	10,166	9,888	110,202
Other	146,397	198,896	245,312	99,837	41,648	62,568	794,658
<b>Total</b>	<b>627,464</b>	<b>637,970</b>	<b>660,134</b>	<b>345,267</b>	<b>289,256</b>	<b>311,121</b>	<b>2,871,212</b>

UPON MOTION duly made and seconded, the Board **NOTED** the Board of Finance, Year Capital Improvement Program. The President **ABSTAINED**.

## MINUTES

Department of Finance - Six-Year Capital Improvement Program

**ACTION REQUESTED OF B/E:**

The Board is recommended to adopt the Six-Year Capital Improvement Program for Fiscal Years 2020 through 2025.

**BACKGROUND/EXPLANATION:**

The Department of Finance completed its review of the Six-Year Capital Improvement Program for Fiscal Years 2020 through 2025. As required by City Charter, the first year of this program represents the Capital Budget for Fiscal Year 2020 and will be included in Part B of the proposed Ordinance of Estimates.

The Six-Year Capital Improvement Program is summarized as follows:

**Finance Recommended 2020-2025 CIP**

(Dollars in thousands)

Source	2020	2021	2022	2023	2024	2025	TOTAL
General Obligation Bonds	80,000	80,000	70,000	70,000	70,000	70,000	440,000
General Funds	50,000	15,000	15,000	15,000	15,000	15,000	125,000
Revenue Loans	249,641	280,495	267,970	107,934	114,489	117,209	1,137,738
Federal	75,191	38,108	37,993	37,913	37,953	36,456	263,614
State	26,235	25,471	23,859	14,583	10,166	9,888	110,202
Other	146,397	198,896	245,312	99,837	41,648	62,568	794,658
<b>Total</b>	<b>627,464</b>	<b>637,970</b>	<b>660,134</b>	<b>345,267</b>	<b>289,256</b>	<b>311,121</b>	<b>2,871,212</b>

UPON MOTION duly made and seconded, the Board adopted the Six-Year Capital Improvement Program for Fiscal Years 2020 through 2025. The President **ABSTAINED**.

## MINUTES

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **DAYSPRING PROGRAMS, INC.** **\$432,394.00**

Account: 4000-407018-3571-757604-603051

Dayspring Programs, Inc., will use the funds to provide rental assistance and support services to at least 21 formerly homeless households. Emphasis will be placed on goals that lead to stabilization of permanent housing, address health, employment needs, and provide a safe, stable, and nurturing environment for children. The period of the agreement is April 1, 2019 through March 31, 2020.

The agreement is late because of the delay in receipt of the grant award.

2. **DAYSPRING PROGRAMS, INC.** **\$857,638.00**

Account: 4000-407018-3571-757603-603051

Dayspring Programs, Inc., will provide rental assistance to 43 formerly homeless households. The overarching goals of the Project include increasing housing stability, skills and/or income, and enhancing self-determination. Case management services are also available to all participants served by the Project. The period of the agreement is April 1, 2019 through March 31, 2020.

The agreement is late because of the delay in receipt of the grant award.

## MINUTES

Mayor's Office of Human Services - cont'd

3. **HEALTH CARE FOR THE HOMELESS, INC.** **\$127,000.00**

Account: 5000-569819-3571-763200-603051

Health Care for the Homeless, Inc. will provide non-medical case management to 50 low-income HIV/AIDS positive clients. Services will include a range of client-centered non-medical case management activities focused on providing guidance and assistance in accessing medical, social, community, legal, financial, public, and private programs and other needed services. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of administrative delays.

4. **PROJECT PLASE, INC.** **\$286,750.00**

Account: 5000-569819-3571-763100-603051

Project PLASE, Inc. will provide limited short-term assistance to support emergency, temporary, or transitional housing to enable 25 clients to gain or maintain outpatient/ambulatory health services. Housing-related referral services include assessment, search, placement, advocacy, and the fees associated with these services. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of administrative delays.

## MINUTES

Mayor's Office of Human Services - cont'd

5. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$431,189.00**

Account: 4000-407018-3571-759101-603051

St. Ambrose Housing Aid Center, Inc. will use funds to provide rental assistance and support services to at least 19 formerly homeless households. St. Ambrose Permanent Housing Program provides permanent housing and supportive services to formerly chronic homeless families and individuals. The period of the agreement is February 1, 2019 through January 1, 2020.

The agreement is late because of the delay in receipt of the grant award.

6. **MOVEABLE FEAST, INC.** **\$128,828.00**

Account: 5000-569819-5940-763800-603051

Moveable Feast, Inc. will provide 38 clients with food items and/or gift cards that may be used to purchase food. Funding may also be used to provide and deliver hot meals to home bound and medically fragile HIV positive clients. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of administrative delays.

7. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 99,039.00**

Account: 5000-569819-3571-762200-603051

Chase Brexton Health Services, Inc. will provide 100 clients with a range of client-centered non-medical case management activities focused on providing guidance and assistance in accessing medical, social, community, legal, financial, public and private programs and other needed services. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of administrative delays.

**MINUTES**

Mayor's Office of Human Services - cont'd

8. **MARIAN HOUSE, INCORPORATED** **\$290,434.00**

Account: 4000-407018-3571-758351-603051

Marian House, Incorporated will provide rental assistance and support services to 18 formerly homeless households. The overarching goals of the Project include increasing housing stability, skills and/or income, and enhancing self-determination. Case management services are available to all participants served by the Project. The period of the agreement is April 1, 2019 through March 31, 2020.

The agreement is late because of the delay in receipt of the grant award.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above-listed agreements.

**MINUTES**

Mayor's Office of Human Services - Two-Month Advance of Funding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a two-month advance of funding for the Dayspring Program, Inc. and Union Baptist Church-School, Inc. The period of the two-month advance is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$ 858,575.83	- Dayspring Programs, Inc.
253,456.00	- Union Baptist Church-School, Inc.
<b>\$1,112,031.83</b>	- 4000-486320-1772-516000-603051

**BACKGROUND/EXPLANATION:**

Dayspring Program, Inc., and Union Baptist Church-School, Inc. are sub-recipients, of the Federal Head Start grant awarded by the Administration for Children and Families: Office of Head Start.

The advance amounts are based on current Fiscal Year 2020 application budgets.

Dayspring Programs, Inc. will receive an advance in the amount of \$858,575.83. Union Baptist Church-School, Inc. will receive an advance in the amount of \$253,456.00.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized a two-month advance of funding for the Dayspring Program, Inc. and Union Baptist Church-School, Inc.

**MINUTES**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1 South Street	One South Street, LLC	Two single face electric signs 24.75 sq. ft. each, one double face electric sign 11.7 sq. ft.
Flat Charge \$1,285.00		
2. 41 S. Arlington Avenue	South Arlington, LLC	One set of steps 3'x 8", oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> fl., one set of steps 3'x 8", oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> fl.
43 S. Arlington Avenue	South Arlington, LLC	One set of steps 3'x 8", oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> fl., one set of steps 3'x 8", oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> fl.
Flat Charge \$288.14		

## MINUTES

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
3. 2202 Boston Street	Themis N. Smyrnioudis	Double face electric sign 12' x 1'4.25"
Flat Charge \$271.89		
4. 1101 S. Hollins Street	South Arlington, LLC	One set of steps 3'x 8", oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> fl.
1103 S. Hollins Street	South Arlington, LLC	One set of steps 3'x 8", oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> fl.
1105 S. Hollins Street	South Arlington, LLC	One set of steps 3'x 8" oriel windows 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> fl.

Flat Charge \$432.21

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the Minor Privilege Permits.

**MINUTES**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with 1234 McElderry LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$19,759.00 - 9950-909095-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for the Somerset I located at 1234 McElderry Street (A portion of 500 North Central Avenue Ward 5, Section 10, Block 1295, Lot 1) for construction of 104 multi-family affordable housing units, and 2,400 SF of neighborhood retail. The Developer agrees to make a one-time contribution in the amount of \$19,759.00 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable. This agreement will commence upon the Board approval and termination will be deemed in writing by the Department of Transportation.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Traffic Mitigation Agreement with 1234 McElderry LLC.

**MINUTES**Department of Transportation (DOT) - Developer's Agreement

The Board is requested to approve and authorize execution of the Developer's Agreement with Beth AM Synagogue.

**AMOUNT OF MONEY AND SOURCE:**

A Letter of Credit in the amount of \$19,713.00 has been issued to Beth AM Synagogue which assumes 100% of the financial responsibility.

**BACKGROUND/EXPLANATION:**

Beth AM Synagogue would like to install a new water service to its proposed new building located at 2501 Eutaw lace, Baltimore, MD 21217. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

**MBE/WBE PARTICIPATION:**

N/A

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Developer's Agreement with Beth AM Synagogue.

**MINUTES**

Department of Housing and - Community Development Block  
Community Development Grant Agreement (CDBG)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the agreement with The Development Corporation of Northwest Baltimore. The period of the agreement is September 1, 2018 through August 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$40,000.00 - 2089-208919-5930-429591-603051

**BACKGROUND/EXPLANATION:**

This agreement will provide funding to subsidize the operating costs for one year. The Subgrantee will provide housing counseling services, housing workshops and other aspects of homeownership education to CDBG eligible low-and moderate-income persons.

On August 8, 2018, the Board approved a resolution authorizing the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG),
2. HOME Investment Partnership Act (HOME),
3. Emergency Solutions Grant Entitlement (ESG), and
4. Housing Opportunity for People with AIDS (HOPWA).

Upon approval of the resolution and submission of the Annual Action Plan to HUD on August 8<sup>th</sup>, DHCD's Contracts Section began negotiating and processing CDBG agreements as outlined in the Plan to be effective July 1, 2018 and beyond. Consequently this agreement was delayed due to final negotiations and processing.

**MINUTES**

Department of Housing and - cont'd  
Community Development

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with The Development Corporation of Northwest Baltimore.

**MINUTES**

Department of Transportation - Partial Release of Retainage

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Concrete General, Inc. for TR 11005, Replacement of Bridge BC6523, Spooks Hill Road over Cooper's Run.

**AMOUNT OF MONEY AND SOURCE:**

\$73,005.85 - 9960-909633-9557-000000-200001

**BACKGROUND/EXPLANATION:**

As of November 15, 2016, Concrete General, Inc. has completed all punch list items. The Contractor has requested a Partial Release of Retainage in the amount of \$73,005.85. The City currently holds \$75,005.85 in retainage for the referenced project. The remaining \$2,000.00 is sufficient to protect the interests of the City.

**MWBOO APPROVED THE RELEASE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement for the Partial Release of Retainage to Concrete General, Inc. for TR 11005, Replacement of Bridge BC6523, Spooks Hill Road over Cooper's Run.

**MINUTES**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 01 to Whitney, Bailey, Cox & Magnani, LLC. under Project 1249, On-Call Bridge Design Services. The period of the Task Assignment is 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$887,854.35 - 9960-915601-9557-900000-703032

**BACKGROUND/EXPLANATION:**

This task will provide for replacement of Bridge No. BC6510 Warren Rd. over Gunpowder Falls located in the Loch Raven Reservoir in Baltimore County.

The scope will include, but is not limited to: survey and utility identification and mapping, geotechnical investigation and analysis, maintenance of traffic alternatives analysis, environmental and archeological investigations, preliminary hydrologic and hydraulic analysis and scour analysis, preliminary design and engineering for structures, roadway and traffic, preliminary stormwater management, and preliminary erosion and sediment control.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

MINUTES

Department of Transportation - cont'd

MWBOO APPROVED THE EAR ON DECEMBER 21, 2018.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$578,451.15	9960-902070-9558	
Wastewater	Watershed Bridge	
Revenue Bond	Maintenance	
380,433.75	9960-902070-9588	
<u>County Revenue</u>	Watershed Bridge	
	Maintenance	
<b>\$958,884.90</b>	-----	9960-915601-9557-3
		Design

This transfer will cover the costs associated with Task No. 01, Project 1249, On-Call Bridge Design Services.

UPON MOTION duly made and seconded, the Board approved and authorized the assignment of Task No. 01 to Whitney, Bailey, Cox & Magnani, LLC. under Project 1249, On-Call Bridge Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorable thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 021 to Rummel, Klepper & Kahl, LLP under Project 1217, On-Call Construction Project Management Services. The period of the Task Assignment is 11 weeks.

**AMOUNT OF MONEY AND SOURCE:**

\$229,621.79 - 9950-904097-9508-900010-705032

**BACKGROUND/EXPLANATION:**

This task will provide construction management and inspection services for the Department under TR 03319, Replacement of Harford Road Bridge over Herring Run. The task will also allow a Public Works Inspector II to assist with the increased project activity.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

Rummel, Klepper & Kahl, LLP has achieved a MBE goal of 22% and WBE goal of 16%. However, they have the capacity to meet the remaining MBE goal.

**MINUTES**

Department of Transportation - cont'd

**MWBOO APPROVED THE EAR ON MARCH 4, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board is requested to approve the assignment of Task No. 021 to Rummel, Klepper & Kahl, LLP under Project 1217, On-Call Construction Project Management Services.

**MINUTES**

Department of Transportation - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with B'Nai Israel Congregation of Baltimore, Inc. (B'Nai Israel) in connection with the Downtown Eruv. The period of the agreement is effective upon Board approval and will continue until such time as it is terminated by the City.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - 1001-000000-2600-159600-400560

**BACKGROUND/EXPLANATION:**

An eruv is a continuous boundary line which delineates an area within which Orthodox Jews are allowed to perform certain activities such as carrying one's items and possessions on the Sabbath. Erection of a boundary line will enable Orthodox Jewish residents to perform such activities which are currently restricted without an eruv. An eruv boundary is made up of utility poles, light posts, gas and electric wires, and other structures. On November 7, 1979, Mayor Donald Schaefer issued a Proclamation which granted rights for the Northwest Baltimore Eruv. On November 5, 2008, Mayor Sheila Dixon issued a Proclamation which granted rights for the Homewood Eruv. This is a request for a third eruv in the Downtown area of Baltimore City.

B'Nai Israel has undertaken the task of constructing another eruv in the Downtown area of the City (Downtown Eruv) and has been working with the City, Baltimore Gas and Electric Company, and others to accomplish this goal. This agreement provides B'Nai Israel with a right-of-entry to City property in order to install and maintain attachments for the Downtown Eruv at certain

**MINUTES**Department of Transportation - cont'd

locations. City property affected by the Downtown Eruv is specified in the agreement. The Department has inspected and approved the attachments at these locations. Any future repairs or changes to the attachments at these locations, unless made in the same manner, quality, and material as the present condition, will require the prior approval of the Department. At no time will City funds be utilized to install, maintain, repair, or remove any part of the Downtown Eruv. B'Nai Israel will be responsible for all such costs. In addition B'Nai Israel will indemnify the City for all damages resulting from the Downtown Eruv and will maintain adequate insurance.

Simultaneously with this agreement, the Mayor will declare the Downtown Eruv by an official Proclamation. The Board is also requested to approve a separate minor privilege permit for the Downtown Eruv.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with B'Nai Israel Congregation of Baltimore, Inc., in connection with the Downtown Eruv.

**MINUTES**

Mayor's Office - First Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to an Agreement (First Amendment) between the City and the Maryland Historical Society (MdHS), dated April 22, 1998, that governed the transfer of the collections belonging to the Baltimore City Life Museum (BCLM). These included the Peale Collection, the City Collection, and the BCLM Collection.

**AMOUNT OF MONEY AND SOURCE:**

This action involves no funds

**BACKGROUND/EXPLANATION:**

This First Amendment modifies the terms under which the MdHS may "deaccession" or dispose of objects in these collections. With the dissolution of the BCLM in 1998, objects in its collection were merged into the MHS Monument Street, Inc. (Monument Street), a wholly owned subsidiary of the MdHS. In February 2019, Monument Street assigned all rights and obligations with reference to the BCLM Collections to the MdHS.

The merger of the BCLM collections came with certain obligations and restrictions on Monument Street and subsequently the MdHS with regard to preserving the collection and deaccessioning objects from the collection, without prior approval of the City. This First Amendment modifies that agreement with mutually agreed upon clarifications and policies, as follows:

- The Peale Collection will be preserved as a whole by the MdHS for public exhibition and will not be pledged as security for any future obligation;
- If the MdHS ceases to exist, the City Collection will be returned to the City;

**MINUTES**Mayor's Office - cont'd

- With regard to the deaccession of objects in the BCLM Collection:
  - the City may have a representative on the MdHS committee reviewing deaccession plans;
  - the City will receive 30 days' notice and first right of refusal for any objects recommended by the MdHS for deaccession;
  - the MdHS will follow the American Alliance for Museums' Standards for Deaccession in reviewing any objects from the BCLM Collection for deaccession;
  - all proceeds from the deaccession of the BCLM Collection objects will be used for conservation or enhancement of the remaining BCLM Collection;
  - there will be no dollar limit to proposed deaccessions of the BCLM Collection; and
  - should the MdHS cease to exist, the City may exercise a "right of reversion" on all or part of the BCLM Collection, including any balance of proceeds received from deaccession of objects in the BCLM Collection.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

Mayor's office - cont'd

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to an Agreement between the City and the Maryland Historical Society, dated April 22, 1998, that governed the transfer of the collections belonging to the Baltimore City Life Museum.

**MINUTES**

Office of Civil Rights - Governmental/Charitable  
and Wage Enforcement Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Office of Civil Rights and Wage Enforcement's staff and members of Boards and Commissions assigned to the Office of Civil Rights and Wage Enforcement (BCOCRWE) to solicit donations for the 2020 Baltimore Innovation in Disabilities Conference. The period of the Solicitation is effective upon Board approval through September 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The application will support the 2020 Baltimore Innovation in Disabilities Conference that seeks to further the Mayor's Commission on Disabilities mission to remove barriers, promote equal rights and opportunities for individuals with disabilities. The event will bring together a think tank to tackle issues associated with the disability community while promoting disability awareness and education. The conference will bring together professionals in the disability community in the Baltimore/District of Columbia Metropolitan regions for training; workshops; and a Disabilities Festival with 5K. Funding is needed to pay for the planning of the conference and the costs incurred at all phases of the conference. Non-binding impact of contributions to the BCOCRWE for favorable treatment based on providing gifts will be included in all correspondence as well as any other documents needed pursuant to legal guidance of the Law Department. The donations will cover the costs of venue rental, audio visual requirements, food, guest speakers, and convention space.

## MINUTES

Office of Civil Rights - cont'd  
and Wage Enforcement

The 2020 Baltimore Innovation in Disabilities Conference sponsored by the Office of Civil Rights is the only fundraising event it holds each year. It is held in the Baltimore Convention Center. It will be supported by corporate sponsors both local and abroad, sessions and programming will be designed for the attended by individuals looking to gain more knowledge on innovations designed to assist those with disabilities.

Funds will be solicited by the staff of the Baltimore Office of Civil Rights and Wage Enforcement and other City officials that are working on this project. Solicitations will be done by letter and in person or by telephone contact. The solicitation process will make it clear that a donation to this program will not give the donor any special access or favored treatment from any City agency or official. The intent is to start the solicitation process upon approval of the Board.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or

## MINUTES

Office of Civil Rights - cont'd  
and Wage Enforcement

activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

UPON MOTION duly made and seconded, the Board approved and endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for the Office of Civil Rights and Wage Enforcement's staff and members of Boards and Commissions assigned to the Office of Civil Rights and Wage Enforcement to solicit donations for the 2020 Baltimore Innovation in Disabilities Conference.

**MINUTES**Department of Real Estate - Lease Renewal**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize renewal of a lease with the Parking Authority of Baltimore City, Tenant, for rental of space at 200 W. Lombard Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$104,430.75	\$8,702.56

Account: 2076-000000-2321-253300-603013

**BACKGROUND/EXPLANATION:**

On May 11, 2016, the Board approved a one year Lease Agreement commencing May 11, 2016 and terminating May 10, 2017 with five 1-year renewal option. On April 26, 2017, the Board approved the first renewal option for 1 year commencing May 11, 2017 and terminating on May 10, 2018. On May 9, 2018, the Board approved the 2<sup>nd</sup> renewal option for 1 year commencing May 11, 2018 and terminating on May 10, 2019. The Parking Authority of Baltimore City (PABC) would like to exercise their third renewal option for one year, commencing May 11, 2019 and termination May 10, 2020. The annual rent will be \$104,430.75. All other rental terms and provisions of the Lease dated May 11, 2016, remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized renewal of the lease with the Parking Authority of Baltimore City, Tenant, for rental of space at 200 W. Lombard Street.

**MINUTES**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Park and Menlo, LLC for an amount that is less than the lien amount for the property located at 1730 N. Broadway, Block 1109 Lot 053.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1730 N. Broadway	\$6,400.00	\$4,082.09	\$230,377.19	\$6,400.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 1730 N. Broadway on May 14, 2018 for \$230,377.19. Park and Menlo, LLC has offered to purchase the Tax Sale Certificate for \$6,400.00, file the petition to foreclose, acquire title to the property, and return it to productive use.

The purchase price of \$6,400.00 for the Tax Sale Certificate will cover the flat taxes and water bills on the property.

UPON MOTION duly made and seconded, the Board approved the assignment of a Tax Sale Certificate to Park and Menlo, LLC for an amount that is less than the lien amount for the property located at 1730 N. Broadway, Block 1109 Lot 053.

**MINUTES**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Park and Menlo, LLC for an amount that is less than the lien amount for the property located at 5218 Denmore Avenue, Block 455, and Lot 078.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
5218 Denmore Avenue	\$3,000.00	\$2,119.40	\$37,169.64	\$3,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 5218 N. Denmore Avenue, on May 14, 2018 for \$37,169.64. Park and Menlo, LLC has offered to purchase the Tax Sale Certificate for \$3,000.00, file the petition to foreclose, acquire title to the property, and return it to productive use.

The assignment amount of \$3,000.00 for the Tax Sale Certificate will cover the flat taxes and water bills on the property.

UPON MOTION duly made and seconded, the Board approved the assignment of a Tax Sale Certificate to Park and Menlo, LLC for an amount that is less than the lien amount for the property located at 5218 Denmore Avenue, Block 455, Lot 078.

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Brayman Construction Corporation	\$ 1,500,000.00
Midas Utilities, LLC.	\$104,840,000.00
The Ryan Company Inc.**	\$ 75,000,000.00

\*\* Work Capacity Rating Underwritten  
By Blanket Guarantee of \$75,000,000.00  
From The Parent Corporation Quanta  
Services, Inc.

Trionfo Builders, Inc.	\$ 8,000,000.00
Window Consultants, Inc.	\$ 6,400,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Environmental Engineering & Contracting, Inc.	Engineer
Hayat Brown, LLC	Engineer
Jacobs Engineering Group, Inc.	Architect
Perkins Eastman Architects, DPC	Architect
SCS Engineers	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the listed firms.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City</u>			
1. Jennifer Williams	Eastern Regional Interstate Child Support Association 2019 Annual Train- ing Conference & Exposition Niagara Falls, NY May 19 - 23, 2019 (Reg. Fee \$430.00)	Federal Funds	\$1,724.84
2. Veronica Hazel	Eastern Regional Interstate Child Support Association 2019 Annual Train- ing Conference & Exposition Niagara Falls, NY May 19 - 23, 2019 (Reg. Fee \$430.00)	Federal Funds	\$1,724.84
3. Andre' Carver	Eastern Regional Interstate Child Support Association 2019 Annual Train- ing Conference & Exposition Niagara Falls, NY May 19 - 23, 2019 (Reg. Fee \$430.00)	Federal Funds	\$1,724.84

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City - cont'd</u>			
4. Christy Watts	Eastern Regional Interstate Child Support Association 2019 Annual Train- ing Conference & Exposition Niagara Falls, NY May 19 - 23, 2019 (Reg. Fee \$430.00)	Federal Funds	\$1,724.84
5. Kaitlin Vaught	Eastern Regional Interstate Child Support Association 2019 Annual Train- ing Conference & Exposition Niagara Falls, NY May 19 - 23, 2019 (Reg. Fee \$430.00)	Federal Funds	\$1,724.84

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Mayor's Office of Emergency Management

6. Edward Strouse	2019 Association of Floodplain Managers Annual National Conference Cleveland, OH May 19 - 23, 2019 (Reg. Fee \$690.00)	Special Funds	\$2,155.96
-------------------	--	------------------	------------

**MINUTES****TRAVEL REQUESTS**

The subsistence rate for this location is \$197.00 per night. The cost of the hotel is \$200.00 per night plus taxes of \$33.00 per night. The Department is requesting additional subsistence of \$3.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. The airfare cost of \$313.96 and registration cost of \$690.00 were prepaid using a City-issued credit card assigned to Anthony Smith. Therefore, the disbursement to Mr. Strouse is \$220.00

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

The Board, UPON MOTION duly made and seconded, approved the travel requests.

**MINUTES**

Department of Transportation - License Agreement Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the exercise of the first renewal option to License Agreement with the Baltimore City Board of School Commissioners for the Baltimore City Public School System in connection with Snow Emergency Phases resulting in an expiration date of May 28, 2024.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On Wednesday, May 28, 2014, the Board approved a License Agreement with the Baltimore City Board of School Commissioners for the Baltimore City Public School System to secure parking during Phase II and III Snow Emergencies. The property consists of the premises listed in Exhibit A.

The Department desires to exercise the first of two five-year renewal options as provided in the License Agreement, Article II-Term.

This renewal will commence upon Board approval and remain in effect for five years with one 5-year renewal option remaining to be exercised.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized the exercise of the first renewal option to License Agreement with the Baltimore City Board of School Commissioners for the Baltimore City Public School System in connection with Snow Emergency Phases.

**MINUTES**

Department of Transportation - License Agreement Renewal

## EXHIBIT A

The parties to this Agreement agree that the list of schools below may be modified at the Licensor's sole discretion. If the Licensor changes the schools that will be used under this Agreement, the Licensor will provide Licensee with three (3) days' notice of same.

<b>SCHOOL #</b>	<b>SCHOOL NAME</b>	<b>SCHOOL ADDRESS</b>	<b>PARKING LOTS</b>	<b>RESPONSIBILITY</b>	
403/407	Poly, Western	1400 W. Cold Spring Lane	All	Transportation	
411	Walbrook High	2000 Edgewood Street	All	Transportation	
480	Baltimore City College	3220 The Alameda	All	Transportation	
410	Mervo	3500 Hillen Road	All	Transportation	
405	Patterson High	100 Kane Street	All	Transportation	
40	Lake Clifton/Eastern High	2801 St. Lo Drive	All	Transportation	
171	Thurgood Marshall	5001 Sinclair Lane	All	Transportation	
93	PDC	2500 E. Northern Parkway	All	Transportation	
80/81	W. Baltimore Middle/North Bend	201 North Bend/181 North Bend	All	Transportation	
400 B	Edmondson Westside Skill Center (Bldg. on right)	501 Athol Ave.	All	Transportation	
416	Digital Harbor High School	1100 Covington Street	All	Transportation	

## MINUTES

Department of Transportation - cont'd

76	Francis Scott Key Elementary/Middle School	1425 E. Fort Avenue	All	Transportation	
37	Harford Heights Elementary School	1919 N. Broadway	All	Transportation	*
	William C. March Middle School	2050 N. Wolfe Street	All	Transportation	*

\*Parking lot may not be available for future use due to construction

MINUTES

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve

the Extra Work Orders

as listed on the following pages:

2188 - 2191

The EWOs have been reviewed and approved

by the Department of Audits, CORC, and

MWBOO unless otherwise indicated.

MINUTES

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #005, \$218,037.19 - Project 743, Reconstruction of Annapolis Road/Waterview Avenue Interchange at MD 295 Russell Street  

\$698,229.63	\$250,727.00	Jacobs Engineering Group, Inc.	-	-
--------------	--------------	--------------------------------	---	---

The authorization Provides for Post Advertisement and Construction Services. The scope of work includes, but is not limited to shop drawing review, making site visits during construction and providing consultation to the City for resolution of unforeseen problems and issues and attending progress meetings.

**DBE PARTICIPATION:**

The Consultant will comply with Title 49 of the Federal Regulations, Part 26 (49CFR26) and the 25.90% DBE goal established in the original agreement.

The Consultant has achieved 37.38% of the DBE goals at this time.

Department of Public Works/Office of Engineering and Construction

2. EWO #004, \$19,584.03 - WC 1295R, Towson Generator and Main Substation  

\$6,928,385.00	\$108,561.93	Cianbro Corporation	17	33%
			days	

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office  
of Engineering and Construction - cont'd

The Office of Engineering & Construction issued Cianbro Corporation a Stop Work Order of imminent danger of failure of the Towson Reservoir due to the vibration caused by the sheet pile driving operation within the direct vicinity of the Towson Reservoir structure. The Office of Engineering and Construction directed the Contractor to verify that the sheet pile operation was not causing any damage to the Towson Reservoir structure. In order to not severely impact the critical path of the project and continue the sheet pile operation, the Office of Engineering and Construction directed the contractor to set up a vibration monitoring system with vibration criteria and an audible alarm system. The Certificate of Completion form will not be completed until a scheduled time after final payment and completion has been given by the Agency.

Water Contract 1295R, Towson Generator and Main Substation includes but is not limited to installing a new auto transfer switch and panel, constructing/installing a new generator building, load bank and diesel fuel storage tank, a substation building which include transformers, switchgear, and associated electrical equipment, replacement of existing Baltimore Gas & Electric (BG&E) feeders, and dismantling of the existing substation foundation and associated equipment.

MINUTES

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office - cont'd  
of Engineering and Construction

It also includes installation of some stormwater management structures and controls.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 28.9%

**WBE:** 8.1%

- |    |  |        |                                |     |
|----|--|--------|--------------------------------|-----|
| 3. | EWO #002, \$31,095.86 - WC 1305 Ashburton Filtration Plant Standby Generator |        |                                |     |
|    | \$2,482,560.00   | \$0.00 | JLN Construction Services, LLC | 70% |

The Office of Engineering and Construction requests approval to remove section of an existing retaining wall and move existing valve vaults in order to install a new electrical manhole and duct bank at the Ashburton Water Filtration Plant. During construction of the new duct bank, the Contractor encountered two valve vaults with associated conduits and section of existing retaining walls. This was a changed condition, since these utilities were neither shown on the

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office - cont'd  
of Engineering and Construction

contract drawings nor on the existing as-built. The Certificate of Completion form will not be completed until a scheduled time after final payment and completion has been given by the Agency.

The Certificate of Completion form will not be completed until a scheduled time after final payment and completion has been given by the Agency contract drawings nor on the existing as-built. The Certificate of Completion form will not be completed until a scheduled time after final payment and completion has been given by the Agency. The scope of the construction project includes: furnishing and installing a standby generator at the Ashburton Filtration Plant and the related site work including concrete generator pad, electrical ductwork, and site restoration.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27.0%

**WBE:** 9.0%

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 03 to EBA Engineering, Inc. under Project 1255 (SDC 7777), On-Call Materials Testing and Inspection. The period of the task assignment is 24 months.

**AMOUNT OF MONEY AND SOURCE:**

\$455,224.97 - 9958-911104-9520-900020-703032

**BACKGROUND/EXPLANATION:**

This task will provide for construction inspection services for SDC 7777, Drainage Repairs and Improvements at Various Locations. The services will include, but are not limited to engineering and construction inspection services, construction observation, material testing, geotechnical engineering, preparation of test reports, maintenance of project records, and other related engineering services on an on call basis as tasks are identified. The project will also include closed circuit television inspection including videotaping before and after improvements, construction of manholes and inlets, repairing and cleaning damaged storm drains structures and concrete paving associated with the storm drain systems, stream channel and stream bank repair.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27.01%

**WBE:** 10%

MINUTES

Department of Public Works/Office - cont'd  
of Engineering and Construction

Currently the on-call agreement is not in compliance because the Consultant has not yet started work or started invoicing on the contract.

**MWBOO APPROVED ON MARCH 12, 2019.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
<b>\$501,894.05</b>	9958-908109-9522	9958-911104-9520-3
Revenue Bond	Small Storm Drain/ Inlet Repair	Design

This transfer will cover the costs associated with Task No. 03, Project 1255 (SDC 7777), On-Call Materials Testing and Inspection.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 03 to EBA Engineering, Inc. under Project 1255, On-Call Materials Testing and Inspection. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 019 to Johnson, Mirmiran & Thompson, Inc. under Project 1401 (SC 964), On-Call Construction Management Assistance Inspection Services. The period of the task assignment is ten months.

**AMOUNT OF MONEY AND SOURCE:**

\$145,320.69 - 9956-901577-9551-900020-705032

**BACKGROUND/EXPLANATION:**

This task will provide construction management assistance and inspection services for the ongoing work on SC 964 - Improvements to the Sanitary Sewer in the Northwest Area of Baltimore City. An extension on the original agreement is in process to add one-year to agreement.

The scope of the agreement includes assisting the construction management section with construction monitoring and inspection, preparation of daily reports, maintenance of project records, reviewing of claims and supports and administrative support.

Under SC 964 the scope of work includes installation of Cured In Place lining, sewer cleaning and closed circuit television, sanitary sewer replacement, rehab and replacement of house connections and rehab and replacement of existing sanitary sewer manholes.

**MINUTES**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

Currently, Johnson, Mirmiran & Thompson, Inc. is not in compliance because previous MBE/WBE's personnel were not utilized as planned and previous MBE/WBE construction project finished earlier than planned, so funds were not used. The current MBE goal is 25.09% and WBE goal is 8.21%.

**MWBOO APPROVED ON MARCH 4, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 019 to Johnson, Mirmiran & Thompson, Inc. under Project 1401, On-Call Construction Management Assistance Inspection Services.

**MINUTES**

Department of Public Works/Office - Full Release of Retainage  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement for the Full Release of Retainage to Whiting-Turner Contracting Company, Inc. for SC 961, Emergency Construction Services at Patapsco Wastewater Treatment Plant.

**AMOUNT OF MONEY AND SOURCE:**

\$391,672.68 - 9956-903554-9551-000000-200001

**BACKGROUND/EXPLANATION:**

As of November 20, 2018, Contracting Company, Inc. has completed 100% of the work. The Contractor has requested a Full Release of Retainage in the amount of \$391,672.68. This will reduce the amount of retainage to \$0.00.

**MWBOO APPROVED THE RELEASE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement for the Full Release of Retainage to Whiting-Turner Contracting Company, Inc. for SC 961, Emergency Construction Services at Patapsco Wastewater Treatment Plant.

## MINUTES

Mayor's Office of Employment - Provider Agreements  
Development (MOED)

The Board is requested to approve and authorize execution of the Provider Agreements. The period of the Provider Agreements is October 1, 2018 through September 30, 2019, with an option to renew for one additional 1-year period.

1. **GREATER BALTIMORE URBAN LEAGUE** **\$120,000.00**

Accounts: 1001-000000-6313-492605-603051  
 4000-806419-6313-492605-603051

The purpose of this Provider Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 25 Baltimore City residents. The Greater Baltimore Urban League will provide in-class soft skills training, career pathways exploration, career development, and collaborate with the business community, institutions of higher education, and non-profits to provide pre and post placement career preparation and support.

2. **BON SECOURS OF MARYLAND FOUNDATION, INC.** **\$144,428.90**

Accounts: 4000-806418-6313-781005-603051  
 4000-806419-6313-781005-603051

The purpose of this Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 25 Baltimore City residents. Bon Secours of Maryland Foundation, Inc. will increase employment

**MINUTES**

MOED - cont'd

and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills in the health care industry.

The Provider Agreements are late because additional time was necessary to reach a comprehensive understanding between the parties.

**MBE/WBE PARTICIPATION:**

N/A - Professional Services Agreement

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above-listed Provider Agreements.

**MINUTES**

Department of Recreation and Parks - Amendment No. 1 to  
Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Memorandum of Understanding (Amendment) with the Baltimore City Board of School Commissioners.

**AMOUNT OF MONEY AND SOURCE:**

No funds are obligated under this amendment

**BACKGROUND/EXPLANATION:**

On February 24, 2016, the Board approved an initial Memorandum of Understanding, which provided language outlining the terms for the use of space, guidelines for maintenance, responsibility for the expenses related to utility use, and other matters relating to the Cooperative and Scheduled Use Spaces created as part of the 21st Century School Plan and construction.

The Board is now requested to approve the Amendment to restate and clarify language regarding those recreational facilities not impacted by the renovations of school buildings; additional terms covering third party vendors, improved definition of security, modifications to "Schedule 1" and schools involved, and adjusting the process for repairs and maintenance of these spaces. All other terms and conditions of the MOU remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART, AS CO-DIRECTOR OF THE LIBERTY REC & TECH CENTER.**

Kim A. Trueheart

April 30, 2019

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies under the mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self as co-director of the Liberty Rec & Tech Center and our patrons in NW Baltimore City
2. What the issues are:
  - a. Page 47, BCRP Amendment No. 1 to Memorandum of Understanding with the Baltimore City Board of School Commissioners, if approved:
    - i. Fails to provide access to the MOU for inspection;
    - ii. Fails to address inclusion of the impacted school communities in the MOU drafting, review and approval process;
3. How the protestant will be harmed by the proposed Board of Estimates' action: The Rec and Parks Department if better organized, could lead the City in transforming its operations to enhance recreational opportunities for our underserved youth.
4. The remedy I seek and respectfully request is that this action be delayed until:
  - a. the members of impacted communities are fully informed of the terms and conditions related to this very contentious matter of shared community space in newly constructed 21<sup>st</sup> Century school buildings, and
  - b. the value of including BCRP in the role of facilitating community use of shared community space within newly constructed 21<sup>st</sup> Century school buildings is reassessed.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 1, 2019.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

## MINUTES

President: "The second item on the non-routine agenda can be found on page 47 Department of Recreation and Parks Amendment No. 1 to Memorandum of Understanding. Will the parties please come forward?"

Director for Baltimore City Recreation and Park: "Good morning."

Mayor: "Good morning."

President: "Good morning."

Mr. Reginald Moore "My name is Reginald Moore, Director for Baltimore City Recreation and Parks, and I have Ciara Harris-- on this side."

President: "Stand on the left."

Mr. Reginald Moore "That we're here to recommend the amendment to the current school MOU um -- be accepted by the Board."

President: "Thank you. Um -- Kim Trueheart, state your name."

Ms. Kim Truehart: "Good morning. I'm Kim Trueheart and I protested this item because as normal this government seems to think that it doesn't need to be transparent about things that occur that impact every citizen but in particular our children. This item um -- addresses a very contentious issue in communities where um -- legacy rec centers that were attached to schools have often been demolished as part of the 21st Century program, and communities were told that there would be um -- adequate space up to 3,000

## MINUTES

square feet in the new 21st Century buildings for communities to use. And one of the challenges has always been prioritization of use, how to go about getting reservations to use and I think our government needs to do a better job around ensuring communities do have access to that community space. And at this point I'm not clear what the value of having Rec and Parks in the middle of determining um -- when communities use this space, what the protocols are for their use and it just seems like another bureaucratic layer in that process. Um -- this item was presented at the School Board a couple of weeks ago; public never got a chance to see the actual amendment and I'm thankful that this week um -- because of my protest I actually got to see the memorandum and the language in the memo. But um -- I ask that this board be more transparent in the things that you do, especially when they have a direct impact on our children, our communities um -- and we still have a ways to go."

President: "Comptroller Pratt has questions."

## MINUTES

Comptroller: "I have a couple of questions. Was there an opportunity for the community to provide input prior to the decision being made?"

Mr. Moore: "Um -- Comptroller Pratt, I would like to clarify that. This is not the original MOU. The original MOU was approved in February of 2016. This is an amendment to clarifying it -- to clarify there were some questionable areas or defining what is Rec and Parks role, what is the School System's role. So, this is not the original MOU. This was for us to move forward and get into our first school which was Fort Worthington. We had to clarify the use of equipment um -- who was responsible equipment, how will we use rooms, how we determine the schedule, how would the two parties ah -- determine if there's a conflict in the schedule. So, this is what this -- this does, it's not the original MOU."

Comptroller: "Okay."

Ms. Trueheart: "But that is the item of contention."

Mayor: "Yeah Thank you Madam President. I happen to agree um -- that you know um -- centers attached to schools it should still be

## MINUTES

recreational -- recreational property. Um -- I know it's been difficult um -- throughout the years for Recs and Parks being in school buildings. School buildings are really the City's buildings anyway. Because when the schools decide um -- to close the schools we're left with a bond debt. Right now we are facing \$890,000.00 that we have to pay back to the State in bond money for Pimlico that was closed. These are kind of things that really -- really um -- gets to make my skin boil. And what the School System has to understand they did -- and I hope they are here -- is that these school buildings do not belong just to you. They belong to the citizens of Baltimore and they need to be open for the public to be able to use them. It's public money. We have to pay like I said \$890,000.00 on a bond debt, because the school system is not looking at that. They're looking at closing schools and the schools that have these bond debts on they need to pause. We're a poor City, we can't afford to pay-off these bond debts. And some kind of way I asked Henry Raymond [the Director of Finance] to figure out how the school system can be held accountable for their own

## MINUTES

bond debt. It is getting ridiculous. These 21st Century Schools where they have -- where a Rec center used to be, they need to be open and it needs to be Recs and Parks that runs them. It is as simple as that. These are the same children who attend the schools in the same community. We shouldn't be arguing about this, we shouldn't even be discussing it. In New Jersey they have the schools open up all night where young people are in the schools instead of in the streets. And we need to get this together, and we need to make sure that there's a clear partnership with a clear MOU that states that these um -- um - places, these spaces are used for the community. If they are Community Schools, let us make sure they have real community schools and stop playing games. That's all I have to say."

Ms. Trueheart: "And one other thing. I think it's important that when the decision is made to tear down a Rec center that we also need to start that conversation about replacing it."

Mayor: "Absolutely."

## MINUTES

Ms. Trueheart: "And our capital planning folks need to participate in that conversation and there needs to be money other than the 21st Century funding to rebuild that Rec center. Um -- our communities um -- have suffered too long from closures and demolishing of Rec Centers. When I was a kid, there was a hundred and fifty five Rec Centers in this city and now we're down to 40 some. Um - that's outrageous and I understand we've lost population um -- but the services and programs that our kids need um - aren't being provided and I know we can do better and so under your leadership there's --."

Mayor: "Is anybody -- excuse me not to cut you off -- is anybody here from the school system? Well they need to come up."

Mr. Moore: "Can I say one thing um -- before Nicole comes up."

President: "Yes."

Mr. Moore: "One thing I want to clar -- clarify we have been strengthening our relationships with the school and we've been working with the school and we've been working --."

## MINUTES

Mayor: "I understand that but it hasn't always been that way, and we need to make sure that is that way from here on. The schools ultimately belong to the City."

President: "Um -- and Ms. Trueheart your comments are definitely well noted. Thank you. Um -- Representatives of the Baltimore City Public Schools state your name."

Ms. Nicole Price: "Good morning my name is Nicole Price, Director of Community and Public Relations for the 21st Century Buildings Program. Um -- Director Moore is correct. Um - What is before you today is amendments to the original MOU to clarify um -- a number of things that were not clarified in the original MOU that was signed in February 2016. Um -- since then, um - we've been working with Recs and Parks. We've been meeting at least monthly but most -- most often we meet twice a month to go over all the different items um -- included in the um -- MOU and to come to some consensus in agreement about how to move forward. Fort Worthington Elementary Middle School, which opened in September -- September 2017, was

## MINUTES

one of the first schools opened in the 21st Century Program and this January we um -- were able to reach agreement with Recs and Parks where we entered into a pilot um -- and that school is now being used as a satellite program for Recreation and Parks. So it is the first of the many 21<sup>st</sup> Century Schools that opened um -- but it's also the first that sort of where we have a pilot. The goal and objective to launch that pilot in January was to um -- move - - continue with this agreement but also look at how do you actually share space. I think it's one thing to put on paper to say this is how we're going to do it, implementation is very different. It's easy to agree in paper but once you get into implementation you don't really know what's going to happen. And so we are continuing to look at what's happening at Fort Worthington to continue to make sure that the re -- relationship um -- works going forward for other schools like Dorothy I. Height, Frederick and Walter P. Carter. Ah-- I think there's one -- a couple of misconceptions. Excuse me I am a little under the weather so I think there a couple of misconceptions. I think there's a conception that all of the

## MINUTES

schools within 21st Century that have a Recreation Center attached to them are being demolished and Recs and Parks are losing all of those spaces. That's incorrect ah-- John Ruhrah Elementary/Middle School which opens this January, the Rec Center was attached to the school um -- when it opens in January we're hoping to do a joint ceremony um -- ribbon-cutting with the renovations that are being done to the Rec Center as well as the school. Mary E. Roberts, which will open in September 2021 that Rec Center also will remain. Northwood that Rec Center will also remain. So, it is not every school that has a Rec Center attached on the 21st Century [School] where Rec Centers are being demolished. Um -- in the event that um -- when the architects complete the feasibility study or planning for a school building, um - if there's no way to accommodate the number and projected enrollment for students then in those cases the Rec centers are being either demolished or repurposed for educational space. Um -- those schools are the ones I mentioned Fort Worthington, Frederick umm -- Walter P. Carter and Dorothy I. Height um -- in which this agreement reflects. Um -- the other

## MINUTES

thing I will say is I think there's also a conception that when the schools are built, Recs won't be able to operate in those spaces or the 3,000 square-foot is solely dedicated to Recreation and Parks. Um -- Ex-officio Mayor mentioned Community Schools. In cases like Fort Worthington that is where the -- the Y of Central Maryland is a Community School and provides additional services to um -- students in that school, mostly during the school day but also sometimes in the um -- evening hours after school ends. Um -- the part where that really has to be worked out is in -- in implementation, is how the Y of Central Maryland that provides those services to the students during the school day and beyond, works with Recs and Parks to make sure that both can operate in the building. That's really where the discussion comes in and how both of those two entities may um -- co-exist. So for Forth Worthington it's the Y of Central Maryland, for Dorothea I Height, it's Child First, for Fredrick it's actually Baltimore Curriculum Project and for Walter P. Carter is also Y of Central Maryland.

## MINUTES

President: "Thank You Ms. Price."

Mayor: "Um -- Um -- I want to go back up for a minute. You say um -- some of the schools that have Recs attached to them will be demolished?"

Ms. Price: "Some of them, so Fort Worthington, um - Dorothy."

Mayor: "I know -- I know about Fort Worthington but who makes that decision to demolish Rec Centers?"

Ms. Price: "That is made um -- well it is the -- the architect does a feasibility study on all of the buildings. Um -- that feasibility study normally includes three sometimes as many as 10 different options. So an example, for Walter P. Carter there were four -- there were 11 options that were explored um -- and there were attempts to um -- save the recreation center and build the school around it, but without going into a lot of detail given the topography and complications of the site, it couldn't be um -- saved. Once that decision is um -- once a recommendation is looked at, it goes to um -- the School Board. It comes to the City, and it goes to the State, and all of those entities have to agree and

## MINUTES

approve the feasibility study before it can move forward for design and construction. So it is um -- it starts with Baltimore City Schools but it is moved on to the City as well as the State, and the Maryland Stadium Authority for all four partners in the MOU to agree and approve that um -- plan."

Mayor: "Okay well um -- I would like for if there was that kind of scenarios to happen, that Mr. Moore you're at the table so that we can make sure that our Rec Centers are part of the school, where we still have control of the Rec Centers. Because it is to me, it seems backwards if it was our Rec property it should remain our Rec property within the school system. Because what people fail to realize the schools -- even though we have Baltimore City Public Schools, they have their CEO and their own Board -- that's still City property because at the end we get it back, and when we get it back, we get it back with a huge bond debt on it, you know and -- and for a City like Baltimore that's struggling to raise money, I mean we have kids who we um - can't find funding for all the kids who want to work. That \$890,000.00 and all the money that

## MINUTES

we've been paying back I asked Henry [Henry Raymond, the Director of Finance], to get me a -- a printout of how much bond debt we have to give back to the State because our School System makes the decision to close schools. And if they are closing with bond debt, they should eat it. Thank you."

Mr. Moore "And if um -- I can just say one -- one thing. Fort Worthington, Frederick and um -- Dorothy I. Height um -- was signed sealed and delivered really before I got here. Um -- with Walter P. Carter our team has worked closely with the school's team, our -- our Capital team to make sure that there was space um -- that was conducive for -- for Rec and Park but, Nicole is correct someone in the Mayor's Office signs off on all plans and I'm -- I'm not sure who that person was -- ."

Mayor: "We will find out who that person is."

Mr. Moore: "-- that who approved everything that moved forward, it was someone in the Mayor's office."

Mayor: "Okay."

President: "Thank you. I will entertain a motion."

## MINUTES

City Solicitor: "Madam -- Madam President if you think it would be helpful perhaps um -- counsel can explain very briefly what some of the um -- items that needed clarification in the Memorandum."

President: "Yes, counsel can you explain."

City Solicitor: "Very briefly, state your name please."

Ms. Hana Rose Kondratyuk: "My name is Hana Rose Kondratyuk. I'd like to just clarify ah -- some of the additional language that's in the agreement. Ah -- first and foremost we clarify exactly what the MOU is intended to cover, what schools are being impacted by it. Um -- we identify, we fix spellings of -- of corrected spellings of the various schools, ah -- we provided language to protect equipment. So there was an issue back and forth with the School and Rec and Parks for when space is being used how -- how expensive digital equipment would be handled. So that was a hold-up for us to be able to move into the school, so that was addressed, security was addressed. There were some disagreements with who is responsible for securing the space when Rec and Parks was occupying it versus um -- versus a school program. Um -- repair obligations

## MINUTES

and um -- clarifying certain language in the License Agreement which will be the draft for each school when Rec and Parks enters into it and occupies it. Thank you."

City Solicitor: "Thanks."

President: "Thank you. Um -- Ms. Trueheart?"

Ms. Trueheart: "Just as a final point at the decision point to demolish a Rec center, I think we have to come up with a strategy to replace it. And that has not happened; and I think it's very important that our Planning Department, the Capital Planners get on that because it's clear the State does not want us to use 21st Century Schools funding for recreational uses or community uses. And these Rec Centers when they're demolished takes away space that community organizations use, take away recreational opportunities, take away a lot of the lifeline that communities need. Um -- and -- and I don't think we've adequately addressed replacing that. Thank you."

## MINUTES

Mayor: "Well, if you heard me I said that if they tear down a Rec Center it should be incorporated right back into that system with that space and it should be controlled by Recs and Parks."

President: "Thank you. Comments are well noted and this is um -- just an important time for -- Rec Centers are an important piece in the healing process of this entire City. So um -- thank you Ms. Trueheart for your comments, well noted and um -- thank you Rec and Parks."

Mayor: "Before you go any further um -- Mr. Moore um -- I think it would be prudent for you to get with our Planning Department, um -- and who else it is the Planning Department along with the School System -- to figure out how we can preserve our Rec centers. If they have to tear them down, they need to be rebuilt, okay."

President: "And someone from our Finance Department."

Mayor: "Yeah and from Finance Department --."

Director of Finance: "and General Services."

Mayor: "So those agencies should all get together um --."

President: "Definitely."

## MINUTES

Mayor: "-- So that we can make sure that we protect our Rec centers as well."

Mr. Moore: "Yes sir."

President: "Thank you Director Moore. I -- I will entertain a motion."

City Solicitor: "Madam President um -- Ms. Trueheart's protests having been heard and acknowledged. Um -- I move that the proposed Amendment Number 1 to the Memorandum of Understanding be approved and signature authorized and the protest, while acknowledged, be rejected."

Comptroller: "I second the motion."

President: "All those in favor say aye. All opposed, nay. The motion carries."

\* \* \* \* \*

**MINUTES**

Department of Recreation and Parks - Joint-Use Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Joint-Use Agreement (JUA) between the Department, City Neighbors Charter School, Inc. (City Neighbors) and the Maryland Department of Natural Resources (DNR). The period of the JUA is effective upon Board approval throughout the life of the Project, which is twenty years following the 2018 Maryland DNR Program Open Space (POS) No. 6845-26-214 grant approval.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

City Neighbors has worked with the community to build a new, 11,250 square foot, public playground in Northeast Baltimore City located at 4310 Raspe Avenue, in memory of the Malone family after their tragic house fire and loss of life.

The Malone Children Memorial Playground will serve the public and the neighborhood school. This JUA delineates the covenant between the Department, City Neighbors, and the Maryland DNR.

The City will reimburse City Neighbors \$150,000.00 from the submitted Maryland DNR POS #6845-26-214 grant. The Maryland DNR POS Renewal Application and Project Agreement, provide details regarding the project purpose. The Grant Agreement between City Neighbors and the Department, details how the funds will be dispersed and used, and who will be responsible for the management, maintenance and operation of the project.

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Joint-Use Agreement between the Department, City Neighbors Charter School Inc., and the Maryland Department of Natural Resources.

**MINUTES**

Department of Recreation and Parks - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with City Neighbors Charter School, Inc. (City Neighbors). The period of the Grant Agreement is effective upon Board approval through November 14, 2038, twenty-years following the date of the Maryland Board of Public Works approval of the grant from Maryland Department of Natural Resources (DNR) Program Open Space (POS) #6845-26-214.

**AMOUNT OF MONEY AND SOURCE:**

\$150,000.00 - 5000-577719-4781-363900-603026

**BACKGROUND/EXPLANATION:**

The City will reimburse City Neighbors an amount not to exceed \$150,000.00 from Maryland the DNR POS #6845-26-214 funds awarded to the City in 2018.

The DNR POS grant will provide a portion of the \$450,000.00 project total cost. City Neighbors raised funds and worked with the community and contractors to construct the 11,250 square foot Malone Children Memorial Playground on property owned by City Neighbors at 4310 Raspe Avenue. The playground will serve the Northeast community, general public, and neighborhood school.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Grant Agreement with City Neighbors Charter School, Inc.

**MINUTES**

Office of the City Council - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Mr. Ryan Dorsey to solicit donations from friends, businesses, and organizations to benefit the artist residency/arts grants funding program, Artist/District. The period of the campaign is effective upon Board approval through October 12, 2019.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Solicitations will be made for the establishment and operation of an artist residency/arts grants funding program in Baltimore City Council District 3 entitled the Artist/District. The program will provide funding to artists residing in City Council District 3, selected by a panel of non-government officials. Non-profits, businesses, organizations, and donors will be solicited directly by Mr. Dorsey. Solicitations will be made in person, by telephone, in writing and email.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors with respect to the City Council or the Board of Estimates and will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

**MINUTES**

Office of the City Council - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Mr. Ryan Dorsey to solicit donations from friends, businesses, and organizations to benefit the artist residency/arts grants funding program, Artist/District. The Mayor **ABSTAINED**. The President **ABSTAINED**.

**MINUTES****CITY COUNCIL BILLS:**

18-0288 - For the purpose of creating a community benefits district, to be known as the York Corridor Business Improvement District; specifying the boundaries of the District; creating an Authority and providing for its rights, duties, and powers; providing for the selection and composition of the Authority's Board of Directors; providing for an Administrator for the Authority; mandating the financial responsibilities of the Authority and the City in conjunction with the operation of the District; providing for the assessment, collection, and enforcement of a supplemental tax to be collected by and for the Authority; specifying the City's role in maintaining and enhancing existing services; encouraging the creation of partnerships among the Authority, the City, the State, the Federal Government, and property owners not subject to the supplemental tax; designating the Board of Estimates as the agency charged with reviewing and approving various matters relating to the District and the Authority; providing for the renewal, expiration, termination, and approval of the District and the Authority; providing for a special effective date; and generally relating to the existence, operation, and control of the York Corridor Business Improvement District and Authority.

**THE LAW DEPARTMENT APPROVES THIS BILL FOR FORM AND LEGAL SUFFICIENCY SO LONG AS THE BELOW LISTED AMENDMENTS ARE INCLUDED. AMENDMENTS TO COUNCIL BILL 18-0288 (1<sup>ST</sup> READER COPY) .**

**Proposed by: Law Dep' t**

**AMENDMENT No. 1**

On page 4, delete lines 13 through 16.

## MINUTES

City Council Bills - cont'd

**AMENDMENT No. 2**

On page 4, in line 23, delete "ING" after "TAX."

**AMENDMENT No. 3**

On page 4, strike "GOVERNMENTAL BODY" on line 21 and substitute "POWERS,"; and in 23 and 23, strike "AND, THEREFORE, A GOVERNMENTAL BODY, BOTH POLITIC AND CORPORATE,"

**AMENDMENT No. 4**

On page 4, in line 27, strike "BOTH REAL AND PERSONAL" and on the same page in lines 28 and 29 strike "INCLUDING ACQUISITION BY PURCHASE, LEASE OR OTHERWISE."

**AMENDMENT No. 5**

On page 6 strike lines 14 and 15 and substitute "TAXES MAY NOT BE IMPOSED AGAINST PROPERTIES THAT ARE EXEMPT UNDER STATE LAW FROM ORDINARY PROPERTY TAXES."

**AMENDMENT No. 6**

On page 8, in lines 6 and 8, strike, "RULES AND REGULATIONS."

THE LAW DEPARTMENT COMMENTED AS FOLLOWS:

In considering this bill as a proposed new Community Benefits District, the City Council must do three Things:

## MINUTES

City Council Bills - cont'd

- (1) Give consideration to the views of the property owners, the retail merchants, the property tenants, and the other members of the business and residential communities within the district;
- (2) Make a determination that a district created under this section will reflect a diverse mix of business and residential properties; and
- (3) Make a determination that a district created under this section will reflect a diverse economic, social, and racial mix.

Although the bill provides in Section 20-1(C) that such things have been considered, it is best if, at the hearing, the committee considers the business and residential community views and makes the two determinations.

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE**

UPON MOTION duly made and seconded, the Board approved bill 18-0288 and directed that the bill be returned to the City Council with the recommendation that they also be approved and passed by that Honorable Body. The President **ABSTAINED**. The Mayor **ABSTAINED**.

**MINUTES**City Council Bills - cont'd

18-0298 -An Ordinance concerning Franchise - 26" OHP Gas Main (Granite Pipeline) Through the Lands of the Mayor and City Council of Baltimore For the purpose of Granting a franchise 50' wide to the Baltimore Gas and Electric Company (i) to construct, use, and maintain a new 26" OHP Gas Main (Granite Pipeline); and (ii) to decommission and maintain an existing 26" OHP Gas Main (Granite Pipeline), both running through "Gwynns Falls Leakin Park", owned by the Mayor and City Council of Baltimore located in Baltimore City, Maryland, subject to certain terms, conditions, and reservations; and providing for a special effective date.

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE**

**THE DEPARTMENT OF RECREATION AND PARKS SUPPORTS PASSAGE OF CITY COUNCIL BILL 18-0298 BGE PIPELINE AND RECOMMENDS A ONE-TIME FRANCHISE FEE OF \$1,400,000.00**

**A PROTEST WAS RECEIVED FROM THE FRIENDS OF GWYNNNS FALLS LEAKIN PARK.**

**A SUPPLEMENTAL PROTEST WAS RECEIVED FROM THE FRIENDS OF GWYNNNS FALLS LEAKIN PARK.**

April 30, 2019  
1920 Eagle Drive  
Baltimore, Md. 21207

Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

Dear Clerk,

Who I represent and the issues and facts supporting our position

My name is Jack Lattimore. I am a Member of the Board of Directors of the Friends of Gwynns Falls Leakin Park. We are a volunteer organization that advocates on behalf of the park, performs volunteer projects, and contributes to park programming. I have been authorized by our President, Bridget McCusker, to speak on behalf of the Friends. I also speak on behalf of numerous persons who live adjacent to or nearby the Park and taxpayers of this City.

We oppose the Board approving this item for two main reasons, among others.

First, the Board's prior approval of the underlying agreement between the City and BGE back in the Fall of 2017, entitled the "Omnibus Agreement," and its approval today, clearly violate the City Charter, which requires the Board to conduct a "diligent inquiry" into the value of the franchise being granted and imposes a "duty" upon to Board to "fix" that value "at the largest amount" it can obtain. The Board did not undertake that inquiry or exercise that duty back in the Fall of 2017 and is surely not doing that today. The fact that this may be how franchise fees have been approved in the past is not an excuse, legal or otherwise, for violating the Charter, particularly with everything else going on with this Administration. After all, the purpose of these requirements in the Charter is to ensure a separation of powers between the Administration and the legislative branch of this government. Given everything else going on right now, this should be a time when the Board goes out of its way show the public that there are these checks and balances in City government and there is respect for the law above all else.

Second, putting aside these violations of the law, the fee that is proposed is grossly inadequate to compensate for the value of the land that will be permanently destroyed and removed from public use and enjoyment. Internal appraisals by employees of the City revealed a value many times higher than the 1.4 million that is proposed. And there are examples elsewhere in the county of public parkland being appraised at much higher amounts.

The only way, at this point, to cure these violations of the law and regain the public trust is for the Board to retain an independent consultant to conduct a fair and objective valuation of this 2.2 miles of parkland. That is all we ask.

How we will be harmed

We will be harmed in many ways, including as taxpayers, as adjoining and nearby property owners, as persons who frequently and regularly use and enjoy the park, and as beneficiaries of the public trust.

Sincerely yours,

Jack Lattimore, Board Member  
Friends of Gwynns Falls Leakin Park

April 30, 2019  
1920 Eagle Drive  
Baltimore, Md. 21207

Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

Dear Clerk,

My name is Jack Lattimore. I am a Member of the Board of Directors of the Friends of Gwynns Falls Leakin Park. We are a volunteer organization that advocates on behalf of the park, performs volunteer projects, and contributes to park programming. I have been authorized by our President, Bridget McCusker, to speak on behalf of the Friends. We rise to speak in opposition to BOE agenda item 18-0298. The Friends currently has a lawsuit against the City, City Council, and BGE, regarding the manner in which Franchise Ordinance #18-0298 has been handled by the City of Baltimore. Our complaint is that the Board of Estimates has failed to conduct an adequate inquiry into the franchise fee and therefore the franchise fee associated with 18-0298 is thoroughly inadequate regarding the ongoing damage that the park will sustain "in perpetuity" or as long as the pipeline is in operation.

Sincerely yours,



Jack Lattimore, Board Member  
Friends of Gwynns Falls Leakin Park

April 29, 2019

Honorable President  
and Members of the Board of Estimates  
c/o Clerk, Board of Estimates  
204 City Hall  
100 N. Holliday Street  
Baltimore, MD 21202

Dear Comptroller Joan Pratt,

As a resident of Baltimore city since 1971, and a lover of our 1200-acre wilderness Gwynns Falls/Leakin Park, I urge you and your committee to insist for independent assessment of the 12.3 or so acres of land taken out of the park for a 2-mile 50-foot clear cut easement for the new Granite Pipeline. BGE has already cut a 2-mile 75-foot clear cut in the park and has almost completed the installation of the new pipeline before a proper franchise agreement has been made, which violates the city charter.

The mayor and the board of estimates, are ready to accept a paltry sum \$20 million for the valuable land taken out commission for (not just for 25 years) but for maybe more than 100 years as the current pipeline put in in 1949 is now 70 years old and with better materials this one is expected to last at least as long or longer. The mayor's own BCRP negotiators assessed the land at \$14 million but that amount was refused and the mayor was willing to settle for only 10% of that amount.

I have contacted Gilbert Advising & Appraising who have been assessing property for the City for three generations and paid for their advice out of my own pocket. They claim that they do not have the expertise for such an assessment but do know knowledgeable people who could do so and are willing to help the city find the proper way for a true assessment that takes many factors into the picture. I am including their letter to me about this matter as well as Gilbert's CV. In that letter they urge the city to get an independent assessment for the true value of the land. Over the Fence valuation of Park Property (OTF) is not the correct way to value parkland.

The mayor and the city council are stewards of our parks and are the land owners. But the land belongs to all of the Baltimore residents and we do not want the city to receive far less than the land is worth for the destruction of valuable wilderness park land caused by re-routing the pipeline through another part of the park. The approximately 10 acres of old pipeline, which will be left in place when the old pipeline is decommissioned, will take many years to convert from mowed grass to wilderness conditions. BGE does not plan to reforest the old pipeline acreage but let nature take its course, which means more invasives and a long-time frame. The city just does not have the resources to re-meditate the destruction of our wilderness park that the pipelines have done. Baltimore deserves better. More money would help.

Transparency into the setting of the proper price of the land removed from wilderness park utilization is imperative.

Therefore, I urge you to request an independent, qualified and neutral third party to appraise the property before approving the Franchise Ordinance.

Sincerely,

George Farrant

4613 Briarclift Road  
Baltimore, MD 21229

## MINUTES

President: "The third item on the Non-Routine Agenda can be found on page 54 City Council Bill 18-0298. Will the parties please come forward?"

Mr. Lattimore: "Good morning."

President: "Good morning."

Mr. Lattimore: "My name is Jack Lattimore, a member of the Board of Directors of the Friends of Gwynns Falls Leakin Park. We are a non-profit organization that advocates and volunteers in the park. I've been authorized by our President, Brigette McCusker, to speak on behalf of the Friends. I also speak on behalf of numerous persons who live near the park and taxpayers of this City. The Board's prior approval of the underlying agreement between the City and BGE in the fall of 2017, the Omnibus Agreement and its approval today of the Franchise Ordinance, clearly violates the City Charter which requires the Board to conduct a diligent inquiry into the value of the franchise being granted, and it imposes a duty upon the Board to fix the value at the largest amount it can obtain. The Board did not undertake that inquiry or exercise that

## MINUTES

duty back in 2017, and it is surely not doing so today. The fact that this may be how franchise fees have been approved in the past is not an excuse, legal or otherwise, for violating the Charter. The Friends made numerous requests to city officials and agencies to assist in developing a fair and adequate franchise fee. We were consistently rebuffed or outright ignored. The City turned to the Recreation and Parks Department to develop a fair value for the property. Recreation and Parks reportedly came up with a value of \$14 million. The Pugh administration rejected this as unreasonable. The Pugh administration then agreed to accept a mere \$1.4 million; one might wonder whether they had just misplaced a decimal point. They accepted a merely \$1.4 million from BGE, it is shameful -- shameful to accept such a low value for 12.23 acres of this park, the second largest urban wilderness in the nation. There are examples elsewhere in the country of public parkland not nearly as unique as Gwynn's Falls Leakin Park being appraised at much higher values. The City -- and I've heard references this morning to how poor this City is -- this City is undervaluing one of its

## MINUTES

most significant resources; that may pertain to why the City is as poor as it is. They're undervaluing one of its premiere resources to the detriment of the public and in favor have a hugely profitable corporation. The only way at this point to cure these violations of the law and regain the public trust is for the Board to retain an independent consultant to conduct a fair and objective val-- valuation of these 2.2 miles of parkland. That is all we ask."

President: "Thank you. You can um -- Comptroller Pratt you have a question."

Comptroller: "Yes let me ask a question. Who provided the Friends of Leakin Park with the \$14 million estimate?"

Mr. Lattimore: "I believe that was Rec and Parks."

Comptroller: "Rec and Parks provided that estimate?"

Mayor: "You have to speak into the mic."

Mr. Lattimore: "Ah -- Our understanding is that Rec and Parks did their own evaluation and ah -- they came up with the number of \$14 million."

## MINUTES

Comptroller: "You don't have a copy of it."

Mr. Lattimore: "No ma'am I do not."

President: "Director Moore."

Director Moore: "Good morning, Baltimore City Rec and Park recommends a \$1.4 million franchise agreement and then that's the second piece. I will acknowledge Baltimore City Rec and Parks has never established a \$14 million dollar value."

President: "State your name."

Victor Tervalo "Good morning. I'm Vic Tervalo from the City Law Department. I'd like to um -- talk about the -- the protests here. We have two allegations on the table. One is that ah -- this body if it accepts the \$1.4 million figure ah -- will not have done its due diligence and secondly that if you do accept the \$1.4 million dollar figure, it's woefully inadequate. Both of those things are baseless. Let me go one at a time. The first thing about due diligence um-- just as an initial matter this body hears hundreds of valuations a year. With that kind of workload, you have given the duty for due diligence to the agencies, the agencies come to this body and at this point you all um -- query the agencies and ask if they've done due diligence and as long as you were satisfied that we have then you ultimately will agree or not agree with what we've done. So let's talk about the due diligence that we've done

2230

BOARD OF ESTIMATES

05/01/2019

**MINUTES**

for this particular project. This project was in two phases. Ah -

## MINUTES

- First was a right-of-entry and in the second phase, and the first phase is always dependent on the second phase which is a franchise which is required by the City Charter. So, the first phase which came to you in 19 - 2017, you agreed to a \$2.5 million figure for that right-of-entry. Um -- and that right-of-entry was based on three different buckets of money that ah -- \$2.5 million fund. One was 2.2 million for forest mitigation, which is required by the City Charter. We had \$60,000.00 toward a forest conservation fund, which is also required by the City Charter, and we had a \$209,000.00 basically for general park maintenance. That came to a total of \$2.5 million for phase one of this particular project \$2.5 million. This um -- franchise fee or the franchise bill got hung up in the City Council. BGE came back and said look we will amend that amount, we'll give you another \$600,000.00 on the franchise -- on the right-of-entry. That \$600,000.00 will come before this Board in a few weeks that I'm told. But, so at this point phase one of this project is a \$3.1 million value at this point, \$3.1 million value. So let's go to the franchise fee that's before you today. The franchise fee before you today is valued at \$2.1 million and we'll tell you how we got that. Um -- we have a

## MINUTES

formula that you all have approved. We use a minor [privilege] fee schedule for anything that deals with a franchise. In the minor fee schedule, we have if you have a pipeline um -- if there's so much linear feet, there's a price tag per-linear feet. So what we did was use the linear feet for this particular pipeline through this park and we came up with something just slightly less than \$1.4 million for the -- for the minor privilege fee or the franchise fee. But of course we're not operating on right-of-way. We're riding on -- we're working on park property so we have another fee for um -- degradation of the ecosystem. That's another \$700,000.00 that we add to the \$1.4 million and then we had a deer census fee for um -- \$50,000.00. That's deer census and population management. All that came to a value of \$2.1 million for the franchise fee. Now BGE, after long hard-fought negotiations with BGE agreed to pay that but they wanted to pay it in one lump sum. This is a 25 year franchise. They didn't want to pay it out over 25 years. They wanted to give you one lump sum right up front and usually, if we're talking about a stream of payments over 25 years that's given you on day one, that's a present value calculation.

## MINUTES

The present value calculation came down to \$1.4 million. We asked our Finance Department if that's the proper way of evaluating our present value and they said yes it is. So that's the fee that's on your desk \$1.4 million. The two phases together amount to a \$4.5 million project and change. So that's our due diligence. That's the piece that we're talking phase 1. The -- the -- allegation about we're not doing due diligence here. Each one of those steps is a very defined process in our Charter or in our City Code and um -- to the extent that degradation of our environmental system is not, we actually got a -- a formula from Department of Natural Resources of how that would be calculated and we used that in our franchise fee calculation. So let me go to the other thing that this is woefully inadequate. \$4.5 million um -- we didn't do this thing in a vacuum. Interestingly enough back in 1979, BGE put a pipeline through this very property. We charged the princely sum of \$10,000.00 for that pipeline back in 1979. This particular project today is now 450 times greater than what we charged in 1979, 450 times greater. So the idea that this was a sweetheart deal with BGE is totally ridiculous. I assure you that BGE doesn't think so because they were screaming and crying the entire way

## MINUTES

when we got in the franchise piece they were saying, 'but we're already paying \$2.5 million, why should we be paying anything more for a franchise fee?' Well that was a separate calculation and we just went through the calculation of why we're adding more money to this. So two things I'd like to add, whenever we talked about BGE. Whenever we do a project with BGE, there are two things that we have to be mindful of. The first is that when BGE does a project they are helping our citizens. In this case we have a dilapidated pipeline. It needs to be repaired they're providing -- they were going to provide gas service, better gas service to our residents. So their population, their clientele is our clientele. So that's one thing we're aware of. The second thing which is even more important. When we charge BGE millions of dollars on a fee it, doesn't come out of their profits. It would be wonderful for us if it was just coming out from that, but what they do is they turn around and they charge their ratepayers. So ultimately even though BGE gives us money upfront for whatever we are asking for, at the end of the day they're taking it out of the ratepayers, and the

## MINUTES

ratepayers are paying us. So that idea here is when we get into a calculation like this we are mindful of these types of activities. Bottom line is this is four hundred and fifty percent greater or times greater than we've ever charged BGE for anything for this same pipeline --- or a different pipeline but the same property and \$450 -- \$400 -- \$4.5 million is not chump change. The idea that we could get more out of this maybe a thousand times more, which is what and actually more than a thousand times more than we charged in 1979 if you would take the \$14 million figure to me, doesn't even seem reasonable. For the people who basically sat down with BGE and talked about these issues, I assure you that we think that we got the most value possible that we could get and that was reasonable under the circumstances. So on behalf of the Department of Recreation, we certainly would like to have this \$1.4 million approved."

President: "Victor thank you for your detailed and transparent - -ah testimony there -- is there anyone else that would like to add um -- and then Mr. -- Mr. Lattimore you can respond."

## MINUTES

Emmanuel Moore, Manager of External Affairs for Baltimore Gas and Electric: "Good morning my name is Emmanuel Moore. I'm the manager for the External Affairs for Baltimore Gas & Electric and it comes to you to no surprise that we actually -- approve, or not approve -- but we would like to see this approved. Ah -- the purpose of this franchise is to allow us to continue to deliver um -- natural gas services to Baltimore City and almost 650,000 natural gas users ah -- within our service territory. Um -- for these customers natural gas is not just a comfort but it's a necessity to heat homes, to cook, and to power manufacturing plants to allow for production of different materials. We see this as being um -- an important uh -- important project to sustain the livelihood of Baltimore City. Um -- just to be reminded this is a replacement project. There is already a gas main that's running through Leakin Park and it's our responsibility to make sure that we repair and restore that infrastructure before it becomes useless. Um -- and I agree with -- with what Mr. Victor had said that we have done a lot of due diligence and working with this City um -- and the community to explain to them how we plan to mitigate some of the construction impacts to the park, some of which includes

## MINUTES

reforestation, trail um - enhancements, um -- ballpark field restorations. We value what the -- what the park brings to this city and so we would like to see this um -- approved.

President: "Thank you Mr. Lattimore you can respond to these comments."

Mr. Lattimore: "Yeah I'm afraid Mr. Tervalva has muddied the waters. Actually, the first phase of a franchise ordinance of -- of this process is not to grant an Omnibus Agreement. The first phase is supposed to be the franchise ordinance. And why is that? So that the City has the leverage to negotiate the largest amount it is supposed to get, which the Charter also asks for. That is one of our problems. The City did not do that. They went ahead and allowed BGE to build the pipeline under the Omnibus Agreement, ah -- instead of working and negotiating a franchise ordinance from day one, which is what the City Charter calls for. And because they did it that way, they lost their leverage. They could not do their due diligence and they could not negotiate with BGE to get the highest amount possible. It looks like a deal rather than a negotiation. The second problem that Mr. Tervalva has -- has muddied the waters regards the package, the \$4.5 million package. There's

## MINUTES

two parts to that, \$2.7 million of that is from the Omnibus Agreement. That is for goods and services that were taken out of the park and some minor repairs that BGE agreed to do."

City Solicitor: "Madam President if I may, I -- I think we're getting far field from the question presented by the protest. Now we are in litigation with the Friends of Leakin Park and I respect their right to bring a lawsuit and we will see them in court when it's appropriate to do so. But, I don't believe that Mr. -- Mr. Lattimore's present comments really relate to the protest, but now we're - we're branching off into areas that are properly reserved for the law -- for the lawsuit which we will address in due course."

President: "Okay."

Mr. Lattimore: "I beg your pardon -- I beg your pardon. So just let me finish my comments if I could. Ah -- so -- so um - respectfully ah -- the franchise fee is a separate fee for what basically boils down to a long-term lease okay. That's not part of the \$2.7 million package for goods and services that were taken out of the park. So all -- all we're asking for today is for the Board - we're giving the Board today an opportunity to make this

## MINUTES

right. Do not sign the franchise. Do not approve the franchise ordinance today. Obtain an objective appraisal for parkland because it's parkland, not undeveloped property as some people seem to refer to it. Otherwise, as ah -- as Mr. Davis mentions we will proceed with our lawsuit. Thank you."

President: "I will entertain a motion."

City Solicitor: "Madam President ah -- if I may, briefly Mr. Tervalva's presentation to the Board demonstrates without question that due diligence has been satisfied in this instance. Ah -- and if I may, any suggestion -- I understand we're in a difficult environment these days with the uncertainty around City government -- but any suggestion that any corporate citizen of this City or this State, or this country gets special treatment from the lawyers representing this City, must be categorically rejected by this Board. The lawyers representing the Department of Recreation and Parks and every other department in this City, follows one mandate in three parts: excellence, integrity and transparency. And when the lawyers for this City sit down across the table from the lawyers representing our corporate citizens, they are fighting for

## MINUTES

the taxpayers. And so the suggestion somehow, that the lawyers in the City Law Department don't fight with everything they got on behalf of their client agencies is wrong, and frankly it's offensive. All that said Madam President, I move to reject the protest while honoring our friends who are Friends of Leakin Park. We will see them in court. They will be heard by the judge and it will be a fair contest but this ah -- Ordinance should be approved by this Board so that it can go before the City Council, so that we can bring closure to this matter. Thank you Madam, that's my Motion Madam President."

Comptroller: "I second the Motion."

President: "All those in favor say aye. All opposed nay the motion carries."

\* \* \* \* \*

The President **ABSTAINED**.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owners(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlements</u>			
1. Smith Business Enterprises, LLC	307 N. Carrollton Avenue	L/H	\$ 3,833.00

On July 31, 2018, the City filed a condemnation action to acquire the Leasehold interest in the real property located At 307 N. Carrollton Avenue. Baltimore Maryland. The Board previously approved \$39,167.00 to acquire the Leasehold interest in the subject property based upon the highest of two independent appraisals. The parties agreed to a settlement amount of \$43,000.00, a 10% administrative increase (or less). Thus, the Board is requested to approve an additional \$3,833.00 (\$43,000.00 less the previous approval of amount of \$39,167.00.) The owner of the Leasehold interest is Smith Business Enterprises, LLC.

2. 400 Business Trust, et al.	1104 W. Saratoga Street	F/S	\$ 9,000.00
-------------------------------	-------------------------	-----	-------------

On July 2, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 1104 W. Saratoga Street. The Board previously approved \$4,000.00 to acquire the Fee Simple interest in the subject property based upon the highest of two independent appraisals. The Dependent provided a report appraising the property interest at \$18,000.00. The parties attended a Pre-Trial Conference and Settled for \$13,000.00 through a Court mediator. Thus, the Board is requested to approve an additional \$9,000.00, (13,000.00 less the previous approval amount of \$4,000.00). The owner of the Fee Simple interest is 400 Business Trust, et al.

**MINUTES****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owners(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			

Funds are available in State Funds, account no. 9910- 908044-  
9588-900000-704040

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the  
payment of settlements in condemnation matter.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2018 through June 30, 2019, unless otherwise indicated.

1. **SISTERS TOGETHER AND REACHING, \$ 6,220.00  
INCORPORATED (STAR)**

Account: 5000-569719-3023-273367-603051

STAR will provide medical transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through use of a company vehicle to provide transportation services, contracts with providers of transportation services, and the purchase and distribution of MTA tokens or monthly bus passes to the client, as needed.

**MBE/WBE PARTICIPATION:**

N/A

2. **SISTERS TOGETHER AND REACHING, \$109,983.00  
INCORPORATED (STAR)**

Account: 5000-569719-3023-273368-603051

STAR will provide Psychosocial Support services to assist eligible people living with HIV to address behavioral and physical health concerns. The services may include bereavement counseling, child abuse and neglect counseling, HIV support groups, nutrition counseling provided by a non-registered dietitian, and pastoral care/counseling services.

**MWBOO GRANTED A WAIVER.**

## MINUTES

Health Department - cont'd

3. **SISTERS TOGETHER AND REACHING, \$153,637.00  
INCORPORATED (STAR)**

Account: 5000-569719-3032-273366-603051

STAR will provide limited short-term assistance to support emergency, temporary, or transitional housing to enable a client or family to gain and maintain outpatient/ambulatory health services. The housing-related referral services include assessment, search placement advocacy, and the fees associated with these services.

**MWBOO GRANTED A WAIVER.**

4. **SISTERS TOGETHER AND REACHING, \$310,160.00  
INCORPORATED (STAR)**

Account: 5000-569719-3032-273365-603051

STAR will conduct Early Intervention Services to include targeted HIV testing to help clients, who are unaware of their HIV status, receive referrals to HIV care and treatment if found to be HIV infected.

**MWBOO GRANTED A WAIVER.**

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

## MINUTES

Health Department - cont'd

AGREEMENTS

5. **BALTIMORE HEALTHY START, INC.** **\$ 55,090.00**

Account: 5000-570719-3080-279600-603051

Baltimore Healthy Start, Inc. will provide services of a Community Clinical Neighborhood Health Advocate (CCNHA) for linkage of care for pregnant and postpartum.

The CCNHA will conduct intake screenings to determine status and eligibility regarding Medicaid and participation as a client in various MCH home visiting programs in Baltimore, including but not limited to Baltimore Healthy Start. The CCNHA will communicate with health care professionals by directly writing into shared Baltimore Healthy Start–Total Health Care patients' Electronic health records. The period of agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of revisions that delayed processing.

**MWBOO GRANTED A WAIVER.**

6. **BALTIMORE COUNTY MARYLAND,** **\$ 20,000.00**  
**DEPARTMENT OF AGING**

Account: 4000-433520-3024-268400-603007

On November 23, 2016, the Board approved the original agreement in the amount \$20,000.00 for the period September 1, 2016 through August 31, 2017. The agreement contained 4 one-year renewal options.

**MINUTES**Health Department - cont'd

On October 11, 2017, the Board approved the second renewal of the agreement in the amount of \$20,000.00 for the period September 1, 2017 through August 31, 2018.

On December 12, 2018, the Board approved the third renewal of the agreement in the amount of \$20,000.00 for the period September 1, 2018 through August 31, 2019.

This agreement will be the forth renewal with the Baltimore County Maryland, Department of Aging for sponsorship of the annual edition of the Baltimore County Maryland, Department of Aging Regional Community Resource Directory.

This will allow the Department's Office of Aging & Care Services to include sponsors in the annual edition for 2020 of the Baltimore County Department of Aging Regional Community Resource Directory. The period of the agreement is September 1, 2019 through August 31, 2020.

RATIFICATION OF THE AMENDMENT TO AGREEMENT7. **BALTIMORE CITY COMMUNITY COLLEGE** **\$ 20,000.00**

Account: 6000-633119-3024-268400-603026

On January 25, 2017, the Board approved the original agreement in the amount of \$40,000.00 for the period of September 1, 2016 through August 31, 2018.

This amendment extends the period of the agreement through August 31, 2019, and increases the amount by \$20,000.00 for additional services. This will make the total amount of \$60,000.00.

**MINUTES**

Health Department - cont'd

This amendment will allow the BCCC to continue classes at the Waxter Senior Center through August 31, 2019.

This amendment to agreement is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements and ratification of the Amendment to Agreement with the Baltimore City Community College.

**MINUTES**

Department of Housing and - Governmental/Charitable  
Community Development      Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Department employees (Alice Kennedy, Jim Hicks, Sheneka Fraiser-Kyer, and Michael O'Leary) to solicit donations from friends, businesses, and organizations to support the "BUILDing a Lead Safe and Healthy Neighborhood Event" on June 27, 2019.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Department of Housing and Urban Development (HUD) contacted the Department on April 4, 2019 to state the desire to hold a "BUILDing a Lead Safe and Healthy Neighborhood Event" on June 27, 2019 in conjunction with a HUD conference happening at that time.

Ben Carson, Secretary of HUD, as well as other federal, state, and local elected officials will be in attendance. This is a special event that HUD has worked with other cities across the country to hold, and they are excited to highlight Baltimore, and the work of the Department of Housing and Community Development's Lead Hazard Reduction Program. The event will illustrate how to transform unhealthy houses into lead safe and healthy homes and neighborhoods. It will emphasize the importance of the Lead Hazard Reduction program, and the HUD grant that supports the program. The BUILD event will educate and build awareness with children and families in the community. It will encompass volunteer activities,

**MINUTES**

Department of Housing and - cont'd  
Community Development

Home repair for older adults, entertainment, lead hazard reduction, community garden, art projects, and more.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will not be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Department employees (Alice Kennedy, Jim Hicks, Sheneka Fraiser-Kyer, and

**MINUTES**

Department of Housing and - cont'd  
Community Development

Michael O'Leary) to solicit donations from friends, businesses, and organizations to support the "BUILDing a Lead Safe and Healthy Neighborhood Event" on June 27, 2019.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Comprehensive Housing Assistance, Inc. and Park Heights Renaissance, Inc. or their affiliates for the sale of 48 City-owned vacant properties located at 4701, 4703, 4705, 4707, 4709, 4711, 4713, 4715, 4717, 4719, 4721, 4723, 4725, 4727, 4729, 4731, 4733, 4735, 4737, 4739, 4741, 4743, 4745, 4747, 4749, 4751, 4753, 4755 Park Heights Avenue, and 3132, 3134, 3136, 3138, 3140, 3142, 3144 Virginia Avenue, and 4702, 4704, 4706, 4708, 4710, 4712, 4714, 4716, 4718, 4720, 4722, 4724, 4726 Delaware Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$400,000.00 - Purchase price for above 48 properties

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in the 48 properties to Comprehensive Housing Assistance, Inc. and Park Heights Renaissance, Inc., or their affiliates, for a total sales price of \$400,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements will be funded through public and private funds.

The project, anticipated to be consolidated and inclusive of interior streets and alleys, will involve the construction of two separate buildings to provide low-income housing with parking for the elderly.

**MINUTES**

DHCD - cont'd

The authority to sell the properties located at 4701, 4703, 4705, 4707, 4709, 4711, 4713, 4715, 4717, 4719, 4721, 4723, 4725, 4727, 4729, 4731, 4733, 4735, 4737, 4739, 4741, 4743, 4745, 4747, 4749, 4751, 4753, 4755 Park Heights Avenue, and 3132, 3134, 3136, 3138, 3140, 3142, 3144 Virginia Avenue, and 4702, 4704, 4706, 4708, 4710, 4712, 4714, 4716, 4718, 4720, 4722, 4724, 4726 Delaware Avenue comes from the Urban renewal Plan, approved by the Mayor and City Council of Baltimore as Ordinance No. 08-0158, dated December 11, 2008; being periodically amended and approved by the Mayor and City Council of Baltimore most recently as Ordinance No. 14-297, dated October 1, 2014.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISAL VALUE:**

---

In accordance with the appraisal policy, an appraisal dated September 14, 2018, has determined the certain properties located at the 4700 Block of Park Heights Avenue, 3100 Block of Virginia Avenue and 4700 Block of Delaware Avenue to be valued at \$550,000.00.

The certain properties will be sold to the Developer for \$400,000.00, due to the following factors that are present:

- the sale will stabilize the immediate area,
- the sale will eliminate blight and
- the sale will generate real estate and other taxes.

**MBE/WBE PARTICIPATION:**

The Comprehensive Housing Assistance, Inc. and Park Heights Renaissance, Inc. have signed the Commitment to comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Comprehensive Housing Assistance, Inc. and Park Heights Renaissance, Inc. or their affiliates for the sale of 48 City-owned vacant properties located at 4701, 4703, 4705, 4707, 4709, 4711, 4713, 4715, 4717, 4719, 4721, 4723, 4725, 4727, 4729, 4731, 4733, 4735, 4737, 4739, 4741, 4743, 4745, 4747, 4749, 4751, 4753, 4755 Park Heights Avenue, and 3132, 3134, 3136, 3138, 3140, 3142, 3144 Virginia Avenue, and 4702, 4704, 4706, 4708, 4710, 4712, 4714, 4716, 4718, 4720, 4722, 4724, 4726 Delaware Avenue. The President **ABSTAINED.**

**MINUTES**

Department of Housing and - Second Amendment to Land Disposition  
Community Development and Development Agreement

---

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Second Amendment to Land Disposition and Development Agreement with East Baltimore Development, Inc. (EBDI). The Second Amendment to Land Disposition and Development Agreement will extend the through June 30, 2028.

**BACKGROUND/EXPLANATION:**

On April 22, 2004, the City entered a Land Disposition and Development Agreement with EBDI, in which EBDI was to develop, maintain, and operate substantial portions of East Baltimore, Maryland (the Project).

On December 19, 2007, the City entered a First Amendment to Land Disposition and Development Agreement (First Amendment) with EBDI. The First Amendment provided for the issuance of bonds secured by tax increment and special tax revenues pursuant to Ordinance No. 07-539, approved by the Mayor on November 8, 2007 (2007 TIF). The Original LDDA and the First Amendment are collectively referred to as the (LDDA).

The City chose EBDI to develop the project area (Project Area) consisting of 80 acres in accordance with the Master Plan, which encompassed the terms of five urban renewal plans applicable to various portions of the Project Area. The LDDA required EBDI to identify portions of the Project Area in written requests to the City, and the City in turn was to condemn or otherwise acquire these, and to deliver the parcels into the hands of EBDI for redevelopment.

## MINUTES

Department of Housing and - cont'd  
Community Development

The LDDA also contemplated the disposition of land, in parcels to third parties. The disposition was to be accomplished through Master Development Agreements and other conveyancing documents for the parcels. To date, EBDI has entered into one Master Development Agreement (MDA) with Forest City - New East Baltimore Partnership, LLC. Over the last 15 years much has been accomplished towards the goal of redeveloping the Project Area. The project has seen significant momentum over the over the past six years, including achieving the following milestones:

- Housing - To date, 500 units of mixed-income new and rehabbed rental and for-sale housing have been developed, 67% of which are affordable. It includes 40 renovated homes and 39 rental units where relocated families could stay or return to the community;
- Private Investment - To date, over \$545M of private investment has been made in commercial and residential projects;
- Commercial/Lab/Retail - Completed projects include 686,000 SF of commercial and 20,000 SF of retail space, including The Harbor Bank of Maryland, Walgreens and Starbucks, among others;
- 929 Graduate Student Housing - 572 bed, \$60 Million privately funding student housing completed in 2012 that brings 572 students into the community and is owned by EBDI. The Project has provided EBDI substantial operating funding through 2016;

**MINUTES**

Department of Housing and - cont'd  
Community Development

- East Baltimore Community School - The first new school built in Baltimore in 25 years was completed in East Baltimore in 2014 and includes a new 7-acre campus that includes the Henderson-Hopkins, Pre-K to 8th grade school, the Weinberg Early Childhood Center and a Family Support Center. Vertical construction and all fixtures, furniture, and computer equipment were paid for from private funds. In addition, the campus includes a host of shared spaces for the community, including a gymnasium, auditorium and library owned by Baltimore City Schools and funded with Tax Increment Funds;
- Eager Park - The Park features a pavilion, amphitheater, a water fountain, green space, a KaBOOM! community playground, arts and cultural activities for the community;
- Job Creation - over 5,500 construction jobs and over 1,000 permanent jobs have been created since the beginning of the Project. 33% have gone to City residents;
- Economic Inclusion - 34% (\$147.75 Million) of construction contracts have been awarded to MBE firms; 35% (\$157.71 million) to LBE firms; and
- Public Infrastructure - Over \$60 Million of public funds have been invested so far in new infrastructure, including water and sewer, 1.5 miles of new streets, utilities, lights, sidewalks and trees.

**MINUTES**

The LDDA is set to expire on April 30, 2019. The City and EBDI have conducted extensive negotiations in order to extend the timeline in which EBDI will be expected to complete the Project and to bring the LDDA current to be clear as to matters which have been completed and those which remain to be completed.

In conjunction with the negotiation of this agreement, EBDI has also been negotiating with Forest City - New East Baltimore Partnership, LLC for the Fourth Amendment to the Master Development Agreement to develop timelines, update the Parcelization Exhibit, provide for certain extension deposits to be paid to EBDI and other matters.

The Parcelization Plan has been updated and contains the development objectives by parcel with information such as use, housing type, construction start date and other relevant information.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST RECEIVED FROM NIA REDMOND REPRESENTING EAST BALTIMORE HISTORICAL LIBRARY, INC.**

**CORRESPONDENCE WAS RECEIVED FROM MS. NIA REDMOND.**

**Subject:** BOE - Protest Letter - May 1, 2019

April 30, 2019

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the East Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investments of TIF monies acquired by EBDI, Inc. toward completing the design and construction of East Baltimore Community School (EBCS), which was funded by TIF.

**The following details are provided to initiate this action as required by the Board of Estimates:**

**1. Whom you represent: Self, as president of East Baltimore Historical Library, Inc. and our patrons in East Baltimore who were relocated by eminent domain from the EBDI foot print area and other patrons ( historic and current residents ) in East Baltimore.**

**2. What the issues are:**

- a. EBDI has put forth in legal documents to BOE, and others, that the East Baltimore Community School (EBCS), which opened in 2014 was supposedly completed in 2014, using TIF monies granted by the City Council (see: **Background/Explanation of EBDI accomplishments- botton pg 66** ).
- b. Shared-Space ( space for community use) which was suppose to be built out by EBDI has **Never** been completed. (see pg 66 of EBDI/Dept of Housing Second Amendment to Land Disposition Community Development and Development agree last bullet (Pg 66)
- c. EBDI has for over five (5) years, attempted to persuade East Baltimore Historical Library to apply capital bond bills, we obtain from Annapolis, to complete the Shared-Space that EBDI has failed to build out and complete for a community history library.

**3. How the protestant will be harmed by the proposed Board of Estimates' action:**

As EBCS is not completed, and EBDI's consultant ( Andy Frank) has requested that the East Baltimore Historical Library find funding to complete the Shared-Space in EBCS/ estimated amount of the build out completion of the Shared-Space would be \$600K, approval of this Second Amendment to Land Disposition Community Development and Development agree last bullet (Pg 66) would cause undue distress and possibly illegal distress to East Baltimore Historical Library, and our patrons to have to seek funding from residents and philanthropic

groups to complete a school that EBDI, allegedly, used TIF to complete, which includes the community Shared Space.

**4. The remedy I seek and respectfully request is that this action be delayed until:**

- a. Members of impacted communities in east Baltimore are fully informed of the terms and conditions related to both this very contentious matter of shared community space in the EBCS (Henderson-Hopkins), not being completed, as EBDI continues to state in public documents, and whether EBDI can be held accountable for completing development projects in east Baltimore.
- b. EBHL questions EBDI's capacity to both fulfill its TIF agreements and this new request to BOE for a Second Amendment agreement pertaining to further developing the EBDI footprint.

To be sure, if a redevelopment project as large as EBDI, is not held to public scrutiny/accountability concerning how they used public TIF monies and whether the projects they portend to have completed (EBCS/Shared Space), are actually completed, our city will continue to be viewed as a city that its residents view untrustworthy.

I look forward to an opportunity to discuss failures of the EBDI to use public funding judiciously.

Sincerely,  
Nia Redmond 410.327.7224  
East Baltimore Historical Library, Inc.  
(Fiscal Agent-Fusion Partnerships)

**Subject:** Urgent- EBDI BOE request needs to be post-poned, if not denied

Dear BOE members,

East Baltimore Historical Library is requesting that the BOE delay voting on EBDI to be granted a Second Amendment to Land Disposition and Development Agreement on May 1, 2019.

As the document that EBDI has presented to the BOE states that one of its accomplishments has been the completion of the Henderson-Hopkins school, and public funds were used to complete this project, and the community "Shared-Space" is not complete, as citizens, we challenge the varsity of EBDI's accomplishments and their compliance with their TIF used to "complete" Henderson-Hopkins school.

EBHL has been sent paper work and a financial work order of \$600K, awaiting our approval to agree to finish building out the community "Shared-Space" in the Henderson-Hopkins school.

We question vigorously, why EBDI is requesting a small community group to use our public bond bill funding to complete a school that EBDI was suppose to build; and in fact has Not completed.

For this reason, we are requesting EBDI's request from BOE be postponed, until citizens and attorney's can review EBDI's claim that the school construction is complete.

Sincerely,

Nia Redmond 410.327.7224

East Baltimore Historical Library

## MINUTES

President: "The fourth item on the non-routine agenda can be found on pages 65 to 67 Department of Housing and Community Development Second Amendment to Land Disposition and Development Agreement. Will the parties please come forward? Protestors please come forward. Protesters first on this side here. State your name. You can come close to the mic state your name."

Ms. Nia Redmond: "Good morning. My name is Nia Redmond."

President: "Good morning. Your comments please for your protest."

Ms. Redmond: "Good morning. Hi, to give you some background, I represent over 700 families dislocated from a neighborhood called the Middle East neighborhood. I also represented at one time those residents on EBDI's Board. I think I'm grateful to say that I was appointed by President Jack Young to sit on EBDI's Board to represent those families that were being dislocated. Not um -- to go afar off of what my testimony is but I need to establish the fact that I'm classified by Johns Hopkins to being bipolar, and that bipolar classification allowed me to sit on a Board with 15 people that had academic and professional pedigree that I did not have to represent those families. Because had I not been bipolar I could not have kept up with the musical chairs that happened at

## MINUTES

the Board meetings at EBDI. That said, I came to -- to really oppose -- oppose what it is that EBDI is requesting at this time simply because when I read the background history of the accomplishments that EBDI's purportedly accomplished in the last 15 years. On page 66, it says that EBDI completed the \$53.1 million elementary school known as East Baltimore Community School and that that school was completed in 2014 with TIF funds. I'm here to share with you that East Baltimore's Community School has never been completed. They have a space in that school called shared space. That space was supposed to hold an East Baltimore Historical Library and to give access to residents in the East Baltimore Community. Recently, um -- the East Baltimore Historical Library has sat down with um -- Ms. Cheryl Washington here, whom I must say is a friend of mine and also a person who comes from East Baltimore, and also I'm glad to see three of you there who come from East Baltimore on this illustrious Board. So you understand the rich history of the neighborhood that I'm talking about. When you have a situation where a school was built by EBDI for residents in East Baltimore children, and they promised those dislocated residents that they would build a school which would house the

## MINUTES

East Baltimore Historical Library, the school has been open for five and a half years now and the East Baltimore Historical Library still has no home. Even though EBDI entered into an MOU agreement with the Maryland Historical Trust, that they would put the East Baltimore Historical Library in that new school. Both to the Maryland Historical Trust's disgust and resident's disgust we're still homeless. We still do not have a place to house the East Baltimore Historical Library. And that's due impart by EBDI coming before boards like yours giving half-truths, sending in written testimony of things they have accomplished that they have not accomplished. How do you build a \$53 million school and you leave the shared space incomplete that was supposed to house the East Baltimore Historical Library? Then you come to the East Baltimore Historical Library which has been homeless for over 12 years and ask us to use our bond bill money that we got from Annapolis to finish complete building out a school that is owned by Baltimore City Public School System? Something just doesn't seem right about that. So I'm here today to ask you to postpone what it is that they've asked of you today. And I'm sure that must be a hard challenge for you. But President Young, when you appointed me to

## MINUTES

represent those residents in that neighborhood, you often told me, 'Nia, remember you represent me. I trust you to fight the good fight.' Well 15 years later, I'm not on that Board and I'm still fighting the good fight. They do not respect us at the table. That's why they would come to us with a ridiculous suggestion to use our Bond Bills to complete a school that we will never own. That's called sharecropping where I come from. The thing that I'd like you to do is postpone this until we can have a meeting with EBDI and residents in East Baltimore to determine whether EBDI has the capacity and the will to do the right thing by building out the -- the rest of the acres in that area. I thank you very much."

President: "Could you comment from the City? State your name and use the microphone."

Larry Jenkins, Law Department: "Larry Jenkins from the City Law Department. I'd like to clarify first that the item before the Board today is a Second Amendment to the LDDA which was the document that years ago set up the whole master development for this area in East Baltimore. Um -- and the primary purpose of that document today is to extend the date um -- out for June 30, 2028 so that this project which has done a lot can be completed. The

## MINUTES

things today that Ms. Redmond is talking about which relate primarily to this library which is within the -- the is supposed to be within the school building, Ms. Cheryl Washington who is the President and CEO of East Baltimore Development Corporation can address because there's no real agreement in terms of between the City and EB Library as -- as relates to this. So I'd like to have before anything further - I'd like to have Ms. Washington explain the status of things."

President: "Ms. Washington."

Ms. Washington: "Thank you and good morning to everybody and I do want to first thank Nia, I want to thank her for her passion and for her commitment to East Baltimore. I share that same passion; she mentioned I'm from East Baltimore, my grandmother who was one of the families relocated from EBDI. The reason I took this job working with the families was because I wanted to make sure East Baltimore residents where taken care of. And I find it nothing but God's grace that I am now President and CEO of the organization that is in place to make sure the commitments to the families and the community is fulfilled. So I wanted to first just reiterate with what Mr. Jenkins said that the LDDA that's before you today

## MINUTES

does not reference the East Baltimore Historical Library. There's no commitment or requirement that EBDI had to do anything for the Historical Library. Notwithstanding that I also want to clarify the TIF financing that -- that Ms. Redmond mentioned today. EBDI did receive approximately \$85 million with the TIF financing to support the acquisition, relocation and demolition of the entire 88 acre project area. Those TIF financing documents that also -- also, did not reference the East Baltimore Historical Library. However, when EBDI came to realize they were going to be some unused TIF funds we worked with the city who consented for us to use those funds to build the East Baltimore Community School campus as a seven acre campus that we feel is one of the hallmarks of our project area. That campus does include a pre-k to 8<sup>th</sup> grade school, the Henderson Hopkins school, it includes the Weinberg Early Childcare Center and it also includes shared spaces as Ms. Redmond mentioned. The auditorium, the green space, the gymnasium the Family Resource Center and other spaces are supposed to be used by the community and many of them are. The construction budget included a line item to build out the core and shell of the space to house the East Baltimore Historical Library. If you drive down

## MINUTES

Ashland Avenue right now you will see three historic row-homes conjoined that is supposed to house East Baltimore Historical Library. It was always envisioned to do that. What I understand happened is because TIF funds were used to construct the school in the shared spaces, those are public dollars. A private entity or private person cannot own that space. And I do understand that Ms. Redmond, because we all you know the American dream is to own property, and I understand that Ms. Redmond would have liked the East Baltimore Historical Library to own that space However, legally because TIF funds could not be -- TIF funds were used to buy it um -- an impasse came when the school opened. Ms. Redmond decided we needed to move away from moving in to the school--."

Ms. Redmond: "That's sad Cheryl --."

Ms. Washington: "-- And so and so at this point, I am happy -- and so EBDI over the past four years because the school opened in 2014 -- so over the past five years we've worked with EBHL and Ms. Redmond trying to identify other properties in the East -- Eager Park EBDI footprint. Now I'm happy to report that a working group has been established. Ms. Redmond the EBHL board members, EBDI, a consultant that EBDI has hired is project managing this where an

## MINUTES

architect has been um -- involved and we're now revisiting the historical library to go into the school. That site, that space where it was originally envisioned. So based on the process that I understand has been put in place, there is a process in place schematic drawings, 85% of the funding has been identified to build out the space because --again the TIF funding and the school construction budget did not call for retrofitting the space for EBHL's use. It was always envisioned that additional funding would be sought. And EBDI worked with EBHL and has gotten additional bond bill funding --."

Ms. Redmond: "You have worked with us to get Bond Bill money."

President: "Just for clarification, so EBDI has had meetings with Ms. Redmond's group?"

Ms. Washington: "Yeah constantly -- constantly."

Comptroller: "What's the total cost of construction you're saying now you're in?"

Ms. Washington: "Yes so the total construction cost to get EBHL into the school space is \$631,000.00."

Comptroller: "And you have eighty-five percent of that money."

## MINUTES

Ms. Washington: "A catalyst grant is pending for the remaining gap. So we've gotten Bond Bill funding, Johns Hopkins has given a grant and then we have a catalyst grant pending. And so we envision in six months' time EBHL can have the key. You can open up and move into the space. So we have a plan in process. We are committed to doing everything we can to get EBHL set up and I liken EBHL in their mission to our other core values. EBDI is committed to making sure one-third of our housing in our project area are affordable and not just affordable at the regular definition for 80 percent AMI and for -- for sale fifty percent for rental, but making sure that residents who were displaced have the opportunity to come back. We also have a Community Reinvestment Fund to support small businesses and local hiring and workforce development, and we have a whole initiative called the opportunity to return for families to come back, local hiring, economic inclusion are all core values of ours. So I just want to reiterate our commitment to EBHL, to working with Ms. Redmond and her board to make sure that this happens as quickly as possible."

President: "Okay so it's my understanding that today's amendment is only to extend the agreement. We can -- many meetings can develop um - going -- moving and going forward."

## MINUTES

Ms. Washington: "Yes ma'am --."

Comptroller: "Mr. -- Mr. Mayor, I would like to request--."

Mayor: "Yes, Yeah, I just want to make a statement um - this has been going on a long time and I expect for the library to be built out. I expect for Ms. Redmond and her Board to have keys to that because it's been dragged on for a longtime. I know that it wasn't referenced in the TIF and all the other things that you mentioned, but I do know that the promise was made that this Historic Library would be a part of that because um -- throughout that whole process that whole project there's nothing in that project ah -- other than the hotel, that we can point to as a community that is ours. Okay. So, this is very important to me, and I know it's important to Ms. Redmond. Um -- because the East Baltimore Historic Library can house a lot of things from -- most of the elected leaders in East Baltimore and some of the pioneers in East Baltimore who were business owners, restaurant owners, and shop owners. So um - I'm not hoping, I'm just directing you all to make sure that that library is completed within the six months and that she has the key to get in there."

## MINUTES

Ms. Washington: "We're committed to that too."

President: "Comptroller Pratt."

Comptroller: "Right I'd like to make a request Ms. Washington that you report back to the Board in November that the design and build has been completed."

Ms. Washington: "I'd be delighted to. Thank you."

Ms. Redmond: "My comment is that I have to make corrective, uh -- EBDI never helped the East Baltimore Historical Library obtain one Bond Bill. Our initial Bond Bill came in 2012, and it came from a little old lady named Delegate Hattie Harrison. She went to Annapolis, she fought and brought back home \$250,000.00 for a Bond Bill. EBDI had nothing to do with that."

Mayor: "We are not going to have any rebuttals on that um -- we want that library built within six months and for her to have the key and that's the way it's going to be --."

Ms. Redmond: "-- And for the record though, we are not going to take our Bond Bill money and help build Hopkins School. No we're not. So find \$600,000.00 somewhere else."

## MINUTES

President: "So my final words is that it's important that the meetings continue to take place and -- and we keep things as transparent and efficient as possible and on that note I'd like to entertain a motion."

City Solicitor: "I move that the protest having been heard be rejected and that the proposed extension be approved by this Board."

President: "All those in fav--."

Comptroller: "I second."

Ms. Redmond: "Thank you very much."

President: "I'm sorry. All those in favor AYE. All those opposed NAY the motion carries."

\* \* \* \* \*

**MINUTES**

Department of Housing and - Memorandum of Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Agreement (MOA) with the United States Department of Housing and Urban Development (HUD), The Community Builders, Inc. (TCB), and the Maryland State Historic Preservation Officer (SHPO). The MOA is effective upon Board approval through September 8, 2021.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City intends to demolish 15 blighted houses on Division Street in the Upton neighborhood and convey the cleared land to TCB a non-profit community development organization, which intends to construct an 87-unit affordable housing complex on that land and on adjacent land.

The redevelopment project is located in the Old West Baltimore Historic District. The demolition is to be done under the State funded Project CORE, and the new construction is to be funded in part by Federal funds provided by HUD. Because of those funding sources, federal and state laws required the SHPO to determine whether the undertaking will have an adverse effect on historic resources. The SHPO determined that the undertaking would have such an adverse effect, and negotiated with the City, HUD and TCB to arrive at a set of measures designed to mitigate that adverse effect which is stated below.

As a condition of the use of State provided Project Core Funds, the City will prepare documentary photographs of the properties and a narrative addendum to the Maryland Inventory of Historic

## MINUTES

Department of Housing and - cont'd  
Community Development

Properties entry for the Old West Baltimore Historic District. This material has already been completed and filed with the Maryland Historical Trust/SHPO. The TCB will ensure the new construction is compatible with the historic and architectural qualities of the surrounding historic districts in terms of scale, massing, architectural details, and materials and is responsive to the recommended approaches to new construction set forth in the Secretary of the Interior's Standards for the Treatment of Historic Properties.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Agreement with the United States Department of Housing and Urban Development. The Community Builders, Inc., and the Maryland State Historic Preservation Officer.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

- |   |              |              |
|---|--------------|--------------|
| 1. TELVENT USA, LLC d/b/a   | \$ 35,830.35 | Ratification |
| SCHNEIDER ELECTRIC  |              | and Renewal  |
| Contract No. 08000 - Arc FM Solution Software - Department of Transportation - P.O. No. P536729 |              |              |

On August 31, 2016, the Board approved the original award in the amount of \$34,200.00. Subsequent actions have been approved. The Board is requested to ratify the first renewal of this contract for software license and maintenance services for the Conduit GIS system. The Board is requested to ratify the award for the period of March 1, 2019 through May 1, 2019. The Board is further requested to approve the renewal of the award for the period is May 2, 2019 through March 10, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(c)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirements for certification as a sole source procurement. These copyright materials are only available from the vendor and are not available from subcontractors.

- |   |              |         |
|---|--------------|---------|
| 2. TELVENT USA, LLC d/b/a   | \$ 35,680.00 | Renewal |
| SCHNEIDER ELECTRIC  |              |         |
| Contract No. 08000 - Extended Support & Maintenance Services for ArcFM Conduit - Department of Transportation - P.O. No. P539035, P537172 |              |         |

On September 29, 2016, the Board approved the original award in the amount of \$69,675.00. Subsequent actions have been

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

approved. The Board is requested to approve the first renewal of the award for the period of April 1, 2019 through March 31, 2020, with one one-year renewal option remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(c)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This software is proprietary and is not available from other sources.

- |  |         |           |
|--|---------|-----------|
| 3. U.S. BANK NATIONAL ASSOCIATION  | \$ 0.00 | Agreement |
| Contract No. 06000 - Prepaid Debit Card Agreement - Mayor's Office of Employment Development - Req. No.: N/A |         |           |

The Board is requested to approve and authorize execution of the Agreement with U.S. Bank National Association. The period of the agreement is effective upon Board approval for three years.

U.S. Bank National Association will issue prepaid debit cards and perform related services to support the Youth Works Program. This is a no cost contract.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a no cost contract.



MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- |   |         |         |
|---|---------|---------|
| 6. FIRE LINE EQUIPMENT,<br>LLC  | \$ 0.00 | Renewal |
| Contract No. B50004390 - OEM Parts and Service for LTI Ladder Trucks - Department of General Services - P.O. No.: P534739 |         |         |

On March 2, 2016, the Board approved the initial award in the amount of \$150,000.00. This first renewal in the amount of \$0.00 is for the period May 1, 2019 through April 30, 2020 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On September 30, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |   |              |          |
|---|--------------|----------|
| 7. CLEARVIEW AUTO GLASS<br>AND REPAIR   | \$ 24,500.00 | Increase |
| Contract No. B50005321 - Automotive Window Tinting Services - Department of General Services, Fleet Management Services - P.O. No.: P542956 |              |          |

On March 13, 2018, the City Purchasing agent approved the initial award in the amount of \$24,500.00. This increase in the amount of \$24,500.00 is needed to continue window tinting services for the Department of General Services, Fleet Management Services. This increase makes the total award \$49,000.00. This contract expires on March 31, 2020. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- 8. A TASTE OF HEAVEN  
CATERERS, LLC  
JAY'S RESTAURANT  
GROUP, INC.

\$ 50,000.00	Increase
--------------	----------

Contract No. B50005332 - Supply and Deliver Hot & Cold Foods - Mayor's Office of Human Services (MOHS) and the Department of Transportation (DOT) - P.O. No.: P543565 & P543566

On April 27, 2018, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. This increase in the amount of \$50,000.00 is for a competitively bid requirements contract. The MOHS and the DOT are in need of additional funds for multiple upcoming events. This increase makes the total award 75,000.00. This contract expires on April 30, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- 9. a. LORENZ LAWN & LANDSCAPE, \$ 49,000.00  
INC. D/B/A LORENZ, INC.
- b. ASHBRIIT, INC. 0.00
- c. AMERICAN HERITAGE 48,000.00  
EXCAVATING, LLC
- d. P2 CLEANING SERVICES, LLC 7,200.00
- e. HALCON CONTRACTORS, 3,200.00  
INC.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

f. SARAH E. COLEMAN D/B/A FOUR SEASONS NURSERY & LANDSCAPING SERVICES	7,200.00	
g. LG CONSTRUCTION, INC.	3,200.00	
h. METROPOLITAN INDUSTRIAL SERVICES, LLC	0.00	
i. PL SPECIALIST, LLC	3,200.00	
j. DESTINY GROUP, INC., D/B/A KMT CONTRACTORS	2,000.00	
k. CORPORATE MAINTENANCE GROUP, LLC	32,000.00	
l. W. MITCHELL D/B/A CARROLL CONCRETE CONSTRUCTION CO.	32,000.00	
m. HARFORD TREE EXPERTS & LANDSCAPING	20,000.00	
n. D&B CONSTRUCTION, INC.	21,000.00	
o. MANUEL LANDSCAPING, INC.	17,600.00	
p. STEVE R. SCHULTE D/B/A SCHULTE CONTRACTING	2,800.00	
q. AB TRUCKING & CONTRACTING, LLC	6,400.00	
r. CRUSSE CONSTRUCTION, LLC	12,000.00	
s. LJW, INC.	2,000.00	

**\$7,000,000.00**

Renewal

Contract No. B50004618 - Master Snow Removal Services -  
Department of Transportation - Req. Nos.: Various

On November 9, 2016, the Board approved the initial award in the amount of \$5,000,000.00. The award contained two 1-year

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

renewal options. On December 7, 2016, the Board approved additional vendors in the amount \$500,000.00. On January 17, 2018, the Board approved an increase in the amount of \$3,000,000.00. On December 12, 2018, the Board approved an increase in the amount of \$3,500,000.00. This renewal will enable the Department of Transportation to utilize supplemental contractors to provide snow removal services for the winter season with each zone designated to a specific Contractor in accordance with the contract. This first renewal in the amount of \$7,000,000.00 is for the period May 1, 2019 through April 30, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 10, 2016, it was determined that no goals would be set to encourage small businesses to bid as prime contractors.

**MWBOO GRANTED A WAIVER.**

- 10. PROJECTION VIDEO SERVICES,  
INC. D/B/A PROJECTION  
PRESENTATION TECHNOLOGY

(PPT)	\$ 0.00	Extension
Contract No. BP-07136, Convention Center Audio/Video Services - Baltimore Convention Center - P.O. No.: P522303		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On August 8, 2007, the Board approved the initial award in the amount of \$0.00. On May 9, 2012, the Board approved the 1<sup>st</sup> renewal in the amount of \$0.00. On July 26, 2017, the Board approved the extension in the amount of \$0.00. On August 8, 2018, the Board approved the extension in the amount of \$0.00.

An extension is being requested to continue audiovisual services to the Convention Center until a new contract is awarded.

This contract expires on May 7, 2019. The period of this extension is May 8, 2019 through November 7, 2020.

**MBE/WBE PARTICIPATION:**

On April 23, 2012, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 11. STANLEY SECURITY SOLUTIONS, INC.   | \$ 17,000.00 | Renewal |
| Contract No. B50005007 - Preventive Maintenance on Stanley Doors- Convention Center - P.O. No. P539672 |              |         |

On May 31, 2017, the City Purchasing Agent approved the initial award in the amount of \$17,160.00. The award contained two 1-year renewal options. An increase was approved by the City Purchasing Agent on October 30, 2017, in the amount of \$70,000.00. On August 15, 2018 the Board approved the first

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

renewal in the amount of \$17,940.00. This second renewal is in the amount of \$17,000.00. The renewal period is May 26, 2019 through May 25, 2020, with no renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |  |              |                             |
|--|--------------|-----------------------------|
| 12. POWER DMS,<br>INC.   | \$ 65,000.00 | Ratification<br>and Renewal |
| Contract No. 08000 - PowerDMS Software as a Solution (SaaS) Agreement for Ladder Trucks - Baltimore Police Department, P.O. Nos. P534840 |              |                             |

On February 24, 2016, the Board approved the initial award in the amount of \$57,112.00. The award contained three 1-year renewal options. An increase in the amount of \$3,695.46 was approved by the City Purchasing Agent on September 16, 2016. On March 8, 2017, the Board approved the first renewal in the amount of \$61,000.00. On February 28, 2018 the second renewal in the amount of \$42,592.00. The period of the ratification is February 24, 2019 through April 30, 2019. The period of the third renewal is May 1, 2019 through February 23, 2020 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement. This procurement is for licenses and related services for proprietary software that is only available from the vendor.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

## 13. C&amp;W CONSTRUCTION

COMPANY	\$138,000.00	Renewal
Contract No. B50004826 - Snow Removal Services for Police Districts - P.O. No. P538145		

On January 11, 2017, the Board approved the initial award in the amount of \$221,700.00. This first renewal in the amount of \$138,000.00 is for the period May 1, 2019 through April 30, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement; however, the vendor will supply the City's requirement, be it more or less.

**MBE/WBE PARTICIPATION:**

On November 4, 2016, MWBOO approved a waiver of MBE and WBE goals.

## 14. Patriot Pool Service,

LLC.	\$ 75,000.00	Extension
Contract No. B50003895 - Provide Public Swimming Pool Maintenance, Repair and New Replacement Parts - P.O. No. P5230733		

On April 8, 2015, the Board approved the initial award in the amount of \$150,000.00. An Extension is being requested to continue providing public pool maintenance and repair during the upcoming season while a new solicitation is drafted and awarded. On March 30, 2016, the Board approved the first renewal in the amount of \$150,000.00. On April 26, 2017, the Board approved the second renewal in the amount of \$150,000.00.

On June 13, 2018, the Board approved the third renewal for the amount of \$150,000.00. The Board is requested to approve an extension to cover the period of April 08, 2019 through October 07, 2019. The contract expired on April 07, 2019.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's entire requirement, be it more or less.

MBE/WBE PARTICIPATION:

On January 21, 2015, it was determined that no goals would be set because of no opportunity to segment to the contract.

- |   |                       |  |
|---|-----------------------|--|
| 15. <u>IPS GROUP, INC.</u>  | <u>\$5,000,000.00</u> |  |
| Contract No. 05-14 - National Cooperative Purchasing Alliance Contract - Parking Meters, Single and Multi-Space - Req. No. R823701. |                       |  |

The Board is requested to approve and authorize execution of an agreement with National Cooperative Purchasing Alliance's (NCPA) awarded RFP #07-15 (Contract #05-14 - Parking Meters, Single and Multi-Space) to IPS Group, Inc.

On May 11, 2015, which cooperative contract will be used to purchase multi-space parking pay stations pay by plate meters. This Contract was competitively bid by the Region 14 Education Service Center, Texas. NCPA awarded to two vendors IPS Group, Inc. and Parkeon. IPS Group, Inc. meters were selected due to offering lower cost to purchase and operate.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter procurement of the equipment and/or service is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On April 12, 2019, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized distributor manufacturer.

16. <u>DRAEGER, INC.</u>	<u>\$0.00</u>	<u>Agreement</u>
Contract No. 08000 - SCBA Equipment, Supplies and Maintenance - Fire Department and Department of Public Works - P.O. No.: P545385		

On September 12, 2018, the Board approved the initial award in the amount of \$375,000.00.

The Board is requested to approve and authorize execution of the Agreement with Draeger, Inc. The period of the agreement is July 1, 2108 through June 30, 2022.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases, and extension to Contracts.

**MINUTES**

Department of Finance - Public School Property Transfer Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Public School Transfer Agreements between the State of Maryland acting through the Interagency Commission on School Construction and the Mayor and City Council of Baltimore acting through the Department of Finance of Baltimore City.

**NAME OF SCHOOL****BOND DEBT AMOUNT**

- |   |   |
|---|---|
| 1. Patapsco Elementary<br>School #163 844<br>Roundview Road<br>Baltimore, Maryland<br>(6.46 acre site and<br>buildings)       | \$275,951.34<br>1001-000000-1230-151900-608010/608011 |
| 2. Rognel Heights<br>Elementary School<br>#089 4300 Sidehill<br>Road Baltimore,<br>Maryland (2.98 acre<br>site and buildings) | \$398,000.37<br>1001-000000-1230-151900-608010/608011 |
| 3. Westside Elementary<br>School #024 2235<br>North Fulton Avenue<br>Baltimore, Maryland<br>(2.81 acre site and<br>buildings) | \$774,882.40<br>1001-000000-1230-151900-608010/608011 |

**MINUTES**

Department of Finance - cont'd

The above listed schools are no longer needed for educational purposes and should be transferred to the Baltimore City Government pursuant to Section 4-115 Education Article of the Annotated Codes of Maryland. On May 31, 2018, the Interagency Commission on School Construction approved the closure and transfer of the above-listed schools to the Baltimore City Government. As a condition of the approval of transfer, pursuant to Section 5-308 of the Education Article of the Annotated Code of Maryland, the State has required that the City assume the balance of unpaid bond debt service as stated in the Public School Property Transfer Agreement.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Public School Transfer Agreements between the State of Maryland acting through the Interagency Commission on School Construction and the Mayor and City Council of Baltimore acting through the Department of Finance of Baltimore City.

**MINUTES**

Department of Finance - Public School Property  
Transfer Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the revised Pimlico Middle School Public School Property Transfer Agreement (Agreement) that was originally approved by the Board on March 14, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$890,277.00 - 1001-000000-1230-151900-608010-608011

**BACKGROUND/EXPLANATION:**

The revision to the Agreement is required because of a change to State Law now requiring the signers of the Agreement included the City and the Interagency Commission on School Construction. The Baltimore City Board of School Commissioners has determined Pimlico Middle School, No. 222, consisting of a 19-acre site, located at 3500 West North Parkway, is no longer needed for education purposes and should be transferred to the City pursuant to the Annotated Code of Maryland-Education Article Section 4-115. The Board of Public Works approved the closure and transfer of the facility to the City on January 30, 2008. Pursuant to the Education Article Section 5-308, the City must assume the balance of the unpaid State debt service on school totaling \$890,277.00

The original agreement was approved by the Board on March 14, 2018 and submitted to the State of Maryland for final execution. However, while in transit the passage of HB1783 required a change to the State signatory; replacing the Board of Public Works with the Interagency Commission on School Construction. The submitted document reflects this change. All other terms remain the same.

**MINUTES**

Department of Finance - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the revised Pimlico Middle School Public School Property Transfer Agreement that was originally approved by the Board on March 14, 2018.

**MINUTES**

Bureau of the Budget and                    - Ratification of Supplemental  
Management Research (BBMR)            Award and Adjustment Order No. 24

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify acceptance of a Supplemental Award to the State's Attorney's Office (SAO), Service 115: Prosecution of Criminals, from the Department of Justice. The original grant period was from October 1, 2015 through September 30, 2017 and was approved for a time extension through March 31, 2018. The ratification of this supplemental award will extend the period of the award through March 31, 2020.

The Board is further requested to approve the Appropriation Adjustment Order No. 24.

**AMOUNT OF MONEY AND SOURCE:**

\$12,000.00 - The funds will come from The U.S. Department of Justice. The appropriation will be placed in Federal fund, detailed fund number 484219.

No appropriation adjustment action is required.

**BACKGROUND/EXPLANATION:**

The SAO was awarded the Smart Prosecution grant which was approved by the BOE on November 4, 2015 in the amount of \$425,000.00 and covered developing an automated evidence-based assessment tool to evaluate pre-trial offenders in order to make evidence-based release recommendations to reduce unnecessary incarceration and related costs, identify offenders eligible for diversion and alternatives to incarceration programs, and to identify and resolve inefficiencies in current internal SAO processes.

**MINUTES**

BBMR - cont'd

The SAO will use the \$12,000.00 supplemental award to support the validation of the pretrial risk assessment tool that was developed with the original grant funding. The funds for the research partner were exhausted during Fiscal Year 2018. The grantee is requesting approval of the funds for Applied Research Services to test the risk assessment tool to ensure it is accurately assessing the threat level of detained individuals.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board ratified acceptance of a Supplemental Award to the State's Attorney's Office, Service 115: Prosecution of Criminals, from the Department of Justice and approved the Appropriation Adjustment Order No. 24.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agency

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contract

listed on the following page:

2291

to the low bidder meeting the specifications.

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Procurement

- |   |   |              |
|---|---|--------------|
| 1. B50005693, OEM Parts<br>and Service for<br>Detroit Engines | Harbor Trucks Sales<br>and Service, Inc.<br>t/a Baltimore<br>Freightliner<br>(First call) | \$700,000.00 |
|   | Johnson & Towers, Inc.<br>(Second call)   |              |

(Department of General Services  
- Fleet Management)

**MBE/WBE PARTICIPATION:**

On April 12, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. Diagnostic analysis, O.E.M. parts, and warranty repair services are the responsibility of the prime contractor and must be provided by the manufacturers authorized and certified mechanics. Segmentation is not feasible on this contract.

**MWBOO GRANTED A WAIVER.**

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System (ERS)</u>			
1. Deborah Moore-Carter	National Conference on Public Employee Retirement Systems (NCPERS) Austin, TX May 19 - 23, 2019 (Reg. Fee \$815.00)	Special Funds- ERS	\$2,718.20

The subsistence rate for this location is \$206.00 per night. The hotel cost is \$267.00 per night, plus hotel taxes of \$40.05 per night. The ERS is requesting additional subsistence of \$61.00 per day for the hotel cost and \$40.00 per day for meals and incidentals. The early registration fee of \$815.00 was paid directly to NCPERS by ERS.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Fire and Police Employees' Retirement System

2. Paul DeSimone	National Conference on Public Employee Retirement Systems (NCPERS) Austin, TX May 19 - 23, 2019 (Reg. Fee \$815.00)	Special Funds - ERS	\$2,716.68
------------------	---	---------------------------	------------

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System - cont'd</u>			

The subsistence rate for this location is \$206.00 per night. The hotel cost is \$267.00 per night, plus hotel taxes of \$40.05 per night. The F&P ERS is requesting additional subsistence of \$61.00 per day for the hotel cost and \$40.00 per day for meals and incidentals. The registration fee of \$815.00 was paid directly to NCPERS.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Finance/Bureau of the  
Budget and Management Research (BBMR)

3. Matthew Rappaport	113 <sup>th</sup> GFOA Annual Conference May 18 - 22, 2019 Los Angeles, CA (Reg. Fee. \$420.00)	General Funds	\$ 1,945.39
----------------------	---	------------------	-------------

The subsistence rate for this location is \$246.00 per night. The cost of the hotel is \$202.5 for May 18, 2019, \$200.70 for May 19, 2019, \$198.90 for May 20, 2019, and \$200.70 for May 21, 2019, plus total hotel taxes of \$112.39, resort fees of \$15.00 per night, and assessment costs of \$3.01 per night.

The airfare in the amount of \$246.96, hotel costs, hotel taxes, and the registration fee were prepaid by a City-issued credit card assigned to Mr. Robert Cename. Therefore, Mr. Rappaport will be disbursed \$241.20.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>BBMR</u> - cont'd			
Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.			
4. Meredith Green	113 <sup>th</sup> GFOA Annual Conference May 18 - 22, 2019 Los Angeles, CA (Reg. Fee. \$420.00)	General Funds	\$1,945.39

The subsistence rate for this location is \$246.00 per night. The cost of the hotel is \$202.5 for May 18, 2019, \$200.70 for May 19, 2019, \$198.90 for May 20, 2019, and \$200.70 for May 21, 2019, plus total hotel taxes of \$112.39, resort fees of \$15.00 per night, and assessment costs of \$3.01 per night.

The airfare in the amount of \$246.96, hotel costs, hotel taxes, and the registration fee were prepaid by a City-issued credit card assigned to Mr. Robert Cenname. Therefore, Ms. Green will be disbursed \$241.20.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>BBMR</u> - cont'd			
5. Daniel Ramos	113 <sup>th</sup> GFOA Annual Conference May 17 - 22, 2019 Los Angeles, CA (Reg. Fee. \$465.00)	General Funds	\$1,784.01

The subsistence rate for this location is \$246.00 per night. The cost of the hotel is \$202.5 for May 19, 2019, \$198.90 for May 20, 2019, and \$200.70 for May 21, 2019, plus total hotel taxes of \$84.04, resort fees of \$15.00 per night, and assessment costs of \$3.01 per night.

Mr. Ramos will arrive at the conference early to attend GFOA pre-conference seminars and the City of Baltimore will not be responsible for hotel charges for May 17 - 18, 2019.

The airfare in the amount of \$382.96, hotel costs, hotel taxes, and the registration fee were prepaid by a City-issued credit card assigned to Mr. Robert Cename. Therefore, Mr. Ramos will be disbursed \$197.70.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
6. Dhirendra Sinha	113 <sup>th</sup> GFOA Annual Conference May. 18 - 22, 2019 Los Angeles, CA (Reg. Fee. \$465.00)	General Fund	\$2,146.84

The subsistence rate for this location is \$246.00 per night. The cost of the hotel is \$229.00 per night, plus a hotel tax of \$35.95 per day.

The registration fee was prepaid by a City-issued credit card assigned to Mr. Sinha. The Department is requesting additional subsistence in the amount of \$92.00 per day for meals and incidentals. Therefore, Mr. Sinha will be disbursed \$1,681.84.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Public Works (DPW)

7. Rosanna LaPlante	2019 World Environ- mental & Water Resources Institute (EWRI) Congress May. 17 - 24, 2019 Pittsburgh, PA (Reg. Fee. \$420.00)	Storm- water Utility	\$1,404.36
---------------------	---	----------------------------	------------

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
DPW - cont'd			

The subsistence rate for this location is \$181.00 per night. The cost of the hotel is \$129.00 per night, plus a hotel tax of \$18.06 per day.

As a member of two of the committees at the 2019 EWRI Congress, Ms. LaPlante is eligible for a shared and proportional distribution of the committee funds in support of her airfare and two per diem (\$135.00 per day) needs.

The registration fee was prepaid by a City-issued credit card assigned to Ms. Binta Gallman. Therefore, Ms. LaPlante will be disbursed \$984.36.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Board of Elections

- |    |                  |                         |                    |
|----|------------------|-------------------------|--------------------|
| 8. | Armstead Jones   | Maryland Assoc. of      | General \$3,565.26 |
|    | Abigail Goldman  | Election Officials      | Funds              |
|    | Michael Thompson | Annual Conference       |                    |
|    |                  | Ocean City, MD          |                    |
|    |                  | May 20 - 24, 2019       |                    |
|    |                  | (Reg. Fee \$250.00 ea.) |                    |

The registration cost of \$250.00 for each attendee was prepaid using EA000324396. Therefore, the disbursement to each attendee is \$938.44.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
9. Lawrence Cager Frankie Powell	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 21 - 24, 2019 (Reg. Fee \$250.00 ea.)	General Funds	\$2,004.49
<p>The registration cost of \$250.00 for Mr. Cager was prepaid using EA000324396. Therefore, the disbursement to Mr. Cager is \$752.26.</p> <p>The registration cost of \$250.00 for Mr. Powell was prepaid using EA000324908. Therefore, the disbursement to Mr. Powell is \$752.26.</p>			
10. Sam McAfee Sidney Shelton Eleanor Wang	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 21 - 24, 2019 (Reg. Fee \$250.00 ea.)	General Funds	\$3,006.78
<p>The registration cost of \$250.00 for each attendee was prepaid using EA000324396. Therefore, the disbursement to each attendee is \$752.26.</p>			
11. Deitra Redmond	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 19 - 24, 2019 (Reg. Fee \$250.00)	General Funds	\$1,002.25

## MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
Ms. Redmond will be arriving on May 19 at her own cost, City funds will not be expended for May 19.			
The registration cost of \$250.00 for was prepaid using EA000324443. Therefore, the disbursement is Ms. Redmond \$752.26.			
12. Tracey Chapman Sabrina Graves Aureilia Jones Rochelle Lucas	Maryland Assoc. of Election Officials Annual Conference May 21 - 24, 2019 Ocean City, MD (Reg. Fee. \$250.00 ea.)	General Fund	\$4,009.04
13. Kelly Norton Wendy Paige Sean Pumphrey Lisa Stanley	Maryland Assoc. of Election Officials Annual Conference May 21 - 24, 2019 Ocean City, MD (Reg. Fee. \$250.00 ea.)	General Fund	\$4,009.04

The registration fee for each attendee was prepaid by EA No. 000324396. Therefore, each attendee in item nos. 12 and 13 will be disbursed \$752.26.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
14. Ann MacNeille	Maryland Assoc. of Election Officials Annual Conference May 22, 2019 Ocean City, MD (Reg. Fee. \$190.00)	General Fund	\$ 383.72

The registration fee was prepaid by EA No. EA 000324396. Therefore, Ms. MacNeille will be disbursed \$193.72.

Fire and Police Employees' Retirement System (F & P)

15. N. Anthony Calhoun	NEPC's 24 <sup>th</sup> Annual Investment Conference Boston, MA May 6 - 8, 2019 (Reg. Fee \$0.00)	Special Funds	\$1,204.14
------------------------	---	---------------	------------

The subsistence rate for this location is \$344.00 per night. The cost of the hotel is \$319.00 per night plus taxes of \$71.27 per night. The F & P is requesting additional subsistence of \$15.00 per day for meals and incidentals.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System (ERS)</u>			
16. Thomas Nosek	2019 Annual Conference & Exhibition Austin, TX May 17 - 23, 2019 (Reg. Fee \$1,630.00)	Special Funds	\$3,802.21

The subsistence rate for this location is \$206.00 per night. The cost of the hotel is \$267.00 per night plus taxes of \$40.05 per night. The ERS is requesting additional subsistence of \$61.00 per day for the hotel cost and \$40.00 per day for meals and incidentals.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Fire and Police Employees' Retirement System (F&P)

17. Joe Wade	2019 Annual Conference & Exhibition Austin, TX May 17 - 22, 2019 (Reg. Fee \$1,630.00)	Special Funds	\$4,133.25
--------------	---	------------------	------------

The subsistence rate for this location is \$206.00 per night. The cost of the hotel is \$267.00 per night plus taxes of \$40.05 per night. The F&P is requesting additional subsistence of \$61.00 per day for hotel cost and \$40.00 per day for meals and incidentals.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>F&amp;P ERS - cont'd</u>			
<p>Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.</p>			
<u>Department of General Services</u>			
18. Troy King	Government Finance	General	\$4,064.41
Benjamin Brosch	Officers Association Conference Los Angeles, CA May 18 - 22, 2019 (Reg. Fee \$465.00 ea.)	Funds	

The registration cost of \$465.00, transportation cost of \$440.87 and hotel cost including taxes of \$820.72 were prepaid using a City-issued procurement card assigned to Mr. Benjamin Brosch. Therefore, the disbursement to Mr. King is \$333.40.

The registration cost of \$465.00, transportation cost of \$385.30 and hotel cost including taxes of \$820.72 were prepaid using a City-issued procurement card assigned to Mr. Benjamin Brosch. Therefore, the disbursement to Mr. Brosch is \$333.40.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**MINUTES****TRAVEL REQUESTS**

UPON MOTION duly made and seconded, the Board approved the above-mentioned travel requests. Item Nos. 8, 9, 10, 11, 12, 13 and 14 were **DEFERRED** for one week. The Comptroller **ABSTAINED** on items Nos. 1, 2, 15, 16 and 17.

**MINUTES****ACKNOWLEDGEMENT**

President: "I um -- firstly would like to recognize the Honorable Former -- Honorable Councilwoman Rikki Spector has joined us today, and also Honorable Councilman Robert Stokes has joined us today."

President: "As there is no more business before the Board we will recess until bid opening at 12:00 noon thank you."

\* \* \* \* \*

**MINUTES**

Comptroller: "Good afternoon. The Board of Estimates is now in session for the opening and receiving of bids."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Comptroller announced that the following agency had issued an addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

<u>Department of Public Works/Office</u> <u>of Engineering and Construction</u>	- SC 955, Powder Mill Interceptor Improvements and Stream Restoration <b><u>BIDS TO BE RECV'D 05/08/2019</u></b> <b><u>BIDS TO BE OPENED 05/08/2019</u></b>
--	---

Thereafter, the Comptroller announced that no bids were scheduled for receipt and opening for today.

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, May 8, 2019.

  
 JOAN M. PRATT  
 Secretary